

This Regular Open Meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, §§ 551.001 through 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Chancellor. Per Texas Government Code § 551.1282, this meeting is being broadcast over the Internet in the manner prescribed by Texas Government Code, § 551.128.

Persons who address the Board are reminded that the Board may not take formal action on matters that are not part of the meeting agenda, and may not discuss or deliberate on any topic that is not specifically named in the agenda. For any non-agenda topic introduced during this meeting, there are three (3) permissible responses: 1) to provide a factual answer to a question; 2) to cite specific Board Policy relevant to a topic; or 3) the topic may, at a later date, be placed on a Board Agenda for a subsequent meeting.

Speakers shall direct their presentations to the Board Chair, or the Board, as a whole.

**REGULAR MEETING OF THE BOARD OF TRUSTEES FOR THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL**

**District Office
1601 South Lamar Street
Lower Level, Room 007
Dallas, TX 75215
Tuesday, October 1, 2019
4:00 PM**

AGENDA

1. Certification of Notice Posted for the Meeting
2. Pledges of Allegiance to U.S. and Texas Flags
3. Citizens Desiring to Address the Board
4. Chancellor and Board Announcements
Comments on Workshops, Seminars, and Conferences taking place
at the District or any of its Colleges; Awards Received;
Accomplishments; Appointments at the Local, State, and National
Level; Published Articles and Newspaper Reports; District/College
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B. Personnel Matters Relating to Appointment, Employment, Evaluation, Assignments, Duties, Discipline, or Dismissal of Officers or Employees - Section 551.074

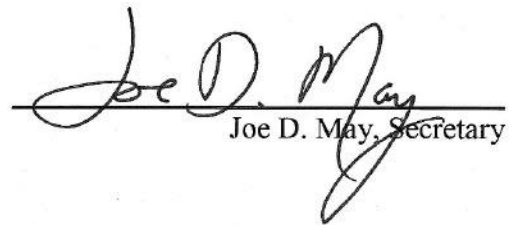
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11. Adjournment

**CERTIFICATION OF NOTICE POSTED FOR THE
OCTOBER 1, 2019 REGULAR MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Joe D. May, Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 27th day of September 2019, 1) in a place convenient to the public in the District Office Administration Building, 2) to John F. Warren, County Clerk of Dallas County, Texas, and 3) on the bulletin board at the George Allen, Sr. Courts Building, all as required by the Texas Government Code §551.054.


Joe D. May, Secretary

5. OPPORTUNITY FOR MEMBERS OF THE BOARD AND
CHANCELLOR TO DECLARE CONFLICTS OF INTEREST SPECIFIC
TO THIS AGENDA

Texas Local Government Code, Chapter 176, provides that local government officers shall file disclosure statements about potential conflict(s) of interest in certain defined circumstances. “Local government officers” are the chancellor and trustees. The penalty for violating Chapter 176 accrues to the chancellor or trustee, not to DCCCD.

Names of providers considered and/or recommended for awards in this agenda appear following this paragraph. If uncertain about whether a conflict of interest exists, the Chancellor or Trustee may consult with DCCCD General Counsel Robert Wendland.

Follett Higher Education Group, Inc.

CONSENT AGENDA NO. 6A-1

Approval of Minutes of the September 10, 2019 Regular Meeting

It is recommended that the Board approve the minutes of the September 10, 2019 Regular Meeting.

The Board of Trustees of Dallas County Community College District held a Regular Board Meeting on Tuesday, September 10, 2019, beginning at 4:10 p.m. in the lower level, room 007. This meeting was convened by Chair Diana Flores.

Board Members and Officers Present

Ms. Monica Lira Bravo
Ms. Charletta Rogers Compton
Ms. Diana Flores (chair)
Mr. Wesley Jameson (vice chair)
Dr. Joe May (secretary and chancellor)
Mr. JL Sonny Williams
Ms. Dorothy Zimmermann

Members Absent

Mr. Phil Ritter

1. **Certification of Notice** posted for the meeting was confirmed by Chancellor Joe May.
2. **Pledges of Allegiance** to U.S. and Texas Flags were recited.
3. **Citizens Desiring to Address the Board**
 - Vicki Riley, alum of North Lake College and former president of Alpha Zeta Eta, addressed the Board and outlined her view of issues within the Phi Theta Kappa chapter and with its advisors, which had been brought to her attention by several students and which she had also experienced.
 - Luis Fuentes, a student and employee of North Lake College, addressed the Board regarding a negative experience during a Phi Theta Kappa meeting of which he was a provisional member. He shared his concern about the decision made regarding the chapter's status change to recognition status only. Mr. Fuentes provided documentation regarding his concerns which is available for review in the Board Relations office.
 - Sarwat Samara, student of North Lake College and former VP of Fellowship, addressed the Board and expressed her sadness over the

changed status of Alpha Zeta Eta to recognition status only. She gave a statement on how Phi Theta Kappa served as a program that allowed members to mentor their peers in achieving academic excellence. She shared a personal story about how the chapter changed her life for the better and helped her become a leader to others. Her statement is attached at the end of these minutes.

- Luis Gutierrez, a student of North Lake College and Phi Theta Kappa member, addressed the Board and shared his experience as a member of the chapter and how much it meant to him and his peers. He expressed his disagreement over the change in status of the chapter and how it was detrimental to members and those they would inspire and mentor.
- Alison Marquez, student of North Lake College and former co-chair of membership in Alpha Zeta Eta, addressed the Board and expressed many reasons the chapter was not only important to her personally, but how it provided a community to others which would not be possible with the new status. Her full statement is attached at the end of these minutes.
- Henry Olabode, an alum of North Lake College, addressed the Board and expressed he was aware of ongoing issues within Alpha Zeta Eta for the last 2 years. The departure of a valued former advisor had a negative impact, as was the change in status which he felt would be a detriment to the college, the region it represented and even internationally. His full statement is attached at the end of these minutes.
- Jimmy Hosch, a citizen of Dallas, reiterated his concerns over climate change and shared some of the activities going on locally to address it. He stated there would be a global climate strike in which students in Dallas and around the world would participate as they learn how this issue affected them and their future.

