

This Open Meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, §§ 551.001 through 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Chancellor, per Texas Government Code § 551.1282. This meeting is being broadcast over the Internet in the manner prescribed by Texas Government Code, § 551.128.

**NOTICE OF REGULAR MEETING BY VIDEOCONFERENCE OR
TELEPHONE CALL OF THE BOARD OF TRUSTEES FOR THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL**

<http://www.dcccd.edu/boardmeetingslive>

Tuesday, May 5, 2020

4:00 PM

DUE TO HEALTH AND SAFETY CONCERNS RELATED TO THE COVID-19 CORONAVIRUS, THIS MEETING WILL BE CONDUCTED BY VIDEOCONFERENCE OR TELEPHONE CALL. AT LEAST A QUORUM OF THE BOARD OF TRUSTEES WILL BE PARTICIPATING BY VIDEOCONFERENCE OR TELEPHONE CALL IN ACCORDANCE WITH THE PROVISIONS OF SECTIONS 551.125 OR 551.127 OF THE TEXAS GOVERNMENT CODE THAT HAVE NOT BEEN TEMPORARILY SUSPENDED BY ORDER OF GOVERNOR ABBOTT ON MARCH 16, 2020.

AGENDA

1. Roll Call - Announcement of a Quorum
2. Certification of Notice Posted for the Meeting
3. Citizens Desiring to Address the Board
4. Chancellor and Board Announcements
(Comments on Accomplishments; Awards Received; Appointments at the Local, State, and National Level; Published Articles and Newspaper Reports; District/College Reports/Metrics, and Upcoming Events; Workshops, Seminars,

and Conferences taking place at the District or any of its Colleges)

A. Announcements from the Chancellor

B. Announcements from the Board Chair and/or Trustees

5. Update on COVID-19 Pandemic and Rapid Response Team

6. Dallas College Update

7. Opportunity for Members of the Board and Chancellor to Declare Conflicts of Interest Specific to this Agenda 6

8. Consent Agenda

(Consent Agenda items may be approved by a single motion and vote or, alternatively, upon request of a Trustee(s); any listed item can be removed and considered individually.)

A. Minutes

1) Approval of Minutes of the April 7, 2020 Regular Meeting 7

2) Approval of Minutes of the April 24, 2020 Special Meeting 16

B. Financial Items

1) Approval of Interlocal Purchase Agreement between the Dallas Independent School District and the Dallas County Community College District to Maximize Efficiency and Reduce Costs 17

C. Education Workforce Items

- 1) Approval of Associate Applied Science Degree in Surveying Technician at North Lake College 18

D. Resolutions

- 1) Adoption of Resolution Regarding Wage Payment During the COVID-19 Pandemic 19

9. Individual Items

(Individual Agenda items may be approved by a single motion and vote or, alternatively, upon request of a Trustee(s); any listed item can be removed and considered individually.)

A. Talent Items

- 1) Approval of Warrants of Appointment for Police Officers 23

10. Policy Items - First Reading

- A. Approval of Amendments to Policies Concerning Tuition and Fees – FD (LOCAL) Learning Materials 24

11. Informative Reports

- A. Current Funds Operating Budget Report for March 2020 28

- B. Facilities Management Reports 31

- C. DCCCD Foundation Report (March 2020) 32

- D. Notice of Grant Awards (May 2020) 34

- E. Contracts for Educational Services 37

F. <u>Talent - Sabbatical Leave</u>	39
G. <u>Workforce Demographics</u>	40
H. <u>Workforce Demographics by Salary Range</u>	48
I. <u>Annual Racial Profiling Reports</u>	55

12. Executive Session (if required)

IN THE EVENT THE BOARD ADJOURNS INTO EXECUTIVE SESSION DURING THIS VIRTUAL MEETING NECESSITATED BY THE COVID-19 PANDEMIC, IT WILL BE CONDUCTED IN A SEPARATE VIRTUAL MEETING, ESTABLISHED SOLELY FOR THE PURPOSE OF CONDUCTING THE EXECUTIVE SESSION AND TO ENSURE THAT ONLY THOSE PERSONS AUTHORIZED TO PARTICIPATE IN THE EXECUTIVE SESSION WILL BE PRESENT AND PARTICIPATING THEREIN. THE REGULAR MEETING VIRTUAL SITE WILL REMAIN ACTIVE DURING THE DURATION OF THE EXECUTIVE SESSION, AND THE BOARD WILL RETURN TO THE REGULAR MEETING VIRTUAL SITE AFTER THE EXECUTIVE SESSION, BUT ONLY FOR THE PURPOSE OF ADJOURNING THIS MEETING. NO FURTHER ACTION OF THE BOARD WILL BE TAKEN AFTER EXECUTIVE SESSION.

- A. Consultation with Attorney Regarding Legal Matters or Pending and/or Contemplated Litigation or Settlement Offers - Section 551.071
- B. Personnel Matters Relating to Appointment, Employment, Evaluation, Assignments, Duties, Discipline, or Dismissal of Officers or Employees - Section 551.074

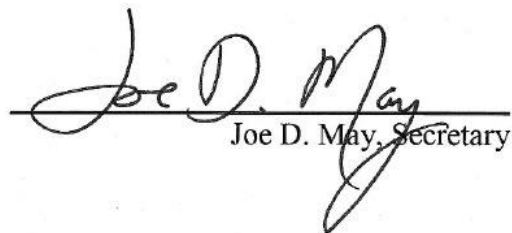
C. Deliberate Regarding Real Property Since Open Deliberation would have a Detrimental Effect Upon Negotiations with a Third Person - Section 551.072

D. Deliberate Regarding Security Devices or Security Audits- Sections 551.076 and 551.089

13. Adjournment

CERTIFICATION OF NOTICE POSTED FOR THE MAY 5, 2020 REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL BOARD OF TRUSTEES

I, Joe D. May, Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 1st day of May 2020, 1) in a place convenient to the public in the District Office Administration Building, 2) to John F. Warren, County Clerk of Dallas County, Texas, and 3) on the bulletin board at the George Allen, Sr. Courts Building, all as required by the Texas Government Code §551.054.


Joe D. May, Secretary

7. OPPORTUNITY FOR MEMBERS OF THE BOARD AND
CHANCELLOR TO DECLARE CONFLICTS OF INTEREST SPECIFIC
TO THIS AGENDA

Texas Local Government Code, Chapter 176, provides that local government officers shall file disclosure statements about potential conflict(s) of interest in certain defined circumstances. “Local government officers” are the chancellor and trustees. The penalty for violating Chapter 176 accrues to the chancellor or trustee, not to DCCCD.

Names of providers considered and/or recommended for awards in this agenda appear following this paragraph. If uncertain about whether a conflict of interest exists, the Chancellor or Trustee may consult with DCCCD General Counsel Robert Wendland.

Dallas Independent School District (DISD)

CONSENT AGENDA NO. 8A-1

Approval of Minutes of the April 7, 2020 Regular Meeting

It is recommended that the Board approve the minutes of the April 7, 2020 Regular Meeting.

A Regular Virtual Meeting of the Board of Trustees of Dallas County Community College District was held Tuesday, April 7, 2020, beginning at 4:27 p.m. via Cisco Webex US Toll: 1-415-655-0003, Access code: 285 037 305.

Board Members and Officers Present

Ms. Monica Lira Bravo
Ms. Charletta Rogers Compton
Ms. Diana Flores (chair)
Mr. Wesley Jameson (vice chair)
Dr. Joe May (secretary and chancellor)
Mr. Phil Ritter
Mr. JL Sonny Williams
Ms. Dorothy Zimmermann

Members Absent

None.

1. **Roll Call - Announcement of a Quorum** was conducted by Perla Molina and a quorum was confirmed.
2. **Certification of Notice** posted for the meeting by Chancellor Joe May.
3. **Chancellor and Board Announcements**
 - A. Announcements from the Chancellor
 - Dr. May thanked all participants and recognized Governor Abbott for providing a way to meet and continue to do business. He stated that it had been a real team effort, and everyone had come together, not only to do business, but to advance the District in many areas. He thanked Chair Diana Flores and the Board for their support.
 - Dr. May stated that he was encouraged by the online transition and the resilience of the staff and students and he thanked the staff for their flexibility in helping the students.
 - He stated that the shelter in place order by Judge Clay Jenkins would be in place through April 30; the District would continue to be

flexible and be in constant communication with the Board, staff and students.

- He thanked the Board for building a strong budget process that helped weather the current situation.
- During COVID-19, One College model put the District in the ideal situation to better serve students. DCCCD had been able to move 99.6% of courses online. He added that we had lost fewer students this spring than we did a year ago.

Dr. May recognized Dr. Linda Braddy, Interim Provost, and Dr. Joe Seabrooks, Interim Vice Chancellor for Student Success, for their involvement and achievements in getting a structure in place to respond rapidly and consistently.

- Dr. Braddy and Dr. Seabrooks would walk the Board through some decisions made and progress.

B. Announcements from the Board Chair and/or Trustees

- Chair Flores thanked participants and acknowledged the challenging environment the students and staff were working under. She thanked the Board for its overall support for the functioning of DCCCD.
- Chair Flores acknowledged Perla Molina and her team, along with IT, for working tirelessly to facilitate virtual meetings.
- Vice Chair Jameson voiced his concern regarding students without internet access and no way to participate in online coursework. Dr. May stated that it would be discussed later in the meeting, adding that tech companies across the country were overloaded.

4. Discussion on Temporarily Postponing Board Committee Meetings

Chair Flores posed the options of having virtual committee meetings all on the same day or on different days, citing the difficulty of conducting a four to six-hour virtual meeting.

- Trustee Bravo voted for same day.
- Trustee Ritter voted for meetings broken up but within the same day.
- Trustee Compton voted for the same day but stated that some committee meetings may not be necessary.

Chair Flores concluded that the Chancellor would hold off on committee meetings unless there was urgency. She added that there was a poll, if anyone wished to give additional feedback. The Board was in consensus with the chair

5. Update on COVID-19 Pandemic and Rapid Response Team

Dr. May referenced the emergency meetings held during spring break. The following teams were put in place to address issues of the District and its operations:

- Rapid Response Team (in place prior to the emergency meeting.)
- Academic Success (Linda Braddy as Chair)
- Student Support Services (Joe Seabrooks as Chair)
- Operational (under HR, led by Sherri Enright)
- Technology (led by Tim Marshall)
- Communications (led by Patty Arellano-Tolotta)

Chair Flores mentioned the importance of capturing the history of these teams and their endeavors. Dr. May agreed and said they were documenting as much as possible, but it was moving quickly.

A. *Academic Success Update – Interim Provost Linda Braddy*

- Dr. Braddy stated that she was responsible for curricula programming, scheduling academic policies and leading the student academic success task force. Her team quickly accomplished a lot. She outlined challenges and solutions with online instruction and working from home.
- Chair Flores stated that she was amazed at how quickly they transitioned to online instruction, commended the Communications team.
- Dr. Braddy updated the board on technical issues and recognized that DCCCD employees were accomplishing more, at a much faster pace. She shared slides demonstrating efforts and progress.
- Braddy stated that the District would delay commencement ceremonies until August or September.

B. *Student Support Services Update – Interim Vice Chancellor of Student Services Joe Seabrooks*

- Seabrooks said it is a privilege to serve as Interim Chief Student Development. He thanked his team for their remarkable work and updated the board on current projects, including a Virtual Student Resource Center.
- He said nearly 200 volunteers had been calling every single student.
- Dr. Seabrooks mentioned the WorkReadyU mobile app where students could access jobs in the region and link to jobs in the programs they wished to pursue.

- Trustee Compton asked if WorkReadyU had moved to online classes and if they had the necessary technology. Seabrooks answered yes, where the classes didn't require face-to-face labs. Faculty worked to find solutions, with some courses using external resources, but others such as construction were postponed.
 - Chancellor May added that the app is important because students who didn't have access to other technologies sometimes had access to smartphones. The District continues to look for solutions for students who have no technology.
 - Chair Flores said she was excited that the District is reaching out to every student because one-on-one communication was important.
- C. *Foundation Emergency Aid Update – Chief of Advancement Initiatives Pyeper Wilkins*
- Wilkins stated that the Foundation had redirected \$1 million to the emergency aid program that launched last October. They work with a company called Edquity and the only cost was the money that we provided. District's applications were increasing every day and that data would be available soon.
 - Trustee Ritter asked about technology platforms for students. He recalled the Chancellor had mentioned at the emergency meeting that laptops and tablets were helping students connect electronically, stating that other agencies serving the economically disadvantaged were experiencing similar issues. He asked if we had built any community partnerships to leverage our technology and investments to aid student needs, referencing Aunt Bertha social care network.
 - Dr. May responded that Aunt Bertha had been great, and the District had forwarded additional resources available to students. There were beneficial collaborations with Judge Jenkins, Michael Hinojosa with DISD, Fred Reese with Parkland, Gary Thomas at Dart, as well as CEOs of healthcare systems and K-12 partners. Everything from technology to childcare was being explored. Technology had been purchased to enable employees to engage with students.
- D. *Health and Wellness Update – Chief of Staff Iris Freemon*
- Freemon stated that the mental health and well-being of students was a priority. Efforts of counselors, care teams, and nurses continue in the virtual environment.
 - She stated that the District had partnered with a company called Top Campus to offer students an app providing 24/7 real-time mental health support at no cost. The approach was to provide

confidential direct connection with students, plus virtual group counseling.

