

*This Open Meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, §§ 551.001 through 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of Board Relations. Per Texas Government Code § 551.1282.*

**NOTICE OF REGULAR MEETING BY VIDEOCONFERENCE OR  
TELEPHONE CALL OF THE BOARD OF TRUSTEES FOR DALLAS  
COLLEGE AND RICHLAND COLLEGIATE HIGH SCHOOL**

<http://www.dcccd.edu/boardmeetingslive>

Tuesday, October 6, 2020

4:00 PM

**DUE TO HEALTH AND SAFETY CONCERNS RELATED TO THE COVID-19 CORONAVIRUS, THIS MEETING WILL BE CONDUCTED BY VIDEOCONFERENCE OR TELEPHONE CALL. AT LEAST A QUORUM OF THE BOARD OF TRUSTEES WILL BE PARTICIPATING BY VIDEOCONFERENCE OR TELEPHONE CALL IN ACCORDANCE WITH THE PROVISIONS OF SECTIONS 551.125 OR 551.127 OF THE TEXAS GOVERNMENT CODE THAT HAVE NOT BEEN TEMPORARILY SUSPENDED BY ORDER OF GOVERNOR ABBOTT ON MARCH 16, 2020.**

**AGENDA**

1. Roll Call - Announcement of a Quorum
2. Certification of Notice Posted for the Meeting
3. Citizens Desiring to Address the Board
4. Chancellor and Board Announcements  
*(Comments on Accomplishments; Awards Received; Appointments at the Local, State, and National Level; Published Articles and Newspaper Reports; District/College Reports/Metrics, and Upcoming Events; Workshops, Seminars, and Conferences taking place at the District or any of its Colleges)*
  - A. Announcements from the Chancellor
  - B. Announcements from the Board Chair and/or Trustees

5. Consent Agenda

*(Consent Agenda items may be approved by a single motion and vote or, alternatively, upon request of a Trustee(s); any listed item can be removed and considered individually.)*

A. Minutes

1) Approval of the September 8, 2020 Special Meeting Minutes

2) Approval of the September 8, 2020 Regular Meeting Minutes

6. Policy Items – First Reading

A. Approval of Amendments to Policies Concerning Dallas College Name and Definitions & Board Legal Status – AB and BA (LOCAL)

B. Approval of Amendments to Policies Concerning State and Federal Revenue Sources – CAA and CAAB (LOCAL)

7. Informative Reports

A. Committee Reports

*(Committee notes are listed only after they have been reviewed and approved by the committee in question.)*

1) Governance Committee Notes for January 17, 2020

2) Audit Committee Notes for September 8, 2020

3) Education Workforce Committee Notes for September 8, 2020

4) Finance Committee Notes for September 8 2020

B. 4th Quarter Facilities Improvement Plan (FIP)

C. 4th Quarter Investment Transactions

D. Quarterly Budget Book Vendor Summary

E. Current Funds Operating Budget Report for August 2020

F. Monthly Award and Change Order Summary

G. Facilities Management Report

H. Dallas College Foundation Report (October 2020)

I. Notice of Grant Awards

J. Contracts for Educational Services

K. Human Resources Update

8. Executive Session (if required)

A. Consultation with Attorney Regarding Legal Matters or Pending and/or Contemplated Litigation or Settlement Offers - Section 551.071

B. Personnel Matters Relating to Appointment, Employment, Evaluation, Assignments, Duties, Discipline, or Dismissal of Officers or Employees - Section 551.074

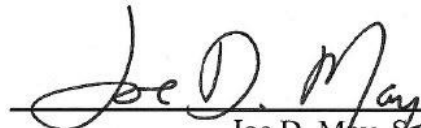
C. Deliberate Regarding Real Property Since Open Deliberation would have a Detrimental Effect Upon Negotiations with a Third Person - Section 551.072

D. Deliberate Regarding Security Devices or Security Audits- Sections 551.076 and 551.089

9. Adjournment

**CERTIFICATION OF NOTICE POSTED FOR THE  
OCTOBER 6, 2020 REGULAR MEETING OF DALLAS  
COLLEGE AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES**

I, Joe D. May, Secretary of the Board of Trustees of Dallas College, do certify that a copy of this notice was posted on the 2<sup>nd</sup> day of October 2020, 1) in a place convenient to the public in the Dallas College Administrative Office, 2) to John F. Warren, County Clerk of Dallas County, Texas, and 3) on the bulletin board at the George Allen, Sr. Courts Building, all as required by the Texas Government Code §551.054.

  
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Joe D. May, Secretary

## CONSENT AGENDA NO. 5A-1

### Approval of Minutes of the September 8, 2020 Special Hybrid Meeting

It is recommended that the Board approve the minutes of the August 20, 2020 Special Hybrid Meeting.

A special hybrid meeting of the Board of Trustees of Dallas College was held Tuesday, September 8, 2020, beginning at 10:10 a.m. in the Lower Level, Room 007 and broadcasted on the Cisco Webex platform via the streaming link: <http://www.dcccd.edu/boardmeetingslive>. This meeting was convened by Chair Diana Flores.

#### Board Members and Officers Present

Ms. Monica Lira Bravo  
Ms. Diana Flores (chair)  
Dr. Joe May (secretary and chancellor)  
Mr. Phil Ritter  
Ms. Dorothy Zimmermann

#### Members Absent

Ms. Charletta Rogers Compton  
Mr. Wesley Jameson (vice chair)  
Mr. JL Sonny Williams

1. **Roll Call - Announcement of a Quorum** was confirmed by Perla Molina.
2. **Certification of Notice** posted for the meeting confirmed by Chancellor May.
3. **Citizens Desiring to Address the Board**  
None.
4. **Individual Items**  
*(Individual Agenda items may be approved by a single motion and vote or, alternatively, upon request of a Trustee(s); any listed item can be removed and considered individually.)*

#### A. Financial Items

- 1) Adoption of Resolution Levying the Interest and Sinking (I&S) Component of the Ad Valorem Tax Rate for Tax Year 2020, whereas the Interest and Sinking Fund (I&S) Tax Rate will remain the same for Tax Year 2020, compared to Tax Year 2019

Motion by Phil Ritter, 2<sup>nd</sup> by Monica Lira Bravo.

Roll Call

Monica Lira Bravo – For

Diana Flores – For

Phil Ritter – For

Dorothy Zimmermann – For

Motion approved unanimously by majority present.

- 2) Adoption of Resolution Levying the Maintenance and Operation (M&O) Component of the Ad Valorem Tax Rate for Tax Year 2020

Motion by Monica Lira Bravo, 2<sup>nd</sup> by Phil Ritter.

Roll Call

Monica Lira Bravo – For

Diana Flores – For

Phil Ritter – For

Dorothy Zimmermann – For

Motion approved unanimously by majority present.

**5. Executive Session** was not held.

**6. Adjournment** was at 10:16 a.m.

*Captioned video and transcripts for Dallas College Board Meetings are available at our website, [www.dcccd.edu/boardmeetingslive](http://www.dcccd.edu/boardmeetingslive), under the Archived Videos section.*

## CONSENT AGENDA NO. 5A-2

### Approval of the September 8, 2020 Regular Meeting Minutes

It is recommended that the Board approve the minutes of the September 8, 2020 Regular Board meeting.

A virtual Regular meeting of the Board of Trustees of Dallas College was held Tuesday, September 8, 2020, beginning at 4:15 p.m. on the Cisco Webex platform and was broadcast via the streaming link:

<http://www.dcccd.edu/boardmeetingslive>. The meeting was convened by Chair Flores.

#### Board Members and Officers Present

Ms. Monica Lira Bravo  
Ms. Charletta Rogers Compton  
Ms. Diana Flores (chair)  
Mr. Wesley Jameson (vice chair)  
Dr. Joe May (secretary and chancellor)  
Mr. Phil Ritter  
Ms. Dorothy Zimmermann

#### Members Absent

Mr. JL Sonny Williams

1. **Roll Call - Announcement of a Quorum** was confirmed by Perla Molina.
2. **Certification of Notice** posted for the meeting was confirmed by Chancellor May.
3. **Citizens Desiring to Address the Board**  
None.
4. **Chancellor and Board Announcements**  
*(Comments on Accomplishments; Awards Received; Appointments at the Local, State, and National Level; Published Articles and Newspaper Reports; District/College Reports/Metrics, and Upcoming Events; Workshops, Seminars, and Conferences taking place at the District or any of its Colleges)*

#### A. Announcements from the Chancellor

- Chancellor May announced that we had our first virtual conference day with more than 3,400 participants and presenters. He thanked everyone at all locations who both participated and helped plan and make it possible. He especially appreciated our trustees who joined us.
- The Critical Response Office continued to work with the leadership team to ensure employees were safe. He stated that we had a comprehensive process and procedure for returning to work safely, including staggering the schedule in order to mitigate the risk and operate safely. Leadership meets several times a week to discuss what worked and what needed to be refined.
- Leadership was working to coordinate with ISD partners for Early College High School, Dual Credit and P-TECH students regarding their face-to-face return to school schedules. The good news was that we're up in enrollment in all those areas.
- Three of our Title IV campuses submitted grant proposals that were funded. Eastfield, El Centro, and North Lake proposals were selected and will receive close to \$3M over the next five years. These grants were targeted at helping Hispanic serving institutions and allowed us to expand our wrap-around services.
- Consolidation plans continue in our restructuring efforts. Leadership teams have started sharing their organizational structures with their teams. Internal talent pool processes were providing additional opportunities to employees.

Chair Flores opened the floor to trustees for comment on the Chancellor's announcements. Trustee Compton reminded Dr. May that recommendations were provided by the AAERG during their session on conference day. After her review, she asked Dr. May to submit recommendations from that session to the board for inclusion in their strategic plan and asked for board support to keep the conversation going. Chair Flores advised that this would be discussed in October during the Diversity, Equity and Inclusion committee.

Chair Flores hoped conference day sessions would be available online for those who were unable to attend. She praised two sessions she attended.

## B. Announcements from the Board Chair and/or Trustees

- Vice Chair Jameson announced that Thursday, September 17 would be the next Board of Trustees Virtual Town Hall. Topic: How Guided Pathways to Success Is Helping Provide a Skilled Workforce.
- Chair Flores announced that the first Diversity, Equity and Inclusion committee meeting would be held in October. The committee would discuss recommendations from various sessions held on conference day.
- Chair Flores acknowledged and thanked two retirees listed on the agenda for their more than 20 years of service: Sandra Scott, Eastfield, 34 years and Randall Frame, District Service Center, 24 years.

## 5. Consent Agenda

*(Consent Agenda items may be approved by a single motion and vote or, alternatively, upon request of a Trustee(s); any listed item can be removed and considered individually.)*

Trustee Ritter moved and Trustee Bravo seconded the motion to approve consent agenda containing items under the consent agenda items 5A, 1 and 2, 5C, 1 and 2, 5D, 1 through 3, and 5E, 1.

A roll call vote was taken as follows:

Chair Flores – aye

Trustee Ritter – aye

Trustee Zimmermann – aye

Trustee Bravo – aye

Trustee Compton – aye

Vice Chair Jameson – aye

Trustee Williams – not present

The motion was approved and passed by unanimous vote of Trustees present.

## A. Minutes

1) Approval of the August 4, 2020 Regular Meeting Minutes

2) Approval of the August 20, 2020 Special Meeting Minutes

## B. Policy Items

1) Approval of Amendments to Policies Concerning Freedom from Discrimination, Harassment, and Retaliation: Sex and Sexual Violence – DIAA and FFDA (LOCAL)

- Trustee Zimmermann asked if this was the first reading of 5B-1.
- Rob Wendland advised that it was being presented today because the law has changed.
- Chair Flores asked to have 5B-1, extracted and discussed separately.
- Tricia Horatio addressed the board and explained that these changes to the policy items are required to bring us into compliance. A memo was submitted with outline and summary for review.
- Trustee Compton suggested to move to bring us into compliance, but to also brought the changes before the board next month for additional review. She was concerned about whether the board would be able to make further recommendations and changes to our policy.

Trustee Bravo moved and Vice Chair Jameson seconded the motion to approve consent agenda containing items under the consent agenda item 5B-1.

A roll call vote was taken as follows:

Chair Flores – aye  
Trustee Ritter – aye  
Trustee Bravo – aye  
Trustee Zimmermann – aye  
Trustee Compton – aye  
Vice Chair Jameson – aye  
Trustee Williams – not present

The motion was approved and passed by unanimous vote of Trustees present.

C. Financial Items

- 1) Approval of Interlocal Agreement Between Dallas College (DC), the City of Farmers Branch and the Town of Addison to Provide a Third Entrance for Brookhaven and an Accessible Route to Vitruvian Park

- 2) Approval of Payment for Presidential/Joint Election to Cover the Cost of Postponement of May 2, 2020 Election

**D. Resolutions**

- 1) Adoption of Resolution Authorizing Sale and Issuance of Dallas College (formerly, Dallas County Community College District) Tax Notes, Series 2020
- 2) Adoption of Resolution Ordering an Amendment to Resolution Giving Notice of the Trustee Election
- 3) Adoption of Resolution Ordering an Amendment to the Resolution Authorizing a Joint Election Agreement

**E. Richland Collegiate High School Items**

- 1) Approval of Texas Education Agency Waiver for Richland Collegiate High School Online Instruction Extension

**6. Individual Items**

*(Individual Agenda items may be approved by a single motion and vote or, alternatively, upon request of a Trustee(s); any listed item can be removed and considered individually.)*

**A. Talent Items**

- 1) Approval of Warrants of Appointment for Police Officers

Trustee Bravo moved and Vice Chair Jameson seconded the motion to approve individual item 6A-1.

A roll call vote was taken as follows:

Chair Flores – aye  
Trustee Ritter – aye  
Vice Chair Jameson – aye  
Trustee Compton – aye  
Trustee Zimmermann – aye  
Trustee Bravo – aye  
Trustee Williams – not present

The motion was approved and passed by unanimous vote of Trustees present.

**7. Informative Reports**

A. Committee Reports

*(Committee notes are listed only after they have been reviewed and approved by the committee in question.)*

- 1) Audit Committee Notes for March 3, 2020
- 2) Education Workforce Committee Notes for August 4, 2020
- 3) Finance Committee Notes for August 4, 2020

B. Current Funds Operating Budget Report

C. Monthly Award and Change Order Summary

D. Facilities Management Reports

E. DCCCD Foundation Report

F. Notice of Grant Awards

G. Contracts for Educational Services

H. Human Resources Update

- Trustee Compton would like a report that strictly gave a list of support staff appointments that the board was responsible for. She would also like to see the credentials for each individual incorporated in the report.
- Lula McGregor, standing in for Sherri Enright, advised that the August 17 through mid-September hiring report would be available for the October meeting.
- Chair Flores would like to see all levels of staff included in the report.

8. **Executive Session** was not held.

9. **Adjournment**

The Regular Meeting was adjourned at 4:48 p.m.

*Captioned video and transcripts for Dallas College Board Meetings are available at our website, [www.dcccd.edu/boardmeetingslive](http://www.dcccd.edu/boardmeetingslive), under the Archived Videos section.*

## POLICY ITEM – FIRST READING NO. 6A

### Approval of Amendments to Policies Concerning Dallas College Name and Definitions & Board Legal Status – AB and BA (LOCAL)

The Chancellor recommends the Board adopt the following amendments to local policy, as recommended by the Texas Association of School Boards (TASB) and revised by the Office of the General Counsel, to reflect the new name and organizational structure of Dallas College.

Effective Date: Upon Board Approval

#### LOCAL POLICY

#### EXPLANATORY NOTES

AB – College  
District Name and  
Definitions

Revises local policy to reflect the College's name change and makes changes at "Definition" consistent with the College's new organizational structure.

BA – Board Legal  
Status

Revises local policy to reflect the official title of the Board of Trustees.

COLLEGE DISTRICT NAME AND DEFINITIONS

AB  
(LOCAL)

**Definitions**

The corporate name of this college, as provided by law, is Dallas College ~~Dallas County Community College District~~, herein referred to as “the College ~~District~~.”

The following terms, when used in this manual, shall have the meanings as defined below, unless the context in which such terms are used clearly indicates another meaning:

1. Board ~~BOARD~~: The Board of Trustees of the College ~~District~~.
2. Chancellor ~~CHANCELLOR~~: The chief administrative officer of the College ~~District~~.
3. Campus ~~COLLEGE~~: A constituent college campus of the College ~~District~~; as an adjective, referring to any of the officers, personnel, or functions of a campus college.
4. Chief Human Resources Officer ~~DIRECTOR OF HUMAN RESOURCES~~: College ~~District Director of~~ Chief Human Resources Officer.
5. Dallas College or College ~~DISTRICT OR COLLEGE DISTRICT~~: The Dallas County Community College ~~District~~; as an adjective, referring to any of the offices, officers, or other personnel having College -wide ~~Districtwide~~ jurisdiction or responsibility.
6. Manual ~~MANUAL~~: The “Board Policies and Administrative Procedures Manual.”
7. President ~~PRESIDENT~~: The chief administrative officer of a college campus of the College ~~District~~.
8. Provost ~~PROVOST~~: Provost of Educational Affairs or Provost of LeCroy Center for Educational Telecommunications, as appropriate.
9. Vice Chancellor ~~VICE CHANCELLOR~~: The Vice Chancellor of Student Success or the Vice Chancellor of Workforce and Advancement Business or Vice Chancellor of Public and Governmental Affairs in connection with College ~~District~~ procedures in this manual affecting each position the same. The Vice Chancellor title may also include the term Executive Vice Chancellor of Operations.
10. Vice Chancellor of Operations, Executive: An administrator ensuring efficient operations of Dallas College, across campuses.
11. ~~VICE CHANCELLOR OF BUSINESS~~ Vice Chancellor of Student Success: An administrator providing leadership and su-

COLLEGE DISTRICT NAME AND DEFINITIONS

AB  
(LOCAL)

provision for the planning, organizing, and coordinating of student success ~~Business Affairs.~~

12. ~~VICE CHANCELLOR OF GOVERNMENTAL AFFAIRS~~ Vice Chancellor of Workforce and Advancement: An administrator responsible for the coordination and oversight of College partnerships with employers, donors, and alumni ~~Public and Governmental Affairs.~~

13. Vice President or Vice Provost ~~VICE PRESIDENT~~: An administrator performing vice presidential duties of business, instruction, or student development at a college and may have a different title than vice president or vice provost.

