

CONSENT AGENDA NO. 6A-2

Approval of Minutes of the December 3, 2019 Regular Meeting

It is recommended that the Board approve the minutes of the December 3, 2019 Regular Meeting.

The Board of Trustees of Dallas County Community College District held a Regular Board Meeting on Tuesday, December 3, 2019, beginning at 5:10 p.m. in the lower level, room 007. This meeting was convened by Chair Diana Flores.

Board Members and Officers Present

Ms. Monica Lira Bravo
Ms. Charletta Rogers Compton
Ms. Diana Flores (chair)
Mr. Wesley Jameson (vice chair)
Dr. Joe May (secretary and chancellor)
Mr. Phil Ritter
Mr. JL Sonny Williams
Ms. Dorothy Zimmermann

Members Absent

None.

1. **Certification of Notice** posted for the meeting by Chancellor Joe May.
2. **Pledges of Allegiance** to U.S. and Texas Flags were recited.
3. **Special Presentation: Brookhaven Women's Soccer---NJCAA DIII National Champions and Richland Men's Soccer---NJCAA DIII National Champions**
Trustee Flores introduced and Dr. Linda Braddy who spoke on behalf of Brookhaven and Athletic Directors Fred Clausen and Kevin Hurst who introduced the Women's along with Coaches Jimmy Elder, Robert Williams and Albert Masters. Dr. Eggleston spoke and introduced Athletic Director, Guy Simmons and Coach Raul Herrera who announced the Men's Soccer Champions.
4. **Citizens Desiring to Address the Board**
None.

5. Chancellor and Board Announcements

Comments on Workshops, Seminars, and Conferences taking place at the District or any of its Colleges; Awards Received; Accomplishments; Appointments at the Local, State, and National Level; Published Articles and Newspaper Reports; District/College Reports/Metrics, and Upcoming Events

A. Announcements from the Chancellor

- Dr. May congratulated the champion teams.
- Dr. May stated that he and Chief Legislative Counsel, Isaac Faz met with Texas Senate Higher Education Chair, Brandon Creighton to talk about how we could support their agendas as they related to community colleges.
- Dr. May acknowledged Eastfield College's educational partnerships and President Eddie Tealer who hosted the first Annual Principal's Breakfast on November 15.
- The Chancellor congratulated El Centro College who was recognized by the Coordinating Board as recipient of the 2019 Star Award. El Centro partnered with the Garland ISD, the Gilbreath-Reed Career and Technical Education Center and the Garland Fire Department to develop the Triple Credit Model Fire Academy.
- Dr. May mentioned as we approach Spring, there were people working hard throughout the District to promote the 2020 Census count. He encouraged everyone to participate and be counted.
- Dr. May added that today was Giving Tuesday and he encouraged others to support the DCCCD Emergency Aid Fund which had a great impact already and helped struggling students throughout the year.
- Dr. May noted the upcoming January 17 Work Session when they would be giving an update of the One College System process.

B. Announcements from the Board Chair and/or Trustees

- Trustee Bravo thanked Dr. Tealer and the staff at Eastfield College for their help with the FAFSA workshops last month.
- Chair Flores recognized Dr. May for his appointment by the President to the Board of Directors of the National Board for Education Sciences.
- Chair Flores congratulated Trustee Bravo on her appointment to the ACCT Communications and Education Committee and her commitment to represent DCCCD.
- Chair Flores wished Vice Chair Jameson the best of luck in his run for the Suburban Schools representative to the Dallas County Appraisal District Board of Directors.

- Chair Flores recognized District employee Augustus Herring, an Economics Instructor at Brookhaven College for his retirement with 47 years of service.

6. Opportunity for Members of the Board and Chancellor to Declare Conflicts of Interest Specific to this Agenda

None.

7. Consent Agenda

(Consent Agenda items may be approved by a single motion and vote or, alternatively, upon request of a Trustee(s); any listed item can be removed and considered individually.)

- Trustee Zimmermann pointed out that Item 7C-1 was to be tabled. Rob Wendland confirmed that it was.
- Trustee Compton requested that Item 7E-1 be considered separately.

Trustee Compton moved and Trustee Bravo seconded the motion to approve Items 7A-1, 7B-1, 7C-2, 7D-1, 7E-2 and 7E-3. The motion was approved and passed unanimously.

A. Minutes

- 1) Approval of Minutes of the November 5, 2019 Regular Meeting

B. Policy Items

- 1) Approval of Amendment to Policy Concerning Technology Resources - CR (LOCAL) Technology Resources - Computer Use Policy that Requires Creation of a Cyber Security Training Program for the District

C. Financial Items

- 1) Approval of Lease Agreement with WCWAP, LLC as part of the Reimagine Red Bird Workforce Development Center Project Partnership in South Dallas, Funding Source: District Operating Funds

Trustee Ritter moved and Vice Chair Jameson seconded the motion to table Item 7C-1. The motion was approved and passed unanimously.