- The District was partnering with U.T. Southwestern to use an enhanced online screen tool for mental health and referrals.
- Chair Flores asked if it was a trial, and we later might sign up for the service. Freeman responded, yes. The company had reached out to colleges and universities whose students were vulnerable.

E. Technology/Hardware Procurement Update – Chief Innovations Officer Tim Marshall

- Marshall stated that he and John Robertson had ordered hotspots, laptops and tablets to provide faculty and staff with needed equipment and to allow students to connect to the internet.
- He detailed challenges in the delivery of needed equipment and how they get technology to those who need it. IT had been using the project management tool Trello. He outlined challenges and progress.
- Trustee Ritter asked how valuable cellphones were in the academic course delivery. Marshall said it was a baseline device for students. The software used for instruction was commonly run over a phone.
- Vice Chair Jameson asked if courses could be completed on a cellphones and what percentage of courses were “mobile ready.” Marshall responded that it depended on the course and the percentage was hard to determine. Some students had reported that they were only using their cellphone.

F. Operational Update – Chancellor Joe May

IT, HR communications, grants, and business services operations had been consolidated across the campuses. He stated that the District could not have done this without the employees finding ways to meet the needs of the students.

G. Human Resources Update – Chief Human Resources Officer Sherri Enright

- Enright gave an update on employee care, remote working and training. There had been great progress and cooperation getting the workforce ready for a virtual environment. Several operational areas had been unified by function to support the One College system. Human resources directors had interim roles to lead these unified teams. One College provided employees with uniform responses to key concerns.
- One College leadership talent pools were proceeding and were in the “expression of interest” phase.

- Chair Flores asked when HR team unification happened. Enright said that HR, IT, Facilities, Business Services and Marketing were all unified at the end of March.
- Enright mentioned the Rapid Response Team for employee care, remote working, the Employee Toolkit of online resources and training in the virtual environment. Focus was on the well-being of employees, including the Employee Assistance Program.
- Chair Flores asked if Zoom was used for online meetings. Marshall answered that it was not a licensed software. WebEx was the District standard as Zoom had some security issues.

H. Financial Update – Chief Financial Officer John Robertson

- Robertson gave an update on finance and reviewed slides, beginning with cash reserves at the end of last year. He gave a breakdown of uncommitted cash that could be used as cash reserves.
- The Chancellor had asked that \$20 million be earmarked for COVID-19 expenses. He mentioned the FEMA Billing Care Act. The District had \$168 million in uncommitted cash reserves that were available. He gave an update on budget.
- Chair Flores asked if the District was in good financial footing this fiscal year. Robertson replied that it was.
- Trustee Compton asked when the District should be concerned about the level of cash reserves. Robertson replied that, when reserves was near \$100 million, they would start watching closely because they would be approaching reserves that should not be touched. If those funds were dipped into, they would need to budget ways to put the money back. He gave details on the budget, appropriations and an update on taxes.
- Robertson said utilities and purchases were down, which could help offset other costs. He was comfortable about this budget year but said it was a time to think about different scenarios. There would be more strategy around budgeting for the next year.
- Robertson gave an update on facilities with only essential construction projects following CDC guidelines, mail distribution, receiving and landscaping. A limited number of staff were allowed in a building at a time. There were ongoing walk-throughs by facility directors and all repairs were being handled.
- Trustee Compton asked about cleanliness. Robertson replied that custodial services were active, and all surfaces were being disinfected and a deep cleaned.

- Robertson explained that only critical or emergency purchases were being made. It was beneficial that e-procurement was already in place.
- Chair Flores asked if there were any known cases of COVID-19 among students or employees. Robert Wendland answered they had some reports of exposure, but the District was confident that none of these people were symptomatic while working at district facilities.

I. Stimulus Package Update – Executive Vice Chancellor Justin Lonon
 Lonon gave an update on the stimulus package that was part of the CARES Act and how it would impact the District. There was \$13 billion dedicated to higher education. About \$22 million would come to the DCCCD. He explained more about this legislation and ways the District had engaged in the different aspects of it. Approximately half of the money would go directly to student support and the other portion to operations. More details from the Department of Education would follow.

J. Communications Update – Chief of Marketing & Communications Patty Arellano-Tolotta

- Arellano-Tolotta described a two-month plan to reassure students and staff and ensure they had the resources needed for online learning or remote working. Her team pooled resources and creativity to provide a cohesive voice across the District.
- She spoke about SharePoint sites, including growing FAQs and Spanish language information, media interviews, virtual town halls, and social media highlights. She detailed a texting program where student concerns would be addressed.
- She described media and stories demonstrating community involvement, with donations of protective equipment and supplies to local hospitals.
- Lonon highlighted that healthcare equipment and supplies he had been donated and loaned, including shields for hospital workers and nine ventilators

6. Opportunity for Members of the Board and Chancellor to Declare Conflicts of Interest Specific to this Agenda

None.

7. Consent Agenda

Trustee Ritter moved and Trustee Bravo seconded the motion to approve Items 7A-1 and A-2, 7B-1, 7C-1 and C-2, and 7D-1. The motion was

approved by roll call vote as follows: Trustee Compton, aye; Trustee Bravo, aye; Trustee Williams, aye; Trustee Ritter, aye; Trustee Zimmermann, aye; Vice Chair Jameson, aye; Chair Flores, aye.

A. Minutes

- 1) March 3, 2020 Regular Meeting Minutes
- 2) March 16, 2020 Special Called Emergency Telephonic Meeting Minutes

B. Policy Items

- 1) Approval of Amendments to Policies Concerning Academic Achievement – EGA (LOCAL)

C. Financial Items

- 1) Approval of Educational Agreement Between the Dallas County Community College District (DCCCD) and Amazon.com Services, LLC

Trustee Zimmermann requested clarification. Robertson explained that Amazon was paying us to teach the students. He added that this educational agreement had both a revenue factor and an expense factor. Trustee Zimmermann asked what else besides college operation was covered in the operating budget. Robertson responded that the budget covered faculty salaries and supplies, as well as when we bill Amazon; the operating budget included revenue.

- 2) Approval of Agreement for Water and Wastewater Easements with the City of Dallas at Richland College

Trustee Zimmermann asked for clarification on the easement, asking if it could it ever be used by the District. Robertson answered that it was still our property. Wendland explained there would be some limitation on the use of the surface, but easements could be changed. The District could still use the surface provided it didn't interfere with the subsurface rights of the easement order, which includes installation of water and waste-water lines. Robertson added that landscaping was the District's obligation, as long as it didn't interfere with the subsurface rights.

D. Resolutions

- 1) Adoption of Resolution Postponing the May 2, 2020 Dallas County Community College District Board of Trustees Election

8. Informative Reports

- A. 2nd Quarter Investment Transactions
- B. Quarterly Budget Book Vendor Summary
- C. Current Funds Operating Budget Report for February 2020
- D. Monthly Award and Change Order Summary
- E. Facilities Management Reports
- F. Contracts for Educational Services
- G. Talent: Resignations and Retirements
Chair Flores recognized Dr. Susan Wyatt of Eastfield College for more than 31 years of service and Mr. Johnny Duvall of Mountain View College for more than 49 years of service
- H. Workforce Demographics
- I. Workforce Demographics by Salary Range

9. Citizens Desiring to Address the Board

None.

10. Executive Session

None.

11. Adjournment

The Regular Virtual meeting was adjourned at 7:28 p.m.

Captioned video and transcripts for DCCCD Board Committee Meetings, Work Session and Regular Board Meetings are available at our website, www.dcccd.edu/boardmeetingslive, under the Archived Videos section.

CONSENT AGENDA NO. 8A-2

Approval of Minutes of the April 24, 2020 Special Meeting

It is recommended that the Board approve the minutes of the April 24, 2020 special meeting.

A Special Meeting of the Board of Trustees of Dallas County Community College District was held Friday, April 24, 2020, beginning at 10:00 AM via Cisco WebEx <https://bit.ly/2Y2GlFx> or (469) 210-7159, meeting number (access code): 288790131.

Board Members and Officers Present

Ms. Monica Lira Bravo
Ms. Charletta Rogers Compton
Ms. Diana Flores (chair)
Mr. Wesley Jameson (vice chair)
Dr. Joe May (secretary and chancellor)
Mr. Phil Ritter
Mr. JL Sonny Williams
Ms. Dorothy Zimmermann

Members Absent

None.

1. **Certification of Notice** posted for the Meeting was confirmed by Chancellor Joe May.
2. **Citizens Desiring to Address the Board**
None.
3. **Executive Session**
Executive Session was held from 10:05 a.m. to 12 p.m.
4. **Adjournment**
Meeting was adjourned at 12:07 p.m.

Captioned video and transcripts for DCCCD Board Committee Meetings, Work Session and Regular Board Meetings are available at our website, www.dcccd.edu/boardmeetingslive, under the Archived Videos section.

FINANCIAL ITEM NO. 8B-1

Approval of Interlocal Purchase Agreement between the Dallas Independent School District and the Dallas County Community College District to Maximize Efficiency and Reduce Costs

The Chancellor recommends that authorization be given to approve an interlocal agreement between the Dallas County Community College District (DCCCD) and the Dallas Independent School District (DISD) to jointly use contracts that DISD has in place with various vendors to maximize efficiency and reduce costs.

Purpose

Agreement to combine procurement of commodities and services to realize cost savings

Background

This agreement will establish a cooperative purchasing arrangement that will allow DCCCD to procure goods, services and equipment, including but not limited to computers in a quicker and more efficient manner and immediately respond to DCCCD's needs as it transitions to a remote learning and working environment. Dallas ISD agrees, at its discretion, to extend any competitively procured contracts that it has entered into.

Funding Source

Operating Budget

Reviewed By

General Counsel, Robert Wendland

Resource Contacts

Chief Financial Officer, John Robertson
Chief Innovations Officer, Tim Marshall

EDUCATION WORKFORCE ITEM NO. 8C-1

Approval of Associate Applied Science Degree in Surveying Technician at North Lake College

The Chancellor recommends that the Board of Trustees authorize North Lake College to offer an Associate of Applied Science Degree in Surveying Technician.

Purpose

provide students with skills needed to work as a surveying technician and prepare them to meet one of the qualifications to sit for the Surveyor in Training (SIT) certification from the Texas Board of Professional Engineers and Land Surveyors.

Background

North Lake College is proposing to offer an (AAS) Associate of Applied Science Degree in Surveying Technician, effective fall 2020, to respond to the current and trending growth in the industry.

Surveying technicians (SOC Code 17-3031) assist surveyors, cartographers and photogrammetrists in collecting data on-site to create maps.

Local employers expressed a need to grow the pool of surveying technicians due to expected retirements of surveyors throughout DFW area and Texas. The demand for surveying services is growing with the current boom in construction, but also for servicing existing and completed projects.

The entry level salary without direct experience is \$30,023 annually, for those who earn the certification, the salary is expected to be fifty percent higher annually.

North Lake College has years of experience in offering construction programs and meeting the needs in the DFW area. There are currently several industry focused certificates and associate degrees that would complement the proposed degree. Classes are taught by Registered Professional Texas Land Surveyors (RPLS). There will be no additional costs for equipment and software needed to teach the classes.

Resource Contacts

Christa Slejko, President – North Lake College
Joyce Williams, Associate Vice Chancellor Workforce

RESOLUTION NO. 8D-1

Adoption of Resolution Regarding Wage Payments During the COVID-19 Pandemic

The Chancellor recommends that the Board of Trustees of Dallas County Community College District adopt the attached Resolution continuing wage payments to all regular full-time employees— contractual and noncontractual, salaried and non-salaried, as well as part time staff and those adjunct faculty who have been assigned to teach a class(es) through the end of the current fiscal year (August 31, 2020). Continued pay during the period of emergency closure during this public health emergency will serve the public purposes of maintaining morale, reducing turnover, and ensuring continuity of District staffing when the District is able to reopen.

Effective Date: Upon Board Approval

**RESOLUTION OF THE BOARD OF TRUSTEES
REGARDING WAGE PAYMENTS DURING THE COVID-19 PANDEMIC**

WHEREAS, beginning in late 2019 and throughout 2020, the entire world has been beset by a pandemic caused by the novel coronavirus (the “COVID-19 Pandemic”);

WHEREAS, the COVID-19 Pandemic has necessitated action by federal, state and local authorities in an effort to deal with the public health emergency;

WHEREAS, federal, state and local officials have issued various emergency proclamations, declarations and orders during the COVID-19 Pandemic mandating a number of actions, including, without limitation, orders that required the Dallas County Community College District (the “District”) to close all of its facilities;

WHEREAS, the Board recognizes that the closure of facilities and following state and local orders to shelter-in-place are fundamental to efforts to stop the spread of the novel coronavirus;

WHEREAS, in order to continue to provide educational opportunities to the District’s students during the COVID-19 Pandemic, and in the face of shelter-in-place orders, the District was required to move as many of its courses as reasonably possible to an online modality in less than two (2) weeks’ time;

WHEREAS, the move from face-to-face classroom instruction to an online modality was made possible by the selfless, determined and tireless efforts of a great many District employees working in a unified and collaborative manner made possible by an organizational structure and deployment of District resources that was being implemented in response to the Board’s decision in August 2019 to authorize the Chancellor to seek approval from SACSCOC to move from a multiply-accredited system to a single accreditation (“Dallas College”);

WHEREAS, the effectiveness of the One College structure and approach during the COVID-19 pandemic demonstrates to the Board that effectively and efficiently delivering the educational resources and opportunities necessary to meet the needs of the students, employers and community served by the District is accomplished best under the Dallas College model and it is therefore advisable to accelerate the implementation of the Dallas College structure and the unification of critical operations;

WHEREAS, the Board acknowledges that during an emergency closing, most District employees are instructed not to report for work;

WHEREAS, the Board determines that employees who are instructed not to report to work may suffer a loss of pay if the District is closed;

WHEREAS, the Board finds that although most District employees have been able to perform the duties and responsibilities of their roles while working remotely, a need exists to address wage payments for employees who are idled;

WHEREAS, the District is endeavoring to reassign and engage employees who are idled to other duties and responsibilities for the duration of the emergency closure and is establishing a project or assignment pool from which to identify other opportunities for those employees to be reassigned;

WHEREAS, the District is exploring the possibility of partnering with other governmental entities and community partners, to the extent reasonably possible, to identify other opportunities for idled employees to provide valuable services during the COVID-19 pandemic; and

WHEREAS, the Board concludes that continuing wage payments to all regular full-time employees—contractual and noncontractual, salaried and non-salaried, as well as part time staff and those adjunct faculty who have been assigned to teach a class(es)—who suffer a loss in pay due to an emergency closing serves the public purposes of maintaining morale, reducing turnover, and ensuring continuity of District staffing when the District is able to reopen;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Dallas County Community College District hereby authorizes continued wage payments to all regular full-time employees—contractual and noncontractual, salaried and non-salaried, as well as part time staff and those adjunct faculty who have been assigned to teach a class(es)—who are instructed not to report to work during the period of emergency closing necessitated by the COVID-19 pandemic.