14. Fiscal Year ~~FISCAL YEAR~~: The fiscal year for the College ~~District~~, which shall be the 12-month period beginning on the first day of September in each year and ending on the last day of August in the next succeeding calendar year.

**Use of Institutional Name or Logo**

The following names are protected trademarks under state law:

15. Dallas College Brookhaven Campus College.
16. Dallas College Cedar Valley Campus College.
17. Dallas College Eastfield Campus College.
18. Dallas College El Centro Campus College.
19. Dallas College Mountain View Campus College.
20. Dallas College North Lake Campus College.
21. Dallas College Richland Campus College.
22. Dallas ~~County Community~~ College District.
23. R. Jan LeCroy Center for Telecommunications.

The logos of the following Dallas College campuses, locations, and affiliates ~~institutions~~ are protected trademarks under federal law:

24. Brookhaven Campus College.
25. Cedar Valley Campus College.
26. Eastfield Campus College.
27. El Centro Campus College.
28. Mountain View Campus College.
29. North Lake Campus College.
30. Richland Campus College.

COLLEGE DISTRICT NAME AND DEFINITIONS

AB  
(LOCAL)

31. Dallas ~~County Community~~ College ~~District~~.
32. Dallas County Community College District Foundation.
33. R. Jan LeCroy Center for Telecommunications.

All names and logos previously affiliated with Dallas County Community College District (now Dallas College) or its colleges are also protected under state and federal law, as applicable.

No individual or entity may use the name or logo of a campus or location of Dallas College ~~an institution~~ that is protected by trademark without express written approval of the highest level administrator at the campus or location ~~the institution for which the~~ ~~whose~~ name or logo is sought.

BOARD LEGAL STATUS

BA  
(LOCAL)

The official title of the governing body of the College ~~District~~ shall be the Dallas College ~~Dallas County Community College District~~ Board of Trustees, herein referred to as "the Board."

## POLICY ITEM – FIRST READING NO. 6B

### Approval of Amendments to Policies Concerning State and Federal Revenue Sources – CAA and CAAB (LOCAL)

The Chancellor recommends the Board adopt the following amendments relating to fiscal requirements for federal grants.

Effective Date: Upon Board Approval

<u>LOCAL POLICY</u>	<u>EXPLANATORY NOTES</u>
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CAA – Grants and Awards	Revises local policy to ensure compliance with requirements of state and federal grants and awards, including those requirements relating to the College's use of grant funds.
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CAAB – Carl D. Perkins Grants	Revises local policy to ensure that funding received under the Perkins Act is used for its intended purpose only and to supplement, and not supplant, state, local and other federal awards.
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APPROPRIATIONS AND REVENUE SOURCES  
STATE AND FEDERAL REVENUE SOURCES

CAA  
(LOCAL)

**Grants and Awards**

General

The College District shall comply with all requirements for state and federal grants and awards imposed by law, the awarding agency, or an applicable pass-through entity. The Chancellor shall develop and enforce financial management systems, internal control procedures, procurement procedures, and other administrative procedures as needed to provide reasonable assurance that the College District is complying with requirements for state and federal grants and awards.

The Chancellor shall be authorized to:

1. Apply, on behalf of the Board, for any and all special federal and state grants and awards as deemed appropriate for the College District's operations;
2. Approve commitment of College District funds for matching, cost sharing, cooperative, or jointly funded projects up to the amounts specifically allowed under the College District budget approved by the Board; and
3. Approve grant and award amendments as necessary.

~~The College District shall comply with all requirements for state and federal grants and awards imposed by law, the awarding agency, or an applicable pass-through entity. The Chancellor shall develop and enforce financial management systems, internal control procedures, procurement procedures, and other administrative procedures as needed to provide reasonable assurance that the College District is complying with requirements for state and federal grants and awards.~~

[See CAAA, CAAB]

**Federal Awards**

~~Conflict of Interest~~  
Fiscal Requirements

Maintenance of Effort

As required by law, the College District shall maintain, and be able to demonstrate, maintenance of its effort in state or local fund spending for those programs and activities for which the College District has received a federal award or grant. -For purposes of this provision, maintenance of effort shall mean maintaining non-federal funding at a level which is not less than the expenditures for such program activities during the fiscal year prior to receiving the grant or award. Maintenance of effort calculations shall exclude capital expenditures, special one-time projects, and the cost of pilot programs.

Supplement, not Supplant

The College District shall use federal grant and award funds, whether awarded by a federal agency or a pass-through entity ("grant funds"), to supplement ("to complete, add to or extend") and, to the extent practicable, increase the services, staff, programs, activities and materials ("programs/activities") that would, in the absence of grant funds, be offered with other federal, state and

APPROPRIATIONS AND REVENUE SOURCES  
STATE AND FEDERAL REVENUE SOURCES

CAA  
(LOCAL)

local sources or funds independently generated by or allocated to the College District ("other funding sources"). Unless otherwise permitted by law, in no event shall the College District use grant funds to supplant ("to take the place of or serve as a substitute") Other funding sources that would otherwise be expended to carry out or pay for College District programs/activities, including, but not limited to, programs/activities required by state law, coordinating board rules, or College District policy.

The College District may rebut a presumption of supplanting or have good cause to use (determined prior to taking action) grant funds to fund costs of programs/activities that were funded in a previous year with other funding sources. A rebuttal of or justification for such funding action requires the following showing by the College District:

1. Evidence of an actual reduction in state and/or local funding sources and/or other non-federal support; and
2. Evidence that the program/activity would be discontinued without the benefit of grant funds.

The College District shall develop and maintain contemporaneous written records that clearly demonstrate the supplementary nature of grant funds and/or provide support or justification for any supplanting action.

Conflict of Interest

Each employee, Board member, or agent of the College District who is engaged in the selection, award, or administration of a contract supported by a federal grant or award, and who has a potential conflict of interest as defined at 2 C.F.R. 200.318, shall disclose to the College District in writing any conflict that meets the disclosure threshold in Local Government Code Chapter 176. [See CAAB]

In addition, each employee, Board member, or agent of the College District shall comply with any other conflict of interest requirements imposed by the granting agency or a pass-through entity or by College District policy. [See DBD]

For purposes of this policy, "immediate family member" has the same meaning as "family member" as described in Local Government Code Chapter 176. [See BBFA]

For purposes of this policy, "partner" shall have the same meaning as defined in Business Organizations Code Chapter 1, Subchapter A.

APPROPRIATIONS AND REVENUE SOURCES  
STATE AND FEDERAL REVENUE SOURCES

CAA  
(LOCAL)

An employee, Board member, or agent of the College District who is required to disclose a conflict in accordance with the provisions above shall not participate in the selection, award, or administration of a contract supported by a federal grant or award.

Gifts and Gratuities

Employees, Board members, and agents of the College District shall not solicit any gratuities, favors, or items from a contractor or a party to a subcontract for a federal grant or award and shall not accept:

1. Any single item with a value at or above \$50; or
2. Items from a single contractor or subcontractor that have an aggregate monetary value exceeding \$100 in a 12-month period.

[See BBFA, BBFB, CAAB, and DBD. In the event of a violation of these requirements, see CDE and DH.]

STATE AND FEDERAL REVENUE SOURCES  
FEDERAL

CAAB  
(LOCAL)

Carl D. Perkins  
Grants

The College District shall ensure the following:

1. Funds expended through the Carl D. Perkins ("Perkins") grant program are used for the purposes, goals and objectives identified in the grant and in accordance with any requirements imposed by the awarding agency, applicable law or College District policies and procedures.
2. No Perkins funds are used to pay for programs or activities required by state law, Coordinating Board rules or College District policy.

Consistent with the provisions of CAA (LOCAL) and in accordance with applicable law, the College District shall use Perkins funds only to supplement, not supplant, state, local and other federal funds that would otherwise be expended to carry out career and technical education, including but not limited to, payment for services, staff, programs or materials. [See CAA (LOCAL) at "Supplement, not Supplant"].

State or local funds shall not be decreased or diverted for other uses due to the availability of Perkins funds.

## COMMITTEE REPORT NO. 7A-1

### Governance Committee Notes for January 17, 2020

A Governance Committee meeting of the Board of Trustees of Dallas County Community College District was held Friday, January 17, 2020, beginning at 1:03 p.m. in the Lower Level, Room 036. This meeting was convened by Chair Diana Flores.

#### Board Members and Officers Present

Ms. Monica Lira Bravo  
Ms. Charletta Compton  
\* Ms. Diana Flores (chair)  
\* Mr. Wesley Jameson (vice chair)  
Mr. Philip J. Ritter  
Dr. Joe May (secretary and chancellor)  
Ms. Dorothy Zimmermann

#### Members Absent

\* Mr. JL Sonny Williams (committee chair)  
  
\* *Denotes a committee member*

1. **Certification of Notice** posted for the meeting by Chancellor Joe May.
2. **Citizens Desiring to Address the Board**  
None.
3. **Discussion about Forming a Diversity, Equity and Inclusion Committee**
  - Chair Flores announced that she was forming a Diversity and Inclusion Committee and that it would include all members of the Board. Rob Wendland confirmed that a charter needed to be drafted in order to form the committee. A Diversity and Inclusion Committee would also be a standing committee, like the Audit, Education Workforce, Finance and Government Committees. He added that with a committee of the whole, four members would need to be present to have a quorum
  - Trustee Compton asked when the Committee would meet, and Chair Flores stated it is intended to meet quarterly unless necessary to meet more often. Trustee Compton stated she was concerned about having another committee in terms of time allowance on Board day. Chair Flores replied that they would monitor that.

- Trustee Ritter stated he wondered if there was an opportunity in the existing committee structure to be more intentional about addressing issues of Diversity, Equity and Inclusion in the areas of procurement, hiring and educational success. Using the annual planning calendar to program agenda items on a multi-month basis might be a better way to do it. Chair Flores stated that she agreed but they were not there yet, and this separate committee could help them get there.
- Trustee Bravo stated that because it had been neglected for such a long time and progress had been so slow, it should be elevated to the level of a committee. Then, after improvement had been made, it would no longer be needed. She added that perhaps the day could start earlier if it was necessary to accommodate this needed committee.
- Trustee Compton asked the Chancellor about the status of the MWBE proposal. Dr. May answered that the RFQ had closed, interviews had been done and we were in the final stages, awaiting a recommendation. Trustee Compton asked who had administrative responsibility and Dr. May stated that he was going to address that with the Board in Executive Session later in the day.
- Trustee Jameson stated that unlike the other committees, the Diversity, Equity and Inclusion Committee would be a committee of the whole and it would merit a separate focus as a committee.
- Trustee Zimmermann asked what dollars would be used in this endeavor as a result of committee decisions and Dr. May answered that the District had invested substantially in that area and would continue to do so. He added that there were opportunities to make more progress than had historically been made to see improved results.
- Chair Flores requested a draft of the charter and Wendland agreed it would be forthcoming and then could be looked at to ensure that it addressed matters adequately.
- Trustee Compton stated that she wanted to see clear expectations as to what everyone wished the end result to be. Chair Flores reiterated that after the charter was drafted, if expectations were not part of it then it would be discussed by the Board. Wendland added that the Board would determine those expectations.
- Trustee Ritter suggested when Wendland worked on the draft that he considered this new committee's roles and responsibilities vis-a-vis the other committees and to look at what issues might come through more than one committee, creating a circular process and undo delay. Wendland said that he would be mindful of that and it would come back for discussion. ACCT recommendations would also be considered.

- Chair Flores announced that the Board was at a starting point for the Chancellor Review process and the same committee members would continue to serve - Vice Chair Jameson, Trustee Bravo and Trustee Zimmermann.

#### **4. Overview of Regular Agenda Items**

- A. Approval of Agreement with Dallas Area Rapid Transit (DART) Renewing Contract to Provide DART GoPass for Students
- Dr. May opened the discussion about the renewal of the contract between DCCCD and DART. He stated that they were combining the El Centro effort with GoPass so that it was one package.
  - John Robertson and the group discussed various student barriers that were being addressed and Robertson added that they did not expect to see a change in dollars unless there was growth in ridership or with District expansion, but that would indicate that more people are benefiting from the program. They had negotiated with DART into one contract for another three years, which was up for approval by the Board. Robertson stated it would amount to under \$9 million over a three-year period, but an exact amount depended on the number of students who used the program. Ridership had increased 34% since 2017 when the program started. Updates would be given based on a calendar year.
  - Rob Wendland explained that there was not a “not to exceed” number in the contract but it was also not to be approved without the Board’s authorization. The group agreed to put a “not to exceed” number in the motion to approve.
  - Trustee Compton inquired whether the rates for this contract were negotiated. Robertson said that was a part of negotiation and was at a fair rate for DART and the District.

#### **5. Items for Review**

##### **A. Committee Notes**

- 1) December 3, 2019 Governance Committee Notes  
No comments or edits were made.

#### **6. Executive Session**

None was held.

## **7. Adjournment**

The Governance Committee meeting adjourned at 1:45 p.m.

*Captioned video and transcripts for Dallas County Community College District Board Meetings are available at our website, [www.dcccd.edu/boardmeetingslive](http://www.dcccd.edu/boardmeetingslive), under the Archived Videos section.*

## COMMITTEE REPORT NO. 7A-2

### Audit Committee Notes for September 8, 2020

The Audit Committee Meeting of the Board of Trustees of Dallas College was held Tuesday, September 8, 2020, beginning at 1:30 p.m. on the Cisco Webex platform and was broadcast via the streaming link: <http://www.dcccd.edu/boardmeetingslive>. This meeting was convened by Audit Committee Member Dorothy Zimmermann.

#### Board Members and Officers Present

- Ms. Monica Lira Bravo
- \* Ms. Charletta Rogers Compton
- Ms. Diana Flores
- Mr. Wesley Jameson
- Dr. Joe May (secretary and chancellor)
- Mr. Philip J. Ritter
- \* Ms. Dorothy Zimmermann

#### Members Absent

- \* Mr. JL Sonny Williams (committee chair)
- \* *Denotes a committee member*

1. **Roll Call - Announcement of a Quorum** was confirmed by Perla Molina.
2. **Certification of Notice** posted for the meeting was confirmed by Chancellor May.
3. **Citizens Desiring to Address the Board**  
None.

#### 4. Committee Presentations

- A. Update on Search for Internal Auditor  
Presenter: Rob Wendland

Rob Wendland noted that there was an unsuccessful search conducted in the spring. The search had continued during the summer and interviews were conducted virtually. Wendland would keep the Board informed.

## B. Presentation of the Audit Plan for Year 2020-21

Presenter: Paul Styrvoky

Paul Styrvoky presented the Audit Plan for Year 2020-21. Styrvoky noted that the audit plan was built on a risk-based approach while also considering the new structure of Dallas College. There are five key areas:

1. provost,
2. student success,
3. workforce and advancement,
4. operations, and
5. campus.

A survey was sent out to the board, senior management, and internal audit for feedback about the risk areas. The results from the survey were utilized in developing a score for each area. Due to the organizational and structural changes, each audit coverage area was assigned a percentage based on the risk survey scores.

Further, during the first quarter, Internal Audit would be working with McConnell & Jones LLP for the external audit. Internal Audit would also be interviewing the new Dallas College leaders in order to develop quarterly plans to be included in status reports. The annual audit plan included standard audits, such as grant compliance audits, physical inventory, cash counts, Richland Collegiate High School, Information Technology, and Programmatic audits, in the areas such as provost, student success, workforce and development, operations and campus. The direction received from senior leadership was to perform programmatic audits to look at operations and performance. During last year's pre-planning Dallas County Promise was identified as a high priority item. Internal Audit continue to work with the Dallas County Promise team. Styrvoky acknowledged the continued assistance of Paula Sandoval and Cathy Robinson (Richland Campus), Mark Flanagan and Dr. Eric Ban (The Commit Partnership) and Executive Dean Craig Satterfield and Associate Vice Chancellor, Student Resources Karen Stills (Dallas College) with the upcoming programmatic audit. Internal Audit also continued to perform investigations and report results to senior management.

Chair Flores requested additional clarification regarding how the scores were assigned to each risk area. Styrvoky noted that a summary of how the scores were derived would be provided to the board. Flores inquired if Dallas Promise was identified in the plan. Styrvoky noted that Dallas

Promise was included in the Student Success area of the programmatic audit plan.

Trustee Ritter requested additional context regarding the IT audit area and asked if internal audit had adequate expertise to audit IT functions. Styrvoky noted that IT audits included reviewing general controls such as applications, security systems, backup and recovery and hardware. Further, Styrvoky noted that the scope could be tailored based on risk with major projects. Styrvoky mentioned that he possesses Certified Information Systems Auditor (CISA) and Information Technology Infrastructure Library (ITIL) certifications and the general areas would be handled by other members of the team.

Further, Mr. Wendland noted that IT was subject to statewide audits on an annual basis and had a successful audit in the spring. Trustee Ritter and Styrvoky discussed plans to review major bond programs and stated that these would be included in the quarterly status updates to the audit committee.

Dr. May discussed how adjustments to the plan would be based on a fixed number of time/hours and may result in trade-offs to accommodate needs. As demand grows, the board may consider increasing the number of auditors in each area.

C. Presentation of 3rd Quarter Report for Quarter Ending May 31, 2020  
Presenter: Paul Styrvoky

Styrvoky noted that the campus-based IT audit was stopped due to campuses being closed and was now included in the plan to be reviewed based on the new organizational structure and important projects.

Styrvoky discussed the Cedar Valley Campus (CVC) Automotive Program audit and noted there were some items identified and communicated to management through fieldwork. Management immediately took corrective action. No significant or material items were identified. Further, Styrvoky noted that the CVC Automotive Program received national certification earlier in the year.

Styrvoky discussed the Richland Collegiate High School audit and noted that the high school made significant improvements to their processes, which resulted in no findings.

Styrvoky discussed the Day Teaching audit noting that there were issues identified that required a more comprehensive review and follow up monitoring. Wendland noted that action had been taken with Provost Floyd to put an immediate moratorium on Day Teaching. He will work with Ms. Enright and HR to present a policy to the Board to prohibit such practice in the future.

- D. Presentation of 4th Quarter Report for Quarter Ending August 31, 2020  
Presenter: Paul Styrvoky

Styrvoky discussed that internal audit was assisting McConnell and Jones with the year-end financial audit and single audits, which included five major programs and financial aid. Further, the physical asset inventory was postponed due to the pandemic. Internal Audit was now working with the CFO to identify the appropriate timing to perform the audit.