Chair Flores thanked all of the speakers for their time and efforts.

4. Chancellor and Board Announcements

Comments on Workshops, Seminars, and Conferences taking place at the District or any of its Colleges; Awards Received; Accomplishments; Appointments at the Local, State, and National Level; Published Articles and Newspaper Reports; District/College Reports/Metrics, and Upcoming Events

A. Announcements from the Chancellor

- The advocacy group Excelencia in Education selected DCCCD's Pathways of Technology Early College High School as the program to watch to measure and accelerate Latino success in higher

education. Dr. May thanked Anna Mays for leading the effort and submitting the nomination.

- Regarding Guided Pathways to student success, DCCCD has been selected for Cadre 1 and round two of Texas Pathways, which will provide support to our colleges and will take place over the next three years.
- Dr. May congratulated Trustee Monica Bravo for graduating from the Goldman Sachs 10,000 Small Business program which was hosted at Bill J. Priest.
- Conference Day 2019 was a huge success. The Chancellor thanked Justin Lonon and his team for coordinating the event, Chair Flores for an uplifting speech, guest speaker Matt Sigelman from Burning Glass Technologies, and Trustee Compton, Trustee Ritter, and Chair Flores for their attendance.
- The Employee Giving Campaign kicked off on Conference Day and was focused on the funding of Food Pantries at each college. Onsite pantries were supplemented by the North Texas Mobile Food Bank which visits campuses monthly. Employees have raised over \$110,000 in the first two weeks to help lower insecurity barriers for students.

B. Announcements from the Board Chair and/or Trustees

- Chair Flores was very pleased with the Conference Day, as it provided a good opportunity for employees to get good information in terms of their professional development as well as visit with other employees across the District.
- Chair Flores mentioned that at the Education & Workforce meeting, Dr. Tealer shared that Eastfield College was recognized by the Texas Higher Education Coordinating Board as one of four community colleges in the state with the highest level of improvement on key outcomes over the last three years. Congratulations to Eastfield!
- Trustee Bravo announced that she and Texas State Representative Victoria Neave will be hosting a How to Pay for College Fair on September 28, at Eastfield College.

5. Opportunity for Members of the Board and Chancellor to Declare Conflicts of Interest Specific to this Agenda

None.

6. Consent Agenda

(Consent Agenda items may be approved by a single motion and vote or,

alternatively, upon request of a Trustee(s); any listed item can be removed and considered individually.)

Trustee Compton moved and Vice Chair Jameson seconded the motion to approve Items 6A-1 through 6A-5, 6B-1 and 6B-2 and 6C-1. The motion was approved and passed.

A. Minutes

- 1) August 6, 2019 Regular Meeting
- 2) August 20, 2019 Work Session
- 3) August 20, 2019 Special Meeting
- 4) August 27, 2019 Special Meeting
- 5) August 27, 2019 Special Meeting

B. Financial Items

- 1) Approval of Interlocal Agreement with the City of Dallas to Participate in the Land Transfer Program
- 2) Approval of Lease Agreement with Garland Chamber of Commerce to Provide a Shared Benefit to the Garland Community

C. Resolution

- 1) Approval of Resolution Nominating Trustee Wesley Jameson as a Candidate to be a Member of the Board of Directors of the Dallas Central Appraisal District

7. Individual Items

(Individual Agenda items may be approved by a single motion and vote or, alternatively, upon request of a Trustee(s); any listed item can be removed and considered individually.)

A. Financial Items

- 1) Approval of Resolution Levying the Interest and Sinking (I&S) Component of the Ad Valorem Tax Rate for Tax Year 2019

Trustee Bravo moved and Trustee Williams seconded the approval of Item 7A-1.

The roll call vote was as follows: Trustee Zimmerman – for; Trustee Ritter – absent; Vice Chair Jameson – for; Chair Flores – for; Trustee Bravo – for; Trustee Williams – for; Trustee Compton – for. The motion was approved and passed.

2) Approval of Resolution Levying the Maintenance and Operation (M&O) Component of the Ad Valorem Tax Rate for Tax Year 2019

Vice Chair Jameson moved and Trustee Bravo seconded the motion to approve Item 7A-2.

The roll call vote was as follows: Trustee Zimmermann – for; Trustee Ritter – absent; Vice Chair Jameson – for; Chair Flores – for; Trustee Bravo – for; Trustee Williams – for; Trustee Compton – for. The motion was approved and passed.

B. Talent Items

Vice Chair Jameson moved and Trustee Bravo seconded the motion to approve Items 7B-1 & 7B-2. Upon Trustee Compton's request to vote on 7B-1 separately, both Vice Chair Jameson and Trustee Bravo agreed to amend the motion to approve Items 7B-1 and 7B-2 separately; see individual items.

1) Employment of Contractual Talent - Administrator Related Actions

- Trustee Compton asked if the three listed increases were being brought before the Board because they were outside or more than the allowable allowance. Chancellor May answered that they were outside the normal allowance, but still within range and within policy.

Trustee Compton asked what the normal business and travel allocation was for the Chief Legislative Council, Chief of Staff and Board Relations Executive positions. Rob Wendland answered that he would provide these figures at a later date. Trustee Compton also requested that Wendland identify the policy that allowed latitude for these types increases. She requested that when increasing any amounts by double, justification should be provided.

She didn't feel comfortable voting for this item until that was received. Dr. May reminded the Board that executives at the level in question do not get reimbursed for local travel.

- On Item 7B-1, those in favor of the motion were Trustee Zimmermann, Vice Chair Jameson, Chair Flores, Trustee Bravo and Trustee Williams. Trustee Compton was opposed. Trustee Ritter was absent. The motion passed by majority vote.