The authority granted by this resolution to continue wage payments to idled employees is effective through the end of the current fiscal year (August 31, 2020) unless the Board takes action to authorize payment for a different duration. Beginning with the end of the current fiscal year, the Chancellor shall update the Board on a monthly basis with respect to the operational and fiscal realities associated with continued wage payments to idled employees.

BE IT, FURTHER, RESOLVED, that, during the period of the continued wage payments set forth herein, the Chancellor shall continue to pursue any and all reasonable opportunities to reassign idled employees to other tasks within the

District and/or to identify other opportunities with governmental entities and community partners for engagement of idled employees.

BE IT, FURTHER, RESOLVED, that the Chancellor is directed to accelerate as much as reasonably possible the organizational, structural and operational changes necessary to implement Dallas College, including, as may be necessary, proceeding with those necessary changes to roles, responsibilities and making the personnel decisions and determinations necessary to implement Dallas College.

BE IT, FURTHER, RESOLVED, that this resolution is effective upon adoption by the Board of Trustees of the Dallas Community College District and shall be signed by the Chair of the Board of Trustees.

**DALLAS COUNTY COMMUNITY COLLEGE
DISTRICT**

By: _____
Diana Flores, Chair
Board of Trustees

ATTEST:

By: _____
Joe D. May, Secretary
Board of Trustees

Adopted: May 5, 2020

TALENT ITEM NO. 9A-1

Approval of Warrants of Appointment for Police Officers

The Chancellor recommends that the Board of Trustees approve the following warrants of appointment for the Police Officers listed below for the period indicated. Police Officers are hired through the District Police Department and assigned to various college locations.

WARRANTS OF APPOINTMENT – 1

Taylor Brown

Full-time

Effective Date: May 6, 2020

Period of Employment: Through termination of employment with DCCCD.

POLICY ITEM – FIRST READING NO. 10A

Approval of Amendments to Policies Concerning Tuition and Fees – FD (LOCAL) Learning Materials

In October 2019, the Board approved an increase in College District tuition rates to fund the implementation of All-Inclusive Learning Materials. The goal of the All-Inclusive Learning Materials initiative is to ensure students have access to learning materials on the first day of class and provide a significant cost-saving alternative for students who choose to use digital learning materials in lieu of printed textbooks. In accordance with that initiative, and Federal regulations governing the inclusion of learning materials costs in the amount of tuition and fees, the Chancellor recommends the following amendments to local policy.

Effective Date: Upon Board Approval

LOCAL POLICY

FD– Learning
Materials

EXPLANATORY NOTES

Adds to local policy a provision allowing students to opt-out of receiving certain learning materials from the College District and still receive a reduced tuition rate.

TUITION AND FEES

FD
(LOCAL)

Semester Tuition

Beginning fall 2020, tuition for all semesters is as ~~follows~~[set forth in the table below \("Tuition Table"\)](#):

Residency Status	Tuition
Dallas County residents*	\$79 per credit unit or a minimum of \$79
Out-of-district residents	\$135 per credit unit or a minimum of \$135
Out-of-state residents	\$200 per credit unit or a minimum of \$200
Out-of-country residents	\$200 per credit unit or a minimum of \$200
* See "Employees, Retirees, and Dependents," below	

Employees,
Retirees, and
Dependents

A full-time College District employee, College District retiree, or eligible dependent who resides outside Dallas County shall be eligible for Dallas County tuition rates. An individual who would have been classified as a resident for the first five of the six years immediately preceding registration but who resided in another state for all or part of the year immediately preceding registration shall be classified as a resident student.

Duplicative
Coursework

For students who enroll more than twice in a course with substantially the same content, the College District shall charge additional tuition of \$50 per credit unit as allowed by law.

Learning Materials

[The Tuition Table above specifies College District tuition rates, which include the cost of learning materials. Pursuant to the federal student aid regulations governing the inclusion of learning materials costs in the amount of tuition and fees, the College District will allow students the opportunity to opt-out of receiving learning materials from the College District and receive a reduced tuition rate, according to the following procedures:](#)

- [1. The College District will confirm that it has an arrangement with a third party that enables the College District to make learning materials available to students at below competitive market rates. To achieve this the College District will do the following:](#)
 - [a. Annually, the College District will review publicly available pricing information for the same or substantially similar learning materials to confirm the learning materials](#)

TUITION AND FEES

FD
(LOCAL)

- are being made available to students at below competitive market rates.
- b. This annual review will also include information identifying the cost to the College District of the learning materials and presenting a segregation of those costs for internal accounting purposes.
- c. The results of this review will be memorialized in writing and maintained in the College District's files.
- d. The memorialization of this annual review will be for internal accounting purposes and for the further purposes of substantiating that learning materials are being made available to students at below competitive market rates facilitating regulatory compliance by the College District.
2. By the seventh day of a financial aid payment period, the College District will enable students to obtain learning materials. The College District will coordinate with the entity providing learning materials to ensure students obtain learning materials within this timeframe.
3. The College District will develop a process by which students may opt out of receiving the learning materials from the College District for the current academic semester. The College District may offer the process either in hard copy or electronically, and the process shall be made accessible through the College District's website. The process shall be approved by the College District legal department.

Tuition Waivers

In accordance with law, the Board authorizes the following tuition waivers:

1. **Ad Valorem Taxes.** A person who resides outside the College District and who owns property subject to ad valorem taxation by the College District, or a dependent of that person, shall be entitled to pay tuition at the rate that applies to a student who resides in the College District.
2. **Economic Development and Diversification Program.** A person from outside the state of Texas, who registers with a college before having established residency in the state of Texas, is entitled to pay the same tuition and other fees required of Texas residents if the person, or the parent or guardian of the person, has relocated to Texas as an employee of a business or organization that, not earlier than five years before the enrollment date, became established in this state as

TUITION AND FEES

FD
(LOCAL)

part of the Texas Economic Development and Diversification Program, and the person files with the college a letter of intent to establish residency in Texas.

3. Dallas County Promise Initiative. The College District shall provide eligible persons who reside outside the College District and who participate in the Dallas County Promise Initiative the same services and opportunities afforded Dallas County residents enrolled in its colleges. Accordingly, a person who resides outside the College District, who executes the Promise Pledge on or before the Promise Pledge due date, and satisfies all other requirements of the Dallas County Promise Initiative shall be entitled to pay tuition and fees at the rate that applies to a student who resides in the College District, if that person resides in the taxing district of a public junior college district contiguous to the College District.

INFORMATIVE REPORT NO. 11A

Current Funds Operating Budget Report for March 2020

The Chancellor presents the report of the current funds operating budget for review for the period ending March 31, 2020 with comments as follows:

Expenditures

Supplies and Equipment reflect a higher percentage due to Facilities Improvement Plan projects as well as other maintenance projects that are ahead of schedule.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2019-20 CURRENT FUNDS OPERATING BUDGET

REVENUES & EXPENDITURES

Year-to-Date March 31, 2020

	Approved Budget	Allocated Budget	Year-To-Date Actuals	Percent Budget
REVENUES				
State Appropriations	\$ 94,495,215	\$ 94,495,215	\$ 49,722,444	52.6%
Tuition	135,475,137	135,475,137	108,037,907	79.7%
Less: Waivers & Discounts	(21,904,878)	(21,904,878)	(13,164,674)	60.1%
Less: TPEG Set Aside	(6,897,912)	(6,897,912)	(5,191,453)	75.3%
Total Net Tuition	106,672,347	106,672,347	89,681,780	84.1%
Taxes	278,882,917	278,882,917	277,633,048	99.6%
Federal Grants & Contracts (Work Study)	1,145,477	1,145,477	904,744	79.0%
Investment Income	3,900,000	3,900,000	3,995,171	102.4%
General Revenue	2,057,328	2,057,328	1,317,130	64.0%
Subtotal Revenue	487,153,284	487,153,284	423,254,317	86.9%
Enrollment Growth				
Transfers-In From Other Funds	8,341,412	8,341,412	n/a	n/a
Special Items	42,160,405	42,160,405	n/a	n/a
TOTAL REVENUE	537,655,101	537,655,101	423,254,317	78.7%

	Approved Budget	Allocated Budget	Year-to-Date Actuals	Percent Budget
EXPENSES				
Salaries & Wages	\$ 299,402,667	\$ 301,066,619	\$ 177,884,747	59.1%
Staff Benefits	36,675,429	36,546,455	21,143,903	57.9%
Purchased Services	33,263,055	46,903,966	31,434,114	67.0%
Operating Expenses	66,417,898	66,721,163	37,018,714	55.5%
Supplies & Equipment	34,698,524	59,333,743	32,509,931	54.8%
Provisions (See Summary Below)	50,920,405	6,554,900	n/a	n/a
Subtotal Expenses	521,377,978	517,126,846	299,991,409	58.0%
Transfers to Other Funds:				
Institutional Matching - Contracts/Grants	875,000	877,675	1,105,170	125.9%
Auxiliary Fund	9,902,123	9,924,404	9,924,404	100.0%
Capital Budget Projects	5,500,000	9,726,176	9,726,176	100.0%
TOTAL EXPENSES	537,655,101	537,655,101	320,747,159	59.7%

PROVISIONS SUMMARY:	Approved	Allocated Budget	Adjustments	Current Unallocated
Compensation	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000
Dallas Promise	500,000	-	-	500,000
Level-Up Scholarship	835,000	-	-	835,000
Program & Pathways	6,425,000	-	(2,205,100)	4,219,900
Special Items	42,160,405	(42,160,405)	-	-
TOTAL PROVISIONS	50,920,405	(42,160,405)	(2,205,100)	6,554,900

	Prior Month Balance	Current Month Net Change	Current Month Balance	Year-to-Date Net Change
CASH ON HAND				
Pools & Banks	\$ 383,086,207	\$ (75,027,373)	\$ 308,058,835	\$ 39,718,851
Commerical Paper	39,859,515	40,202,828	80,062,342	19,872,165
Total Cash	422,945,722	(34,824,545)	388,121,177	59,591,016

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2019-20 CURRENT FUNDS OPERATING BUDGET

REVENUES & EXPENDITURES

Year-to-Date - 58.3% of Fiscal Year Elapsed

UNRESTRICTED FUND

REVENUES

	March 31, 2020			March 31, 2019		
	Allocated Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
State Appropriations	\$ 94,495,215	\$ 49,722,444	52.6%	\$ 87,722,604	\$ 46,118,140	52.6%
Tuition	135,475,137	\$ 108,037,907	79.7%	136,825,161	108,044,132	79.0%
Less: Waivers & Discounts	(21,904,878)	\$ (13,164,674)	60.1%	(19,361,133)	(12,095,638)	62.5%
Less: TPEG Set Aside	(6,897,912)	\$ (5,191,453)	75.3%	(6,972,463)	(4,967,195)	71.2%
Total Net Tuition	106,672,347	89,681,780	84.1%	110,491,565	90,981,299	82.3%
Taxes for Current Operations	278,882,917	277,633,048	99.6%	260,739,716	256,387,261	98.3%
Work Study	1,145,477	904,744	79.0%	1,048,960	620,135	59.1%
Investment Income	3,900,000	3,995,171	102.4%	4,341,572	4,079,706	94.0%
General Revenue	2,057,328	1,317,130	64.0%	1,974,913	1,404,997	71.1%
SUBTOTAL	487,153,284	423,254,317	86.9%	466,319,330	399,591,538	85.7%
Transfers-In From Other Funds	8,341,412	n/a	n/a			
Repairs & Renovations	-	n/a	n/a	9,889,328	n/a	-
Special Items	42,160,405	-	-	35,559,452	-	-
TOTAL REVENUES	537,655,101	423,254,317	78.7%	511,768,110	399,591,538	78.1%

