

*This Open Meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, §§ 551.001 through 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of Board Relations. Per Texas Government Code § 551.1282.*

**NOTICE OF GOVERNANCE COMMITTEE MEETING BY  
VIDEOCONFERENCE OR TELEPHONE CALL OF THE BOARD OF  
TRUSTEES FOR DALLAS COLLEGE AND RICHLAND COLLEGIATE  
HIGH SCHOOL**

<http://www.dcccd.edu/boardmeetingslive>

Tuesday, October 6, 2020

12:20 PM

**DUE TO HEALTH AND SAFETY CONCERNS RELATED TO THE COVID-19 CORONAVIRUS, THIS MEETING WILL BE CONDUCTED BY VIDEOCONFERENCE OR TELEPHONE CALL. AT LEAST A QUORUM OF THIS BOARD COMMITTEE WILL BE PARTICIPATING BY VIDEOCONFERENCE OR TELEPHONE CALL IN ACCORDANCE WITH THE PROVISIONS OF SECTIONS 551.125 OR 551.127 OF THE TEXAS GOVERNMENT CODE THAT HAVE NOT BEEN TEMPORARILY SUSPENDED BY ORDER OF GOVERNOR ABBOTT ON MARCH 16, 2020.**

**AGENDA**

1. Roll Call - Announcement of a Quorum
2. Certification of Notice posted for the meeting
3. Citizens Desiring to Address the Board
4. Committee Presentations

A. Discussion of Board Self-Assessment  
Presenter: Perla Molina

5. Items for Review

A. Committee Notes

1) Governance Committee Notes for January 17, 2020

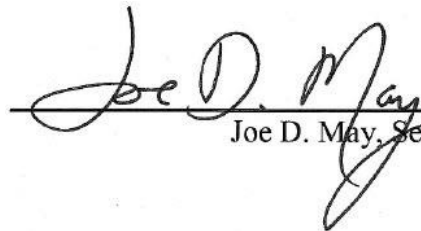
6. Executive Session (if required)

- A. Consultation with Attorney Regarding Legal Matters or Pending and/or Contemplated Litigation or Settlement Offers - Section 551.071
- B. Personnel Matters Relating to Appointment, Employment, Evaluation, Assignments, Duties, Discipline, or Dismissal of Officers or Employees - Section 551.074
- C. Deliberate Regarding Real Property Since Open Deliberation would have a Detrimental Effect Upon Negotiations with a Third Person - Section 551.072
- D. Deliberate Regarding Security Devices or Security Audits-Sections 551.076 and 551.089

7. Adjournment

**CERTIFICATION OF NOTICE POSTED FOR THE  
OCTOBER 6, 2020 GOVERNANCE COMMITTEE MEETING  
OF DALLAS COLLEGE AND RICHLAND COLLEGIATE  
HIGH SCHOOL BOARD OF TRUSTEES**

I, Joe D. May, Secretary of the Board of Trustees of Dallas College, do certify that a copy of this notice was posted on the 2<sup>nd</sup> day of October 2020, 1) in a place convenient to the public in the Dallas College Administrative Office, 2) to John F. Warren, County Clerk of Dallas County, Texas, and 3) on the bulletin board at the George Allen, Sr. Courts Building, all as required by the Texas Government Code §551.054.

  
\_\_\_\_\_  
Joe D. May, Secretary

## COMMITTEE PRESENTATION NO.4A

The Governance Committee recommends the Board contract with ACCT to conduct the board self-assessment under the following timeline:

### **PROPOSED TIMELINE FOR BOARD SELF-ASSESSMENT**

Date	Activity
Oct. 7	In consult with Governance Committee and Board liaison, ACCT develops a customized self -assessment instrument.
Oct. 7-16	The Governance Committee approves the assessment instrument.
Oct. 19-30	ACCT distributes a link to each trustee to complete the assessment. (We usually allow up to 2 weeks for the board members to respond, though we will work within the timeframe the board is comfortable with.)
Oct. 30	Data collections closes on a mutually agreed upon date.
Nov. 3	ACCT prepares a confidential summary analysis for the board to review. (We need up to 2 days to prepare the report.)
Nov. 9	ACCT sends copies of the summary report to the board liaison which should be distributed to each board member at the same time for discussion. Will be included in Board Packets for Nov. 10 Board meeting.
Nov. 10	Board reviews and discusses results during Board Planning Work Session.
TBD	If the college would like a facilitated retreat related to the self-assessment ACCT can provide a consultant to assist. (Separate fee applies)

## ITEMS FOR REVIEW NO. 5A-1

### Governance Committee Notes for January 17, 2020

A Governance Committee meeting of the Board of Trustees of Dallas County Community College District was held Friday, January 17, 2020, beginning at 1:03 p.m. in the Lower Level, Room 036. This meeting was convened by Chair Diana Flores.