2) Employment of Contractual Talent – Faculty Related Actions

Item 7B-2 was approved and passed.

C. Talent Item (Informative Only - No Action Required)

1) Resignations and Retirement

- Trustee Zimmermann stated she was concerned at more police officer resignations as it seemed that they have occurred every month recently. Dr. May responded that there was a substantial decrease in Dallas Police Department officers and their subsequent salary increases have attracted employees away from institutions like the DCCCD. This has impacted departments state-wide and the solution was simply to train more officers; there was a large effort to do that, despite the challenges.

8. Informative Reports

A. Committee Reports

(Committee notes are listed only after they have been reviewed and approved by the committee in question.)

1) Finance Committee Notes for August 6, 2019

2) Education Workforce Committee Notes for August 6, 2019

B. Current Funds Operating Budget Report for July 2019

- Chair Flores asked John Robertson the reason for only 60% of the budget being expended. Robertson agreed to get back to the Board and pointed out that these were preliminary numbers.
- In the provisions summary, Chair Flores asked the reason for this balance and Robertson responded it was due somewhat to projects at the colleges that were delayed, but he would follow-up with a detailed report.

C. Facilities Management Reports

D. DCCCD Foundation Report (September 2019)

E. Notice of Grant Awards (September 2019)

F. Contracts for Educational Services

G. Rainy Day Fund

H. Workforce Demographics

Chair Flores noted that there has been a spike in Native American employment and would like to see information on this. The Chancellor said he would get those details to the Board.

I. Presentation of Workforce Demographics by Salary Range

9. Executive Session

None.

10. Adjournment

The Regular Meeting was adjourned at 4:59 p.m.

Captioned video and transcripts for DCCCD Board Committee Meetings, Work Session and Regular Board Meetings are available at our website, www.dcccd.edu/boardmeetingslive, under the Archived Videos section.

FINANCIAL ITEM NO. 6B-1

Approval of Amendment to Agreement with Follett Higher Education Group, Inc. to Provide Digital and Print Course Material to Students

The Chancellor recommends that authorization be given to approve a contract extension amendment with Follett Higher Education Group, Inc. for operation of bookstores and Follett's Access Program which would provide digital and print course material to students for \$20 per credit hour. The new course material access program is scheduled to begin Fall 2020 and will allow credit students to access their course material before or by the first day of class.

Purpose

- Extension of current agreement through April 1, 2026
- Implementation of new course material access program

Background

Follett Higher Education Group, Inc. shall provide \$225,000 annually for bookstore capital improvements and \$25,000 for course material scholarships.

Follett will also work with the District in developing a new, joint effort known as the *The Online Educational Resources (OER) and Learning Innovation Office* to help the District work with third party OER developers and distributors to develop and provide lower cost course material options for faculty.

Funding Source

District Operations

Resource Contact

John Robertson, Chief Financial Officer

RESOLUTION ITEM NO. 6C-1

Approval of Resolution to Transfer Funds to Institutional Scholarships to Better Meet the Financial Need of Students with Limited Financial Resources

The Chancellor recommends that authorization be given to approve a resolution authorizing the transfer of \$275,000 from the auxiliary services fund to institutional scholarships to replenish the Enterprise Scholarships for all seven Dallas County Community College District colleges. \$85,000 of the \$275,000 transferred pursuant to this resolution will be set aside specifically for Phi Theta Kappa student scholarships.

Background

In the summer of 2006, the Dallas County Community College District received a legal settlement from the bankruptcy of its former bookstore contractor, Wallace Bookstores. By the authorization of the Board of Trustees (the “Board”) in August 2006, these proceeds were used to establish the “Enterprise Scholarship Fund.” This scholarship fund was established for each college to better meet the financial needs of students who had few or no other sources of financial assistance, such as no PELL eligibility and no means by which to make a down payment for a tuition installment plan or the ability to pay tuition, but not for books.

In December 2008, the Board authorized a transfer of \$200,000 from the colleges’ Auxiliary Services (Fund 12) fund balance to replenish the Enterprise Scholarship Fund. In December 2009, the Board authorized another transfer of \$225,000, to again replenish the fund. In November 2013, the Board authorized another transfer of \$475,000 to again replenish the fund. In May 2015, the Board authorized another transfer in the amount of \$512,932 to again replenish the fund, of which \$100,000 was specifically set aside for Phi Theta Kappa student scholarships in order to offset membership costs when needed.

Each college financial aid office administers and awards these scholarships.

Funding Source

Auxiliary Services Fund (Fund 12)

Resource Contact

John Robertson, Chief Financial Officer

**RESOLUTION EXPRESSING OFFICIAL INTENT OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT TO
TRANSFER SPECIFIC AUXILIARY ENTERPRISE FUNDS TO
INSTITUTIONAL SCHOLARSHIPS**

WHEREAS, the Dallas County Community College District (the “District”) is a community college district and political subdivision of the State of Texas; and

WHEREAS, the District considers institutional scholarship programs to serve a public purpose in accordance with the Texas Constitution and the Texas Education Code;

NOW THEREFORE:

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT:

Section 1. That the District transfer the amount of \$275,000.00 from the auxiliary enterprise funds to the agency fund for institutional scholarships.

Section 2. That the institutional scholarships created by this action be used for the instruction and training of students enrolled at one of the District colleges and, that \$85,000.00 of the \$275,000.00 be set aside specifically for Phi Theta Kappa student scholarships.

Section 3. That the District shall place sufficient controls on the institutional scholarship program to ensure that the public purpose is carried out.