## **5. Items for Review**

### **A. Committee Notes**

- 1) Audit Committee Notes for March 3, 2020  
No comments or edits were made.

## **6. Executive Session**

None was held.

## **7. Adjournment**

The audit committee adjourned at 2:08 p.m.

*Captioned video and transcripts for Dallas College Board Meetings are available at our website, [www.dcccd.edu/boardmeetingslive](http://www.dcccd.edu/boardmeetingslive), under the Archived Videos section.*

## COMMITTEE REPORT NO. 7A-3

### Education Workforce Committee Notes for September 8, 2020

An Education Workforce virtual meeting of the Board of Trustees of Dallas College was held Tuesday, September 8, 2020, beginning at 2:09 p.m. on the Cisco Webex platform and was broadcast via the streaming link:

<http://www.dcccd.edu/boardmeetingslive>. This meeting was convened by Committee Chair Monica Lira Bravo.

#### Board Members and Officers Present

- \* Ms. Monica Lira Bravo (committee chair)  
Ms. Charletta Rogers Compton
- \* Ms. Diana Flores (chair)
- \* Mr. Wesley Jameson (vice chair)  
Dr. Joe May (secretary and chancellor)  
Mr. Philip J. Ritter  
Ms. Dorothy Zimmermann

#### Members Absent

Mr. JL Sonny Williams

- \* Denotes a committee member.

1. **Roll Call - Announcement of a Quorum** was confirmed by Perla Molina.
2. **Certification of Notice** posted for the meeting was confirmed by Chancellor May.
3. **Citizens Desiring to Address the Board**  
None.

#### 4. **Committee Presentations**

- A. Driving the 2020-21 Initiatives for Education & Workforce  
Presenters: Shawnda Floyd, Beatriz Joseph, Pyeper Wilkins

Shawnda Floyd informed the Committee about the principles established with Dallas College, which include:

- Removing barriers and inequities across Dallas College
- Align student support services
- Create meaningful partnerships that promote the Dallas College students' success
- Develop pathways that move Dallas College students from education to work

Beatriz Joseph informed the Committee that the vision for Dallas College will place students at the center of Academics, Student Success, and Workforce and Advancement. Joseph confirmed that Academics, Student Success, and Workforce and Advancement will continue to collaborate and coordinate with Dallas College campus leadership and operations.

Beatriz Joseph, Shawnda Floyd and Pyeper Wilkins informed the Committee about the collaboration across Dallas College and how it occurs in every step in a student's journey with Dallas College.

Trustee Bravo asked Floyd what the faculty reaction had been with the new changes. Floyd answered that there were many faculty who positively supported the new changes, but there were still come faculty who were negative about the transition.

Chair Flores requested that Perla Molina send a copy of the resolution that was adopted by the Faculty Association and published on their blog to be shared with the Board of Trustees.

Trustee Ritter encouraged faculty to reach out to Board Relations about their input.

**B. Fall 2020-21 Return to Campus: Student Success and Academic Support**  
**Presenters: Shawnda Floyd, Beatriz Joseph**

Shawnda Floyd informed the Committee that the students at Dallas College appreciated what had been done to support them during COVID and transition, but they have expressed that they need more. Students wanted improvement on just-in-time support. Floyd spoke about "new norm" for student taking online courses, which means Dallas College students were experiencing new challenges that needed to be responded to differently.

Beatriz Joseph informed the Committee that Dallas College students have expressed that needed for more face-to-face time. With libraries, tutoring and computer labs open at the campus locations, students were benefitting from "on-campus services."

Floyd informed the Committee about the numbers from the advising call center from the week of August 17<sup>th</sup>, 2020:

- 6,342 calls presented
- 5,250 calls abandoned
- 818 calls handled/resolved
- 274 in progress

Joseph informed the Committee about bringing additional staff back to the Dallas College campus workplace for face-to-face interactions with students. Utilize technology to better monitor remote interactions with Dallas College students. As well as consider the use of external phone banks to handle routine requests from students. Floyd informed the Committee that returning to campus resulted in a greater oversight of staff, immediate resolution to student concerns and personalized support and interactions with Dallas College students.

Trustee Ritter had a question in regarding how Dallas College was handling the calls received from students. Joseph responded that the numbers presented above were handled by phone, but Dallas College was also using other forms of communication with students.

## **5. Items for Review**

### **A. Committee Notes**

- 1) Education Workforce Committee Notes for August 4, 2020  
No comments or edits were made.

## **6. Executive Session was not held.**

## **7. Adjournment**

The Education Workforce Committee adjourned at 3:29 p.m.

*Captioned video and transcripts for Dallas College Board Meetings are available at our website, [www.dcccd.edu/boardmeetingslive](http://www.dcccd.edu/boardmeetingslive), under the Archived Videos section.*

## COMMITTEE REPORT NO. 7A-4

### Finance Committee Notes for September 8, 2020

A Finance Committee virtual meeting of the Board of Trustees of the Dallas College was held Tuesday, September 8, 2020, beginning at 3:40 p.m. on the Cisco Webex platform and was broadcast via the streaming link:

<http://www.dcccd.edu/boardmeetingslive>. This meeting was convened by Committee Chair Phil Ritter.

#### Board Members and Officers Present

- Ms. Monica Lira Bravo
- \* Ms. Charletta Rogers Compton
- Ms. Diana Flores
- Mr. Wesley Jameson
- Dr. Joe May (secretary and chancellor)
- \* Mr. Philip J. Ritter (committee chair)
- Ms. Dorothy Zimmermann

#### Board Members Absent

- \* Mr. JL Sonny Williams

\* *Denotes a committee member*

1. **Roll Call - Announcement of a Quorum** was confirmed by Perla Molina.

2. **Certification of Notice** posted for the meeting was confirmed by Chancellor May.

3. **Citizens Desiring to Address the Board**  
None.

#### 4. **Committee Presentations**

- A. Brookhaven Community Integration Planning  
Presenter: Linda Braddy

President Braddy presented part of the Brookhaven Community Integration Planning, which featured a connector between the campus and adjacencies (Vitruvian Park, Perish Academy School, Office Park,

and residential areas). The Alpha Road Connector Project would create a connector road from Alpha Road to Bella Road and Vitruvian Park would create a northern entrance to the campus. This project would open the campus to the community. The City of Farmers Branch and the Town of Addison are were funding this project. Upon completion, Brookhaven would be responsible only for maintaining the campus entrance.

Trustee Zimmermann asked about the floodplain conditions. Linda Braddy responded that a study was conducted over the past few years. The city would install a retention pond, which would be funded and maintained by the city.

Trustee Ritter asked how environmental planning fit into project planning. Braddy replied that environmental planning and sustainability was a fundamental part of the planning process part of; for example, the natural treed areas would not be disturbed.

Trustee Ritter also questioned the college's property rights or easements. Rob Wendland stated that there was an easement for the roadway and the retention facility.

Trustee Ritter then asked what the district would be receiving for the easement. Dr. Braddy answered that the cities were building the north entrance to the campus and the retention pond on the campus at no cost the campus.

Trustee Ritter inquired if the project did not move forward with the cities' expenses, would the easement revert to the college. Wendland clarified that the easement could be rescinded.

Trustee Compton asked about neighborhood issues and concerns. Braddy responded that the local HOA gave their feedback and the issue was resolved.

Trustee Jameson asked who would be responsible for maintenance of the easement. Wendland stated that the road and retention facility would be maintained by the city and the campus would maintain the entrance.

## **5. Overview of Regular Agenda Items**

### **A. Financial Item**

- 1) Approval of Interlocal Agreement Between Dallas College (DC), the City of Farmers Branch and the Town of Addison to Provide a Third Entrance for Brookhaven and an Accessible Route to Vitruvian Park

### **B. Resolutions**

- 1) Adoption of Resolution Authorizing Sale and Issuance of Dallas College (formerly, Dallas County Community College District) Tax Notes, Series 2020

John Robertson reminded the board of a previous presentation regarding the addition of \$30 million to the Facilities Improvement Plan through Tax Notes, would will be paid off by 2022. The interest rate as of Sept. 8 is 0.072%. Financial Advisors Jason Hughes and Bob Estrada spoke in agreement of the Tax Notes.

Chair Flores asked about the Facilities Improvement Plan and how the \$30 million would be repaid. Robertson responded that \$25 million a year was utilized for Facilities Improvement Plan. This was an additional \$30 million to accelerate the plan and move forward on projects. The money would be repaid through extra debt service and would not be an ongoing funding option.

Trustee Zimmermann questioned what kind of future funding we would have from the state if enrollment was low. Robertson spoke about the conservative forecasting and the college's ability to repay the Tax Notes.

Trustee Ritter asked how much money had been saved in debt service over the past few years. Tiska Thomas stated that the savings was about \$53 million. Thomas also addressed Trustee Zimmermann's concern about the college affording the financing for the bond issuance. The tax rate is composed of the interest and sinking (I&S) and maintenance and operations (M&O) rate. The I&S rate would allow the district to repay the debt.

Trustee Ritter asked if the I&S rate of \$0.02 would increase from what was promised to taxpayers. Thomas responded that the rate would not change.

**6. Items for Review**

**A. Committee Notes**

- 1) Finance Committee Notes for August 4, 2020  
No comments or edits made.

**7. Executive Session** was not held.

**8. Adjournment** was at 4:09 p.m.

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**4TH QUARTER FACILITIES IMPROVEMENT PLAN  
ORIGINAL PROJECTS**

<b>Campus</b>	<b>Project</b>	<b>Budget</b>	<b>Actual Cost</b>	<b>Variance from Budget</b>	<b>Status</b>
BHC	Replace Federal Pacific Panels, Building B	\$700,000	\$263,254	38%	85% Complete (complete by 9 Oct)
BHC	Replace Federal Pacific Panels, Building H	\$780,000	\$30,315	4%	<b>COMPLETE</b>
BHC	Replace Federal Pacific Panels, Building F	\$780,000	\$111,256	14%	<b>COMPLETE</b>
BHC	Replace Roof/drains, Building T	\$750,000	\$388,406	52%	<b>COMPLETE</b>
BHC	Replace Roof/drains, Building M	\$420,000	\$283,997	68%	<b>COMPLETE</b>
BHC	Replace Roof/drains, Building K	\$530,000	\$512,405	97%	<b>COMPLETE</b>
BHC	Replace Roof/drains, Building U	\$590,000	\$255,230	43%	<b>COMPLETE</b>
BHC	Replace Roof/drains, Building A	\$530,000	\$237,616	45%	<b>COMPLETE</b>
CVC	Fire Code Analysis	\$420,000	\$294,369	70%	<b>COMPLETE</b>
CVC	Replace Roof/drains, Building B	\$350,000	\$347,608	99%	<b>COMPLETE</b>
CVC	Replace Roof/drains, Building E	\$900,000	\$903,356	100%	<b>COMPLETE</b>
CVC	Replace Roof/drains, Building D	\$280,000	\$278,313	99%	<b>COMPLETE</b>
CVC	Replace Roof/drains, Building A	\$340,000	\$337,299	99%	<b>COMPLETE</b>
CVC	Replace Roof/drains, Building G	\$420,000	\$370,514	88%	<b>COMPLETE</b>
CVC	Replace Roof/drains, Building F	\$240,000	\$247,348	103%	<b>COMPLETE</b> Over budget -- drains, electrical work
CVC	Replace Roof/drains, Building C	\$330,000	\$326,990	99%	<b>COMPLETE</b>
CVC	Replace Roofs/drains, Building L	\$360,000	\$357,725	99%	<b>COMPLETE</b>
CVC	Replace Air Handling Units, Building B	\$1,100,000	\$924,293	84%	<b>COMPLETE</b>
CVC	Refurbish Cooling Towers (3)	\$620,000	\$90,152	15%	<b>COMPLETE</b>
EFC	Performance Hall Safety (stairs, electric)	\$2,150,000	\$1,186,167	55%	<b>COMPLETE</b>
EFC	Elevator modernizations/Upgrades, (13)	\$3,500,000	\$1,815,086	52%	10% Complete
MVC	Replace and Relocate Cooling Tower	\$1,400,000	\$1,365,843	98%	<b>COMPLETE</b>

**4TH QUARTER FACILITIES IMPROVEMENT PLAN  
ORIGINAL PROJECTS**

Campus	Project	Budget	Actual Cost	Variance from Budget	Status
NLC	Upgrade Obsolete Fire Alarm (campus wide)	\$2,400,000			Out to formal bid through Purchasing
NLC	Replace Roof/drains, Building T	\$410,000	\$385,473	94%	<b>COMPLETE</b>
RLC	Replace Roof/drains, Wichita	\$700,000	\$612,580	88%	<b>COMPLETE</b>
RLC	Replace roof/drains, Sabine	\$630,000	\$494,249	78%	<b>COMPLETE</b>
RLC	Replace roof/drains, Pecos	\$360,000	\$234,222	65%	<b>COMPLETE</b>
District	Facilities Condition Assessment	\$590,000			In procurement stage
District	Program Management Software	\$140,000	\$158,500	113%	<b>COMPLETE</b> Over budget -- procurement costs
District	Utilities Survey (RLC, MVC)	\$280,000	\$258,003	92%	<b>COMPLETE</b>
	<b>Total:</b>	<b>\$23,000,000</b>	<b>\$13,070,569</b>	<b>57%</b>	

**4TH QUARTER FACILITIES IMPROVEMENT PLAN  
ADDITIONAL PROJECTS**

<b>Campus</b>	<b>Project</b>	<b>Budget</b>	<b>Actual Cost</b>	<b>Variance</b>	<b>Status</b>
BHC	Replace Roof/drains, Building B	\$296,189	\$296,189	100%	<b>COMPLETE</b>
BHC	Replace Roof/drains, Building C	\$499,819	\$499,819	100%	<b>COMPLETE</b>
BHC	Replace Roof/drains, Building D	\$129,583	\$129,583	100%	<b>COMPLETE</b>
BHC	Replace/Upgrade Central Plant gas line	\$400,000	\$347,347	87%	90% Complete
BHC	Replace Air Cooled Chiller - H Bldg	\$198,000	\$135,455	68%	<b>COMPLETE</b>
BHC	Replace 2 Boilers - X Bldg	\$205,240	\$187,240	91%	<b>COMPLETE</b>
NLC	Replace Air Cooled Chiller - South Campus	\$195,000	\$130,024	67%	<b>COMPLETE</b>
CVC	Replace/Add Exterior Lighting	\$528,567	\$205,769	39%	45% Complete
RLC	Replace Central Plant Chiller Bundle	\$115,000	\$106,816	93%	<b>COMPLETE</b>
ECC	Replace Roof Top Units - North Campus	\$430,000	\$393,177	91%	<b>COMPLETE</b>
	<b>Total:</b>	<b>\$2,997,397</b>	<b>\$2,431,418</b>	<b>81%</b>	

## INFORMATIVE REPORT NO. 7C

### 4th Quarter Investment Transactions

The 4th Quarter investment transactions are presented as provided by Board Policy CAK (Legal), which states: *Not less than quarterly, the investment officer shall prepare and submit to the Board a written report of investment transactions for all funds covered by the Public Funds Investment Act.*

The 4th Quarter investment transaction report is typical for this phase of the annual financial cycle.

Dallas College  
Investment Portfolio Summary Report  
Activity for the 4th Quarter Ended August 31, 2020

INVESTMENTS	QUARTER ENDING	MARKET VALUE	ACCRUED INTEREST	WEIGHTED AVERAGE MATURITY	YIELD TO MATURITY
<b>Beginning Portfolio Balance</b>	May 31, 2020	\$ 325,548,908	\$ 793,231	194	0.98%
Purchases		193,614,137			
Matured/Sold		(267,679,651)			
Market Value Change		26,009			
<b>Ending Portfolio Balance</b>	August 31, 2020	\$ 251,509,403	\$ 105,854	322	0.46%

This report is prepared in compliance with generally accepted accounting principles, the investment strategy expressed in the Investment Policy of the Dallas College Board of Trustees, and the Public Funds Investment Act, as amended.