EXPENSES

	March 31, 2020			March 31, 2019		
	Allocated Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
Salaries & Wages	\$ 301,066,619	\$ 177,884,747	59.1%	\$ 288,871,929	\$ 169,715,081	58.8%
Staff Benefits	36,546,455	21,143,903	57.9%	36,145,216	20,282,516	56.1%
Purchased Services	46,903,966	31,434,114	67.0%	33,537,382	25,029,360	74.6%
Operating Expenses	66,721,163	37,018,714	55.5%	72,769,319	33,818,045	46.5%
Supplies & Equipment	59,333,743	32,509,931	54.8%	32,431,595	11,852,205	36.5%
Provisions (See Summary Below)	6,554,900	n/a	0.0%	17,811,748	n/a	0.0%
Subtotal Expenses	517,126,846	299,991,409	58.0%	481,567,190	260,697,207	54.1%
Transfers to Other Funds:						
Institutional Matching - Contracts/Grants	877,675	1,105,170	n/a	374,434	32,981	n/a
Auxiliary Fund	9,924,404	9,924,404	100.0%	9,975,402	9,975,402	100.0%
Capital Budget Projects	9,726,176	9,726,176	100.0%	19,851,084	19,578,296	98.6%
TOTAL EXPENSES	537,655,101	320,747,159	59.7%	511,768,110	290,283,886	56.7%

Provision Summary

Approved	Year-to-Date Allocation	Balance	Approved	Year-to-Date Allocation	Balance
\$ 50,920,405	(42,160,405)	8,760,000	\$ 45,138,212	(27,326,464)	17,811,748

Facilities Maintenance Projects
Status Report for the Period Ending March 31, 2020

Campus	Project Description	Project Budget	Contracts Awarded	Start Date	Completion Date
BHC	Upgrade Electrical Meters	\$ 147,345	\$ 149,842	4/2017	4/2020
	Replace Hot Water Storage Tanks	67,068	67,068	4/2017	4/2020
	Replace Air Compressors	14,743	14,743	4/2017	4/2020
	Replace PVI Boilers	344,363	338,120	4/2017	4/2020
	Refurbish Expansion Tanks at Central Plant	25,577	25,577	4/2017	4/2020
		<u>599,096</u>	<u>595,350</u>		
CVC	Upgrade of Exterior Lighting	108,632	5,992	2/2019	8/2020
	Replace Campus Signage	164,748	155,150	4/2019	9/2020
	TDJC Industrial and Welding Lab	548,403	408,719	7/2017	4/2020
		<u>821,783</u>	<u>569,861</u>		
DSC	District Wide Cabling Infrastructure Enhancements	32,435,900	10,977,280	5/2017	7/2020
	District Wide Asbestos and Environmental Services	100,401	100,401	11/2017	On-Going
		<u>32,536,301</u>	<u>11,077,681</u>		
ECC	Replace Exterior Doors	89,657	75,220	5/2016	4/2020
	Door/Lock Replacement	213,538	210,094	5/2016	4/2020
	Replace Windows/Installation	142,884	136,715	5/2016	4/2020
	Repair Stucco Over Deck	112,154	87,268	5/2016	4/2020
		<u>558,233</u>	<u>509,297</u>		
EFC	Weatherproof Exterior Windows, Phase III	439,960	10,012	5/2016	5/2020
	Stem Lab Renovation	125,000	125,000	3/2019	5/2020
	Installation of Family Restroom	239,000	14,980	12/2019	4/2020
	Mechatronics Lab Renovation	1,483,572	1,500,592	2/2019	4/2020
	Chemistry Lab Renovation	1,888,511	1,888,511	3/2019	4/2020
		<u>4,176,043</u>	<u>3,539,095</u>		
MVC	Replace Crawl Space Pipe Insulation	1,372,900	124,267	5/2017	8/2020
	Upgrade Breaker Panels	678,950	163,415	5/2017	8/2020
	Repaint Exterior Thermal Storage Tank	58,948	72,181	5/2017	8/2020
	Upgrade Lighting System	549,160	69,085	5/2017	8/2020
	Upgrade Distribution Panels at East and West Campus	468,476	115,035	5/2017	8/2020
	Upgrade Air Handling Units	274,580	366,725	5/2017	8/2020
	Electrical Substation Maintenance	67,895	74,606	5/2017	8/2020
	Replace Return Air Handling Units Buildings J and F	200,000	358,082	5/2017	8/2020
	Replace and Intergrate Fan Motors and Drives	101,843	20,183	5/2017	8/2020
	Upgrade Campus Clock System	42,095	50,649	5/2017	8/2020
		<u>3,814,847</u>	<u>1,414,228</u>		
NLC	Renovate Building Entrances	746,845	374,924	5/2016	5/2020
	Repair Drainage System at Building L	135,790	4,352	2/2017	8/2020
	Repair Drainage System at Buildings J and K	101,843	3,580	2/2017	8/2020
	Replace Exterior Stairs at Buildings F and T	109,832	3,863	7/2018	8/2020
	Replace Caulk Joints	137,290	3,090	7/2018	8/2020
	Upgrade Baseball Dugouts	122,211	2,781	7/2018	4/2020
	Refurbish Tennis Courts	108,632	2,472	7/2018	4/2020
	Upgrade Science Lab Safety Control System	43,068	43,068	6/2017	3/2020
	Installation of Gender Neutral Restroom	30,000	5,350	5/2019	6/2020
	Flooring Replacement	45,389	44,453	9/2017	4/2020
	Corridor Refurbishment	735,121	670,363	9/2017	6/2020
	Police Department Remodel	50,000	45,000	2/2020	3/2020
	Re-Carpet the Cafeteria	201,041	130,601	9/2017	6/2020
	Re-Carpet Bldg C	96,133	77,271	9/2017	6/2020
		<u>2,663,195</u>	<u>1,411,167</u>		
RLC	Replace Federal Pacific Electric Panels	149,369	111,931	2/2016	6/2020
	Replace Central Plant Motor Control Center	142,580	263,930	2/2016	6/2020
	Fannin Hall Renovation	738,000	594,739	8/2017	4/2020
	Modular Buildings	3,600,000	178,600	8/2020	8/2020
	Alamito Hall Reconfiguration of First & Second Floor	1,570,811	1,570,811	2/2017	6/2020
		<u>6,200,760</u>	<u>2,720,011</u>		
		<u>51,370,258</u>	<u>21,836,690</u>		

INFORMATIVE REPORT NO. 11C

DCCCD Foundation Report (March 2020)

The Foundation presents the monthly activity report reflecting incoming donations for scholarships, programs, and services.

DCCCD Foundation Net Assets

09/01/14	\$40,327,988
09/01/15	\$41,183,692
09/01/16	\$43,049,433
09/01/17	\$52,709,066
09/01/18	\$56,485,722
09/01/19	\$57,812,606

Gifts Reported in Fiscal Year 2019-2020

<u>Month Reported</u>	<u>Scholarships</u>	<u>Programs & Services</u>	<u>Total</u>
September 2019	\$ 35,505	\$234,695	\$270,200
October 2019	\$ 1,732	\$ 53,845	\$ 55,577
November 2019	\$ 38,773	\$251,245	\$290,018
December 2019	\$ 14,999	\$511,840	\$526,839
January 2020	\$95,993	\$36,856	\$132,849
February 2020	\$ 47,975	\$104,273	\$152,248
March 2020	\$5,238	\$24,751	\$29,989
Total	\$ 240,215	\$1,217,505	\$1,457,720

Funding Priorities

<u>Priority</u>	<u>Total Raised</u>	<u>Total Pledged</u>
LevelUp Scholarship	\$1,264,285	

Crowdfunding Campaigns 2019-2020

<u>College</u>	<u>Campaign Name</u>	<u># of Donors</u>	<u>Goal/Raised</u>	<u>% to Goal or End Date</u>
Brookhaven	Brookhaven Women's Volleyball 2019	36	\$4,000/\$2,585	65%
Brookhaven	Brookhaven College Women's Soccer 2019	52	\$8,000/\$7,565	95%

Brookhaven	Brookhaven College Men's Basketball 2019	29	\$2,000/\$2,060	103%
Brookhaven	Brookhaven College Men's Baseball 2019	121	\$10,000/\$8,820	88%
Cedar Valley	Cedar Valley Students Green Club	31	\$2,540/\$1,800	70%
Eastfield	Eastfield Women's Soccer 2019	15	\$3,000/\$999.50	33%
Eastfield	Eastfield Women's Volleyball 2019	56	\$8,000/\$6,960	87%
Eastfield	2019 Eastfield College Baseball Challenge	115	\$10,000/\$8,317	83%

INFORMATIVE REPORT NO. 11D

Notice of Grant Awards (May 2020)

The Notice of Grants Awards report reflects alignment with current DCCCD Strategic Priorities. The report references the following six priorities:

- 1) Impact Income Disparity throughout Our Community.
- 2) Streamline Navigation to and through Our System and Beyond.
- 3) Strengthen the Career Connected Learner Network and Implement the Student-Centric One College Organization
- 4) Foster an Equitable, Diverse and Inclusive Environment for Employees and Students
- 5) Re-Design Professional Development to Create a Diverse and Inclusive High Performing Work and Learning Environment
- 6) Serve as the Primary Provider in the Talent Supply Chain throughout the Region.

Funding agencies define fiscal years for each grant, which often do not align with DCCCD's fiscal year. DCCCD administers grants in accordance with requirements of the funding agency and its own policies and procedures. This report is for informative purposes only.

Recipient:	Eastfield College
Purpose:	The purpose of the project is to provide tuition, classroom materials and books for students/incumbent workers of small businesses who enroll and complete training to enhance industry skills and receive higher wages.
Priority:	6) Serve as the primary provider in Talent Supply Chain throughout the region.
Funding Source:	Texas Workforce Commission- Federal
Students Served:	34
Amount:	Increase: \$15,750 Award Total: \$36,750
Term:	October 11, 2019 – September 30, 2020

Recipient:	El Centro College- Bill J. Priest
Purpose:	The purpose of these grant funds is to train new and incumbent workers for small businesses within Dallas County. These funds are to be utilized by companies with less than 100 employees to enhance employee skills to create a highly skilled workforce.
Priority:	1) Impact Income Disparity throughout our community.

Funding Source: TWC-Skills-Development Fund
Students Served: Businesses within Dallas County
Amount: New Award: \$189,000
Term: February 28, 2020 - February 28, 2020

Recipient: Dallas County Community College District
Purpose: Purpose of this award is to provide support as the Local Education Agency to apprenticeship programs which supplies technical training based upon regulatory guidelines under Chapter 133 funding. The training will increase the skills of entry level workers to the level of journeymen during the training period approved by the Department of Labor.
Priority: 6) Serve as the primary provider in the Talent Supply Chain throughout the region.
Funding Source: Texas Workforce Commission (TWC)
Students Served: Apprentices within Dallas County and North Texas region.
Amount: Increase: \$208,063 Award Total: \$566,208
Term: September 1, 2019 – August 31, 2020

Recipient: Dallas County Community College District
Purpose: To facilitate programming in support of business development for small businesses to foster job creation
Priority: 6) Serve as the primary provider in Talent Supply Chain throughout the region.
Funding Source: Small Business Administration
Students Served: Small business community and partners served
Amount: Increase: \$2,939,925 Award Total: \$3,401,903
Term: October 1, 2019 through September 30, 2020

Grant Awards Reported in Fiscal Year 2019-2020

September 2019	\$1,809,308
October 2019	\$2,830,915
November 2019	\$6,902,112
December 2019	\$1,721,527
January 2020	-
February 2020	\$60,929.00
March 2020	\$385,000
April 2020	-
May 2020	\$3,352,738
June 2020	
July 2020	
August 2020	
Total to Date	\$17,062,529

INFORMATIVE REPORT NO. 11E

Contracts for Educational Services

The Chancellor presents the report of contracts for educational services held at the colleges in the past month.