Section 4. That this Resolution is effective upon adoption by the Board of Trustees of Dallas County Community College District and shall be signed by the Chairperson of the Board of Trustees.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

By: _____
Diana Flores, Chair
Board of Trustees

ATTEST

By: _____
Joe D. May, Secretary
Board of Trustees

Adopted: _____

FINANCIAL ITEM NO. 7A-1

Approval of Order Authorizing the Issuance of General Obligation Refunding Bonds, Series 2019; Delegating the Sale of the Bonds to the Designated Financial Officer Named in this Order; Establishing Parameters Regarding the Sale of the Bonds; and Approving and Authorizing Instruments and Procedures Relating Thereto

The Chancellor recommends that an order to establish the parameters to refund callable portions of General Obligation Refunding Bonds, Series 2010, be approved in an amount not to exceed \$23,000,000 with a target net present value savings minimum of 4% and a positive gross savings.

Purpose

- Taxpayer savings of at least \$1.5 million on this refunding
- Total taxpayer savings of \$41 million on all bond refundings

Background

The General Obligation Refunding Bonds, Series 2010, with an original aggregate principal of \$49,290,000 were issued as payment of bonds for the \$450 million bond program approved by voters in May 2004. Bonds in this series having maturities on or after February 15, 2020, are callable.

Interest rates are at a level that allows for present value savings on the refunding of general obligation bonds outstanding.

The Order calls for the following provisions to be present before the refunding bonds can be issued:

- A principal amount of not more than \$23,000,000
- A net present value savings of 4% or more

The parameters in this Order calls for the Board to authorize the Chancellor or the Chief Financial Officer to act as the designated financial officer to execute the sale at the time market conditions appear most optimum. A report will be issued to the Board with final results upon completion of the sale. The Order, if passed, provides authority to effect the sale of all or any portion of the Bonds sold by this order to expire at 5:00 p.m., Tuesday, March 31, 2020.

Resource Contact

John Robertson, Chief Financial Officer

POLICY ITEM NO. 7B-1

Approval of Amendment to Policy Concerning Tuition and Fees – FD (LOCAL) to Fund the Implementation of the All-Inclusive Learning Materials by Increasing Current Tuition Rates

Beginning Fall 2020, the District will adopt digital learning materials as the preferred learning resource within the District. The preference of digital learning materials (when available) will replace printed textbooks for approximately 50% of book adoptions. The introduction of digital learning materials will ensure students have access to learning materials on the first day of class and provide a significant cost-saving alternative for students who choose to use them in lieu of printed textbooks. To fund the implementation of the All-Inclusive Learning Materials, District tuition rates will increase by a minimum of \$20 per credit hour (Out-of-District and Out-of-State tuition rates may increase by more).

The overall goal of implementing the All-Inclusive Learning Materials is to positively impact student success by ensuring ALL students have access to course materials on the first day of class.

To effect this change, the Chancellor recommends the Board of Trustees approve the following amendments to Board Policy FD (LOCAL):

Effective Date: Fall 2020

LOCAL POLICY

FD – Tuition and Fees

EXPLANATORY NOTES

- Removes language requiring additional tuition charges (\$55 per credit hour) for out-of-state distance learning students, as all distance learning costs are included in the flat tuition rate.
- Adds clarifying language to the provision relating to mandatory fees.
- Revises semester tuition rates to account for the implementation of digital learning materials as the preferred learning resource.
- Revises provisions relating to installment plans for clarity and requires the development of procedures for their administration.

TUITION AND FEES

FD
(LOCAL)

~~Distance Learning
Tuition~~

~~A distance learning tuition of \$55 per credit hour, a minimum of \$165 for a three-credit hour course, shall be charged only to out-of-state students who receive all services remotely through the College District's "Virtual College." This tuition may be adjusted if an entity establishes a distance learning partnership with the College District and provides contracted services to the College District in lieu of payment of all or a portion of the distance learning tuition.~~

Fees
Mandatory

Mandatory fees shall be assessed for College-District-related services available to students. Mandatory fees may include, but ~~not~~ are notbe limited to, student activity fees, laboratory fees, private lesson fees, physical education activity fees, registration fees, technology fees, and other mandatory fees.

Semester Tuition

Beginning ~~spring 2015~~Fall 2020, tuition for all semesters is as follows:

Residency Status	Tuition
Dallas County residents*	\$59 <u>79</u> per credit unit or a minimum of \$59 <u>79</u>
Out-of-district residents	\$411 <u>135</u> per credit unit or a minimum of \$411 <u>135</u>
Out-of-state residents	\$174 <u>200</u> per credit unit or a minimum of \$200
Out-of-country residents	\$174 <u>200</u> per credit unit or a minimum of \$200

*See "Employee, Retirees, and Dependents"

Installment Plan

~~In accordance with~~ A student may pay tuition and mandatory fees FD(LEGAL), ~~a student may pay tuition in advance of the beginning of the semester or summer session through an installment plan, in~~ accordance with applicable laws and regulations. A student who elects to pay tuition and fees by installment shall enter into a written or electronic agreement reflecting the terms and conditions ~~re-~~ quired by law of the installment plan. The Chancellor shall promul- gate procedures for the administration of installment plans

TUITION AND FEES

FD
(LOCAL)

provided under this policy. ~~For a fall or spring semester, a student's:~~

- ~~1. First installment payment is 50 percent of tuition and is due in advance of the beginning of the semester;~~
- ~~2. Second installment payment is 25 percent of tuition and is due prior to the start of the sixth class week; and~~
- ~~3. Third and final installment payment is 25 percent of tuition and is due prior to the start of the 11th class week.~~

~~For a summer session, there is no installment plan. Therefore, a student shall make full payment of tuition in advance of the beginning of a summer session.~~

~~A student who fails to make full payment of tuition and fees by the due date may be prohibited from registering for classes until full payment is made. A student who fails to make payment prior to the end of the semester may be denied credit for work done during that time.~~

TALENT ITEM NO. 7C-1

Employment of College President for Brookhaven College

It is recommended that the Board of Trustees authorize the Chancellor to execute a written contract of employment with Dr. Linda Braddy to serve as President of Brookhaven College. The contract should be in a form consistent with that customarily used by the District for engagement of College Presidents and include the following material terms:

1. As customary for initial contracts with Presidents, a pro-rated two-year term commencing on November 4, 2019 and ending on August 31, 2021.
2. An annual salary of \$235,718.00.
3. A monthly business and travel allowance of \$700.
4. Such other terms and conditions as are appropriate to, and customarily included in, a contract of employment for a College President in the District.