/s/ John Robertson

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John Robertson, Chief Financial Officer

/s/ Tiska Thomas

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Tiska Thomas, Deputy Chief, Business Affairs

## Investment Portfolio Transaction Report

Investment ID	Cusip No.	Description	Purchase Date	Maturity Date	Face Amount	Yield
<b>Investment Pools</b>						
73190		JPMC ACCESS DDA	3-Aug-10	N/A	\$ -	0.00%
73190		FROST CASH MGR DDA	1-Sep-13	N/A	6,580,343	0.50%
1111		TEXPOOL	30-Jul-90	N/A	276,188	1.58%
46		LOGIC (DEBT SERVICE F46)	14-Jan-14	N/A	3,376,632	0.32%
		LOGIC Op	19-Dec-12	N/A	43,432,770	0.32%
1111		LOGIC M&O	1-Nov-15	N/A	44,334,715	0.32%
1111		LONE STAR INVESTMENTS	3-Dec-12	N/A	88,123,784	0.28%
1111		TEXAS TERM	17-Nov-15	N/A	57,592,725	0.16%
		TEXAS CLASS	17-Nov-15	N/A	58,180,691	0.32%
1111		TEXSTAR 11110	23-Jun-03	N/A	329,685	0.16%
2003		TEXSTAR (TAX NOTE)	6-Aug-03	N/A	-	0.16%
2004		TEXSTAR (TAX NOTE)	6-Apr-04	N/A	-	0.16%
40-0		TEXSTAR (GO)	14-Sep-04	N/A	-	0.16%
40-1		TEXSTAR (CP)	9-Oct-07	N/A	-	0.16%
40-2		TEXSTAR (GO 2009)	5-Jun-09	N/A	-	0.16%
45		TEXSTAR 11130 (F45)	4-Mar-13	N/A	8,724,133	0.16%
<b>Subtotal</b>					<b>\$ 310,951,666</b>	
<b>Commercial Paper</b>						
17045-D	06742VBY6	Commercial Paper	9-Jan-20	29-Jun-20	-	1.88%
17046-D	87019RGA8	Commercial Paper	12-Feb-20	10-Jul-20	-	1.68%
17048-D	19668RJ46	Commercial Paper	11-Mar-20	4-Sep-20	10,300,000	0.80%
17049-D	50000DFW1	Commercial Paper	25-Mar-20	30-Jun-20	-	2.06%
17050-D	16085GFG8	Commercial Paper	27-Mar-20	16-Jun-20	-	2.58%
17051-D	19668RJ46	Commercial Paper	10-Jun-20	27-Nov-20	10,000,000	0.62%
17052-D	06742VPV7	Commercial Paper	16-Jul-20	11-Jan-21	10,000,000	0.39%
<b>Subtotal</b>					<b>\$ 30,300,000</b>	
<b>Treasury Securities</b>						
13098-D	912828L32	U.S. T Notes	22-Feb-18	31-Aug-20	-	2.38%
13100-D	912828XY1	U.S. T Notes	20-Sep-18	30-Jun-20	-	2.79%
<b>Subtotal</b>					<b>\$ -</b>	
<b>Municipal Securities</b>						
14004-P	798781A91	SAN MARCUS IDS	18-Dec-19	1-Aug-23	825,000	2.00%
14005-P	798781A91	SAN MARCUS IDS	18-Dec-19	1-Aug-22	890,000	1.90%
14006-P	882724P	SAN MARCUS IDS	17-Mar-20	27-Aug-20	-	1.46%
14007-P	283770A81	Municipal Bond	12-May-20	15-Aug-25	5,000,000	1.40%
14008-P	899593MK0	Municipal Bond	18-Jun-20	1-Jun-24	2,750,000	1.15%
14009-P	88213ALR4	Municipal Bond	24-Jul-20	15-May-21	3,185,000	0.17%
<b>Subtotal</b>					<b>\$ 12,650,000</b>	
<b>Agency Securities</b>						
16421	3134GBXT4	FHLMC	27-Jul-17	27-Jul-20	-	1.70%
16422	3134GBXT4	FHLMC	27-Jul-17	27-Jul-20	-	1.70%
16432	3134GSTN5	FHLMC	17-Aug-18	17-Aug-22	-	3.00%
16445	3134GTY56	FHLB	5-Jul-19	1-Jul-22	-	2.00%
16453	3134GU4S6	FHLMC	21-Jan-20	21-Apr-23	-	1.80%
16454	3134GU2Z2	FHLMC	22-Jan-20	22-Jul-22	-	1.70%
16455	3135GOX65	FNMA	24-Jan-20	24-Jul-23	-	1.85%
16460	313396ZM8	FHLMC	12-Feb-20	17-Jul-20	-	1.56%
16462	3133ELYJ7	FFCB	21-May-20	6-May-24	-	0.74%
16463	3136G4W2	FNMA	27-May-20	27-May-25	10,000,000	0.75%
16464	3134GV574	FHLMC	17-Jun-20	16-Jun-23	10,000,000	0.52%
16465	3133ELL93	FHLMC	17-Jun-20	17-Jun-24	10,000,000	0.71%
16466	3134GV3V8	FHLMC	30-Jun-20	28-Mar-25	10,000,000	0.75%
16467	3134GWA55	FHLMC	22-Jul-20	22-Jul-24	10,000,000	0.55%
16468	3131G05R0	FNMA	13-Aug-20	10-Aug-23	10,000,000	0.35%
16469	3136G4R96	FNMA	24-Aug-20	24-Aug-23	10,000,000	0.38%
<b>Subtotal</b>					<b>\$ 70,000,000</b>	
<b>Portfolio Volume</b>					<b>\$423,901,666</b>	

- TextSTAR yields vary daily. The Average Monthly Rate as of 05/31/20 was 0.2444%. The Average Monthly Rate as of 08/31/20 was 0.1645%
- TextPool yields vary daily. The Average Monthly Rate as of 05/31/20 was 0.2685%. The Average Monthly Rate as of 08/31/20 was 0.3400%
- LOGIC yields vary daily. The Average Monthly Rate as of 05/31/20 was 0.8116%. The Average Monthly Rate as of 08/31/20 was 0.3200%
- Lone Star yields vary daily. The Average Monthly Rate as of 05/31/20 was 0.9800%. The Average Monthly Rate as of 08/31/20 was 0.2800%
- Texas Term yields vary daily. The Average Monthly Rate as of 05/31/20 was 0.4100%. The Average Monthly Rate as of 08/31/20 was 0.1600%
- Texas Class yields vary daily. The Average Monthly Rate as of 05/31/20 was 0.7600%. The Average Monthly Rate as of 08/31/20 was 0.3200%

## Market Transactions

Investment ID	Market Value 05/31/20	Securities Purchased	Securities Matured/Sold	Market Value Change	Market Value 08/31/20
<b>Investment Pools</b>					
73190	7,036,933	(456,590)	\$ -	-	6,580,343
1111	276,049	139	-	-	276,188
46	5,388,018	629,687	(2,641,073)	-	3,376,632
	46,880,789	17,551,982	(21,000,000)	-	43,432,770
1111	49,716,462	31,241,831	(36,623,578)	-	44,334,715
1111	98,018,078	19,105,706	(29,000,000)	-	88,123,784
1111	62,062,290	19,530,435	(24,000,000)	-	57,592,725
	65,611,296	20,069,395	(27,500,000)	-	58,180,691
1111	329,529	156	-	-	329,685
45	8,720,016	4,117	-	-	8,724,133
<b>Subtotal</b>	<b>\$ 344,039,460</b>	<b>\$ 107,676,857</b>	<b>\$ (140,764,651)</b>	<b>\$ -</b>	<b>\$ 310,951,666</b>
<b>Commercial Paper</b>					
17045-D	9,998,896	-	\$ (10,000,000)	1,104	-
17046-D	9,998,619	-	\$ (10,000,000)	1,381	-
17048-D	10,294,469	-	\$ -	5,475	10,299,944
17049-D	9,998,685	-	\$ (10,000,000)	1,315	-
17050-D	9,999,556	-	\$ (10,000,000)	444	-
17051-D	-	9,970,722	\$ -	25,179	9,995,901
17052-D	-	9,981,106	\$ -	7,962	9,989,068
<b>Subtotal</b>	<b>\$ 50,290,225</b>	<b>\$ 19,951,828</b>	<b>\$ (40,000,000)</b>	<b>\$ 42,861</b>	<b>\$ 30,284,913</b>
<b>Treasury Securities</b>					
13098-D	5,015,385	-	\$ (5,000,000)	(15,385)	-
13100-D	10,020,910	-	\$ (10,000,000)	(20,910)	-
<b>Subtotal</b>	<b>\$ 15,036,295</b>	<b>\$ -</b>	<b>\$ (15,000,000)</b>	<b>\$ (36,295)</b>	<b>\$ -</b>
<b>Municipal Securities</b>					
14004-P	895,892	-	-	8,003	903,895
14005-P	944,895	-	-	3,017	947,912
14006-P	10,091,400	-	\$ (10,000,000)	(91,400)	-
14007-P	4,985,400	-	-	183,750	5,169,150
14008-P	-	2,760,588	-	24,695	2,785,283
14009-P	-	3,240,164	-	(8,504)	3,231,660
<b>Subtotal</b>	<b>\$ 16,917,587</b>	<b>\$ 6,000,752</b>	<b>\$ (10,000,000)</b>	<b>\$ 119,561</b>	<b>\$ 13,037,900</b>
<b>Agency Securities</b>					
16421	5,338,446	-	(5,325,000)	(13,446)	-
16422	1,388,497	-	(1,385,000)	(3,497)	-
16432	10,052,100	-	(10,000,000)	(52,100)	-
16445	5,006,850	-	(5,000,000)	(6,850)	-
16453	10,018,980	-	(10,000,000)	(18,980)	-
16454	5,009,475	-	(5,000,000)	(9,475)	-
16455	10,024,530	-	(10,000,000)	(24,530)	-
16460	4,999,115	-	(5,000,000)	885	-
16462	10,191,805	-	(10,205,000)	13,195	-
16463	9,979,750	-	-	24,080	10,003,830
16464	-	10,000,000	-	1,950	10,001,950
16465	-	10,000,000	-	70	10,000,070
16466	-	10,000,000	-	240	10,000,240
16467	-	10,000,000	-	(26,030)	9,973,970
16468	-	9,984,700	-	13,410	9,998,110
16469	-	10,000,000	-	960	10,000,960
<b>Subtotal</b>	<b>\$ 72,009,548</b>	<b>\$ 59,984,700</b>	<b>\$ (61,915,000)</b>	<b>\$ (100,118)</b>	<b>\$ 69,979,130</b>
<b>Portfolio Volume</b>	<b>\$ 498,293,115</b>	<b>\$ 193,614,137</b>	<b>\$ (267,679,651)</b>	<b>\$ 26,009</b>	<b>\$ 424,253,609</b>

- TexSTAR yields vary daily. The Average Monthly Rate as of 05/31/20 was 0.2444%. The Average Monthly Rate as of 08/31/20 was 0.1645%
- TexPool yields vary daily. The Average Monthly Rate as of 05/31/20 was 0.2685%. The Average Monthly Rate as of 08/31/20 was 0.3400%
- LOGIC yields vary daily. The Average Monthly Rate as of 05/31/20 was 0.8116%. The Average Monthly Rate as of 08/31/20 was 0.3200%
- Lone Star yields vary daily. The Average Monthly Rate as of 05/31/20 was 0.9800%. The Average Monthly Rate as of 08/31/20 was 0.2800%
- Texas Term yields vary daily. The Average Monthly Rate as of 05/31/20 was 0.4100%. The Average Monthly Rate as of 08/31/20 was 0.1600%
- Texas Class yields vary daily. The Average Monthly Rate as of 05/31/20 was 0.7600%. The Average Monthly Rate as of 08/31/20 was 0.3200%

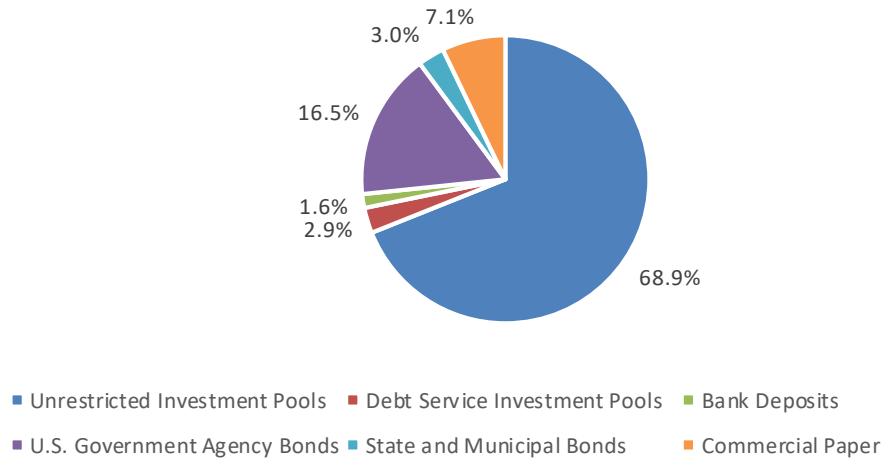
## Investment Portfolio Market Transaction Summary

Security Type	Market Value 5/31/20	Securities Purchased	Securities Matured / Sold	Market Value Change	Market Value 8/31/20	Face Value 8/31/20
Investment Pools	\$ 344,039,460	\$ 107,676,857	\$ (140,764,651)	\$ -	\$ 310,951,666	\$ 310,951,666
Commercial Paper	50,290,225	19,951,828	(40,000,000)	42,861	30,284,913	30,300,000
Treasury Securities	15,036,295	-	(15,000,000)	(36,295)	-	-
Municipal Securities	16,917,587	6,000,752	(10,000,000)	119,561	13,037,900	12,650,000
Agency Securities	72,009,548	59,984,700	(61,915,000)	(100,118)	69,979,130	70,000,000
<b>Portfolio Total</b>	<b>\$ 498,293,115</b>	<b>\$ 193,614,137</b>	<b>\$ (267,679,651)</b>	<b>\$ 26,009</b>	<b>\$ 424,253,609</b>	<b>\$ 423,901,666</b>

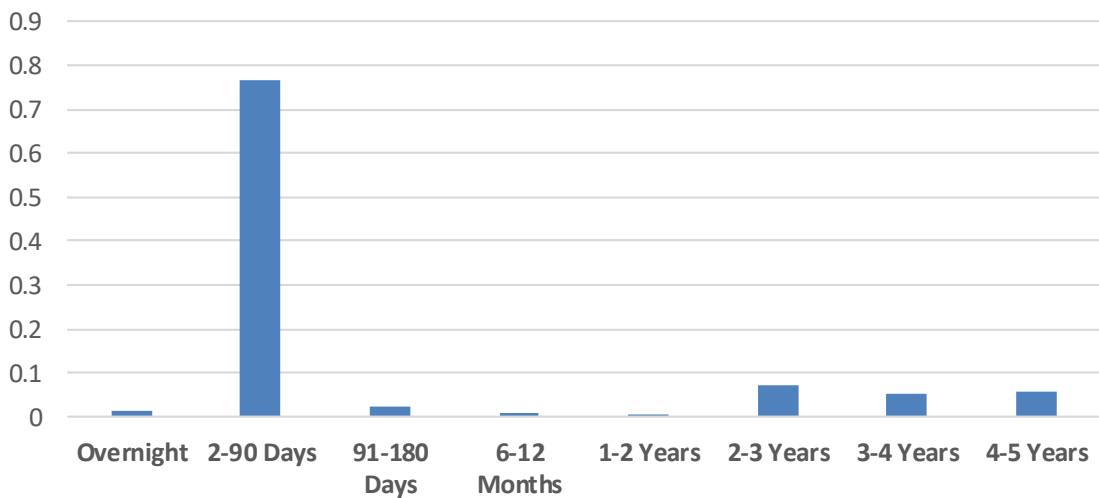
## Investment Portfolio By Percentage

Security Type	Maximum Allowable	Portfolio % 5/31/20	Market Value 5/31/20	Portfolio % 8/31/20	Market Value 8/31/20
Investment Pools	85.00%	69.04%	\$ 344,039,460	73.29%	\$ 310,951,666
Commercial Paper	30.00%	10.09%	50,290,225	7.15%	30,284,913
Treasury Securities	100.00%	3.02%	15,036,295	0.00%	-
Municipal Securities	20.00%	3.40%	16,917,587	3.07%	13,037,900
Agency Securities	85.00%	14.45%	72,009,548	16.49%	69,979,130
<b>Portfolio Total</b>		<b>100.00%</b>	<b>\$ 498,293,115</b>	<b>100.00%</b>	<b>\$ 424,253,609</b>

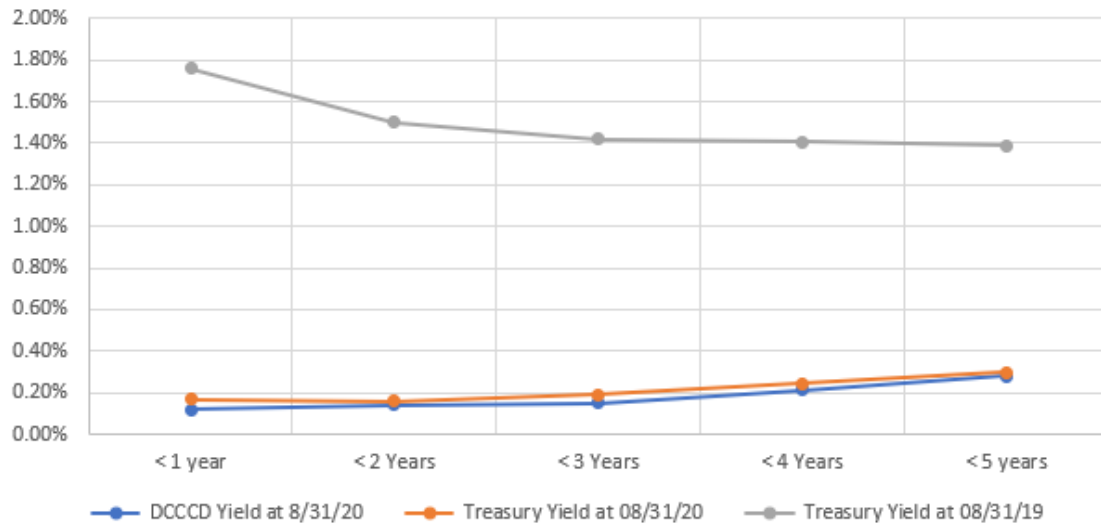
### Allocation by Security Type As of 8/31/2020



### Maturity Distribution Total Portfolio As of 8/31/2020



**DALLAS COUNTY COMMUNITY COLLEGE  
DISTRICT  
Securities Yield - To - Maturity Analysis by year  
(Excluding Pools)**



## INFORMATIVE REPORT NO. 7D

### Quarterly Budget Book Vendor Summary

Listed below is a summary of changes made to vendors listed in the original Budget Book submitted for the [2019- 2020](#).

		<b>Location</b>	<b>Page (#), Line (#)</b>
<b>Computers</b> ( <i>DIR-TSO-3637</i> )		CW	Page 88, Line 147
<u>Award</u>	<u>Vendor</u>		(2019-2020)
\$755,779	Summus Industries		
<u>Comments</u>			
Computers for employees.			
<b>Computers</b> ( <i>DIR-TSO-3637</i> )		CW	Page 88, Line 147
<u>Award</u>	<u>Vendor</u>		(2019-2020)
\$374,166	SHI Government Solutions		
<u>Comments</u>			
Computers for employees			
<b>Performance Hall Equipment Systems</b> ( <i>RFB 12531</i> )		BH	Page 41, Line 20
<u>Award</u>	<u>Vendor</u>		(2019-2020)
\$341,960	Batts Audio Video & Lighting		
<u>Comments</u>			
Replacement of stage lighting control system and expansion of stage lighting power distribution system upgrade at Performance Hall equipment systems.			
<b>HVAC Renovation</b> ( <i>RFCSP-2020-46</i> )		CV	Page 43, Line 11
<u>Award</u>	<u>Vendor</u>		(2019-2020)
\$2,157,333	Phillips/May Corp.		
<u>Comments</u>			
HVAC renovation.			
<b>IT Closet Upgrade</b> ( <i>RFBC-2020-43</i> )		EF	Page 44, Line 12
<u>Award</u>	<u>Vendor</u>		(2019-2020)
\$5,164,000	SCM Construction		
<u>Comments</u>			
IT closet upgrade.			