BROOKHAVEN COLLEGE - \$4,970	
FORD	AUTOMOTIVE

CEDAR VALLEY COLLEGE - \$5,900	
KLLM	Co-enrollment in logistics training
DeSoto Fire	Fire Fighter

EASTFIELD COLLEGE – \$550	
Minter Electric	Electrical CEU

EL CENTRO COLLEGE – \$4,660	
Jubilee Park and Community Center	Food Service Manager Certification
Jubilee Park and Community Center	English as a Second Language

MOUNTAIN VIEW COLLEGE – \$8,928	
Faith Family Academy	English as a Second Language

NORTH LAKE COLLEGE - \$2,695	
Construction Education Foundation	CE Courses
TEXO	CE Courses

RICHLAND COLLEGE - \$6,210	
The Landon	Emeritus
Aloe Vera of America	CPR/First Aid/AED (Group A)
Aloe Vera of America	CPR/First Aid/AED (Group B)
City of Garland	Customer Service
Dallas County	Business Productivity

Contracts for Educational Services Reported in 2019-20

	<u>BHC</u>	<u>CVC</u>	<u>EFC</u>	<u>ECC</u>	<u>MVC</u>	<u>NLC</u>	<u>RLC</u>	<u>Total</u>
September 2019	\$ 7,952	\$ 1,840	\$ 60,305	\$ 41,620	\$ 207,237	\$ 152,650	\$ 11,720	\$ 483,324
October 2019	\$ 100,204	\$ 13,862	\$ 20,726	\$ 11,565	\$ 47,969	\$ 17,212	\$ 18,465	\$ 230,003
November 2019	\$ 5,467	\$ 31,946	\$ 7,680	\$ 8,055	\$ 78,648	\$ 12,640	\$ 18,283	\$ 162,719
December 2019	\$ 7,455	\$ 4,500	\$ 0	\$ 0	\$ 0	\$ 9,842	\$ 9,280	\$ 31,077
January 2020	\$ 12,477	\$ 4,500	\$ 17,116	\$ 8,470	\$ 58,543	\$ 183,810	\$ 27,956	\$ 312,872
February 2020	\$ 77,940	\$ 18,218	\$ 850	\$ 45,265	\$ 129,329	\$ 126,120	\$ 23,710	\$ 421,432
March 2020	\$ 4,970	\$ 5,900	\$ 550	\$ 4,660	\$ 8,928	\$ 2,695	\$ 6,210	\$ 33,913
April 2020	\$	\$	\$	\$	\$	\$	\$	\$
May 2020	\$	\$	\$	\$	\$	\$	\$	\$
June 2020	\$	\$	\$	\$	\$	\$	\$	\$
July 2020	\$	\$	\$	\$	\$	\$	\$	\$
August 2020	\$	\$	\$	\$	\$	\$	\$	\$
Total to Date	\$ 216,465	\$ 80,766	\$ 107,227	\$ 119,635	\$ 530,654	\$ 504,969	\$ 115,624	\$ 1,675,340

Contracts for Educational Services Reported in Fiscal Years 2012-13 through 2018-19

<u>Campus</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
BHC	\$ 301,369	\$ 195,018	\$ 210,171	\$ 172,151	\$ 448,589	\$ 453,890	\$ 453,422
CVC	\$ 109,913	\$ 188,340	\$ 174,546	\$ 4,420	\$ 223,423	\$ 43,287	\$ 129,157
EFC	\$ 51,800	\$ 20,225	\$ 10,130	\$ 175,095	\$ 94,216	\$ 76,600	\$ 52,413
ECC	\$ 290,895	\$ 269,327	\$ 444,171	\$ 489,753	\$ 443,500	\$ 264,370	\$ 105,500
MVC	\$ 89,876	\$ 167,566	\$ 252,798	\$ 377,121	\$ 310,452	\$ 175,657	\$ 367,697
NLC	\$ 494,958	\$ 497,515	\$ 519,540	\$ 740,256	\$ 691,962	\$ 726,409	\$ 768,763
RLC	\$ 204,246	\$ 220,229	\$ 210,637	\$ 144,972	\$ 145,488	\$ 198,066	\$ 129,193
Total	\$1,543,057	\$1,558,220	\$1,821,993	\$2,103,768	\$2,357,630	\$1,938,279	\$ 2,006,145

INFORMATIVE REPORT NO. 11F

Talent - Sabbatical Leave

The following report reflects a change request to long term sabbatical leave for faculty. The sabbatical application was submitted to Talent Central for final approval.

Background

A sabbatical is a period of paid or unpaid leave that is granted to a faculty member or an administrator that incorporates a plan of study or research in an area related to the applicant's field of work.

Shahnaz Sokhansanj
STEM

Mountain View
Leave Period
Fall 2021

Title

The Historical Importance of Significant Cosmological Sites

Synopsis

With my sabbatical, I would like to go back to the city of Kerman to do research about the sundial located in the city of Kerman. I will contact the “Cultural Heritage Organization” in Kerman to collect the available data. I will also contact the Shahid Bahonar University of Kerman and the local public library for their help on any archives or articles that might exist about the sundial. This proposal stresses the value of research on the current advances in cosmology and its connection to the ancient and medieval cosmology, and it is essential to my teaching for my students.

Note

Due to the COVID-19 pandemic, Ms. Sokhansanj is requesting that her sabbatical leave start Fall 2021 instead of Fall 2020.

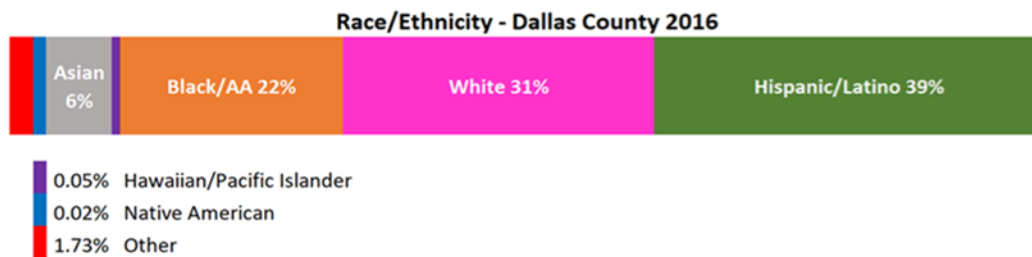
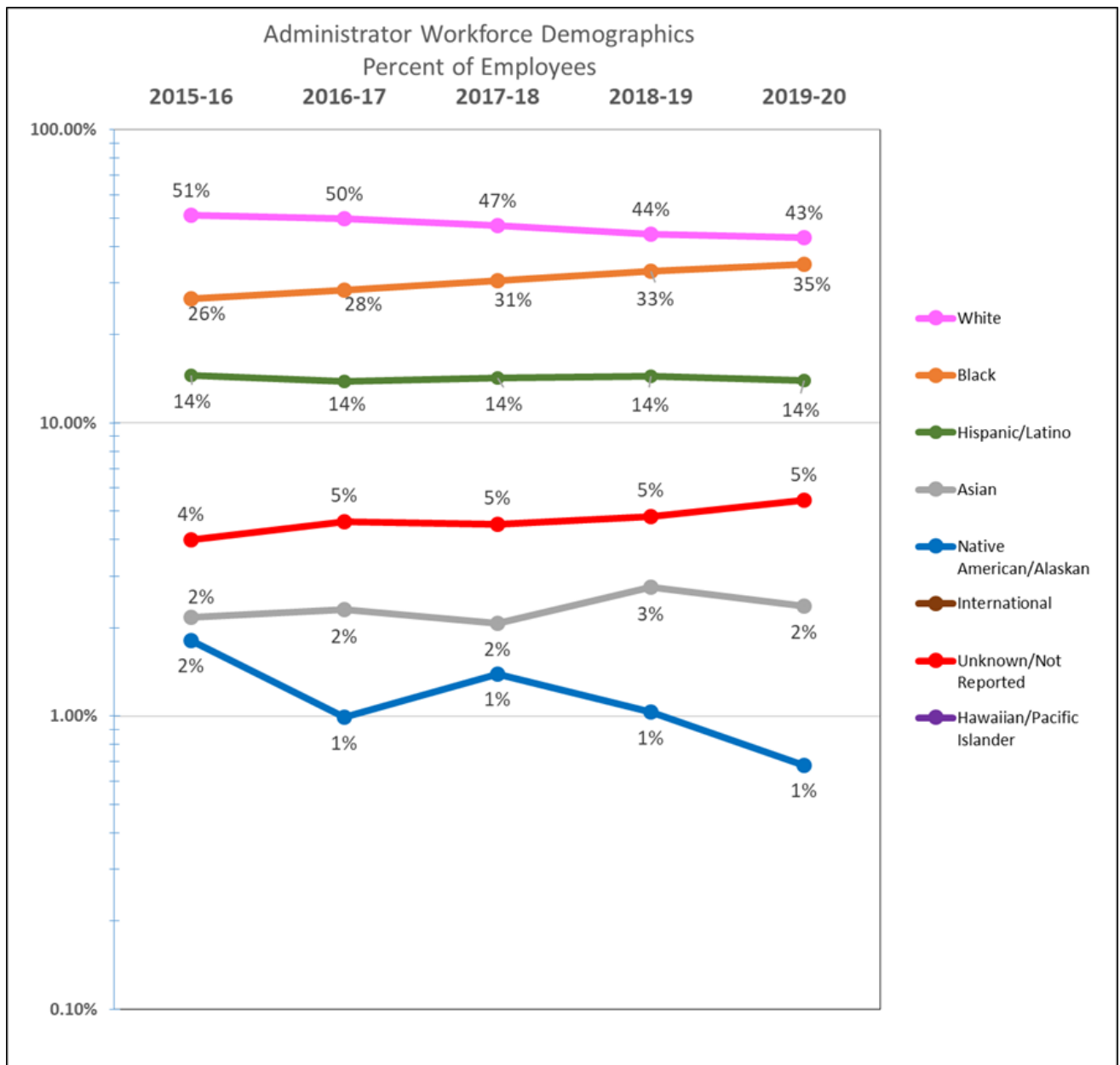
INFORMATIVE REPORT NO. 11G