TALENT ITEM NO. 7C-2

Approval of Warrants of Appointment for Police Officers

The Chancellor recommends that the Board of Trustees approve the following warrants of appointment for the Police Officer's listed below for the period indicated. Police Officers are hired through the District Police Department and assigned to various college locations.

WARRANTS OF APPOINTMENT – 3

Ryan Martinez	District Office
Full-time	Effective Date: October 2, 2019
<u>Period of Employment:</u> Termination of employment with DCCCD	

James Moore	District Office
Full-time	Effective Date: October 2, 2019
<u>Period of Employment:</u> Termination of employment with DCCCD	

Brisa Vega-Torres	District Office
Full-time	Effective Date: October 2, 2019
<u>Period of Employment:</u> Termination of employment with DCCCD	

TALENT ITEM NO.7C-3

Employment of Contractual Talent – Administrator Related Actions

The Chancellor recommends that the Board of Trustees authorize execution of a written contract of employment with the following persons on the terms and at the compensation stated.

REGULAR APPOINTMENT ADMINISTRATORS – 3

Dr. Jeffrey Miller	Cedar Valley
<u>Annual Salary/Range:</u> \$93,600/E05 <u>Effective Dates:</u> October 2, 2019 through August 31, 2020	
<u>Monthly Business and Travel:</u> \$150	
<u>Title:</u> Executive Dean, Early College High School and Dual Credit	
<u>Biographical Sketch:</u> Ed.D., Texas A&M University-Commerce, Commerce, TX; M.S. and B.S., University of Texas at Dallas, Richardson, TX	
<u>Experience:</u> Executive Director, College Readiness, Grand Prairie Independent School District, Grand Prairie, TX; Executive Director of Curriculum and Instruction and Senior Director of Student Development and Choice, Garland Independent School District, Garland, TX	

Rahsaan Dawson	Eastfield College
<u>Annual Salary Range:</u> \$64,890/E01 <u>Effective Dates:</u> October 7, 2019 through August 31, 2020	
<u>Monthly Business and Travel:</u> \$100	
<u>Title:</u> Associate Dean, Instruction	
<u>Biographical Sketch:</u> M.S., University of South Dakota, Vermillion, SD	
<u>Experience:</u> Director of Distance Education, Community Care College, Tulsa, OK; Coordinator, Tarrant County College, Fort Worth, TX	

Dr. Nancy Singer

Eastfield College

Annual Salary Range: \$75,752/E01 Effective Dates: October 2, 2019 through August 31, 2020

Monthly Business and Travel: \$100

Title: Associate Dean, Enrollment Services

Biographical Sketch: Ph.D., University of Arizona, Tucson, AZ; M.S., Bowling Green State University, Bowling Green, OH; B.S., Millikin University, Decatur, IL

Experience: Assistant Director of Admissions and Recruitment, University of Arizona, Tucson, AZ; Associate Vice President, Salt Lake Community College, Salt Lake City, UT; Director-Title III, Eastfield College, Mesquite, TX

CORRECTION TO AUGUST 6, 2019 TALENT REPORT - 1

Latricia Thomas

Eastfield College

Effective Dates: August 7, 2019 through August 31, 2018; September 1, 2019 through August 31, 2020

Title: Senior Associate Director, Resource Development

Note: It is recommended that Ms. Thomas' title be corrected.

TALENT ITEM NO. 7C-4

Employment of Contractual Talent– Faculty Related Actions

The Chancellor recommends that the Board of Trustees authorize execution of written contract of employment with the following persons on the terms and at the compensation stated.

TEMPORARY APPOINTMENT FACULTY – 2

Dorcas Fletcher

Mountain View College

Annual Salary/Range: \$50,750/F01 Effective Dates: October 2, 2019 through May 14, 2020

Instructor: Academic Fieldwork Coordinator/Occupational Therapy

Biographical Sketch: B.A., University of North Texas, Denton, TX; A.S., Navarro College, Navarro, TX

Experience: Director of Rehabilitation Services, Reliant Rehabilitation, Waxahachie, TX; Instructor/Occupational Therapy Assistant, Brightwood College, Dallas, TX; Adjunct Faculty, Mountain View College, Dallas, TX

Francisco Hernandez

Mountain View College

Annual Salary/Range: \$60,950/F02 Effective Dates: October 2, 2019 through May 14, 2020

Instructor: Computer Science

Biographical Sketch: M.B.A., M.S. and B.A., University of Texas at Dallas, Richardson, TX

Experience: Software Development Manager, Texas Instruments Inc., Dallas, TX; Software Developer, Lonestar Custom Software, Plano, TX; Adjunct Faculty, Mountain View College, Dallas, TX

TALENT ITEM NO. 7C-5

Reclassification of Instructors

In accordance with District policy, the following instructors has met requirements to reclassify on the 2019-2020 Faculty Salary Schedule through the attainment of additional college hours and/or degrees.

NAME	COLLEGE	NEW CLASSIFICATION
Laws, Coridon	El Centro	F04
Durodoye, Raifu	North Lake	F03
Gray, Jennifer	Richland	F04

TALENT ITEM NO. 7D-1 (INFORMATIVE ONLY - NO ACTION REQUIRED)

Resignations and Retirements

The Chancellor confirms acceptance of the following resignations and retirement.

RESIGNATIONS – 3

Dr. Osaro E. Airen	Cedar Valley College
Dean of Student Retention and Title III	<u>Effective Date:</u> September 6, 2019
<u>Length of Service:</u> 3 years	
<u>Reason for resigning:</u> Personal reasons.	