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<b>IT Closet Upgrade</b> (RFBC-2020-52)	NL	Page 44, Line 12
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<u>Award</u>	<u>Vendor</u>	(2019-2020)
\$4,799,000	Acumen Enterprises, Inc.	

Comments

IT closet upgrade.

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<b>ECHS Student Space</b> (RFP-2020-47)	EC	Page 43, Line 2
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<u>Award</u>	<u>Vendor</u>	(2019-2020)
\$4,356,147	The Christman Company	

Comments

Early College High School student space.

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<b>Collaboration &amp; Video Conferencing Solution</b> (RFP-2019-23)	CW	Page 67, Line 312
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<u>Award</u>	<u>Vendor</u>	(2019-2020)
\$501,356	Netsync Network Solutions	

Comments

For college-wide implementation of WebEx services.

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<b>HVAC Repair Parts and Supplies</b> (BID 12587)	CW	Page 83, Line 35
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<u>Award</u>	<u>Vendor</u>	(2019-2020)
\$273,000	Heat Transfer Solutions	

Insco Distributing, Inc.  
Industrial Equipment Co. of Dallas  
Infinity Contractors International, Ltd.  
Temperature Control Systems, LLC

Comments

HVAC repair parts and supplies as needed.

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INFORMATIVE REPORT NO. 7E

Current Funds Operating Budget Report for August 2020

The Chancellor presents the report of the current funds operating budget for review for the period ending August 31, 2020.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2019-20 CURRENT FUNDS OPERATING BUDGET

**REVENUES & EXPENDITURES**

Year-to-Date August 31, 2020

	Approved Budget	Allocated Budget	Year-To-Date Actuals	Percent Budget
<b>REVENUES</b>				
State Appropriations	\$ 94,495,215	\$ 94,495,215	\$ 85,603,322	90.6%
Tuition	135,475,137	135,475,137	130,969,871	96.7%
Less: Waivers & Discounts	(21,904,878)	(21,904,878)	(16,704,874)	76.3%
Less: TPEG Set Aside	(6,897,912)	(6,897,912)	(5,498,441)	79.7%
Total Net Tuition	106,672,347	106,672,347	108,766,556	102.0%
Taxes	278,882,917	278,882,917	280,892,106	100.7%
Federal Grants & Contracts (Work Study)	1,145,477	1,145,477	1,233,009	107.6%
Investment Income	3,900,000	3,900,000	5,432,105	139.3%
General Revenue	2,057,328	2,057,328	1,827,567	88.8%
Subtotal Revenue	487,153,284	487,153,284	483,754,665	99.3%
Enrollment Growth				
Transfers-In From Other Funds	8,341,412	8,341,412	n/a	n/a
Special Items	131,384,841	131,384,841	n/a	n/a
<b>TOTAL REVENUE</b>	<b>626,879,537</b>	<b>626,879,537</b>	<b>483,754,665</b>	<b>77.2%</b>
	<b>Approved Budget</b>	<b>Allocated Budget</b>	<b>Year-to-Date Actuals</b>	<b>Percent Budget</b>
<b>EXPENSES</b>				
Salaries & Wages	\$ 299,402,667	\$ 296,237,864	\$ 284,116,654	95.9%
Staff Benefits	36,675,429	37,124,076	36,555,850	98.5%
Purchased Services	33,263,055	50,377,801	42,086,891	83.5%
Operating Expenses	66,417,898	63,043,483	46,034,885	73.0%
Supplies & Equipment	34,698,524	156,252,362	95,219,645	60.9%
Provisions (See Summary Below)	140,144,841	3,301,723	n/a	n/a
Subtotal Expenses	610,602,414	606,337,309	504,013,925	83.1%
Transfers to Other Funds:				
Institutional Matching - Contracts/Grants	875,000	891,648	1,318,833	147.9%
Auxiliary Fund	9,902,123	9,924,404	9,924,404	100.0%
Capital Budget Projects	5,500,000	9,726,176	9,726,176	100.0%
<b>TOTAL EXPENSES</b>	<b>626,879,537</b>	<b>626,879,537</b>	<b>524,983,338</b>	<b>83.7%</b>
	<b>Approved</b>	<b>Allocated Budget</b>	<b>Adjustments</b>	<b>Current Unallocated</b>
<b>PROVISIONS SUMMARY:</b>				
Compensation	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000
Dallas Promise	500,000	-	-	500,000
Level-Up Scholarship	835,000	-	-	835,000
Program & Pathways	6,425,000	-	(5,458,277)	966,723
Special Items	131,384,841	(131,384,841)	-	-
<b>TOTAL PROVISIONS</b>	<b>140,144,841</b>	<b>(131,384,841)</b>	<b>(5,458,277)</b>	<b>3,301,723</b>
	<b>Prior Month Balance</b>	<b>Current Month Net Change</b>	<b>Current Month Balance</b>	<b>Year-to-Date Net Change</b>
<b>CASH ON HAND</b>				
Pools & Banks	\$318,171,906.55	\$ (10,596,872)	\$ 307,575,034	\$ 39,235,050
Commerical Paper	30,274,573	\$ 10,340	30,284,913	\$ 10,333,172
Total Cash	\$348,446,480.00	(10,586,532)	337,859,948	\$ 49,568,222

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2019-20 CURRENT FUNDS OPERATING BUDGET

**REVENUES & EXPENDITURES**

Year-to-Date - 100% of Fiscal Year Elapsed

**UNRESTRICTED FUND**

**REVENUES**

	August 31, 2020			August 31, 2019		
	Allocated Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
State Appropriations	\$ 94,495,215	\$ 85,603,322	90.6%	\$ 87,722,604	\$ 87,795,395	100.1%
Tuition	135,475,137	\$ 130,969,871	96.7%	136,825,161	130,199,799	95.2%
Less: Waivers & Discounts	(21,904,878)	\$ (16,704,874)	76.3%	(19,361,133)	(18,015,799)	93.1%
Less: TPEG Set Aside	(6,897,912)	\$ (5,498,441)	79.7%	(6,972,463)	(6,335,273)	90.9%
Total Net Tuition	106,672,347	108,766,556	102.0%	110,491,565	105,848,727	95.8%
Taxes for Current Operations	278,882,917	280,892,106	100.7%	260,739,716	260,315,955	99.8%
Work Study	1,145,477	1,233,009	107.6%	1,048,960	1,101,450	105.0%
Investment Income	3,900,000	5,432,105	139.3%	4,341,572	7,730,636	178.1%
General Revenue	2,057,328	1,827,567	88.8%	1,973,179	2,422,766	122.8%
<b>SUBTOTAL</b>	<b>487,153,284</b>	<b>483,754,665</b>	<b>99.3%</b>	<b>466,317,596</b>	<b>465,214,929</b>	<b>99.8%</b>
Transfers-In From Other Funds						
Repairs & Renovations	8,341,412	n/a	n/a	9,889,328	n/a	-
Special Items	131,384,841	-	-	35,559,452	-	-
<b>TOTAL REVENUES</b>	<b>626,879,537</b>	<b>483,754,665</b>	<b>77.2%</b>	<b>511,766,376</b>	<b>455,467,143</b>	<b>89.0%</b>

**EXPENSES**

	August 31, 2020			August 31, 2019		
	Allocated Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
Salaries & Wages	\$ 296,237,864	\$ 284,116,654	95.9%	\$ 285,860,057	\$ 274,495,954	96.0%
Staff Benefits	37,124,076	36,555,850	98.5%	36,324,305	33,428,198	92.0%
Purchased Services	50,377,801	42,086,891	83.5%	38,684,016	34,006,299	87.9%
Operating Expenses	63,043,483	46,034,885	73.0%	72,693,187	51,111,544	70.3%
Supplies & Equipment	156,252,362	95,219,645	60.9%	34,673,021	21,210,104	61.2%
Provisions (See Summary Below)	3,301,723	n/a	0.0%	12,414,778	n/a	0.0%
<b>Subtotal Expenses</b>	<b>606,337,309</b>	<b>504,013,925</b>	<b>83.1%</b>	<b>480,649,365</b>	<b>414,252,099</b>	<b>86.2%</b>
Transfers to Other Funds:						
Institutional Matching - Contracts/Grants	891,648	1,318,833	n/a	274,908	252,393	n/a
Auxiliary Fund	9,924,404	9,924,404	100.0%	9,975,402	9,975,402	100.0%
Capital Budget Projects	9,726,176	9,726,176	100.0%	20,866,701	20,866,701	100.0%
<b>TOTAL EXPENSES</b>	<b>626,879,537</b>	<b>524,983,338</b>	<b>83.7%</b>	<b>511,766,376</b>	<b>445,346,595</b>	<b>87.0%</b>

**Provision Summary**

Approved	Year-to-Date Allocation	Balance	Approved	Year-to-Date Allocation	Balance
\$ 140,144,841	(131,384,841)	8,760,000	\$ 45,138,212	(32,723,434)	12,414,778

## INFORMATIVE REPORT NO. 7F

### Monthly Award and Change Order Summary

Listed below are the awards and change orders approved by the Chief Financial Officer in August 2020.

#### CHANGE ORDERS

<b>Beck Architecture, LLC</b>	Construction Sciences Building (NLC)
Purchase Order No. B31980	Change Order No. 4
<u>Scope</u>	
Architectural and engineering design services for Construction Technology Building at Dallas College Coppell Center (formerly North Lake North Campus).	
<u>Change</u>	
This change order adds revision of interior lighting fixtures and schedule to include new high bay fixtures donated for the labs.	
Original Contract Amount	\$1,250,000
Change Order Limit/Contingency	\$0
Prior Change Order Total Amounts	\$1,829,745
Net <b>Increase</b> this Change Order	\$9,200
Revised Contract Amount	\$3,088,945

<b>Beck Architecture, LLC</b>	Construction Sciences Building (NLC)
Purchase Order No. B31980	Change Order No. 5
<u>Scope</u>	
Architectural and engineering design services for Construction Technology Building at Dallas College Coppell Center (formerly North Lake North Campus).	
<u>Change</u>	
This change order adds architectural, civil, and landscape serviced to redo the entire existing courtyard in the North building. Includes removal and replacement of existing landscaping in the courtyard.	
Original Contract Amount	\$1,250,000
Change Order Limit/Contingency	\$0
Prior Change Order Total Amounts	\$1,838,945
Net <b>Increase</b> this Change Order	\$44,420
Revised Contract Amount	\$3,133,365

<b>Dimensions Architects</b>	Alamito Hall Renovations (RLC)
Purchase Order No. B29785	Change Order No. 4

Scope

Alamito Hall and Honors Student Center renovation at Richland Campus.

Change

This change order adds revisions to the design in the first floor lobby at Alamito Hall; including additional services of structural engineering, and a new glass wall between the Lobby area and the conference room

Original Contract Amount	\$99,815
Change Order Limit/Contingency	\$0
Prior Change Order Total Amounts	\$27,150
Net <b>Increase</b> this Change Order	\$3,600
Revised Contract Amount	\$130,565

**Omniplan Incorporated**

IT Closet Upgrades (College Wide)

Purchase Order No. B32597

Change Order No. 11

Scope

IT closet upgrades college wide.

Change

This change order adds an administrative architect services during the bidding phase for North Lake, Eastfield, and Brookhaven Campuses in order to improve delivery method for the bidding project and process.

Original Contract Amount	\$3,338,126
Change Order Limit/Contingency	\$0
Prior Change Order Total Amounts	\$300,724
Net <b>Increase</b> this Change Order	\$28,800
Revised Contract Amount	\$3,667,650

**Allen & Company Environmental Services – Bid #12532**

IT Closet Upgrades (EFC)

Purchase Order No. B37596

Change Order No. 3

Scope

Asbestos abatement for the Eastfield Campus IT Closet project.

Change

This change order adds an additional 125 sq. ft. of sheetrock wall, 60 sq. ft. of floor tile/ mastic for Room F218 and 60 sq. ft. of sheetrock wall for room F108.

Original Contract Amount	\$12,250
Change Order Limit/Contingency	\$0
Prior Change Order Total Amounts	\$2,800
Net <b>Increase</b> this Change Order	\$4,150
Revised Contract Amount	\$19,200

<b>JM Management, LLC (JM Construction Solutions) - Bid #12557</b>		Floor Replacement – NLC
Purchase Order No. B35273		Change Order No. 3
<u>Scope</u>		
Flooring replacement and corridor refurbishment at North Lake Campus.		
<u>Change</u>		
This change order adds time for carpet delays, two stairwells, and two stairwell landings & exiting corridor into the project scope for new carpet. The increase includes additional areas that were previously overlooked and included removal of tile, landing, stair nosing and debris.		
Original Contract Amount		\$806,950
Change Order Limit/Contingency		\$121,043
Prior Change Order Total Amounts		\$23,002
Net <b>Increase</b> this Change Order		\$22,375
Revised Contract Amount		\$852,327

<b>JM Management, LLC (JM Construction Solutions) – Bid #12557</b>		Floor Replacement – NLC
Purchase Order No. B35273		Change Order No. 4
<u>Scope</u>		
Flooring replacement and corridor refurbishment at North Lake Campus.		
<u>Change</u>		
This change order contains a refund issued by the carpet supplier for material outside the margin of error.		
Original Contract Amount		\$806,950
Change Order Limit/Contingency		\$121,043
Prior Change Order Total Amounts		\$45,378
Net <b>Decrease</b> this Change Order		-\$43,636
Revised Contract Amount		\$808,692

<b>Mart Inc. – Bid #RFBC-2019-16</b>		IT Closet Upgrades - CVC
Purchase Order No. B37290		Change Order No. 5
<u>Scope</u>		
IT Closet Upgrades at Cedar Valley Campus.		
<u>Change</u>		
This change order adds deep cleaning cost for each IDF room as requested by College IT.		
Original Contract Amount		\$7,119,379

Change Order Limit/Contingency	\$1,067,907
Prior Change Order Total Amounts	\$101,630
Net <b>Increase</b> this Change Order	\$5,294
Revised Contract Amount	\$7,226,303

**Network Cabling Services – Bid #RFP**    Cabling Infrastructure – RLC  
2019-22

Purchase Order No. B37513                      Change Order No. 1

Scope

Upgrade cabling infrastructure at Richland Campus.

Change

This change order adds 5,800 ft. of 2” 3-cell MaxCell Edge inner duct. This item was not present in the bid.

Original Contract Amount	\$2,513,220
Change Order Limit/Contingency	\$376,983
Prior Change Order Total Amounts	\$0
Net <b>Decrease</b> this Change Order	\$27,906
Revised Contract Amount	\$2,541,126

**Joeris General Contractors – Bid**                      Construction Sciences Building – NLC  
#RFCSP-2019-17

Purchase Order No. B37329                      Change Order No. 2

Scope

North Lake Campus Construction Sciences Building (Coppell Center).

Change

This change order includes audio-visual changes, cable pathways, and copper/optical fiber backbone installation in accordance with Dallas College IT Standards Revision 1 and Specifications Section 271000 – General Communications Requirements.

Original Contract Amount	\$25,500,000
Change Order Limit/Contingency	\$3,825,000
Prior Change Order Total Amounts	\$3,120
Net <b>Decrease</b> this Change Order	\$130,733
Revised Contract Amount	\$25,633,853

**Metco Engineering, Inc. – Bid #12539**    Chemistry Lab – EFC

Purchase Order No. B35200                      Change Order No. 2

Scope

Chemistry Lab Renovation at Eastfield Campus.

Change

This change order will remove and relocate existing cold/hot water flow meters and install domestic cold/hot water reduced pressure zones. Changes are required by the City of Mesquite.

Original Contract Amount	\$1,788,410
Change Order Limit/Contingency	\$113,336
Prior Change Order Total Amounts	\$68,435
Net <b>Decrease</b> this Change Order	\$23,416
Revised Contract Amount	\$1,880,261

# INFORMATIVE REPORT NO. 7G

## Facilities Maintenance Projects Status Report for the Period Ending August 31, 2020

Campus	Project Description	Project Budget	Contracts Awarded	Start Date	Completion Date
CVC	Upgrade of Exterior Lighting	108,632	5,992	2/2019	8/2020
		108,632	5,992		
DSC	District Wide Cabling Infrastructure Enhancements	32,435,900	10,977,280	5/2017	5/2021
	District Wide Asbestos and Environmental Services	100,401	100,401	11/2017	On-Going
		32,536,301	11,077,681		
EFC	Chemistry Lab Renovation	1,888,511	1,888,511	3/2019	8/2020
		1,888,511	1,888,511		
MVC	Upgrade Breaker Panels	678,950	163,415	5/2017	8/2020
	Upgrade Lighting System	549,160	69,085	5/2017	8/2020
	Upgrade Distribution Panels at East and West Campus	468,476	115,035	5/2017	8/2020
	Electrical Substation Maintenance	67,895	74,606	5/2017	8/2020
	Upgrade Campus Clock System	42,095	50,649	5/2017	8/2020
		1,806,576	472,790		
NLC	Repair Drainage System at Building L	135,790	4,352	2/2017	9/2020
	Repair Drainage System at Buildings J and K	101,843	3,580	2/2017	9/2020
	Replace Exterior Stairs at Buildings F and T	109,832	3,863	7/2018	9/2020
		347,465	11,795		
RLC	Modular Buildings	3,600,000	178,600	8/2020	5/2021
		3,600,000	178,600		
		40,287,485	13,635,369		

## INFORMATIVE REPORT NO. 7H

### Dallas College Foundation Report (October 2020)

The Foundation presents the monthly activity report reflecting incoming donations for scholarships, programs, and services.

