This Open Meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, §§ 551.001 through 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of Board Relations. Per Texas Government Code § 551.1282.

# NOTICE OF REGULAR MEETING BY VIDEOCONFERENCE OR TELEPHONE CALL OF THE BOARD OF TRUSTEES FOR DALLAS COLLEGE AND RICHLAND COLLEGIATE HIGH SCHOOL

http://www.dcccd.edu/boardmeetingslive Tuesday, September 8, 2020 4:00 PM

DUE TO HEALTH AND SAFETY CONCERNS RELATED TO THE COVID-19 CORONAVIRUS, THIS MEETING WILL BE CONDUCTED BY VIDEOCONFERENCE OR TELEPHONE CALL. AT LEAST A QUORUM OF THE BOARD OF TRUSTEES WILL BE PARTICIPATING BY VIDEOCONFERENCE OR TELEPHONE CALL IN ACCORDANCE WITH THE PROVISIONS OF SECTIONS 551.125 OR 551.127 OF THE TEXAS GOVERNMENT CODE THAT HAVE NOT BEEN TEMPORARILY SUSPENDED BY ORDER OF GOVERNOR ABBOTT ON MARCH 16, 2020.

### <u>AGENDA</u>

- 1. Roll Call Announcement of a Quorum
- 2. Certification of Notice Posted for the Meeting
- 3. Citizens Desiring to Address the Board
- 4. Chancellor and Board Announcements (Comments on Accomplishments; Awards Received; Appointments at the Local, State, and National Level; Published Articles and Newspaper Reports; District/College Reports/Metrics, and Upcoming Events; Workshops, Seminars, and Conferences taking place at the District or any of its Colleges)

- A. Announcements from the Chancellor
- B. Announcements from the Board Chair and/or Trustees

### 5. Consent Agenda

(Consent Agenda items may be approved by a single motion and vote or, alternatively, upon request of a Trustee(s); any listed item can be removed and considered individually.)

### A. Minutes

- 1) Approval of the August 4, 2020 Regular Meeting Minutes 6
- 2) Approval of the August 20, 2020 Special Meeting Minutes 14

### B. Policy Items

 Approval of Amendments to Policies Concerning Freedom from Discrimination, Harassment, and Retaliation: Sex and Sexual Violence – DIAA and FFDA (LOCAL)

### C. Financial Items

- Approval of Interlocal Agreement Between Dallas College 51 (DC), the City of Farmers Branch and the Town of Addison to Provide a Third Entrance for Brookhaven and an Accessible Route to Vitruvian Park
- 2) Approval of Payment for Presidential/Joint Election to Cover the Cost of Postponement of May 2, 2020 Election

### D. Resolutions

<ol> <li>Adoption of Resolution Authorizing Sale and Issuance of Dallas College (formerly, Dallas County Community College District) Tax Notes, Series 2020</li> </ol>	54
2) Adoption of Resolution Ordering an Amendment to Resolution Giving Notice of the Trustee Election	92
3) Adoption of Resolution Ordering an Amendment to the Resolution Authorizing a Joint Election Agreement	124
E. Richland Collegiate High School Items	
1) Approval of Texas Education Agency Waiver for Richland Collegiate High School Online Instruction Extension	129
6. Individual Items (Individual Agenda items may be approved by a single motion and vote or, alternatively, upon request of a Trustee(s); any listed item can be removed and considered individually.)	
A. <u>Talent Items</u>	
1) Approval of Warrants of Appointment for Police Officers	131
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8. Executive Session (if required)	
<ul> <li>A. Consultation with Attorney Regarding Legal Matters or Pending and/or Contemplated Litigation or Settlement Offers - Section 551.071</li> </ul>	
B. Personnel Matters Relating to Appointment, Employment, Evaluation, Assignments, Duties, Discipline, or Dismissal of Officers or Employees - Section 551.074	
C. Deliberate Regarding Real Property Since Open Deliberation would have a Detrimental Effect Upon Negotiations with a Third Person - Section 551.072	
D. Deliberate Regarding Security Devices or Security Audits-	

Sections 551.076 and 551.089

### 9. Adjournment

# CERTIFICATION OF NOTICE POSTED FOR THE SEPTEMBER 8, 2020 REGULAR MEETING OF DALLAS COLLEGE AND RICHLAND COLLEGIATE HIGH SCHOOL BOARD OF TRUSTEES

I, Joe D. May, Secretary of the Board of Trustees of Dallas College, do certify that a copy of this notice was posted on the 4th day of September 2020, 1) in a place convenient to the public in the Dallas College Administrative Office, 2) to John F. Warren, County Clerk of Dallas County, Texas, and 3) on the bulletin board at the George Allen, Sr. Courts Building, all as required by the Texas Government Code §551.054.

V

### **CONSENT AGENDA NO. 5A-1**

### Approval of the August 4, 2020 Regular Meeting Minutes

It is recommended that the Board approve the minutes of the August 4, 2020 virtual regular meeting.

A virtual regular meeting of the Board of Trustees of Dallas College was held Tuesday, August 4, 2020, beginning at 4:03 p.m. on the Cisco Webex platform and was broadcast via the streaming link: http://www.dcccd.edu/boardmeetingslive.

### **Board Members and Officers Present**

Ms. Monica Lira Bravo

Ms. Charletta Rogers Compton

Ms. Diana Flores (chair)

Mr. Wesley Jameson (vice chair)

Dr. Joe May (secretary and chancellor)

Mr. Phil Ritter

Ms. Dorothy Zimmermann

### Members Absent

Mr. JL Sonny Williams

- 1. **Roll Call Announcement of a Quorum** was confirmed by Perla Molina.
- 2. **Certification of Notice** posted for the meeting was confirmed by Chancellor Joe May.
- 3. Public Hearing on Richland Collegiate High School Budget for 2020-2021
- 4. Public Hearing on Dallas College Budget for 2020-2021
- 5. Citizens Desiring to Address the Board None.
- 6. Chancellor and Board Announcements

(Comments on Accomplishments; Awards Received; Appointments at the Local, State, and National Level; Published Articles and Newspaper

Reports; District/College Reports/Metrics, and Upcoming Events; Workshops, Seminars, and Conferences taking place at the District or any of its Colleges)

### A. Announcements from the Chancellor

- Chancellor May announced this is officially our last meeting of the academic year, and beginning our first virtual semester.
- During the last board meeting, the board of trustees took a stance demonstrating Dallas College's recognition of the marginalization of Black American lives across the country, proposing to present a resolution this month in support of the Black Lives Matter movement. He completely supports the resolution presented by our board of trustees and commended them for caring enough about our black community, black students, and our black employees to take this stance.
- Chancellor May acknowledged that August marks the eighth anniversary of the Deferred Action for Childhood Arrival (DACA) program. We were one of the first institutions to host an open door policy to all students regardless of residency status.
- He affirmed his support of the board's two resolutions and making public statements that Black Lives Matter to Dallas College and the importance of protecting the opportunities for dreamers to access higher education.
- We're making firm commitments to create meaningful and substantive change for students and employees. As such, we are seeking individuals to serve as the Chief Social Responsibility Officer and Director of Equity and Inclusion in order to champion the importance and the value of diversity and inclusive environment for students and employees.
- In follow-up to Chair Flores' request for information related to faculty salaries, we sent the board a document detailing the top 25 faculty salaries, including a detailed key of terms because of the many ways faculty receive compensation. He instructed Board members to reach out to HR or Budget and Finance for further clarification.
- Chancellor May indicated that in 2019, the highest earning faculty member made around \$200,000. The 25<sup>th</sup> top earning faculty member made around \$159,000. These included base salary, plus extra service pay.
- The three-year average compensation for the 25 highest paid instructors is \$155,409.
- Overall average faculty salaries, without extra service or supplemental pay, full-time is \$69,866.

- As discussed with the board and with faculty leadership previously, the amount of extra service that is going to relatively few people is not equitable which is why we spent time and attention on faculty load over the last several years.
- We'll continue to work on policies and procedures to support our outstanding faculty and promote equity.
- With regard to the updated organizational structure to support Dallas College, he's proud of the level of talent we have in our new roles and excited about the opportunity for additional leaders to be considered.
- The consolidation shows duplication effort as we move from seven colleges to one and this impacts what we need to do as we go forward.
- He shared recommendations with the board to support individuals whose role may be impacted by the consolidation.
- Based on an earlier discussion with the board, he will send out details of the proposed severance plan for the board's consideration and how we handle short-term contracts during this transition period.
- We're committed to ensuring impacted employees are supported through this transition and will do our best to be transparent and informative as much as possible.
- Chancellor May confirmed that employees returned to our locations yesterday on an ABC schedule. We are committed to the health and safety of our students and employees and have taken great care to create a safe environment for their return.
- Dr. Sharon Davis, Dallas College's Chief Critical Response Officer, shared her team is monitoring the ever-changing environment and information about Covid-19 and will adjust plans as needed to provide a safe environment for working and learning.
- He thanked Dr. Davis for her leadership during this critical time.
- As we move ahead this coming year, we'll continue our journey at the evolution and continue to adjust to many changes and new opportunities that come our way.
- We're making a deliberate effort to engage students in the new virtual environment through technology and tracking and intrusive case management and forming partnerships to address new technological gaps students may have.
- Many students are not able to fully participate because of that digital divide that exists in our community.
- Our staff and faculty continue to find new ways to connect with

- students to ensure academic success.
- Communication and engagement will be key for student and employees.
- He welcomes everyone back and is looking forward to both a challenging, but exciting fall.

At the conclusion of Chancellor May's comments, Chair Flores commented that it's good we've been looking at faculty load and equity as related to that. With faculty members teaching quite a bit, she asked whether there is a way to determine their office hours and availability to students outside the classroom. Since it is a key piece of student success, she would like to know whether this is part of their contracts and whether the information can be provided by school alignment. She requested a work session on this report at the September meeting to which Chancellor May agreed to setup the work session and suggested that for any other questions, contact Sherri Enright or Robert Wendland. Chair Flores indicated that for transparency sake, if anyone wishes to see the report in advance of the meeting, they can request it primarily from Dr. Lonon

### B. Announcements from the Board Chair and/or Trustees

- Vice Chair Jameson would like to offer our sympathy and condolences to the passing of our friend and peer Donna Walker who worked with this district for over 42 years and was the superintendent of our Richland Collegiate High School. She will be greatly missed.
- Chair Flores agreed and commented that she was a dedicated employee who did a lot of good for students, primarily, and also for the district as a whole.
- Trustee Zimmerman shared in the sentiments.
- Chair Flores advised that the board has several resolutions on the agenda today, two of them supporting and encouraging equity, racial, and social justice. She shared the board is committed to creating more ways to engage with community members through the creation of trustee town hall meetings, focusing on Dallas College fulfilling the mission to ensure Dallas County remains economically viable for current and future generations and providing a teaching and learning environment.
- Townhalls are open to the community and a time for questions at the end. The public can watch for them on the board of trustees webpage and Dallas College social media.

• Chair Flores, on behalf of the board, extended welcome and thanks to employees who returned to work yesterday as well as those who support our students remotely.

### 7. Consent Agenda

(Consent Agenda items may be approved by a single motion and vote or, alternatively, upon request of a Trustee(s); any listed item can be removed and considered individually.)

Vice Chair Jameson moved and Trustee Bravo seconded the motion to approve consent agenda containing items under 7, the consent agenda A, 1 and 2, B, 1 and 2, C, 1 and 2, D, 1 - 5, and E, 1 - 2.

Trustee Ritter asked for a change of the language in D1 and with that, Chair Flores made a motion to change the language in both resolutions. The change would read, in the first recital clause, Whereas, the board of trustees of "Dallas College serves as the governing body of Dallas College".

A roll call vote was taken as follows: Chair Flores – aye, Trustee Compton – aye, Vice Chair Jameson – aye, Trustee Ritter – aye, Trustee Bravo – aye, Trustee Zimmermann – abstain. The motion was approved and passed by a majority vote.

### A. Minutes

- 1) Approval of Minutes of the June 2, 2020 Regular Meeting
- 2) Approval of Minutes of the June 22, 2020 Work Session

### B. Policy Items

- Approval of Amendment to Policy Concerning Investments CAK (LOCAL)
- 2) Approval of Amendments to Policies Concerning Employee, Student and Community Expression and Use of Facilities DGC, FLA, GD (LOCAL)

### C. Financial Items

- 1) Approval of Educational Agreement between Dallas College and Forney Independent School District (FISD) to Maximize Resources and Offer Training on Multiple Disciplines
- 2) Approval of 2020-2021 Brokers-Dealers List

### D. Resolutions

1) Adoption of Resolution in Support of Deferred Action for Childhood Arrivals (DACA)

- 2) Adoption of Resolution Declaring that Black Lives Matter and in Support of Social and Racial Justice and Equality
- 3) Adoption of Resolution Reflecting Review of Investment Policy 2020-2021
- 4) Adoption of Resolution Ordering an Amendment to the Order of the Election
- 5) Adoption of Resolution for Authorization of Interim Richland Collegiate High School Superintendent

### E. Richland Collegiate High School Items

- 1) Approval of Richland Collegiate High School 2020-2021 Student Handbook
- 2) Approval of Richland Collegiate High School 2020-21 Asynchronous Instruction Plan

### 8. Individual Items

(Individual Agenda items may be approved by a single motion and vote or, alternatively, upon request of a Trustee(s); any listed item can be removed and considered individually.)

Vice Chair Jameson moved and Trustee Bravo seconded the motion to approve Items 8, A.1 & B.1 - 3.

A roll call vote was taken as follows: Chair Flores – aye, Trustee Compton – aye, Vice Chair Jameson – aye, Trustee Ritter – aye, Trustee Bravo – aye, Trustee Zimmermann – absent. The motion was approved and passed by a majority vote.

Trustee Bravo moved and Trustee Ritter seconded the motion to approve Item 8, B.4 - approval of date to adopt ad valorem tax rate for 2020 tax year.

A roll call vote was taken as follows: Chair Flores – for, Trustee Ritter – for, Trustee Bravo – for, Trustee Compton – for, Vice Chair Jameson – for, Trustee Zimmermann – for, Trustee Williams - absent. The motion was approved and passed unanimously.

### A. <u>Talent Items</u>

1) Approval of Fifth Amendment to Chancellor's Employment Agreement

### B. Financial Items

- 1) Approval of Revised Budget for Richland Collegiate High School (RCHS) for 2019-20
- 2) Adoption of Resolution Approving the Richland Collegiate High School (RCHS) Budget for FY2020-2021
- 3) Adoption of Resolution Approving the Dallas College Budget for FY2020-21
- 4) Approval of Date to Adopt Ad Valorem Tax Rate for 2020 Tax Year

### 9. Informative Reports

### A. Committee Reports

(Committee notes are listed only after they have been reviewed and approved by the committee in question.)

Trustee Zimmerman requested changes to pages 140 and 141. Molina noted to make the edit.

- 1) Chancellor Performance Review Committee Notes for March 3, 2020
- 2) Education Workforce Committee Notes for March 3, 2020
- 3) Audit Committee Notes for March 3, 2020
- 4) Education Workforce Committee Notes for June 2, 2020
- 5) Finance Committee Notes for June 2, 2020
- 6) Chancellor Performance Review Committee Notes for June 22, 2020
- 7) Finance Committee Notes for June 23, 2020
- B. 3rd Quarter Investment Transactions
- C. Quarterly Budget Book Vendor Summary
- D. 3rd Quarter Facilities Improvement Plan
- E. Current Funds Operating Budget Report for June 2020
- F. Monthly Award and Change Order Summary May 2020
- G. Monthly Award and Change Order Summary June 2020
- H. Facilities Management Reports
- I. <u>Dallas College Foundation Report</u>
- J. Notice of Grant Awards
- K. Contracts for Educational Services
- L. Human Resources Update
- M. Public Funds Investment Act (PFIA) Changes and Amendments Report

### 10. Executive Session

None.

### 11. Adjournment

The Regular Meeting was adjourned at 4:44 p.m.

Captioned video and transcripts for Dallas College Board Meetings are available at our website, <a href="www.dcccd.edu/boardmeetingslive">www.dcccd.edu/boardmeetingslive</a>, under the Archived Videos section.

### CONSENT AGENDA NO. 5A-2

### Approval of the August 20, 2020 Special Meeting Minutes

It is recommended that the Board approve the minutes of the August 20, 2020 special meeting.

A virtual Special Meeting of the Board of Trustees of Dallas College was held Thursday, August 20, 2020, beginning at 3:07 p.m. on the Cisco Webex platform and was broadcast via the streaming link: <a href="http://www.dcccd.edu/boardmeetingslive">http://www.dcccd.edu/boardmeetingslive</a>. This meeting was convened by Chair Diana Flores.

### **Board Members and Officers Present**

Ms. Monica Lira Bravo

Ms. Charletta Rogers Compton

Ms. Diana Flores (chair)

Mr. Wesley Jameson (vice chair)

Dr. Joe May (secretary and chancellor)

Mr. Phil Ritter

Ms. Dorothy Zimmermann

### Members Absent

Mr. JL Sonny Williams

### 1. Roll Call - Announcement of a Quorum

A quorum was confirmed by Perla Molina.

- 2. **Certification of Notice** posted for the meeting was confirmed by Chancellor May.
- 3. Citizens Desiring to Address the Board

### 4. New Tax Rate Process

Presenter: John Robertson

John Robertson presented an overview of the new tax rate process. At the last legislative session, there were some changes to the tax code and terminology. The taxable assessed value calculations were made using

certified estimates due to the governor's state declaration of disaster area during the pandemic. Dallas College's certified estimate was \$259 billion as of July 28, 2020. The actual certified value was released this morning August 20, 2020 and has not yet been reviewed.

Changes to terminology include:

- Effective Tax Rate is now the No-New-Revenue Tax Rate (NNR), which is the average rate paid on taxable income.
- Rollback Rate is now the Voter-Approval Tax Rate (VAR), which is the effective tax rate times 8% cap.

Community colleges are classified as Special Taxing Units other than schools and water districts. The tax rules and procedures differ from other taxing districts like counties or cities.

Since the proposed total rate of \$0.124 is below both the NNR and VAR, Dallas College must publish a notice of vote to adopt in the newspaper and hold a public meeting to adopt; no public hearing is required. The public can make comments via email or public comment at the meeting.

Another tax rate process change involves the election process. If the proposed rate is higher than the VAR, an automatic election goes into effect. Previously, taxpayers would have to request an election.

Trustee Ritter asked who estimates taxpayer values. John Robertson responded that when taxpayers dispute their property taxes, the taxpayer and the appraisers give their own estimated values.

Trustee Flores asked how the NNR is calculated. John Robertson stated that a series of calculations are performed that determines a rate that is in essence the same as the old effective tax rate and the same as the NNR.

Trustee Ritter spoke about the unknown future of the business world and asked about reviewing the reserves to keep more in the reserves so that rates would not have to be increased to trigger an election. John Robertson responded that the district does not want to propose rates that would require an election, which would have to be paid for by Dallas College.

Trustee Jameson asked if the district was in a good position financially moving forward with the anticipated revenue and maintaining the tax rate. John Robertson stated that there are many variables, but with the

reduction in expenditures and reimbursements due to the pandemic that the beginning cash reserve amount would be larger next year.

Trustee Flores requested information on areas where the district has saved money during the pandemic. John Robertson reminded the board that Tiska Thomas presented cost savings information during the budget presentation. John Robertson will provide more specific cost savings information related to the pandemic.

### 5. Consideration of Proposed 2020 Dallas College Consolidation Plan

Chancellor May presented the proposed consolidation plan. In the transition to Dallas College, an estimated 250-350 employees may be affected by consolidation. New leadership positions have been identified, such as provost and vice provosts, and are being filled by recruiting internally.

The 2020 Dallas College Consolidation Plan has been submitted for board approval. The plan will provide severance up to six months of salary based on years of service, COBRA reimbursement, educational benefit package of \$5,000, and out placement services of a resource center providing resume building, interview skills, and personal coaching. The estimated cost of the consolidation plan is an amount not to exceed \$15 million.

Trustees Flores and Jameson encouraged affected employees to utilize the outplacement service and educational benefit. Trustee Flores asked what the high demand job skills are and requested that information be available to employees. Trustee Flores also requested that the information be posted on the website. Chancellor May will share that information with the board on a weekly basis.

### 6. Consent Agenda

#### A. Financial Item

1) Approval of 2020 Dallas College Consolidation Plan

Trustee Flores called for Motion.

Trustee Jameson Moved for the motion.

Trustee Ritter Seconded the motion.

Roll Call Vote was taken for 6A-1 & 6B-1:

Trustee Flores - Aye
Trustee Compton - Aye
Trustee Jameson - Aye
Trustee Zimmermann - Aye
Trustee Ritter - Aye
Trustee Bravo - Aye
Trustee Williams was not present.

Majority reached by full vote of those present. The motion passed.

### B. Richland Collegiate High School Item

1) Adoption of Resolution Approving Change of Name for Charter Holder for Richland Collegiate High School of Mathematics, Science and Engineering

Trustee Flores commented that the townhalls had positive reactions from community.

### 7. Executive Session

No Executive Session was required.

### 8. Adjournment

This special meeting adjourned at 3:54 p.m.

### POLICY ITEM NO. 5B-1

Approval of Amendments to Policies Concerning Freedom from Discrimination, Harassment, and Retaliation: Sex and Sexual Violence – DIAA and FFDA (LOCAL)

The Chancellor recommends the Board adopt the following amendments to local policy, as proposed by the Texas Association of School Boards (TASB), to meet requirements of House Bill 1735, Senate Bill 212 and 34 CFR Part 106 (TIX Regulations), relating to Title IX of the Education Amendments of 1972.

Effective Date: Upon Board Approval

### LOCAL POLICY EXPLANATORY NOTES

### DIAA – Employees

Revises local policy to address:

- SB 212 requirements relating to reporting sexual harassment, assault, dating violence, and stalking.
- HB 1735 and Texas Administrative Code requirement to develop a policy addressing sexual harassment, assault, dating violence, and stalking.

Expands local policy to encompass not only investigation procedures, but also initially disciplinary steps required under TIX Regulations.

Also revises local policy at "Discrimination" to reflect U.S. Supreme Court's holding in *Bostock v. Clayton County*. Revises local policy to address:

### FFDA – Students

- SB 212 requirements relating to reporting sexual harassment, assault, dating violence, and stalking.
- HB 1735 and Texas Administrative Code requirement to develop a policy addressing sexual harassment, assault, dating violence, and stalking.

Expands local policy to encompass not only investigation procedures, but also initially disciplinary steps required under TIX Regulations.

DIAA (LOCAL)

#### Note:

This policy addresses employee complaints of sexual misconduct, including sex/ and gender-based discrimination-or, sexual harassment, sexual violence, dating violence, domestic violence, stalking, and retaliation-targeting employees. For additional legally referenced material relating to this subject matter, see DAA(LE-GAL). For complaints of discrimination, harassment, and retaliation-based on race, color, national origin, religion, or disability, targeting employees, see DIAB. For, see DAA(LEGAL). For sex discrimination, sexual misconduct harassment, sexual violence, dating violence, domestic violence, stalking, and retaliation targeting students, see FFDA.

### STATEMENT OF NONDISCRIMINATIO

Statement of Nondiscrimination

### **Definitions**

**EmployeeSCOPE** 

#### **DEFINITIONS**

The College District prohibits discrimination, including harassment, against any employee on the basis of race, color, religion, national origin, age, disability, sex, sexual orientation, gender, gender identity, gender expression, or any other basis prohibited by law. sex. Retaliation against anyone involved in the complaint process is a violation of College District policy and is prohibited.

The College District prohibits sexual misconduct in all of its programs and activities. Accordingly, this policy applies to any instance in which a College District employee is alleged to have engaged in sexual misconduct against any person (e.g., student, employee, or third party, such as a guest speaker or vendor), or believes he or she has been subjected to sexual misconduct, regardless of the complainant or respondent's sex, gender, sexual orientation, or gender identity.

The College District shall respond to any complaint of sexual misconduct, including conduct alleged to have occurred during breaks, leaves of absence, or periods of dismissal, whether on or off College District property or premises. The disciplinary process is available as an option so long as the respondent remains within the jurisdiction of the College District.

Solely for purposes of this policy, definitions include the following:

- 1. <u>"the term "employee Employee"</u> includes former employees, applicants for employment, third party vendors, and unpaid interns (paid or unpaid).
- "Gender identity" means a person's internal or personal sense of being a man or a woman.
- 3. "Gender expression" means external manifestations of a person's gender identity, usually expressed through masculine or

DATE ISSUED: <del>10/3/2016</del>7/17/2020

DIAA (LOCAL)

### **DISCRIMINATION**

Discrimination

### SEXUAL MISCONDUCT

### SEXUAL HARASSMENT

Sexual Harassment

feminine clothing, haircut, voice or body characteristics. Typically, transgender people make their gender expression match their gender identity.

For the purpose of this policy, <u>Discrimination</u> against an employee is defined as conduct directed at an employee on the basis of sex, sexual orientation, gender, gender identity, or gender expression that adversely affects the employee's employment.

The College District prohibits sex/gender-based discrimination or harassment, sexual harassment, sexual violence, sexual exploitation, relationship violence, and sex/gender-based stalking. This conduct and any other conduct that threatens the health and safety of any person on the basis of actual, expressed, or perceived gender identity, are referred to collectively in College District policies and regulations as sexual misconduct.

In accordance with law, discrimination on the basis of sex includes discrimination on the basis of biological sex, gender identity, sexual orientation, gender stereotypes, or any other prohibited basis related to sex.

Sexual harassment is a form of sex discrimination defined as unwelcome sexual advances; requests for sexual favors; sexually motivated physical, verbal, or nonverbal conduct; or other conduct or communication of a sexual nature when:

- Submission to the conduct is either explicitly or implicitly a condition of an employee's employment, or when submission to or rejection of the conduct is the basis for an employment action affecting the employee; or
- 2. The conduct is so severe, persistent, or pervasive that it has the purpose or effect of unreasonably interfering with the employee's work performance or creates an intimidating, threatening, hostile, or offensive work environment.

Sexual harassment does not include conduct or comments that are legitimately related to the subject matter of an instructional course or discussions, inside or outside of the classroom, that include germane, but controversial or sensitive subject matters.

Sexual violence is a form of sexual harassment.- Sexual violence includes physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent due to the victim's use of drugs or alcohol or due to an intellectual or other disability.

SEXUAL VIOLENCE

Sexual Violence

DATE ISSUED: 40/3/20167/17/2020 LDU 2016.07UPDATE 39 DIAA(LOCAL)-XAJC

DIAA (LOCAL)

### <u>Sexual</u> <u>Exploitation</u>

Sexual exploitation refers to a situation in which a person takes non-consensual or abusive sexual advantage of another for one's benefit or the benefit of another party. Sexual exploitation is addressed by this policy to the extent that sexual exploitation constitutes sexual harassment.

### **Dating Violence**

"Dating violence" means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

### <u>Domestic</u> <u>Violence</u>

"Domestic violence" means violence committed by:

- A current or former spouse or intimate partner of the victim;
- A person with whom the victim shares a child in common;
- A person who is cohabitating with, or has cohabitated with,
   the victim as a spouse or intimate partner;
- Any other member of the victim's family as defined by state law;
- Any other current or former member of the victim's household as defined by state law;
- A person in a dating relationship with the victim as defined by state law; or
- Any other person who acts against the victim in violation of the family violence laws of this state or the jurisdiction where the conduct occurs.

#### Stalking

"Stalking" means engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others or suffer substantial emotional distress.

For the purposes of this definition:

 "Course of conduct" means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.

DATE ISSUED: <del>10/3/2016</del>7/17/2020

LDU 2016.07 UPDATE 39 DIAA(LOCAL)-XAJC

DIAA (LOCAL)

2. "Reasonable person" means a reasonable person under similar circumstances and with similar identities to the victim.

For more information on what qualifies as consent, see DIAA(REGULATION).

#### **EXAMPLES**

Examples of sexual harassment of an employee may include sexual advances; touching intimate body parts; coercing or forcing a sexual act on another (e.g., rape, sexual assault, sexual battery, sexual abuse, and sexual coercion);; jokes or conversations of a sexual nature; sexual assault as defined by law; offensive or derogatory language directed at another person's gender identity; and other sexually motivated conduct, communication, or contact.

Examples may also include forms of dating violence, domestic violence, or stalking, such as physical or sexual assaults; name-calling; put-downs; or threats directed at the employee, the employee's family members, or members of the employee's household; destroying the employee's property; threatening to commit suicide or homicide if the employee ends the relationship; tracking the employee; attempting to isolate the employee from friends and family; threatening an employee's spouse or partner; or encouraging others to engage in these behaviors.

### Consent

Consent occurs when there is a clear expression in words or actions that the other individual consented to that specific sexual conduct. A person cannot consent if the person lacks the capacity to give consent (is a minor (under 18 years of age) or due to significant intellectual disability), or is unable to understand what is happening or is disoriented, helpless, asleep, or unconscious for any reason, including the use of alcohol or other drugs. For consensual relationships, see DH (LOCAL).

### Prohibited Sexual Misconduct

The College District recognizes In this policy, the term "prohibited conduct" includes discrimination, sexual harassment, dating violence, domestic violence, stalking, and retaliation as described by this policy as prohibited sexual misconduct ("sexual misconduct"), even if the behavior does not rise to the level of unlawful conduct or, in the case of stalking, is not gender based or related to an intimate partner relationship.

#### Complainant

In this policy, the term "complainant" refers to an employee who is alleged to have experienced sexual misconduct prohibited conduct.

#### Respondent

In this policy, the term "respondent" refers to a person who is alleged to have committed sexual misconduct prohibited conduct.

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### Confidential Employee

A "confidential employee" is a person who holds a professional license requiring confidentiality, such as a counselor or medical provider, who is supervised by such a person, or a person who is a nonprofessional counselor or advocate designated in administrative procedures as a confidential source.

## Reporting Procedures

A victim of sexual misconduct prohibited conduct has the right to report the incident to the College District and to receive a prompt and equitable resolution of the report.

Reporting by Alleged Victim

An employee who believes that he or she has experienced sexual misconduct prohibited conduct may report the alleged acts to his or her immediate supervisor, to the campus Title IX coordinator (the "Title IX coordinator), or to the Chancellor or designee.

Reports against the Title IX coordinator may be directed to the Chancellor. A report against the Chancellor may be made directly to the Board. If a report is made directly to the Board, the Board shall appoint an appropriate person to conduct an investigation. An employee shall not be required to report sexual misconduct prohibited conduct to the person alleged to have committed the conduct.

Alternatively, the employee may report electronically through the College District's website.

A victim of a crime has the right to choose whether to report the crime to law enforcement, to be assisted by the College District in reporting the crime to law enforcement, or to decline to report the crime to law enforcement.

It is important that a victim of sexual misconduct prohibited conduct go to a hospital for treatment and preservation of evidence, if applicable, as soon as practicable after the incident.

Reporting by Other Employees Any employee who believes that another employee has experienced sexual misconduct prohibited conduct, regardless of when or where the incident occurred, shall immediately report the alleged acts to the Title IX coordinator. Additionally, the employee may report to the Chancellor or designee.

A report against the Chancellor must also be made directly to the Board. If a report is made directly to the Board, the Board shall appoint an appropriate person to conduct an investigation.

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### SEX / GENDER-BASED HARASSMENT

Sex/genderbased Exceptions

Disclosure at Event

Employee
Subject to
Confidentiality
Rules

**Prior Report** 

**Title IX Coordinator** 

A person who received the information solely from a disclosure at a sexual harassment-includes physical, verbal, sexual assault, dating violence, or nonverbal stalking public awareness event sponsored by a postsecondary educational institution or by an employee organization affiliated with the institution is not required to report the sexual misconduct prohibited conduct based on unless the person has authority to institute corrective measures on behalf of the College District.

Absent the employee's gender, consent, or unless required by law, a confidential employee shall only be required to disclose the type of incident reported and may not disclose information that would violate the employee's expectation of privacy. If multiple confidential employees receive information about the same alleged incident, then only one report disclosing the type of incident must be submitted.

A person who has either learned of an incident of sexual misconduct prohibited conduct during the course of the College District's review or process, or has confirmed with the person or office overseeing the review or process that the incident has been previously reported, is not required to report the sexual misconduct prohibited conduct.

Reports of discrimination based on sex, including sexual harassment, may be directed to the campus Title IX coordinator. The College District designates the following person to coordinate its efforts to comply with Title IX of the Education Amendments of 1972, as amended, and related state and federal laws:

Lead Title IX LaShawn Grant, Institutional Equity and

Coordinator: Compliance Officer

Address: 4343 IH 30, East Building, Mezzanine, Mesquite,

TX 75150 1601 South Lamart St., Dallas, Texas

75215

Telephone: (214) 378-1633

Email: Lead Title IX Coordinator email<sup>1</sup>

Webpage: <u>Title IX/Sexual Misconduct webpage<sup>2</sup></u>

Responsible stereotypical Employ ees

All employees, with the exception of confidential employees, are designated as responsible employees for the employee's gender, or the employee's failure to conform to stereotypical notions of masculinity or femininity. For purposes of compliance with Title IX.

Timely Reporting

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A failure to immediately report sexual misconduct prohibited conduct may impair the College District's ability to investigate and address the conduct.

### **Consolidate Reports**

When the allegations underlying two or more complaints arise out of the same facts or circumstances, the College District may consolidate the complaints.

**Advisor** 

Each party to a complaint may be assisted by an advisor of the party's choice who may participate in the proceedings in a manner consistent with College District procedures.

Conflict of Interest Prohibited No person designated as the Title IX coordinator, a deputy Title IX coordinator, an investigator, a decision-maker, or a facilitator of an informal resolution process shall have a conflict of interest or bias.

**Training** 

A person designated as the Title IX coordinator, a deputy Title IX coordinator, an investigator, a decision-maker, or a facilitator of an informal resolution process shall receive training as required by law and College District procedures.

**Days** 

"Days" shall mean College District business days, unless otherwise noted. In calculating timelines under this policy, sex/gender-the day a document is filed is "day zero." The following business day is "day one."

### Extension of Timelines

Timelines established by this policy and associated procedures may be subject to a limited extension if good cause, as defined in this policy and College District regulations, exists. The College District shall promptly provide written notice to the parties of an extension and the reason for the extension. A limited delay determined to be necessary so as not to impede a criminal or regulatory investigation shall constitute good cause for an extension of timelines established by this policy and associated procedures.

### Investigation of the Report

The College District may request, but shall not insist upon, a written report. If a report is made orally, the Title IX coordinator or designee shall reduce the report to written form.

#### **Initial Assessment**

Upon receipt or notice of a report, the Title IX coordinator shall determine whether the allegations, if proven, would constitute sexual misconduct prohibited conduct as defined by this policy. If so, the Title IX coordinator shall promptly offer supportive measures to the complainant. The Title IX coordinator shall explain the process for filing a formal complaint and assess any request not to investigate. If the College District moves forward with the investigation, the Title IX coordinator shall immediately provide notice to the known parties to the complaint.

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If the Title IX coordinator determines that the allegations, if proven, would not constitute sexual misconduct prohibited conduct as defined by this policy but may constitute a violation of other College District rules or regulations, the Title IX coordinator shall refer the complaint for consideration under the appropriate policy.

### Request Not to Investigate

The complainant may request that the College District not investigate the allegations. If the complainant requests that the allegations not be investigated, in deciding whether to initiate the investigation, the College District must consider the factors described by law and any other factors the College District considers relevant.

The College District shall promptly notify the complainant of the decision regarding whether it will conduct the investigation. If the College District decides not to investigate the allegations, the College District shall take reasonable steps to protect the health and safety of the College District community.

### Formal Complaint

To be considered a formal complaint under Title IX, the complainant or the Title IX coordinator must sign the written report.

#### **Notice to Parties**

The notice to the parties must describe the allegations and the formal and informal options for resolution of the complaint. The notice must state that the respondent is presumed not responsible until a determination regarding responsibility is made. The notice must also include information regarding the option to select an advisor, the opportunity to inspect and review evidence, and the prohibition on knowingly making false statements or submitting false information during the investigation and any ensuing proceedings.

If the allegations are subsequently amended, the College District shall provide an updated notice reflecting the new allegations.

#### Informal Resolution

The College District may offer to the parties a process for the informal resolution of a formal complaint as defined by law. If the parties voluntarily agree in writing to participate in informal resolution of a formal complaint, the Title IX coordinator shall determine within three (3) days if informal resolution is appropriate for the complaint. If the Title IX coordinator determines that informal resolution is appropriate, then the Title IX coordinator or designee may facilitate that resolution within ten days. If the Title IX coordinator does not determine informal resolution to be appropriate, then the complaint will be subject to the formal resolution process.

### Formal Resolution

If the complaint is not subject to the informal resolution process, the Title IX coordinator shall authorize or undertake an investigation.

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### Supportive Measures

If appropriate and regardless of whether a criminal or regulatory investigation regarding the alleged conduct is pending, the Title IX coordinator shall promptly provide supportive measures intended to prevent sexual misconduct prohibited conduct, protect the safety of the parties and others, and protect the parties from retaliation prior to the completion of the investigation. Examples of possible supportive measures include work accommodations, such as leaves of absence or administrative leave; mutual restrictions on contact between the parties; counseling and health services; and increased security and monitoring of certain areas of the campus.

### College District Investigation

The investigation will be conducted by an investigator designated by the Lead Title IX Coordinator/College Institutional Equity and Compliance Officer or a designee may be conducted by the Title IX coordinator or a designee or by a third party designated by the College District, such as an attorney. When appropriate, the an employee's supervisor shall be involved in or informed of the investigation.

The investigation may consist of personal interviews with the complainant, the respondent, and others with knowledge of the circumstances surrounding the allegations. The investigation may also include analysis of other information or documents related to the allegations.

The parties shall be provided an equal opportunity to present witnesses and evidence and to inspect and review any directly related evidence obtained by the College District so that the parties may meaningfully respond during the investigation process. The parties expected to participate in an investigative interview or other meeting shall be provided written notice in enough time to prepare to participate.

At least ten days prior to the completion of the investigation report, the College District must send each party and the party's advisor evidence subject to inspection and review. The parties may submit a written response for consideration by the investigator.

## Concluding the Investigation

The investigation shall be completed within a reasonable time, generally not to exceed 45 30 days from the date of the report.

The investigator shall prepare a written report of the investigation. The investigation report shall be filed with the Title IX coordinator within five days following the completion of the investigation.

### Notification of the Report

The Title IX coordinator shall provide the investigation report, within the extent permitted by law, to the complainant and the respondent promptly following receipt. The parties shall be given ten days to respond to the report.

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### College District Action

The Title IX coordinator shall submit the investigation report to the hearing officer chief human resources officer promptly after receipt of the parties' response but no later than the expiration of the parties' deadline to respond.

The hearing officer chief human resources officer or designee shall summon the parties for a hearing to be held within a reasonable time, not to exceed ten days. The hearing shall be conducted in accordance with law and College District procedures.

After the hearing, the designated administrator, serving as decision maker, chief human resources officer or designee shall determine whether each individual allegation of sexual misconduct prohibited conduct occurred using a preponderance of evidence standard and determine the appropriate disciplinary or corrective action. In making the determination, the designated administrator chief human resources officer or designee shall evaluate all relevant evidence objectively and shall not make credibility assessments based on a person's status as the complainant, the respondent, or a witness. The designated administrator chief human resources officer or designee shall create a written determination regarding responsibility in accordance with law and College District procedures within a reasonable time period five days following the hearing, generally not to exceed five (5) days, and submit the determination to the parties simultaneously.

### Disciplinary or Corrective Action

If the designated administrator\_chief human resources officer or designee determines that sexual misconduct prohibited conduct occurred, the College District shall promptly respond by taking appropriate disciplinary or corrective action reasonably calculated to address the conduct.

The College District may take action based harassment is considered prohibited on the results of an investigation, even if the conduct did not rise to the level of prohibited or unlawful conduct.

Examples of disciplinary or corrective action may include:

- Implementing the disciplinary measures described in DH and the DM series for employees or FM for students;
- Providing a training program for those involved in the complaint;
- Providing a comprehensive education program for the College District community;
- Providing counseling for the victim and the student who engaged in sexual misconduct prohibited conduct;

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- Permitting the victim or student engaged in the sexual misconduct prohibited conduct to drop a course in which they both are enrolled without penalty;
- Conducting follow-up inquiries to determine if any new incidents or any instances of retaliation have occurred;
- Involving employees in efforts to identify problems and improve the College District climate;
- Increasing staff monitoring of areas where sexual misconduct prohibited conduct has occurred;
- Reaffirming the College District's policy against discrimination and harassment if the conduct is so severe, persistent, or pervasive that the conduct has the purpose or effect of unreasonably interfering with the employee's work performance or creates an intimidating, threatening, hostile, or offensive work environment.; and

Sex/gender-based harassment does not include conduct or comments that are legitimately related to the subject matter of an instructional course or discussions, inside or outside of the classroom, that include germane, but controversial or sensitive subject matters.

### **EXAMPLES**

Taking other actions described in College District regulations.

Exception

The College District shall minimize attempts to require a complainant to resolve the problem directly with the person who engaged in the harassment; however, if that is the most appropriate resolution method, the College District shall be involved in an appropriate manner.

Improper Conduct

If the designated administrator-chief human resources officer or designee determines that improper conduct occurred that did not rise to the level of sexual misconduct prohibited conduct, the College District may take disciplinary action in accordance with College District policy and procedures or other corrective action reasonably calculated to address the conduct.

### Dismissal of Complaint

Mandatory Dismissal

An allegation presented as a formal complaint under Title IX is subject to the mandatory dismissal procedures under law.

Permissive Dismissal Any complaint may be dismissed at any time on request of a complainant. The Title IX coordinator must first assess the request in accordance with this policy at Request Not to Investigate, above.

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A complaint may also be dismissed if specific circumstances prevent the College District from gathering evidence sufficient to reach a determination as to the complaint or allegations.

### **Notice of Dismissal**

<u>Upon dismissal of a complaint, the Title IX coordinator or the chief human resources officer or designee shall provide the parties written notice of the dismissal.</u>

### **Confidentiality**

To the greatest extent possible, consistent with law, the College District shall respect the privacy of the complainant or the respondent or a person who makes a report or serves as a witness. Limited disclosures may be necessary to carry out the purposes of this policy and associated regulations and to comply with applicable law.

### Retaliation

Examples of sex/gender-based harassment directed against an employee, regardless of the employee's or the harasser's actual or perceived sexual orientation or gender identity, may include: offensive jokes, name-calling, slurs, or rumors; physical aggression or assault; threatening or intimidating conduct; or other kinds of aggressive conduct such as theft or damage to property.

### SEXUAL EXPLOITATION

Sexual exploitation refers to a situation in which a person takes non-consensual or abusive sexual advantage of another for one's benefit or the benefit of another party.

#### **EXAMPLES**

Examples of sexual exploitation include, but are not limited to: prostitution, sexual voyeurism (such as watching a person undressing), taking pictures or video or audio recording of another in a sexual act, or in any other private activity without the consent of all involved in the activity, or exceeding the boundaries of consent (such as disseminating sexual pictures without the photographed person's consent).

### RELATIONSHIP VIOLENCE

Relationship violence, including domestic violence and dating violence, is any act of violence or pattern of abusive behavior that occurs within an intimate relationship and is used by one partner to gain or maintain power and control over the other partner. Relationship violence can be physical, sexual, emotional, economic, or psychological actions that are used to influence, intimidate, manipulate, humiliate, isolate, frighten, terrorize, coerce, threaten, blame, hurt, injure, or wound another person.