LaTisha Waters-Hearne	North Lake College
Instructor, Business	<u>Effective Date:</u> May 23, 2019
<u>Length of Service:</u> 11 years	
<u>Reason for resigning:</u> Accepted a position with Dallas Baptist University.	

Gregory Newman	North Lake College
Instructor, Networking	<u>Effective Date:</u> August 26, 2019
<u>Length of Service:</u> 26 years	
<u>Reason for resigning:</u> Accepted a position with Collin County College.	

RETIREMENT - 1

George Bush	Eastfield College
Associate Dean	<u>Effective Date:</u> August 27, 2019
<u>Length of Service:</u> 21 years	

POLICY ITEM – FIRST READING NO. 8A

Approval of Amendment to Policy Concerning Academic Achievement – EGA
(LOCAL) Revising Grade Point System Policy to Further Clarify Student Grade
Reporting

Aligned with the College District’s commitment to high-quality teaching and student success is the awarding of academic credit and the provision of ongoing feedback to students about their progress and performance in a given course.

To that end, the Chancellor recommends the following amendments to the grade point system policy to provide further clarity, context and meaning to student grade reporting.

Effective Date: January 21, 2020

LOCAL POLICY

EXPLANATORY NOTES

EGA – Grade Point
System

Revises local policy to provide consistent numeric values in the reporting of final performance grades.

ACADEMIC ACHIEVEMENT
GRADING AND CREDIT

EGA
(LOCAL)

Grade Point System

Grading is based on the quality of a student's work in relation to the criteria set by faculty for the given course. Final performance grades ~~are~~ shall be reported for each student for every course undertaken according to the following grading system, unless an alternative grading system is required to comply with state or national accrediting agency or licensure requirements.

<u>Letter Grade*</u>	<u>Grade Score*</u>	<u>Grade Point Value</u>	Interpretation
A	<u>90-100</u>	<u>4 Points</u>	Excellent
B	<u>80-89</u>	<u>3 Points</u>	Good
C	<u>70-79</u>	<u>2 Points</u>	Average
D	<u>60-69</u>	<u>1 Point</u>	Poor
<u>F</u>	<u>Below 60</u>	<u>0 Points</u>	<u>Failing</u>
E	=	=	Effort
CR	=	=	Equivalent
I	=	=	Incomplete
W	=	=	Withdrawn
WX	=	=	Progress; Reenrollment required <u>Required</u>

* Performance Grades

COMMITTEE REPORT NO. 9A-1

Governance Committee Notes for August 27, 2019

A Governance Committee meeting of the Board of Trustees of Dallas County Community College District was held Tuesday, August 27, 2019, beginning at 3:06 p.m. in the Lower Level, Room 036. This meeting was convened by Committee Chair JL Sonny Williams.

Board Members and Officers Present

- Ms. Monica Lira Bravo
- Ms. Charletta Rogers Compton
- * Ms. Diana Flores (chair)
- * Mr. Wesley Jameson (vice chair)
- Mr. Philip J. Ritter
- Dr. Joe May (secretary and chancellor)
- * Mr. JL Sonny Williams (committee chair)
- Ms. Dorothy Zimmermann

Members Absent

None.

- * *Denotes a committee member*

1. **Certification of Notice** posted for the meeting was confirmed by Chancellor Joe May.

2. Items for Review

A. Board Self - Assessment Tool and Timeline

- Board members received the current draft of the Board self-assessment tool and timeline. Trustee Williams asked the group to review the document and determine a time for submission. Perla Molina explained that this was a draft that could be edited based on the Board's feedback and the assessment could then be finalized and sent out electronically as well as postal mail.
- Molina informed the group that Chair Flores had wanted the Board to have options so there were two assessments, one based on ACCT/AGB surveys and the other from an outside company with an associated cost.
- Trustee Compton asked as to the frequency of the meetings. Molina clarified that the Governance Committee would meet quarterly: October, February, May and August. Rob Wendland gave clarification as to the flexibility of the regulation; however, the

requirement for accreditation states the Board should self-evaluate annually. Chair Flores stated that the Board needed to get on an annual schedule for assessment.

- Trustee Ritter proposed that the Board compress the timeline and complete the survey by October. Trustee Bravo agreed. Molina clarified that the proposed timeline actually outlined the completion of the process by November, as it was aligned with Dr. May's performance review.
- Trustee Compton suggested using the current draft assessment too for 2019. After further discussion, the group agreed. Vice Chair Jameson moved and Chair Flores seconded the motion to use the current draft self-assessment and submit before the October Governance Committee Meeting. The motion was approved by the Board and passed unanimously.
- Chair Flores reminded the Board that the other assessment tool about forward-thinking was an option to think about for the future. Trustee Compton mentioned it could be used at a retreat but the fact it has to be paid for to be reviewed was a drawback. Vice Chair Jameson stated he felt that the current tool was sufficient for the Board's needs.

B. Discussion on Policy BCA (LOCAL): Board Internal Organization - Board Officers and Officials

- Chair Flores pointed out that there was no Vice Chair in the policy. Wendland stated that the policy only stated that a President or Chair, and a Secretary be chosen, but it wasn't prohibited to have other officers.
- Chair Flores opened a discussion on term limits for Board Officers and the group discussed the pros and cons. Trustee Ritter suggested that limitation is good governance practice and asked what other districts were doing and were there any SACS expectations. Wendland answered there were not any SACS expectations but there were other institutions that have limited terms for officers. Dr. May added that from his experience there were 2-year terms on rotation to give as much inclusion to a board as possible. In some cases, the Vice Chair would be next in line. The Board agreed on two consecutive terms, unless no member chooses to run for chair, then an exception would be made. Wendland will have a draft policy for discussion.
- Trustee Bravo asked that the word "chairman" be changed to "chair" or "chairperson" and "president" to "chair" or "chairperson". Wendland agreed.