#### Board Members and Officers Present

- Ms. Monica Lira Bravo
- Ms. Charletta Compton
- \* Ms. Diana Flores (chair)
- \* Mr. Wesley Jameson (vice chair)
- Mr. Philip J. Ritter
- Dr. Joe May (secretary and chancellor)
- Ms. Dorothy Zimmermann

#### Members Absent

- \* Mr. JL Sonny Williams (committee chair)
  
- \* *Denotes a committee member*

1. **Certification of Notice** posted for the meeting by Chancellor Joe May.
  
2. **Citizens Desiring to Address the Board**  
None.
  
3. **Discussion about Forming a Diversity, Equity and Inclusion Committee**
  - Chair Flores announced that she was forming a Diversity and Inclusion Committee and that it would include all members of the Board. Rob Wendland confirmed that a charter needed to be drafted in order to form the committee. A Diversity and Inclusion Committee would also be a standing committee, like the Audit, Education Workforce, Finance and Government Committees. He added that with a committee of the whole, four members would need to be present to have a quorum
  - Trustee Compton asked when the Committee would meet, and Chair Flores stated it is intended to meet quarterly unless necessary to meet more often. Trustee Compton stated she was concerned about having another committee in terms of time allowance on Board day. Chair Flores replied that they would monitor that.

- Trustee Ritter stated he wondered if there was an opportunity in the existing committee structure to be more intentional about addressing issues of Diversity, Equity and Inclusion in the areas of procurement, hiring and educational success. Using the annual planning calendar to program agenda items on a multi-month basis might be a better way to do it. Chair Flores stated that she agreed but they were not there yet, and this separate committee could help them get there.
- Trustee Bravo stated that because it had been neglected for such a long time and progress had been so slow, it should be elevated to the level of a committee. Then, after improvement had been made, it would no longer be needed. She added that perhaps the day could start earlier if it was necessary to accommodate this needed committee.
- Trustee Compton asked the Chancellor about the status of the MWBE proposal. Dr. May answered that the RFQ had closed, interviews had been done and we were in the final stages, awaiting a recommendation. Trustee Compton asked who had administrative responsibility and Dr. May stated that he was going to address that with the Board in Executive Session later in the day.
- Trustee Jameson stated that unlike the other committees, the Diversity, Equity and Inclusion Committee would be a committee of the whole and it would merit a separate focus as a committee.
- Trustee Zimmermann asked what dollars would be used in this endeavor as a result of committee decisions and Dr. May answered that the District had invested substantially in that area and would continue to do so. He added that there were opportunities to make more progress than had historically been made to see improved results.
- Chair Flores requested a draft of the charter and Wendland agreed it would be forthcoming and then could be looked at to ensure that it addressed matters adequately.
- Trustee Compton stated that she wanted to see clear expectations as to what everyone wished the end result to be. Chair Flores reiterated that after the charter was drafted, if expectations were not part of it then it would be discussed by the Board. Wendland added that the Board would determine those expectations.
- Trustee Ritter suggested when Wendland worked on the draft that he considered this new committee's roles and responsibilities vis-a-vis the other committees and to look at what issues might come through more than one committee, creating a circular process and undo delay. Wendland said that he would be mindful of that and it would come back for discussion. ACCT recommendations would also be considered.

- Chair Flores announced that the Board was at a starting point for the Chancellor Review process and the same committee members would continue to serve - Vice Chair Jameson, Trustee Bravo and Trustee Zimmermann.

#### **4. Overview of Regular Agenda Items**

- A. Approval of Agreement with Dallas Area Rapid Transit (DART) Renewing Contract to Provide DART GoPass for Students
- Dr. May opened the discussion about the renewal of the contract between DCCCD and DART. He stated that they were combining the El Centro effort with GoPass so that it was one package.
  - John Robertson and the group discussed various student barriers that were being addressed and Robertson added that they did not expect to see a change in dollars unless there was growth in ridership or with District expansion, but that would indicate that more people are benefiting from the program. They had negotiated with DART into one contract for another three years, which was up for approval by the Board. Robertson stated it would amount to under \$9 million over a three-year period, but an exact amount depended on the number of students who used the program. Ridership had increased 34% since 2017 when the program started. Updates would be given based on a calendar year.
  - Rob Wendland explained that there was not a “not to exceed” number in the contract but it was also not to be approved without the Board’s authorization. The group agreed to put a “not to exceed” number in the motion to approve.
  - Trustee Compton inquired whether the rates for this contract were negotiated. Robertson said that was a part of negotiation and was at a fair rate for DART and the District.

#### **5. Items for Review**

##### **A. Committee Notes**

- 1) December 3, 2019 Governance Committee Notes  
No comments or edits were made.

#### **6. Executive Session**

None was held.

## **7. Adjournment**

The Governance Committee meeting adjourned at 1:45 p.m.

*Captioned video and transcripts for Dallas County Community College District Board Meetings are available at our website, [www.dcccd.edu/boardmeetingslive](http://www.dcccd.edu/boardmeetingslive), under the Archived Videos section.*