

## CONSENT AGENDA NO. 7A-1

### Approval of Minutes of the March 3, 2020 Regular Meeting

It is recommended that the Board approve the minutes of the March 3, 2020 Regular Meeting.

The Board of Trustees of Dallas County Community College District held a Regular Board Meeting on Tuesday, March 3, 2020, beginning at 4:50 p.m. in the lower level, room 007. This meeting was convened by Chair Diana Flores.

### Board Members and Officers Present

Ms. Monica Lira Bravo  
Ms. Charletta Rogers Compton  
Ms. Diana Flores (chair)  
Mr. Wesley Jameson (vice chair)  
Dr. Joe May (secretary and chancellor)  
Mr. JL Sonny Williams  
Ms. Dorothy Zimmermann

### Members Absent

Mr. Phil Ritter

1. **Certification of Notice** posted for the meeting by Chancellor Joe May.
2. **Pledges of Allegiance** to U.S. and Texas Flags were recited.
3. **Special Presentation: Association of Community College Trustees' 2020 National Legislative Summit**  
Comments by Executive Vice Chancellor Justin Lonon, Chief Legislative Officer Isaac Faz, Vice Chair Wesley Jameson and Trustee Monica Lira Bravo  
Featuring Student Delegates Daniela Contreras (El Centro College), Natalie Hargus (El Centro College), Sam Mathew (Richland College) and Brandon Valdez (Brookhaven College)
  - Isaac Faz, Justin Lonon and student delegates recounted their positive experiences at the Washington DC for the legislative summit.
  - Chair Flores thanked the students and the staff who attended.

#### 4. Citizens Desiring to Address the Board

None.

#### 5. Chancellor and Board Announcements

*(Comments on Accomplishments; Awards Received; Appointments at the Local, State, and National Level; Published Articles and Newspaper Reports; District/College Reports/Metrics, and Upcoming Events; Workshops, Seminars, and Conferences taking place at the District or any of its Colleges)*

##### A. Announcements from the Chancellor

- Chancellor May attended the National Technical Letter of Intent signing day at Cedar Valley College on February 20, and thanked Trustee Compton and Vice Chair Jameson for their motivating remarks to students.
- Dr. May recognized Cedar Valley College who was recently recognized at the CASE conference. CASE is the association for community college and university fund-raisers and advancement and work with foundations and donors. Cedar Valley College received an award for their Institutional Identity Program and Specialty & Print Advertising projects.
- Dr. May spoke about preparations being made in regard to the COVID 19 virus. The District was preparing and communicating with Dallas County Health and Human Services to monitor any local transmissions. Dr. May asked Brigham Wilcoxson of Emergency & Risk Management and Chief Lauretta Hill to comment on the situation. Janitorial vendors were contacted to ensure they were following protocols. The Emergency Management Plan was updated so that employees have accurate and reliable information.
- Dr. May added we would be in contact with the Coordinating Board if campuses needed to shut down for a period of time. Trustee Compton asked if students and staff were being observed to determine if they were exhibiting actions that would be questionable in terms of the spread of the virus and were, they being proactive as far as sanitizing efforts.

Rob Wendland answered that Legal was working collaboratively with Talent Central to develop procedures so information would be sent out to students and staff. They were utilizing guidance from the Dallas County Health and Human Services and the CDC so people knew what to look for as far as symptoms. Wendland added that emergency procurement provisions in times of a crisis allowed the

District to acquire necessary supplies such as cleaning aids and personal protection equipment.

- Trustee Compton asked if teleconferences were being discussed. Rob answered yes, they were considering that operations may need to change of their own determination or may even be directed by an agency to take a certain action. There were emergency procurement provisions in times of a crisis that allow the District to go out and acquire things that were needed such as cleaning aids and personal protection equipment.

**B. Announcements from the Board Chair and/or Trustees**

- Vice Chair Jameson commented that the legislative session was an important student experience and added that they really made the Board proud with their stories and participation.
- Trustee Compton requested a letter from the Board supporting these priorities.
- Chair Flores agreed with recommendation and directed appropriate staff to follow up.