#### **DCCCD FOUNDATION NET ASSETS**

09/01/14 \$40,327,988  
09/01/15 \$41,183,692  
09/01/16 \$43,049,433  
09/01/17 \$52,709,066  
09/01/18 \$56,485,722  
09/01/19 \$57,812,606

#### **GIFTS REPORTED IN FISCAL YEAR 2019-2020**

<u>Month Reported</u>	<u>Scholarships</u>	<u>Programs &amp; Services</u>	<u>Total</u>
September 2019	\$ 35,505	\$234,695	\$270,200
October 2019	\$ 1,732	\$ 53,845	\$ 55,577
November 2019	\$ 38,773	\$251,245	\$290,018
December 2019	\$ 14,999	\$511,840	\$526,839
January 2020	\$95,993	\$36,856	\$132,849
February 2020	\$ 47,975	\$104,273	\$152,248
March 2020	\$5,238	\$24,751	\$29,989
April 2020	\$35,425	\$531,839	\$567,264
May 2020	\$5,862	\$293,634	\$299,496
June 2020	\$2,378	\$60,141	\$62,519
July 2020	\$1,409	\$11,316	\$12,725
August 2020	\$2,777	\$45,820	\$48,597
<b>Total</b>	<b>\$ 288,066</b>	<b>\$2,160,255</b>	<b>\$2,448,321</b>

#### **FUNDING PRIORITIES**

<b>Priority</b>	<b>Total Raised</b>	<b>Total Pledged</b>
LevelUp Scholarship	\$1,264,285	

### CROWDFUNDING CAMPAIGNS 2019-2020

College	Campaign Name	# of Donors	Goal/Raised	% to Goal or End Date
Brookhaven	Brookhaven Women's Volleyball 2019	36	\$4,000/\$2,585	65%
Eastfield	Eastfield Women's Volleyball 2019	56	\$8,000/\$6,960	87%
Eastfield	Eastfield Women's Soccer 2019	15	\$3,000/\$999.50	33%
Cedar Valley	Cedar Valley Students Green Club	31	\$2,540/\$1,800	70%
Brookhaven	Brookhaven College Women's Soccer 2019	52	\$8,000/\$7,565	95%
Brookhaven	Brookhaven College Men's Basketball 2019	29	\$2,000/\$2,060	103%
Brookhaven	Brookhaven College Men's Baseball 2019	121	\$10,000/\$8,820	88%
Eastfield	2019 Eastfield College Baseball Challenge	115	\$10,000/\$8,317	83%

## INFORMATIVE REPORT NO. 7I

### Notice of Grant Awards (October 2020)

The Notice of Grants Awards report reflects alignment with current Dallas College Strategic Priorities. The report references the following six priorities:

1. Impact Income Disparity throughout Our Community.
2. Streamline Navigation to and through Our System and Beyond.
3. Strengthen the Career Connected Learner Network and Implement the Student-Centric One College Organization
4. Foster an Equitable, Diverse and Inclusive Environment for Employees and Students
5. Re-Design Professional Development to Create a Diverse and Inclusive High Performing Work and Learning Environment
6. Serve as the Primary Provider in the Talent Supply Chain throughout the Region.

Funding agencies define fiscal years for each grant, which often do not align with Dallas College's fiscal year. Dallas College administers grants in accordance with requirements of the funding agency and its own policies and procedures. This report is for informative purposes only.

Recipient: Dallas College - Eastfield

Purpose: The Veterans Upward Bound program provides assessment and enhancement of basic skills through counseling, mentoring, tutoring and academic instruction in the core subject areas to 125 participants. The primary goal of the program is to increase the rate at which participants enroll in and complete postsecondary education programs.

Priority: 1

Funding Source: USDE

Students Served: 125

Amount: \$297,601

Term: 9/1/2020 - 8/31/2021

Recipient: Dallas College – District Office

Purpose: Adult Education and Literacy Training

Priority: 1, 2

Funding Source: Dallas County Local Workforce Development Board

Students Served: 8,000+

Amount: \$105,000

Term: 07/01/2019 – 06/30/2020

Recipient: Dallas College - Cedar Valley  
Purpose: Increased funding for additional skills training in manufacturing for new and incumbent workers of a business consortium as a result of the COVID-19 pandemic.  
Priority: 6  
Funding Source: Texas Workforce Commission  
Students Served: 278  
Amount: \$103,376  
Term: 08/07/2019 – 12/31/2020

Recipient: Dallas College - El Centro  
Purpose: The purpose of the grant is to integrate student services and transfer/articulation pathways that converge to support an increase in Hispanic and low-income students attaining STEM degrees.  
Priority: 4  
Funding Source: United States Department of Education  
Students Served: Approximately 1,075 students  
Amount: \$1,082,199  
Term: 10/01/2020 – 09/30/2021

Recipient: Dallas College - Educational Partnerships  
Purpose: Develop educational and other support interventions to ease student transitions from high school through college completion, thereby supporting 60x30TX goals of increasing postsecondary completions by 2030  
Priority: 2  
Funding Source: Texas Higher Education Coordinating Board  
Students Served: varies  
Amount: \$6,300  
Term: 5/2016 - 8/2021

Recipient: Dallas College - Eastfield  
Purpose: Through the TRIO Student Support Services program, funds are awarded to institutions of higher education to provide opportunities for academic development, assist students with basic college requirements and to motivate students toward the successful completion of their postsecondary education.  
Priority: 4  
Funding Source: USDE  
Students Served: 284  
Amount: \$360,614  
Term: 09/01/2020 – 08/31/2021

Recipient:	Dallas College - Cedar Valley
Purpose:	The purpose of the grant is to provide equipment for the HVAC Training Center.
Priority:	1
Funding Source:	Lancaster Economic Development Center
Students Served:	100+
Amount:	\$150,000
Term:	11/18/2018 - 9/30/2020

Recipient:	Dallas College – Mountain View
Purpose:	Through the TRIO Student Support Services program funds are awarded to institutions of higher education to provide opportunities for academic development, assist students with basic college requirements, and to motivate students toward the successful completion of their postsecondary education.
Priority:	4
Funding Source:	USDE
Students Served:	230
Amount:	\$287,738
Term:	09/01/2020 – 08/31/2021

Recipient:	Dallas College – El Centro
Purpose:	This aspect of the Professional Nursing Shortage Reduction Program is referred to as the “Over 70” Program. The award is made exclusively to support costs associated with recruiting and enrolling additional students as well as enhancing the program curricula and faculty development across nursing programs in the region and state.
Priority:	6
Funding Source:	Texas Higher Education Coordinating Board
Students Served:	5 nursing program students
Amount:	\$185,440
Term:	09/01/2020 – 08/31/2021

Recipient:	Dallas College – Mountain View Campus
Purpose:	This aspect of the Professional Nursing Shortage Reduction Program is referred to as the “Over 70” Program. The award is made exclusively to support costs associated with recruiting and enrolling additional students as well as enhancing the program curricula and faculty development across nursing programs in the region and state.
Priority:	6
Funding Source:	Texas Higher Education Coordinating Board

Students Served: 5 nursing program students  
Amount: \$26,491  
Term: 09/01/2020 – 08/31/2021

Recipient: Dallas College – North Lake  
Purpose: Through the TRIO Student Support Services program, funds are awarded to institutions of higher education to provide opportunities for academic development, assist students with basic college requirements, and to motivate students toward the successful completion of their postsecondary education.  
Priority: 4  
Funding Source: USDE  
Students Served: 185  
Amount: \$359,727  
Term: 09/01/2020 – 08/31/2021

Recipient: Dallas College – District Office  
Purpose: Carl D. Perkins Career and Technical Education funding provides federal support for CTE programs and focuses on improving the academic and technical achievement of CTE students, strengthening the connections between secondary and postsecondary education, and improving accountability.  
Priority: 6  
Funding Source: Texas Higher Education Coordinating Board  
Students Served: 20,000 CTE students  
Amount: \$1,960,830  
Term: 09/01/2020 – 08/31/2021

Recipient: Dallas College - Richland Campus  
Purpose: Deliver customized Information Technology and business skills to 539 business partner employees  
Priority: 6  
Funding Source: Texas Workforce Commission  
Students Served: 539  
Amount: \$801,993  
Term: 08/31/2020 - 02/28/2022

Recipient: Dallas College – All Dallas College Campuses  
Purpose: The purpose of the mentorship program is to provide employment to eligible students to mentor, tutor, or advise students at participating institutions of

higher education or high school students within local school districts and nonprofit organizations. The primary goal of the program is to improve student access, success and completion of higher education.

Priority: 1

Funding Source: Texas Higher Education Coordinating Board

Students Served: 100+ program students

Amount: \$139,798

Term: 09/01/2020 – 08/31/2021

Recipient: Dallas College - District Office

Purpose: To provide support as the local education agencies (LEAs) to apprenticeship programs which supplies technical training based upon regulatory guidelines under Chapter 133 funding. This training will increase the skills of entry level workers to the level journeymen during the training period approved by the U.S. Department of Labor (DOL).

Priority: 5

Funding Source: Texas Workforce Commission

Students Served: varies

Amount: \$339,674

Term: 09/01/20 - 08/31/21

#### Grant Awards Reported in Fiscal Year 2020-2021

September 2020	\$196, 244
October 2020	\$6,206,781
November 2020	
December 2020	
January 2021	
February 2021	
March 2021	
April 2021	
May 2021	
June 2021	
July 2021	
August 2021	
Total to Date	\$6,403,025

## INFORMATIVE REPORT NO. 7J

### Contracts for Educational Services

The Chancellor presents the report of contracts for educational services entered for the College's campuses in the past month.

BROOKHAVEN - \$10,647	
Ford	Automotive

CEDAR VALLEY - \$9,760	
KLLM	Co-enrollment in Logistics Training
Desoto Fire	Firefighter/Emergency Medical Technician

EASTFIELD – \$0	
No Revenue to Report.	

EL CENTRO – \$1,800	
Dallas Fire-Rescue	Recruit Training

MOUNTAIN VIEW – \$20,306	
Dallas Independent School District	Alternative Teacher Certification

NORTH LAKE - \$51,330	
Construction Education Foundation	CR
Dallas Joint Plumbers and Pipefitters	CE

RICHLAND - \$250	
The Landon	Emeritus

**Contracts for Educational Services Reported in 2019-20**

	<u>BHC</u>	<u>CVC</u>	<u>EFC</u>	<u>ECC</u>	<u>MVC</u>	<u>NLC</u>	<u>RLC</u>	<u>Total</u>
September 2019	\$ 7,952	\$ 1,840	\$ 60,305	\$ 41,620	\$ 207,237	\$ 152,650	\$ 11,720	\$ 483,324
October 2019	\$ 100,204	\$ 13,862	\$ 20,726	\$ 11,565	\$ 47,969	\$ 17,212	\$ 18,465	\$ 230,003
November 2019	\$ 5,467	\$ 31,946	\$ 7,680	\$ 8,055	\$ 78,648	\$ 12,640	\$ 18,283	\$ 162,719
December 2019	\$ 7,455	\$ 4,500	\$ 0	\$ 0	\$ 0	\$ 9,842	\$ 9,280	\$ 31,077
January 2020	\$	\$	\$	\$	\$	\$	\$	\$
February 2020	\$	\$	\$	\$	\$	\$	\$	\$
March 2020	\$	\$	\$	\$	\$	\$	\$	\$
April 2020	\$	\$	\$	\$	\$	\$	\$	\$
May 2020	\$	\$	\$	\$	\$	\$	\$	\$
June 2020	\$	\$	\$	\$	\$	\$	\$	\$
July 2020	\$	\$	\$	\$	\$	\$	\$	\$
August 2020	\$	\$	\$	\$	\$	\$	\$	\$
Total to Date	\$ 121,078	\$ 52,148	\$ 88,711	\$ 61,240	\$ 333,854	\$ 192,344	\$ 57,748	\$ 907,123

**Contracts for Educational Services Reported in Fiscal Years 2012-13 through 2018-19**

<u>Campus</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>201-18</u>	<u>2018-19</u>
BHC	\$ 301,369	\$ 195,018	\$ 210,171	\$ 172,151	\$ 448,589	\$ 453,890	\$ 453,422
CVC	\$ 109,913	\$ 188,340	\$ 174,546	\$ 4,420	\$ 223,423	\$ 43,287	\$ 129,157
EFC	\$ 51,800	\$ 20,225	\$ 10,130	\$ 175,095	\$ 94,216	\$ 76,600	\$ 52,413
ECC	\$ 290,895	\$ 269,327	\$ 444,171	\$ 489,753	\$ 443,500	\$ 264,370	\$ 105,500
MVC	\$ 89,876	\$ 167,566	\$ 252,798	\$ 377,121	\$ 310,452	\$ 175,657	\$ 367,697
NLC	\$ 494,958	\$ 497,515	\$ 519,540	\$ 740,256	\$ 691,962	\$ 726,409	\$ 768,763
RLC	\$ 204,246	\$ 220,229	\$ 210,637	\$ 144,972	\$ 145,488	\$ 198,066	\$ 129,193
Total	\$1,543,057	\$1,558,220	\$1,821,993	\$2,103,768	\$2,357,630	\$1,938,279	\$ 2,006,145

## INFORMATIVE REPORT NO. 7K

### Human Resources Update

The Chancellor presents the information on hiring and talent moves as of September 15, 2020.

### **ADMINISTRATORS & STAFF**

First Name	Last Name	Position Type	Title	Internal/ External	Education	Loc	Salary
Sura	Al Taie	STAFF	Welcome Assistant	Internal	Some College	RLC	\$ 33,447
Georgia	Alvarez	STAFF	Senior Administrative Assistant	Internal	Bachelor of Arts	BHC	\$ 70,339
Gerald	Andrews	STAFF	Welcome Assistant	Internal	Associate of Arts	MVC	\$ 32,640
Daniel	Birckbichler	STAFF	Welcome Assistant	Internal	Bachelor of Arts	MVC	\$ 33,620
Naomi	Carmona	STAFF	Welcome Assistant	Internal	Associate of Science	BHC	\$ 32,640
Patricia	Carpenter	STAFF	Welcome Assistant	Internal	Masters	NLC	\$ 34,054
Vida	Davies	STAFF	Welcome Assistant	Internal	Bachelor of Science	RLC	\$ 34,125
Taylor	Forker	STAFF	Welcome Assistant	Internal	High School Diploma	BHC	\$ 33,293
Dennis	Frazier	STAFF	Executive Assistant	Internal	Masters	NLC	\$ 68,575
Ethan	Kennedy	STAFF	Manager	Internal	Masters	CVC	\$ 60,757
Alene	Love	STAFF	Welcome Assistant	External	Bachelor of Science	BHC	\$ 33,280
Karen	Maldonado	STAFF	Welcome Assistant	Internal	Bachelor of Business Admin.	BHC	\$ 33,293
Mason	McAnear	STAFF	Welcome Assistant	Internal	Some College	BHC	\$ 32,967
Erin	Mooney	STAFF	Manager	Internal	Bachelor of Arts	DO	\$ 58,987
Jessica	Palma	STAFF	Welcome Assistant	Internal	Bachelor of Science	ECC	\$ 33,293
Jamie	Perkins	STAFF	Welcome Assistant	Internal	Associate of Arts	CVC	\$ 33,946
Belay	Reggasa	STAFF	Welcome Assistant	Internal	Associate of Science	BHC	\$ 32,967
Dwight	Riley	ADM	Interim Superintendent of Richland Collegiate Academu	Internal	Master	RLC	\$ 124,260
Palmira	Rivera Arzola	STAFF	Welcome Assistant	Internal	Masters	BHC	\$ 33,987
Charlotte	Short	STAFF	Administrative Assistant II	Internal	Bachelor of Business Admin	CVC	\$ 50,439
Oscar	Vela	STAFF	Welcome Assistant	Internal	Bachelor of Arts	BHC	\$ 34,272
Rosa	Villatoro	STAFF	Welcome Assistant	Internal	Some College	NLC	\$ 32,000
Hannah	Worsham	STAFF	Welcome Assistant	Internal	Associate of Science	CVC	\$ 32,640
Jessica	Zumaya	STAFF	Welcome Assistant	Internal	Bachelor of Science	BHC	\$ 32,967

## **FACULTY**

First Name	Last Name	Discipline	Temp FT, New FT Hire, Transfer	Position	Salary	Education	Loc
Cynthia	Alva	ESOL	Transfer	Faculty Full-Time, Range 1	\$ 65,267	Masters - Bilingual Education	RLC
Shelia	Baker	Health Information Tech	New FT Hire	Faculty Full-Time, Range 1	\$ 58,650	Masters - Leadership and Management	BHC
Justin	Bell	PHED	Temp FT	Faculty Full-Time, Range 1	\$ 57,003	Masters - Kinesiology/Athletic Administration	MVC
Emily	Brock	Mathematics	Temp FT	Faculty Full-Time, Range 1	\$ 56,500	Masters - Mathematics	MVC
Judith	Carosi	Nursing	New FT Hire	Faculty Full-Time, Range 1	\$ 53,000	Masters - Nursing	ECC
Ryan	Castillo	Speech	Temp FT	Faculty Full-Time, Range 1	\$ 52,500	Masters - Communications	MVC
Chin-Yun	Chiang	Speech	Temp FT	Faculty, Full-Time, Range 4	\$ 61,950	Ph.D - Communications	MVC
Regina	Cobb	Radiologic Sciences	New FT Hire	Faculty Full-Time, Range 1	\$ 60,594	Masters - Education	ELC
Mary	Conger	Construction Tech/Plumbing	New FT Hire	Faculty, Full-Time, Range 3	\$ 59,640	Master - Business Administration, Engineering Tech. & Learning Tech.	NLC
Liberty	Cowden	Nursing	New FT Hire	Faculty Full-Time, Range 1	\$ 53,750	Associates - Echocardiology Technology	ECC
Deborah	DiStasi	BOSS	Temp FT	Faculty Full-Time, Range 1	\$ 55,415	Masters - Liberal Artd	RLC
Angella	Drummond-Matthews	English	Temp FT	Faculty, Full-Time, Range 4	\$ 66,809	Ph.D - English Literature	MVC
Lichelle	Everly	Nursing	New FT Hire	Faculty Full-Time, Range 1	\$ 71,642	Masters - Nursing Education	ELC
Michael	Gallaway	Logistics	Temp FT	Faculty Full-Time, Range 1	\$ 57,630	Masters Business Administration (Constuction Management)	NLC
Billie	Gilliland	Nursing	New FT Hire	Faculty Full-Time, Range 1	\$ 53,000	Masters - Nursing	ECC
William	Godbey	English	Temp FT	Faculty Full-Time, Range 1	\$ 54,315	Masters	NLC
Lauren	Gonzalez	Child Dev & Early CE	Temp FT	Faculty, Full-Time, Range 4	\$ 68,907	Ed.D - Early Child Development	BHC
Denise	Gonzalez	Biology	Temp FT	Faculty, Full-Time, Range 4	\$ 67,850	Ph.D - Molecular Biology	BHC
Adele	Gordon	Biology	New FT Hire	Faculty Full-Time, Range 1	\$ 56,131	Masters - Molecular, Cellular and Development Bioloigy	RLC
Mark	Green	History	Temp FT	Faculty, Full-Time, Range 3	\$ 60,731	Masters - History	ELC