### SEX / GENDER-BASED STALKING

Sex/gender-based stalking is a course of conduct directed at a specific individual that would cause a reasonable person to fear for his or her safety, other's safety, or to suffer substantial emotional distress.

#### **RETALIATION**

The College District prohibits retaliation against an employee who makes a claim alleging to have experienced sexual misconduct, or another employee any person for the purpose of interfering with a

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right or privilege under this policy; the complainant; or a person who, in good faith, makes such a report or complaint, serves as a witness, or otherwise participates or refuses to participate in a College Districtan investigation or, proceeding, or that of any state or federal agency. hearing under this policy. This prohibition does not apply to discipline of a person who perpetrated or assists in the perpetration of the sexual misconduct prohibited conduct.

#### **EXAMPLES**

A person who is alleged to have experienced retaliation may pursue a claim under this policy or policy FFDA, as appropriate.

#### **Examples**

Examples of retaliation may include termination, refusal to hire, demotion, and denial of promotion. -Retaliation may also include threats, unjustified negative evaluations, unjustified negative references, or increased surveillance.

#### **FALSE CLAIMS**

### Failure to Report and False Claims

An employee who <u>fails to make a required report or an employee</u> <u>or student who</u> intentionally makes a false claim, offers <u>a</u> false <u>statements</u>, or refuses to cooperate with a College District investigation regarding <u>harassment or discrimination is sexual misconduct prohibited conduct shall be subject to appropriate <u>disciplinary action.</u></u>

#### **Appeal**

Discipline or Corrective Action

### **Employees**

Suspension
Without Pay or
Termination of
Contract
Employees

If the chief human resources officer or designee determines that a contract employee committed prohibited conduct that warrants suspension without pay or termination mid-contract, the chief human resources officer or designee shall inform the employee in writing of the determination, and a Board hearing shall be scheduled in accordance with DMAA.

#### **Other Action**

If the chief human resources officer or designee determines that the employee committed prohibited conduct that warrants other discipline or corrective action, the chief human resources officer or designee shall inform the employee that the employee may appeal the determination within ten days in accordance with DGBA beginning at Level Three.

#### Students

Suspension

If the chief human resources officer or designee determines that a student committed prohibited conduct that warrants a suspension, the official shall forward the determination and all evidence collected during the investigation and hearing to the Chancellor. A conference shall be scheduled within ten days of the notice of determination in accordance with FMA, beginning at Appeal to College District Administration.

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**Expulsion** 

If the chief human resources officer or designee determines that the student committed prohibited conduct that warrants expulsion, the official shall forward the determination and all evidence collected during the investigation and hearing to the Chancellor to schedule an expulsion hearing before the Board in accordance with EMA.

Other Action

If the chief human resources officer or designee determines that the student committed prohibited conduct that warrants other discipline or corrective action, the chief human resources officer or designee shall inform the student that the student may appeal the determination within ten days in accordance with FMA, beginning at Appeal to College District Administration.

**Other Appeals** 

Appeals related to this policy may be submitted through the applicable regulation [See DIAA(REGULATION) for employees, FFDA (REGULATION) for students. All other appeals related to this policy, the term "prohibited conduct" includes discrimination, sexual misconduct, and retaliation as defined by this may be submitted through the applicable grievance policy, even if beginning at the behavior does not rise to the appropriate level of unlawful conduct.

REPORTING PROCEDURES

An employee who believes that he or she has experienced prohibited conduct or believes that another employee has experienced prohibited conduct should immediately report the alleged acts in accordance with DIAA(REGULATION).

All other complaints of discrimination, harassment, or retaliation shall be handled under DIAB. [See DGBA(LOCAL) and DGBA(REGULATION).

OFFICE OF INSTITUTIONAL EQUITY

Administrative responsibility for enforcement of this policy rests with the Office of Institutional Equity, acting by and through the College District Office of General Counsel.

COLLEGE DISTRICT
TITLE IX
COORDINATOR

The Chancellor or a designee shall designate a College District employees, FLD(LOCAL)Title IX Coordinator who shall be responsible for everall compliance with Title IX and related federal, state, or local laws and regulations, and who will serve as director of the Office of Institutional Equity.students, and GB(LOCAL\_LEGAL) for community members]

COLLEGE TITLE IX COORDINATOR

Each college within the College District shall also have a designated College Title IX Coordinator who is responsible for administering responsibilities related to Title IX at the college location.

Reports of sexual misconduct shall be directed to the College Title IX Coordinator at the specific college location or the College District Title IX Coordinator. Contact information for each can be found on the College District's website at:

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### RESPONSIBLE EMPLOYEE

https://www.dcccd.edu/SS/OnCampus/HealthWell/titleix/Pages/co-ordinators.aspx.

For purposes of this policy, a "responsible employee" is an employee:

- 1. Who has the authority to remedy prohibited conduct;
- 2. Who has been given the duty of reporting incidents of prohibited conduct: or

3. Whom an employee reasonably believes has the authority to remedy prohibited conduct or has been given the duty of reporting incidents of prohibited conduct.

Responsible employees may include, but are not limited to, the following persons: a supervisor, department chair, or the college location human resources director.

Responsible employees must report allegations of sexual misconduct to the College Title IX Coordinator or the Office of Institutional Equity.

OTHER ANTI-DISCRIMINATION LAWS The Chancellor or designee shall serve as coordinator for purposes of College District compliance with all other antidiscrimination laws.

ALTERNATIVE REPORTING PROCEDURES An employee shall not be required to report prohibited conduct to the person alleged to have committed it. Reports concerning prohibited conduct, including reports against the College District Title IX Coordinator, may be directed to the Chancellor or designee.

A report against the Chancellor may be made directly to the Board. If a report is made directly to the Board, the Board shall appoint an appropriate person to conduct an investigation.

ACCESS TO POLICY, PROCEDURES, AND RELATED MATERIALS A party shall be informed of any right to file a complaint with appropriate state or federal agencies.

Complaints Filed with State or Federal Agencies

#### **Records Retention**

Retention of records shall be in accordance with the College District's records retention procedures. [See CIA]

Access to Policy, Procedures, and Related Materials Information regarding this policy and any accompanying procedures, as well as relevant educational and resource materials concerning the topics discussed in this policy, shall be distributed to applicants for admission and employment and annually to College

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District employees, students, and parents or guardians of dual credit students in compliance with law and in a manner calculated to provide easy access and wide distribution, such as through electronic distribution and inclusion in the employee handbookand student handbooks and other major College District publications. Information regarding the policy, procedures, and related materials and any materials used to train a person designated as the Title IX coordinator, a deputy Title IX coordinator, an investigator, a decision-maker, or a facilitator shall also be prominently published on the College District's website on a dedicated page accessible through a clear link on the homepage, taking into account applicable legal requirements. Copies of the policy and procedures shall be readily available at the College District's administrative offices and shall be distributed to an employee who makes a report.

https://www.dcccd.edu/au/fastfacts/legal/titleix/pages/default.aspx

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ADOPTED:

<sup>1</sup> Title IX Coordinator email: mailto:TitleIX-District@dcccd.edu

<sup>&</sup>lt;sup>2</sup> Title IX/Sexual Misconduct webpage:

FFDA (LOCAL)

#### Note:

This policy addresses student complaints of sexual misconduct, including sex/gender-based discrimination-or, sexual harassment, sexual assault, dating violence, domestic violence, stalking, and retaliation—targeting students. For additional legally referenced material relating to this subject matter, see FA(LEGAL). For complaints of discrimination, harassment, and retaliation—based on race, color, national origin, religion, or disability, targeting students, see FFDB. For, see FA(LEGAL). For sex discrimination, sexual misconductharassment, sexual assault, dating violence, domestic violence, stalking, and retaliation targeting College District employees, see DIAA.

### STATEMENT OF NONDISCRIMINATIO N

Statement of Nondiscrimination

#### SCOPE

#### **DEFINITIONS**

The College District prohibits discrimination, including harassment, against any student on the basis of race, color, religion, national origin, age, disability, sex, sexual orientation, gender, gender identity, gender expression, or any other basis prohibited by law. sex or gender. Retaliation against anyone involved in the complaint process is a violation of College District policy; and is prohibited.

The College District prohibits sexual misconduct in all of its programs and activities, including in its dual credit, early college high school, and charter high school programs.

Accordingly, this policy applies to any instance in which a student is alleged to have engaged in sexual misconduct against any person (e.g., student, employee, or third party such as a visiting athlete or guest speaker), or believes he or she has been subjected to sexual misconduct, regardless of the complainant or respondent's sex, gender, sexual orientation, or gender identity.

The College District shall respond to any complaint of sexual misconduct, including conduct alleged to have occurred during breaks, leaves of absence, or periods of dismissal, whether on or off College District property or premises. The disciplinary process is available as an option so long as the respondent remains within the jurisdiction of the College District.

Solely for purposes of this policy, definitions include the following:

- "Student" includes former students and applicants for admission to the College District;
- 2. "Gender identity" means a person's internal or personal sense of being a man or a woman; and

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### DISCRIMINATION

### **Definitions**

Discrimination

### SEXUAL HARASSMENT

Sexual Harassment

By an Employee

BY AN EMPLOYEE

BY OTHERS

By Others

"Gender expression" means external manifestations of a person's gender identity, usually expressed through masculine or feminine clothing, haircut, or voice or body characteristics.
 Typically, transgender people make their gender expression match their gender identity.

For purposes of this policy, <u>Discrimination</u> against a student is defined as conduct directed at a student on the basis of sex, <u>sexual orientation</u>, <u>gender, gender identity</u>, or gender <u>expression</u> that adversely affects the student.

The College District prohibits sex/gender-based discrimination or harassment, sexual harassment, sexual violence, sexual exploitation, relationship violence, and sex/gender-based stalking. This conduct and any other conduct that threatens the health and safety of any person on the basis of actual, expressed, or perceived gender identity, are referred to collectively in College District policies and regulations as sexual misconduct.

Sexual harassment is a form of discrimination defined as Sexual harassment of a student by a College District employee includes unwelcome sexual advances; requests for sexual favors; sexually motivated physical, verbal, or nonverbal conduct; or other conduct or communication of a sexual nature.

Sexual harassment does not include conduct or comments that are legitimately related to the subject matter of an instructional course or discussions, inside or outside of the classroom, that include germane, but controversial or sensitive subject matters.

Sexual harassment of a student by a College District employee occurs when:

- 4.1. A College District employee causes the student to believe that the student must submit to the conduct in order to participate in a schoolcollege program or activity, or that the employee will make an educational decision based on whether or not the student submits to the conduct; or
- 5.2. The conduct is so severe, persistent, or pervasive that it limits or denies the student's ability to participate in or benefit from the College District's educational program or creates an intimidating, threatening, hostile, or offensive educational environmentactivities.

Sexual harassment of a student, including harassment committed by another student, includes unwelcome sexual advances; requests for sexual favors; or sexually motivated physical, verbal, or nonverbal conduct when the conduct is so severe, persistent, or pervasive that it limits or denies a student's ability to participate in

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# FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION SEX AND SEXUAL VIOLENCE

FFDA (LOCAL)

SEXUAL VIOLENCE

Sexual Violence

Sexual violence is a form of sexual harassment.- Sexual violence includes physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent due to the victim's use of drugs or alcohol or due to an intellectual or other disability.

or benefit from the College District's educational program or activi-

<u>Sexual</u> <u>Exploitation</u> Sexual exploitation refers to a situation in which a person takes non-consensual or abusive sexual advantage of another for one's benefit or the benefit of another party. Sexual exploitation is addressed by this policy to the extent that sexual exploitation constitutes sexual harassment.

#### **Dating Violence**

"Dating violence" means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

### <u>Domestic</u> <u>Violence</u>

"Domestic violence" means violence committed by:

- A current or former spouse or intimate partner of the victim;
- A person with whom the victim shares a child in common;
- A person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
- Any other member of the victim's family as defined by state law;
- Any other current or former member of the victim's household as defined by state law;
- A person in a dating relationship with the victim as defined by state law; or
- Any other person who acts against the victim in violation of the family violence laws of this state or the jurisdiction where the conduct occurs.

**Stalking** 

"Stalking" means engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others or suffer substantial emotional distress.

For the purposes of this definition:

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- "Course of conduct" means two or more information acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about consent, see DIAA(REGULATION).a person, or interferes with a person's property.
- 2. "Reasonable person" means a reasonable person under similar circumstances and with similar identities to the victim.

Examples

Examples of sexual harassment of a student may include sexual advances; touching intimate body parts; or coercing physical contact that is sexual in nature; jokes or forcing conversations of a sexual act on another (e.g.,nature; rape; sexual assault, as defined by law; sexual battery, sexual abuse; sexual coercion); jokes or conversations of a sexual nature; and other sexually motivated conduct, communication communications, or contact.

Physical contact not reasonably construed as sexual in nature is not sexual harassment.

SEX / GENDER-BASED HARASSMENT Sex/gender Examples may also include forms of dating violence, domestic violence, or stalking, such as physical or sexual assaults; name-calling; put-downs; or threats directed at the student, the student's family members, or members of the student's household; destroying the student's property; threatening to commit suicide or homicide if the student ends the relationship; tracking the student; attempting to isolate the student from friends and family; threatening a student's spouse or partner; or encouraging others to engage in these behaviors.

Gender-Based Harassment

Gender-based harassment includes physical, verbal, or nonverbal conduct based on <a href="athe-extraction-structure">athe</a> student's gender, <a href="athe-extraction-structure">athe</a> student's perceived as stereotypical for the student's gender, or <a href="athe-extraction-extraction-structure">athe</a> student's failure to conform to stereotypical notions of masculinity or femininity. -For purposes of this policy, <a href="sex/gender-based">sex/gender-based harassment is considered prohibited harassment if the conduct is so severe, persistent, or pervasive that the conduct limits or denies a student's ability to participate in or benefit from the College District's educational program, or creates an intimidating, threatening, hostile, or offensive educational environment.

Sex/gender-based harassment does not include conduct or comments that are legitimately related to the subject matter of an instructional course or discussions, inside or outside of the classroom, that include germane, but controversial or sensitive subject matters.

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#### **EXAMPLES**

Acts of gender-based harassment may also be considered sex discrimination or sexual harassment.

#### Examples

Examples of sex/gender-based harassment directed against a student, regardless of the student's or the harasser's actual or perceived sexual orientation or gender identity, may include offensive jokes, name-calling, slurs, or rumors; physical aggression or assault; threatening or intimidating conduct; or other kinds of aggressive conduct such as theft or damage to property.

#### Consent

Consent occurs when there is a clear expression in words or actions that the other individual consented to that specific sexual conduct. A person cannot consent if the person lacks the capacity to give consent (is a minor (under 18 years of age) or due to significant intellectual disability), or is unable to understand what is happening or is disoriented, helpless, asleep, or unconscious for any reason, including the use of alcohol or other drugs.

# SEXUAL EXPLOITATION

Sexual exploitation refers to a situation in which a person takes non-consensual or abusive sexual advantage of another for one's benefit or the benefit of another party.

#### **EXAMPLES**

Examples of sexual exploitation include, but are not limited to: prostitution, sexual voyeurism (such as watching a person undressing), taking pictures or video or audio recording of another in a sexual act or in any other private activity without the consent of all involved in the activity, or exceeding the boundaries of consent (such as disseminating sexual pictures without the photographed person's consent).

# RELATIONSHIP VIOLENCE

Relationship violence, including domestic violence and dating violence, is any act of violence or pattern of abusive behavior that occurs within an intimate relationship and is used by one partner to gain or maintain power and control over the other partner. Relationship violence can be physical, sexual, emotional, economic, or psychological actions that are used to influence, intimidate, manipulate, humiliate, isolate, frighten, terrorize, coerce, threaten, blame, hurt, injure, or wound another person.

### SEX / GENDER-BASED STALKING

Sex/gender-based stalking is a course of conduct directed at a specific individual that would cause a reasonable person to fear for his or her or another's safety or to suffer substantial emotional distress.

#### **RETALIATION**

The College District prohibits retaliation by a student or College District employee against a student alleged to have experienced sexual misconduct or another student who, in good faith, makes a

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Prohibited Sexual
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report of sexual misconduct, serves as a witness, or otherwise participates in a College District investigation or proceeding or that of any state or federal agency.

Examples of retaliation may include threats, rumor spreading, ostracism, assault, destruction of property, unjustified punishments, or unwarranted grade reductions. Retaliation does not include petty slights or annoyances.

The College District recognizes discrimination, sexual misconductharassment, dating violence, domestic violence, stalking, and retaliation as defineddescribed by this policy as prohibited sexual misconduct ("sexual misconduct"), even if the behavior does not rise to the level of unlawful conduct or, in the case of stalking, is not gender based or related to an intimate partner relationship.

# REPORTING PROCEDURES

Complainant

In this policy, the term "complainant" refers to an applicant for admission or a student who is alleged to have experienced sexual misconduct prohibited conduct. The term also includes a former student who is alleged to have experienced sexual misconduct prohibited conduct while participating, or attempting to participate, in the College District's educational program or activity.

Respondent

In this policy, the term "respondent" refers to a person who is alleged to have committed sexual misconduct prohibited conduct.

Confidential Employee A "confidential employee" is a person who holds a professional license requiring confidentiality, such as a counselor or medical provider, who is supervised by such a person, or a person who is a nonprofessional counselor or advocate designated in administrative procedures as a confidential source.

### Reporting Procedures

Student Report

A victim of sexual misconduct prohibited conduct has the right to report the incident to the College District and to receive a prompt and equitable resolution of the report.

Any student who believes that he or she has experienced <u>sexual</u> <u>misconduct prohibited conduct</u> or believes that another student has experienced <u>sexual misconduct</u> <u>prohibited conduct</u> should immediately report the alleged acts <u>in accordance with the procedures in DIAA(REGULATION).</u>

All other complaints of discrimination, harassment, or retaliation shall be handled under FFDB(LOCAL) and FLD(LOCAL).

OFFICE OF INSTITUTIONAL EQUITY

Administrative responsibility for enforcement of this policy rests with the Office of Institutional Equity, acting by and through the College District Office of General Counsel.

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COLLEGE
DISTRICT TITLE IX
COORDINATOR

The Chancellor or designee shall designate a College District Title IX Coordinator who shall be responsible for overall compliance with Title IX and related federal, state, or local laws and regulations, and who will serve as director of the Office of Institutional Equity.

# COLLEGE TITLE IX COORDINATOR

Each college within the College District also has a designated College Title IX Coordinator who is responsible for administering responsibilities related to Title IX at the college location.

Reports of sexual misconduct may be directed to the location College Title IX Coordinator or the College District Title IX Coordinator. Contact information for each can be found on the College District's website at: <a href="https://www.dcccd.edu/SS/OnCampus/HealthWell/titleix/Pages/coordinators.aspx">https://www.dcccd.edu/SS/OnCampus/HealthWell/titleix/Pages/coordinators.aspx</a>.

### RESPONSIBLE EMPLOYEE

For purposes of this policy, a "responsible employee" is an employee:

- 1. Who has the authority to remedy prohibited conduct;
- Who has been given the duty of reporting incidents of prohibited conduct; or
- Whom a student reasonably believes has the authority to remedy prohibited conduct or has been given the duty of reporting incidents of prohibited conduct.

Responsible employees may include, but are not limited to the following persons: faculty, the vice president of student services, and academic deans.

Responsible employees must report allegations of sexual misconduct to the College Title IX Coordinator or the Office of Institutional Equity.

OTHER ANTI-DISCRIMINATION LAWS The Chancellor or designee shall serve as coordinator for purposes of College District compliance with all other antidiscrimination laws.

ALTERNATIVE REPORTING PROCEDURES

to the campus Title IX coordinator (the "Title IX coordinator"), the Chancellor, or another employee. A report against the Chancellor may be made directly to the Board. If a report is made directly to the Board, the Board shall appoint an appropriate person to conduct an investigation. A student shall not be required to report sexual misconduct prohibited conduct to the person alleged to have committed the conduct. Reports concerning prohibited conduct, including reports against the College District Title IX coordinator, may be directed to the Chancellor or designee.

Alternatively, a student may submit the report electronically through the College District's website. The submission of an anonymous

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<u>electronic report may impair the College District's ability to investigate and address the sexual misconduct prohibited conduct.</u>

A victim of a crime has the right to choose whether to report the crime to law enforcement, to be assisted by the College District in reporting the crime to law enforcement, or to decline to report the crime to law enforcement.

It is important that a victim of sexual misconduct prohibited conduct go to a hospital for treatment and preservation of evidence, if applicable, as soon as practicable after the incident.

**Exception** 

Absent consent or unless required by law, a student designated in administrative regulations as a student advocate to whom another student may speak confidentially concerning sexual misconduct prohibited conduct may not disclose any communication made by the other student.

**Employee Report** 

Any College District employee who suspects or receives notice that a student or group of students has or may have experienced sexual misconduct prohibited conduct, regardless of when or where the incident occurred, shall immediately notify the Title IX coordinator and shall take any other steps required by this policy. Additionally, the employee may report to the Chancellor or designee.

A report against the Chancellor may Chancellor must also be made directly to the Board.- If a report is made directly to the Board, the Board shall appoint an appropriate person to conduct an investigation.

**Exceptions** 

Disclosure at Event

A person who received the information solely from a disclosure at a sexual harassment, sexual assault, dating violence, or stalking public awareness event sponsored by a postsecondary educational institution or by a student organization affiliated with the institution is not required to report the sexual misconduct prohibited conduct unless the person has the authority to institute corrective measures on behalf of the College District.

Employee Subject to Confidentiality Rules Absent the student's consent, or unless required by law, a confidential employee shall only be required to disclose the type of incident reported and may not disclose information that would violate the student's expectation of privacy. If multiple confidential employees receive information about the same alleged incident, then only one report disclosing the type of incident must be submitted.

**Prior Report** 

A person who has either learned of an incident of sexual misconduct prohibited conduct during the course of the College District's review or process, or has confirmed with the person or office overseeing the review or process that the incident has been previously

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<u>reported</u>, is not required to report the sexual misconduct <u>prohibited</u> conduct.

Title IX Coordinator

Reports of discrimination based on sex, including sexual harassment and gender-based harassment, may be directed to the <u>campus Title IX coordinator</u>. The College District designates the following person to coordinate its efforts to comply with Title IX of the Education Amendments of 1972, as amended, and related state and federal laws:

Lead Title IX LaShawn Grant, Institutional Equity and

Coordinator: Compliance Officer

Address: 4343 IH 30, East Building, Mezzanine, Mesquite,

TX 75150 1601 South Lamar St., Dallas, Texas

<u>75215</u>

Telephone: (214) 378-1633

Email: Lead Title IX Coordinator email

Webpage: <u>Title IX/Sexual Misconduct webpage</u>ii

Responsible Employees All employees, with the exception of confidential employees, are designated as responsible employees for purposes of compliance

with Title IX.

**Timely Reporting** A failure to immediately report <u>sexual misconduct prohibited con-</u>

duct may impair the College District's ability to investigate and ad-

dress the conduct.

**Consolidate Reports** When the allegations underlying two or more reports arise out of

the same facts or circumstances, the College District may consoli-

date the reports.

**Advisor** Each party to the complaint may be assisted by an advisor of the

party's choice who may participate in the proceedings in a manner

consistent with College District procedures.

Conflict of Interest

**Prohibited** 

No person designated as the Title IX coordinator, a deputy Title IX coordinator, an investigator, a decision-maker, or a facilitator of an

informal resolution process shall have a conflict of interest or bias.

**Training** A person designated as the Title IX coordinator, a deputy Title IX

coordinator, an investigator, a decision-maker, or a facilitator of an informal resolution process shall receive training as required by law

and College District procedures.

<u>Days</u> "Days" shall mean College District business days, unless otherwise

noted. In calculating timelines under this policy, the day a document is filed is "day zero." The following business day is "day one."

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# Extension of Timelines

<u>Timelines established by this policy and associated procedures</u> may be subject to a limited extension if good cause, as defined in this policy and College District regulations, exists. The College District shall promptly provide written notice to the parties of an extension and the reason for the extension.

# Investigation of the Report

The College District may request, but shall not require, a written report. If a report is made orally, the Title IX coordinator or designee shall reduce the report to written form.

#### **Initial Assessment**

Upon receipt or notice of a report, the Title IX coordinator shall determine whether the allegations, if proven, would constitute sexual misconduct prohibited conduct as defined by this policy. If so, the Title IX coordinator shall promptly offer supportive measures to the complainant. The Title IX coordinator shall explain the process for filing a formal complaint and assess any request not to investigate. If the College District moves forward with the investigation, the Title IX coordinator shall immediately provide notice to the known parties to the complaint.

If the Title IX coordinator determines that the allegations, if proven, would not constitute sexual misconduct prohibited conduct as defined by this policy but may constitute a violation of other College District rules or regulations, the Title IX coordinator shall refer the complaint for consideration under the appropriate policy.

### Request Not to Investigate

The complainant may request that the College District not investigate the allegations. If the complainant requests that the allegations not be investigated, in deciding whether to initiate the investigation, the College District must consider the factors described by law and any other factors the College District considers relevant.

The College District shall promptly notify the complainant of the decision regarding whether it will conduct the investigation. If the College District decides not to investigate the allegations, the College District shall take reasonable steps to protect the health and safety of the College District community.

### Formal Complaint

To be considered a formal complaint under Title IX, the complainant or the Title IX coordinator must sign the written report.

#### **Notice to Parties**

The notice to the parties must describe the allegations and the formal and informal options for resolution of the complaint. The notice must state that the respondent is presumed not responsible until a determination regarding responsibility is made. The notice must also include information regarding the option to select an advisor, the opportunity to inspect and review evidence, and the prohibition on knowingly making false statements or submitting false information during the investigation and any ensuing proceedings.

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If the allegations are subsequently amended, the College District shall provide an updated notice reflecting the new allegations.

### Informal Resolution

The College District may offer to the parties a process for the informal resolution of a formal complaint as defined by law. If the parties voluntarily agree in writing to participate in informal resolution of the complaint, the Title IX coordinator shall determine within three (3) days if informal resolution is appropriate for the complaint. If the Title IX coordinator determines that informal resolution is appropriate, then the Title IX coordinator or designee may facilitate that resolution within ten days. If the Title IX coordinator does not determine informal resolution to be appropriate, then the complaint will be subject to the formal resolution process. This process is not available in situations where an employee is alleged to have sexually harassed a student.

#### Formal Resolution

If the complaint is not subject to the informal resolution process, the Title IX coordinator shall authorize or undertake an investigation, except as provided below at Criminal or Regulatory Investigation.

#### Supportive Measures

If appropriate and regardless of whether a criminal or regulatory investigation regarding the alleged conduct is pending, the Title IX coordinator shall promptly provide supportive measures intended to address sexual misconduct prohibited conduct, protect the safety of the parties and others, and protect the parties from retaliation prior to the completion of the investigation. Examples of possible supportive measures include academic accommodations, such as extensions of deadlines or other course-related adjustments and modifications of class schedules; housing and dining modifications; temporary removal from an education program or activity in accordance with law; counseling; health services; campus escort services; mutual restrictions on contact between the parties; and increased security and monitoring of certain areas of the campus.

### College District Investigation

The investigation will be conducted by an investigator designated by the Lead Title IX Coordinator/College Institutional Equity and Compliance Officer or a designee may be conducted by the Title IX coordinator or designee or by a third party designated by the College District, such as an attorney.

The investigation may consist of personal interviews with the complainant, the respondent, and others with knowledge of the circumstances surrounding the allegations. The investigation may also include analysis of other information or documents related to the allegations.

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The parties shall be provided an equal opportunity to present witnesses and evidence and to inspect and review any directly related evidence obtained by the College District so that the parties may meaningfully respond during the investigation process. The parties expected to participate in an investigative interview or other meeting shall be provided written notice in enough time to prepare to participate.

At least ten days prior to the completion of the investigation report, the College District must send each party and the party's advisor evidence subject to inspection and review. The parties may submit a written response for consideration by the investigator.

Criminal or Regulatory Investigation If a law enforcement or regulatory agency notifies the College District that a criminal or regulatory investigation has been initiated, the College District shall confer with the agency to determine if the College District's investigation would impede the criminal or regulatory investigation. The College District shall proceed with its investigation only to the extent that it does not impede the ongoing criminal or regulatory investigation. After the law enforcement or regulatory agency has completed gathering its evidence, the College District shall promptly resume its investigation. Any delay under this provision shall constitute good cause for an extension of timelines established by this policy and associated procedures.

# Concluding the Investigation

The investigation shall be completed within a reasonable time, generally not to exceed 45 30 days from the date of the report.

The investigator shall prepare a written report of the investigation.

The investigation report shall be filed with the Title IX coordinator within five (5) days following the completion of the investigation.

# Notification of the Report

The Title IX coordinator shall provide the investigation report, within the extent permitted by the Family Educational Rights and Privacy Act (FERPA) or other law, to the complainant and the respondent promptly following receipt. The parties shall be given ten days to respond to the report.

### College District Action

The Title IX coordinator shall submit the investigation report and any response from the parties to the hearing officer executive director of academic affairs and student success promptly after receipt of the parties' response but no later than the expiration of the parties' deadline to respond.

The hearing officer executive director of academic affairs and student success or designee shall summon the parties for a hearing to be held within a reasonable time, not to exceed ten days, following the receipt of the investigation report. The hearing shall be conducted in accordance with law and College District procedures.

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After the hearing, the designated administrator, serving as decision maker, executive director of academic affairs and student success or designee shall determine whether each individual allegation of sexual misconduct prohibited conduct occurred using a preponderance of the evidence standard and determine the appropriate disciplinary or corrective action. In making the determination, the designated administrator executive director of academic affairs and student success or designee shall evaluate all relevant evidence objectively and shall not make credibility assessments based on a person's status as the complainant, the respondent, or a witness. The designated administrator executive director of academic affairs and student success or designee shall create a written determination regarding responsibility in accordance with law and College District procedures within a reasonable time period five days following the hearing, generally not to exceed five (5) days, and submit the determination to the parties simultaneously.

# Disciplinary or Corrective Action

If the designated administrator executive director of academic affairs and student success or designee determines that sexual misconduct prohibited conduct occurred, the College District shall promptly respond by taking appropriate disciplinary or corrective action reasonably calculated to address the conduct.

Examples of disciplinary or corrective action may include:

- Implementing the disciplinary measures described in FM for students or DH and DM series for employees;
- Providing a training program for those involved in the complaint;
- Providing a comprehensive education program for the College District community;
- Providing counseling for the victim and the party who engaged in sexual misconduct prohibited conduct;
- Permitting the victim or student who engaged in the sexual <u>misconduct prohibited conduct to drop a course in which they</u>
   both are enrolled without penalty;
- Conducting follow-up inquiries to determine if any new incidents or any instances of retaliation have occurred;
- Involving students in efforts to identify problems and improve the College District climate;
- Increasing staff monitoring of areas where sexual misconduct prohibited conduct has occurred;

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- Reaffirming the College District's policy against discrimination and harassment; and
- Taking other actions described in College District regulations.

#### **Exception**

The College District shall minimize attempts to require a complainant to resolve the problem directly with the person who engaged in the harassment; however, if that is the most appropriate resolution method, the College District shall be involved in an appropriate manner. In no event may a student be required to resolve a complaint of sexual harassment by an employee directly with the employee.

#### Improper Conduct

If the designated administrator executive director of academic affairs and student success or designee determines that improper conduct occurred that did not rise to the level of sexual misconduct prohibited conduct, the College District may take disciplinary action in accordance with College District policy and procedures or other corrective action reasonably calculated to address the conduct.

# Dismissal of Complaint

Mandatory Dismissal

Permissive Dismissal An allegation presented as a formal complaint under Title IX is subject to the mandatory dismissal procedures under law.

Any complaint may be dismissed at any time on request of a complainant. The Title IX coordinator must first assess the request in accordance with this policy at Request Not to Investigate, above.

A complaint may also be dismissed if specific circumstances prevent the College District from gathering evidence sufficient to reach a determination as to the complaint or allegations.

#### Notice of Dismissal

<u>Upon dismissal of a complaint, the Title IX coordinator or the executive director of academic affairs and student success or designee shall provide the parties written notice of the dismissal.</u>

#### Confidentiality

To the greatest extent possible, consistent with law, the College District shall respect the privacy of the complainant or the respondent or a person who makes a report or serves as a witness. Limited disclosures may be necessary to carry out the purposes of this policy and associated regulations and to comply with applicable law.

RetaliationACCE\$S
TO POLICY,
PROCEDURES, AND
RELATED
MATERIALS

The College District prohibits retaliation against any person for the purpose of interfering with a right or privilege under this policy; the complainant; or a person who, in good faith, makes a report or complaint, serves as a witness, or otherwise participates or refuses to participate in an investigation, proceeding, or hearing under this policy. This prohibition does not apply to discipline of a person who

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perpetrated or assists in the perpetration of the sexual misconduct prohibited conduct.

A person who is alleged to have experienced retaliation may pursue a claim under this policy or policy DIAA, as appropriate.

#### **Examples**

Examples of retaliation may include threats, rumor spreading, ostracism, assault, destruction of property, unjustified punishments, or unwarranted grade reductions. <u>Unlawful retaliation does not include petty slights or annoyances.</u>

# Failure to Report and False Claims

An employee who fails to make a required report or a student or employee who intentionally makes a false claim, offers a false statement, or refuses to cooperate with a College District investigation regarding sexual misconduct prohibited conduct shall be subject to appropriate disciplinary action.

#### **Appeal**

Discipline or Corrective Action

**Students** 

Suspension

•

**Expulsion** 

Other Action

**Employee** 

Suspension
Without Pay or
Termination of
Contract
Employees

If the executive director of academic affairs and student success or designee determines that a student committed prohibited conduct that warrants a suspension, the official shall forward the determination and all evidence collected during the investigation and hearing to the Chancellor. A conference shall be scheduled within ten days of the notice of determination in accordance with FMA, beginning at Appeal to College District Administration.

If the executive director of academic affairs and student success or designee determines that the student committed prohibited conduct that warrants expulsion, the official shall forward the determination and all evidence collected during the investigation and hearing to the Chancellor to schedule an expulsion hearing before the Board in accordance with FMA.

If the executive director of academic affairs and student success or designee determines that the student committed prohibited conduct that warrants other discipline or corrective action, the executive director of academic affairs and student success or designee shall inform the student that the student may appeal the determination within ten days in accordance with FMA, beginning at Appeal to College District Administration.

If the executive director of academic affairs and student success or designee determines that a contract employee committed sexual misconduct prohibited conduct that warrants suspension without pay or termination mid-contract, the executive director of academic affairs and student success or designee shall inform the employee in writing of the determination, and a Board hearing shall be scheduled in accordance with DMAA.

Other Action

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If the executive director of academic affairs and student success or designee determines that the employee committed sexual misconduct prohibited conduct that warrants other discipline or corrective action, the executive director of academic affairs and student success or designee shall inform the employee that the employee may appeal the determination within ten days in accordance with DGBA, beginning at Level Three.

**Other Appeals** 

Appeals related to this policy may be submitted through the applicable regulation [See DIAA(REGULATION) for employees, FFDA (REGULATION) for students. All other appeals related to this policy may be submitted through the applicable grievance policy beginning at the appropriate level. [See DGBA(LOCAL) for employees, FLD(LOCAL) for students, and GB(LOCAL LEGAL) for community members]

Complaints Filed with OCR

A party shall be informed of his or her right to file a complaint with the U.S. Department of Education Office for Civil Rights (OCR).

**Records Retention** 

Retention of records shall be in accordance with the College District's records retention procedures. [See CIA]

Access to Policy, Procedures, and Related Materials

Information regarding this policy and any accompanying procedures, as well as relevant educational and resource materials concerning the topics discussed in this policy, shall be distributed to applicants for admission and employment and annually to College District employees, students, and parents or guardians of dual credit students in compliance with law and in a manner calculated to provide easy access and wide distribution, such as through electronic distribution and inclusion in the employee and student handbookhandbooks and other major College District publications. -Information regarding the policy, procedures, and related materials and any materials used to train a person designated as the Title IX coordinator, a deputy Title IX coordinator, an investigator, a decision-maker, or a facilitator shall also be prominently published on the College District's website on a dedicated page accessible through a clear link on the homepage, taking into account applicable legal requirements.- Copies of the policy and procedures shall be readily available at the College District's administrative officesand shall be distributed to a student who makes a report.

https://www.dcccd.edu/au/fastfacts/legal/titleix/pages/default.aspx

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<sup>&</sup>lt;sup>i</sup> Title IX Coordinator email: mailto:TitleIX-District@dcccd.edu

<sup>&</sup>quot;Title IX/Sexual Misconduct webpage:

#### FINANCIAL ITEM NO. 5C-1

Approval of Interlocal Agreement Between Dallas College (DC), the City of Farmers Branch and the Town of Addison to Provide a Third Entrance for Brookhaven and an Accessible Route to Vitruvian Park

The Chancellor recommends approval of an Interlocal agreement among Dallas College, the City of Farmers Branch and the Town of Addison for the design and construction of a two-lane extension road off of Alpha Road on the northern boundary of Brookhaven Campus to connect with Bella Lane ("Alpha Road Connecter Project"). This road will provide a southern connecting entrance into the Vitruvian Park development at Bella Lane. In return for extending Bella Lane across campus property, the Town of Addison is offering to build a northern entrance into the college.

### <u>Purpose</u>

Design and construction of an extension road off Alpha Road on the northern boundary of Brookhaven Campus

### **Project Benefits**

- 1. Provide a much needed third entrance to the campus.
- 2. Provide students and employees living in Vitruvian Park a direct route into the college (Brookhaven currently has 210 students enrolled this fall from Vitruvian Park.).
- 3. Provide an additional means of egress from the campus in the event of an emergency.

All funding will come from external sources. The Town of Addison has confirmed a \$1.7 million budget for the project. There will be no financial impact on the college.

### Dallas College Responsibilities

- 1. Review and approval of design and construction drawings
- 2. Provide necessary drawings for affected areas
- 3. Maintain the portion of the connector that forms the northern campus entrance.

#### Background

Brookhaven was first approached in early 2012 by representatives from the Town of Addison and the City of Farmers Branch to discuss the Vitruvian Park development with a proposal to construct an extension road off Alpha Road to

form both northern and southern vehicular entrances into Vitruvian Park at Bella Lane, at no cost to the College.

### **Funding Source**

External, no financial impact on Dallas College.

### **Resource Contacts**

Dr. Linda Braddy, President Dallas College – Brookhaven John Robertson, Chief Financial Officer

#### FINANCIAL ITEM NO. 5C-2

Approval of Payment for Presidential/Joint Election to Cover the Cost of Postponement of May 2, 2020 Election

The Chancellor recommends that authorization be given to approve payment for the Presidential/Joint Election to be held on November 3, 2020 in an estimated amount of \$117,653.

### **Purpose**

To cover cost due to the postponement of the May 2, 2020 election.

#### **Background**

On March 18, 2020, Texas Governor Greg Abbott issued a proclamation authorizing political subdivisions, including Dallas College, to postpone their elections to the November 3, 2020 uniform election date. Dallas County Elections Department subsequently advised the college that it would not be contracting with entities to conduct the election for the college in May 2020. On April 2, 2020, the Texas Secretary of State advised political subdivisions that those that resisted moving their elections from May to November would put voter health at risk and expose voters to potential criminal violations.

The Board of Trustees voted on April 7, 2020 to postpone the May 2, 2020 election to November 3, 2020 in recognition of and response to the current state of emergency posed by the COVID-19 pandemic and the need for social distancing to stop the spread of COVID-19.

The cost of the election was originally budgeted in the FY20 Budget Book for \$800,000. It will be added to the FY21 Budget Book for the new amount of \$117,653.

A resolution ordering an amendment to the resolution authorizing a joint election agreement, will also be submitted to be approved by the board.

#### **Resource Contacts**

John Robertson, Chief Financial Officer Robert Wendland, General Counsel

### RESOLUTION NO. 5D-1

Adoption of Resolution Authorizing Sale and Issuance of Dallas College (formerly, Dallas County Community College District) Tax Notes, Series 2020

It is recommended that the Board of Trustees of Dallas College adopt a resolution, that authorizes the sale and issuance of Dallas College Tax Notes, Series 2020, in an amount not to exceed \$30,000,000 and other matters related thereto.

Effective Date: September 8, 2020 (Upon Board Approval)

### **Background**

The financing plan for these Tax Notes was presented to the board at the August meeting. These additional funds will accelerate the completion of the Facilities Improvement Plan (FIP) for critical infrastructure replacements and campus projects for general improvement. The Tax Notes will be issued to be repaid in two years.

### **Resource Contact**

John Robertson, Chief Financial Officer

Campus	Category	Project	TOTAL
BHC	2- Maintain	Upgrade HVAC Controls	\$4,300,000
BHC	1- Critical	Install Generator at Bldg. X	\$715,000
NLC	1- Critical	North Campus Silo Repair	\$75,000
NLC	2- Maintain	A-200 waterproofing - Phase 2 Construction	\$925,000
NLC	1- Critical	Baseball field rehab	\$500,000
RLC	2- Maintain	Replace asphalt with concrete Lovt V	\$1,300,000
RLC	2- Maintain	Replace asphalt with concrete Lot W	\$1,300,000
RLC	1- Critical	Elevator Controls Upgrades	\$130,000
MVC	2- Maintain	Install controls at Sports Complex	\$70,000
MVC	2- Maintain	Replace AHU A 5	\$208,000
MVC	2- Maintain	Replace AHU A1-4	\$850,000
MVC	2- Maintain	Fill in Pool	\$225,000
MVC	2- Maintain	Replace/upgrade controls; phase 2; East & West Buildings	\$650,000
MVC	2- Maintain	Replace AHU E1-4	\$850,000
MVC	2- Maintain	Replace underground w/AGT 2 fuel storage tanks & pumps	\$190,000
MVC	3- Other	Extend awning in maintance yard	\$150,000
MVC	3- Other	Replace Flooring; Building D	\$140,000
MVC	3- Other	Furniture upgrade	\$135,000
MVC	3- Other	Ceiling and furniture upgrade 6 classrooms 2nd flr W	\$300,000
MVC	3- Other	Replace flooring East foyer	\$55,000
MVC	3- Other	Replace flooring building H corridors	\$135,000
CVC	1- Critical	Replace elevator hydraulic pump sys.;upgrade cabs; Bldgs.B,C,D,E	\$1,400,000
CVC	2- Maintain	Upgrade BAS; Bldgs. A, B, C & D; phase 1	\$600,000
CVC	3- Other	Upgrade/renovate campus Police area	\$350,000
CVC	3- Other	Sun Plaza Circle	\$910,000
College	2- Maintain	College Vehicle Refresh	\$170,000
College	2- Maintain	College Grounds Refresh (Equipment)	\$125,000
ECC	2- Maintain	Replace CHW & HHW piping; Buildings A, B & C	\$3,500,000
ECC	1- Critical	Replace Fire Alarm panel and devices; Buildings A,B & C	\$3,100,000
ECC	2- Maintain	Replace Paramount Cooling Tower	\$1,130,000
EFC	1- Critical	Upgrade fire sprinklers, Bldgs A,L, M & P	\$3,000,000
EFC	2- Maintain	Replace Store Front Doors	\$1,900,000
DO	1- Critical	Lighting system replacement	\$22,000
DO	2- Maintain	TRANE Tracer Summit Upgrade	\$30,000
BJP	1- Critical	Replace Emergency lighting UPS	\$30,000
BJP	3- Other	Remodel old Subway area with cabinets, extra microwaves for staff	\$30,000
		Reserve	\$500,000

# RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

#### **TAX NOTES, SERIES 2020;**

# APPROVING THE EXECUTION OF A NOTE PURCHASE AGREEMENT AND A PAYING AGENT/REGISTRAR AGREEMENT; AND ENACTING OTHER PROVISIONS RELATED THERETO

STATE OF TEXAS :

COUNTY OF DALLAS :

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT :

WHEREAS, pursuant to Section 130.084, Texas Education Code, the Dallas County Community College District (the "Issuer") is governed in the establishment, management and control of the junior colleges within its authority by the general law governing the establishment, management and control of independent school districts insofar as the general law is applicable; and

WHEREAS, Section 45.108, Texas Education Code, as amended (the "Act"), a general law applicable to independent school districts, authorizes the issuance of negotiable notes for the purpose of paying any lawful expenditure of the Issuer other than the payment of principal and interest on bonds; and

WHEREAS, the Board of Trustees (the "Board") of the Issuer is authorized pursuant to Chapter 130, Texas Education Code, as amended, to levy, and cause to be assessed and collected, annual ad valorem taxes for the maintenance of the public free schools within the Issuer; and

WHEREAS, the duly qualified electors of the Issuer have heretofore approved at an election held within the Issuer on May 25, 1965, a proposition authorizing the Issuer to levy a tax for the operation and maintenance of the Issuer and the payment of debt service on ad valorem tax supported bonds of the District at a rate not to exceed \$0.13 per \$100 of assessed valuation; and

WHEREAS, the Board has duly adopted its budget for the current fiscal year of the Issuer; and

WHEREAS, the Issuer is authorized by the Act to pay the principal of and interest on the hereinafter authorized Notes (as defined below) from a lien on and pledge of any available funds of the Issuer, including the receipts from the Maintenance Tax (as defined below); and

WHEREAS, the Board deems it in the best interest of the Issuer to issue its Notes, pursuant to the Act, and to secure the payment of the Notes from the receipts of available funds of the District, including the Maintenance Tax, provided that at no time shall the Notes and all other outstanding obligations issued by the Issuer pursuant to the Act exceed 75% of the previous year's income of the Issuer.