**6. Opportunity for Members of the Board and Chancellor to Declare Conflicts of Interest Specific to this Agenda**

**7. Consent Agenda**

*(Consent Agenda items may be approved by a single motion and vote or, alternatively, upon request of a Trustee(s); any listed item can be removed and considered individually.)*

Trustee Bravo moved and Vice Chair Jameson seconded the motion to approve Items A1 and A2, B1 and B2, C1, D1 and E1 through E6. The motion was approved and passed unanimously.

**A. Minutes**

- 1) February 4, 2020 Work Session Minutes
- 2) February 4, 2020 Regular Meeting Minutes

**B. Policy Items**

- 1) Approval of Amendments to Policies Concerning Duties of the Board and the Chancellor – BFA1 (LOCAL)
  - Trustee Compton asked Wendland to review BFA1 because wording was confusing. Legal agreed and would be bring it back as a future agenda item.

- 2) Approval of Amendments to Policies Concerning Compensation and Benefits – DEA (LOCAL)

**C. Financial Items**

- 1) Approval of Lease Agreement with 4315 ESV, LLC for Instructional Space for the Second Chance Workforce Development Program for Returning Citizens

**D. Recommendation from Audit Committee**

- 1) Approval of McConnell & Jones, LLP as the District's Independent Auditor
  - Trustee Williams reaffirmed the Audit Committee's recommendation. Rob responded that the record would reflect that approval.

**E. Resolutions**

- 1) Approval to Adopt Resolution Declaring Intention to Reimburse Certain Expenditures with Bond Proceeds
- 2) Approval to Adopt Resolution to Renew Open-Enrollment Charter for Richland Collegiate High School
- 3) Approval to Adopt Resolution to Change the Name of the Dallas County Community College District to Dallas College
- 4) Approval to Adopt Resolution Establishing County Voter Precinct Boundaries for the May 2, 2020 Trustees Election
- 5) Approval to Adopt Resolution Authorizing Joint Election Agreement between Dallas County Community College District, Numerous Public Entities and the Dallas County Elections Department
- 6) Approval to Adopt Resolution Giving Notice of the Trustee Election on May 2, 2020

**8. Policy Items - First Reading**

**A. Approval of Amendments to Policies Concerning Academic Achievement – EGA (LOCAL)**

- Trustee Zimmermann asked for clarification in reference to the wording on academic achievement grading and credit, where it talked about semesters. Anna Mays replied that the semester was defined as 16 weeks and that included any term within that such as the 8-week term.

## 9. Informative Reports

### A. Committee Reports

*(Committee notes are listed only after they have been reviewed and approved by the committee in question.)*

- 1) Education Workforce Committee Notes for November 5, 2019
- 2) Audit Committee Notes for December 3, 2019
- 3) Finance Committee Notes for February 4, 2020
- 4) Chancellor Performance Review Committee Notes for February 19, 2020

### B. Current Funds Operating Budget Report for January 2020

### C. Monthly Award and Change Order Summary

### D. Facilities Management Reports

### E. DCCCD Foundation Report

### F. Notice of Grant Awards

### G. Contracts for Educational Services

- Trustee Compton referred to 9G, regarding contracts for educational services. She stated there used to be a robust report and the numbers were low on educational training with few contracts. She asked Justin Lonon regarding the establishment of the Ascend Institute. Lonon responded that contract training was being reviewed to see how it would best fit under the new One College structure. Chair Flores asked for future follow up and updates on the project.

### H. Talent Report - Resignations, Retirements and Terminations

### I. Workforce Demographics

### J. Workforce Demographics by Salary Range

## 10. Executive Session

None.

## 11. Adjournment

Regular Meeting adjourned at 5:26 p.m.

*Captioned video and transcripts for DCCCD Board Committee Meetings, Work Session and Regular Board Meetings are available at our website, [www.dcccd.edu/boardmeetingslive](http://www.dcccd.edu/boardmeetingslive), under the Archived Videos section.*