C. Topics of Discussion for 2019-20

- The group discussed the 10 topics generated by the Work Session with Dr. Fisher, ACCT consultant, on August 20, 2019.

- As discussion of the Diversity & Inclusion topic began, Trustee Ritter requested they should look at the appropriate role of the Board in terms of hiring and approving employee contracts. He added that two ACCT consultants in board governance have said that it was not appropriate for a Board to approve individual employee contracts. He suggested that the Board and committee make this topic a priority to find an appropriate means of receiving data to ensure the Board was operating properly.
Trustee Zimmermann agreed that the Board shouldn't be involved in personnel decisions.
Chair Flores pointed out that the policy was that a person was not officially hired until the Board approved the contract.
Wendland responded that the policy that the Chancellor recommend and the Board approved contracts for faculty and administrators was a local policy and not state law.
- The committee decided that the list be compiled into 2 to 3 shorter lists. Wendland and Molina would review.

3. Executive Session

None.

4. Adjournment

The Governance Committee Meeting adjourned at 4:02 p.m.

Captioned video and transcripts for DCCCD Board Committee Meetings, Work Session and Regular Board Meetings are available at our website, www.dcccd.edu/boardmeetingslive, under the Archived Videos section.

COMMITTEE REPORT NO. 9A-2

Education Workforce Committee Notes for September 10, 2019

An Education Workforce meeting of the Board of Trustees of Dallas County Community College District was held Tuesday, September 10, 2019, beginning at 2:23 p.m. in the Lower Level, Room 036. This meeting was convened by Committee Chair Monica Lira Bravo.

Board Members and Officers Present

- * Ms. Monica Lira Bravo (committee chair)
Ms. Charletta Rogers Compton
- * Ms. Diana Flores (chair)
- * Mr. Wesley Jameson (vice chair)
Dr. Joe May (secretary and chancellor)
Mr. JL Sonny Williams
Ms. Dorothy Zimmermann

Members Absent

Mr. Philip J. Ritter

- * *Denotes a committee member*

- 1. Certification of Notice** posted for the meeting was confirmed by Chancellor Joe May.

2. Committee Presentations

- A. Eastfield College: Eight-week Schedule Update
Presenters: Eddie Tealer, Mike Walker, Justin Lonon

Justin Lonon, Eddie Tealer and Mike Walker presented the Eastfield College: Eight-week Schedule Update presentation. Eddie Tealer reviewed the following information with the Committee:

In the Spring of 2018, during the 16-week course there were 54% student enrollment, and 25% of students enrolled into an 8-week course at Eastfield College. In the Spring of 2019, the percentage of students dropped down to 21% for a 16-week course. The 8-week course enrollment jumped up to 68% for Spring 2019.

Eddie Tealer informed the Committee about the semester credit hours at Eastfield College. In the Spring of 2018, there were 9.1% of students enrolled and 9.5% of students enrolled in the Spring of 2019. There was

a 4% increase in enrollment from Spring 2018 to Spring 2019. In the Spring of 2018, there were 6.8% of students who completed their courses and 7.1% of students completed their courses in Spring of 2019. There was a 4% increase in completion from Spring 2018 to Spring 2019.

Eddie Tealer informed the Committee that there was a 30% increase in the tutoring services at Eastfield College from Fall 2017 to Fall 2018. There was a 27% increase in the number of students going to the tutoring services and an increase of 20% of visits to the tutoring services from Fall 2017 to Fall 2018.

Eastfield College was recognized by Texas Higher Education Coordinating Board as one of four community colleges in the state of Texas with the highest level of improvement in:

- African American Student Completion.
- Economically Disadvantaged Student Completion.
- Hispanic Student Completion.
- 3-Year Graduation Rates.

Eddie Tealer informed the Committee about the student success outcome increase, from 2017-2018 to 2018-2019:

- 30% increase on completion of 15 credit hours.
- 17% increase in graduation awards.
- 25% increase in critical fields graduates.

Next steps include:

- Continue to analyze the data.
- Embed the 8-week schedule within the Guided Pathways.
- Increase Professional Development.
- Move toward an 80% goal by Fall 2020.
- Collaborate with DCCCD colleges in support of the network.

Chair Flores requested the Board to be informed about future issues that come up with all colleges during the 8-week courses and how they were resolved.

Vice Chair Jameson requested for future presentations to have numbers as well as percentages for the 8-week course presentations.

B. Sector Update - Cybersecurity

Presenters: Mark Hays, Justin Lonon

Justin Lonon and Mark Hays presented the Sector Update – Cybersecurity. Mark Hays reviewed the following information with the Committee.

Cybersecurity is critical for North Texas for the following reasons:

- Job growth is above average and is accelerating.
- Wages for Cybersecurity is higher than average.
- IT security affects everything we do.
- For all industry sectors, Cybersecurity is critical.
- Cybersecurity is critical for higher education.

Mark Hays informed the Committee that in the last 12 months, there were over 5,600 job postings for cybersecurity talent. Dallas County Community College District only had 15 students graduate with either a certificate or associate degree in this field.

Cybersecurity is responsible for the regional employment growth. Many Cybersecurity job positions can be accounted for within the computer systems design service industry. The employment growth in Cybersecurity in DFW outpaces the nation by 29%. The job postings for Cybersecurity positions have expanded three times as fast as job postings for IT.

Certifications are more likely required in a Cybersecurity position than an IT position. 35% of Cybersecurity jobs require an industry certification. 85% of Cybersecurity postings require candidates to have a bachelor's degree, 83% require at least 3 years of experience.

A non-profit organization called International Consortium of Minority Cybersecurity Professionals (ICMCP) provides:

- Educational scholarships as well as technical scholarships
- Mentoring opportunities
- Professional development
- Networking

Women make up only 10% of the Cybersecurity workforce in the United States. People of color only make up 12% of the Cybersecurity workforce. Partnership with ICMCP will help address the underrepresentation of both women and people of color in Cybersecurity positions.