James	Greenberg	ENG TECH	Temp FT	Faculty Full-Time, Range 1	\$ 58,503	BS - Electrical Engineering	MVC
John	Harris	HVAC	New FT Hire	Faculty Full-Time, Range 1	\$ 57,500	Associates - Air Conditioning and Refrigeration	RLC
Taylor	Hernandez	Early Child Development	Temp FT	Faculty Full-Time, Range 1	\$ 53,250	Masters - Educational Leadership	EFC
Francisco	Hernandez	Computer Science	Temp FT	Faculty, Full-Time, Range 2	\$ 62,169	Masters - Management Information Systems	MVC
Alysmarie	Hodges	Mathematics	New FT Hire	Faculty Full-Time, Range 1	\$ 53,500	Masters - Applied Mathematics	MVC
Chukwuka	Iwundu	BCIS	Temp FT	Faculty, Full-Time, Range 3	\$ 57,692	Masters - Information Systems	ELC
Andrew	Jardim	Chef	Temp FT	Faculty Full-Time, Range 1	\$ 51,465	Associates - Culinary Arts	BHC
Kathryn	Johanon	Math	Temp FT	Faculty Full-Time, Range 1	\$ 53,040	Masters - Mathematics	CVC
Suja	Joseph	Nursing	Temp FT	Faculty Full-Time, Range 1	\$ 56,750	Masters - Nursing	BHC
Amanada	Laffoon	Vet Tech	New FT Hire	Faculty, Full-Time, Range 2	\$ 59,095	Masters - Education	CVC
Mary	Laughlin	Government	Temp FT	Faculty Full-Time, Range 1	\$ 57,000	Masters - Public Administration	MVC
Don	Martinez	English	Temp FT	Faculty, Full-Time, Range 2	\$ 56,401	Masters - English	BHC
Daniel	Martinez	Biology	Temp FT	Faculty, Full-Time, Range 3	\$ 63,832	Doctor of Chiropractic	NLC
Demetria	Mathews	Computer Information Technology	Temp FT	Faculty Full-Time, Range 1	\$ 52,600	Masters - Business Administration	ELC
Elizabeth	McGinty	Biology	New FT Hire	Faculty, Full-Time, Range 4	\$ 61,131	Ph.D- Quantitative Biology	BHC
Sean	Miller	Multimedia	Temp FT	Faculty, Full-Time, Range 2	\$ 54,871	Masters - New Media Art	RLC
Shanthi	Murali	Biology	Temp FT	Faculty Full-Time, Range 1	\$ 58,524	Masters - Biochemistry	BHC
Taylor	Norwood	Philosophy	Temp FT	Faculty, Full-Time, Range 2	\$ 55,120	Masters - Philosophy	MVC
Marissa	Otteson	Chemistry	Temp FT	Faculty Full-Time, Range 1	\$ 55,000	Masters - Computational Chemistry	RLC
Marsha	Peters	Accounting	Temp FT	Faculty Full-Time, Range 1	\$ 57,500	Masters - Business Administration	MVC
Joyce	Price	EDUC	Temp FT	Faculty, Full-Time, Range 4	\$ 66,670	Ph.D_ Curriculum and Instruction	ELC
William	Rockett	EMT Paramedic	New FT Hire	Faculty Full-Time, Range 1	\$ 64,599	Associates	ELC
Kim	Russell	Art	Temp FT	Faculty, Full-Time, Range 2	\$ 54,871	Masters - Fine Art	ELC
Sebastian	Ruzycki	Music	Temp FT	Faculty Full-Time, Range 1	\$ 51,500	Masters - Music	MVC
Calin	Scoggins	GOVT	Temp FT	Faculty, Full-Time, Range 3	\$ 59,348	Masters - Political Science	RLC

Samuel	Shumaker	Construction Tech/Surveying	New FT Hire	Faculty, Full-Time, Range 2	\$ 54,590	BS - Information Science	NLC
Donna	Sliter	Physical Education	Temp FT	Faculty Full-Time, Range 1	\$ 54,060	Masters - Health and Physical Education	CVC
Natasha	Stracener	Biology	Temp FT	Faculty Full-Time, Range 1	\$ 53,326	Masters - Biology of Medical Science	MVC
Mikal	Swaggard	Construction Tech/Electrical	New FT Hire	Faculty Full-Time, Range 1	\$ 51,125	Associates - Electrical Technology	NLC
Rodney	Taylor	Auto Tech/Diesel Heavy Equip.	New FT Hire	Faculty Full-Time, Range 1	\$ 59,574	BA - Business Administration	CVC
Ankita	Thakkar	Nursing	New FT Hire	Faculty Full-Time, Range 1	\$ 52,000	Masters - Nursing	ECC
Merilyn	Tunstall	Nursing	New FT Hire	Faculty, Full-Time, Range 4	\$ 61,360	Doctor - Nursing Practice (DNP)	ECC
Patrice	Washington	Occupational Therapy Assistant	New FT Hire	Faculty Full-Time, Range 1	\$ 65,084	Masters - Occupational Therapy	MVC
Kyle	Whitecotton	English	Temp FT	Faculty, Full-Time, Range 2	\$ 58,449	Masters - Fine Art	RLC
Joselle	Williams	Computer Information Technology	Temp FT	Faculty Full-Time, Range 1	\$ 60,410	Masters - Business Administration	BHC
Brittany	Williams	Nursing	New FT Hire	Faculty Full-Time, Range 4	\$ 61,655	Doctor - Nursing Practice (DNP)	ECC
Xin	Wu	Chemistry	Temp FT	Faculty, Full-Time, Range 4	\$ 63,821	Ph.D - Curriculum and Instruction	RLC
Anna	Zamorano	Art	Temp FT	Faculty Full-Time, Range 1	\$ 52,658	Masters - Art History	NLC
Jeffery	Zemler	History	New FT Hire	Faculty, Full-Time, Range 4	\$ 61,950	Ph.D - History	BHC

### Employee Separation Report

	Resignation	Retirement	Other*
Administrator	0	5	0
Faculty	0	5	3
FT Staff	7	6	4
PT Staff	1	0	13
Adjunct	1	0	25
Police	0	0	0

\*Other includes – involuntary separation, reorganization, auto terminations, death, temporary assignment completed

## WORKFORCE DEMOGRAPHIC 5-YEAR OVERVIEW

The Chancellor presents the Workforce Demographics report as of September 15, 2020. Workforce diversity continues to be a priority for the Dallas County Community College District, as reflected in the Board's strategic objectives. This report is designed to present workforce diversity information as a five-year trend analysis to provide a historic perspective on changes in the three major employee groups within the DCCCD.

Five Year Distribution										
Full-time	Sep-16		Sep-17		Sep-18		Sep-19		Fiscal Year 2019-2020	
	#	%	#	%	#	%	#	%	#	%
<u><b>Faculty</b></u>										
White	515	58.99%	504	58.99%	498	59.35%	503	55.03%	477	55.0%
Black	142	16.27%	146	16.27%	158	16.24%	163	17.83%	154	17.7%
Hispanic/Latino	107	12.26%	115	12.26%	121	12.85%	131	14.33%	124	14.3%
Asian	63	7.22%	66	7.22%	67	7.48%	79	8.64%	76	8.8%
Native American/Alaskan	10	1.15%	9	1.15%	8	1.05%	9	0.98%	8	0.9%
International	5	0.57%	4	0.57%	5	0.47%	4	0.44%	4	0.5%
Unknown/Not Reported	30	3.44%	23	3.44%	26	2.45%	25	2.74%	25	2.9%
Hawaiian/Pacific Islander*	1	0.11%	1	0.11%	0	0.12%	0	0.00%	0	0.0%
<b>Faculty Total</b>	<b>873</b>	<b>100.00%</b>	<b>868</b>	<b>100.00%</b>	<b>883</b>	<b>100.00%</b>	<b>914</b>	<b>100.00%</b>	<b>868</b>	<b>100.00%</b>
<u><b>Administrators</b></u>										
White	151	52.43%	147	52.43%	128	50.17%	127	43.20%	125	42.7%
Black	77	26.74%	81	26.74%	87	28.76%	99	33.67%	102	34.8%
Hispanic/Latino	40	13.89%	42	13.89%	40	14.05%	43	14.63%	42	14.3%
Asian	6	2.08%	6	2.08%	6	2.34%	7	2.38%	7	2.4%
Native American/Alaskan	3	1.04%	3	1.04%	4	1.00%	2	0.68%	2	0.7%
International	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.0%
Unknown/Not Reported	11	3.82%	14	3.82%	15	3.68%	16	5.44%	15	5.1%
Hawaiian/Pacific Islander*	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.0%
<b>Administrators Total</b>	<b>288</b>	<b>100.00%</b>	<b>293</b>	<b>100.00%</b>	<b>280</b>	<b>100.00%</b>	<b>294</b>	<b>100.00%</b>	<b>293</b>	<b>100.00%</b>
<u><b>Staff</b></u>										
White	878	38.61%	840	38.61%	865	37.43%	831	34.40%	817	33.4%
Black	699	30.74%	701	30.74%	737	31.09%	757	31.33%	790	32.3%
Hispanic/Latino	465	20.45%	490	20.45%	538	21.22%	574	23.76%	580	23.7%
Asian	112	4.93%	125	4.93%	124	5.22%	127	5.26%	132	5.4%
Native American/Alaskan	21	0.92%	20	0.92%	20	0.83%	20	0.83%	22	0.9%
International	4	0.18%	4	0.18%	4	0.22%	4	0.17%	4	0.2%
Unknown/Not Reported	92	4.05%	94	4.05%	100	3.96%	101	4.18%	96	3.9%
Hawaiian/Pacific Islander*	3	0.13%	2	0.13%	2	0.04%	2	0.08%	2	0.1%
<b>Staff Total</b>	<b>2274</b>	<b>100.00%</b>	<b>2276</b>	<b>100.00%</b>	<b>2390</b>	<b>100.00%</b>	<b>2416</b>	<b>100.00%</b>	<b>2443</b>	<b>100.0%</b>
<b>FT Grand Total</b>	<b>3435</b>		<b>3437</b>		<b>3553</b>		<b>3624</b>		<b>3604</b>	
<b>Part-time</b>										

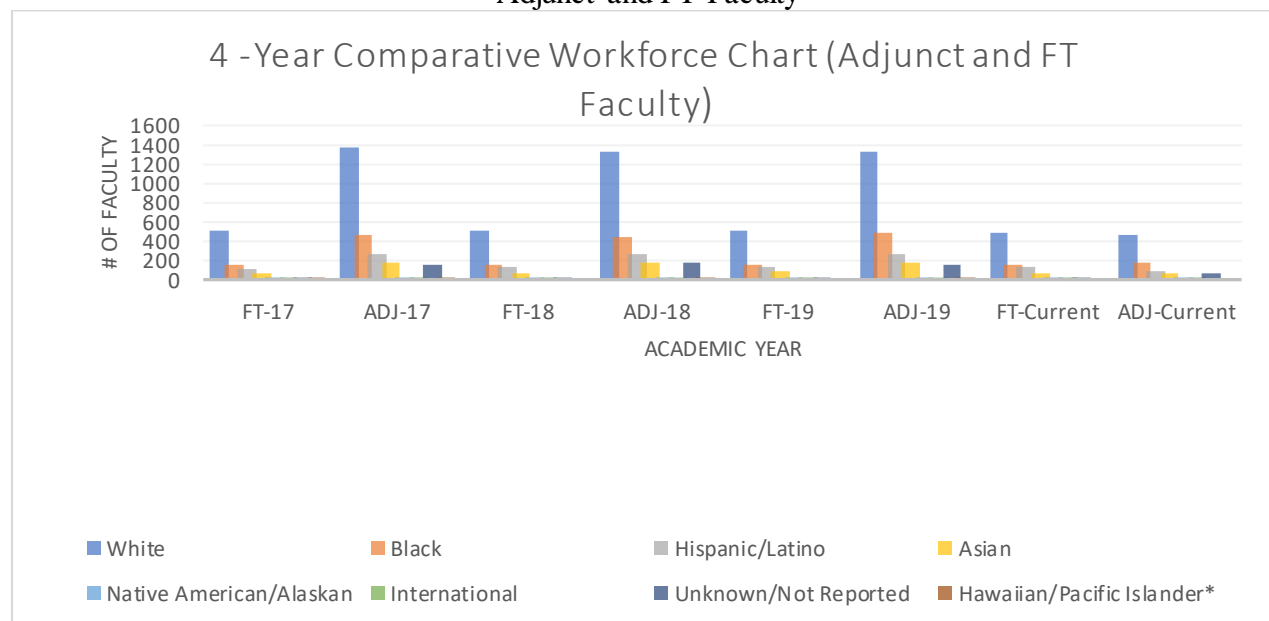
Part-time	Sep-16		Sep-17		Sep-18		Sep-19		Fiscal Year 2019-2020	
	#	%	#	%	#	%	#	%	#	%
White	1079	43.42%	1036	42.72%	942	40.97%	917	41.89%	322	31.88%
Black	572	23.02%	563	23.22%	523	22.75%	506	23.12%	262	25.94%
Hispanic/Latino	522	21.01%	505	20.82%	494	21.49%	469	21.43%	285	28.22%
Asian	182	7.32%	173	7.13%	186	8.09%	158	7.22%	88	8.71%
Native American/Alaskan	10	0.40%	8	0.33%	12	0.52%	17	0.78%	8	0.79%
International	27	1.09%	30	1.24%	24	1.04%	24	1.10%	12	1.19%
Unknown/Not Reported	91	3.66%	107	4.41%	115	5.00%	96	4.39%	32	3.17%
Hawaiian/Pacific Islander*	2	0.08%	3	0.12%	3	0.13%	2	0.09%	1	0.10%
<b>PT Total</b>	<b>2485</b>	<b>100.00%</b>	<b>2425</b>	<b>100.00%</b>	<b>2299</b>	<b>100.00%</b>	<b>2189</b>	<b>100.00%</b>	<b>1010</b>	<b>100.0%</b>
Adjunct	Sep-16		Sep-17		Sep-18		Sep-19		Fiscal Year 2019-2020	
	#	%	#	%	#	%	#	%	#	%
White	0	0.00%	1366	55.82%	1320	54.23%	1321	54.05%	466	54.19%
Black	0	0.00%	459	18.76%	451	18.53%	494	20.21%	167	19.42%
Hispanic/Latino	0	0.00%	263	10.75%	266	10.93%	261	10.68%	88	10.23%
Asian	0	0.00%	171	6.99%	179	7.35%	169	6.91%	69	8.02%
Native American/Alaskan	0	0.00%	10	0.41%	14	0.58%	15	0.61%	8	0.93%
International	0	0.00%	18	0.74%	25	1.03%	25	1.02%	5	0.58%
Unknown/Not Reported	0	0.00%	159	6.50%	176	7.23%	158	6.46%	57	6.63%
Hawaiian/Pacific Islander*	0	0.00%	1	0.04%	3	0.12%	1	0.04%	0	0.00%
<b>Adjunct Total</b>	<b>0</b>	<b>0.00%</b>	<b>2447</b>	<b>100.00%</b>	<b>2434</b>	<b>100.00%</b>	<b>2444</b>	<b>100.00%</b>	<b>860</b>	<b>100.00%</b>
<b>PT Grand Total</b>	<b>2485</b>		<b>4872</b>		<b>4733</b>		<b>4633</b>		<b>1870</b>	
<b>Employee Grand Total</b>	<b>5920</b>		<b>8309</b>		<b>8286</b>		<b>8257</b>		<b>5474</b>	

\*Pacific Islander included with Asian count prior to Fiscal Year 2012/2013

Note: Decrease in Administrator positions is the result of positions in Bands I and II move to Staff positions effective 12/1/2015. Adjunct for 2016/17 Fiscal Year is not included. The decrease in Employee Grand total is it being summer, less adjuncts, FT faculty, and PT employees

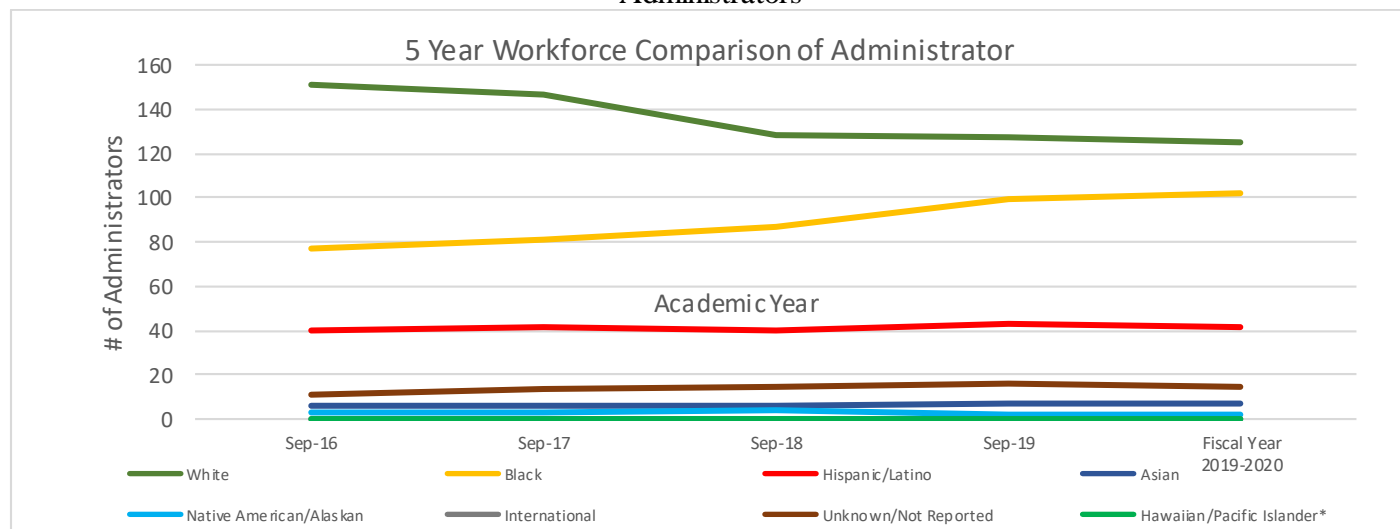
## COMPARATIVE GRAPHS

### Adjunct and FT Faculty



Adjunct and FT Faculty Comparative Data	FT-17	ADJ-17	FT-18	ADJ-18	FT-19	ADJ-19	FT-Current	ADJ-Current
White	504	1366	498	1320	503	1321	477	466
Black	146	459	158	451	163	494	154	167
Hispanic/Latino	115	263	121	266	131	261	124	88
Asian	66	171	67	179	79	169	76	69
Native American/Alaskan	9	10	8	14	9	15	8	8
International	4	18	5	25	4	25	4	5
Unknown/Not Reported	23	159	26	176	25	158	25	57
Hawaiian/Pacific Islander*	1	1	0	3	0	1	0	0