- 2) Approval of Facilities Use License Agreement Between the Dallas County Community College District (DCCCD) And the ChildCareGroup (CCG) to Run an Early Childhood Center at

Eastfield College that Meets Students' and Community Childcare Needs, Funding Source: District Operating Funds

D. Recommendation from Audit Committee

- 1) Approval of Comprehensive Annual Financial Report for the District and Richland Collegiate High School and Single Audit Report of Federal and State Awards together with Reports of Independent Auditors, for the Fiscal Years Ended August 31, 2019 and 2018

E. Resolutions

- 1) Adoption of Resolution Ordering Election for May 2, 2020 in Trustee Districts 5 and 6

Tricia Horatio, Associate General Counsel, clarified that the early voting by mail date was listed on the order as January 1, 2020, so in order to vote by mail you must submit an application for a place on the ballot by January 1, 2020. Statute did not prescribe an actual early voting by mail date as it did for early voting by personal appearance, therefore, technically, the date was when the ballot is sent by Dallas County to the individual voter.

Trustee Compton moved and Vice Chair Jameson seconded the motion to approve Item 7E-1 with identified corrections. The motion was approved and passed unanimously.

- 2) Adoption of Resolution of The Board of Trustees of The Dallas County Community College District Casting Its Vote for The Fifth Member of The Board of Directors of The Dallas Central Appraisal District
- 3) Adoption of Resolution Certifying 2019 Board Self-Assessment

8. Individual Items

(Individual Agenda items may be approved by a single motion and vote or, alternatively, upon request of a Trustee(s); any listed item can be removed and considered individually.)

Trustee Zimmermann had questions regarding 8A-1.

Trustee Williams moved and Vice Chair Jameson seconded the motion to approve Items 8A-1, and 8B-1 through 8B-3. The motion was approved and passed unanimously.

A. Purchasing Items

1) Approval of Award for Creating One College Brand Identity for DCCCD - Recommendation: Push; Funding Source: Operating Budget

- Trustee Zimmermann noted that the rebranding would cost \$180,000 and asked how much it cost to just finish Eastfield College. Dr. May said they would need to get back to her. Trustee Zimmermann stated that even with the One College, the campuses would need to be distinguished from one another. Chief Marketing Officer, Patty Arellano-Tollota stated that there would be a One College brand but each of the campuses would still keep their identity. The District utilized an agency who had experience with this so the mascots would still exist and campus identity be retained while transitioning in a way that would make sense to the public and the brand be launched cohesively.
- Vice Chair Jameson pointed out that part of the \$180,000 included the marketing plan for El Centro's culinary program and asked how much would go towards that. Patty confirmed that it was included but was not broken out that way, as both were being rolled out simultaneously, so they were cohesively aligned and not in competition with one another.

B. Talent Items

- 1) Employment of Contractual Talent - Administrator Related Actions
- 2) Employment of Contractual Talent – Faculty Related Actions
- 3) Reclassification of Instructors

C. Talent Item (Informative Only - No Action Required)

- 1) Resignations and Retirements

9. Policy Items - First Reading

A. Approval of Amendment to Policy Concerning Board Legal Status – BAA (LOCAL) Management of College District Funds

Chair Flores confirmed with Wendland that this item would come back for a second reading with any changes as discussed earlier. Chair Flores pointed out that they needed to discuss it in committee to get a consensus. Wendland confirmed if there was not a consensus, it could be tabled at that time.

10. Informative Reports

A. Committee Reports

(Committee notes are listed only after they have been reviewed and approved by the committee in question.)

- 1) Audit Committee Notes for August 20, 2019
- 2) Finance Committee Notes for November 5, 2019
- 3) Governance Committee Notes for November 5, 2019

B. Richland Collegiate High School

- 1) Financial Integrity Rating System of Texas Financial Management Report

C. Current Funds Operating Budget Report for October 2019

D. Award and Change Order Summary

E. Facilities Maintenance Projects Status Report (Ending 9/30/2019)

F. Facilities Improvement Projects Status Report (Ending 9/30/2019)

G. DCCCD Foundation Report (December 2019)

H. Notice of Grant Awards (December 2019)

I. Contracts for Educational Services

J. Workforce Demographics

K. Workforce Demographics by Salary Range

11. Executive Session

None.

12. Adjournment

The Regular Board Meeting was adjourned at 5:51 p.m.

Captioned video and transcripts for DCCCD Board Committee Meetings, Work Sessions and Regular Board Meetings are available at our website – www.dcccd.edu/trustees.