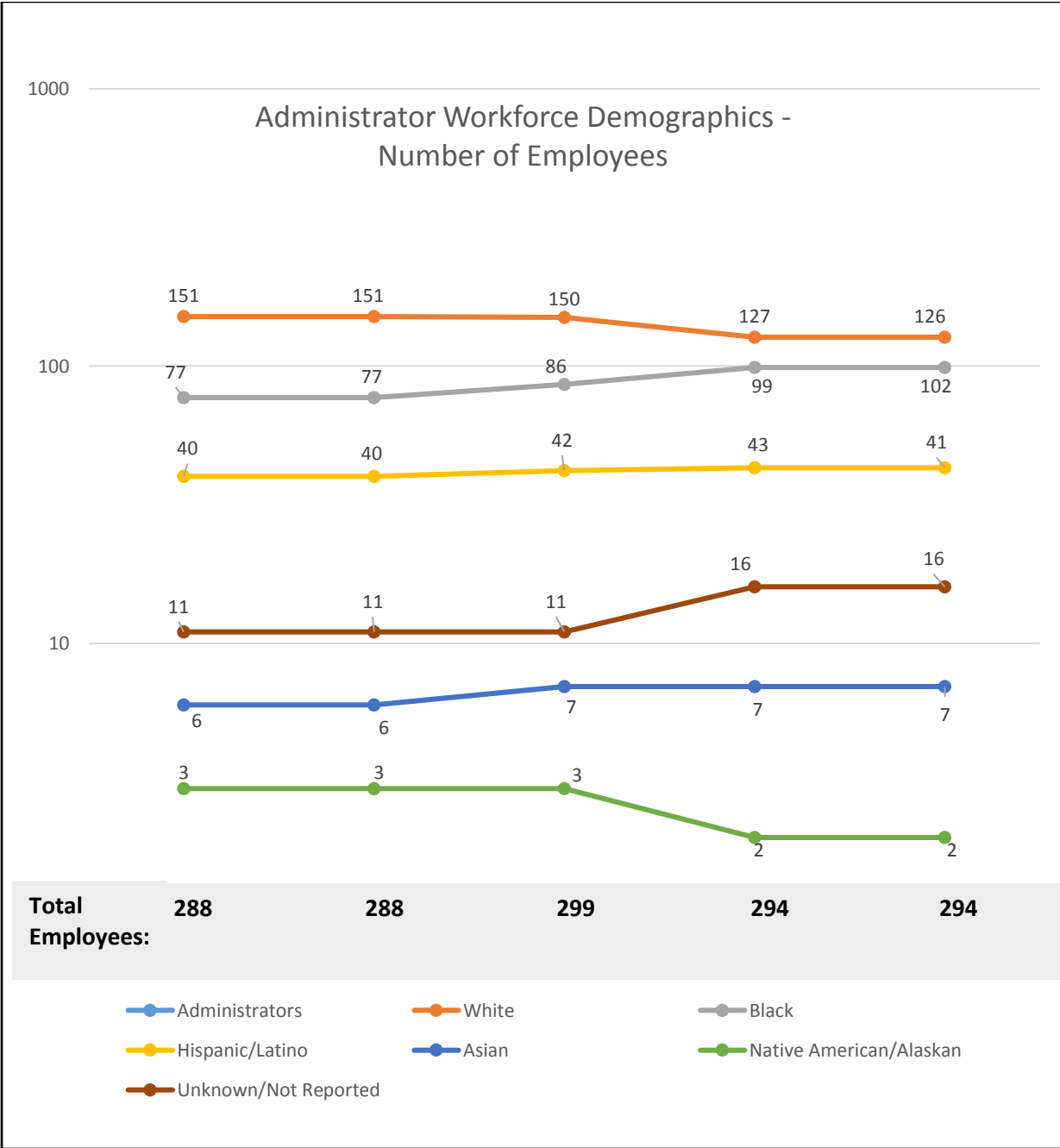
Workforce Demographics

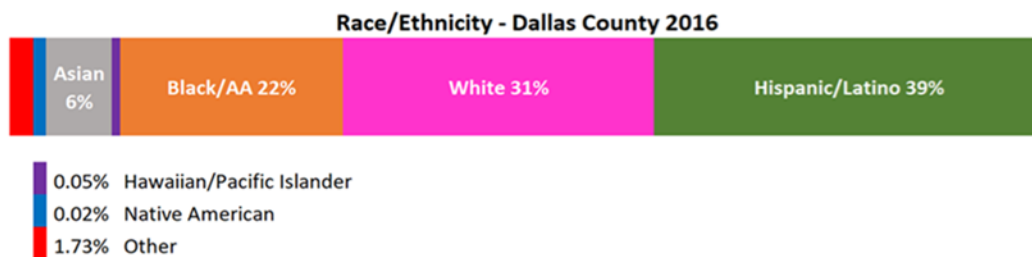
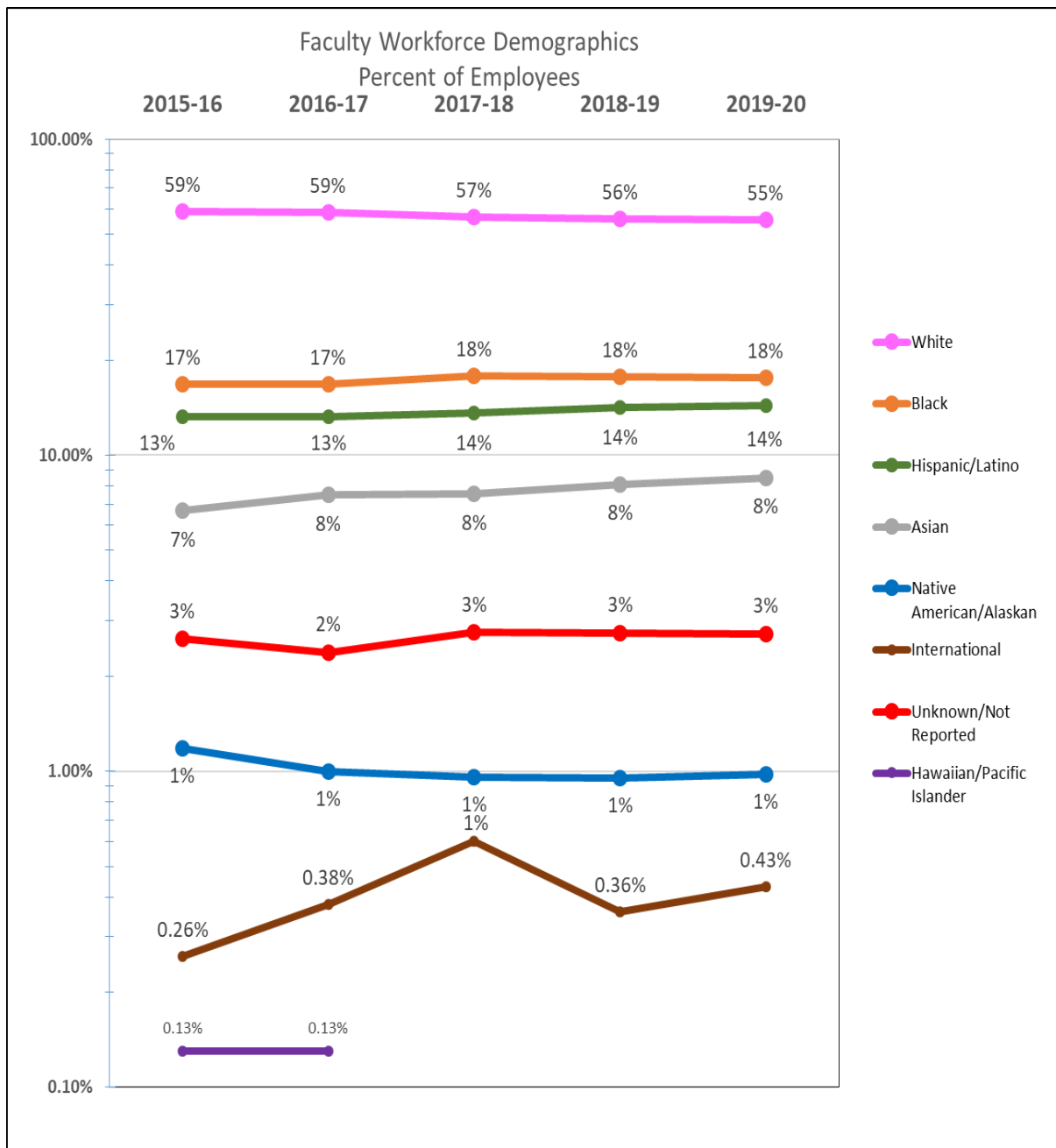
The Chancellor presents the Workforce Demographics report as of March 31, 2020.

Workforce diversity continues to be a priority for the Dallas County Community College District, as reflected in the Board's strategic objectives. This report is designed to present workforce diversity information as a five-year trend analysis to provide a historic perspective on changes in the three major employee groups within the DCCCD.

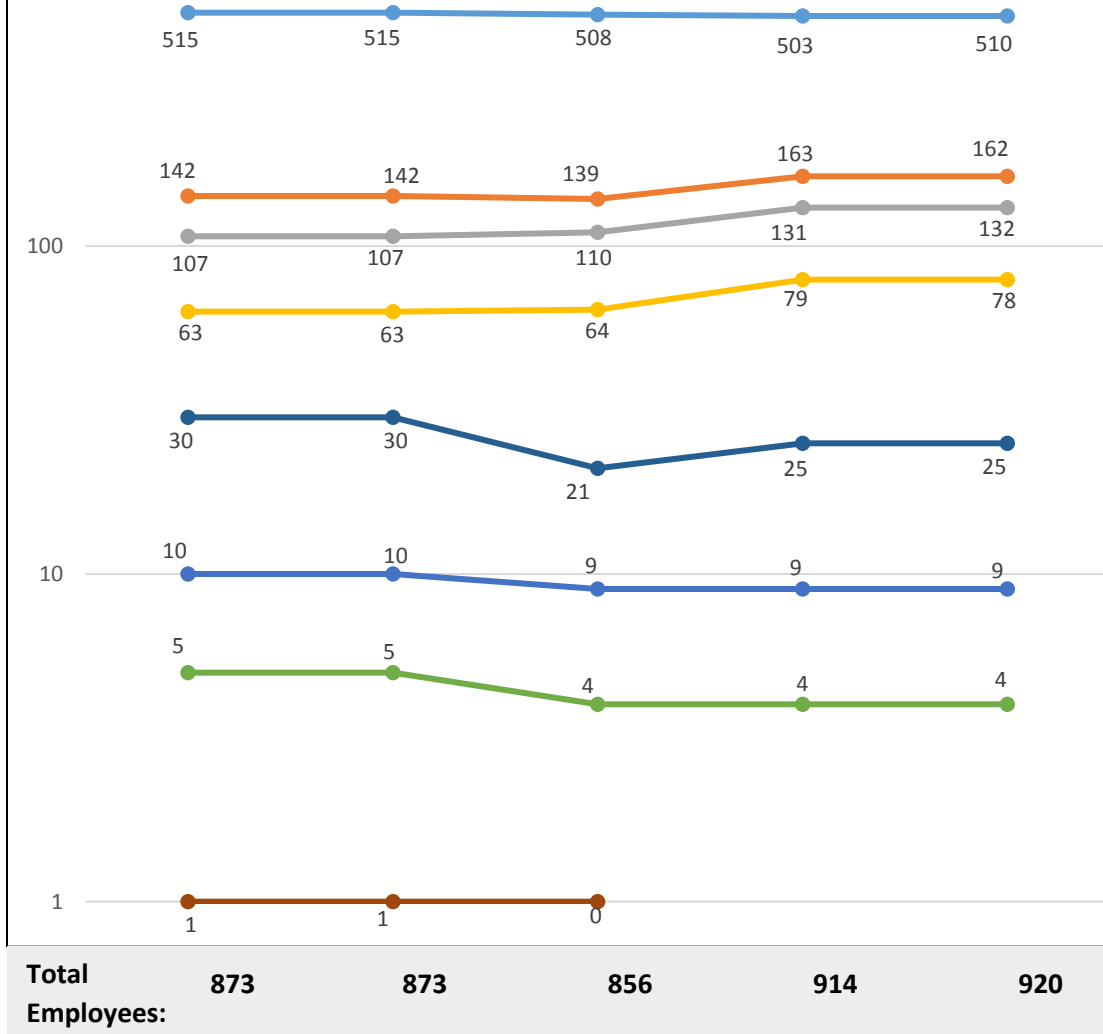
Data is provided in percentage of employees as well as number of employees.



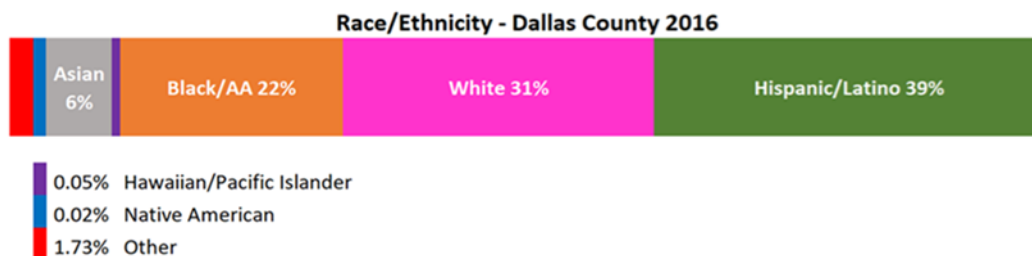
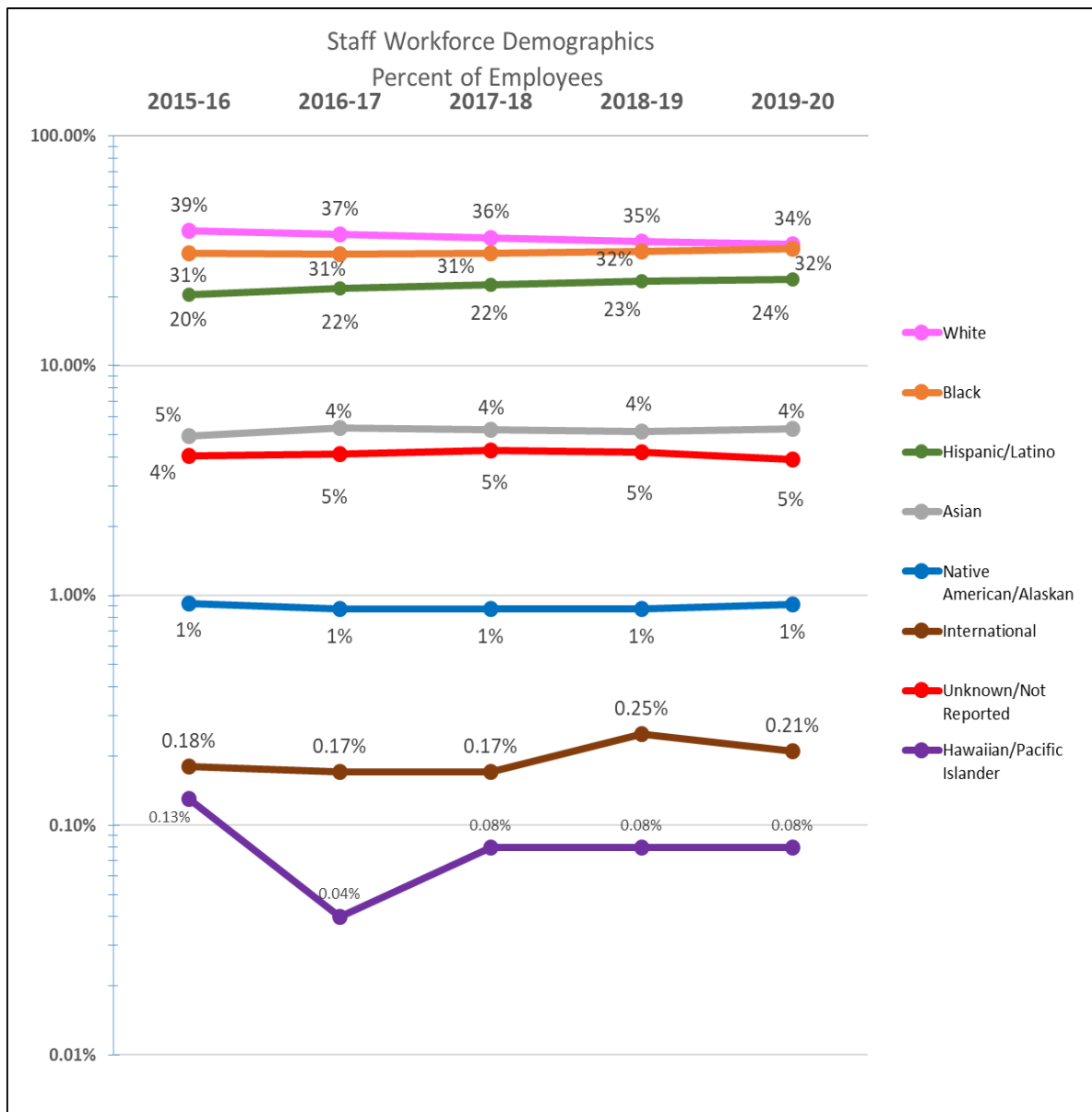