IT IS THEREFORE RESOLVED BY THE BOARD OF TRUSTEES OF DALLAS COUNTY COMMUNITY COLLEGE DISTRICT:

Section 1. DEFINITIONS. Unless the context shall indicate a contrary meaning or intent, the terms below defined, for all purposes of this Resolution, or any Resolution amendatory or supplemental hereto, shall be construed, are used, and are intended to have meanings as follows:

"Act" B Section 45.108, Texas Education Code, as amended.

"Bank" B \_\_\_\_\_\_.

"Board" B The Board of Trustees of the Issuer.

"Bond Counsel" B McCall, Parkhurst & Horton L.L.P. and West & Associates L.L.P., as cobond counsel, or such other firm of attorneys of nationally recognized standing in the field of law relating to municipal bonds selected by the Issuer.

"Business Day" B Any day that is not a Saturday, Sunday, legal holiday, or a day on which banking institutions in the State or in the city where the Paying Agent/Registrar is located are authorized by law or executive order to close.

"Code" B The Internal Revenue Code of 1986, and any amendments thereto.

"Issuer" B The Dallas County Community College District, a community college district and political subdivision of the State.

"Maintenance Expenses" B The term Maintenance Expenses shall have the meaning ascribed to such term in Section 45.108 of the Texas Education Code.

"Maintenance Tax" B The proceeds of the tax levied in Section 6 hereof for the maintenance of the Issuer and used for the payment of debt service on the Notes.

"MSRB" B The Municipal Securities Rulemaking Board.

"Notes" B The "Dallas County Community College District Tax Notes, Series 2020", dated \_\_\_\_\_\_\_\_, 2020, authorized by this Resolution. "Notes" shall mean and include collectively the Notes initially issued and delivered pursuant to this Resolution and all substitute Notes exchanged therefor, as well as all other substitute Notes and replacement Notes issued pursuant hereto, and the term "Notes" shall mean any of such Notes.

"Paying Agent/Registrar" B The bank, trust company, financial institution or other entity so named in accordance with the provisions of Section 4 of this Resolution.

"Project" B Collectively, those projects to be funded with proceeds of the Notes, a description of which is attached hereto as <u>Exhibit A</u> to this Resolution.

"Purchase Contract" B The note purchase agreement between the Issuer and the Bank pursuant to which the Notes are to be sold, as approved in Section 18 of this Resolution.

"Registered Owner" B The registered owner of the Notes from time to time as shown in the books kept by the Paying Agent/Registrar as registrar and transfer agent.

"Resolution" B This resolution and all amendments hereof and supplements hereto.

"Rule" B SEC Rule 15c2-12, as amended from time to time.

"SEC" B The United States Securities and Exchange Commission.

"State" B The State of Texas.

Section 2. RECITALS, AMOUNT AND PURPOSE OF THE NOTES. The recitals set forth in the preamble hereof are incorporated herein and shall have the same force and effect as if set forth in this Section. The Notes are hereby authorized to be issued and delivered in the aggregate principal amount of \$30,000,000 FOR THE PURPOSE OF PAYING MAINTENANCE EXPENSES OF THE ISSUER, TO-WIT, THE PROJECT, as further described in Exhibit A. The Board hereby certifies that the Notes are being issued pursuant to and in compliance with the provisions of Section 45.108 of the Texas Education Code and the terms of this Resolution.

Section 4. CHARACTERISTICS OF THE NOTES. (a) The Issuer shall keep or cause to be kept at the corporate trust office in Dallas, Texas (the "Designated Trust Office") of \_\_\_\_\_\_ (the "Paying Agent/Registrar") books or records for the registration of the transfer and exchange of the Notes (the "Registration Books"), and the Issuer hereby appoints the Paying Agent/Registrar as its registrar and transfer agent to keep such books or records and make such registrations of transfers and exchanges under such reasonable regulations as the Issuer and Paying Agent/Registrar may prescribe; and the Paying Agent/Registrar shall make such registrations, transfers and exchanges as herein provided.

The Paying Agent/Registrar shall obtain and record in the Registration Books the address of the Registered Owner of each Note to which payments with respect to the Notes shall be mailed, as herein provided; but it shall be the duty of each registered owner to notify the Paying Agent/Registrar in writing of the address to which payments shall be mailed, and such interest payments shall not be mailed unless such notice has been given. To the extent possible and under reasonable circumstances, all transfers of Notes shall be made within three business days after request and presentation thereof. The Issuer shall have the right to inspect the Registration Books

during regular business hours at the Designated Trust Office of the Paying Agent/Registrar, but otherwise the Paying Agent/Registrar shall keep the Registration Books confidential and, unless otherwise required by law, shall not permit their inspection by any other entity. The Paying Agent/Registrar's standard or customary fees and charges for making such registration, transfer, exchange and delivery of a substitute Note or Notes shall be paid as provided in the FORM OF NOTE. Registration of assignments, transfers and exchanges of Notes shall be made in the manner provided and with the effect stated in the FORM OF NOTE. Each substitute Note shall bear a letter and/or number to distinguish it from each other Note.

Except as provided in (c) below, an authorized representative of the Paying Agent/Registrar shall, before the delivery of any such Note, date and manually sign the Paying Agent/Registrar's Authentication Certificate set forth in the FORM OF NOTE (the "Authentication Certificate"), and no such Note shall be deemed to be issued or outstanding unless such Certificate is so executed. The Paying Agent/Registrar promptly shall cancel all paid Notes and Notes surrendered for transfer and exchange. No additional ordinances, orders, or resolutions need be passed or adopted by the governing body of the Issuer or any other body or person so as to accomplish the foregoing transfer and exchange of any Note or portion thereof, and the Paying Agent/Registrar shall provide for the printing, execution, and delivery of the substitute Notes in the manner prescribed herein. Pursuant to Subchapter D, Chapter 1201, Texas Government Code, the duty of transfer and exchange of Notes as aforesaid is hereby imposed upon the Paying Agent/Registrar, and, upon the execution of the Authentication Certificate, the transferred and exchanged Note shall be valid, incontestable, and enforceable in the same manner and with the same effect as the Notes that initially were issued and delivered pursuant to this Resolution, approved by the Attorney General, and registered by the Comptroller of Public Accounts.

- (b) The Issuer hereby further appoints the Paying Agent/Registrar to act as the paying agent for paying the principal of and interest on the Notes, all as provided in this Resolution. The Paying Agent/Registrar shall keep proper records of all payments made by the Issuer and the Paying Agent/Registrar with respect to the Notes.
- (c) The Notes (i) shall be issued in fully-registered form, without interest coupons, with the principal of and interest on such Notes to be payable only to the Registered Owners thereof, (ii) may be transferred and assigned, (iii) may be exchanged for other Notes, (iv) may be redeemed prior to their scheduled maturities (notice of which shall be given to the Paying Agent/Registrar by the Issuer at least 50 days prior to any such redemption date), (v) shall have the characteristics, (vi) shall be signed, sealed, executed and authenticated, (vii) the principal of and interest on the Notes shall be payable, and (viii) shall be administered and the Paying Agent/Registrar and the Issuer shall have certain duties and responsibilities with respect to the Notes, all as provided, and in the manner and to the effect as required or indicated, in the FORM OF NOTE. The District may condition the optional redemption of Notes upon such conditions as the Board may determine, including, without limitation, the receipt of moneys sufficient to provide for the payment of the stated redemption price of such Notes called for redemption. If the conditions for the redemption of Notes are not fulfilled, the District shall cause the Paying Agent/Registrar promptly to give

notice rescinding the prior notice to redeem Notes, with the effect that such Notes shall not be redeemed. The Note initially issued and delivered pursuant to this Resolution is not required to be, and shall not be, authenticated by the Paying Agent/Registrar, but on each substitute Note issued in exchange for any Note or Notes issued under this Resolution the Paying Agent/Registrar shall execute the Authentication Certificate.

- The Issuer covenants with the registered owners of the Notes that at all times while the (d) Notes are outstanding the Issuer will provide a competent and legally qualified bank, trust company, financial institution, or other entity to act as and perform the services of Paying Agent/Registrar for the Notes under this Resolution, and that the Paying Agent/Registrar will be The Issuer reserves the right to, and may, at its option, change the Paying Agent/Registrar upon not less than 50 days written notice to the Paying Agent/Registrar, to be effective not later than 30 days prior to the next principal or interest payment date after such notice. In the event that the entity at any time acting as Paying Agent/Registrar (or its successor by merger, acquisition, or other method) should resign or otherwise cease to act as such, the Issuer covenants that promptly it will appoint a competent and legally qualified bank, trust company, financial institution, or other agency to act as Paying Agent/Registrar under this Resolution. Upon any change in the Paying Agent/Registrar, the previous Paying Agent/Registrar promptly shall transfer and deliver the Registration Books (or a copy thereof), along with all other pertinent books and records relating to the Notes, to the new Paying Agent/Registrar designated and appointed by the Issuer. Upon any change in the Paying Agent/Registrar, the Issuer promptly will cause a written notice thereof to be sent by the new Paying Agent/Registrar to each Registered Owner of the Notes, by United States mail, first-class postage prepaid, which notice also shall give the address of the new Paying Agent/Registrar. By accepting the position and performing as such, each Paying Agent/Registrar shall be deemed to have agreed to the provisions of this Resolution, and a certified copy of this Resolution shall be delivered to each Paying Agent/Registrar.
- (e) Except as provided below, no Note shall be valid or obligatory for any purpose or be entitled to any security or benefit of this Resolution unless and until there appears thereon the Authentication Certificate, duly authenticated by manual execution of the Paying Agent/Registrar. It shall not be required that the same authorized representative of the Paying Agent/Registrar sign the Authentication Certificate on all of the Notes. In lieu of the executed Authentication Certificate described above, the Initial Note delivered on the closing date shall have attached thereto the Comptroller's Registration Certificate substantially in the form provided in this Resolution, manually executed by the Comptroller of Public Accounts of the State of Texas or by his duly authorized agent, which certificate shall be evidence that the Initial Note has been duly approved by the Attorney General of the State of Texas and that it is a valid and binding obligation of the Issuer, and has been registered by the Comptroller.
- (f) On the closing date, one Initial Note representing the entire principal amount of the Notes, payable in stated installments to the Bank or its designee, executed by manual or facsimile signature of the Chair or Vice Chair of the Board of Trustees of the Issuer, which signature shall be attested by the Secretary of the Board of Trustees of the Issuer, approved by the Attorney General

of Texas, and registered and manually signed by the Comptroller of Public Accounts of the State of Texas, will be delivered to the Bank or its designee. Upon payment for the Initial Note, the Paying Agent/Registrar shall cancel the Initial Note and deliver to DTC (as defined below) on behalf of the Bank one registered definitive Note for each year of maturity of the Notes, in the aggregate principal amount of all of the Notes for such maturity.

The Notes initially shall be issued and delivered in such manner that no physical distribution of the Notes will be made to the public, and The Depository Trust Company ("DTC"), New York, New York, initially will act as depository for the Notes. DTC has represented that it is a limited purpose trust company incorporated under the law of the State of New York, a member of the Federal Reserve System, a "clearing corporation" within the meaning of the New York Uniform Commercial Code, and a "clearing agency" registered under Section 17A of the Securities Exchange Act of 1934, as amended, and the Issuer accepts, but in no way verifies, such representations. Immediately upon initial delivery of the Notes that are payable to the Bank or its designee, the Paying Agent/Registrar shall cancel such Notes, and substitute Notes shall be delivered to and registered in the name of CEDE & CO., the nominee of DTC. It is expected that DTC will hold the Notes on behalf of the Bank and its participants. So long as each Note is registered in the name of CEDE & CO., the Paying Agent/Registrar shall treat and deal with DTC the same in all respects as if it were the actual and beneficial owner thereof. It is expected that DTC will maintain a book-entry system that will identify ownership of the Notes in integral amounts of \$5,000, with transfers of ownership being effected on the records of DTC and its participants pursuant to rules and regulations established by them, and that the Notes initially deposited with DTC shall be immobilized and not be further exchanged for substitute Notes except as hereinafter provided. The Issuer is not responsible or liable for any function of DTC, will not be responsible for paying any fees or charges with respect to its services, will not be responsible or liable for maintaining, supervising, or reviewing the records of DTC or its participants, or protecting any interests or rights of the beneficial owners of the Notes. It shall be the duty of the DTC Participants, as defined in the Official Statement referred to in Section 19 hereof and herein approved, to make all arrangements with DTC to establish this book-entry system, the beneficial ownership of the Notes, and the method of paying the fees and charges of DTC. The Issuer does not represent, nor does it in any respect covenant that the initial book-entry system establishment with DTC will be maintained in the future. Notwithstanding the initial establishment of the foregoing book-entry system with DTC, if for any reason any of the originally delivered Notes are duly filed with the Paying Agent/Registrar with proper request for transfer and substitution, as provided for in this Resolution, substitute Notes will be duly delivered as provided in this Resolution, and there will be no assurance or representation that any book-entry system will be maintained for such Notes. A duly authorized officer of the Issuer heretofore has executed a "DTC Letter of Representation" in the form provided by DTC to evidence the Issuer's intent to establish said book-entry system.

Section 5. FORM OF NOTES. The form of the Notes, including the form of the Authentication Certificate, the form of Assignment and the form of Registration Certificate of the Comptroller of Public Accounts of the State of Texas to be attached to the Notes initially issued and delivered pursuant to this Resolution, shall be, respectively, substantially as provided in <u>Exhibit</u>

 $\underline{\mathbf{B}}$  to this Resolution, with such appropriate variations, omissions, or insertions as are permitted or required by this Resolution.

Section 6. INTEREST AND SINKING FUND. A special "Interest and Sinking Fund" shall be established and maintained by the Issuer as a separate fund or account at an official depository bank of the Issuer. The Interest and Sinking Fund shall be kept separate and apart from all other funds and accounts of the Issuer, and shall be used only for paying the interest on and principal of the Notes. All amounts designated by the Board, including amounts received from that portion of the tax rate of the Issuer identified as the Maintenance Tax levied and collected for and on account of the Notes, shall be deposited, as collected, to the credit of the Interest and Sinking Fund. During each year while the Notes are outstanding and unpaid, the governing body of the Issuer shall compute and ascertain a rate and amount of Maintenance Tax that will be sufficient, within the limit prescribed by law and the tax rate approved by the voters of the Issuer, to raise and produce the money required, together with other available funds of the District referred to in Section 7 of this Resolution, to pay the interest on the Notes as such interest comes due, and to provide and maintain a sinking fund adequate to pay the principal of the Notes as such principal matures; and the tax shall be based on the latest approved tax rolls of the Issuer, with full allowances being made for tax delinquencies and the cost of tax collection. Such rate and amount of Maintenance Tax is hereby levied, and is hereby ordered to be levied, against all taxable property in the Issuer, for each year while the Notes are outstanding and unpaid, and the tax shall be assessed and collected each such year and deposited to the credit of the Interest and Sinking Fund. The Maintenance Tax shall be in an amount sufficient, together with other available funds of the District referred to in Section 7 of this Resolution, to provide for the payment of the interest on and principal of the Notes, as such interest comes due and such principal matures, is hereby pledged for such payment, within the limit prescribed by law, and the Issuer may need to reduce operation and maintenance expenses of the Issuer to enable the payment of the interest on and principal of the Notes.

Section 7. FUNDS ON DEPOSIT. Notwithstanding the requirements of Section 6, if lawfully available moneys of the Issuer are actually on deposit in, or budgeted to be deposited to the credit of, the Interest and Sinking Fund in advance of the time when the Maintenance Tax is scheduled to be levied for any year, then the amount of the Maintenance Tax that otherwise would have been required to be levied pursuant to Section 6 may be reduced to the extent and by the amount of the lawfully available moneys then on deposit in or budgeted to be deposited to the credit of the Interest and Sinking Fund.

Section 8. REMEDIES OF REGISTERED OWNERS. In addition to all rights and remedies of any Registered Owner of the Notes provided by the laws of the State of Texas, the Issuer and the Board covenant and agree that in the event the Issuer defaults in the payments of the principal of or interest on the Notes when due, or fails to make the payments required by this Resolution, a Registered Owner of the Notes shall be entitled to a writ of mandamus issued by a court of proper jurisdiction compelling and requiring the Board and other officers of the Issuer to observe and perform any covenant, obligation or condition prescribed in this Resolution. No delay or omission by any Registered Owner to exercise any right or power accruing to him upon default shall impair

any such right or power, or shall be construed to be a waiver of any such default or acquiescence therein, and every such right or power may be exercised from time to time and as often as may be deemed expedient. The specific remedies mentioned in this Resolution shall be available to a Registered Owner of the Notes and shall be cumulative of all other existing remedies.

Section 9. CONTINUED PERFECTION OF SECURITY INTEREST. Chapter 1208, Texas Government Code, applies to the issuance of the Notes and the pledge of the Maintenance Tax granted by the Issuer under Section 6 of this Resolution, and such pledge is therefore valid, effective, and perfected. If Texas law is amended at any time while the Notes are outstanding and unpaid such that the pledge of the Tax granted by the Issuer under Section 6 of this Resolution is to be subject to the filing requirements of Chapter 9, Texas Business & Commerce Code, then in order to preserve to the registered owners of the Notes the perfection of the security interest in said pledge, the Issuer agrees to take such measures as it determines are reasonable and necessary under Texas law to comply with the applicable provisions of Chapter 9, Texas Business & Commerce Code and enable a filing to perfect the security interest in said pledge to occur.

Section 10. USE OF PROCEEDS. The proceeds of the issuance of the Notes (other than accrued interest on the Notes, which shall be deposited to the Interest and Sinking Fund) shall be deposited in a special account of the Issuer and used for the purposes for which the Notes are hereby authorized to be issued. Premium received from the sale of the Notes may be used by the Issuer for any purpose permitted by Section 1201.042, Texas Government Code.

Section 11. INVESTMENTS. The Board may place proceeds of the Notes (including investment earnings thereon) and amounts deposited into the Interest and Sinking Fund in investments authorized by the Public Funds Investment Act, Chapter 2256, Texas Government Code, as amended; provided, however, that the Issuer hereby covenants that the proceeds of the sale of the Notes will be used as soon as practicable for the purposes for which the Notes are issued.

Section 12. SECURITY FOR FUNDS. All deposits authorized or required by this Resolution shall be secured to the fullest extent required by law for the security of public funds.

#### Section 13. ISSUER OFFICER'S DUTIES.

(a) The Chancellor of Dallas County Community College and the Chief Financial Officer each is hereby instructed and directed to do any and all things necessary in reference to the maintenance of the Issuer and to make money available for the payment of the Notes in the manner provided by law and this Resolution.

(b) The President or Vice President and the Secretary of the Board of Trustees of the District each is authorized to execute the Certificate to which this Resolution is attached on behalf of the Board and to do any and all things proper and necessary to carry out the intent hereof.

#### Section 14. DEFEASANCE OF NOTES.

- (a) The Notes and the interest thereon shall be deemed to be paid, retired, and no longer outstanding (a "Defeased Notes") within the meaning of this Resolution, except to the extent provided in subsection (d) of this Section, when payment of the principal of such Notes, plus interest thereon to the due date (whether such due date be by reason of maturity or otherwise) either (i) shall have been made or caused to be made in accordance with the terms thereof, or (ii) shall have been provided for on or before such due date by irrevocably depositing with or making available to the Paying Agent/Registrar in accordance with an escrow agreement or other instrument (the "Future Escrow Agreement") for such payment (1) lawful money of the United States of America sufficient to make such payment or (2) Defeasance Securities that mature as to principal and interest in such amounts and at such times as will insure the availability, without reinvestment, of sufficient money to provide for such payment, and when proper arrangements have been made by the Issuer with the Paying Agent/Registrar for the payment of its services until all Defeased Notes shall have become due and payable. At such time as the Notes shall be deemed to be a Defeased Note hereunder, as aforesaid, such Notes and the interest thereon shall no longer be secured by, payable from, or entitled to the benefits of, the Tax herein levied and pledged as provided in this Resolution, and such principal and interest shall be payable solely from such money or Defeasance Securities. Notwithstanding any other provision of this Resolution to the contrary, it is hereby provided that any determination not to redeem Defeased Notes that is made in conjunction with the payment arrangements specified in clauses (i) or (ii) above shall not be irrevocable; provided, that in the proceedings providing for such payment arrangements, the Issuer expressly reserves the right to (1) call the Defeased Notes for redemption; (2) give notice of the reservation of that right to the owners of the Defeased Notes immediately following the making of the payment arrangements; and (3) direct that notice of the reservation be included in any redemption notices that it authorizes.
- (b) Any moneys so deposited with the Paying Agent/Registrar may at the written direction of the Issuer also be invested in Defeasance Securities, maturing in the amounts and times as hereinbefore set forth, and all income from such Defeasance Securities received by the Paying Agent/Registrar that is not required for the payment of the Notes and interest thereon, with respect to which such money has been so deposited, shall be turned over to the Issuer, or deposited as directed in writing by the Issuer. Any Future Escrow Agreement pursuant to which the money and/or Defeasance Securities are held for the payment of Defeased Notes may contain provisions permitting the investment or reinvestment of such moneys in Defeasance Securities or the substitution of other Defeasance Securities upon the satisfaction of the requirements specified in subsection 14(a)(i) or (ii). All income from such Defeasance Securities received by the Paying Agent/Registrar which is not required for the payment of the Defeased Notes, with respect to which

such money has been so deposited, shall be remitted to the Issuer or deposited as directed in writing by the Issuer.

- (c) The term "Defeasance Securities" means (i) direct, noncallable obligations of the United States of America, including obligations that are unconditionally guaranteed by the United States of America, (ii) noncallable obligations of an agency or instrumentality of the United States of America, including obligations that are unconditionally guaranteed or insured by the agency or instrumentality and that, on the date of the purchase thereof are rated as to investment quality by a nationally recognized investment rating firm not less than AAA or its equivalent, (iii) noncallable obligations of a state or an agency or a county, municipality, or other political subdivision of a state that have been refunded and that, on the date the governing body of the Issuer adopts or approves the proceedings authorizing the financial arrangements are rated as to investment quality by a nationally recognized investment rating firm not less than AAA or its equivalent, and (iv) any other then authorized securities or obligations that may be used to defease obligations such as the Notes under the then applicable laws of the State.
- (d) Until the Defeased Notes shall have become due and payable, the Paying Agent/Registrar shall perform the services of Paying Agent/Registrar for such Defeased Notes the same as if it had not been defeased, and the Issuer shall make proper arrangements to provide and pay for such services as required by this Resolution.

#### Section 15. DAMAGED, MUTILATED, LOST, STOLEN, OR DESTROYED NOTES.

- (a) <u>Replacement Notes</u>. In the event a Note is damaged, mutilated, lost, stolen, or destroyed, the Paying Agent/Registrar shall cause to be printed, executed, and delivered, a new Note of the same principal amount, maturity, and interest rate, as the damaged, mutilated, lost, stolen, or destroyed Note, in replacement for such Note in the manner hereinafter provided.
- (b) Application for Replacement Notes. Application for replacement of damaged, mutilated, lost, stolen, or destroyed Notes shall be made by the Registered Owner thereof to the Paying Agent/Registrar. In every case of loss, theft, or destruction of a Note, the Registered Owner applying for a replacement Note shall furnish to the Issuer and to the Paying Agent/Registrar such security or indemnity as may be required by them to save each of them harmless from any loss or damage with respect thereto. Also, in every case of loss, theft, or destruction of a Note, the Registered Owner shall furnish to the Issuer and to the Paying Agent/Registrar evidence to their satisfaction of the loss, theft, or destruction of such Notes, as the case may be. In every case of damage or mutilation of a Note, the Registered Owner shall surrender to the Paying Agent/Registrar for cancellation the Notes so damaged or mutilated.

- (c) <u>No Default Occurred</u>. Notwithstanding the foregoing provisions of this Section, in the event the Notes shall have matured, and no default has occurred which is then continuing in the payment of the principal of or interest on the Notes, the Issuer may authorize the payment of the same (without surrender thereof except in the case of a damaged or mutilated Notes) instead of issuing replacement Notes, provided security or indemnity is furnished as above provided in this Section.
- (d) Charge for Issuing Replacement Notes. Prior to the issuance of replacement Notes, the Paying Agent/Registrar shall charge the Registered Owner of such Notes with all legal, printing, and other expenses in connection therewith. Every replacement Note issued pursuant to the provisions of this Section by virtue of the fact that a Note is lost, stolen, or destroyed shall constitute a contractual obligation of the Issuer whether or not the lost, stolen, or destroyed Note shall be found at any time, or be enforceable by anyone, and shall be entitled to all the benefits of this Resolution.
- (e) <u>Authority for Issuing Replacement Notes</u>. In accordance with Subchapter B, Chapter 1206, Texas Government Code, this Section shall constitute authority for the issuance of any such replacement Notes without necessity of further action by the governing body of the Issuer or any other body or person, and the duty of the replacement of such Notes are hereby authorized and imposed upon the Paying Agent/Registrar, and the Paying Agent/Registrar shall authenticate and deliver such Notes in the form and manner and with the effect, as provided in Section 4(a) of this Resolution for Notes issued in conversion and exchange for other Notes.

Section 16. CUSTODY, APPROVAL, AND REGISTRATION OF NOTES; BOND COUNSEL'S OPINION; ENGAGEMENT OF BOND COUNSEL AND CONTINGENT INSURANCE PROVISION, IF OBTAINED. The Chief Financial Officer is hereby authorized to have control of the Notes issued and delivered hereunder and all necessary records and proceedings pertaining to the Notes pending the delivery thereof and the investigation, examination, and approval by the Attorney General of the State of Texas, and their registration by the Comptroller of Public Accounts of the State of Texas. Upon registration of the Notes the Comptroller of Public Accounts (or a deputy designated in writing to act for the Comptroller) shall manually sign the Comptroller's Registration Certificate attached thereto, and the seal of the Comptroller shall be impressed, or placed in facsimile, on such Certificate. The approving legal opinion of the Issuer's Bond Counsel may, at the option of the Issuer, be printed on the Notes issued and delivered under this Resolution, but shall not have any legal effect, and shall be solely for the convenience and information of the Registered Owner of the Notes. In addition, if municipal bond insurance is obtained, the Notes may bear an appropriate legend as provided by the insurer.

Section 17. COVENANTS REGARDING TAX EXEMPTION OF INTEREST ON THE NOTES.

- (a) <u>Covenants</u>. The Issuer covenants to take any action necessary to assure, or refrain from any action which would adversely affect, the treatment of the Bonds as obligations described in section 103 of the Code, the interest on which is not includable in the "gross income" of the holder for purposes of federal income taxation. In furtherance thereof, the Issuer covenants as follows:
  - (a) to take any action to assure that no more than 10 percent of the proceeds of the Bonds (less amounts deposited to a reserve fund, if any) are used for any "private business use," as defined in section 141(b)(6) of the Code or, if more than 10 percent of the proceeds are so used, that amounts, whether or not received by the Issuer, with respect to such private business use, do not, under the terms of this Order or any underlying arrangement, directly or indirectly, secure or provide for the payment of more than 10 percent of the debt service on the Bonds, in contravention of section 141(b)(2) of the Code;
  - (b) to take any action to assure that in the event that the "private business use" described in subsection (a) hereof exceeds 5 percent of the proceeds of the Bonds (less amounts deposited into a reserve fund, if any) then the amount in excess of 5 percent is used for a "private business use" which is "related" and not "disproportionate," within the meaning of section 141(b)(3) of the Code, to the governmental use;
  - (c) to take any action to assure that no amount which is greater than the lesser of \$5,000,000, or 5 percent of the proceeds of the Bonds (less amounts deposited into a reserve fund, if any) is directly or indirectly used to finance loans to persons, other than state or local governmental units, in contravention of section 141(c) of the Code;
  - (d) to refrain from taking any action which would otherwise result in the Bonds being treated as "private activity bonds" within the meaning of section 141(b) of the Code;
  - (e) to refrain from taking any action that would result in the Bonds being "federally guaranteed" within the meaning of section 149(b) of the Code;
  - (f) to refrain from using any portion of the proceeds of the Bonds, directly or indirectly, to acquire or to replace funds which were used, directly or indirectly, to acquire investment property (as defined in section 148(b)(2) of the Code) which produces a materially higher yield over the term of the Bonds, other than investment property acquired with --

- (1) proceeds of the Bonds invested for a reasonable temporary period until such proceeds are needed for the purpose for which the Bonds are issued,
- (2) amounts invested in a bona fide debt service fund, within the meaning of section 1.148-1(b) of the Treasury Regulations, and
- (3) amounts deposited in any reasonably required reserve or replacement fund to the extent such amounts do not exceed 10 percent of the proceeds of the Bonds;
- (g) to otherwise restrict the use of the proceeds of the Bonds or amounts treated as proceeds of the Bonds, as may be necessary, so that the Bonds do not otherwise contravene the requirements of section 148 of the Code (relating to arbitrage);
- (h) to refrain from using the proceeds of the Bonds or the proceeds of any prior bonds to pay debt service on another issue more than ninety (90) days after the issuance of the Bonds in contravention of section 149(d) of the Code (relating to advance refundings); and
- (i) to pay to the United States of America at least once during each five-year period (beginning on the delivery date of the Bonds) an amount that is at least equal to 90 percent of the "Excess Earnings," within the meaning of section 148(f) of the Code and to pay to the United States of America, not later than 60 days after the Bonds have been paid in full, 100 percent of the amount then required to be paid as a result of Excess Earnings under section 148(f) of the Code.

In order to facilitate compliance with clause (i) above, a "Rebate Fund" is hereby established by the Issuer for the sole benefit of the United States of America, and the Rebate Fund shall not be subject to the claim of any other person, including without limitation the bondholders. The Rebate Fund is established for the additional purpose of compliance with section 148 of the Code.

For purposes of the foregoing (a) and (b), the Issuer understands that the term "proceeds" includes "disposition proceeds" as defined in the Treasury Regulations and, in the case of refunding bonds, transferred proceeds (if any) and proceeds of the refunded bonds expended prior to the date of issuance of the Bonds. It is the understanding of the Issuer that the covenants contained herein are intended to assure compliance with the Code and any regulations or rulings promulgated by the U.S. Department of the Treasury pursuant thereto. In the event that regulations or rulings are

hereafter promulgated which modify or expand provisions of the Code, as applicable to the Bonds, the Issuer will not be required to comply with any covenant contained herein to the extent that such failure to comply in the opinion of nationally recognized bond counsel, will not adversely affect the exemption from federal income taxation of interest on the Bonds under section 103 of the Code. In the event that regulations or rulings are hereafter promulgated which impose additional requirements which are applicable to the Bonds, the Issuer agrees to comply with the additional requirements to the extent necessary, in the opinion of nationally recognized bond counsel, to preserve the exemption from federal income taxation of interest on the Bonds under section 103 of the Code. In furtherance of such intention, the Issuer hereby authorizes and directs the Chancellor, the Chief Financial Officer or any Vice Chancellor or Associate Vice Chancellor to execute any documents, certificates or reports required by the Code and to make such elections, on behalf of the Issuer, which may be permitted by the Code as are consistent with the purpose for the issuance of the Bonds.

- (b) Allocation Of, and Limitation On, Expenditures for the Project. The Issuer covenants to account for the expenditure of sale proceeds and investment earnings to be used for the Project on its books and records in accordance with the requirements of the Code. The Issuer recognizes that in order for the proceeds to be considered used for the reimbursement of costs, the proceeds must be allocated to expenditures within 18 months of the later of the date that (1) the expenditure is made, or (2) the Project is completed; but in no event later than three years after the date on which the original expenditure is paid. The foregoing notwithstanding, the Issuer recognizes that in order for proceeds to be expended under the Code, the sale proceeds or investment earnings must be expended no more than 60 days after the earlier of (1) the fifth anniversary of the delivery of the Notes, or (2) the date the Notes are retired. The Issuer agrees to obtain the advice of nationally-recognized bond counsel if such expenditure fails to comply with the foregoing to assure that such expenditure will not adversely affect the tax-exempt status of the Notes. For purposes hereof, the Issuer shall not be obligated to comply with this covenant if it obtains an opinion of nationally-recognized bond counsel that such failure to comply will not adversely affect the excludability for federal income tax purposes from gross income of the interest.
- (c) <u>Disposition of Project</u>. The Issuer covenants that the property constituting the Project will not be sold or otherwise disposed in a transaction resulting in the receipt by the Issuer of cash or other compensation, unless the Issuer obtains an opinion of nationally-recognized bond counsel that such sale or other disposition will not adversely affect the tax-exempt status of the Notes. For purposes of the foregoing, the portion of the property comprising personal property and disposed in the ordinary course shall not be treated as a transaction resulting in the receipt of cash or other compensation. For purposes hereof, the Issuer shall not be obligated to comply with this covenant if it obtains an opinion of nationally-recognized bond counsel that such failure to comply will not adversely affect the excludability for federal income tax purposes from gross income of the interest.
- (d) <u>Written Procedures</u>. Until superseded by another action of the Issuer, the written procedures to ensure compliance with the covenants contained herein regarding private business B-18

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use, remedial actions, arbitrage and rebate approved by the District in the order authorizing the issuance of Dallas County Community College District General Obligation Refunding Bonds, Series 2018, apply to the issuance of the Notes.

Section 18. SALE OF NOTES. The sale of the Notes to the Bank, at the purchase price set forth in the Purchase Contract, is hereby approved. The Initial Note shall be delivered to the Bank, and the Bank shall have the right to exchange the Initial Note for definitive Notes as provided in Section 4(f) hereof without cost. It is hereby officially found, determined and declared that the Notes were sold to the Bank at terms that were the most advantageous reasonably obtained. The execution of the Purchase Contract by the Chief Financial Officer presented by the Bank in substantially the form attached to this Resolution is hereby authorized and approved.

Section 19. OFFERING DOCUMENT. In connection with the sale of the Notes, in accordance with the terms of the Purchase Contract, no offering document was prepared regarding the sale of the Notes.

Section 20. INVESTMENT EARNINGS ON NOTE PROCEEDS. Investment earnings derived from the investment of proceeds from the sale of the Notes shall be used along with other Notes proceeds for the purpose for acquiring and constructing the Project; provided that after completion of such purpose, if any of such investment earnings remain on hand, such investment earnings shall be deposited in the Interest and Sinking Fund. It is further provided, however, that any investment earnings on Note proceeds which are required to be rebated to the United States of America pursuant to Section 17 hereof in order to prevent the Notes from being "arbitrage bonds" shall be so rebated and not considered as investment earnings for the purposes of this Section.

Section 21. FURTHER PROCEDURES. The President of Dallas County Community College, the Chief Financial Officer, the President of the Board (or the Vice President in his absence) and the Secretary of the Board, and all other officers, employees and agents of the Issuer, and each of them, shall be and they are hereby expressly authorized, empowered and directed from time to time and at any time to do and perform all such acts and things and to execute, acknowledge and deliver in the name and under the corporate seal and on behalf of the Issuer and all instruments, whether herein mentioned, including, without limitation, a Paying Agent/Registrar Agreement with the Paying Agent/Registrar, as may be necessary or desirable in Resolution to carry out the terms and provisions of this Resolution, the Notes and the sale of the Notes. In case any officer whose signature shall appear on the Notes shall cease to be such officer before the delivery of such Notes, such signature shall nevertheless be valid and sufficient for all purposes the same as if such officer had remained in office until such delivery.

Section 22. COMPLIANCE WITH RULE 15c2-12. (a) <u>Annual Reports</u>. (i) The Issuer shall provide annually to the MSRB, within six months after the end of each fiscal year of the Issuer

ending in or after 2020, financial information and operating data with respect to the Issuer of the general type included in the final Official Statement authorized by Section 15 of this Order, being the information described in Exhibit B hereto. Any financial statements so to be provided shall be (1) prepared in accordance with the accounting principles described in Exhibit B hereto, or such other accounting principles as the Issuer may be required to employ from time to time pursuant to state law or regulation and (2) audited, if the Issuer commissions an audit of such statements and the audit is completed within six months after the end of each fiscal year ending in or after 2020. If audited financial statements are not available at the end of the six month period, then the Issuer will provide notice that the audited financial statements are not available, will provide unaudited financial statements by the end of the twelve month period and will provide audited financial statements for the applicable fiscal year to the MSRB, when and if the audited financial statements become available.

- (ii) If the Issuer changes its fiscal year, it will notify the MSRB of the change (and of the date of the new fiscal year end) prior to the next date by which the Issuer otherwise would be required to provide financial information and operating data pursuant to this Section. The financial information and operating data to be provided pursuant to this Section may be set forth in full in one or more documents or may be included by specific reference to any document (including an official statement or other offering document, if it is available from the MSRB) that theretofore has been provided to the MSRB or filed with the SEC. Filings shall be made electronically, in the format as prescribed by the MSRB.
- (b) <u>Disclosure Event Notices</u>. The Issuer shall notify the MSRB, in a timely manner not in excess of ten Business Days after the occurrence of any of the following events, of any of the following events with respect to the Notes:
  - 1. Principal and interest payment delinquencies;
  - 2. Non-payment related defaults, if material;
    - 3. Unscheduled draws on debt service reserves reflecting financial difficulties;
  - 4. Unscheduled draws on credit enhancements reflecting financial difficulties;
  - 5. Substitution of credit or liquidity providers, or their failure to perform;
    - 6. Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Notes, or other events affecting the tax status of the Notes;
  - 7. Modifications to rights of holders of the Notes, if material;

- 8. Note calls, if material, and tender offers:
- 9. Defeasances;
  - 10. Release, substitution, or sale of property securing repayment of the Notes, if material;
- 11. Rating changes;
- 12. Bankruptcy, insolvency, receivership or similar event of the Issuer;
- 13. The consummation of a merger, consolidation, or acquisition involving the Issuer or the sale of all or substantially all of the assets of the Issuer, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
- 14. Appointment of a successor Paying Agent/Registrar or change in name of the Paying Agent/Registrar, if material;
- 15. Incurrence of a Financial Obligation of the District, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a Financial Obligation of the District, any of which affect security holders, if material; and
- 16. Default, event of acceleration, termination event, modification of terms, or other similar event under the terms of a Financial Obligation of the District, and which reflect financial difficulties.

The Issuer shall notify the MSRB, in a timely manner, shall notify the MSRB, in a timely manner, of any failure by the Issuer to provide financial information or operating data in accordance with subsection (b) of this Section by the time required by subsection (a) of this Section.

As used in clause 12 above, the phrase "bankruptcy, insolvency, receivership or similar event" means the appointment of a receiver, fiscal agent or similar officer for the Issuer in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the Issuer, or if jurisdiction has been assumed by leaving the Board and officials or officers of the Issuer in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the Issuer.

As used in clauses 15 and 16 above, the term "Financial Obligation" means: (i) a debt obligation; (ii) a derivative instrument entered into in connection with, or pledged as security or a

source of payment for, an existing or planned debt obligation; or (iii) a guarantee of (i) or (ii); however, the term Financial Obligation shall <u>not</u> include Municipal Securities as to which a final official statement has been provided to the MSRB consistent with the Rule; and the term "Municipal Securities" means securities which are direct obligations of, or obligations guaranteed as to principal or interest by, a state or any political subdivision thereof, or any agency or instrumentality of a state or any political subdivision thereof, or any municipal corporate instrumentality of one or more states and any other Municipal Securities described by Section 3(a)(29) of the Securities Exchange Act of 1934, as the same may be amended from time to time.

- (c) <u>Limitations</u>, <u>Disclaimers</u>, and <u>Amendments</u>. (i) The Issuer shall be obligated to observe and perform the covenants specified in this Section for so long as, but only for so long as, the Issuer remains an "obligated person" with respect to the Notes within the meaning of the Rule, except that the Issuer in any event will give notice of any deposit made in accordance with this Order or applicable law that causes Notes no longer to be outstanding.
- (ii) The provisions of this Section are for the sole benefit of the holders and beneficial owners of the Notes, and nothing in this Section, express or implied, shall give any benefit or any legal or equitable right, remedy, or claim hereunder to any other person. The Issuer undertakes to provide only the financial information, operating data, financial statements, and notices which it has expressly agreed to provide pursuant to this Section and does not hereby undertake to provide any other information that may be relevant or material to a complete presentation of the Issuer's financial results, condition, or prospects or hereby undertake to update any information provided in accordance with this Section or otherwise, except as expressly provided herein. The Issuer does not make any representation or warranty concerning such information or its usefulness to a decision to invest in or sell Notes at any future date.
- (iii) UNDER NO CIRCUMSTANCES SHALL THE ISSUER BE LIABLE TO THE HOLDER OR BENEFICIAL OWNER OF ANY NOTE OR ANY OTHER PERSON, IN CONTRACT OR TORT, FOR DAMAGES RESULTING IN WHOLE OR IN PART FROM ANY BREACH BY THE ISSUER, WHETHER NEGLIGENT OR WITHOUT FAULT ON ITS PART, OF ANY COVENANT SPECIFIED IN THIS SECTION, BUT EVERY RIGHT AND REMEDY OF ANY SUCH PERSON, IN CONTRACT OR TORT, FOR OR ON ACCOUNT OF ANY SUCH BREACH SHALL BE LIMITED TO AN ACTION FOR MANDAMUS OR SPECIFIC PERFORMANCE.
- (iv) No default by the Issuer in observing or performing its obligations under this Section shall comprise a breach of or default under the Order for purposes of any other provision of this Order. Nothing in this Section is intended or shall act to disclaim, waive, or otherwise limit the duties of the Issuer under federal and state securities laws.