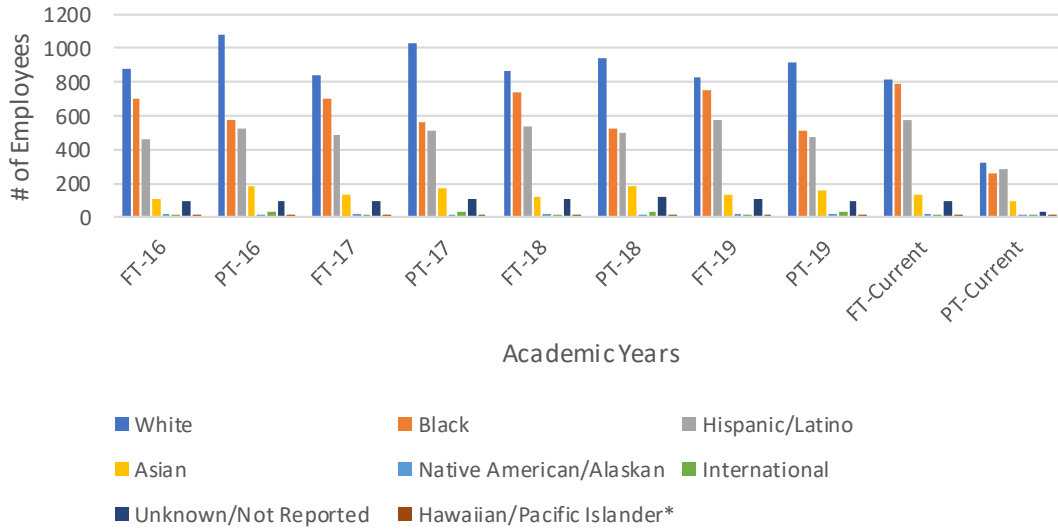
## Administrators



Administrator Comparative Data	Sep-16	Sep-17	Sep-18	Sep-19	Fiscal Year 2019-2020
	#	#	#	#	#
White	151	147	128	127	125
Black	77	81	87	99	102
Hispanic/Latino	40	42	40	43	42
Asian	6	6	6	7	7
Native American/Alaskan	3	3	4	2	2
International	0	0	0	0	0
Unknown/Not Reported	11	14	15	16	15
Hawaiian/Pacific Islander*	0	0	0	0	0
Total	288	293	280	294	293

# Full-time and Part-time

## 5-Year Comparative Workforce Chart (FT and PT Staff)



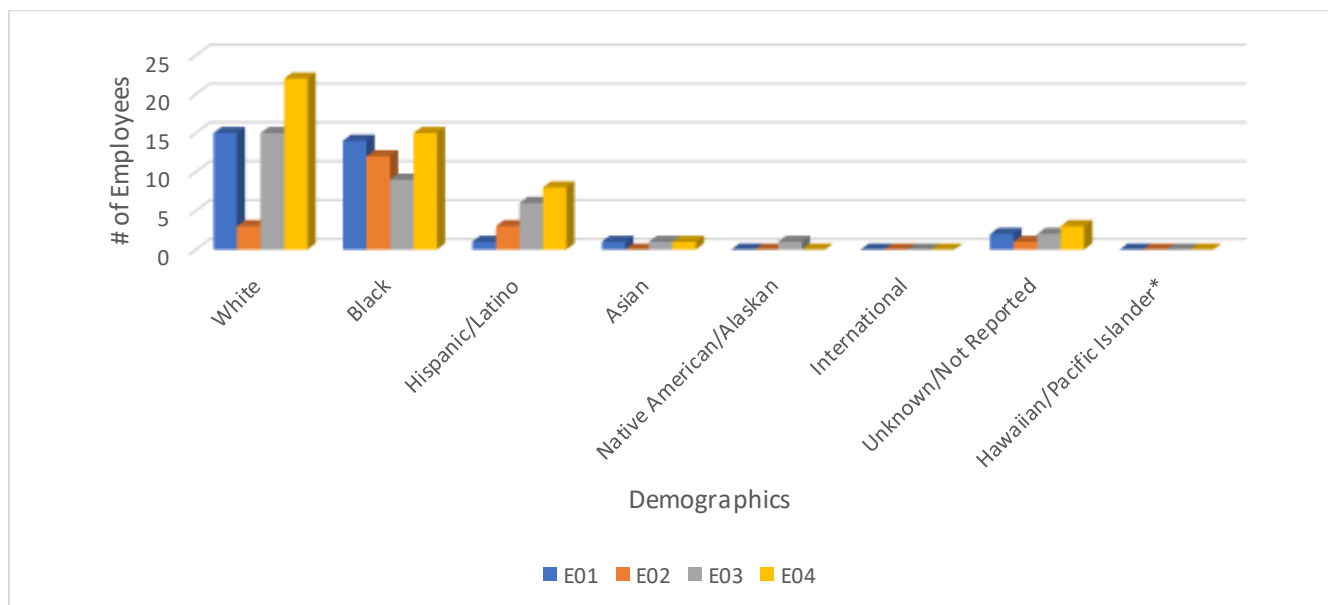
Staff Comparative Data	FT-16	PT-16	FT-17	PT-17	FT-18	PT-18	FT-19	PT-19	FT-Current	PT-Current
White	878	1079	840	1036	865	942	831	917	817	322
Black	699	572	701	563	737	523	757	506	790	262
Hispanic/Latino	465	522	490	505	538	494	574	469	580	285
Asian	112	182	125	173	124	186	127	158	132	88
Native American/Alaskan	21	10	20	8	20	12	20	17	22	8
International	4	27	4	30	4	24	4	24	4	12
Unknown/Not Reported	92	91	94	107	100	115	101	96	96	32
Hawaiian/Pacific Islander*	3	2	2	3	2	3	2	2	2	1

## **WORKFORCE DEMOGRAPHICS BY SALARY RANGE**

The Chancellor presents the Workforce Demographics by Salary Range report as of August 10, 2020. Workforce diversity continues to be a priority for Dallas College, as reflected in the Board's strategic objectives. This report is designed to present workforce diversity information related to the race/ethnicity of administrators and staff across three (3) ranges – upper, middle and lower ranges and indicated below.

### **Administrators**

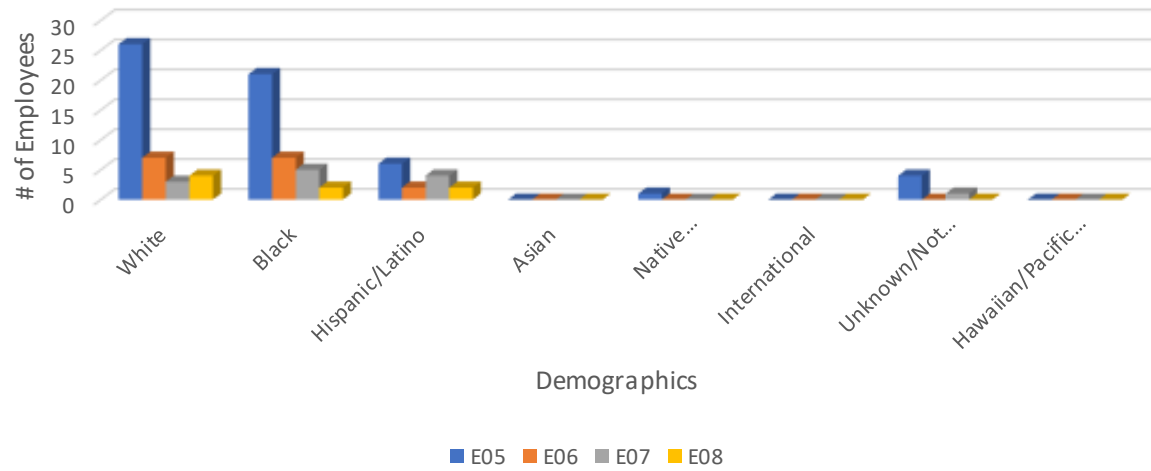
#### **Lower Range**



Race/Ethnicity	E01	E02	E03	E04
White	15	3	15	22
Black	14	12	9	15
Hispanic/Latino	1	3	6	8
Asian	1	0	1	1
Native American/Alaskan	0	0	1	0
International	0	0	0	0
Unknown/Not Reported	2	1	2	3
Hawaiian/Pacific Islander*	0	0	0	0
<b>Total</b>	<b>33</b>	<b>19</b>	<b>34</b>	<b>49</b>

## Mid-Range

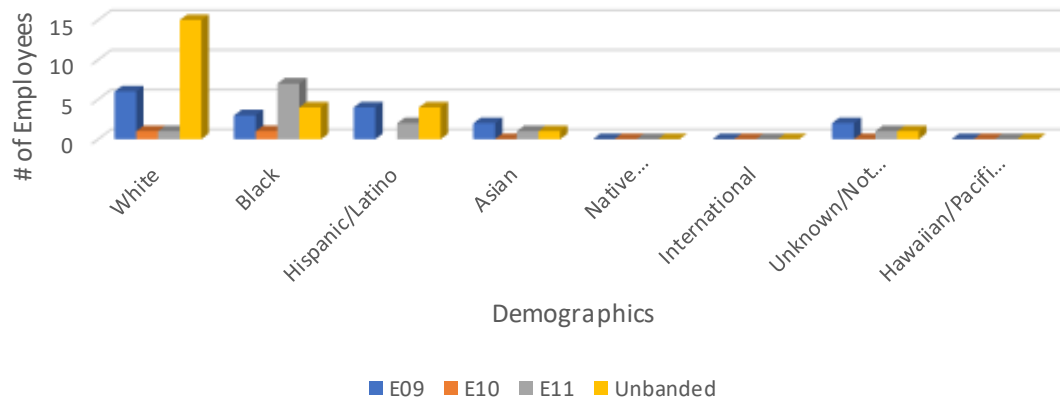
Employee Demographics across Range E05 - E08



Race/Ethnicity	E05	E06	E07	E08
White	27	8	3	3
Black	22	7	5	2
Hispanic/Latino	6	2	4	2
Asian	0	0	0	0
Native American/Alaskan	1	0	0	0
International	0	0	0	0
Unknown/Not Reported	4	0	1	0
Hawaiian/Pacific Islander*	0	0	0	0
Total	60	17	13	7

## Upper Range

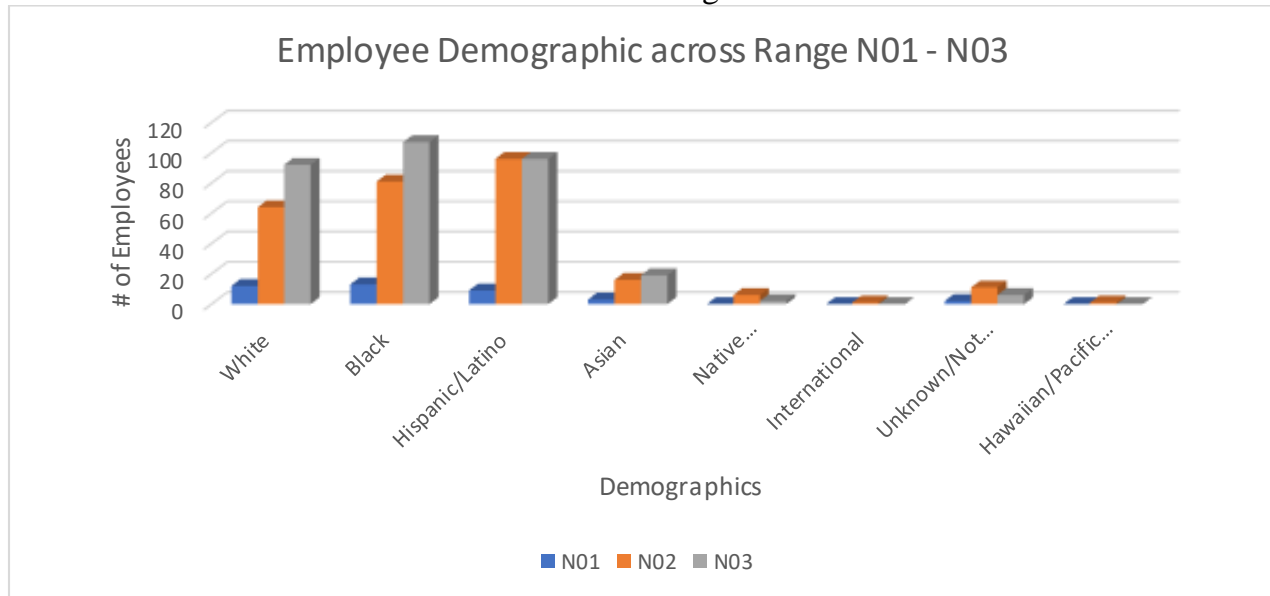
Employee Demographics across Range E09 - Unbanded



Race/Ethnicity	E09	E10	E11	Un-banded
White	6	1	1	15
Black	3	1	7	4
Hispanic/Latino	4		2	4
Asian	2	0	1	1
Native American/Alaskan	0	0	0	0
International	0	0	0	0
Unknown/Not Reported	2	0	1	1
Hawaiian/Pacific Islander*	0	0	0	0
Total	17	2	12	25

## FT Professional Support Staff

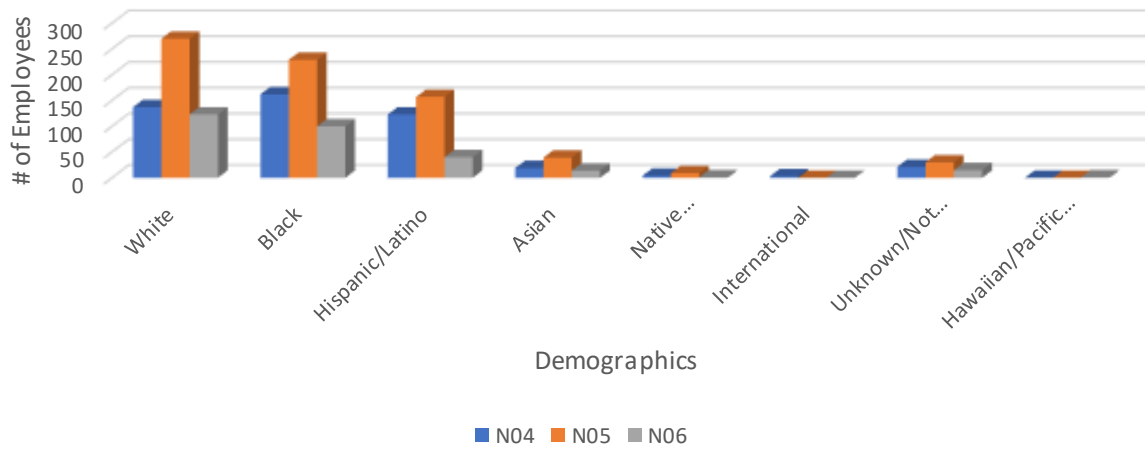
### Lower Range



Race/Ethnicity	N01	N02	N03
White	12	64	92
Black	13	81	107
Hispanic/Latino	9	96	96
Asian	3	16	19
Native American/Alaskan	0	6	2
International	0	1	0
Unknown/Not Reported	2	11	6
Hawaiian/Pacific Islander*	0	1	0
Total	39	276	322

## Mid-Range

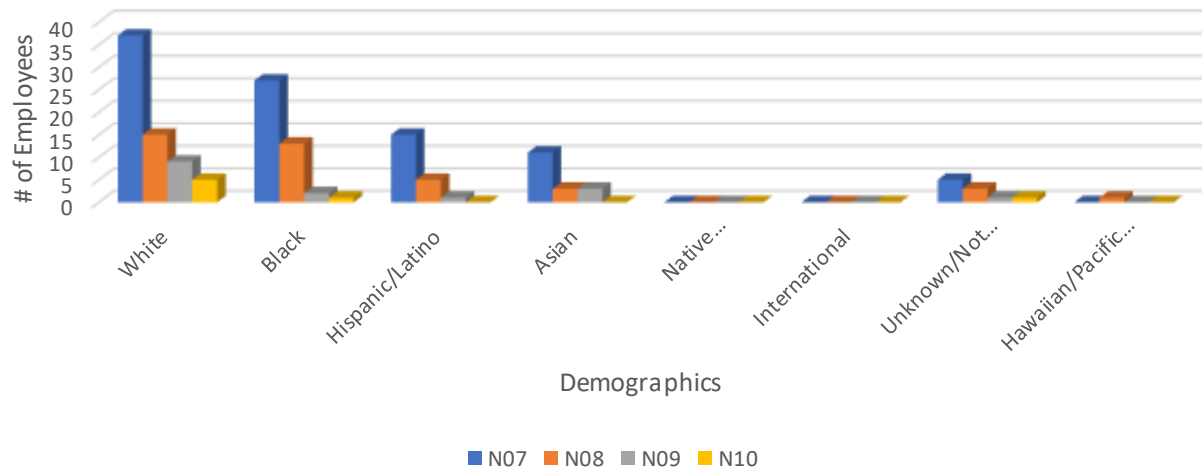
Employee Demographic across Range N04 - N06



Race/Ethnicity	N04	N05	N06
White	137	270	123
Black	162	229	100
Hispanic/Latino	123	157	40
Asian	19	39	14
Native American/Alaskan	4	9	1
International	3	0	0
Unknown/Not Reported	21	30	15
Hawaiian/Pacific Islander*	0	0	1
Total	469	734	294

## Upper Range

Employee Demographics across Range N07 - N10



Race/Ethnicity	N07	N08	N09	N10
White	37	15	9	5
Black	27	13	2	1
Hispanic/Latino	15	5	1	0
Asian	11	3	3	0
Native American/Alaskan	0	0	0	0
International	0	0	0	0
Unknown/Not Reported	5	3	1	1
Hawaiian/Pacific Islander*	0	1	0	0
Total	95	40	16	7