Faculty Workforce Demographics - Number of Employees

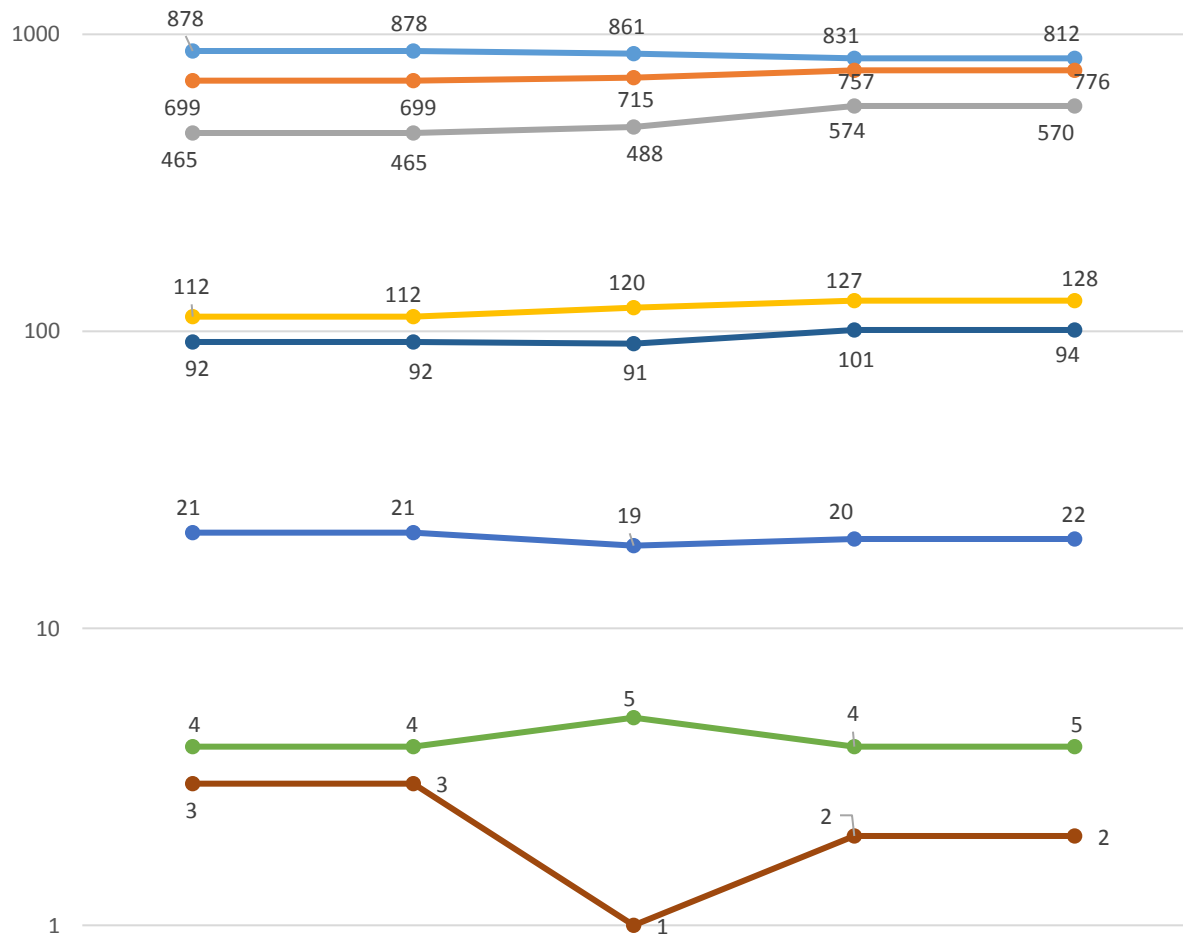


● White
 ● Black
 ● Hispanic/Latino
● Asian
 ● Native American/Alaskan
 ● International
● Unknown/Not Reported
 ● Hawaiian/Pacific Islander*



*Pacific Islander included with Asian count prior to Fiscal Year 2012/2013

Staff Workforce Demographics - Number of Employees



Total Employees: **2274** **2274** **2300** **2416** **2409**



March 2020

Five Year Distribution: Full-Time Employees Only										
	Sep-16		Sep-17		Sep-18		Sep-19		2019-2020	
	#	%	#	%	#	%	#	%	#	%
<u>Administrators</u>										
White	151	52%	147	52%	128	50%	127	43%	126	43%
Black	77	27%	81	27%	87	29%	99	34%	102	35%
Hispanic/Latino	40	14%	42	14%	40	14%	43	15%	41	14%
Asian	6	2%	6	2%	6	2%	7	2%	7	2%
Native American/Alaskan	3	1%	3	1%	4	1%	2	1%	2	1%
International	0	0%	0	0%	0	0%	0	0%	0	0%
Unknown/Not Reported	11	4%	14	4%	15	4%	16	5%	16	5%
Hawaiian/Pacific Islander*	0	0%	0	0%	0	0%	0	0%	0	0%
Total	288	100%	293	100%	280	100%	294	100%	294	100%
<u>Faculty</u>										
White	515	59%	504	59%	498	59%	503	55%	510	55%
Black	142	16%	146	16%	158	16%	163	18%	162	18%
Hispanic/Latino	107	12%	115	12%	121	13%	131	14%	132	14%
Asian	63	7%	66	7%	67	7%	79	9%	78	8%
Native American/Alaskan	10	1%	9	1%	8	1%	9	1%	9	1%
International	5	1%	4	1%	5	0%	4	0%	4	0%
Unknown/Not Reported	30	3%	23	3%	26	2%	25	3%	25	3%
Hawaiian/Pacific Islander*	1	0%	1	0%	0	0%	0	0%	0	0%
Total	873	100%	868	100%	883	100%	914	100%	920	100%
<u>Staff</u>										
White	878	39%	840	39%	865	37%	831	34%	812	34%
Black	699	31%	701	31%	737	31%	757	31%	776	32%
Hispanic/Latino	465	20%	490	20%	538	21%	574	24%	570	24%
Asian	112	5%	125	5%	124	5%	127	5%	128	5%
Native American/Alaskan	21	1%	20	1%	20	1%	20	1%	22	1%
International	4	0%	4	0%	4	0%	4	0%	5	0%
Unknown/Not Reported	92	4%	94	4%	100	4%	101	4%	94	4%
Hawaiian/Pacific Islander*	3	0%	2	0%	2	0%	2	0%	2	0%
Total	2274	100%	2276	100%	2390	100%	2416	100%	2409	100%
Grand Total	3435		3437		3553		3624		3623	

*Pacific Islander included with Asian count prior to Fiscal Year

2012/2013

Note: Decrease in Administrator positions is the result of positions in Bands I and II move to Staff positions effective 12/1/2015.

INFORMATIVE REPORT NO. 11H

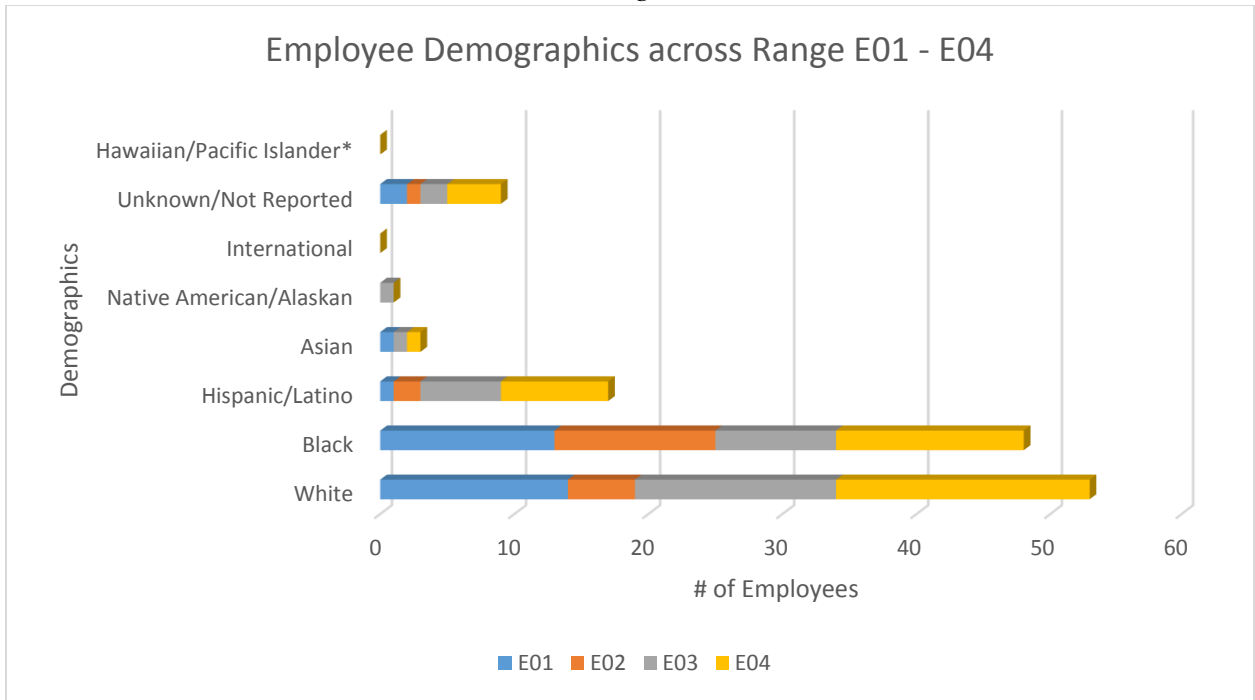
Workforce Demographics by Salary Range

The Chancellor presents the Workforce Demographics by Salary Range report as of March 31, 2020.

Workforce diversity continues to be a priority for Dallas College, as reflected in the Board's strategic objectives. This report is designed to present workforce diversity information related to the race/ethnicity of administrators and staff across three (3) ranges – upper, middle and lower ranges and indicated below.

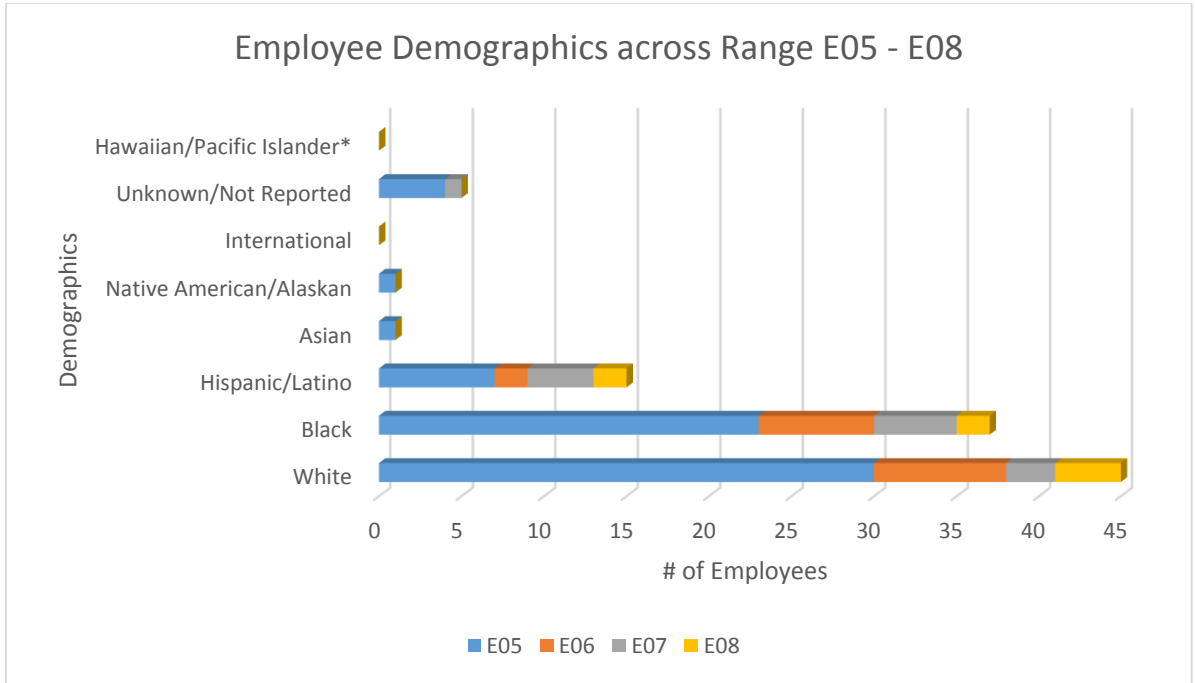
ADMINISTRATOR

Lower Ranges



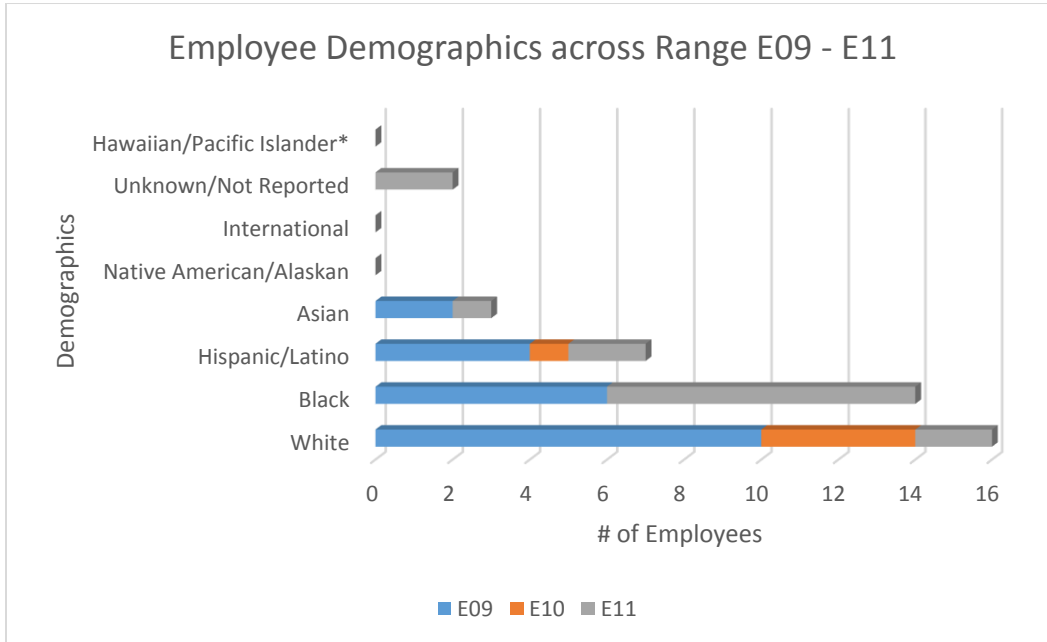
	E01	E02	E03	E04
White	14	5	15	19
Black	13	12	9	14
Hispanic/Latino	1	2	6	8
Asian	1	0	1	1
Native American/Alaskan	0	0	1	0
International	0	0	0	0
Unknown/Not Reported	2	1	2	4
Hawaiian/Pacific Islander*	0	0	0	0
Total	31	20	34	46