- (v) Should the Rule be amended to obligate the Issuer to make filings or provide notices to entities other than the MSRB, the Issuer agrees to undertake such obligation in accordance with the Rule as amended.
- (vi) The provisions of this Section may be amended by the Issuer from time to time to adapt to changed circumstances that arise from a change in legal requirements, a change in law, or a change in the identity, nature, status, or type of operations of the Issuer, but only if (1) the provisions of this Section, as so amended, would have permitted an underwriter to purchase or sell Notes in the primary offering of the Notes in compliance with the Rule, taking into account any amendments or interpretations of the Rule since such offering as well as such changed circumstances and (2) either (a) the holders of a majority in aggregate principal amount (or any greater amount required by any other provision of this Order that authorizes such an amendment) of the outstanding Notes consent to such amendment or (b) a person that is unaffiliated with the Issuer (such as nationally recognized bond counsel) determines that such amendment will not materially impair the interest of the holders and beneficial owners of the Notes. If the Issuer so amends the provisions of this Section, it shall include with any amended financial information or operating data next provided in accordance with subsection (a) of this Section an explanation, in narrative form, of the reason for the amendment and of the impact of any change in the type of financial information or operating data so provided. The Issuer may also amend or repeal the provisions of this continuing disclosure agreement if the SEC amends or repeals the applicable provision of the Rule or a court of final jurisdiction enters judgment that such provisions of the Rule are invalid, but only if and to the extent that the provisions of this sentence would not prevent an underwriter from lawfully purchasing or selling Notes in the primary offering of the Notes.

Section 23. METHOD OF AMENDMENT. The Issuer hereby reserves the right to amend this Resolution subject to the following terms and conditions, to-wit:

- (a) The Issuer may from time to time, without the consent of the Registered Owners, except as otherwise required by subsection (b) of this Section, amend or supplement this Resolution to (i) cure any ambiguity, defect or omission in this Resolution that does not materially adversely affect the interests of the Registered Owners, (ii) grant additional rights or security for the benefit of the Registered Owners, (iii) add events of default as shall not be inconsistent with the provisions of this Resolution and that shall not materially adversely affect the interests of the Registered Owners, (v) qualify this Resolution under the Trust Indenture Act of 1939, as amended, or corresponding provisions of federal laws from time to time in effect, or (iv) make such other provisions in regard to matters or questions arising under this Resolution as shall not be materially inconsistent with the provisions of this Resolution and that shall not, in the opinion of nationally-recognized bond counsel, materially adversely affect the interests of the Registered Owners.
- (b) Except as provided in subsection (a) of this Section, the holders of Notes aggregating a majority in principal amount of the aggregate principal amount of then outstanding Notes that are the subject of a proposed amendment shall have the right from time to time to approve B-23

any amendment hereto that may be deemed necessary or desirable by the Issuer; provided, however, that without the consent of 100% of the holders in aggregate principal amount of the then outstanding Notes, nothing herein contained shall permit or be construed to permit amendment of the terms and conditions of this Resolution or in any of the Notes so as to:

- (1) Make any change in the maturity of any of the outstanding Notes;
- (2) Reduce the rate of interest borne by any of the outstanding Notes;
- (3) Reduce the amount of the principal of, or redemption premium, if any, payable on any outstanding Notes;
- (4) Modify the terms of payment of principal or of interest or redemption premium on outstanding Notes or any of them or impose any condition with respect to such payment; or
- (5) Change the minimum percentage of the principal amount of the Notes necessary for consent to such amendment.
- (c) If at any time the Issuer shall desire to amend this Resolution under this Section, the Issuer shall send by United States mail, first-class postage prepaid, to each Registered Owner of the affected Notes a copy of the proposed amendment.
- (d) Whenever at any time within one year from the date of mailing of such notice the Issuer shall receive an instrument or instruments executed by the holders of at least a majority in aggregate principal amount of all of the Notes then outstanding that are required for the amendment, which instrument or instruments shall refer to the proposed amendment and which shall specifically consent to and approve such amendment, the Issuer may adopt the amendment in substantially the same form.
- (e) Upon the adoption of any amendatory resolution pursuant to the provisions of this Section, this Resolution shall be deemed to be modified and amended in accordance with such amendatory resolution, and the respective rights, duties, and obligations of the Issuer and all holders of such affected Notes shall thereafter be determined, exercised, and enforced, subject in all respects to such amendment.

(f) Any consent given by the holder of a Note pursuant to the provisions of this Section shall be irrevocable for a period of six months from the date of such consent and shall be conclusive and binding upon all future holders of the same Note during such period. Such consent may be revoked at any time after six months from the date of said consent by the holder who gave such consent, or by a successor in title, by filing notice with the Issuer, but such revocation shall not be effective if the holders of a majority in aggregate principal amount of the affected Notes then outstanding, have, prior to the attempted revocation, consented to and approved the amendment.

For the purposes of establishing ownership of the Notes, the Issuer shall rely solely upon the registration of the ownership of such Notes on the Registration Books kept by the Paying Agent/Registrar.

Section 24. INCONSISTENT PROVISIONS. All indentures, orders or resolutions, or parts thereof, that are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict and the provisions of this Resolution shall be and remain controlling as to the matters contained herein.

Section 25. GOVERNING LAW. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 26. SEVERABILITY. If any provision of this Resolution or the application thereof to any circumstance shall be held to be invalid, the remainder of this Resolution and the application thereof to other circumstances shall nevertheless be valid, and this governing body hereby declares that this Resolution would have been enacted without such invalid provision.

- Section 27. MISCELLANEOUS PROVISIONS. (a) <u>Immediately Effective</u>. This Resolution shall be effective immediately from and after its passage in accordance with the provisions of Section 1201.028, Texas Government Code.
- (b) Open Meeting. It is hereby officially found and determined that the meeting at which this Resolution was passed was open to the public, and public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551, Texas Government Code, as amended.
- (c) <u>Rules of Construction</u>. The words "herein", "hereof" and "hereunder" and other words of similar import refer to this Resolution as a whole and not to any particular Section or other subdivision. Except where the context otherwise requires, terms defined in this Resolution to impart the singular number shall be considered to include the plural number and vice versa. References to any named person means that party and its successors and assigns. References to any constitutional, statutory

or regulatory provision means such provision as it exists on the date this Resolution is adopted by the Issuer and any future amendments thereto or successor provisions thereof. Any reference to the payment of principal in this Resolution shall be deemed to include the payment of any mandatory sinking fund redemption payments as may be described herein. Any reference to FORM OF NOTE shall refer to the form attached to this Resolution as Exhibit B. The Bonds shall be numbered consecutively from R-1 upward. The foregoing notwithstanding, the District agrees to cause to be delivered to the Paying Agent/Registrar one (1) Initial Bond numbered T-1 and registered to the Bank, following the approval by the Attorney General and the registration by the Comptroller, as further provided in the FORM OF BOND.

(d) <u>Section 2252.908</u>, <u>Texas Government Code</u>. If required by law, the District shall not execute the Purchase Contract unless the Bank has confirmed to the Authorized Representative that that either (i) disclosure filings required in accordance with the provisions of Section 2252.908, Texas Government Code, have been made to the Texas Ethics Commission or (ii) Section 2252.908 does not apply to the Bank. Within 30 days of receipt of the disclosure filings from the Bank, if any, the District will acknowledge such disclosure filings in accordance with the rules of the Texas Ethics Commission.

## EXHIBIT A

The proceeds of the Notes will be applied to pay the costs of issuance of the Notes and to pay all or a portion of the following costs:

## EXHIBIT B

[FORM OF NOTE]

NO. T	UNITED STATES	PRINCIPAL AMOUNT	
	\$		
	COLLEGE I	DISTRICT	
	TAX N	OTE	
	SERIES	2020	
Interest Rate	Delivery Date	Maturity Date	CUSIP NO.
	, 2020		, <u> </u>
Registered Owner:			
Principal Amount:	Do	ollars	
COLLEGE DISTRICT State of Texas, hereby p (hereinafter called the " for redemption prior to	TURITY DATE specified, in Dallas County, Texas (the promises to pay to the register Registered Owner"), on the Principal Amount principal amount hereof	e "Issuer"), being a polit red owner specified above Maturity Date specified a ount specified above. T	ical subdivision of the e, or registered assigns bove, or the date fixed The Issuer promises to
specified above. Intere1 thereafter to	of from the Delivery Date specified the Maturity Date specified	202_, and semiannually of above, or the date fixed	on each1 and l for prior redemption;
first Record Date (here payment date next prec any Record Date but of principal amount shall however, that if on the which this Note is bein	equired to be authenticated and inafter defined), such Principle ding the date of authentication or before the next following bear interest from such next date of authentication hereogy exchanged is due but has resuch interest has been paid in	tion, unless such date of ing interest payment dat interest payment dat interest following interest payor of the interest on the Not not been paid, then this Not interest paid, then this Not interest on the Not interest paid, then this Not interest on the Not intere	terest from the interest authentication is after e, in which case such yment date; provided, e or Notes, if any, for

THE PRINCIPAL OF AND INTEREST ON this Note are payable in lawful money of the
United States of America, without exchange or collection charges. The principal of this Note shall
be paid to the Registered Owner hereof upon presentation and surrender of this Note at maturity,
or upon redemption prior to maturity, at the corporate trust office in, Texas (the "Designated
Trust Office") of, which is the "Paying Agent/Registrar" for this Note.
The payment of interest on this Note shall be made by the Paying Agent/Registrar to the Registered
Owner hereof on each interest payment date by check, dated as of such interest payment date, drawn
by the Paying Agent/Registrar on, and payable solely from, funds of the Issuer required by the
Resolution authorizing the issuance of this Note (the "Note Resolution") to be on deposit with the
Paying Agent/Registrar for such purpose as hereinafter provided; and such check shall be sent by
the Paying Agent/Registrar by United States mail, first-class postage prepaid, on each such interest
payment date, to the Registered Owner hereof, at its address as it appeared at the close of business
on the fifteenth day of the month next preceding such interest payment date (the "Record Date") on
the Registration Books kept by the Paying Agent/Registrar, as hereinafter described. In the event
of a non-payment of interest on a scheduled payment date, and for 30 days thereafter, a new record
date for such interest payment (a "Special Record Date") will be established by the Paying
Agent/Registrar if and when funds for the payment of such interest have been received from the
Issuer. Notice of the Special Record Date and of the scheduled payment date of the past due interest
(the "Special Payment Date," which shall be 15 days after the Special Record Date) shall be sent at
least five business days prior to the Special Record Date by United States mail, first-class, postage
prepaid, to the address of each Registered Owner appearing on the Registration Books of the Paying
Agent/Registrar at the close of business on the last business day next preceding the date of mailing
of such notice. The Issuer covenants with the Registered Owner of this Note that on or before each
principal payment date and interest payment date for this Note it will make available to the Paying
Agent/Registrar, from the "Interest and Sinking Fund" created by the Note Resolution, the amounts
required to provide for the payment, in immediately available funds, of all principal of and interest
on the Notes, when due.

IF THE DATE for the payment of the principal of or interest on this Note shall be a Saturday, Sunday, legal holiday, or day on which banking institutions in the city where the Designated Trust Office of the Paying Agent/Registrar is located are authorized by law or executive order to close, or the United States Postal Service is not open for business, then the date for such payment shall be the next succeeding day that is not such a Saturday, Sunday, legal holiday, or day on which banking institutions are authorized to close, or the United States Postal Service is not open for business; and payment on such date shall have the same force and effect as if made on the original date payment was due.

 Constitution and laws of the State of Texas, including Section 130.084, Texas Education Code, and the Act.

AT LEAST 30 days prior to the date fixed for any such redemption, a written notice of such redemption shall be given by the Paying Agent/Registrar to the registered owner of each Note or a portion thereof being called for redemption by depositing such notice in the United States mail, first-class, postage prepaid, addressed to each such registered owner at his address shown on the Registration Books of the Paying Agent/Registrar. By the date fixed for any such redemption due provision shall be made by the Issuer with the Paying Agent/¬Registrar for the payment of the required redemption price for this Note or the portion hereof which is to be so redeemed, plus accrued interest thereon to the date fixed for redemption. If such notice of redemption is given, and if due provision for such payment is made, all as provided above, this Note, or the portion hereof which is to be so redeemed, thereby automatically shall be redeemed prior to its scheduled maturity, and shall not bear interest after the date fixed for its redemption, and shall not be regarded as being outstanding except for the right of the registered owner to receive the redemption price plus accrued interest to the date fixed for redemption from the Paying Agent/Registrar out of the funds provided for such payment. The Paying Agent/Registrar shall record in the Registration Books all such redemptions of principal of this Note or any portion hereof. If a portion of this Note shall be redeemed a substitute Note or Notes having the same maturity date, bearing interest at the same rate, in any Authorized Denomination, at the written request of the registered owner, and in aggregate principal amount equal to the unredeemed portion thereof, will be issued to the registered owner upon the surrender hereof for cancellation, at the expense of the Issuer, all as provided in the Note Resolution. The notice of redemption may provide that the redemption may, at the option of the Issuer, be conditioned upon the satisfaction of conditions set forth in the Note Resolution, including, without limitation, the receipt of moneys sufficient to pay the redemption price on the Notes so called for redemption. If a conditional notice of redemption is given and such conditions are not fulfilled, such notice of redemption shall be of no force and effect, the Bonds will not be redeemed, and the Paying Agent/Registrar will promptly give notice, in the manner the conditional notice of redemption was given, to the effect that the Notes have not been redeemed.

ALL NOTES OF THIS SERIES are issuable solely as fully-registered Notes, without interest coupons, in the denomination of any integral multiple of \$5,000. As provided in the Note Resolution, this Note, or any unredeemed portion hereof, may, at the request of the Registered Owner or the assignee or assignees hereof, be assigned, transferred and exchanged for a like aggregate principal amount of fully-registered Notes, without interest coupons, payable to the appropriate Registered Owner, assignee or assignees, as the case may be, having the same denomination or denominations in any integral multiple of \$5,000 as requested in writing by the appropriate Registered Owner, assignee or assignees, as the case may be, upon surrender of this Note to the Paying Agent/Registrar for cancellation, all in accordance with the form and procedures set forth in the Note Resolution. Among other requirements for such assignment and transfer, this Note must be presented and surrendered to the Paying Agent/Registrar, together with proper instruments of assignment, in form and with guarantee of signatures satisfactory to the Paying Agent/Registrar, evidencing assignment of this Note or any portion or portions hereof in any integral multiple of \$5,000 to the assignee or assignees in whose name or names this Note or any such portion or portions hereof is or are to be registered. The form of Assignment printed or endorsed on this Note may be executed by the Registered Owner to evidence the assignment hereof, but such method is not exclusive, and other instruments of assignment satisfactory to the Paying Agent/Registrar may be used to evidence the assignment of this Note or any portion or portions hereof from time to time by the Registered Owner. The Paying Agent/Registrar's reasonable standard or customary fees and charges for transferring and exchanging any Note or portion thereof shall be paid by the Issuer, but any taxes or governmental charges required to be paid with respect thereto shall be paid by the one requesting such assignment, transfer or exchange as a condition precedent to the exercise of such privilege. In any circumstance, neither the Issuer nor the Paying Agent/Registrar shall be required (1) to make any transfer or exchange during a period beginning at the opening of business 30 days before the day of the first mailing of a notice of redemption of Notes and ending at the close of business on the day of such mailing, or (2) to transfer or exchange any Notes so selected for redemption when such redemption is scheduled to occur within 30 calendar days.

WHENEVER the beneficial ownership of this Note is determined by a book entry at a securities depository for the Notes, the foregoing requirements of holding, delivering or transferring this Note shall be modified to require the appropriate person or entity to meet the requirements of the securities depository as to registering or transferring the book entry to produce the same effect.

IN THE EVENT any Paying Agent/Registrar for the Notes is changed by the Issuer, resigns, or otherwise ceases to act as such, the Issuer has covenanted in the Note Resolution that it promptly will appoint a competent and legally qualified substitute therefor, and cause written notice thereof to be mailed to the Registered Owners of the Notes.

IT IS HEREBY certified, recited, and covenanted that this Note has been duly and validly authorized, issued and delivered in accordance with the provisions of the Act and the Note Resolution; that all acts, conditions and things required or proper to be performed, exist and be done precedent to or in the authorization, issuance and delivery of this Note have been performed,

existed and been done in accordance with law, and that this Note does not exceed any constitutional or statutory limitation; that this Note is a special obligation of the Issuer and is payable solely from available revenues of the Issuer, including the levy of the Maintenance Tax (as defined in the Note Resolution), within the limit prescribed by law, against all taxable property in the Issuer. Reference is made to the Note Resolution for a more complete description of the security pledged to the payment of this Note, the Maintenance Tax and of the Issuer's obligation to provide for the payment of the principal of and interest on this Note. The Issuer shall never be obligated to pay the principal of or interest on this Note from any funds other than from the Maintenance Tax.

THE ISSUER ALSO HAS RESERVED THE RIGHT to amend the Note Resolution as provided therein, and under some (but not all) circumstances amendments thereto must be approved by the Registered Owners of a majority in aggregate principal amount of the outstanding Notes.

BY BECOMING the Registered Owner of this Note, the Registered Owner thereby acknowledges all of the terms and provisions of the Note Resolution, agrees to be bound by such terms and provisions, acknowledges that the Note Resolution is duly recorded and available for inspection in the official minutes and records of the governing body of the Issuer, and agrees that the terms and provisions of this Note and the Note Resolution constitute a contract between each Registered Owner hereof and the Issuer.

IN WITNESS WHEREOF, the Issuer has caused this Note to be signed with the manual or facsimile signature of the President of the Board of Trustees of the Issuer and countersigned with the manual or facsimile signature of the Secretary of the Board of Trustees of the Issuer, and has caused the official seal of the Issuer to be duly impressed, or placed in facsimile, on this Note.

(signature)	(signature)		
Secretary, Board of Trustees	President, Board of Trustee		
(SEAL)			

(b)	[Form of Registration	Certificate	Of the Compt	troller of P	ublic Accounts
(-)	[		·		

#### COMPTROLLER'S REGISTRATION CERTIFICATE:

REGISTER NO.

I hereby certify that this Note has been examined, certified as to validity, and approved by the Attorney General of the State of Texas, and that this Note has been registered by the Comptroller of Public Accounts of the State of Texas.

Witness my signature and seal this

\_\_\_\_\_

Comptroller of Public Accounts of the State of Texas

(COMPTROLLER'S SEAL)

(c) [Form of Paying Agent/Registrar's Authentication Certificate]

#### PAYING AGENT/REGISTRAR'S AUTHENTICATION CERTIFICATE

(To be executed if this Note is not accompanied by an executed Registration Certificate of the Comptroller of Public Accounts of the State of Texas)

It is hereby certified that this Note has been issued under the provisions of the Note Resolution described in the text of this Note; and that this Note has been issued in exchange for a note or notes, or a portion of a note or notes of a series that originally was approved by the Attorney

General of tl Fexas.	ne State of T	exas an	nd registered b	y the Com	ptroller	of Public	Accou	nts of the S	tate of
Dated:									<b>,</b>
						g Agent/Ro			
					Ву				
					Author	rized Repi	esentat	tive	
(d)	[Form of	f Assig	nment]						
			ASS	IGNMEN'	Γ				
For value			undersigned	•		_			unto
			Taxpayer Ide						
he within	Note and al	l right	ts thereunder,						
within Note oremises.	on the boo	ks kep	ot for registrat						
Dated:									
Signature G	uaranteed:								

NOTICE: Signature(s) must be guaranteed by an eligible guarantor institution participating in a securities transfer association recognized signature guarantee program.

NOTICE: The signature above must correspond with the name of the registered owner as it appears upon the front of this Note in every particular, without alteration or enlargement or any change whatsoever.

	(e)	[Initial No	te Insertions]				
except	(i) that:	The Initial	Note shall be in	n the form se	et forth in par	agraph (a) of th	is Section,
		and "MA"	nmediately under FURITY DATE" P NO" sh	shall both b	e completed v	_	
		B. the	e first paragraph	shall be delete	ed and the foll	owing will be in	serted:
"Issuer' register on each	"), being ed owne	g a politica or specified 1 in the	OMMUNITY CO of subdivision of above, or register tyears, in the printing schedule:	the State of ed assigns (he	Texas, herelereinafter calle	by promises to ed the "Registere	pay to the d Owner"),
	Y	ears	Principal I	nstallments	In	nterest Rates	_
			(Information	n from Section	n 3 to be inser	ted)	
of a 36 Rate per each specified authent date of date, in payment Note or	o-day yeer annumed above ication is terest from authentical which at date; I Notes, i	ear of twelven specified 1 ande; except, to see such provided, here any, for well-assessively-seed and seed and se	r interest on the uve 30-day month above. Interest in the reafter that if this Note the first Record I est payment date any Record Dayrincipal amount owever, that if owhich this Note is much the date to which the date to which the sum of the	s) froms payable on r to the date is required Date (hereinaf next preceding the but on or b shall bear in the date of being exchanges.	, 202 1, 202 1, 202 of payment of to be authent ter defined), so ing the date of efore the next terest from su authentication ged is due but	0 at the respective 202_, and semial of the principal icated and the uch Principal An authentication, a following interest in hereof the interest has not been pair	ive Interest innually on installment date of its mount shall unless such est payment ing interest erest on the

C. The Initial Note shall be numbered "T-1."

**Exhibit C** 

to

Resolution

#### DESCRIPTION OF ANNUAL FINANCIAL INFORMATION

The following information is referred to in Section 22 of this Resolution.

### **Annual Financial Statements and Operating Data**

#### **Annual Financial Statements and Operating Data**

The financial information and operating data with respect to the District to be provided annually in accordance with such Section are as specified (and included in the Appendix or under the headings of the Official Statement for the Dallas County Community College District General Obligation Refunding Bonds, Series 2019 (the "Official Statement") referred to) below:

- 1. The information of the general type included in tables 1 through 6, inclusive, tables 8 through 14, inclusive.
- 2. Appendix B to the Official Statement, "Excerpts from the Dallas County Community College District Annual Financial Report".

### **Accounting Principles**

The accounting principles referred to in such Section are the accounting principles described in the notes to the financial statements referred to in paragraph 2 above.

### RESOLUTION NO. 5D-2

# Adoption of Resolution Ordering an Amendment to Resolution Giving Notice of the Trustee Election

The Chancellor recommends that the Board of Trustees of Dallas College adopt the attached resolution ordering an amendment to the March 3, 2020 resolution giving notice to the public of the Board of Trustees election.

Effective Date: September 8, 2020 (Upon Board Approval)

### **Policy Reminders**

Board policies pertinent to evaluating a recommendation for authorizing notice of the Board of Trustees election include:

The notice shall state the nature and date of the election, the location of each polling place, the hours the polls will be open, the location of the main early voting polling place, the dates and hours for early voting, the dates and hours of any Saturday and Sunday early voting, and the early voting clerk's official mailing address.

The Board shall retain a copy of the published notice that contains the name of the newspaper and the date of publication and shall preserve that copy at least 22 months after election day.

The Board shall also deliver notice of the election to the county clerk of each county in which Dallas College is located not later than the 60th day before election day.

Failure to give notice of a general election does not affect the validity of the election. BBB (LEGAL), BOARD MEMBERS ELECTIONS: ELECTION NOTICE

Note: (LEGAL) denotes the subject is regulated by federal or state authority. (LOCAL) denotes a policy that Dallas College's Board of Trustees has adopted and may amend or eliminate at its discretion.

# RESOLUTION ORDERING AN AMENDMENT TO RESOLUTION GIVING NOTICE OF ELECTION

WHEREAS, on December 3, 2019, the Board of Trustees of Dallas College, then the Dallas County Community College District, ordered an election to be held on May 2, 2020, for the purpose of electing one (1) member each to represent Trustee Districts 5 and 6; and

WHEREAS, on March 3, 2020, the Board of Trustees of Dallas College, then the Dallas County Community College District, adopted a resolution giving notice of the election to the public, as required by Section 4.003, Election Code; and

WHEREAS, on April 7, 2020, in recognition of the imminent threat of disaster posed by the COVID-19 pandemic, and pursuant to the authority granted by the March 18, 2020 proclamation issued by Texas Governor Abbott authorizing political subdivisions that would otherwise hold elections on May 2, 2020 to move their general and special elections for 2020 only to the next uniform election date, the Board of Trustees of Dallas College, then the Dallas County Community College District, adopted a resolution postponing the May 2, 2020 election to the next uniform election date, occurring on Tuesday, November 3, 2020;

WHEREAS, on August 4, 2020, the Board of Trustees of Dallas College amended its December 3, 2019 Election Order Resolution by declaring an election for Trustee Districts 5 and 6 for the November 3, 2020 Dallas College Trustee Election and any runoff, if necessary; NOW THEREFORE,

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF DALLAS COLLEGE:

That in accordance with the laws of the State of Texas, the Board of Trustees of Dallas College does hereby amend its March 3, 2020 resolution giving notice of the election to the public. A copy of the amended resolution is attached and made a part of this resolution.

DALI	LAS COLLEGE
By:	
•	Diana Flores, Chair
	Board of Trustees

DALLAS COLLECE

**ATTEST** 

By:	
	Joe D. May, Secretary
	Board of Trustees

Adopted: September 8, 2020

# RESOLUTION NOTICE OF ELECTION

WHEREAS, the Board of Trustees of Dallas College has previously ordered an election to elect one (1) member of the Board of Trustees on November 3, 2020 in each of the Trustee Districts 5 and 6; and

WHEREAS, Section 4.003, Election Code, requires the Board of Trustees to give notice of the election to the public; NOW THEREFORE,

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF DALLAS COLLEGE:

Section 1. That an election shall be held on the first Tuesday in November 2020, which is the third day of November 2020, to elect one (1) member of the Board of Trustees of Dallas College in each of the Trustee Districts 5 and 6.

Section 2. That the location of each election day polling place (vote center) is identified in Attachment "C," which is attached to this resolution. If the County Elections Administrator is required to change the location of any polling place in Attachment "C," she will report the changes to the Board of Trustees who shall make such changes to Attachment "C" without further Board action. These polling (vote center) locations have been approved by the Dallas County Commissioners Court and will be published in the Dallas Morning News prior to Election Day, November 3, 2020.

Section 3. That the election day polling (vote center) locations in Attachment "C" will be open from 7 a.m. until 7 p.m. on November 3, 2020.

Section 4. That Toni Pippins-Poole is the early voting clerk for the November 3, 2020 election. Early voting by mail shall be conducted at Dallas County Elections Department, 1520 Round Table Drive, Dallas, Texas 75247.

Section 5. That the location of the main early voting polling place for voting by personal appearance is the George L. Allen Sr., Courts Building, 600 Commerce Street (Main Lobby), Dallas, Texas 75202. The locations of the other early voting polling places are identified in Attachment "B." If the County Elections Administrator is required to change the location of any early voting polling place in Attachment "B", she will report the changes to the Board of Trustees who shall make such changes to Attachment "B" without further Board action. The early polling locations will be open:

October 13 - October 16	(Tuesday - Friday)	7:00 am to 7:00 pm
October 17	(Saturday)	7:00 am to 7:00 pm
October 18	(Sunday)	1:00 pm to 6:00 pm
October 19 - October 23	(Monday - Friday)	7:00 am to 7:00 pm
October 24	(Saturday)	7:00 am to 7:00 pm
October 25	(Sunday)	1:00 pm to 6:00 pm
October 26 - October 30	(Monday and Friday)	7:00 am to 7:00 pm

Section 6. That simultaneously with the adoption of this resolution, there is adopted a Spanish version of this resolution.

Section 7. That this resolution shall be published in a newspaper and posted with the Dallas County Clerk's office and on the Dallas College website, as required by law.

Section 8. That this resolution is effective upon adoption by the Board of Trustees of Dallas College and that this resolution shall be signed by the Chair of the Board of Trustees.

		DALL	AS COLLEGE
		By:	
			Diana Flores, Chair Board of Trustees
			Board of Trustees
ATTE	ST		
Ву:			
	Joe D. I Board o		

Adopted: September 8, 2020

## RESOLUCIÓN NO. 5D-2

# Aprobación de la Resolución que Ordena una Enmienda a la Orden de Elección de Síndicos

El Canciller recomienda que la Junta de Síndicos de Dallas College adopte la resolución adjunta que ordena una enmienda a la resolución del 3 de marzo de 2020 dando aviso al público de la elección de la Junta de Síndicos.

Fecha Efectiva: 8 de septiembre de 2020

## Recordatorios de Pólizas

Las pólizas de la Junta pertinentes para evaluar una recomendación para autorizar la notificación de la elección de la Junta de Síndicos incluyen:

El aviso deberá indicar la naturaleza y fecha de la elección, la ubicación de cada lugar de votación, las horas en que estarán abiertas las urnas, la ubicación del lugar principal de votación anticipada, las fechas y horas para la votación anticipada, las fechas y horas de cualquier votación anticipada los sábados y domingos, y la dirección postal oficial del secretario de votación anticipada.

La Junta conservará una copia del aviso publicado que contenga el nombre del periódico y la fecha de publicación y conservará esa copia al menos 22 meses después del día de las elecciones.

La Junta también notificará la elección al secretario del condado de cada condado en el que se encuentre Dallas College a más tardar 60 días antes del día de las elecciones.

La falta de notificación de una elección general no afecta a la validez de la elección. BBB (LEGAL), ELECCIONES DE LOS MIEMBROS DE LA JUNTA: AVISO DE ELECCIÓN

Nota: (LEGAL) denota que el ente está regulado por la autoridad federal o estatal. (LOCAL) denota una póliza que la Junta de Síndicos de Dallas College ha adoptado y puede enmendar o eliminar a su discreción.

# RESOLUCIÓN QUE ORDENA UNA ENMIENDA AL AVISO DE ELECCIÓN

CONSIDERANDO QUE, el 3 de diciembre de 2019, la Junta de Síndicos de Dallas College, antes Distrito de Colegios Comunitarios del Condado de Dallas, ordenó que se realizara una elección el 2 de mayo de 2020, con el propósito de elegir dos (2) miembros para la Junta de Síndicos que representen a los Distritos de Electorales 5 y 6; y

CONSIDERANDO que, el 3 de marzo de 2020, la Junta de Dallas College, antes Distrito de Colegios Comunitarios del Condado de Dallas, adoptó una resolución dando aviso de la elección al público, como lo requiere la Sección 4.003, Código Electoral; y

CONSIDERANDO QUE, el 7 de abril de 2020, en reconocimiento de la inminente amenaza de desastre creada por la pandemia COVID-19 y conforme con la autoridad otorgada por la proclamación del 18 de marzo de 2020 emitida por el gobernador de Texas Abbott que autoriza a subdivisiones políticas que de lo contrario celebrarían elecciones en el 2 de mayo de 2020 a mover sus elecciones generales y especiales para el 2020 solo hasta la siguiente fecha de elección uniforme, la Junta de Síndicos de Dallas College, antes Distrito del Colegio Comunitario del Condado de Dallas, adoptó una resolución posponiendo la elección del 2 de mayo de 2020 a la siguiente fecha de elección uniforme, que será el martes 3 de noviembre de 2020;

CONSIDERANDO que, el 4 de agosto de 2020, la Junta de Síndicos de Dallas College enmendó su Resolución de Orden de Elección del 3 de diciembre de 2019 al declarar una elección para los Distritos de Síndicos 5 y 6 para la Elección de Síndicos de Dallas College del 3 de noviembre de 2020 y cualquier desempate, si es necesario,

POR LO TANTO, SE RESUELVE POR LA JUNTA DE SÍNDICOS DE DALLAS COLLEGE:

Que de acuerdo con las leyes del Estado de Texas, la Junta de síndicos de Dallas College por la presente enmienda su resolución del 3 de marzo de 2020 notificando la elección al público. Se adjunta una copia de la resolución enmendada que forma parte de esta resolución.

#### DALLAS COLLEGE

	Por	••	
		Diana Flores, Presidenta	
		Junta de Síndicos	
TEST	TIGO		
_			
Por:			
	Joe D. May	, Secretario	
	Junta de Sín	ndicos	

Aprobado: 8 de septiembre de 2020

## RESOLUTION NOTICE OF ELECTION

CONSIDERANDO que la Junta de Síndicos de Dallas College ha ordenado previamente una elección para elegir un miembro de la Junta de Síndicos el 3 de noviembre de 2020 en cada uno de los Distritos de Síndicos 5 y 6; y

CONSIDERANDO QUE, la Sección 4.003, Código Electoral, requiere que la Junta de Fideicomisarios notifique la elección al público; AHORA, POR LO TANTO,

### SE RESUELVE POR LA JUNTA DE SÍNDICOS DE DALLAS COLLEGE:

Sección 1. Que se llevará a cabo una elección el primer martes de noviembre de 2020, que es el tercer día de noviembre de 2020 para elegir a un miembro de la Junta de Síndicos de Dallas College en cada uno de los Distritos 5 y 6.

Sección 2. Que la ubicación de cada lugar de votación del día de la elección (centro de votación) se identifica en el Adjunto "C", que se adjunta a esta resolución. Si se requiere que el Administrador de Elecciones del Condado cambie la ubicación de cualquier lugar de votación en el Adjunto "C", informará los cambios a la Junta de Síndicos, quien hará dichos cambios en el Adjunto "C" sin más acción de la Junta. Estos lugares de votación (centros de votación) han sido aprobados por el Tribunal de Comisionados del Condado de Dallas y se publicarán en The Dallas Morning News antes del día de las elecciones, el 3 de noviembre de 2020.

Sección 3. Que los lugares de votación (centros de votación) del día de las elecciones en el Adjunto "C" estarán abiertos de 7 a.m. a 7 p.m. el 3 de noviembre de 2020.

Sección 4. Que Toni Pippins-Poole es la secretaria de votación anticipada para las elecciones del 3 de noviembre de 2020. La votación anticipada por correo se llevará a cabo en el Departamento de Elecciones del Condado de Dallas, 1520 Round Table Drive, Dallas, Texas 75247.

Sección 5. Que la ubicación del lugar principal de votación anticipada para votar en persona es George L. Allen Sr., Court Building, 600 Commerce Street (entrada principal), Dallas, Texas 75202. Las otras ubicaciones de los lugares de votación anticipadas se identifican en el Adjunto "B". Si se requiere que el Administrador de Elecciones del Condado cambie la ubicación de cualquier lugar de votación anticipada en el Adjunto "B", informará los cambios a la Junta de Síndicos, quien

hará dichos cambios en el Adjunto "B" sin más acción de la Junta. Los lugares de votación anticipada estarán abiertos:

Octubre 13 - Octubre 16	(Lunes - Viernes)	7:00 am to 7:00 pm
Octubre 17	(Sábado)	7:00 am to 7:00 pm
Octubre 18	(Domingo)	1:00 pm to 6:00 pm
Octubre 19 - Octubre 23	(Lunes - Viernes)	7:00 am to 7:00 pm
Octubre 24	(Sábado)	7:00 am to 7:00 pm
Octubre 25	(Domingo)	1:00 pm to 6:00 pm
Octubre 26 - Octubre 30	(Lunes - Viernes)	7:00 am to 7:00 pm

Sección 6. Que simultáneamente con la adopción de esta resolución, se apruebe una versión en español de esta resolución.

Sección 7. Que esta resolución se publicará en un periódico y se publicará en la oficina del Secretario del Condado de Dallas y en el sitio web de Dallas College, como lo exige la ley.

Sección 8. Que esta resolución entra en vigencia una vez adoptada por la Junta de Síndicos de Dallas College y que esta resolución debe ser firmada por la Presidenta de la Junta de Síndicos.

### DALLAS COLLEGE

	I	Por:		
			Diana Flores, Presid	enta
			Junta de Síndicos	
TESTI	GO			
Por:				
	Joe D. Ma	•		
	Junta de S	Síndico	S	

Aprobado: 8 de septiembre de 2020

## EARLY VOTING DATES AND TIMES FOR THE GENERAL AND JOINT ELECTION

(Fechas y Horarios de Votación Adelantada para la Elección General y Conjunta)

## **TO BE HELD ON NOVEMBER 3, 2020**

(que se llevará a cabo 3 de noviembre del 2020)

## DRAFT — SUBJECT TO CHANGE 08-04-2020

Dates	Days	Hours
October (octubre) 13 – 16	Tuesday-Friday (martes a viernes)	7am to 7pm
October (octubre) 17	Saturday (sábado)	7am to 7pm
October (octubre) 18	Sunday (domingo)	1pm to 6pm
October (octubre) 19 – 23	Monday-Friday (lunes a viernes)	7am to 7pm
October (octubre) 24	Saturday (sábado)	7am to 7pm
October (octubre) 25	Sunday (domingo)	1pm to 6pm
October (octubre) 26-30	Monday – Friday (lunes y viernes)	7am to 7pm

	Location	Address	City	Zip
	(ubicación)	(dirección)	(ciudad)	(código postal)
01	ADDISON Location TBD	TBD	ADDISON	
02	ALAN E SIMS CEDAR HILL RECREATION CENTER – <b>TEXAS ROOM</b>	310 E PARKERVILLE ROAD	CEDAR HILL	75104
03	AUDELIA ROAD BRANCH LIBRARY	10045 AUDELIA RD	DALLAS	75238
03	BALCH SPRINGS CIVIC CENTER – MEETING ROOM	12400 ELAM ROAD	BALCH SPRINGS	75180
04	BEAR CREEK COMMUNITY CHURCH - BREEZEWAY	2700 FINLEY RD	IRVING	75062
06	BETTY WARMACK LIBRARY – EMPOWER ROOM	760 BARDIN ROAD	GRAND PRAIRIE	75052
07	BROOKHAVEN COLLEGE -"W" BUILDING – ROOM W105	3939 VALLEY VIEW LN	FARMERS BRANCH	75244
08	CARROLLTON FARMERS BRANCH ISD SERVICE BUILDING "C"	1820 PEARL ST	CARROLLTON	75006
09	CEDAR HILL GOVERNMENT CENTER - MAIN LOBBY	285 UPTOWN BLVD	CEDAR HILL	75104
10	CEDAR VALLEY COLLEGE - "M" BUILDING - M105	3030 NORTH DALLAS AVE	LANCASTER	75134
11	COPPELL ARTS CENTER- RECEPTION HALL	505 TRAVIS ST	COPPELL	75019
12	COPPELL TOWN CENTER - MAIN LOBBY	255 E PARKWAY BLVD	COPPELL	75019

CROSSWINDS HIGH SCHOOL - 10 DISCIPLE CENTRAL COMMUNITY 11 CHURCH - YOUTH ROOM 12 DISCIPLE CENTRAL COMMUNITY 13 CHURCH - YOUTH ROOM 14 CHURCH - YOUTH ROOM 15 DINCANVILLE LIBRARY - ROOMS 1, 2 & 3 16 DINCANVILLE LIBRARY - ROOMS 1, 2 & 3 17 DINCANVILLE LIBRARY - ROOMS 1, 2 & 3 18 EASTFIELD COLLEGE MAIN CAMPUS 17 COMMUNITY ROOM 108/109 18 EL CENTRO COLLEGE - MAIN CAMPUS 18 STUDENT CENTRO COLLEGE - WEST CAMPUS - 19 ROOMS 141-142 19 FARMERS BRANCH MANSKE LIBRARY - 10 MEETING ROOM 10 HAND STORM - 11 ROOM 10 HAND STORM - 11 ROOM 11 ROOM 11 STORM - 12 FARMERS BRANCH MANSKE LIBRARY - 14 WOTING ROOM TBD 15 FRETZ PARK LIBRARY - 15 BLACK BOX THEATER 16 G990 BELT LINE RD 17 CORMUNITY ROOM 17 COMMUNITY ROOM 18 STUDENT CENTRO COLLEGE - WEST CAMPUS - 18 ROOMS 141-142 19 FARMERS BRANCH MANSKE LIBRARY - 19 ROOMS 141-142 10 MEETING ROOM 10 LIBRARY - 11 STORM TBD 11 STORM TBD 12 STORM TWO MAIN STORM TO THE TOWN TO THE TOWN TOWN TOWN TOWN TOWN TOWN TOWN TOWN
13 ROOM 104   1100 N CARRIER PKWY   GRAND PRAIRIE   75050
DISCIPLE CENTRAL COMMUNITY CHURCH - YOUTH ROOM 15 DUNCANVILLE LIBRARY - ROOMS 1, 2 & 3 201 JAMES COLLINS BLVD DUNCANVILLE LIBRARY - ROOMS 1, 2 & 3 201 JAMES COLLINS BLVD DUNCANVILLE DUNCANVILLE LIBRARY - ROOMS 1, 2 & 3 201 JAMES COLLINS BLVD DUNCANVILLE DUNCANVILLE LIBRARY - ROOMS 1, 2 & 3 201 JAMES COLLINS BLVD DUNCANVILLE T5116 CASTFIELD COLLEGE PLEASANT GROVE CAMPUS - GROVE CAMPUS - GROVE CAMPUS - GROVE CAMPUS - COMMUNITY ROOM 108/109 BO2 S BUCKNER BLVD DALLAS T5217 BL CENTRO COLLEGE - MAIN CAMPUS STUDENT CENTRO COLLEGE - WEST CAMPUS - GROWS 141-142 BLACK ENTRO COLLEGE - WEST CAMPUS - GROWS 141-142 FARMERS BRANCH MANSKE LIBRARY - MEETING ROOM 13613 WEBB CHAPEL RD FARMERS BRANCH MANSKE LIBRARY - MEETING ROOM 13613 WEBB CHAPEL RD FARMERS BRANCH T5234 FILORENCE RECREATION CENTER - G990 BELT LINE RD FRETZ PARK LIBRARY - BO90 BELT LINE RD FRETZ PARK LIBRARY - 2020 W WHEATLAND RD DALLAS T5254 FRIENDSHIP WEST BAPTIST CHURCH - MORTHEX LOBBY - WEST COUNTS BLDG - MAIN LOBBY - AND LIBRARY - DALLAS  BHIGHLAND HILLS LIBRARY - AUDITORIUM 1938 S HAMPTON ROAD 240 MICHAEL ROOM 240 HIGHAND HILLS LIBRARY - AUDITORIUM 251 SMALL ROOM 252 SHUCKNER BLVD 252 SWALLS ROOM 253 IRVING ARTS CENTER - SUITE 200 253 NAMAIN ST 100 CAMPUS - MAIN LOBBY 100 COMMERCE ST 100
15   DUNCANVILLE LIBRARY - ROOMS 1, 2 & 3   201 JAMES COLLINS BLVD   DUNCANVILLE   75116
EASTFIELD COLLEGE MAIN CAMPUS "C"   BLDG - TBD
BASTFIELD COLLEGE MAIN CAMPUS "C"   BLOG - TBD
16   BLDG - TBD
EASTFIELD COLLEGE PLEASANT   GROVE CAMPUS - COMMUNITY ROOM 108/109   802 S BUCKNER BLVD   DALLAS   75217
17   COMMUNITY ROOM 108/109   802 S BUCKNER BLVD   DALLAS   75217     EL CENTRO COLLEGE - MAIN CAMPUS   801 MAIN ST   DALLAS   75202     EL CENTRO COLLEGE - WEST CAMPUS - ROOMS 141-142   3330 NORTH HAMPTON RD   DALLAS   75212     FARMERS BRANCH MANSKE LIBRARY - 20   MEETING ROOM   13613 WEBB CHAPEL RD   BRANCH   75234     FLORENCE RECREATION CENTER - 21   VOTING ROOM TBD   2501 WHITSON WAY   MESQUITE   75150     FRETZ PARK LIBRARY - 32501 WHITSON WAY   MESQUITE   75150     FRETZ PARK LIBRARY - 3202 W WHEATLAND RD   DALLAS   75232     FRIENDSHIP WEST BAPTIST CHURCH - 2020 W WHEATLAND RD   DALLAS   75232     CHAMBERS   GOODE   GOO
18   EL CENTRO COLLEGE - MAIN CAMPUS   STUDENT CENTER   SUDENT CENTER   SUDE
18   STUDENT CENTER   801 MAIN ST   DALLAS   75202
19   ROOMS 141-142   3330 NORTH HAMPTON RD   DALLAS   75212
FARMERS BRANCH MANSKE LIBRARY – METING ROOM 13613 WEBB CHAPEL RD FARMERS BRANCH 75234  FLORENCE RECREATION CENTER - 2501 WHITSON WAY MESQUITE 75150  FRETZ PARK LIBRARY - 6990 BELT LINE RD DALLAS 75254  FRIENDSHIP WEST BAPTIST CHURCH – 2020 W WHEATLAND RD DALLAS 75232  **GEORGE L ALLEN SR. COURTS BLDG – MAIN LOBBY -
13613 WEBB CHAPEL RD   BRANCH   75234     FLORENCE RECREATION CENTER - 21 VOTING ROOM TBD   2501 WHITSON WAY   MESQUITE   75150     FRETZ PARK LIBRARY - 22 BLACK BOX THEATER   6990 BELT LINE RD   DALLAS   75254     FRIENDSHIP WEST BAPTIST CHURCH - 2020 W WHEATLAND RD   DALLAS   75232     TOTALEX LOBBY   2020 W WHEATLAND RD   DALLAS   75232     **GEORGE L ALLEN SR. COURTS BLDG - 4 MAIN LOBBY - MAIN ST - MUTCHINS - MUTCHI
21   VOTING ROOM TBD   2501 WHITSON WAY   MESQUITE   75150
FRETZ PARK LIBRARY - 22 BLACK BOX THEATER 6990 BELT LINE RD DALLAS 75254 FRIENDSHIP WEST BAPTIST CHURCH - 23 NORTHEX LOBBY 2020 W WHEATLAND RD DALLAS 75232  24 MAIN LOBBY - Main Location** 600 COMMERCE ST DALLAS 75202 DALLAS 75203  TOLLAS 75203 DALLAS 75203 DALLAS 75204 DALLAS 75205 DALLAS 75206 DALLAS
22         BLACK BOX THEATER         6990 BELT LINE RD         DALLAS         75254           23         FRIENDSHIP WEST BAPTIST CHURCH – NORTHEX LOBBY         2020 W WHEATLAND RD         DALLAS         75232           24         MAIN LOBBY - Main Location**         600 COMMERCE ST         DALLAS         75202           25         GLENN HEIGHTS CITY HALL – COUNCIL CHAMBERS         1938 S HAMPTON ROAD         GLENN HEIGHTS         75154           26         GRAUWYLER PARK REC CENTER - RM A T780 HARRY HINES BLVD         DALLAS         75235           ***HARRY STONE RECREATION CENTER – SMALL ROOM         2403 MILLMAR DR         DALLAS         75228           28         HIGHLAND HILLS LIBRARY- AUDITORIUM HUTCHINS CITY HALL – COUNCIL CHAMBERS         321 N MAIN ST         HUTCHINS         75441           30         IRVING ARTS CENTER – SUITE 200         3333 N MACARTHUR BLVD         IRVING         75062           31         IRVING CITY HALL – MAIN LOBBY         825 W IRVING BLVD         IRVING         75060           32         THE MEETING ROOM         1700 KELLER SPRINGS RD         CARROLLTON         75006           33         LAKESIDE ACTIVITY CENTER – LARGE ROOM         101 HOLLEY PARK DR         MESQUITE         75134           34         LIBRARY – THE MEETING ROOM         1600 VETERANS MEMORIAL PKWY         LAN
FRIENDSHIP WEST BAPTIST CHURCH – 23 PORTHEX LOBBY  24 **GEORGE L ALLEN SR. COURTS BLDG – 24 MAIN LOBBY - Main Location** 25 CHAMBERS  26 GRAUWYLER PARK REC CENTER - RM A 2780 HARRY HINES BLVD  27 SMALL ROOM  28 HIGHLAND HILLS LIBRARY - AUDITORIUM 29 CHAMBERS  30 IRVING ARTS CENTER - SUITE 200  31 IRVING CITY HALL - MAIN LOBBY  32 THE MEETING ROOM  33 LAKESIDE ACTIVITY CENTER - 34 LANCASTER VETERANS MEMORIAL 34 LIBRARY - THE MEETING ROOM  200 W WHEATLAND RD  600 COMMERCE ST  600 COMMERCE ST  DALLAS 75202  600 COMMERCE ST 6000 COMMERCE ST 60
23         NORTHEX LOBBY         2020 W WHEATLAND RD         DALLAS         75232           24         **GEORGE L ALLEN SR. COURTS BLDG – Main Location**         600 COMMERCE ST         DALLAS         75202           25         CHAMBERS         1938 S HAMPTON ROAD         GLENN HEIGHTS         75154           26         GRAUWYLER PARK REC CENTER - RM A         7780 HARRY HINES BLVD         DALLAS         75235           27         **HARRY STONE RECREATION CENTER – SMALL ROOM         2403 MILLMAR DR         DALLAS         75228           28         HIGHLAND HILLS LIBRARY - AUDITORIUM HUTCHINS CITY HALL – COUNCIL CHAMBERS         321 N MAIN ST         HUTCHINS         75141           30         IRVING ARTS CENTER – SUITE 200         3333 N MACARTHUR BLVD         IRVING         75062           31         IRVING CITY HALL – MAIN LOBBY         825 W IRVING BLVD         IRVING         75060           32         JOSEY RANCH LIBRARY – THE MEETING ROOM         1700 KELLER SPRINGS RD         CARROLLTON         75006           33         LAKESIDE ACTIVITY CENTER – LARGE ROOM         101 HOLLEY PARK DR         MESQUITE         75134           34         LANCASTER VETERANS MEMORIAL LIBRARY – THE MEETING ROOM         1600 VETERANS MEMORIAL PKWY         LANCASTER         75134
24 MAIN LOBBY - Main Location** 600 COMMERCE ST DALLAS 75202  25 GLENN HEIGHTS CITY HALL - COUNCIL 1938 S HAMPTON ROAD GLENN HEIGHTS 75154  26 GRAUWYLER PARK REC CENTER - RM A 7780 HARRY HINES BLVD DALLAS 75235  ***HARRY STONE RECREATION CENTER - SMALL ROOM DALLAS 75228  28 HIGHLAND HILLS LIBRARY - AUDITORIUM 6200 BONNIE VIEW RD DALLAS 75241  HUTCHINS CITY HALL - COUNCIL 321 N MAIN ST HUTCHINS 75141  30 IRVING ARTS CENTER - SUITE 200 3333 N MACARTHUR BLVD IRVING 75062  31 IRVING CITY HALL - MAIN LOBBY 825 W IRVING BLVD IRVING 75060  JOSEY RANCH LIBRARY - THE MEETING ROOM 1700 KELLER SPRINGS RD CARROLLTON 75006  LAKESIDE ACTIVITY CENTER - 101 HOLLEY PARK DR MESQUITE 75149  LANCASTER VETERANS MEMORIAL 1600 VETERANS MEMORIAL PKWY LANCASTER 75134
24 MAIN LOBBY - Main Location** 600 COMMERCE ST DALLAS 75202  25 GLENN HEIGHTS CITY HALL - COUNCIL 1938 S HAMPTON ROAD GLENN HEIGHTS 75154  26 GRAUWYLER PARK REC CENTER - RM A 7780 HARRY HINES BLVD DALLAS 75235  ***HARRY STONE RECREATION CENTER - SMALL ROOM DALLAS 75228  28 HIGHLAND HILLS LIBRARY - AUDITORIUM 6200 BONNIE VIEW RD DALLAS 75241  HUTCHINS CITY HALL - COUNCIL 321 N MAIN ST HUTCHINS 75141  30 IRVING ARTS CENTER - SUITE 200 3333 N MACARTHUR BLVD IRVING 75062  31 IRVING CITY HALL - MAIN LOBBY 825 W IRVING BLVD IRVING 75060  JOSEY RANCH LIBRARY - THE MEETING ROOM 1700 KELLER SPRINGS RD CARROLLTON 75006  LAKESIDE ACTIVITY CENTER - 101 HOLLEY PARK DR MESQUITE 75149  LANCASTER VETERANS MEMORIAL 1600 VETERANS MEMORIAL PKWY LANCASTER 75134
25 CHAMBERS 1938 S HAMPTON ROAD GLENN HEIGHTS 75154 26 GRAUWYLER PARK REC CENTER - RM A 7780 HARRY HINES BLVD DALLAS 75235 27 SMALL ROOM 2403 MILLMAR DR DALLAS 75228 28 HIGHLAND HILLS LIBRARY - AUDITORIUM 6200 BONNIE VIEW RD DALLAS 75241 29 CHAMBERS 321 N MAIN ST HUTCHINS CITY HALL - COUNCIL CHAMBERS 321 N MAIN ST HUTCHINS 75141 30 IRVING ARTS CENTER - SUITE 200 3333 N MACARTHUR BLVD IRVING 75062 31 IRVING CITY HALL - MAIN LOBBY 825 W IRVING BLVD IRVING 75060 32 JOSEY RANCH LIBRARY - THE MEETING ROOM 1700 KELLER SPRINGS RD CARROLLTON 75006 33 LAKESIDE ACTIVITY CENTER - LARGE ROOM 101 HOLLEY PARK DR MESQUITE 75149 34 LANCASTER VETERANS MEMORIAL LIBRARY - THE MEETING ROOM 1600 VETERANS MEMORIAL LIBRARY - THE MEETING ROOM 175134
26 GRAUWYLER PARK REC CENTER - RM A  7780 HARRY HINES BLVD  DALLAS  75235  **HARRY STONE RECREATION CENTER - SMALL ROOM  2403 MILLMAR DR  DALLAS  75228  28 HIGHLAND HILLS LIBRARY- AUDITORIUM  6200 BONNIE VIEW RD  DALLAS  75241  DALLAS  75241  101 HUTCHINS CITY HALL - COUNCIL CHAMBERS  321 N MAIN ST  HUTCHINS  T5141  30 IRVING ARTS CENTER - SUITE 200  3333 N MACARTHUR BLVD  IRVING  T5062  31 IRVING CITY HALL - MAIN LOBBY  B25 W IRVING BLVD  IRVING  T5060  32 JOSEY RANCH LIBRARY - THE MEETING ROOM  1700 KELLER SPRINGS RD  CARROLLTON  75006  LAKESIDE ACTIVITY CENTER - LARGE ROOM  101 HOLLEY PARK DR  MESQUITE  75149  LANCASTER VETERANS MEMORIAL LIBRARY - THE MEETING ROOM  1600 VETERANS MEMORIAL PKWY  LANCASTER  75134
**HARRY STONE RECREATION CENTER – 2403 MILLMAR DR DALLAS 75228  28 HIGHLAND HILLS LIBRARY- AUDITORIUM 6200 BONNIE VIEW RD DALLAS 75241  4 HUTCHINS CITY HALL – COUNCIL 321 N MAIN ST HUTCHINS 75141  30 IRVING ARTS CENTER – SUITE 200 3333 N MACARTHUR BLVD IRVING 75062  31 IRVING CITY HALL – MAIN LOBBY 825 W IRVING BLVD IRVING 75060  JOSEY RANCH LIBRARY – THE MEETING ROOM 1700 KELLER SPRINGS RD CARROLLTON 75006  LAKESIDE ACTIVITY CENTER – 101 HOLLEY PARK DR MESQUITE 75149  LANCASTER VETERANS MEMORIAL LIBRARY – THE MEETING ROOM PKWY LANCASTER 75134
27 SMALL ROOM 2403 MILLMAR DR DALLAS 75228  28 HIGHLAND HILLS LIBRARY- AUDITORIUM 6200 BONNIE VIEW RD DALLAS 75241  29 CHAMBERS 321 N MAIN ST HUTCHINS 75141  30 IRVING ARTS CENTER – SUITE 200 3333 N MACARTHUR BLVD IRVING 75062  31 IRVING CITY HALL – MAIN LOBBY 825 W IRVING BLVD IRVING 75060  JOSEY RANCH LIBRARY – THE MEETING ROOM 1700 KELLER SPRINGS RD CARROLLTON 75006  LAKESIDE ACTIVITY CENTER – LARGE ROOM 101 HOLLEY PARK DR MESQUITE 75149  LANCASTER VETERANS MEMORIAL LIBRARY – THE MEETING ROOM 1600 VETERANS MEMORIAL PKWY LANCASTER 75134
28 HIGHLAND HILLS LIBRARY- AUDITORIUM 6200 BONNIE VIEW RD DALLAS 75241  29 CHAMBERS 321 N MAIN ST HUTCHINS 75141  30 IRVING ARTS CENTER – SUITE 200 3333 N MACARTHUR BLVD IRVING 75062  31 IRVING CITY HALL – MAIN LOBBY 825 W IRVING BLVD IRVING 75060  32 JOSEY RANCH LIBRARY – 1700 KELLER SPRINGS RD CARROLLTON 75006  LAKESIDE ACTIVITY CENTER – 101 HOLLEY PARK DR MESQUITE 75149  LANCASTER VETERANS MEMORIAL LIBRARY – THE MEETING ROOM 1600 VETERANS MEMORIAL PKWY LANCASTER 75134
HUTCHINS CITY HALL – COUNCIL  321 N MAIN ST  HUTCHINS  75141  30 IRVING ARTS CENTER – SUITE 200  3333 N MACARTHUR BLVD  IRVING  75062  31 IRVING CITY HALL – MAIN LOBBY  825 W IRVING BLVD  IRVING  75060  JOSEY RANCH LIBRARY –  THE MEETING ROOM  1700 KELLER SPRINGS RD  CARROLLTON  75006  LAKESIDE ACTIVITY CENTER –  101 HOLLEY PARK DR  MESQUITE  75149  LANCASTER VETERANS MEMORIAL  1600 VETERANS MEMORIAL PKWY  LANCASTER  75134
29 CHAMBERS  321 N MAIN ST  HUTCHINS  75141  30 IRVING ARTS CENTER – SUITE 200  3333 N MACARTHUR BLVD  IRVING  75062  31 IRVING CITY HALL – MAIN LOBBY  825 W IRVING BLVD  IRVING  75060  JOSEY RANCH LIBRARY –  THE MEETING ROOM  1700 KELLER SPRINGS RD  CARROLLTON  75006  LAKESIDE ACTIVITY CENTER –  LARGE ROOM  101 HOLLEY PARK DR  MESQUITE  75149  LANCASTER VETERANS MEMORIAL  LIBRARY – THE MEETING ROOM  1600 VETERANS MEMORIAL  PKWY  LANCASTER  75134
30 IRVING ARTS CENTER – SUITE 200 3333 N MACARTHUR BLVD IRVING 75062  31 IRVING CITY HALL – MAIN LOBBY 825 W IRVING BLVD IRVING 75060  32 JOSEY RANCH LIBRARY – 1700 KELLER SPRINGS RD CARROLLTON 75006  LAKESIDE ACTIVITY CENTER – 101 HOLLEY PARK DR MESQUITE 75149  LANCASTER VETERANS MEMORIAL 1600 VETERANS MEMORIAL PKWY LANCASTER 75134
31 IRVING CITY HALL – MAIN LOBBY  825 W IRVING BLVD  IRVING  75060  JOSEY RANCH LIBRARY – THE MEETING ROOM  1700 KELLER SPRINGS RD  CARROLLTON  75006  LAKESIDE ACTIVITY CENTER – LARGE ROOM  101 HOLLEY PARK DR  MESQUITE  75149  LANCASTER VETERANS MEMORIAL LIBRARY – THE MEETING ROOM  ROOM  1600 VETERANS MEMORIAL PKWY  LANCASTER  75134
JOSEY RANCH LIBRARY – THE MEETING ROOM  1700 KELLER SPRINGS RD  CARROLLTON 75006  LAKESIDE ACTIVITY CENTER – LARGE ROOM  101 HOLLEY PARK DR  MESQUITE 75149  LANCASTER VETERANS MEMORIAL LIBRARY – THE MEETING ROOM  1600 VETERANS MEMORIAL PKWY  LANCASTER 75134
JOSEY RANCH LIBRARY – THE MEETING ROOM  1700 KELLER SPRINGS RD  CARROLLTON 75006  LAKESIDE ACTIVITY CENTER – LARGE ROOM  101 HOLLEY PARK DR  MESQUITE 75149  LANCASTER VETERANS MEMORIAL LIBRARY – THE MEETING ROOM  1600 VETERANS MEMORIAL PKWY  LANCASTER 75134
32THE MEETING ROOM1700 KELLER SPRINGS RDCARROLLTON75006LAKESIDE ACTIVITY CENTER – LARGE ROOM101 HOLLEY PARK DRMESQUITE75149LANCASTER VETERANS MEMORIAL LIBRARY – THE MEETING ROOM1600 VETERANS MEMORIAL PKWYLANCASTERLANCASTER75134
LAKESIDE ACTIVITY CENTER –  101 HOLLEY PARK DR  MESQUITE  75149  LANCASTER VETERANS MEMORIAL LIBRARY – THE MEETING ROOM  100 VETERANS MEMORIAL PKWY  LANCASTER  75134
33   LARGE ROOM   101 HOLLEY PARK DR   MESQUITE   75149
33   LARGE ROOM   101 HOLLEY PARK DR   MESQUITE   75149
LANCASTER VETERANS MEMORIAL 1600 VETERANS MEMORIAL LIBRARY – THE MEETING ROOM PKWY LANCASTER 75134
34 LIBRARY – THE MEETING ROOM PKWY LANCASTER 75134
LOCHWOOD LIBRARY – BLACK BOX
35         ROOM         11221 LOCHWOOD BLVD         DALLAS         75218
MADCHI ANE DADTICT CHILDCH
MARSH LANE BAPTIST CHURCH –
100.00
MARTIN LUTHER KING CORE BLDG -

38	MARTIN WEISS RECREATION CENTER – LARGE ROOM	1111 MARTINDELL AVE	DALLAS	75211
39	MOUNTAIN VIEW COLLEGE -"E" BUILDING - MAIN LOBBY	4849 W ILLINOIS AVE	DALLAS	75211
40	NORTH LAKE COLLEGE - "L" BUILDING (COMMUNITY LIBRARY)	5001 N MACARTHUR BLVD	IRVING	75038
41	OAK CLIFF SUB-COURTHOUSE - THE MAIN LOBBY	410 S BECKLEY AVE	DALLAS	75203
42	OUR REDEEMER LUTHERAN CHURCH - THE PARLOR ROOM	7611 PARK LN	DALLAS	75225
43	OUR REDEEMER LUTHERAN CHURCH – GRAND PRAIRIE – <b>FELLOWSHIP HALL</b>	4729 S CARRIER PKWY	GRAND PRAIRIE	75052
44	PARK IN THE WOODS RECREATION CENTER – <b>VOTING ROOM TBD</b>	6801 MOUNTAIN CREEK PKWY	DALLAS	75249
45	PAUL L DUNBAR LANCASTER-KIEST LIBRARY <b>CLASS ROOM A &amp; B</b>	2008 E KIEST BLVD	DALLAS	75216
46	RICHARDSON CIVIC CENTER - WEST ALCOVE	411 W ARAPAHO RD	RICHARDSON	75080
47	RICHLAND COLLEGE - GARLAND CAMPUS - MAIN LOBBY	675 W WALNUT ST	GARLAND	75040
48	RICHLAND COLLEGE – MAIN CAMPUS GUADALUPE "G" BUILDING – FOYER AREA	12800 ABRAMS RD	DALLAS	75243
49	ROWLETT CITY HALL ANNEX – CONFERENCE ROOM	4004 MAIN ST	ROWLETT	75088
50	ROWLET – ADDITONAL LOCATION TBD	TBD	TBD	TBD
51	SACHSE SENIOR CENTER – MULTI-PURPOSE ROOM	3815 SACHSE RD., BLDG A	SACHSE	75048
52	SAMUELL GRAND RECREATION CTR - GENERAL PURPOSE ROOM	6200 E GRAND AVE	DALLAS	75223
53	SKYLINE BRANCH LIBRARY – AUDITORIUM	6006 EVERGLADE RD	DALLAS	75227
54	SOUTH GARLAND BRANCH LIBRARY – THE PROGRAM ROOM	4845 BROADWAY BLVD	GARLAND	75043
55	UNIVERSITY PARK UNITED METHODIST CHURCH – <b>CALDWELL ROOM 120</b>	4024 CARUTH BLVD	DALLAS	75225
56	VALLEY RANCH LIBRARY – <b>PROGRAM RM</b>	401 CIMARRON TRAIL	IRVING	75063
57	WILMER COMMUNITY CENTER	101 DAVIDSON PLAZA	WILMER	75172

VC#	LOCATION	ADDRESS	CITY	ZIP	Room
V1001	SAM TASBY MIDDLE SCHOOL	7001 FAIR OAKS AVE	DALLAS	75231	RM 114
V1002	VICKERY BAPTIST CHURCH	5814 RIDGECREST RD	DALLAS	75231	MULTIPURPOSE RM
V1003	HAMILTON PARK PACESETTER	8301 TOWNS ST	DALLAS	75243	AUDITORIUM FOYER
V1004	FOREST MEADOW JR HIGH SCHOOL	9373 WHITEHURST DR	DALLAS	75243	FRONT OFFICE
V1005	NEW MOUNT ZION BAPTIST CHURCH	9550 SHEPHERD RD	DALLAS	75243	EDUCATIONAL BLDG, CHAPEL
V1006	MOSS HAVEN ELEM SCHOOL	9202 MOSS FARM LN	DALLAS	75243	GYM
V1008	LEE MCSHAN JR ELEMENTARY SCHOOL	8307 MEADOW RD	DALLAS	75231	MAIN LOBBY
V1013	NORTH DALLAS HIGH SCHOOL	3120 N HASKELL AVE	DALLAS	75204	AUDITORIUM
V1015	MULTIPLE CAREERS MAGNET CTR	4528 RUSK AVE	DALLAS	75204	AUDITORIUM
V1019	DALLAS FIRE STATION # 17	6045 BELMONT AVE	DALLAS	75206	BAY
V1020	BEN MILAM ELEM SCH - DISD	4200 MCKINNEY AVE	DALLAS	75205	GYM
V1022	OAKLAWN BRANCH LIBRARY	4100 CEDAR SPRINGS RD	DALLAS	75219	AUDITORIUM
V1023	THE FATHER'S CHURCH	2707 ABRAMS RD	DALLAS	75214	SAINTS RM
V1027	AUDELIA CREEK ELEM SCHOOL	12600 AUDELIA RD	DALLAS	75243	GYM
V1029	RICHLAND COLLEGE-LECROY CENTER	9596 WALNUT ST	DALLAS	75243	CONFERENCE ROOM, R12
V1030	A M AIKIN ELEM SCHOOL	12300 PLEASANT VALLEY DR	DALLAS	75243	GYM
V1032	NORTHWOOD HILLS ELEM SCH	14532 MEANDERING WAY	DALLAS	75254	GYM
V1033	SPRING VALLEY ELEM SCHOOL	13535 SPRING GROVE AVE	DALLAS	75240	GYM
V1036	RISD ACADEMY	13630 COIT RD	DALLAS	75240	SMALL GYM
V1040	DALLAS FIRE STATION # 57	10801 AUDELIA RD	DALLAS	75238	BAY
V1043	SKYVIEW ELEM SCHOOL	9229 MEADOWKNOLL DR	DALLAS	75243	GYM
V1045	HIGHLAND MEADOWS ELEM	8939 WHITEWING LN	DALLAS	75238	AUDITORIUM
	SCHOOL				
V1047	MARTHA T REILLY ELEM	11230 LIPPITT AVE	DALLAS	75218	AUDITORIUM
V1049	MERRIMAN PARK ELEM SCHOOL	7101 WINEDALE DR	DALLAS	75231	CAFETERIA
V1052	LOCHWOOD BRANCH LIBRARY	11221 LOCHWOOD BLVD	DALLAS	75218	CLASSROOM 1/2
V1054	CASA VIEW ELEM SCHOOL	2100 N FAROLA DR	DALLAS	75228	AUDITORIUM
	CHARLES A GILL ELEM SCH	10910 FERGUSON RD	DALLAS	75228	AUDITORIUM
V1057	ST PIUS X CHURCH PARISH	3030 GUS THOMASSON RD	DALLAS	75228	PARISH HALL
	BRYAN ADAMS HIGH SCHOOL	2101 MILLMAR DR	DALLAS	75228	MAIN ENTRY FOYER
V1059	REINHARDT ELEM SCHOOL	10122 LOSA DR	DALLAS	75218	AUDITORIUM

VC#	LOCATION	ADDRESS	CITY	ZIP	Room
V1060	ALEX SANGER PREPARATORY	8410 SAN LEANDRO DR	DALLAS	75218	FRONT HALLWAY
	SCHOOL				
V1061	W H GASTON MIDDLE SCHOOL	9565 MERCER DR	DALLAS	75228	AUDITORIUM FOYER
V1063	GEORGE TRUETT ELEM SCH	1811 GROSS RD	DALLAS	75228	AUDITORIUM
V1070	GRACE UNITED METH CHURCH	4105 JUNIUS ST	DALLAS	75246	PARLOR
V1071	LAKEWOOD BRANCH LIBRARY	6121 WORTH ST	DALLAS	75214	AUDITORIUM
V1073	JUNIUS HEIGHTS BAPTIST CHURCH	5429 REIGER AVE	DALLAS	75214	FELLOWSHIP HALL
V1074	SAMUELL GRAND REC CENTER	6200 E GRAND AVE	DALLAS	75223	GAME RM
V1076	EDUARDO MATA MONTESSORI	7420 LA VISTA DR	DALLAS	75214	LIBRARY
	SCHOOL				
	BAYLES ELEM SCHOOL	2444 TELEGRAPH AVE	DALLAS	75228	COMPUTER LAB, RM 121
V1079	S S CONNER ELEM SCHOOL	3037 GREENMEADOW DR	DALLAS	75228	AUDITORIUM
V1081	OWENWOOD FARM & NEIGHBOR	1451 JOHN WEST RD	DALLAS	75228	MULTI PURPOSE RM
	SPACE				
	COLONIAL BAPTIST CHURCH	6459 SCYENE RD	DALLAS	75227	FELLOWSHIP HALL
	EDNA ROWE ELEM SCHOOL	4918 HOVENKAMP DR	DALLAS	75227	AUDITORIUM
	URBAN PARK ELEM SCHOOL	6901 MILITARY PKWY	DALLAS	75227	AUDITORIUM
	SKYLINE HIGH SCHOOL	7777 FORNEY RD	DALLAS	75227	AUDITORIUM FOYER
V1088	SKYLINE BRANCH LIBRARY	6006 EVERGLADE RD	DALLAS	75227	AUDITORIUM
	SAN JACINTO ELEM SCHOOL	7900 HUME DR	DALLAS	75227	AUDITORIUM
V1091	ANNIE WEBB BLANTON SCHOOL	8915 GREENMOUND AVE	DALLAS	75227	AUDITORIUM
V1092	EDWARD TITCHE ELEM SCHOOL	9560 HIGHFIELD DR	DALLAS	75227	AUDITORIUM
V1093	NUEVA VIDA LIFE ASSEMBLY	10747 BRUTON RD	DALLAS	75217	SANCTUARY
V1094	JOHN IRELAND ELEM SCHOOL	1515 N JIM MILLER RD	DALLAS	75217	KINDERGARTEN HALL
V1095	NATHANIEL HAWTHORNE SCHOOL	7800 UMPHRESS RD	DALLAS	75217	AUDITORIUM
V1096	EASTFIELD COLLEGE PLEASANT GROVE CAMPUS	802 S BUCKNER BLVD	DALLAS	75217	RM 108
V1097	W W SAMUELL HIGH SCHOOL	8928 PALISADE DR	DALLAS	75217	ENTRANCE FOYER
V1098	YMLA @ FLORENCE MIDDLE SCHOOL	1625 N MASTERS DR	DALLAS	75217	AUDITORIUM
V1100	E B COMSTOCK MIDDLE SCHOOL	7044 HODDE ST	DALLAS	75217	AUDITORIUM
V1101	PLEASANT GROVE LIBRARY	7310 LAKE JUNE RD	DALLAS	75217	CLASSROOM A/B
V1102	B H MACON ELEM SCHOOL	650 HOLCOMB RD	DALLAS	75217	AUDITORIUM
V1104	WILLIAM ANDERSON ELEM SCH	620 N ST AUGUSTINE RD	DALLAS	75217	AUDITORIUM
V1107	RICHARD LAGOW ELEM SCHOOL	637 EDGEWORTH DR	DALLAS	75217	MAIN LOBBY
	at the second se				

VC#	LOCATION	ADDRESS	CITY	ZIP	Room
V1108	H GRADY SPRUCE HIGH SCHOOL	9733 OLD SEAGOVILLE RD	DALLAS	75217	AUDITORIUM
V1109	SURE FOUNDATION BAPTIST CHURCH	8805 FIRESIDE DR	DALLAS	75217	FELLOWSHIP HALL
V1116	EDWIN J KIEST ELEM SCHOOL	2611 HEALEY DR	DALLAS	75228	AUDITORIUM
V1118	IGNITE MIDDLE SCHOOL	2211 CADDO ST	DALLAS	75204	AUDITORIUM
V1119	ST LUKE COMM UN. METH CHUR	5710 E R L THORNTON FRWY	DALLAS	75223	FELLOWSHIP HALL
V1120	SOLAR PREPARATORY SCHOOL FOR BOYS	1802 MOSER AVE	DALLAS	75206	AUDITORIUM
V1121	LIVING WATERS CHURCH OF GOD	11110 SHILOH RD	DALLAS	75228	FELLOWSHIP HALL 005
V1128	LAKE HIGHLANDS HIGH SCHOOL	9449 CHURCH RD	DALLAS	75238	AUDITORIUM FOYER
V1134	FORESTER FIELD HOUSE	8233 MILITARY PKWY	DALLAS	75227	MAIN LOBBY
V1300	ED VANSTON MIDDLE SCHOOL	3230 KARLA DR	MESQUITE	75150	CLASSROOM C6
V1301	FLORENCE RECREATION CENTER	2501 WHITSON WAY	MESQUITE	75150	EVENT CENTER
V1302	VERNON PRICE ELEM SCHOOL	630 STROUD LN	GARLAND	75043	CAFETERIA
V1303	EASTFIELD COLLEGE-MAIN CAMPUS, C BLDG	3737 MOTLEY DR	MESQUITE	75150	ADMISSIONS FOYER
V1304	GOODBAR RECREATION CENTER	3000 CONCORD DR	MESQUITE	75150	MAIN ROOM
V1305	ZACK MOTLEY ELEM SCHOOL	3719 MOON DR	MESQUITE	75150	PORTABLE 119
V1308	RANGE ELEM SCHOOL	4060 EMERALD DR	MESQUITE	75150	LIBRARY
V1310	TOSCH ELEM SCHOOL	2424 LARCHMONT DR	MESQUITE	75150	LIBRARY
V1311	J C RUGEL ELEM SCHOOL	2701 SYBIL DR	MESQUITE	75149	CAFETERIA
V1312	GALLOWAY ELEM SCHOOL	200 CLARY DR	MESQUITE	75149	ENTRANCE FOYER
V1314	WEST MESQUITE HIGH SCHOOL	2500 MEMORIAL PKWY	MESQUITE	75149	FRONT ENTRANCE-WEST FOYER
V1500	DOVER ELEM SCHOOL	700 DOVER DR	RICHARDSON	75080	GYM
V1501	PROFESSIONAL DEVELOPMENT CTR- RISD	701 W BELT LINE RD	RICHARDSON	75080	C101A
V1502	MATH/SCIENCE TECHNOLOGY MAGNET-RISD	450 ABRAMS RD	RICHARDSON	75081	GYM LOBBY
V1503	RICHLAND ELEM SCHOOL	550 PARK BEND DR	RICHARDSON	75081	GYM
V1700	BRADFIELD REC CENTER	1146 CASTLE DR	GARLAND	75040	CLASSROOM 110
V1701	BUSSEY MIDDLE SCHOOL	1204 TRAVIS ST	GARLAND	75040	CHOIR ROOM, 224
	at a second seco				

VC#	LOCATION	ADDRESS	CITY	ZIP	Room
V1702	GOLDEN MEADOWS ELEM SCHOOL	1726 TRAVIS ST	GARLAND	75042	FRONT FOYER
V1703	A R DAVIS ELEM SCHOOL	1621 MCCALLUM DR	GARLAND	75042	HALLWAY
V1705	O. HENRY ELEMENTARY SCHOOL	4100 TYNES DR	GARLAND	75042	CAFETERIA
V1706	BRADFIELD ELEM SCHOOL-GISD	3817 BUCKNELL DR	GARLAND	75042	GYM
V1708	RICHLAND COLLEGE - GARLAND CAMPUS	675 W WALNUT ST	GARLAND	75040	CONFERENCE RM C
V1709	AUSTIN ACADEMY	1125 BEVERLY DR	GARLAND	75040	RM 1
V1710	KIMBERLIN ACADEMY	1520 CUMBERLAND DR	GARLAND	75040	LIBRARY, RM 202
V1711	GRANGER RECREATION CENTER	1310 W AVE F	GARLAND	75040	RM 109
V1712	WILLIAMS ELEM SCHOOL	1821 OLD GATE LN	GARLAND	75042	LIBRARY, RM 101
V1713	MEMORIAL PATHWAY ACADEMY	2825 S FIRST ST	GARLAND	75041	GYM
V1715	WATSON TECHNOLOGY CENTER	2601 DAIRY RD	GARLAND	75041	GYM
V1716	SOUTH GARLAND HIGH SCHOOL	600 COLONEL DR	GARLAND	75043	FOYER
V1717	CLASSICAL CENTER @ BRANDENBURG MS	626 NICKENS RD	GARLAND	75043	LIBRARY
V1718	SOUTHGATE ELEM SCHOOL	1115 MAYFIELD AVE	GARLAND	75041	GYM
V1719	MONTCLAIR ELEM SCHOOL	5200 BROADMOOR DR	GARLAND	75043	GYM
V1720	O'BANION MIDDLE SCHOOL	700 BIRCHWOOD DR	GARLAND	75043	SMALL GYM
V1722	CLASSICAL CENTER AT VIAL ELEM SCHOOL	126 CREEKVIEW DR	GARLAND	75043	RM 6
V1723	SOUTH GARLAND BRANCH LIBRARY	4845 BROADWAY BLVD	GARLAND	75043	PROGRAM RM
V1726	ROUTH ROACH ELEM SCHOOL	1811 MAYFIELD AVE	GARLAND	75041	FRONT EAST FOYER
V1728	SAM HOUSTON MIDDLE SCHOOL	2232 SUSSEX DR	GARLAND	75041	RM 101
V2002	THOMAS C MARSH PREPARATORY ACADEMY	3838 CROWN SHORE DR	DALLAS	75244	AUDITORIUM
V2003	W T WHITE HIGH SCHOOL	4505 RIDGESIDE DR	DALLAS	75244	
V2004	NATHAN ADAMS ELEM SCHOOL	12600 WELCH RD	DALLAS	75244	ANNEX LOBBY
V2005	MARSH LANE BAPTIST CHURCH	10716 MARSH LANE	DALLAS	75229	FELLOWSHIP HALL
V2006	HARRY C WITHERS ELEM SCHOOL	3959 NORTHAVEN RD	DALLAS	75229	AUDITORIUM
V2007	MIDWAY HILLS CHRISTIAN CHURCH	11001 MIDWAY RD	DALLAS	75229	GATHERING AREA
V2008	JOHN J PERSHING ELEM SCHOOL	5715 MEADERS LN	DALLAS	75229	AUDITORIUM, RM 136
V2009	L G CIGARROA ELEM SCHOOL	9990 WEBB CHAPEL RD	DALLAS	75220	AUDITORIUM
V2010	EDWARD CARY MIDDLE SCHOOL	3978 KILLION DR	DALLAS	75229	AUDITORIUM
V2011	WALNUT HILL REC CENTER	10011 MIDWAY RD	DALLAS	75229	SMALL RM A

VC#	LOCATION	ADDRESS	CITY	ZIP	Room
V2013	LOVERS LANE UNITED METHODIST CHURCH	9200 INWOOD RD	DALLAS	75220	WATSON HALL
V2016	UNITY CHURCH OF DALLAS	6525 FOREST LN	DALLAS	75230	1ST FL ASSEMBLY
V2018	NORTHAVEN UN METHODIST CHURCH	11211 PRESTON RD	DALLAS	75230	ATRIUM
V2019	GEORGE B DEALEY MONTESSORI ACADEMY	6501 ROYAL LN	DALLAS	75230	AUDITORIUM FOYER
V2020	ARTHUR KRAMER ELEM SCHOOL	7131 MIDBURY DR	DALLAS	75230	FOYER
V2021	HILLCREST HIGH SCHOOL	9924 HILLCREST RD	DALLAS	75230	
V2023	BENJAMIN FRANKLIN - IEA	6920 MEADOW RD	DALLAS	75230	RM 107
V2026	PRESTON HOLLOW UN METHODIST CHURCH	6315 WALNUT HILL LN	DALLAS	75230	PARLOR
V2027	OUR REDEEMER LUTHERAN CHURCH	7611 PARK LN	DALLAS	75225	PARLOR
V2029	WESTMINISTER PRESBYTERIAN CHURCH	8200 DEVONSHIRE DR	DALLAS	75209	FELLOWSHIP HALL
V2030	THE MUSEUM OF BIBLICAL ART	7500 PARK LN	DALLAS	75225	LIBRARY
V2032	SKILLMAN SOUTHWESTERN BRANCH LIBRARY	5707 SKILLMAN ST	DALLAS	75206	AUDITORIUM
V2034	HENRY W LONGFELLOW - CEA	5314 BOAZ ST	DALLAS	75209	AUDITORIUM
V2035	MOCKINGBIRD COMMUNITY CHURCH	5470 ELLSWORTH AVE	DALLAS	75206	COMMUNITY RM
V2036	ZION LUTHERAN CHURCH	6121 E LOVERS LN	DALLAS	75214	CHURCH NARTHEX
V2038	GENEVA HEIGHTS ELEMENTARY	2911 DELMAR AVE	DALLAS	75206	MAIN LOBBY
V2040	ST ANDREWS PRESBYTERIAN CHURCH	3204 SKILLMAN ST	DALLAS	75206	NANCE HALL
V2041	UNIVERSITY OF TEXAS-DALLAS, VISITOR CTR	800 W CAMPBELL RD	RICHARDSON	75080	ATRIUM
V2042	PARKHILL JR HIGH SCHOOL	16500 SHADYBANK DR	DALLAS	75248	SMALL GYM
V2043	BRENTFIELD PRIMARY SCHOOL	6767 BRENTFIELD DR	DALLAS	75248	EAST CAFETERIA
V2044	TEXAS A&M RESEARCH EXT CTR BLDG E	17360 COIT RD	DALLAS	75252	WATER/LAND RESOURCES BLDG
V2047	JAMES BOWIE ELEM SCHOOL-RISD	7643 LA MANGA DR	DALLAS	75248	GYM
	DALLAS FIRE STATION # 7	6010 DAVENPORT RD	DALLAS	75248	BAY
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VC#	LOCATION	ADDRESS	CITY	ZIP	Room
V2050	PRESTONWOOD ELEM SCHOOL	6525 LA COSA DR	DALLAS	75248	CAFETERIA STAGE
V2051	SPRING CREEK ELEM-RISD	7667 ROUNDROCK RD	DALLAS	75248	GYM
V2052	FRETZ PARK LIBRARY	6990 BELT LINE RD	DALLAS	75254	BLACK BOX THEATER
V2056	KING OF GLORY LUTHERAN CHURCH	6411 LBJ FWY	DALLAS	75240	EDU WING, RM 115
V2058	PARK CENTRAL BAPTIST CHURCH	7777 LBJ FWY	DALLAS	75251	FELLOWSHIP HALL
V2059	BETHANY LUTHERAN CHURCH	10101 WALNUT HILL LANE	DALLAS	75238	NELSON HALL
V2060	NORTHLAKE ELEM SCH - RISD	10059 RAVENSWAY DR	DALLAS	75238	CAFETERIA HALLWAY
V2061	LAKE HIGHLANDS ELEM SCHOOL	9501 FERNDALE RD	DALLAS	75238	LIBRARY
V2062	LAKE HIGHLANDS JR HIGH	10301 WALNUT HILL LN	DALLAS	75238	LARGE GYM
V2063	WALLACE ELEM SCHOOL-RISD	9921 KIRKHAVEN DR	DALLAS	75238	GYM
V2064	HIGHLAND OAKS CHURCH OF	10805 WALNUT HILL LN	DALLAS	75238	
V206E	CHRIST VICTOR HEXTER ELEM SCHOOL	9720 WATERVIEW RD	DALLAS	75218	AUDITORIUM
	LAKE HIGHLANDS NORTH REC CTR	9940 WHITE ROCK TRL	DALLAS	75218 75238	SMALL RM
	L L HOTCHKISS ELEM SCHOOL	6929 TOWN NORTH DR	DALLAS	75236 75231	AUDITORIUM
	DAN D ROGERS ELEM SCHOOL	5314 ABRAMS RD	DALLAS	75231 75214	AUDITORIUM FOYER
	RIDGEWOOD REC CENTER	6818 FISHER RD	DALLAS	75214 75214	LARGE RM
	LAKEWOOD ELEM SCHOOL	3000 HILLBROOK ST	DALLAS	75214 75214	LIBRARY
	NORTHRIDGE PRESBYTERIAN	6920 BOB-O-LINK DR	DALLAS	75214 75214	QUILLIN HALL
V2072	CHURCH	0920 BOB-O-LINK DK	DALLAS	73214	QUILLIN HALL
V2073	BATH HOUSE CULTURAL CENTER	521 E LAWTHER DR	DALLAS	75218	LOBBY
V2077	E D WALKER MIDDLE SCHOOL	12532 NUESTRA DR	DALLAS	75230	CONFERENCE RM #126
V2079	ANNE FRANK ELEM SCHOOL	5201 CELESTIAL RD	DALLAS	75254	LIBRARY
V2201	CENTRAL CHRISTIAN CHURCH	4711 WESTSIDE DR	DALLAS	75209	FELLOWSHIP HALL
V2203	JOHN S ARMSTRONG ELEM	3600 CORNELL AVE	DALLAS	75205	SMALL OUTSIDE GYM
V2220	UNIVERSITY PARK UNITED METHODIST CHURCH	4024 CARUTH BLVD	DALLAS	75225	CALDWELL RM 120
V2221	JOHN S. BRADFIELD ELEMENTARY	4300 SOUTHERN AVE	DALLAS	75205	CAFETORIUM (LGL)
V2223	UNIVERSITY PARK SCH-W	3505 AMHERST AVE	DALLAS	75225	GYM, C111
V2224	HIGHLAND PARK MIDDLE SCHOOL	3555 GRANADA DR	DALLAS	75205	SOUTH GYM
V2225	SMU/HUGHES-TRIGGS STUDENT	3140 DYER ST	DALLAS	75205	RM 105
V2220	CTR	701E WESTSHESTER DR	DALLAC	75205	
V2226	HIGHLAND PARK ISD ADMIN BLDG	7015 WESTCHESTER DR	DALLAS	75205	BOARD RM
V2300	ST ANDREWS EPISCOPAL CHURCH	2783 VALWOOD PKWY	FARMERS BRANCH	75234	HUNSAKER HALL