Middle Ranges



	E05	E06	E07	E08
White	30	8	3	4
Black	23	7	5	2
Hispanic/Latino	7	2	4	2
Asian	1	0	0	0
Native American/Alaskan	1	0	0	0
International	0	0	0	0
Unknown/Not Reported	4	0	1	0
Hawaiian/Pacific Islander*	0	0	0	0
Total	66	17	13	8

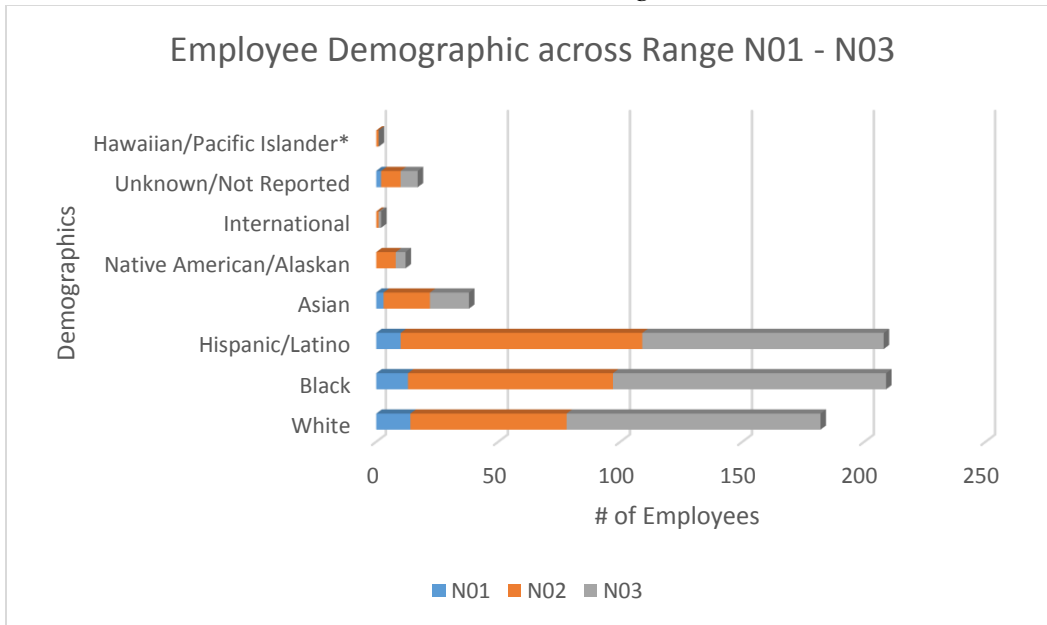
Upper Ranges



	E09	E10	E11
White	10	4	2
Black	6	0	8
Hispanic/Latino	4	1	2
Asian	2	0	1
Native American/Alaskan	0	0	0
International	0	0	0
Unknown/Not Reported	0	0	2
Hawaiian/Pacific Islander*	0	0	0
Total	22	5	15

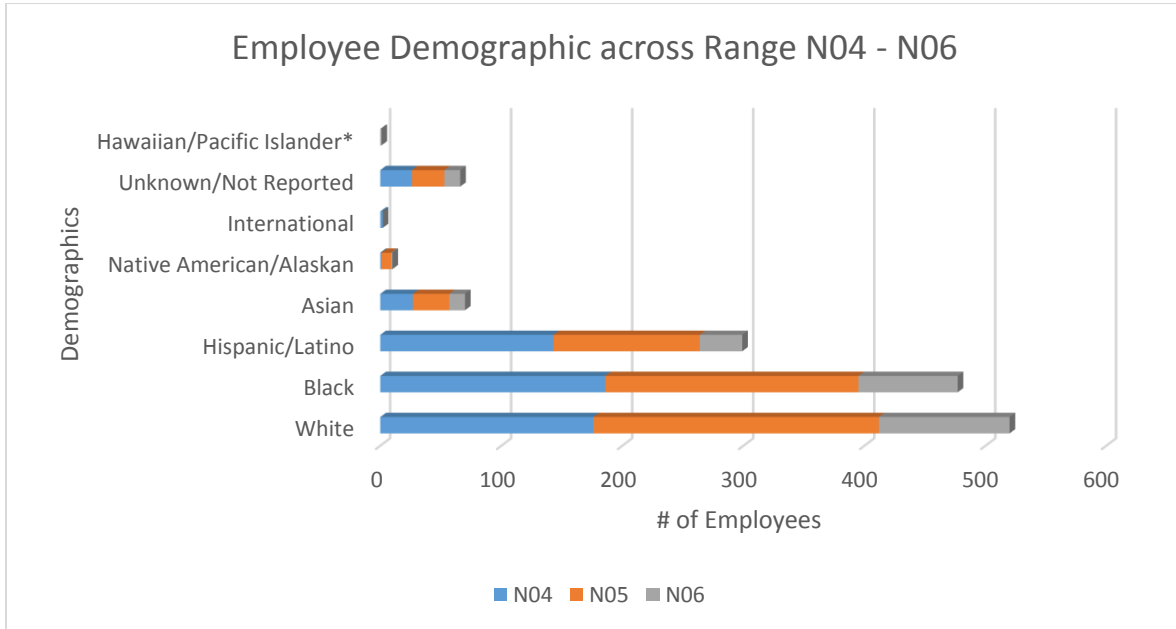
STAFF

Lower Ranges



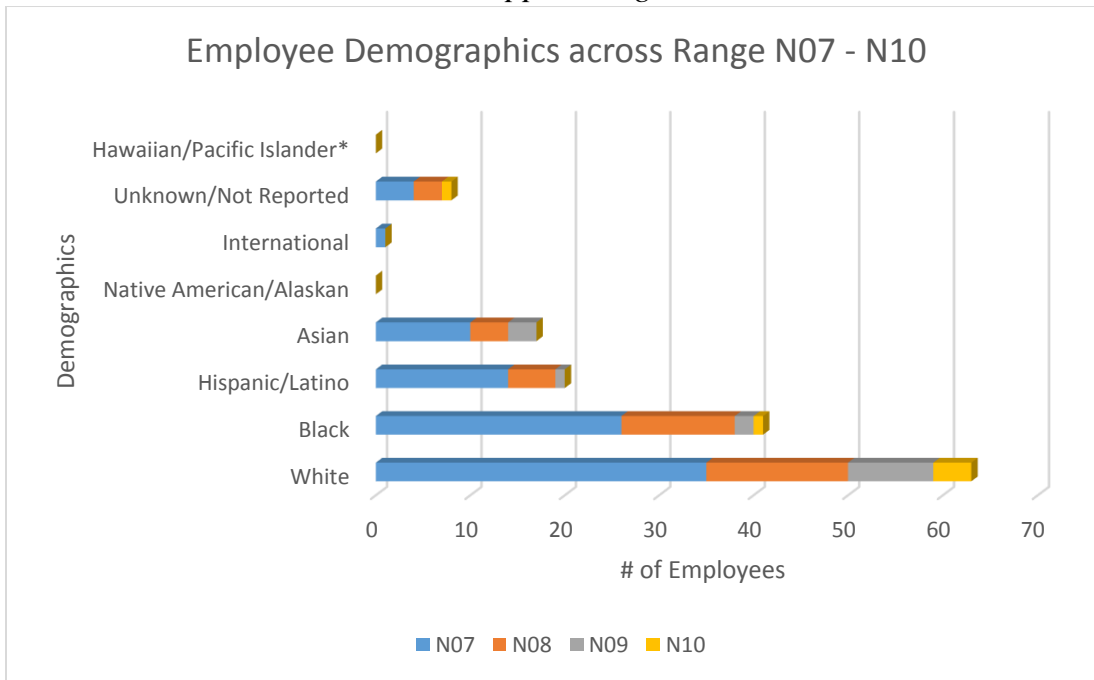
	N01	N02	N03
White	14	64	104
Black	13	84	112
Hispanic/Latino	10	99	99
Asian	3	19	16
Native American/Alaskan	0	8	4
International	0	1	1
Unknown/Not Reported	2	8	7
Hawaiian/Pacific Islander*	0	1	0
Total	42	284	343

Middle Ranges



	N04	N05	N06
White	176	236	108
Black	186	209	82
Hispanic/Latino	143	121	35
Asian	27	30	13
Native American/Alaskan	1	8	1
International	2	0	0
Unknown/Not Reported	26	27	13
Hawaiian/Pacific Islander*	0	0	1
Total	561	631	253

Upper Ranges



	N07	N08	N09	N10
White	35	15	9	4
Black	26	12	2	1
Hispanic/Latino	14	5	1	0
Asian	10	4	3	0
Native American/Alaskan	0	0	0	0
International	1	0	0	0
Unknown/Not Reported	4	3	0	1
Hawaiian/Pacific Islander*	0	0	0	0
Total	90	39	15	6

INFORMATIVE REPORT NO. 11I

Annual Racial Profiling Reports

In compliance with the state racial profiling law, the DCCCD Police Department is required to submit an annual report to the Board of Trustees, in addition to submitting it to the Texas Commission on Law Enforcement Standards and Education (TCOLE).

These reports contain data that was gathered from traffic stops made by campus police officers in their police vehicles during the 2019 calendar year. There were 1,620 total traffic stops and 615 citations issued, a 1.5% increase in total traffic stops compared to 2018. Citations issued increased by 211; increases were spread between the seven campus but mostly driven by increases at Brookhaven and Cedar Valley.

**DCCCD Police Department
2019 Racial Profiling Data**

		DEPT. TOTAL	ECC	RLC	EFC	CVC	MVC	NLC	BHC
Total stops:		1620	57	343	676	107	119	11	307
1 Gender									
1.1	Female	778	18	153	318	52	73	7	157
1.2	Male	842	39	190	358	55	46	4	150
Sub-Total		1620	57	343	676	107	119	11	307
2 Race or ethnicity									
2.1	Black	490	28	119	169	69	43	3	59
2.2	Asian/Pacific Islander	78	0	40	15	0	5	1	17
2.3	White	701	24	165	256	32	18	5	201
2.4	Hispanic/Latino	344	5	19	234	6	52	2	26
2.5	Alaska Native/American Indian	7	0	0	2	0	1	0	4
Sub-Total		1620	57	343	676	107	119	11	307
Was race or ethnicity known prior to stop?									
3.1	Yes	6	0	2	2	2	0	0	0
3.2	No	1614	57	341	674	105	119	11	307
Sub-Total		1620	57	343	676	107	119	11	307
4 Reason for stop?									
4.1	Violation of law	93	16	29	2	16	17	0	13
4.2	Preexisting knowledge	3	2	1	0	0	0	0	0
4.3	Moving traffic violation	1070	34	266	371	75	94	7	223
4.4	Vehicle traffic violation	454	5	47	303	16	8	4	71
Sub-Total		1620	57	343	676	107	119	11	307
Street address or approximate location of the stop									
5.1	City street	228	55	136	24	1	0	1	11
5.2	US highway	0	0	0	0	0	0	0	0
5.3	County road	120	0	1	0	0	119	0	0
5.4	State highway	1	0	0	1	0	0	0	0
5.5	Private property or other	1271	2	206	651	106	0	10	296
Sub-Total		1620	57	343	676	107	119	11	307
6 Was a search conducted									
6.1	Yes	94	11	15	55	2	0	0	11
6.2	No	1526	46	328	621	105	119	11	296
Sub-Total		1620	57	343	676	107	119	11	307
7 Reason for Search									
7.1	Consent	15	1	2	12	0	0	0	0
7.2	Contraband in plain view	4	4	0	0	0	0	0	0
7.3	Probable cause	30	1	8	6	1	0	0	14
7.4	Inventory	23	0	2	21	0	0	0	0
7.5	Incident to arrest	27	5	3	16	1	0	0	2
Sub-Total		99	11	15	55	2	0	0	16
8 Was Contraband discovered									
8.1	Yes	27	8	6	12	0	0	0	1
8.2	No	72	49	9	43	2	0	0	15
Sub-Total		99	57	15	55	2	0	0	16
9 Description of contraband									
9.1	Drugs	23	8	5	9	0	0	0	1
9.2	Currency	1	0	0	1	0	0	0	0
9.3	Weapons	1	0	0	1	0	0	0	0
9.4	Alcohol	0	0	0	0	0	0	0	0
9.5	Stolen property	0	0	0	0	0	0	0	0
9.6	Other	3	0	1	2	0	0	0	0
Sub-Total		28	8	6	13	0	0	0	1

**DCCCD Police Department
2019 Racial Profiling Data**

10 Result of the stop								
10.1	Verbal warning	642	17	229	306	35	2	53
10.2	Written warning	297	1	4	73	49	66	104
10.3	Citation	615	31	100	264	20	51	149
10.4	Written warning and arrest	3	0	1	0	2	0	0
10.5	Citation and arrest	35	3	4	26	1	0	1
10.6	Arrest	17	5	5	7	0	0	0
Sub-Total		1609	57	343	676	107	119	307
11 Arrest based on								
11.1	Violation of Penal Code	8	6	1	1	0	0	0
11.2	Violation of Traffic Law	1	0	0	0	0	0	1
11.3	Violation of City Ordinance	0	0	0	0	0	0	0
11.4	Outstanding Warrant	46	2	9	32	3	0	0
Sub-Total		55	8	10	33	3	0	1
Was physical force resulting in 12 bodily injury used during stop								
12.1	Yes	1	1	0	0	0	0	0
12.2	No	1619	56	343	676	107	119	307
Sub-Total		1620	57	343	676	107	119	307