# Election Day Vote Center Locations " Attachment C "

VC#	LOCATION	ADDRESS	CITY	ZIP	Room
V2301	LOOS FIELD HOUSE	3815 SPRING VALLEY RD	ADDISON	75001	MAIN LOBBY
V2302	VIVIAN FIELD MIDDLE SCHOOL	13551 DENNIS RD	FARMERS BRANCH	75234	MAIN LOBBY
V2303	FARMERS BRANCH RECREATION CENTER	14050 HEARTSIDE PL	FARMERS BRANCH	75234	MESQUITE RM
V2305	FARMERS BRANCH MANSKE LIBRARY	13613 WEBB CHAPEL RD	FARMERS BRANCH	75234	MEETING ROOM
V2306	CHAPEL HILL PREPARATORY SCHOOL	12701 TEMPLETON TRL	DALLAS	75234	AUDITORIUM
V2307	BROOKHAVEN COLLEGE	3939 VALLEY VIEW LN	FARMERS BRANCH	75244	W BLDG, RM 105
V2310	WEBB CHAPEL UN METH CHUR	2536 VALLEY VIEW LN	FARMERS BRANCH	75234	FELLOWSHIP HALL
V2401	TED POLK MIDDLE SCHOOL	2001 KELLY BLVD	CARROLLTON	75006	G104
V2402	MCCOY ELEMENTARY SCHOOL	2425 MCCOY RD	CARROLLTON	75006	GYM
V2403	JERRY R JUNKINS ELEM SCHOOL	2808 RUNNING DUKE DR	CARROLLTON	75006	LIBRARY, ROOM 111
V2404	BLANTON ELEM SCHOOL	2525 SCOTT MILL RD	CARROLLTON	75006	LIBRARY
V2405	NEWMAN SMITH HIGH SCHOOL	2335 N JOSEY LN	CARROLLTON	75006	KEATON THEATER LOBBY
V2406	KELLER SPRINGS BAPTIST CHUR	3227 KELLER SPRINGS RD	CARROLLTON	75006	FELLOWSHIP HALL
V2407	JOSEY RANCH LAKE LIBRARY	1700 KELLER SPRINGS RD	CARROLLTON	75006	MEETING RM 150
V2408	CROSBY RECREATION CENTER	1610 E CROSBY RD	CARROLLTON	75006	ELF FORK
V2409	NORTH DALLAS FAMILY CHURCH	1700 S JOSEY LN	CARROLLTON	75006	GYM
V2500	GREENWOOD HILLS ELEM SCHOOL	1313 W SHORE DR	RICHARDSON	75080	LIBRARY

VC#	LOCATION	ADDRESS	CITY	ZIP	Room
V2501	CANYON CREEK ELEM SCHOOL	2100 COPPER RIDGE DR	RICHARDSON	75080	GYM
V2502	PRAIRIE CREEK ELEM SCHOOL	2120 E PRAIRIE CREEK DR	RICHARDSON	75080	MAIN HALL OFFICE
V2503	MOHAWK ELEM SCHOOL	1500 MIMOSA DR	RICHARDSON	75080	GYM
V2504	RICHARDSON N JR HIGH SCHOOL	1820 N FLOYD RD	RICHARDSON	75080	SMALL GYM
V2505	NORTHRICH ELEM SCHOOL	1301 CUSTER RD	RICHARDSON	75080	CAFETERIA
V2506	ARAPAHO CLASSICAL MAGNET SCHOOL	1300 CYPRESS DR	RICHARDSON	75080	GYM
V2507	RICHARDSON HEIGHTS ELEM	101 N FLOYD RD	RICHARDSON	75080	GYM
V2508	RICHARDSON TERRACE ELEMENTARY	300 N DOROTHY DR	RICHARDSON	75081	GYM
V2509	CARE CHURCH	1504 E CAMPBELL RD	RICHARDSON	75081	ATRIUM, A3
V2510	YALE ELEM SCHOOL	1900 E COLLINS BLVD	RICHARDSON	75081	GYM
V2511	DARTMOUTH ELEM SCHOOL	417 DARTMOUTH LN	RICHARDSON	75081	ART RM, 124/126
V2513	SPRINGRIDGE ELEMENTARY SCHOOL	1801 E SPRING VALLEY RD	RICHARDSON	75081	GYM
V2514	JESS HARBEN ELEM SCHOOL	600 S GLENVILLE DR	RICHARDSON	75081	GYM
V2516	RICHARDSON CIVIC CENTER	411 W ARAPAHO RD	RICHARDSON	75080	WEST ALCOVE
V2601	VALLEY RANCH ELEM SCHOOL	9800 RODEO DR	IRVING	75063	GYM
V2602	CIMARRON RECREATION CENTER	201 RED RIVER TRL	IRVING	75063	LARGE ACTIVITY ROOM
	FREEMAN ELEM SCHOOL-CFBISD	8757 W VALLEY RANCH PKWY	IRVING	75063	LIBRARY
	VALLEY RANCH BRANCH LIBRARY	401 CIMARRON TRL, Ste. 150	IRVING	75063	PROGRAM RM 150
V2700	BIG SPRINGS ELEM SCHOOL	3301 W CAMPBELL RD	GARLAND	75044	GYM

VC# LOCATION	ADDRESS	CITY	ZIP	Room
V2701 SPRINGPARK SPORTS CLUB	3330 SPRINGPARK WAY	GARLAND	75044	1st FL BALLROOM
V2702 SPRING CREEK ELEM -GISD	1510 SPRING CREEK DR	GARLAND	75040	GYM
V2704 NORTH GARLAND BRANCH LIBRARY	3845 N GARLAND AVE	GARLAND	75040	PROGRAM RM
V2705 HICKMAN ELEM SCHOOL	3114 PINEWOOD DR	GARLAND	75044	GYM
V2706 WALLACE ETHRIDGE ELEM SCHOOL	2301 SAM HOUSTON DR	GARLAND	75044	GYM
V2709 COOPER ELEM SCHOOL	1200 KINGSBRIDGE DR	GARLAND	75040	FOYER
V2710 LISTER ELEM SCHOOL	3131 MARS DR	GARLAND	75040	FRONT FOYER
V2712 NORTHLAKE ELEM SCHOOL -GISD	1626 BOSQUE DR	GARLAND	75040	GYM
V2713 CLUB HILL ELEM SCHOOL	1330 COLONEL DR	GARLAND	75043	GYM
V2714 LYLES MIDDLE SCHOOL	4655 S COUNTRY CLUB RD	GARLAND	75043	GYM
V2715 NORTHSIDE BAPTIST CHURCH-GA	2510 N GLENBROOK DR	GARLAND	75040	FELLOWSHIP HALL
V2801 W W PINKERTON ELEM SCHOOL	260 SOUTHWESTERN BLVD	COPPELL	75019	GYM
V2802 WILSON ELEMENTARY SCHOOL	200 S COPPELL RD	COPPELL	75019	GYM
V2803 MOCKINGBIRD ELEM SCHOOL	300 MOCKINGBIRD LN	COPPELL	75019	GYM
V2805 COPPELL TOWN CENTER	255 E PARKWAY BLVD	COPPELL	75019	ATRIUM
V2807 LAKESIDE ELEM SCHOOL-COISD	1100 VILLAGE PKWY	COPPELL	75019	GYM
V2808 COTTONWOOD CREEK ELEM SCH	615 MINYARD DR	COPPELL	75019	GYM
V2809 RIVERCHASE ELEM SCHOOL	272 S MACARTHUR BLVD	COPPELL	75019	LIBRARY, RM 201
V2900 ADDISON FIRE STATION # 2	3950 BELTWAY DR	ADDISON	75001	BAY
V2902 ADDISON FIRE STATION # 1	4798 AIRPORT PKWY	ADDISON	75001	TRAINING ROOM
V2920 COYLE MIDDLE SCHOOL	4500 SKYLINE DR	ROWLETT	75088	LIBRARY
V2921 BACK ELEM SCHOOL	7300 BLUEBONNET DR	ROWLETT	75089	FRONT FOYER
V2922 LIBERTY GROVE ELEM SCHOOL	10201 LIBERTY GROVE RD	ROWLETT	75089	COMPUTER LAB, RM 401
V2924 ROWLETT CITY HALL ANNEX	4004 MAIN ST	ROWLETT	75088	CONFERENCE RM
V2925 ROWLETT ELEM SCHOOL	3315 CARLA DR	ROWLETT	75088	GYM
V2926 HERFURTH ELEM SCHOOL	7500 MILLER RD	ROWLETT	75088	GYM
V2927 SCHRADE MIDDLE SCHOOL	6201 DANRIDGE RD	ROWLETT	75089	COMP GYM
V2940 CHASE OAKS CHURCH-	2709 3RD ST	SACHSE	75048	LOBBY
WOODBRIDGE CAMPUS				
V2941 SACHSE SENIOR CENTER	3815 SACHSE RD., BLDG A	SACHSE	75048	MULTI PURPOSE ROOM
V2942 BG HUDSON MIDDLE SCHOOL	4405 HUDSON DR	SACHSE	75048	GYM
V3000 WILLIAM B TRAVIS ACADEMY	3001 MCKINNEY AVE	DALLAS	75204	
V3003 T W BROWNE MIDDLE SCHOOL	3333 SPRAGUE DR	DALLAS	75233	AUDITORIUM
V3004 DANIEL WEBSTER ELEM SCHOOL	3815 S FRANKLIN ST	DALLAS	75233	AUDITORIUM

VC#	LOCATION	ADDRESS	CITY	ZIP	Room
V3007	EL CENTRO COLLEGE-MAIN CAMPUS	801 MAIN ST	DALLAS	75202	STUDENT CTR
V3008	GEORGE L ALLEN SR. COURTS BLDG	600 COMMERCE ST	DALLAS	75202	1ST FL LOBBY
V3009	EXALL RECREATION CENTER	1355 ADAIR ST	DALLAS	75204	LARGE ROOM
V3011	ST EDWARDS CATHOLIC CHURCH	4033 ELM ST	DALLAS	75226	BARRETT HALL
V3016	BILL J PRIEST INSTITUTE	1402 CORINTH ST	DALLAS	75215	AUDITORIUM
V3017	MARTIN LUTHER KING JR LEARNING CTR	1817 WARREN AVE	DALLAS	75215	MAIN LOBBY
V3018	PARK SOUTH YMCA	2500 ROMINE AVE	DALLAS	75215	FRONT LOBBY
V3019	JAMES MADISON HIGH SCHOOL	3000 MLK BLVD	DALLAS	75215	RM 100
V3020	MARTIN LUTHER KING CORE BLDG	2922 MARTIN L KING BLVD	DALLAS	75215	LOBBY
V3022	IRMA RANGEL-YOUNG WOMEN'S SCHOOL	1718 ROBERT B CULLUM BLVD	DALLAS	75210	AUDITORIUM
V3025	MT HOREB BAPTIST CHURCH	3306 CARPENTER AVE	DALLAS	75215	FELLOWSHIP HALL
V3026	ST PAUL BAPTIST CHURCH	1600 PEAR ST	DALLAS	75215	OVERFLOW AREA
V3027	LINCOLN HIGH SCHOOL -CHM	2826 ELSIE FAYE HEGGINS ST	DALLAS	75215	AUDITORIUM
V3029	EVANGELIST TEMPLE CHURCH	2627 DORRIS ST	DALLAS	75215	FELLOWSHIP HALL
V3032	HECTOR P GARCIA MIDDLE SCHOOL- DISD	700 E 8TH ST	DALLAS	75203	ART ROOM A
V3034	GREATER MT PLEASANT BAPTIST CHURCH	1403 MORRELL AVE	DALLAS	75203	CONFERENCE RM
V3035	F D ROOSEVELT HIGH SCHOOL	525 BONNIE VIEW RD	DALLAS	75203	COLLEGIATE HALLWAY
V3038	THE WAY-TRUTH-LIFE CHRISTIAN CHURCH	1702 S DENLEY DR	DALLAS	75216	FELLOWSHIP HALL PARLOR
V3039	OLIVER W HOLMES MIDDLE SCHOOL	2001 E KIEST BLVD	DALLAS	75216	AUDITORIUM ENTRANCE
V3040	GOOD STREET BAPTIST CHURCH	3110 BONNIE VIEW RD	DALLAS	75216	SPIGNER WING
V3042	JOHN NEELY BRYAN ELEM SCHOOL	2001 DEER PATH DR	DALLAS	75216	AUDITORIUM
V3043	PAUL L DUNBAR LANCASTER-KEIST LIBRARY	2008 EAST KIEST BLVD	DALLAS	75216	CLASSROOM A/B
V3044	W W BUSHMAN ELEM SCHOOL	4200 BONNIE VIEW RD	DALLAS	75216	FOYER
V3045	GETHSEMANE MISSIONARY BAPTIST CHURCH	4600 SOLAR LN	DALLAS	75216	FELLOWSHIP HALL
V3046	JOHN W CARPENTER ELEM SCHOOL	2121 TOSCA LN	DALLAS	75224	AUDITORIUM
V3047	CFNI STUDENT CENTER	444 FAWN RIDGE DR	DALLAS	75224	LOBBY
V3048	SOUTH OAK CLIFF HIGH SCHOOL	3601 S MARSALIS AVE	DALLAS	75216	
	CLARA OLIVER ELEM SCHOOL To Change	4010 IDAHO AVE	DALLAS	75216	AUDITORIUM

VC#	LOCATION	ADDRESS	CITY	ZIP	Room
V3050	H I HOLLAND ELEM SCHOOL @ LISBON	4203 S LANCASTER RD	DALLAS	75216	MAIN LOBBY
V3051	FOUNTAIN OF THE LIVING WORD CHURCH	2543 E LEDBETTER DR	DALLAS	75216	SANCTUARY ENTRANCE
V3052	ELISHA M PEASE ELEM SCHOOL	2914 CUMMINGS ST	DALLAS	75216	AUDITORIUM
V3054	W M HAWLEY ATWELL LAW ACADEMY	1303 REYNOLDSTON LN	DALLAS	75232	AUDITORIUM FOYER
V3055	ADELLE TURNER ELEM SCHOOL	5505 S POLK ST	DALLAS	75232	GYM
V3056	MARK TWAIN LEADERSHIP VANGUARD	724 GREEN COVE LN	DALLAS	75232	AUDITORIUM
V3057	TG TERRY ELEM SCHOOL	6661 GREENSPAN AVE	DALLAS	75232	AUDITORIUM
V3058	ST PAUL LUTHERAN CHURCH	5725 S MARSALIS AVE	DALLAS	75241	FELLOWSHIP HALL
V3059	IDEAL FAMILY CHURCH	1000 E REDBIRD LN	DALLAS	75241	LIFE CENTER
V3060	R L THORNTON ELEM SCHOOL	6011 OLD OX RD	DALLAS	75241	AUDITORIUM
V3061	BOML ACADEMY @ A MACEO SMITH	3030 STAG RD	DALLAS	75241	FOYER
V3062	J N ERVIN ELEM SCHOOL	3722 BLACK OAK DR	DALLAS	75241	AUDITORIUM FOYER
V3063	RONALD E MCNAIR ELEM SCHOOL	3150 BAINBRIDGE AVE	DALLAS	75237	MAIN LOBBY
V3064	FRIENDSHIP WEST BAPTIST CHURCH	2020 WHEATLAND RD	DALLAS	75232	BANQUET HALL FOYER
V3065	UMPHREY LEE ELEM SCHOOL	7808 RACINE DR	DALLAS	75232	AUDITORIUM
V3066	MARTIN WEISS ELEM SCHOOL	8601 WILLOUGHBY BLVD	DALLAS	75232	AUDITORIUM
V3067	DA HULCY STEAM MIDDLE SCHOOL	9339 S POLK ST	DALLAS	75232	COUNSELOR'S OFFICE
V3068	SINGING HILLS REC CENTER	1909 CROUCH RD	DALLAS	75241	LARGE ACTIVITY RM
V3069	CORNERSTONE COMMUNITY CHURCH	2817 CHERRY VALLEY BLVD	DALLAS	75241	FELLOWSHIP HALL
V3070	TOMMIE ALLEN REC CENTER	7071 BONNIE VIEW RD	DALLAS	75241	LG MULTI-PURPOSE RM
V3071	HIGHLAND HILLS UN METHODIST CHURCH	3800 SIMPSON STUART RD	DALLAS	75241	FELLOWSHIP HALL
V3072	CEDAR VALLEY COLLEGE-M BLDG	3030 N DALLAS AVE	LANCASTER	75134	M105
V3073	HIGHLAND HILLS LIBRARY	6200 BONNIE VIEW RD	DALLAS	75241	CLASSROOM A/B
V3075	WILMER-HUTCHINS HIGH SCHOOL	5520 LANGDON RD	DALLAS	75241	AUDITORIUM
V3078	PARK IN THE WOODS REC CENTER	6801 MOUNTAIN CREEK PKWY	DALLAS	75249	LARGE RM
V3079	HENRIE ELEMENTARY SCHOOL	253 W LAWSON RD	DALLAS	75253	CAFETERIA
V3080	KLEBERG/RYLIE REC CENTER	1515 EDD RD	DALLAS	75253	LARGE RM
V3081	BOOKER T WASHINGTON HIGH SCHOOL	2501 FLORA ST	DALLAS	75201	MONTGOMERY ARTS THEATER FOYER

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VC#	LOCATION	ADDRESS	CITY	ZIP	Room
V3082	W A BLAIR ELEM SCHOOL	7720 GAYGLEN DR	DALLAS	75217	AUDITORIUM
V3083	EBBY HALLIDAY ELEM SCHOOL	10210 TEAGARDEN RD	DALLAS	75217	MULTI PURPOSE ROOM 141
V3090	JONSSON CENTRAL LIBRARY	1515 YOUNG ST	DALLAS	`	DALLAS EAST RM
V3092	THURGOOD MARSHALL REC CENTER	5150 MARK TRAIL WAY	DALLAS	75232	NEW LARGE RM
V3097	UNIVERSITY OF NORTH TEXAS AT DALLAS	7300 UNIVERSITY HILLS BLVD	DALLAS	75241	FOUNDERS HALL LOUNGE
V3100	CEDAR HILL RECREATION CENTER	310 E PARKERVILLE RD	CEDAR HILL	75104	BLUEBONNET ROOM
V3102	KIM LEWIS AUXILIARY SERVICES CTR	202 E BELTLINE RD	CEDAR HILL	75104	FOYER
V3103	BESSIE COLEMAN MIDDLE SCHOOL	1208 E PLEASANT RUN RD	CEDAR HILL	75104	LIBRARY
V3104	COLLEGIATE HIGH/ACADEMY MIDDLE SCHOOL	1533 HIGH POINTE LN	CEDAR HILL	75104	LIBRARY
V3105	CEDAR HILL GOVERNMENT CENTER- BLDG 100	285 UPTOWN BLVD	CEDAR HILL	75104	LOBBY
V3106	PLUMMER ELEMENTARY SCHOOL	1203 S CLARK RD	CEDAR HILL	75104	PORTABLE #20 A
V3107	HIGHLANDS ELEM SCHOOL-CHISD	131 SIMS DR	CEDAR HILL	75104	GYM
V3108	BRAY ELEMENTARY SCHOOL	218 N BROAD ST	CEDAR HILL	75104	GYM
V3109	LAKE RIDGE ELEM SCHOOL	1020 LAKE RIDGE PKWY	CEDAR HILL	75104	MULTI PURPOSE RM
V3200	H BOB DANIEL SR INTERMEDIATE SCHOOL	1007 SPRINGWOOD LN	DUNCANVILLE	75137	RM 102
V3201	ALEXANDER ELEMENTARY SCHOOL	510 SOFTWOOD DR	DUNCANVILLE	75137	GYM, RM 807
V3202	DUNCANVILLE LIBRARY	201 JAMES COLLINS BLVD	DUNCANVILLE	75116	MTG RM 1-3
V3203	DUNCANVILLE'S FIRST BAPTIST CHURCH	323 W WHEATLAND RD	DUNCANVILLE	75116	F101
V3204	REED MIDDLE SCHOOL	530 E FREEMAN ST	DUNCANVILLE	75116	AUDITORIUM, RM 600
V3205	BRANDENBURG INTERMEDIATE SCH-DUISD	1903 BLUERIDGE DR	DUNCANVILLE	75137	CHOIR RM, 501
V3206	BYRD MIDDLE SCHOOL	1040 W WHEATLAND RD	DUNCANVILLE	75116	GYM B
V3207	ARISE CHURCH	201 W CENTER ST	DUNCANVILLE	75116	SANCTUARY FOYER

VC#	LOCATION	ADDRESS	CITY	ZIP	Room
V3208	CENTRAL ELEM SCHOOL- DUISD	302 E FREEMAN ST	DUNCANVILLE	75116	AUDITORIUM, RM 201
V3209	DUNCANVILLE HS PERFORMANCE HALL	900 W CAMP WISDOM RD	DUNCANVILLE	75116	FOYER
V3211	FAIRMEADOWS ELEM SCHOOL	101 E FAIRMEADOWS DR	DUNCANVILLE	75116	GYM, RM 701A
V3300	PORTER ELEM SCHOOL	517 VIA AVENIDA	MESQUITE	75150	CAFETERIA
V3301	DUNFORD REC CENTER	1015 GREEN CANYON DR	MESQUITE	75150	GREEN CANYON RM
V3302	GEORGIA KIMBALL ELEM	4010 CORYELL WAY	MESQUITE	75150	P4
V3303	DR JC CANNADAY ELEM SCHOOL	2701 CHISOLM TRL	MESQUITE	75150	FRONT FOYER
V3304	POTEET HIGH SCHOOL	3300 POTEET DR	MESQUITE	75150	BACK HALLWAY BEHIND OFFICES
V3305	MESQUITE CITY HALL	757 N GALLOWAY AVE	MESQUITE	75149	LOBBY
V3307	W L WILKINSON MIDDLE SCHOOL	2100 CREST PARK DR	MESQUITE	75149	100 FOYER
V3309	LAKESIDE ACTIVITY CENTER	101 HOLLEY PARK DR	MESQUITE	75149	LARGE RM
V3310	MESQUITE HIGH SCHOOL	300 E DAVIS ST	MESQUITE	75149	DELIVERY HALLWAY
V3312	PIRRUNG ELEM SCHOOL	1500 CREEK VALLEY RD	MESQUITE	75181	FRONT HALL CORNER
V3313	J R THOMPSON ELEM SCHOOL	2525 HELEN LN	MESQUITE	75181	FRONT FOYER
V3314	A C NEW MIDDLE SCHOOL	3700 S BELT LINE RD	MESQUITE	75181	FRONT FOYER
V3315	TISINGER ELEM SCHOOL	1701 HILLCREST ST	MESQUITE	75149	COMPUTER LAB
V3316	RUTHERFORD REC CENTER	900 RUTHERFORD DR	MESQUITE	75149	RM 103
V3317	HORN HIGH SCHOOL	3300 E CARTWRIGHT RD	MESQUITE	75181	LIBRARY
V3400	BALCH SPRINGS CIVIC CENTER	12400 ELAM RD	BALCH SPRINGS	75180	MEETING ROOM
V3404	HICKORY TREE BAPTIST CHURCH	3200 HICKORY TREE RD	BALCH SPRINGS	75180	FELLOWSHIP HALL
V3405	HODGES ELEM SCHOOL	14401 SPRING OAKS DR	BALCH SPRINGS	75180	CAFETERIA STAGE
V3408	BALCH SPRINGS RECREATION CENTER	4372 SHEPHERD LN	BALCH SPRINGS	75180	MEETING ROOM
V3500	SUNNYVALE TOWN HALL	127 N COLLINS RD	SUNNYVALE	75182	COUNCIL CHAMBERS
V3601	FAITH BIBLE CHURCH	1437 W PLEASANT RUN RD	DESOTO	75115	AUDITORIUM
	RUBY YOUNG ELEM SCHOOL	707 YOUNG BLVD	DESOTO	75115	GYM
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VC#	LOCATION	ADDRESS	CITY	ZIP	Room
V3605	DISCIPLE CENTRAL COMMUNITY CHURCH	901 N POLK ST # 101	DESOTO	75115	CLASSROOM 104
V3606	THE MEADOWS ELEM SCHOOL	1016 THE MEADOWS PKWY	DESOTO	75115	GYM
V3607	COCKRELL HILL ELEM SCHOOL	425 S COCKRELL HILL RD	DESOTO	75115	GYM
V3609	DESOTO HIGH SCHOOL	600 EAGLE DR	DESOTO	75115	GYM
V3611	DESOTO EAST MIDDLE SCHOOL	601 E BELT LINE RD	DESOTO	75115	GYM
V3616	BELT LINE CONFERENCE CENTER	200 E BELT LINE RD	DESOTO	75115	CONFERENCE RM
V3617	GLENN HEIGHTS CITY HALL	1938 S HAMPTON RD	GLENN HEIGHTS	75154	COUNCIL CHAMBERS
	COUCH ELEM SCHOOL	4349 WATERHOUSE BLVD	GARLAND	75043	FRONT FOYER
V3702	TOLER ELEM SCHOOL	3520 GUTHRIE RD	GARLAND	75043	GYM
V3800	HOUSTON ELEM SCHOOL-LISD	2929 MARQUIS LN	LANCASTER	75134	LIBRARY, RM 184
V3802	PLEASANT RUN ELEM SCHOOL	427 W PLEASANT RUN RD	LANCASTER	75146	LIBRARY, RM 201
V3803	ROLLING HILLS ELEMENTARY SCHOOL	450 ROLLING HILLS PL	LANCASTER	75146	LIBRARY
V3805	ROSA PARKS-MILLBROOK ELEM SCHOOL	630 MILLBROOK DR	LANCASTER	75146	GYM, RM 503
V3807	ELSIE ROBERTSON MIDDLE SCHOOL	822 W PLEASANT RUN RD	LANCASTER	75146	LIBRARY
V3808	WEST MAIN ELEM SCHOOL	531 W MAIN ST	LANCASTER	75146	LIBRARY
V3809	LANCASTER VETERANS MEMORIAL LIBRARY	1600 VETERANS MEMORIAL PKWY	LANCASTER	75134	MEETING ROOM
V3900	MCCOWAN MIDDLE SCHOOL	1500 MAJESTIC MEADOW DR	GLENN HEIGHTS	75154	DANCE RM
V3920	FIRST BAPTIST CHURCH-SEAGOVILLE	108 E FARMERS RD	SEAGOVILLE	75159	ACTIVITY BLDG, FELLOWSHIP HALL
V3921	SEAGOVILLE CITY HALL	702 N HWY 175	SEAGOVILLE	75159	COUNCIL CHAMBERS
V3940	WILMER COMMUNITY CENTER	101 DAVIDSON PLZ	WILMER	75172	MAIN ROOM
V3950	HUTCHINS COMMUNITY CENTER	500 W HICKMAN ST	HUTCHINS	75141	MAIN ROOM
V4002	CAILLET ELEM SCHOOL	3033 MERRELL RD	DALLAS	75229	AUDITORIUM
V4004	MARCUS REC CENTER	3003 NORTHAVEN RD	DALLAS	75229	KITCHEN
V4006	DEGOLYER ELEM SCHOOL	3453 FLAIR DR	DALLAS	75229	AUDITORIUM
V4010	STEPHEN FOSTER ELEM SCH	3700 CLOVER LN	DALLAS	75220	AUDITORIUM
V4014	SUDIE WILLIAMS TAG ACADEMY	4518 POMONA RD	DALLAS	75209	AUDITORIUM
V4015	NORTH PARK COMMUNITY CORP	4619 W UNIVERSITY BLVD	DALLAS	75209	FRONT FOYER
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VC#	LOCATION	ADDRESS	CITY	ZIP	Room
V4016	K B POLK VANGUARD CENTER ATG	6911 VICTORIA AVE	DALLAS	75209	AUDITORIUM
V4018	MAPLE LAWN ELEM SCHOOL	3120 INWOOD RD	DALLAS	75235	AUDITORIUM
V4019	ARLINGTON PARK RECREATION CENTER	1505 RECORD CROSSING RD	DALLAS	75235	SMALL RM
V4022	ESPERANZA HOPE MEDRANO ELEM SCHOOL	2221 LUCAS DR	DALLAS	75219	AUDITORIUM
V4024	L G PINKSTON HIGH SCHOOL	2200 DENNISON ST	DALLAS	75212	MAIN LOBBY
V4028	VICTORY CATHEDRAL	3407 N WESTMORELAND RD	DALLAS	75212	LOBBY
V4029	EL CENTRO COLLEGE-WEST CAMPUS	3330 NORTH HAMPTON RD	DALLAS	75212	MAIN LOBBY
V4031	C F CARR ELEM SCHOOL	1952 BAYSIDE ST	DALLAS	75212	AUDITORIUM LOBBY
V4032	REVERCHON RECREATION CENTER	3505 MAPLE AVE	DALLAS	75219	MULTI-PURPOSE RM
V4033	DALLAS FIRE STATION # 1	1901 IRVING BLVD	DALLAS	75207	BAY
V4035	MARGARET B. HENDERSON ELEM SCHOOL	2200 S EDGEFIELD AVE	DALLAS	75224	GYM
V4038	HARRELL BUDD ELEM SCHOOL	2121 S MARSALIS AVE	DALLAS	75216	GYM
V4039	BEXAR STREET BAPTIST CHURCH	2018 S MARSALIS AVE	DALLAS	75216	FELLOWSHIP HALL
V4040	TRINITY HEIGHTS TALENTED & GIFTED	1515 LYNN HAVEN AVE	DALLAS	75216	AUDITORIUM, ROOM 200
V4043	THE UNION CHURCH	3410 S POLK ST	DALLAS	75224	EDUCATION BLDG, RM 4 & 6
V4046	CLINTON P RUSSELL ELEM SCHOOL	3031 S BECKLEY AVE	DALLAS	75224	AUDITORIUM
V4050	MOUNTAIN CREEK LIBRARY	6102 MOUNTAIN CREEK PKWY	DALLAS	75249	AUDITORIUM
V4052	BILHARTZ ELEM SCHOOL	6700 WANDT DR	DALLAS	75236	GYM, RM 218A
V4055	LESLIE STEMMONS ELEM SCHOOL	2727 KNOXVILLE ST	DALLAS	75211	AUDITORIUM
V4056	PALABRA DE VIDA CHURCH	2550 W ILLINOIS AVE	DALLAS	75233	MULTI-PURPOSE BLDG
V4057	KIEST REC CENTER	3081 S HAMPTON RD	DALLAS	75224	SMALL RM
V4060	NANCY JANE COCHRAN ELEMENTARY	6000 KEENELAND PKWY	DALLAS	75211	AUDITORIUM
V4061	L O DONALD ELEM SCHOOL	1218 PHINNEY AVE	DALLAS	75211	AUDITORIUM
V4062	LELIA P COWART ELEM SCHOOL	1515 S RAVINIA DR	DALLAS	75211	AUDITORIUM HALLWAY
V4063	ELMWOOD-EL BUEN SAMARITANO UMC	1315 BERKLEY AVE	DALLAS	75224	WESLEY HALL, LOYALTY RM
V4064	MARTIN WEISS REC CENTER	1111 MARTINDELL AVE	DALLAS	75211	SMALL RM
V4065	ARCADIA PARK ELEM SCHOOL	1300 N JUSTIN AVE	DALLAS	75211	LIBRARY
V4066	ANSON JONES ELEM SCHOOL	3901 MEREDITH AVE	DALLAS	75211	CONFERENCE ROOM
V4067	GEORGE PEABODY ELEM SCHOOL	3101 RAYDELL PL	DALLAS	75211	AUDITORIUM

VC#	LOCATION	ADDRESS	CITY	ZIP	Room
V4068	LIDA HOOE ELEM SCHOOL	2419 GLADSTONE DR	DALLAS	75211	ROOM 104
V4069	WINNETKA ELEM SCHOOL	1151 S EDGEFIELD AVE	DALLAS	75208	CONFERENCE ROOM, 106
V4070	JOHN F PEELER ELEM SCHOOL	810 S LLEWELLYN AVE	DALLAS	75208	LIBRARY
V4071	OAK CLIFF SUB-COURTHOUSE	410 S BECKLEY AVE	DALLAS	75203	1ST FL LOBBY
V4073	PREPARING THE WAY MINISTRIES	2442 W JEFFERSON BLVD	DALLAS	75211	SANCTUARY, SITUATION RM
V4074	SUNSET HIGH SCHOOL-ANNEX BLDG	3 2021 W TENTH ST	DALLAS	75208	ROOM 410/411
V4075	JOHN H REAGAN SCHOOL	201 N ADAMS AVE	DALLAS	75208	COMPUTER LAB, #102
V4076	STEVENS PARK ELEM SCHOOL	2615 W COLORADO BLVD	DALLAS	75211	AUDITORIUM FOYER
V4077	ROSEMONT ELEM SCHOOL/UPPER CAMPUS	719 N MONTCLAIR AVE	DALLAS	75208	GYM
V4078	KIDD SPRINGS REC CENTER	711 W CANTY ST	DALLAS	75208	MULTI PURPOSE RM, 102
V4079	KESSLER PARK UNITED METHODIST CHUR	1215 TURNER AVE	DALLAS	75208	FELLOWSHIP HALL
V4081	ELADIO R MARTINEZ LEARNING CENTER	4500 BERNAL DR	DALLAS	75212	LIBRARY
V4083	SIDNEY LANIER EXPRESSIVE ARTS VANGUARD	1400 WALMSLEY AVE	DALLAS	75208	AUDITORIUM FOYER
V4085	ANITA MARTINEZ REC CENTER	3212 N WINNETKA AVE	DALLAS	75212	AFTER SCHOOL PROGRAM RM
V4086	GRAUWYLER PARK REC CENTER	7780 HARRY HINES BLVD	DALLAS	75235	RM A
V4087	BACHMAN REC CENTER	2750 BACHMAN DR	DALLAS	75220	REC RM 1
V4094	PARK FOREST BRANCH LIBRARY	3421 FOREST LN	DALLAS	75234	AUDITORIUM
V4097	DAVID G BURNET ELEM SCHOOL	3200 KINKAID DR	DALLAS	75220	AUDITORIUM
V4110	BOUDE STOREY MIDDLE SCHOOL	3000 MARYLAND AVE	DALLAS	75216	MAIN LOBBY
V4113	MOUNTAIN VIEW COLLEGE-E BLDG	4849 W ILLINOIS AVE	DALLAS	75211	EAST FOYER
V4300	COCKRELL HILL CITY HALL	4125 W CLARENDON DR	COCKRELL HILL	75211	COUNCIL CHAMBERS
V4501	SUZANNA DICKINSON ELEM	1902 PALMER TRL	GRAND PRAIRIE	75052	MUSIC RM, D113
V4502	BETTY WARMACK LIBRARY	760 BARDIN RD	GRAND PRAIRIE	75052	FOYER
V4507	DANIELS ACADEMY	801 SW 19TH ST	GRAND PRAIRIE	75051	FRONT FOYER

VC#	LOCATION	ADDRESS	CITY	ZIP	Room
V4508	ELLEN OCHOA STEM ACADEMY/MILAM- GPISD	2030 PROCTOR DR	GRAND PRAIRIE	75051	PROJECT RM
V4509	YWLA @ ARNOLD MIDDLE SCHOOL	1204 E MARSHALL DR	GRAND PRAIRIE	75051	SM GYM
V4511	BOWIE FINE ARTS ACADEMY -GPISD	425 ALICE DR	GRAND PRAIRIE	75051	TEACHER WORK RM
V4512	CHARLEY TAYLOR REC CENTER	601 E GRAND PRAIRIE RD	GRAND PRAIRIE	75051	MEETING ROOM
V4513	HOUSTON PROFESSIONAL STAFF DEVELOPMENT CTR	1502 COLLEGE ST	GRAND PRAIRIE	75050	STAFF DEVELOPMENT SIDE
V4514	CROSSWINDS HIGH SCHOOL	1100 N CARRIER PKWY	GRAND PRAIRIE	75050	GYM, RM 104
V4515	TRAVIS WORLD LANGUAGE ACADEMY	525 NE 15TH ST	GRAND PRAIRIE	75050	SM GYM
V4517	EISENHOWER ELEMENTARY SCHOOL	2102 N CARRIER PKWY	GRAND PRAIRIE	75050	MUSIC RM
V4518	MINISTERIOS CIELO EN LA TIERRA	3313 GILBERT RD	GRAND PRAIRIE	75050	SANCTUARY
	RONALD W REAGAN MIDDLE SCHOOL	4616 BARDIN RD	GRAND PRAIRIE	75052	MAIN GYM
V4520	SAM RAYBURN ELEM SCHOOL	2800 REFORMA DR	GRAND PRAIRIE	75052	LIBRARY
V4521	LORENZO DE ZAVALA ACADEMY	3410 KIRBY CREEK DR	GRAND PRAIRIE	75052	FRONT FOYER
V4522	TRUMAN MIDDLE SCHOOL	1501 COFFEYVILLE TRL	GRAND PRAIRIE	75052	LIBRARY
V4525	JOHNSON (LBJ) DAEP -GPISD	650 STONEWALL DR	GRAND PRAIRIE	75052	MAIN ENTRANCE
V4527	HECTOR P. GARCIA ELEM SCHOOL- GPISD	2444 GRAHAM ST	GRAND PRAIRIE	75050	LIBRARY
	OUR REDEEMER LUTHERAN CHURCH- GP	4729 S CARRIER PKWY	GRAND PRAIRIE	75052	FELLOWSHIP HALL
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VC#	LOCATION	ADDRESS	CITY	ZIP	Room
V4538 GLOBAL LEADERSHIP ACADEMY at BUSH ELEM		511 E SPRINGDALE LN	GRAND PRAIRIE	75052	GYM
	SCHOOL-GPISD				
V4601	SALLY B ELLIOTT ELEM SCHOOL	1900 S STORY RD	IRVING	75060	SMALL GYM
V4602	NIMITZ HIGH SCHOOL	100 W OAKDALE RD	IRVING	75060	AUDITORIUM FOYER
V4605	OTIS BROWN ELEM SCHOOL	2501 W TENTH ST	IRVING	75060	SMALL GYM
V4606	LAMAR MIDDLE SCHOOL	219 CRANDALL RD	IRVING	75060	AUX GYM
V4607	IRVING CITY HALL	825 W IRVING BLVD	IRVING	75060	MAIN LOBBY
V4608	J O DAVIS ELEM SCHOOL	310 DAVIS DR	IRVING	75061	RM 109
V4610	L B BARTON ELEM SCHOOL	2931 CONFLANS RD	IRVING	75061	SMALL GYM
V4613	IRVING HIGH SCHOOL	900 N O'CONNOR RD	IRVING	75061	SPECTATOR GYM FOYER
V4616	GOOD ELEMENTARY SCHOOL-IRISD	1200 E UNION BOWER RD	IRVING	75061	LIBRARY
V4618	DAVID CROCKETT MIDDLE SCHOOL	2431 HANCOCK ST	IRVING	75061	MAIN ENTRANCE
V4619	LIVELY ELEM SCHOOL	1800 PLYMOUTH DR W	IRVING	75061	FRONT HALLWAY
V4620	OAK HAVEN UNITED METHODIST CHURCH	1600 N IRVING HEIGHTS DR	IRVING	75061	FELLOWSHIP HALL
V4621	THOMAS HALEY ELEM SCHOOL	3601 CHEYENNE ST	IRVING	75062	SM GYM
V4622	W T HANES ELEM SCHOOL	2730 CHEYENNE ST	IRVING	75062	SM GYM
V4623	A S JOHNSTON ELEM SCHOOL	2801 RUTGERS DR	IRVING	75062	SMALL GYM
V4624	BRANDENBURG ELEM	2800 HILLCREST DR	IRVING	75062	SMALL GYM
V4626	MACARTHUR HIGH SCHOOL	3700 N MACARTHUR BLVD	IRVING	75062	SPECTATOR GYM FOYER
V4627	IRVING FIRE STATION # 8	650 E LAS COLINAS BLVD	IRVING	75039	BAY
V4629	BEAR CREEK COMMUNITY CHURCH	2700 FINLEY RD	IRVING	75062	BREEZEWAY
V4630	T J LEE ELEM SCHOOL	1600 CARLISLE ST	IRVING	75062	SMALL GYM
V4631	TRAVIS MIDDLE SCHOOL	1600 FINLEY RD	IRVING	75062	CAFETERIA
V4633	NORTH LAKE COLLEGE-LIBRARY, L BLDG	5001 N MACARTHUR BLVD	IRVING	75038	LIBRARY, RM L 235
V4634	SINGLEY ACADEMY	4601 N MCARTHUR BLVD	IRVING	75038	AUDITORIUM FOYER
V4640	HOUSTON MIDDLE SCHOOL-IRISD	3033 W COUNTRY CLUB RD	IRVING	75038	AUX GYM
V4642	IRVING ARTS CENTER	3333 N MACARTHUR BLVD	IRVING	75062	ART LAB
V4645	LAS COLINAS ELEM SCHOOL	2200 KINWEST PKWY	IRVING	75063	LIBRARY
V4646	BARBARA CARDWELL CAREER PREP	101 E UNION BOWER RD	IRVING	75061	FRONT FOYER
V4647	MUSTANG PARK REC CENTER	2223 KINWEST PKWY	IRVING	75063	LARGE ACTIVITY ROOM
V4652	BRITAIN ELEMENTARY SCHOOL	631 EDMONDSON DR	IRVING	75060	SMALL GYM
V4654	IRVING FIRE STATION # 2	1306 N STORY RD	IRVING	75061	BAY

Election Day Vote Center Locations
" Attachment C "

VC#	LOCATION	ADDRESS	CITY	ZIP	Room
V4663	UNIVERSITY OF DALLAS- CARDINAL	2815 LYNCH CIR	IRVING	75062	<b>BOARDROOM 219</b>
	FARRELL HALL				

#### RESOLUTION NO. 5D-3

# Adoption of Resolution Ordering an Amendment to the Resolution Authorizing a Joint Election Agreement

It is recommended that the Board of Trustees of Dallas College adopt the attached resolution ordering an amendment to the March 3, 2020 resolution authorizing the Board to enter a Joint Election Agreement with the Dallas County Elections Department and other public entities.

Effective Date: Upon Board Approval

#### **Policy Reminders**

Texas Election Code sections relating to authorizing the Board to enter into a joint election agreement with numerous public entities and the Dallas County Elections Department include:

- (a) If the elections ordered by the authorities of two or more political subdivisions are to be held on the same day in all or part of the same county, the governing bodies of the political subdivisions may enter into an agreement to hold the elections jointly in the election precincts that can be served by common polling places, subject to Section 271.003.
- (d) The terms of a joint election agreement must be stated in an order, resolution, or other official action adopted by the governing body of each participating political subdivision. Tex. Elec. Code Ann §271.002

# RESOLUTION ORDERING AN AMENDMENT TO THE RESOLUTION AUTHORIZING A JOINT ELECTION AGREEMENT

WHEREAS, on December 3, 2019, the Board of Trustees of Dallas College, then the Dallas County Community College District, ordered an election to be held on May 2, 2020, for the purpose of electing one (1) member each to represent Trustee Districts 5 and 6; and

WHEREAS, on March 3, 2020, the Board of Trustees of Dallas College, then the Dallas County Community College District, adopted a resolution authorizing a joint election agreement between Dallas County Community College District, numerous public entities, and the Dallas County Elections Department to share the cost of the election among the entities and for the Dallas County Elections Department to conduct the election; and

WHEREAS, on April 7, 2020, in recognition of the imminent threat of disaster posed by the COVID-19 pandemic, and pursuant to the authority granted by the March 18, 2020 proclamation issued by Texas Governor Abbott authorizing political subdivisions that would otherwise hold elections on May 2, 2020 to move their general and special elections for 2020 only to the next uniform election date, the Board of Trustees of Dallas College, then the Dallas County Community College District, adopted a resolution postponing the May 2, 2020 election to the next uniform election date, occurring on Tuesday, November 3, 2020; and

WHEREAS, on August 4, 2020, the Board of Trustees of Dallas College amended its December 3, 2019 Election Order Resolution by declaring an election for Trustee Districts 5 and 6 for the November 3, 2020 Dallas College Trustee election and any runoff, if necessary, NOW THEREFORE,

# BE IT RESOLVED AND ORDERED BY THE BOARD OF TRUSTEES OF DALLAS COLLEGE:

That in accordance with the laws of the State of Texas, the Dallas College Board of Trustees does hereby amend its March 3, 2020 resolution authorizing a joint election agreement between Dallas College, numerous public entities, and the Dallas County Elections Department. A copy of the amended resolution is attached and made a part of this resolution.

# DALLAS COLLEGE

By:		
•	Diana Flores, Chair	
	Board of Trustees	
ATTEST		
Joe D. May, Secretary	<u> </u>	
Board of Trustees		

Adopted: September 8, 2020

#### RESOLUTION

# AUTHORIZING A JOINT ELECTION AGREEMENT BETWEEN DALLAS COLLEGE, NUMEROUS PUBLIC ENTITIES AND THE DALLAS COUNTY ELECTIONS DEPARTMENT

WHEREAS, Dallas College will hold an election on November 3, 2020 to elect one trustee each to Districts 5 & 6; and

WHEREAS, Dallas College desires to share the cost of the election with Town of Addison, City of Balch Springs, City of Carrollton, City of Cockrell Hill, City of Coppell, City of Desoto, City of Duncanville, City of Farmers Branch, City of Garland, City of Grand Prairie, City of Glenn Heights, City of Hutchins, City of Irving, City of Lancaster, City of Rowlett, City of Sachse, City of Wilmer, City of Wylie, Carrollton-Farmers Branch Independent School District, Cedar Hill Independent School District, Coppell Independent School District, Duncanville Independent School District, Garland Independent School District, Irving Independent School District, Lancaster Independent School District, Richardson Independent School District, and University Hills Municipal Management District; and

WHEREAS, Dallas College wishes for the Dallas County Elections Department to conduct the elections; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF DALLAS COLLEGE:

Section 1. That the Board of Trustees of Dallas College is authorized to enter into an agreement with the Dallas County Elections Department, and numerous other public entities specified above in this resolution to conduct the election on November 3, 2020 for Trustee Districts 5 and 6.

Section 2. That under the terms and conditions of the Joint Election Agreement, the Election Department provides:

- a. Voting machines and locations during early voting and election day;
- b. Election judges and alternates; and
- c. The unofficial canvass report that the Board of Trustees relies upon for its canvass.

Section 3. That Dallas College's estimated share of the election costs and expenses is projected to be \$117,652.01, but may be more or less than projected, depending on the number of entities participating in the November 3, 2020 joint

election. Dallas College's estimated share will be made payable and tendered to the Dallas County Treasurer no later than the date prescribed by Dallas County Elections Department.

Section 4. That this resolution is effective upon adoption by the Board of Trustees of Dallas College.

DAL	LLAS COLLEGE
Ву:	
27.	Diana Flores, Chair
	<b>Board of Trustees</b>
EST	
Joe D. May, Se	cretary
Board of Truste	ees

Adopted: September 8, 2020

#### RICHLAND COLLEGIATE HIGH SCHOOL NO. 5E-1

Approval of Texas Education Agency Waiver for Richland Collegiate High School Online Instruction Extension

The Chancellor recommends that the Board of Trustees of Dallas College approve the attached waiver and provide the signature of the Board Chair based on a majority of the members indicating approval of this waiver request.

In order to obtain a waiver from the Texas Education Agency (TEA) for the extension of Richland Collegiate High School online instruction through the end of the Fall 2020 semester.

## Background

Dallas College (formerly Dallas County Community College District) is the Richland Collegiate High School (RCHS) charter holder for its high school and dual credit classes taught by Dallas College professors. To ensure the health and safety of students and employees, Dallas College classes will be offered online for the entire Fall 2020 semester. Only specialized programs and job preparation courses that require face-to-face or hands-on instruction will be conducted in person. While operating under this Dallas College instructional plan, RCHS will follow TEA guidelines for asynchronous online instruction.

Beyond the extended transition window of the RCHS 2020-21 instructional calendar, each student may choose to participate full time in on-campus instruction and support relevant to scheduled courses Mondays through Fridays between 8:00 a.m. and 5:00 p.m. A waiver to continue this online, asynchronous format that aligns with the Dallas College instructional plan is requested for the duration of the Fall 2020 semester. To end the transition period sooner, local public health conditions, as reported by the City of Dallas and Dallas County, would have to indicate a progressive decrease in daily COVID-19 hospitalizations, ICU admissions, a decreasing trend in COVID-19 deaths, test positivity rates at or below 5% for more than 14 days, and a downgraded systemic indicator of RISK LEVEL YELLOW (Low Community Risk).

Effective Date: Upon Board Approval

#### Resource Contact

Dwight Riley, Interim Superintendent, Richland Collegiate High School



# REQUEST TO EXTEND THE START OF THE 2020-2021 SCHOOL YEAR TRANSITION BEYOND THE FOUR-WEEK LIMIT

#### **SECTION I: Requirements**

If a school system believes it is best for the health and safety of students and staff to continue to restrict access to oncampus instruction beyond the first four weeks of their 2020-21 instructional calendar, they must submit a board approved waiver request to TEA to extend that transition window, up to four additional weeks. The board must take action to authorize this waiver by specific vote, and cannot otherwise delegate the waiver application to the superintendent. The waiver application must include an indication as to the local public health conditions that the LEA believes would warrant a faster end to the transition period. Teachers, staff, and parents should be consulted about the transition plan before the waiver is submitted. During this transition period, LEAs are still required to allow all students to access on-campus instruction who come from households without internet access or appropriate remote learning devices. During the extended period being requested with this waiver, at least some on-campus instruction must be provided each day. The procedures used by the LEA to limit access to on-campus attendance during this period should be clearly communicated to families in advance. The waiver may be rescinded if the requirements are not met.

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First Day of School:

Total Additional Weeks Requested (beyond the initial four weeks for transition):

Will some students have access to on-campus learning during the extended transition period?

Will students with no internet/internet-enabled learning devices be allowed to come on campus should they so choose?

Explain what local public health conditions that would cause you to end the transition period faster, so that all students have access to on-campus instruction. As an example: the most recent weekly count of COVID-19 cases is lower than the prior week in the county, and test positivity rate in the county is under 10%.

SECTION III: Attestation/Signatures	
District Name	Board Approval Date
Board President Name	Superintendent Name

Board President Name	Superintendent Name
Board President Signature	Superintendent Signature

With the submission of this form, the district attests that teachers, staff, and parents were consulted about the transition plan before the waiver was submitted.

Submit completed request forms to: waivers@tea.texas.gov

#### TALENT ITEM NO. 6A-1

## Approval of Warrants of Appointment for Police Officers

The Chancellor recommends that the Board of Trustees approve the following warrants of appointment for the Police Officer's listed below for the period indicated. Police Officers are hired through the Dallas College Police Department and assigned to various campuses.

#### WARRANTS OF APPOINTMENT – 1

Carolyn Stevenson District Office

Full-time <u>Effective Date</u>: August 5, 2020

Period of Employment: Through termination of employment with Dallas College.

#### COMMITTEE REPORT NO. 7A-1

#### Audit Committee Notes for March 3, 2020

The Audit Committee Meeting of the Board of Trustees of Dallas County Community College District was held Tuesday, March 3, 2020, beginning at 4:30 p.m. in the lower level, room 036. This meeting was convened by Committee Chair JL Sonny Williams.

#### **Board Members and Officers Present**

- Ms. Monica Lira Bravo
- \* Ms. Charletta Rogers Compton
  - Ms. Diana Flores
  - Mr. Wesley Jameson
  - Dr. Joe May (secretary and chancellor)
- \* Mr. JL Sonny Williams (committee chair)
- Ms. Dorothy Zimmermann

#### Members Absent

Mr. Philip J. Ritter

- Denotes a committee member
  - 1. **Certification of Notice** posted for the meeting was confirmed by Dr. Joe May.
  - 2. Citizens Desiring to Address the Board None.

#### 3. Committee Presentations

A. Presentation of 2nd Quarter Report from Internal Audit for Quarter Ending February 29, 2020

Presenter: Paul Styrvoky

- Paul Styrvoky successfully completed the 18 credit hours Dallas College Fast Track Supervisor Certificate Program with a 4.0.
- Styrvoky noted that in December 2019 most of Internal Audit's efforts were focused on finishing up with the external audit.
- In February 2020, Internal Audit conducted four unannounced cash counts. Internal Audit identified a minor discrepancy at one of the colleges which resulted in the college strengthening

- procedures and retraining staff. Internal Audit will continue to conduct unannounced cash count audits throughout the year.
- Internal Audit completed the district Investment Report Audit, which reviewed compliance with the Public Funds Investments Act. Internal Audit identified one area for improvement relating to reporting, but there were no areas identified that would result in incompliance.
- Styrvoky noted that there were numerous audits in various stages of progress. Internal Audit recently met with Senior Management at the Cedar Valley campus for an Audit Exit Conference and reviewed preliminary findings, which would be included in the next quarter's report. Internal Audit identified five minor issues and would conclude the audit shortly. The Information Technology Controls audit at the campuses was currently in process. Internal Audit also recently launched audits of Athletics and Day Teaching of Non-Faculty employees.
- Styrvoky noted that there were two special investigations that Internal Audit participated in during the period. One investigation was a hotline complaint received from the State Auditor's Office. Internal Audit thoroughly reviewed and identified that funds were not misappropriated. Internal Audit sent a reply to the State Auditor's Office. The other investigation was with the Texas Higher Education Coordinating Board (THECB). THECB performed a formula funding audit over selected samples for the Cedar Valley campus and resulted in no findings and one operational recommendation.
- Internal Audit attended training hosted at the Cedar Valley campus for the RFID Radiant Asset tracking system for inventory in order to better understand how the system worked and to adapt Internal Audit's procedures and processes in order to perform a more efficient and effective audit.
- Trustee Zimmermann inquired if RFID technology was outdated? Tim Marshall responded noting that RFID was not outdated technology and that the training was held to train teams in the use of the actual tracking system itself that was purchased for inventory control. Marshall noted that RFID is a common technology tool used for inventory tracking, but there were different manufacturers of the software that was used for asset tracking systems and this training was held to train our teams in our specific system.

B. Update Regarding Selection of External Auditor for Fiscal Years 2020 through 2024

Presenter: John Robertson

John Robertson noted that the audit committee reviewed the recommendation from the administration for an independent external audit firm approximately every five years. The administration would search via RFG for the selection of a new auditor or may keep the same auditor. The administration recommended a firm that was used five years ago, prior to Grant Thornton, McConnell & Jones, LLP. Robertson noted that the district received six responses and that the selection committee interviewed three firms. Robertson further stated that the overall recommendation from the administration was McConnell & Jones, LLP. Marlon Williams from McConnell Jones was present for any questions. Trustee Compton inquired and confirmed that McConnell Jones was also a Certified Minority Owned Business.

#### 4. Committee Action

A. Recommendation of McConnell & Jones, LLP as the District's Independent Auditor on the Regular Board Meeting Agenda on March 3, 2020

The committee reached a consensus to recommend McConnell & Jones for approval at the regular board meeting.

#### 5. Items for Review

- A. Committee Notes
  - 1) Audit Committee Notes for December 3, 2019
- B. Chancellor's Travel Report

#### 6. Executive Session

None.

#### 7. **Adjournment**

The Audit Committee adjourned at 4:40 p.m.

Captioned video and transcripts for DCCCD Board Committee Meetings, Work Session and Regular Board Meetings are available at our website, <a href="https://www.dcccd.edu/boardmeetingslive">www.dcccd.edu/boardmeetingslive</a>, under the Archived Videos section.

#### COMMITTEE REPORT NO. 7A-2

### Education Workforce Committee Notes for August 4, 2020

An Education Workforce virtual meeting of the Board of Trustees of Dallas College was held Tuesday, August 4, 2020, beginning at 1:42 p.m. on the Cisco Webex platform and was broadcast via the streaming link:

http://www.dcccd.edu/boardmeetingslive. This meeting was convened by Committee Chair Monica Lira Bravo.

#### **Board Members and Officers Present**

- \* Ms. Monica Lira Bravo (committee chair)
  - Ms. Charletta Rogers Compton
- \* Ms. Diana Flores (chair)
- \* Mr. Wesley Jameson (vice chair)
  - Dr. Joe May (secretary and chancellor)
  - Mr. Philip J. Ritter
  - Ms. Dorothy Zimmermann

#### Members Absent

Mr. JL Sonny Williams

- \* Denotes a committee member
  - 1. **Certification of Notice** posted for the meeting by Ms. Monica Lira Bravo. Chancellor May confirmed.

# 2. Citizens Desiring to Address the Board

None for this meeting.

#### 3. Committee Presentations

A. COVID-19 Response Update

Presenters: Sharon Davis, Shawnda Floyd, Beatriz Joseph

PowerPoint presentation reviewed and presented by Sharon Davis provided an overview and evolution of the Critical Response office.

Sherri Enright clarified that documentation is requested to confirm their inability to return to the workplace. The process is managed by HR.

Trustee Flores asked if the information for employees was available online. Sharon Davis replied that it was.

Dr. Joseph presented on status of Student Success, including dates of return for staff.

Dr. Floyd presented on status of Academic Affairs, including numbers for face-to-face class sections being offered in upcoming semesters as well as computer labs, libraries, and tutoring centers and work with ISD partners.

Chair Flores inquired about P-TECH student instruction to which Dr. Floyd confirmed those courses would be online unless face-to-face is required. Dr. May also addressed the question to clarify how we work with and monitor ISDs as their directions shift.

Committee Chair Bravo inquired about enforcement of face masks to which Sharon Davis confirmed that Welcome Assistants are monitoring and reminding people to wear masks and social distance. She confirmed that we do have disposable masks available for those who do not have masks.

Sharon Davis continued presenting on selected accomplishments mentioned in the PowerPoint presentation then opened the floor to questions.

Trustee Zimmermann inquired about liability statements in place with regard to self-responsibility for safety when visiting our facilities. Robert Wendland confirmed that the acknowledgement form addresses this matter.

## 4. Items for Review

- A. Committee Notes
  - 1) Education Workforce Committee Notes for March 3, 2020

Trustee Ritter: Please correct the notes. He was not present at the meeting.

2) Education Workforce Committee Notes for June 2, 2020

No other comments or discussion

- 5. Executive Session was not needed.
- 6. **Adjournment** was at 2:11p.m.

Captioned video and transcripts for Dallas College Board Meetings are available at www.dcccd.edu/boardmeetingslive, under the Archived Videos section.

## COMMITTEE REPORT NO. 7A-3

#### Finance Committee Notes for August 4, 2020

A Finance Committee Virtual Meeting of the Board of Trustees of The Dallas College was held Tuesday, August 4, 2020, beginning at 2:20 p.m. on the Cisco Webex platform and was broadcast via the streaming link: <a href="http://www.dcccd.edu/boardmeetingslive">http://www.dcccd.edu/boardmeetingslive</a>. This meeting was convened by Committee Chair Phil Ritter.

#### **Board Members and Officers Present**

- Ms. Monica Lira Bravo
- \* Ms. Charletta Rogers Compton
  - Ms. Diana Flores
  - Mr. Wesley Jameson
- \* Mr. Philip J. Ritter (committee chair)
  - Dr. Joe May (secretary and chancellor)
  - Mr. Philip J. Ritter
  - Ms. Dorothy Zimmermann

### **Board Members Absent**

- \*Mr. JL Sonny Williams
  - \* Denotes a committee member
  - 1. Roll Call Announcement of a Quorum

A quorum was confirmed by Perla Molina.

- 2. **Certification of Notice** posted for the meeting was confirmed by Chancellor May.
- 3. Citizens Desiring to Address the Board None.

#### 4. Committee Presentations

 A. Tax Notes for Facilities Improvement Plan
 Presenters: John Robertson, Jason Hughes, Hilltop Securities and Robert Estrada, Estrada Hinojosa Jason Hughes and Robert Estrada, Dallas College financial advisors, presented a financing option of tax notes for an additional \$30 million in collegewide planned projects under the Facilities Improvement Plan. Tax notes are short-term debt obligations with a fixed interest rate. Tax notes would be structured with a final maturity in 2022. If the Board decides to move forward, the next step would be consideration to approve at the September 8, 2020 regular board meeting.

Committee Chair Ritter asked if this could have a negative impact on Dallas College's bond rating. Jason Hughes and Robert Estrada both agreed that tax notes should not have a negative impact on the district's rating.

B. GO Bonds Phase 1, Next Six Months

Presenter: John Robertson

John Robertson reviewed the GO Bonds, Phase 1 projects. There are three projects currently underway:

- North Lake: North Campus Construction Technology Building
- El Centro: West Campus Atrium
- Cedar Valley: Residential and Commercial HVAC Training space

Moving forward, there are nine projects that would provide much needed space for programs that are in high demand. The projects would begin with contracting architects and engineers to start design work. The design cost is estimated at \$13 million, which would be funded with cash reserves until general obligation bonds could be issued. In six months, the board will evaluate the progress and bond debt strategy.

Vice Chair Jameson asked about the estimated cost of delay in implementing the voted-on bonds. Robertson responded that the cost is \$1.8 million.

Committee Chair Ritter asked if there was any objection from the trustees to moving forward in the contracting of the architects and engineers. Hearing no objection, the Finance Committee approved Dallas College to proceed with contracting architects and engineers.

C. Dallas College Budget 2020-2021

Presenter: Tiska Thomas

Thomas presented the FY 2020-2021 Budget Overview. This budget takes current market conditions into consideration, while also supporting the transition to Dallas College, investing in student scholarships and tuition waivers, supporting the eFollett learning materials initiative, and providing professional development opportunities and diversity training for Dallas College employees.

This budget will be fluid in this initial year of transition to the Schools Of model. The revenue forecast is projected to be a decrease of slightly more than \$18 million over the current year. Tuition waivers and scholarships amounts increase by approximately \$4.3 million. The Capital budget include Facilities Improvement Plan, Phase 1 GO Bond, IT infrastructure enhancements, safety and security, and space planning.

Thomas also spoke about the FY 2020-2021 Budget Book, which provides full transparency on costs, vendors, agreements, and timelines.

Chancellor May spoke about the compensation proposal of a 2% increase, which includes adjunct faculty. Committee Chair Ritter spoke in support of the compensation proposal.

Trustee Compton requested a report when funds are transferred from one bucket to another. Thomas responded that the mid-year budget update would reflect the original budget as compared to the current budget at that time.

D. Update on Organization Design and Staffing Presenter: Sherri Enright

Sherri Enright presented an update on the organizational structure and staffing process as the district transitions to Dallas College. The operating model reflects the vision for Dallas College with student success at the center. The organizational structure will then support the operating model. Leadership Talent Pools have helped identify qualified candidates, while ensuring diversity and inclusion.

Dallas College leadership, on the academic side, includes provosts and vice provosts who will work with student success and workforce and advancement to support functions at campus locations. Campuses will have presidents to assist the community and serve as liaisons with community stakeholders.

Thus far, the organizational structure is approximately 18% complete. On the academic side, work continues with student success, workforce and advancement, and faculty reorganization. The design and staffing process will enable Dallas College to build capabilities and reinvest in areas such as advising, e-learning, and career placement.

Trustee Flores asked about a timeline when definitive decisions will be made and communicated to employees regarding their positions. Sherri Enright stated that the organizational structure will be completed in phases with a goal of completion for Fall 2020.

Trustee Flores also asked what was being done to help staff acclimate to Dallas College and the organizational, culture, and climate shift. Chancellor May spoke about faculty engagement and utilizing leadership coaches. Sherri Enright spoke about unifying operational functions and driving a culture of working together.

Trustee Flores asked about the communication plan and how employees will be notified as work on the organizational structure is completed. Chancellor May spoke about being transparent in communications by notifying employees by email and through a SharePoint site as talent pools are opened. Sherri Enright spoke about the use of Town Halls, FAQs on SharePoint, and email and text communications to get the information out to employees as decisions are made.

Trustee Flores asked about the plans to assist employees who may no longer have a position and those who would like to increase their skills. Chancellor May said that a plan is in progress to provide employees with opportunities to retrain through certification or degree programs. Information will be shared with the board at an upcoming committee meeting.

# 5. Overview of Regular Agenda Items

#### A. Financial Items

 Approval of Educational Agreement between Dallas College and Forney Independent School District (FISD) to Maximize Resources and Offer Training on Multiple Disciplines

Committee Chair Ritter spoke about the agreement and tuition waivers for students outside of Dallas county. He reiterated the fact that the agreement will be reviewed in one year. Ritter also spoke

about the need for the creation of an extra territorial policy. Vice Chair Jameson spoke in support of the agreement. Chair Flores spoke in support of creating policy and recommended a review of ad valorem taxes.

2) Approval of 2020-2021 Brokers-Dealers List

There were no changes from previous year's list.

## 6. <u>Items for Review</u>

- A. Committee Notes
  - 1) Finance Committee Notes for June 2, 2020

Committee Chair Ritter noted a change to person responding to a question.

2) Finance Committee Notes for June 23, 2020

#### 7. Executive Session

None.

8. **Adjournment** was at 3:39 p.m.

Captioned video and transcripts for Dallas College Board Meetings and Committee Meetings are available at <a href="https://www.dcccd.edu/boardmeetingslive">www.dcccd.edu/boardmeetingslive</a>, under the Archived Videos section.

# INFORMATIVE REPORT NO. 7B

# **Current Funds Operating Budget Report**

The Chancellor presents the current funds operating budget report for review for the period ending July 31, 2020.

# DALLAS COUNTY COMMUNITY COLLEGE DISTRICT 2019-20 CURRENT FUNDS OPERATING BUDGET

#### **REVENUES & EXPENDITURES**

Year-to-Date July 31, 2020

		Approved Budget		Allocated Budget	3	Tear-To-Date Actuals		Percent Budget
REVENUES	_							
State Appropriations	\$	94,495,215	\$	94,495,215	\$	85,603,322		90.6%
Tuition	•	135,475,137	•	135,475,137		130,969,871		96.7%
Less: Waivers & Discounts		(21,904,878)		(21,904,878)		(16,704,874)		76.3%
Less: TPEG Set Aside		(6,897,912)		(6,897,912)		(5,498,441)		79.7%
Total Net Tuition		106,672,347		106,672,347		108,766,556		102.0%
Taxes		278,882,917		278,882,917		280,892,106		100.7%
Federal Grants & Contracts (Work Study)		1,145,477		1,145,477		1,233,009		107.6%
Investment Income		3,900,000		3,900,000		5,432,105		139.3%
General Revenue		2,057,328		2,057,328		1,827,567		88.8%
Subtotal Revenue		487,153,284		487,153,284		483,754,665		99.3%
Enrollment Growth		407,133,204		407,133,204		403,734,003		77.570
Transfers-In From Other Funds		8,341,412		8,341,412		n/a		n/a
Special Items				94,634,845		n/a		n/a
•	-	94,634,845				483,754,665		
TOTAL REVENUE		590,129,541		590,129,541		483,734,003		82.0%
		Approved		Allocated	,	Year-to-Date		Percent
		Budget		Budget		Actuals		Budget
EXPENSES								
Salaries & Wages	\$	299,402,667	\$	296,567,139	\$	267,516,799		90.2%
Staff Benefits		36,675,429		36,770,864		33,519,960		91.2%
Purchased Services		33,263,055		49,893,691		39,657,202		79.5%
Operating Expenses		66,417,898		63,731,451		45,135,335		70.8%
Supplies & Equipment		34,698,524		119,322,445		56,723,781		47.5%
Provisions (See Summary Below)		103,394,845		3,301,723		n/a		n/a
Subtotal Expenses		573,852,418		569,587,313		442,553,077		77.7%
Transfers to Other Funds:				, ,		, ,		
Institutional Matching - Contracts/Grants		875,000		891,648		1,318,833		147.9%
Auxiliary Fund		9,902,123		9,924,404		9,924,404		100.0%
Capital Budget Projects		5,500,000		9,726,176		9,726,176		100.0%
TOTAL EXPENSES		590,129,541		590,129,541		463,522,490		78.5%
		Approved		Allocated		Adjustments		Current
PROVISIONS SUMMARY:	_			Budget		- Tujustments		Inallocated
Compensation	\$	1,000,000	\$	- 5	\$	-	\$	1,000,000
Dallas Promise		500,000		-		-		500,000
Level-Up Scholarship		835,000		-		-		835,000
Program & Pathways		6,425,000		-		(5,458,277)		966,723
Special Items		94,634,845		(94,634,845)		-		
TOTAL PROVISIONS	_	103,394,845		(94,634,845)		(5,458,277)		3,301,723
	_	Prior Month		Current Month		urrent Month	v	ear-to-Date
CASH ON HAND		Balance		Net Change	C	Balance		Net Change
	<b>a</b>		Ф		Tr.			
Pools & Banks	\$	308,666,136	\$	9,505,771 \$	Þ	318,171,907	\$	49,831,922
Commerical Paper	_	30,285,102	\$	(10,529)		30,274,573	\$	10,322,832

338,951,238

9,495,242

348,446,480 \$

60,154,754

Total Cash

# DALLAS COUNTY COMMUNITY COLLEGE DISTRICT 2019-20 CURRENT FUNDS OPERATING BUDGET

#### REVENUES & EXPENDITURES

Year-to-Date - 91.7% of Fiscal Year Elapsed

UNRESTRICTED FUND REVENUES	Allocated Budget	July 31, 2020 Year-to-Date Actuals	Percent Budget	Approved Budget	July 31, 2019 Year-to-Date Actuals	Percent Budget			
State Appropriations	\$ 94,495,215	\$ 85,603,322	90.6%	\$ 87,722,604	\$ 79,468,574	90.6%			
Tuition	135,475,137	\$ 130,969,871	96.7%	136,825,161	130,199,799	95.2%			
Less: Waivers & Discounts	(21,904,878)	\$ (16,704,874)	76.3%	(19,361,133)	(18,015,799)	93.1%			
Less: TPEG Set Aside	(6,897,912)	\$ (5,498,441)	79.7%	(6,972,463)	(6,335,273)	90.9%			
Total Net Tuition	106,672,347	108,766,556	102.0%	110,491,565	105,848,727	95.8%			
Taxes for Current Operations	278,882,917	280,892,106	100.7%	260,739,716	259,841,200	99.7%			
Work Study	1,145,477	1,233,009	107.6%	1,048,960	1,074,143	102.4%			
Investment Income	3,900,000	5,432,105	139.3%	4,341,572	7,057,399	162.6%			
General Revenue	2,057,328	1,827,567	88.8%	1,973,179	2,177,100	110.3%			
SUBTOTAL	487,153,284	483,754,665	99.3%	466,317,596	455,467,143	97.7%			
Transfers-In From Other Funds									
Repairs & Renovations	8,341,412	n/a	n/a	9,889,328	n/a	-			
Special Items	94,634,845	-		35,559,452	-				
TOTAL REVENUES	590,129,541	483,754,665	82.0%	511,766,376	455,467,143	89.0%			
		July 31, 2020			July 31, 2019				
EXPENSES	Allocated Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget			
Salaries & Wages	\$296,567,139	\$ 267,516,799	90.2%	\$ 286,408,094	\$ 257,895,691	90.0%			
Staff Benefits	36,770,864	33,519,960	91.2%	36,258,387	32,368,193	89.3%			
Purchased Services	49,893,691	39,657,202	79.5%	38,321,653	31,809,035	83.0%			
Operating Expenses	63,731,451	45,135,335	70.8%	72,571,701	48,628,743	67.0%			
Supplies & Equipment	119,322,445	56,723,781	47.5%	34,674,751	20,021,566	57.7%			
Provisions (See Summary Below)	3,301,723	n/a	0.0%	12,414,778	n/a	0.0%			
Subtotal Expenses	569,587,313	442,553,077	77.7%	480,649,365	390,723,228	81.3%			
Transfers to Other Funds:									
Institutional Matching - Contracts/Grants	891,648	1,318,833	n/a	274,908	252,393	n/a			
Auxiliary Fund	9,924,404	9,924,404	100.0%	9,975,402	9,975,402	100.0%			
Capital Budget Projects	9,726,176	9,726,176	100.0%	20,866,701	20,866,701	100.0%			
TOTAL EXPENSES	590,129,541	463,522,490	78.5%	511,766,376	421,817,724	82.4%			
	Approved	Year-to-Date	Balance	Approved	Year-to-Date	Balance			
Provision Summary	\$103,394,845	(94,634,845)	8,760,000	\$ 45,138,212	(32,723,434)	12,414,778			
	Ψ 100,07T,0T0	(>1,001,010)	5,750,000	J 10,130,212	(52,723,737)	12,117,770			

### <u>INFORMATIVE REPORT NO. 7C</u>

### Monthly Award and Change Order Summary

Listed below are the awards and change orders approved by the Chief Financial Officer in July 2020.

### **CHANGE ORDERS**

308 Construction.	LLC -	Storefront	Renovations	(EFC)

Bid #	Purchase Order No.	Change Order No.
12549	B35299	2

#### **Scope**

Storefront and window replacement/vestibule replacement at Eastfield Campus.

#### Change

This change order adds installation of steel support beams for building A south entrance. The existing structure lacks adequate support.

Original Contract Amount	\$423,309
Change Order Limit/Contingency	\$63,496
Prior Change Order Total Amounts	\$7,134
Net Increase this Change Order	\$5,647
Revised Contract Amount	\$436,090

# Allen & Company Environmental Services - IT Closet Upgrades (EFC)

<u>Bid #</u>	Purchase Order No.	Change Order No.
12532	B37596	1

### Scope

Asbestos abatement for the Eastfield Campus IT Closet project

### Change

This change order adds abatement of 300 sq. ft of sheetrock at room L215 ceiling that was not included in the original base bid.

Original Contract Amount	\$12,250
Change Order Limit/Contingency	\$0
Prior Change Order Total Amounts	\$0
Net Increase this Change Order	\$1,650
Revised Contract Amount	\$13,900

Allen & Company Environmental Services – IT Closet Upgrades (EFC)

Bid # Purchase Order No. Change Order No.

12532 B37596 2

### **Scope**

Asbestos abatement for the Eastfield Campus IT Closet project.

### Change

This change order adds abatement of 75 sq. ft of sheetrock wall at room C132 that was not included in the original base bid.

Original Contract Amount	\$12,250
Change Order Limit/Contingency	\$0
Prior Change Order Total Amounts	\$1,650
Net Increase this Change Order	\$1,150
Revised Contract Amount	\$15,050

Mart, Inc. – IT Closet Upgrades (CVC)

Bid # Purchase Order No. Change Order No.

RFBC 2019-16 B37290 4

### Scope

IT Closet Upgrades at Cedar Valley Campus

# **Change**

This change order adds the connections of the rooftop mechanical units for the existing lighting protection system, electrical portion of the door revisions, and change in the adaptors at the data drop location.

Original Contract Amount	\$7,119,379
Change Order Limit/Contingency	\$1,067,910
Prior Change Order Total Amounts	\$96,862
Net <b>Increase</b> this Change Order	\$4,769
Revised Contract Amount	\$7,221,010

Infinity Contractors Intl Ltd – Various Mechanical Projects (MVC)

Buy Board Contract Purchase Order No. Change Order No.

552-17 B37301 3

### Scope

Various mechanical maintenance projects at Mountain View Campus including the replacement of the cooling towers.

### **Change**

This change order provides for demolition, haul-off of existing cooling towers, pipe preparation, painting, pump demo, and temporary stairs to the new cooling towers.

Original Contract Amount	\$1,172,960
Change Order Limit/Contingency	\$175,944
Prior Change Order Total Amounts	\$20,915
Net Increase this Change Order	\$69,282
Revised Contract Amount	\$1,263,157

### Post L Group (Jeffery B Postell Jr) - ECHS Renovations (NLC)

Purchase Order No. Change Order No.

B37430

#### Scope

Early College High School Renovations at North Lake Campus.

#### Change

This change order adds millwork removal, water damage repairs, bulb replacement, additional cost for TAB testing, and new walls at classroom L237A. This change request will allow additional furniture in the work area, removal of existing wallpaper, patch, and repair of ceiling. The new walls will help to carry the load of new ceiling.

Original Contract Amount	\$597,314
Change Order Limit/Contingency	\$89,597
Prior Change Order Total Amounts	\$0
Net Increase this Change Order	\$20,576
Revised Contract Amount	\$617,890

# SBD, Inc –Performance Hall Upgrades (EFC)

Bid # Purchase Order No. Change Order No.

181101 B37346 2

#### Scope

Performance Hall Upgrades at Eastfield Campus.

# Change

This change order adds 28 stainless steel seating handrails to meet ADA Code for stepped aisle handrails.

Original Contract Amount	\$771,120
Change Order Limit/Contingency	\$115,668
Prior Change Order Total Amounts	(\$24,881)
Net Increase this Change Order	\$15,503
Revised Contract Amount	\$761,742

# Mart, Inc. – IT Closet Upgrades (RLC)

Bid # Purchase Order No. Change Order No.

RFBC 2019-3 B37103 9

### Scope

IT closet upgrades at Richland Campus.

### Change

This change order removes power to electric door hardware since dedicated power supply is not required.

Original Contract Amount	\$4,199,717
Change Order Limit/Contingency	\$629,958
Prior Change Order Total Amounts	\$80,000
Net <b>Decrease</b> this Change Order	(\$9,859)
Revised Contract Amount	\$4,269,859

# Mart, Inc. – IT Closet Upgrades (RLC)

Bid # Purchase Order No. Change Order No.

RFBC 2019-3 B37103 10

#### Scope

IT closet upgrades at Richland Campus.

# Change

This change order will relocate access panels in T107 and provide a deep cleaning of IDF/MDF rooms.

Original Contract Amount	\$4,199,717
Change Order Limit/Contingency	\$629,958
Prior Change Order Total Amounts	\$70,142
Net <b>Decrease</b> this Change Order	\$10,111

Mart, Inc. – IT Closet Upgrades (MVC)

<u>Bid #</u> <u>Purchase Order No.</u> <u>Change Order No.</u>

RFBC 2019-13 B37261 4

# Scope

IT closet upgrades at Mountain View Campus.

# Change

This change order adds extra conduit in building E carpenter shops due to IT recommendation and deducts floor sealing in H12 and H112. The existing sealed floors are in good condition.

Original Contract Amount	\$6,774,000
Change Order Limit/Contingency	\$1,016,100
Prior Change Order Total Amounts	\$79,846
Net <b>Decrease</b> this Change Order	\$5,591
Revised Contract Amount	\$6,859,437

# INFORMATIVE REPORT NO. 7D

# Facilities Maintenance Projects Status Report for the Period Ending July 31, 2020

Campus	Project Description	Project Budget	Contracts Awarded	Start Date	Completion Date
CVC	Upgrade of Exterior Lighting	108,632	5,992	2/2019	8/2020
		108,632	5,992		
DSC	District Wide Cabling Infrastructure Enhancements	32,435,900	10,977,280	5/2017	7/2020
	District Wide Asbestos and Environmental Services	100,401	100,401	11/2017	On-Going
		32,536,301	11,077,681		
EFC	Mechatronics Lab Renovation	1,483,572	1,500,592	2/2019	6/2020
	Chemistry Lab Renovation	1,888,511	1,888,511	3/2019	6/2020
		3,372,083	3,389,103		
MVC	Upgrade Breaker Panels	678,950	163,415	5/2017	8/2020
	Upgrade Lighting System	549,160	69,085	5/2017	8/2020
	Upgrade Distribution Panels at East and West Campus	468,476	115,035	5/2017	8/2020
	Electrical Substation Maintenance	67,895	74,606	5/2017	8/2020
	Upgrade Campus Clock System	42,095	50,649	5/2017	8/2020
		1,806,576	472,790		
NLC	Repair Drainage System at Building L	135,790	4,352	2/2017	8/2020
	Repair Drainage System at Buildings J and K	101,843	3,580	2/2017	8/2020
	Replace Exterior Stairs at Buildings F and T	109,832	3,863	7/2018	8/2020
	Replace Caulk Joints	137,290	3,090	7/2018	8/2020
	Upgrade Baseball Dugouts	122,211	215,491	7/2018	7/2020
	Refurbish Tennis Courts	108,632	150,000	7/2018	7/2020
		715,598	380,376		
RLC	Modular Buildings	3,600,000	178,600	8/2020	12/2020
		3,600,000	178,600		
		42,139,190	15,504,542		

# **INFORMATIVE REPORT NO. 7E**

# **DCCCD Foundation Report**

The Foundation presents the monthly activity report reflecting incoming donations for scholarships, programs, and services in September 2020.

### **DCCCD Foundation Net Assets**

09/01/14 \$40,327,988 09/01/15 \$41,183,692 09/01/16 \$43,049,433 09/01/17 \$52,709,066 09/01/18 \$56,485,722 09/01/19 \$57,812,606

# Gifts Reported in Fiscal Year 2019-2020

Month Reported	<u>Scholarships</u>	Programs &	<u>Total</u>
September 2019	\$ 35,505	<u>Services</u>	\$270,200
October 2019	\$ 1,732	\$234,695	\$ 55,577
November 2019	\$ 38,773	\$ 53,845	\$290,018
December 2019	\$ 14,999	\$251,245	\$526,839
January 2020	\$95,993	\$511,840	\$132,849
February 2020	\$ 47,975	\$36,856	\$152,248
March 2020	\$5,238	\$104,273	\$29,989
April 2020	\$35,425	\$24,751	\$567,264
May 2020	\$5,862	\$531,839	\$299,496
June 2020	\$2,378	\$293,634	\$62,519
July 2020	\$1,409	\$60,141	\$12,725
		\$11,316	
Total	\$ 285,289	\$2,114,435	\$2,399,724

# **Funding Priorities**

Priority	Total Raised	Total Pledged
LevelUp Scholarship	\$1,264,285	

# **Crowdfunding Campaigns 2019-2020**

College	Campaign	# of	Goal/Raised	% to Goal or
	Name	Donors		End Date
Brookhaven	Brookhaven Women's Volleyball 2019	36	\$4,000/\$2,585	65%
Eastfield	Eastfield Women's Volleyball 2019	56	\$8,000/\$6,960	87%
Eastfield	Eastfield Women's Soccer 2019	15	\$3,000/\$999.50	33%
Cedar Valley	Cedar Valley Student Green Club	31	\$2,540/\$1,800	70%
Brookhaven	Brookhaven College Women's Soccer 2019	52	\$8,000/\$7,565	95%
Brookhaven	Brookhaven Men's Basketball 2019	29	\$2,000/\$2,060	103%
Brookhaven	Brookhaven Men's Baseball 2019	121	\$10,000/\$8,820	88%
Eastfield	2019 Eastfield Baseball Challenge	115	\$10,000/\$8,317	83%

#### <u>INFORMATIVE REPORT NO. 7F</u>

#### Notice of Grant Awards

The Notice of Grant Awards report reflects alignment with current Dallas College Strategic Priorities for September 2020. The report references the following six priorities:

- 1) Streamline navigation to and through our system and beyond.
- 2) Strengthen the career connected learner network and implement the student-centric one college organization
- 3) Foster an equitable, diverse and inclusive environment for employees and students
- 4) Re-design professional development to create a diverse and inclusive high performing work and learning environment
- 5) Serve as the primary provider in the talent supply chain throughout the region.
- 6) Impact income disparity throughout our community.

Funding agencies define fiscal years for each grant, which often do not align with Dallas College's fiscal year. Dallas College administers grants in accordance with requirements of the funding agency and its own policies and procedures. This report is for informative purposes only.

Recipient:	Dallas	College -	Military	Co <sub>1</sub>	nnected	Serv	vices

Purpose: To assist Dallas College with forward movement

in supporting military and veterans' students and to build the capacity as a single institution to provide consistent, efficient, and effective evaluations of military training and transcripts.

The process will include the creation and

expansion of a military training reference base

containing evaluations.

Priority: 3

Funding Source: Texas Workforce Commission

Students Served: Up to 1,000

Amount: \$196, 244

Term: August 2, 2020 through July 31, 2022

Grant Awards Reported i	n Fiscal Year 2020-2021
September 2020	\$196, 244
October 2020	
November 2020	
December 2020	
January 2021	
February 2021	
March 2021	
April 2021	
May 2021	
June 2021	
July 2021	
August 2021	

\$196, 244

Total to Date

#### INFORMATIVE REPORT NO. 7G

### **Contracts for Educational Services**

The Chancellor presents the report of contracts for educational services for August 2020.

### **BROOKHAVEN CAMPUS - \$11,154**

### RICHLAND CAMPUS - \$32,330

The Landon Emeritus
Dallas County Professional Development/Webinars (78)

Inogen Culture in the Workplace

### EL CENTRO CAMPUS - \$0

No revenue to report

# **MOUNTAIN VIEW CAMPUS – \$10,130**

Dallas Independent School District Alternative Teacher Certification

### NORTH LAKE CAMPUS - \$3,240

Construction Education Foundation CE Courses

Ford Automotive

#### **CEDAR VALLEY CAMPUS - \$0**

No revenue reported

#### **EASTFIELD CAMPUS - \$0**

No revenue to report

Contracts for Educational Services Reported in 2019-20													
	<b>BHC</b>		<u>CVC</u>		<b>EFC</b>		<b>ECC</b>		<u>MVC</u>		<u>NLC</u>	<u>RLC</u>	<u>Total</u>
September 2019	\$ 7,952	\$	1,840	\$	60,305	\$	41,620	\$	207,237	\$	152,650	\$ 11,720	\$ 483,324
October 2019	\$ 100,204	\$	13,862	\$	20,726	\$	11,565	\$	47,969	\$	17,212	\$ 18,465	\$ 230,003
November 2019	\$ 5,467	\$	31,946	\$	7,680	\$	8,055	\$	78,648	\$	12,640	\$ 18,283	\$ 162,719
December 2019	\$ 7,455	\$	4,500	\$	0	\$	0	\$	0	\$	9,842	\$ 9,280	\$ 31,077
January 2020	\$ 12,477	\$	4,500	\$	17,116	\$	8,470	\$	58,543	\$	183,810	\$ 27,956	\$ 312,872
February 2020	\$ 77,940	\$	18,218	\$	850	\$	45,265	\$	129,329	\$	126,120	\$ 23,710	\$ 421,432
March 2020	\$ 4,970	\$	5,900	\$	550	\$	4,660	\$	8,928	\$	2,695	\$ 6,210	\$ 33,913
April 2020	\$ 10,934	\$	56,000	\$	0	\$	0	\$	8,818	\$	0	\$ 0	\$ 75,752
May 2020	\$ 10,140	\$	0	\$	0	\$	880	\$	13,482	\$	42,518	\$ 250	\$ 67,270
June 2020	\$ 11,154	\$	0	\$	0	\$	76,925	\$	22,500	\$	6,411	\$ 14,870	\$ 131,860
July 2020	\$ 11,154	\$	0	\$	0	\$	0	\$	10,130	\$	3,240	\$ 32,330	\$ 56,854
August 2020	\$	\$		\$		\$		\$		\$		\$	\$
Total To Date	\$ 259,847	\$	136,766	\$	107,227	\$	197,440	\$	585,584	\$	557,138	\$ 163,074	\$ 2,007,076

	Contracts for	or Educational S	Services Repor	rted in Fiscal Y	Years 2012-13	through 2018-19	
Campus	<u>2012-13</u>	2013-14	<u>2014-15</u>	2015-16	<u>2016-17</u>	<u>201-18</u>	2018-19
BHC	\$ 301,369	\$ 195,018	\$ 210,171	\$ 172,151	\$ 448,589	\$ 453,890 \$	453,422
CVC	\$ 109,913	\$ 188,340	\$ 174,546	\$ 4,420	\$ 223,423	\$ 43,287 \$	129,157
EFC	\$ 51,800	\$ 20,225	\$ 10,130	\$ 175,095	\$ 94,216	\$ 76,600 \$	52,413
ECC	\$ 290,895	\$ 269,327	\$ 444,171	\$ 489,753	\$ 443,500	\$ 264,370 \$	105,500
MVC	\$ 89,876	\$ 167,566	\$ 252,798	\$ 377,121	\$ 310,452	\$ 175,657 \$	367,697
NLC	\$ 494,958	\$ 497,515	\$ 519,540	\$ 740,256	\$ 691,962	\$ 726,409 \$	768,763
RLC	\$ 204,246	\$ 220,229	\$ 210,637	\$ 144,972	\$ 145,488	\$ 198,066 \$	129,193
Total	\$1,543,057	\$1,558,220	\$1,821,993	\$2,103,768	\$2,357,630	\$1,938,279 \$	2,006,145

# **INFORMATIVE REPORT NO. 7H**

# Human Resources Update

The Chancellor presents the information on hiring and talent moves as of August 15, 2020. This information contains in-cycle job reviews that resulted in title and salary changes effective August 1, 2020.

# **Administrators & Staff**

First	Last	Position Type	Title	Loc	Salary	Cycle Review	One College Restructure
Lathera	Addison	STAFF	Sr. Manager	CVC	\$ 65,522.00	Y	N
Jody	Addison	STAFF	Sr. Manager	RLC	\$ 66,980.00	Y	N
Eduardo	Aleman	STAFF	Crd. C.E. & Workforce Development	MVC	\$ 53,000.00	Y	N
Akua	Asante	STAFF	Grants Program Coordinator	RLC	\$ 65,731.00	Y	N
Erbin	Ayala	STAFF	Senior Academic Advisor	EFC	\$ 53,000.00	Y	N
Magdalena	Baker	STAFF	Manager	ECC	\$ 62,312.00	Y	N
Susan	Barkley	ADM	Executive Dean	RLC	\$ 104,571.00	Y	N
Emilio	Barron	STAFF	Admissions Specialist	LCET	\$ 32,000.00	Y	N
Lindsey	Bartlett	STAFF	Lead Librarian	EFC	\$ 70,919.00	Y	N
Candace	Batiste	STAFF	Sr. Manager	CVC	\$ 65,000.00	Y	N
Annajo	Becerra	STAFF	Crd. C.E. & Workforce Development	RLC	\$ 61,851.00	Y	N
Anita	Bedford	STAFF	Project Lead	DO	\$ 65,000.00	Y	N
Karen	Beltran	STAFF	Welcome Assistant	EFC	\$ 32,000.00	N	N
Mary	Benson	STAFF	Project Lead	DO	\$ 65,000.00	Y	N
Elizabeth	Bernal	STAFF	Sr. Manager	MVC	\$ 65,000.00	Y	N
Judith	Bildz	STAFF	Lead Librarian	EFC	\$ 75,699.00	Y	N

Dawn	Bishop	STAFF	Senior Administrative Assistant	ВНС	\$ 89,454.00	Y	N
Lamont	Blackman	STAFF	Senior Academic Advisor	EFC	\$ 53,000.00	Y	N
John	Blaylock	STAFF	International Student Coordinator	RLC	\$ 43,203.00	Y	N
Dalia	Blell	STAFF	Assistant Director	NLC	\$ 92,806.00	Y	N
Nakevia	Booker	STAFF	Welcome Assistant	ECC	\$ 32,640.00	N	N
Mykayla	Bradley	STAFF	Welcome Assistant	ECC	\$ 32,000.00	N	N
Robert	Braswell	ADM	Administrator	ECC	\$ 66,839.00	N	N
Cynthia	Brink	STAFF	Project Lead	DO	\$ 66,800.00	Y	N
Christine	Broadus	STAFF	Administrative Assistant II	ВНС	\$ 52,989.00	Y	N
Melinda	Bruce	STAFF	Instructional Specialist - Teaching	RLC	\$ 53,000.00	Y	N
Robert	Bryant	STAFF	Sr. Manager	ВНС	\$ 65,000.00	Y	N
Lindsay	Cantu	STAFF	Enrollment Services Representative	EFC	\$ 43,430.00	N	N
Babajide	Carew	STAFF	Student Programs Development Crd.	EFC	\$ 36,256.00	Y	N
Mary	Carter	STAFF	Lead Librarian	EFC	\$ 75,458.00	Y	N
Jean	Carter	STAFF	Sr. Manager	RLC	\$ 83,271.00	Y	N
Catherine	Carter	STAFF	Senior Head Athletic Coach	NLC	\$ 53,000.00	Y	N
Kevin	Cheek	STAFF	Sr. Manager	RLC	\$ 65,000.00	Y	N
Frankie	Childress	STAFF	Manager	NLC	\$ 60,189.00	Y	N
Jet	Chong	STAFF	Welcome Assistant	RLC	\$ 32,935.00	N	N

Virginia	Clark	STAFF	Associate Circulation Coordinator	MVC	\$ 34,405.00	Y	N
Sheri	Clark	STAFF	Project Lead	ECC	\$ 66,975.00	Y	N
Adam	Clawson	STAFF	Manager	BHC	\$ 53,000.00	Y	N
Natasha	Collins	STAFF	Veteran & Military Services Coordinator	ВНС	\$ 51,758.00	Y	N
Robyn	Conant	STAFF	Associate Circulation Coordinator	EFC	\$ 32,715.00	Y	N
Lisa	Cook	STAFF	Success Coach	LCET	\$ 53,000.00	Y	N
Alicia	Cooper	STAFF	Welcome Assistant	MVC	\$ 32,640.00	N	N
Maribel	Cruz	STAFF	Veteran & Military Services Coordinator	NLC	\$ 47,862.00	Y	N
Elizabeth	Cruz	STAFF	Senior Academic Advisor	EFC	\$ 53,000.00	Y	N
Cristi	Deleon	STAFF	Manager	NLC	\$ 53,000.00	Y	N
Vinhty	Dinh	STAFF	Enrollment Services Generalist	RLC	\$ 38,361.00	Y	N
Tiffany	Doakes	STAFF	Manager	RLC	\$ 53,000.00	Y	N
Bertram	Dugan	STAFF	Manager	NLC	\$ 55,650.00	Y	N
Vanessa	Duran	STAFF	Sr. Manager	NLC	\$ 65,000.00	Y	N
Jesse	Elizardo	STAFF	Enrollment Services Representative	ECC	\$ 46,946.00	Y	N
Guadalupe	Encinia	STAFF	Senior Academic Advisor	NLC	\$ 53,000.00	N	N
Ceaser	Espinoza	ADM	Associate Director	ECC	\$ 81,651.00	Y	N
Jada	Fane	STAFF	Welcome Assistant	EFC	\$ 32,000.00	N	N
Sarah	Ferguson	ADM	Executive Dean	ВНС	\$ 114,582.00	Y	N
Edeleu	Florendo	STAFF	Senior Academic Advisor	ВНС	\$ 53,000.00	Y	N

Laura	Flores	STAFF	Success Coach	LCET	\$ 53,000.00	Y	N
Katrina	Franks	STAFF	Success Coach	LCET	\$ 53,000.00	Y	N
Marja	Fugitt	STAFF	Senior District Reports Specialist	ECC	\$ 65,000.00	Y	N
Dominique	Fullbright	STAFF	Enrollment Services Generalist	RLC	\$ 36,349.00	Y	N
Randell	Fultman	STAFF	Coordinator Evening/Weekend Instruction	RLC	\$ 57,830.00	Y	N
Beverly	Gaither	STAFF	Sr. Manager	RLC	\$ 66,770.00	Y	N
Samantha	Galvan	STAFF	Senior Academic Advisor	NLC	\$ 53,000.00	Y	N
Jessica	Garcia Jenkins	STAFF	Veteran & Military Services Coordinator	EFC	\$ 50,181.00	Y	N
Zina	Gardner	STAFF	Sr. Manager	RLC	\$ 65,000.00	Y	N
Rebecca	Garza	ADM	Associate Dean	ECC	\$ 77,924.00	Y	N
Stephen	Gentzel	STAFF	Senior Academic Advisor	EFC	\$ 53,000.00	Y	N
Cindell	Glapion	STAFF	Program Services Coordinator	RLC	\$ 51,281.00	Y	N
Lucinda	Gonzales	STAFF	Managing Director	EFC	\$ 97,106.00	Y	N
Wallace	Good	STAFF	Instructional Specialist - Teaching	RLC	\$ 53,000.00	Y	N
Lisa	Graef	STAFF	Sr. Manager	RLC	\$ 65,000.00	Y	N
Breanna	Greer	STAFF	Enrollment Services Generalist	RLC	\$ 38,361.00	Y	N
Felicia	Grimes	STAFF	Sr. Manager	DO	\$ 65,000.00	Y	N
LaShae	Grottis	STAFF	Sr. Manager	NLC	\$ 65,000.00	Y	N
Fidel	Guevara	STAFF	Manager	CVC	\$ 68,878.00	Y	N
Lilia	Guzman	STAFF	Senior Academic Advisor	NLC	\$ 53,000.00	Y	N

Selamawit	Hailemariam	STAFF	Manager	NLC	\$ 55,744.00	Y	N
Richard	Hancock	STAFF	Welcome Assistant	RLC	\$ 34,964.00	N	N
Kellie	Hanford	STAFF	Sr. Manager	RLC	\$ 65,000.00	Y	N
Margaret	Hanson	STAFF	College Coordinator Instructional Suppor	ВНС	\$ 53,000.00	Y	N
Veronica	Hartfield	STAFF	Welcome Assistant	ECC	\$ 32,800.00	N	N
Nicholas	Hayes	STAFF	Welcome Assistant	NLC	\$ 32,560.00	N	N
Cynthia	Hernandez	STAFF	Associate Registrar	ECC	\$ 53,000.00	Y	N
Everlyn	Hernandez	STAFF	Enrollment Services Generalist	RLC	\$ 37,395.00	Y	N
Andres	Hernandez	STAFF	Welcome Assistant	RLC	\$ 32,055.00	N	N
Jennifer	Hevel	STAFF	Sr. Manager	ECC	\$ 65,000.00	Y	N
Susan	Hibbs	STAFF	Senior Administrative Assistant	ВНС	\$ 68,959.00	Y	N
Diane	Hilbert	ADM	Executive Dean	RLC	\$ 98,302.00	Y	N
Adam	Holden	STAFF	Instructional Specialist - Teaching	EFC	\$ 55,650.00	N	N
Adrienne	Hopkins	STAFF	Sr. Manager	DO	\$ 69,550.00	N	N
Armani	Horton	STAFF	Welcome Assistant	MVC	\$ 32,000.00	N	N
James	Hubener	ADM	Associate Director	DO	\$ 76,645.00	Y	N
Rodrick	Hubert	STAFF	Learning Laboratory Specialist	ECC	\$ 43,000.00	Y	N

Susan	Husk	STAFF	Welcome Assistant	RLC	\$ 34,148.00	N	N
Shelley	Jackson	STAFF	Welcome Assistant	CVC	\$ 34,880.00	N	N
Ida	Jagne	STAFF	Academic Advisor	NLC	\$ 44,123.00	Y	N
Sharon	James	STAFF	Sr. Manager	ECC	\$ 65,000.00	Y	N
Arthur	James	ADM	Executive Dean	NLC	\$ 99,687.00	Y	N
Diana	Jasso	STAFF	Welcome Assistant	ECC	\$ 32,320.00	N	N
Christol	Johnson	STAFF	Sr. Manager	ECC	\$ 67,438.00	Y	N
Vickie	Johnson	STAFF	Welcome Assistant	ECC	\$ 36,000.00	N	N
Ruben	Johnson	ADM	Executive Dean	CVC	\$ 107,953.00	Y	N
Rebecca	Jones	ADM	Executive Dean	RLC	\$ 104,571.00	Y	N
Anita	Jones	STAFF	Sr. Manager	RLC	\$ 65,468.00	Y	N
Sabrina	Jones	STAFF	Grants Program Coordinator	RLC	\$ 53,000.00	Y	N
Lisa	Katzenstein	STAFF	Program Services Specialist	RLC	\$ 42,947.00	Y	N
Victor	Kelemen	ADM	Executive Dean	NLC	\$ 135,712.00	Y	N
Debra	Knighten	ADM	Associate Director	DO	\$ 75,388.00	Y	N
Adam	Kocian	STAFF	Continuing Education Office Coordinator	RLC	\$ 40,999.00	Y	N
Paul	Kozak	STAFF	Manager	BHC	\$ 55,230.00	Y	N
George	Laffoon	STAFF	Executive Managing Director	DO	\$ 125,000.00	Y	N
Keith	Landry	STAFF	International Student Coordinator	NLC	\$ 46,985.00	Y	N

Jennifer	Larson	ADM	Dean, Student Support Services	RLC	\$ 97,620.00	Y	N
Crystal	Larthridge	STAFF	Success Coach	NLC	\$ 58,336.00	Y	N
Curtis	Lee	STAFF	Program Services Coordinator	ВНС	\$ 44,867.00	Y	N
Derrick	Logozzo	STAFF	Instructional Specialist - Teaching	RLC	\$ 71,715.00	Y	N
Joshua	Lopez	STAFF	Welcome Assistant	CVC	\$ 32,000.00	N	N
Lyndsey	Luther	STAFF	Sr. Manager	NLC	\$ 65,000.00	Y	N
Teresa	Lynd	STAFF	Sr. Manager	RLC	\$ 65,000.00	Y	N
Shellye	Lyons	STAFF	Administrative Assistant II	DO	\$ 43,860.00	N	N
Mary	MacIas Campbell	STAFF	Administrative Assistant II	MVC	\$ 46,011.00	Y	N
Maribel	Magdaleno	STAFF	Senior Administrative Assistant	ВНС	\$ 70,338.00	N	N
Vargha	Manshadi	STAFF	Senior Academic Advisor	ВНС	\$ 53,000.00	Y	N
Anthony	Mansueto	ADM	Executive Dean	ECC	\$ 108,072.00	Y	N
Michael	Martin	STAFF	College Athletic Program Coordinator	EFC	\$ 60,442.00	Y	N
Yquichessia S.	McCloud	STAFF	Sr. Manager	RLC	\$ 68,908.00	Y	N
Latanya	McCullen	STAFF	Crd. C.E. & Workforce Development	ВНС	\$ 57,789.00	Y	N
Lena	McGee	STAFF	Welcome Assistant	NLC	\$ 41,282.00	N	N
Jennifer	McGuire	STAFF	Instructional Designer	MVC	\$ 65,000.00	Y	N
Carmen	McIver	STAFF	Program Services Coordinator	ВНС	\$ 48,624.00	Y	N

Betty	Mehling	STAFF	Program Services Specialist	ВНС	\$ 39,882.00	Y	N
Guy	Melton	STAFF	Sr. Manager	NLC	\$ 75,294.00	Y	N
Corey	Mercer	STAFF	Senior Head Athletic Coach	NLC	\$ 53,000.00	Y	N
Jeffrey	Michel	STAFF	College FA Advisor	DO	\$ 36,720.00	N	N
Amy	Middleton	STAFF	Crd. C.E. & Workforce Development	NLC	\$ 54,212.00	Y	N
Jana	Miller	STAFF	Senior Academic Advisor	RLC	\$ 53,000.00	Y	N
Shawntae	Minyard	STAFF	Sr. Manager	RLC	\$ 65,000.00	Y	N
Angelina	Mireles	STAFF	Crd. C.E. & Workforce Development	ECC	\$ 53,000.00	Y	N
Erin	Mooney	STAFF	Manager - Educational Partnerships	RLC	\$ 57,830.00	N	N
Daniel	Muller	STAFF	Crd. C.E. & Workforce Development	ECC	\$ 67,197.00	Y	N
Mark	Naugher	STAFF	Sr. Manager	ВНС	\$ 70,129.00	Y	N
Tiffani	Neubel- Johnson	STAFF	Manager	CVC	\$ 61,756.00	Y	N
Courtney	Newsome	STAFF	Project Lead	NLC	\$ 65,000.00	Y	N
Thuy Anh	Nguyen	STAFF	Sr. Manager	RLC	\$ 68,223.00	Y	N
Hai	Nguyen	STAFF	Coordinator, Academic Programs	ECC	\$ 57,789.00	Y	N
Chau	Nguyen	STAFF	Welcome Assistant	RLC	\$ 33,015.00	N	N
Thu Hang	Nguyen	STAFF	Sr. Manager	RLC	\$ 65,000.00	Y	N
Olubunmi	Obayemi	STAFF	Welcome Assistant	MVC	\$ 32,960.00	N	N
Tila	O'Gara	STAFF	Senior Academic Advisor	RLC	\$ 53,000.00	Y	N

Kaylin	Ortiz	STAFF	Senior Degree Audit Specialist	RLC	\$ 57,844.00	N	N
Warren	Osby	STAFF	Sr. Manager	RLC	\$ 70,333.00	Y	N
Dena	Owens	STAFF	Senior Program Development Specialist	DO	\$ 57,505.00	N	N
Molly	Patterson	STAFF	Specialist	LCET	\$ 60,400.00	N	N
Lupita	Pescador	STAFF	Welcome Assistant	ECC	\$ 33,760.00	N	N
Kerri	Phillip	STAFF	Educational Technologies Assistant	RLC	\$ 36,221.00	Y	N
Noeli	Piccoli Biggs	STAFF	Sr. Manager	RLC	\$ 66,633.00	Y	N
Marissa	Pina	STAFF	Veteran & Military Services Coordinator	CVC	\$ 48,352.00	Y	N
Lorena	Pinon	STAFF	Sr. Manager	RLC	\$ 65,000.00	Y	N
Latoya	Plater	STAFF	Sr. Manager	ECC	\$ 66,491.00	Y	N
Trent	Price	STAFF	Senior Academic Advisor	RLC	\$ 60,462.00	Y	N
Janelle	Randle	STAFF	Senior Academic Advisor	MVC	\$ 53,000.00	Y	N
Lisa	Rattan	STAFF	Manager	ECC	\$ 53,000.00	Y	N
Eddy	Rawlinson	ADM	Executive Dean	CVC	\$ 107,286.00	Y	N
Roberto	Reyes	STAFF	Sr. Manager	ECC	\$ 65,000.00	Y	N
Zahra	Ricketts	STAFF	Welcome Assistant	MVC	\$ 32,960.00	N	N
Betsy	Rivas	STAFF	Grants Program Coordinator	EFC	\$ 54,322.00	Y	N
Toniette	Robinson	ADM	Dean, Educational Resources	NLC	\$ 89,765.00	Y	N
Nelda	Rodriguez	STAFF	Welcome Assistant	ECC	\$ 32,320.00	N	N
Enmanuel	Romero	STAFF	Sr. Manager	RLC	\$ 65,000.00	Y	N

Brooke	Ryan	STAFF	Sr. Manager	EFC	\$ 65,000.00	Y	N
Clara	Saenz	STAFF	Program Services Coordinator	ВНС	\$ 50,181.00	Y	N
Juan	Sandoval	STAFF	Senior Academic Advisor	MVC	\$ 53,000.00	Y	N
Herlinda	Savage	STAFF	Senior Academic Advisor	ECC	\$ 53,000.00	Y	N
Charles	Self	STAFF	Technical Theatre Coordinator	ВНС	\$ 51,014.00	Y	N
Ursula	Session	STAFF	Learning Laboratory Specialist	ECC	\$ 43,000.00	Y	N
Charlotte	Short	STAFF	Administrative Assistant II	CVC	\$ 46,225.00	N	N
Jacquelyn	Simmons	STAFF	Instructional Specialist - Teaching	DO	\$ 58,096.00	Y	N
Jamie	Simpson	STAFF	Sr. Project Mgr. O.R.C.E.	DO	\$ 61,041.00	Y	N
Debbie	Smith	STAFF	Instructional Specialist - Non Teaching	RLC	\$ 48,643.00	Y	N
William	Smith	ADM	Dean of Instruction	ECC	\$ 83,000.00	Y	N
Allycia	Smith	STAFF	Welcome Assistant	ECC	\$ 32,320.00	N	N
Tamara	Smith	STAFF	Success Coach	LCET	\$ 53,000.00	Y	N
Wanda	Snowton	STAFF	Crd. C.E. & Workforce Development	ВНС	\$ 58,300.00	Y	N
Alex	Stadthagen	ADM	Associate Dean	ВНС	\$ 82,695.00	Y	N
Alison	Starr	STAFF	Gallery Manager	MVC	\$ 53,000.00	Y	N
Carolyn	Stevenson	STAFF	Police, Patrol Officer	DO	\$ 49,450.00	N	N
Nena	Taylor	STAFF	Senior Academic Advisor	NLC	\$ 53,000.00	Y	N
Cassandra	Temple	STAFF	Senior Academic Advisor	ECC	\$ 53,000.00	Y	N

Donald	Thomas	STAFF	Sr. Manager	ВНС	\$ 74,042.00	Y	N
Quinnitta	Thomas	STAFF	Welcome Assistant	ECC	\$ 34,240.00	N	N
Patricia	Tolotta- Arellano	ADM	Chief Marketing Officer	DO	\$ 200,000.00	N	Y
Lucy	Torres	STAFF	Senior Academic Advisor	ECC	\$ 53,000.00	Y	N
Chau	Tran	STAFF	Senior Academic Advisor	RLC	\$ 60,462.00	Y	N
Dung	Tran	STAFF	Project Lead	RLC	\$ 65,000.00	Y	N
Richard	Tuman	STAFF	Senior Program Development Specialist	ВНС	\$ 57,836.00	Y	N
Muhammed	Varlioglu	STAFF	Cyber Security Analyst	DSC	\$ 76,875.00	Y	N
Alicia	Varner	STAFF	Success Coach	LCET	\$ 53,000.00	Y	N
Patrick	Vasquez	STAFF	Sr. Manager	ECC	\$ 65,000.00	Y	N
Anabel	Vega	STAFF	Success Coach	LCET	\$ 53,000.00	Y	N
Alan	Villafana	STAFF	Success Coach	LCET	\$ 53,000.00	Y	N
Felicia	Walker	STAFF	Manager	RLC	\$ 58,003.00	Y	N
Anisha	Walker	STAFF	Sr. Manager	DO	\$ 67,735.00	Y	N
Jessica	Watkins	STAFF	Welcome Assistant	MVC	\$ 32,800.00	Y	N
Cassandra	Webb	STAFF	Sr. Manager	NLC	\$ 66,800.00	Y	N
Tarsha	Williams	STAFF	Sr. Manager	ECC	\$ 65,000.00	Y	N
Julius	Wilson	STAFF	Senior Academic Advisor	MVC	\$ 57,836.00	Y	N
Sherry	Wilson	STAFF	Welcome Assistant	CVC	\$ 34,080.00	N	N
Tammy	Winston	STAFF	Welcome Assistant	EFC	\$ 33,440.00	N	N

Amanda	Woods	STAFF	Sr. Manager	ECC	\$ 72,600.00	N	N
Tynisha	Wooley	STAFF	Manager	NLC	\$ 54,590.00	Y	N
Ewa	Worth	STAFF	Sr. Manager	RLC	\$ 65,000.00	Y	N
Jose	Ybarra	STAFF	Crd. C.E. & Workforce Development	NLC	\$ 58,813.00	Y	N
Patricia	Zipper	STAFF	College Coordinator Instructional Support	RLC	\$ 61,577.00	Y	N

# **Faculty**

All new Faculty will be reported in October due to official start date is 8/17/2020

# **Employee Separation Report**

	Resignation	Retirement	Other*
Administrator	1	0	0
Faculty	0	1	0
FT Staff	10	1	2
PT Staff	5	0	0
Adjunct	1	0	4
Police	3	0	1

<sup>\*</sup>Other includes – involuntary separation, reorganization, death, temporary assignment completed

# **Workforce Demographic 5-Year Overview**

The Chancellor presents the Workforce Demographics report as of August 15, 2020.

Workforce diversity continues to be a priority for the Dallas College, as reflected in the Board's strategic objectives. This report is designed to present workforce diversity information as a five-year trend analysis to provide a historic perspective on changes in the three major employee groups within the DCCCD.

			Five Ye	ear Distrib	ution					
Full-time	S	ep-16	S	ep-17	Sc	ep-18	S	ep-19		cal Year 19-2020
	#	%	#	%	#	%	#	%	#	%
<u>Faculty</u>										
White	515	58.99%	504	58.99%	498	59.35%	503	55.03%	478	55.0%
Black	142	16.27%	146	16.27%	158	16.24%	163	17.83%	155	17.8%
Hispanic/Latino	107	12.26%	115	12.26%	121	12.85%	131	14.33%	123	14.2%
Asian	63	7.22%	66	7.22%	67	7.48%	79	8.64%	76	8.7%
Native American/Alaskan	10	1.15%	9	1.15%	8	1.05%	9	0.98%	8	0.9%
International	5	0.57%	4	0.57%	5	0.47%	4	0.44%	4	0.5%
Unknown/Not Reported	30	3.44%	23	3.44%	26	2.45%	25	2.74%	25	2.9%
Hawaiian/Pacific Islander*	1	0.11%	1	0.11%	0	0.12%	0	0.00%	0	0.0%
Faculty Total	873	100.00%	868	100.00%	883	100.00%	914	100.00%	869	100.00%
<u>Administrators</u>										
White	151	52.43%	147	52.43%	128	50.17%	127	43.20%	123	42.1%
Black	77	26.74%	81	26.74%	87	28.76%	99	33.67%	102	34.9%
Hispanic/Latino	40	13.89%	42	13.89%	40	14.05%	43	14.63%	42	14.4%
Asian	6	2.08%	6	2.08%	6	2.34%	7	2.38%	7	2.4%
Native American/Alaskan	3	1.04%	3	1.04%	4	1.00%	2	0.68%	2	0.7%
International	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.0%
Unknown/Not Reported	11	3.82%	14	3.82%	15	3.68%	16	5.44%	16	5.5%
Hawaiian/Pacific Islander*	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.0%
Administrators Total	288	100.00%	293	100.00%	280	100.00%	294	100.00%	292	100.00%
<u>Staff</u>										
White	878	38.61%	840	38.61%	865	37.43%	831	34.40%	813	33.7%
Black	699	30.74%	701	30.74%	737	31.09%	757	31.33%	773	32.1%
Hispanic/Latino	465	20.45%	490	20.45%	538	21.22%	574	23.76%	574	23.8%
Asian	112	4.93%	125	4.93%	124	5.22%	127	5.26%	130	5.4%
Native American/Alaskan	21	0.92%	20	0.92%	20	0.83%	20	0.83%	22	0.9%
International	4	0.18%	4	0.18%	4	0.22%	4	0.17%	4	0.2%
Unknown/Not Reported	92	4.05%	94	4.05%	100	3.96%	101	4.18%	93	3.9%
Hawaiian/Pacific Islander*	3	0.13%	2	0.13%	2	0.04%	2	0.08%	2	0.1%
Staff Total	2274	100.00%	2276	100.00%	2390	100.00%	2416	100.00%	2411	100.0%
FT Grand Total	3435		3437		3553		3624		3572	
				Part-time						
										cal Year
Part-time	S	e <b>p-16</b>	S	ep-17	S	ep-18	S	e <b>p-19</b>	201	L9- <b>2020</b>

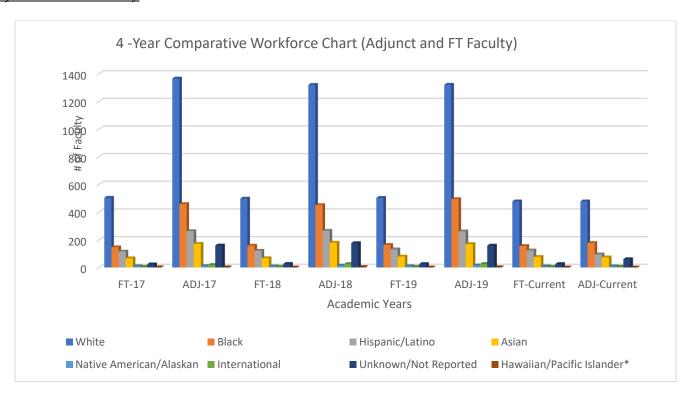
	#	%	#	%	#	%	#	%	#	%
White	1079	43.42%	1036	42.72%	942	40.97%	917	41.89%	320	32.32%
Black	572	23.02%	563	23.22%	523	22.75%	506	23.12%	244	24.65%
Hispanic/Latino	522	21.01%	505	20.82%	494	21.49%	469	21.43%	283	28.59%
Asian	182	7.32%	173	7.13%	186	8.09%	158	7.22%	90	9.09%
Native American/Alaskan	10	0.40%	8	0.33%	12	0.52%	17	0.78%	8	0.81%
International	27	1.09%	30	1.24%	24	1.04%	24	1.10%	12	1.21%
Unknown/Not Reported	91	3.66%	107	4.41%	115	5.00%	96	4.39%	32	3.23%
Hawaiian/Pacific Islander*	2	0.08%	3	0.12%	3	0.13%	2	0.09%	1	0.10%
PT Total	2485	100.00%	2425	100.00%	2299	100.00%	2189	100.00%	990	100.0%
									Fiscal Year	
Adjunct	Se	ep-16	S	ep-17	S	ep-18	S	ep-19	201	19-2020
	~ .	-P -U		- P		-p -c		-p		
_	#	%	#	%	#	%	#	%	#	%
White										
_	#	%	#	%	#	%	#	%	#	%
- White	<b>#</b>	<b>%</b> 0.00%	# 1366	<b>%</b> 55.82%	# 1320	<b>%</b> 54.23%	# 1321	<b>%</b> 54.05%	# 478	<b>%</b> 53.35%
- White Black	# 0 0	% 0.00% 0.00%	# 1366 459	% 55.82% 18.76%	# 1320 451	% 54.23% 18.53%	# 1321 494	% 54.05% 20.21%	# 478 177	<b>%</b> 53.35% 19.75%
	# 0 0	% 0.00% 0.00% 0.00%	# 1366 459 263	% 55.82% 18.76% 10.75%	# 1320 451 266	% 54.23% 18.53% 10.93%	# 1321 494 261	% 54.05% 20.21% 10.68%	# 478 177 95	% 53.35% 19.75% 10.60%
	# 0 0 0	% 0.00% 0.00% 0.00% 0.00%	# 1366 459 263 171	% 55.82% 18.76% 10.75% 6.99%	# 1320 451 266 179	% 54.23% 18.53% 10.93% 7.35%	# 1321 494 261 169	% 54.05% 20.21% 10.68% 6.91%	# 478 177 95 73	% 53.35% 19.75% 10.60% 8.15%
White Black Hispanic/Latino Asian Native American/Alaskan	# 0 0 0 0	% 0.00% 0.00% 0.00% 0.00% 0.00%	# 1366 459 263 171 10	% 55.82% 18.76% 10.75% 6.99% 0.41%	# 1320 451 266 179 14	% 54.23% 18.53% 10.93% 7.35% 0.58%	# 1321 494 261 169 15	% 54.05% 20.21% 10.68% 6.91% 0.61%	# 478 177 95 73 8	% 53.35% 19.75% 10.60% 8.15% 0.89%
White Black Hispanic/Latino Asian Native American/Alaskan International	# 0 0 0 0	% 0.00% 0.00% 0.00% 0.00% 0.00%	# 1366 459 263 171 10	% 55.82% 18.76% 10.75% 6.99% 0.41% 0.74%	# 1320 451 266 179 14 25	% 54.23% 18.53% 10.93% 7.35% 0.58% 1.03%	# 1321 494 261 169 15 25	% 54.05% 20.21% 10.68% 6.91% 0.61% 1.02%	# 478 177 95 73 8 5	% 53.35% 19.75% 10.60% 8.15% 0.89% 0.56%
	# 0 0 0 0 0	% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00%	# 1366 459 263 171 10 18 159	% 55.82% 18.76% 10.75% 6.99% 0.41% 0.74% 6.50%	# 1320 451 266 179 14 25 176	% 54.23% 18.53% 10.93% 7.35% 0.58% 1.03% 7.23%	# 1321 494 261 169 15 25 158	% 54.05% 20.21% 10.68% 6.91% 0.61% 1.02% 6.46%	# 478 177 95 73 8 5 60	% 53.35% 19.75% 10.60% 8.15% 0.89% 0.56% 6.70%
White Black Hispanic/Latino Asian Native American/Alaskan International Unknown/Not Reported Hawaiian/Pacific Islander*	# 0 0 0 0 0 0	% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00%	# 1366 459 263 171 10 18 159	% 55.82% 18.76% 10.75% 6.99% 0.41% 0.74% 6.50% 0.04%	# 1320 451 266 179 14 25 176	% 54.23% 18.53% 10.93% 7.35% 0.58% 1.03% 7.23% 0.12%	# 1321 494 261 169 15 25 158	% 54.05% 20.21% 10.68% 6.91% 0.61% 1.02% 6.46% 0.04%	# 478 177 95 73 8 5 60	% 53.35% 19.75% 10.60% 8.15% 0.89% 0.56% 6.70% 0.00%
	# 0 0 0 0 0 0	% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00%	# 1366 459 263 171 10 18 159 1 2447	% 55.82% 18.76% 10.75% 6.99% 0.41% 0.74% 6.50% 0.04%	# 1320 451 266 179 14 25 176 3 2434	% 54.23% 18.53% 10.93% 7.35% 0.58% 1.03% 7.23% 0.12%	# 1321 494 261 169 15 25 158 1	% 54.05% 20.21% 10.68% 6.91% 0.61% 1.02% 6.46% 0.04%	# 478 177 95 73 8 5 60 0 896	% 53.35% 19.75% 10.60% 8.15% 0.89% 0.56% 6.70% 0.00%

\*Pacific Islander included with Asian count prior to Fiscal Year 2012/2013

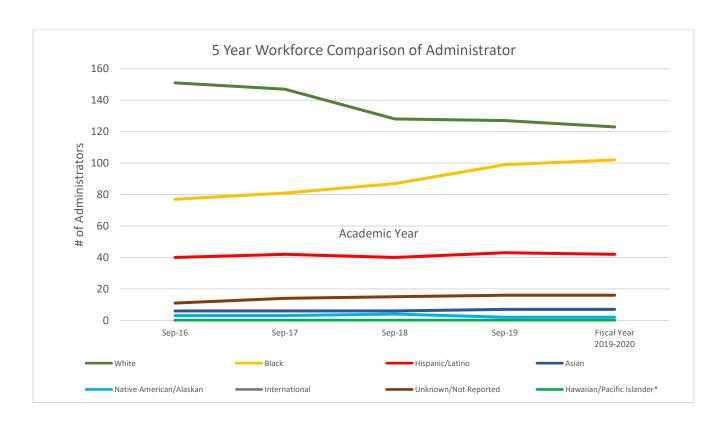
Note: Decrease in Administrator positions is the result of positions in Bands I and II move to Staff positions effective 12/1/2015. Adjunct for 2016/17 Fiscal Year is not included. The decrease in Employee Grand total is it being summer, less adjuncts, FT faculty, and PT employees

# **Comparative Graphs**

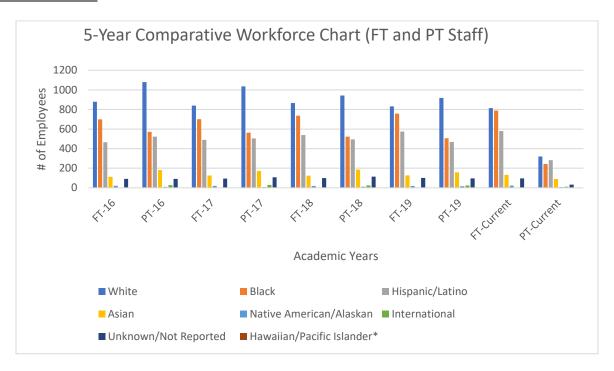
### Adjunct and FT Faculty



# Administrators



#### Full-time and Part-time

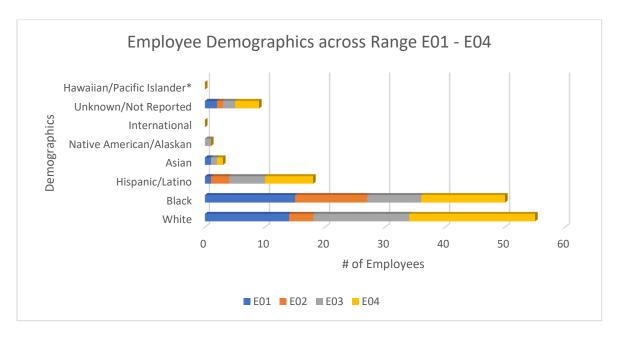


### **Workforce Demographics by Salary Range**

The Chancellor presents the Workforce Demographics by Salary Range report as of August 10, 2020. Workforce diversity continues to be a priority for Dallas College, as reflected in the Board's strategic objectives. This report is designed to present workforce diversity information related to the race/ethnicity of administrators and staff across three (3) ranges – upper, middle and lower ranges and indicated below.

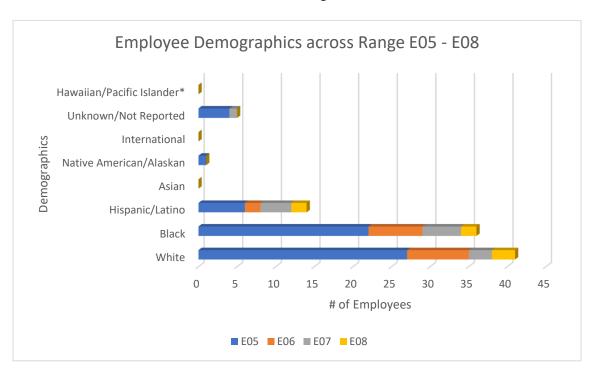
### **Administrators**

### Lower Range



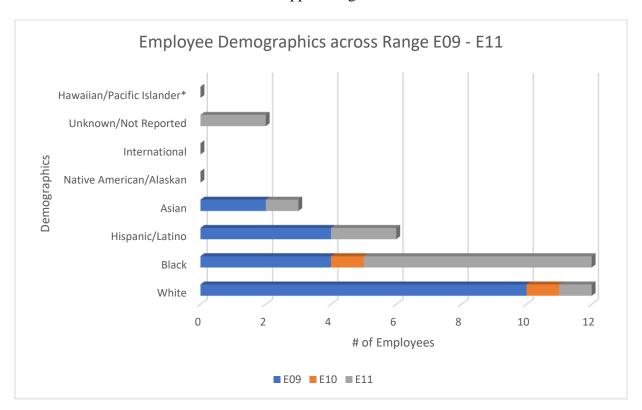
Race/Ethnicity	E01	E02	E03	E04
White	14	4	16	21
Black	15	12	9	14
Hispanic/Latino	1	3	6	8
Asian	1	0	1	1
Native American/Alaskan	0	0	1	0
International	0	0	0	0
Unknown/Not Reported	2	1	2	4
Hawaiian/Pacific				
Islander*	0	0	0	0
Total	33	20	35	48

Mid-Range



Race/Ethnicity	E05	E06	E07	E08
White	27	8	3	3
Black	22	7	5	2
Hispanic/Latino	6	2	4	2
Asian	0	0	0	0
Native American/Alaskan	1	0	0	0
International	0	0	0	0
Unknown/Not Reported	4	0	1	0
Hawaiian/Pacific				
Islander*	0	0	0	0
Total	60	17	13	7

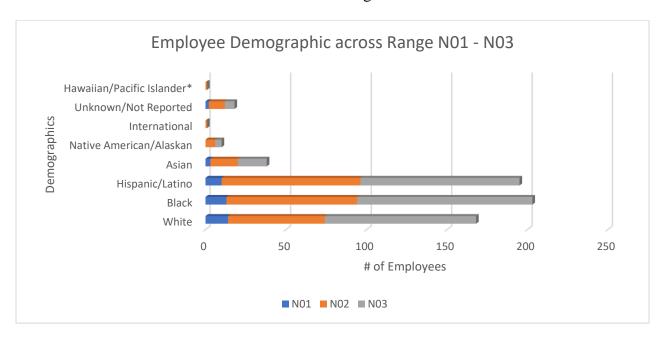
Upper Range



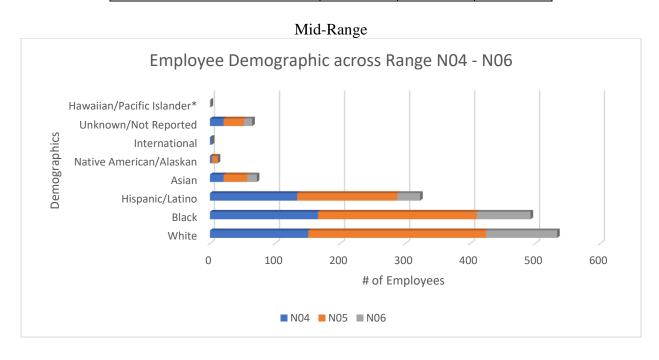
Race/Ethnicity	E09	E10	E11
White	10	1	1
Black	4	1	7
Hispanic/Latino	4		2
Asian	2	0	1
Native American/Alaskan	0	0	0
International	0	0	0
Unknown/Not Reported	0	0	2
Hawaiian/Pacific			
Islander*	0	0	0
Total	20	2	13

# FT Professional Support Staff

# Lower Range

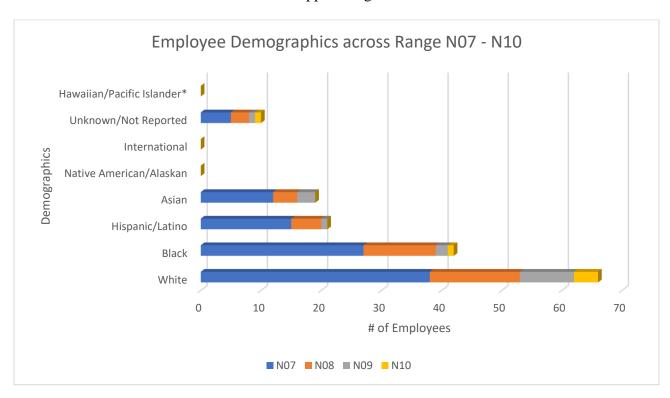


Race/Ethnicity	N01	N02	N03
White	14	60	94
Black	13	81	109
Hispanic/Latino	10	86	99
Asian	3	17	18
Native American/Alaskan	0	6	4
International	0	1	0
Unknown/Not Reported	2	10	6
Hawaiian/Pacific Islander*	0	1	0
Total	42	262	330



Race/Ethnicity	N04	N05	N06
White	151	273	110
Black	166	244	83
Hispanic/Latino	134	154	35
Asian	21	36	15
Native American/Alaskan	3	8	1
International	3	0	0
Unknown/Not Reported	21	31	13
Hawaiian/Pacific			
Islander*	0	0	1
Total	499	746	258

Upper Range



Race/Ethnicity	N07	N08	N09	N10
White	38	15	9	4
Black	27	12	2	1
Hispanic/Latino	15	5	1	0
Asian	12	4	3	0
Native American/Alaskan	0	0	0	0
International	0	0	0	0
Unknown/Not Reported	5	3	1	1
Hawaiian/Pacific				
Islander*	0	0	0	0
Total	97	39	16	6