Challenges Communicated by ICMCP include:

- The overwhelming bias towards a bachelor's degree.
- Cybersecurity is a difficult field to enter into for a new graduate with little experience.
- Finding enough qualified faculty members to teach Cybersecurity.
- Increasing the number of women and minority candidates.
- There is constant change in Cybersecurity.
- Getting businesses and individuals to understand the threats and take those threats seriously.

Action Items - Developed in Partnership with ICMCP:

- The creation of North Texas Cyber Industry Council.
- Advisory/consult to achieve CAE (Centers of Academic Excellence) status, matching NICE (National Initiative for Cybersecurity Education) framework.
- A curriculum assessment/recommendation.
- Curriculum development and deployment strategy.
- A small business program development and deployment.
- Incorporate apprenticeships into Cyber training strategies.
- End goal: 2 to 3-year plan for Cyber Industry Ecosystem to include commercial Cyber center and Cyber innovation laboratory.

Hays informed the committee about the next steps which would include compression planning, also pursuing the CAE certification. Hays informed the Committee that having all seven colleges offer Cybersecurity programs is a top priority as well.

Chair Flores encouraged inclusion of the Cybersecurity programs in the Southern Sector for DCCCD students.

3. Items for Review

A. Committee Notes

- 1) Education Workforce Committee Notes for August 6, 2019

4. Executive Session

There was an executive session held starting at 3:27 p.m. which adjourned at 4:07 p.m.

5. Adjournment

The Education Workforce Committee adjourned at 4:11 p.m.

Captioned video and transcripts for DCCCD Board Committee Meetings, Work Session and Regular Board Meetings are available at our website, www.dcccd.edu/boardmeetingslive, under the Archived Videos section.

COMMITTEE REPORT NO. 9A-3

Finance Committee Notes for September 10, 2019

The Finance Committee Meeting of the Board of Trustees of Dallas County Community College District was held Tuesday, September 10, 2019, beginning at 1:30 p.m. in the lower level, room 036. This meeting was convened by Committee Member Charletta Rogers Compton.

Board Members and Officers Present

- Ms. Monica Lira Bravo
- * Ms. Charletta Rogers Compton
- Ms. Diana Flores
- Mr. Wesley Jameson (arrived at 1:37 p.m.)
- * Mr. Philip J. Ritter (committee chair)
- Dr. Joe May (secretary and chancellor)
- * Mr. JL Sonny Williams
- Ms. Dorothy Zimmermann

Board Members Absent

Mr. Philip J. Ritter

* *Denotes a committee member*

1. **Certification of Notice** posted for the meeting was confirmed by Chancellor Joe May.

2. **Committee Presentations**

- A. Review of Capital Project Donation Process

Presenters: John Robertson, Rob Wendland, Pyeper Wilkins

The District accepts cash and equipment donations through the Foundation. On the construction bids, some companies will make in-kind donations of equipment and then will also include the installation of the equipment on their bids. Bids are evaluated fairly and objectively for the best value for the district, regardless of any donations.

The North Lake College Construction Building has an industry partner, Construction Education Foundation (CEF), who reached out to their members for both cash and in-kind donations for this project.

Trustee Flores asked for a MWBE list for architects and engineers and an in-kind donations list. Both will be shared with the Board.

3. Overview of Regular Agenda Items

A. Finance Items

- 1) Approval of Interlocal Agreement with the City of Dallas to Participate in the Land Transfer Program

The City of Dallas' land transfer program creates affordable housing from properties that are six or more years in tax delinquency. The district as a taxable entity signs a resolution allowing the city to proceed with the foreclosure process.

- 2) Approval of Lease Agreement with Garland Chamber of Commerce to Provide a Shared Benefit to the Garland Community

Paul Mayer, CEO for the Garland Chamber of Commerce, spoke about their role in the economic development of Garland through manufacturing education and workforce training in collaboration with the District.

This is an extension of the original lease agreement for an additional five years.

B. Resolution

- 1) Approval of Resolution Nominating Trustee Wesley Jameson as a Candidate to be a Member of the Board of Directors of the Dallas Central Appraisal District

Vice Chair Jameson was nominated to be a member of the Dallas Central Appraisal District board; a resolution was included for Board approval in the Regular Board agenda.

4. Items for Review

A. Committee Notes

- 1) Finance Committee Notes for August 6, 2019 were reviewed.

5. Executive Session

None.

6. Adjournment

The Finance Committee Meeting adjourned at 2:21 p.m.

Captioned video and transcripts for DCCCD Board Committee Meetings, Work Session and Regular Board Meetings are available at our website, www.dcccd.edu/boardmeetingslive, under the Archived Videos section.

INFORMATIVE REPORT NO. 9B

Tuition Rate Summary Per Credit Hour

The following chart provides the District's semester tuition rates for In-County, Out-of-District, Out-of-State and Out-of-Country for up to 20 credit hours, beginning Fall 2020.

Credit Hour	In-County	Out-of-District	Out-of-State	Out-of-Country
1	79	135	200	200
2	158	270	400	400
3	237	405	600	600
4	316	540	800	800
5	395	675	1000	1000
6	474	810	1200	1200
7	553	945	1400	1400
8	632	1080	1600	1600
9	711	1215	1800	1800
10	790	1350	2000	2000
11	869	1485	2200	2200
12	948	1620	2400	2400
13	1027	1755	2600	2600
14	1106	1890	2800	2800
15	1185	2025	3000	3000
16	1264	2160	3200	3200
17	1343	2295	3400	3400
18	1422	2430	3600	3600
19	1501	2565	3800	3800
20	1580	2700	4000	4000

INFORMATIVE REPORT NO. 9C

4th Quarter Investment Transactions

The 4th Quarter investment transactions are presented as provided by Board Policy CAK (Legal), which states: *Not less than quarterly, the investment officer shall prepare and submit to the Board a written report of investment transactions for all funds covered by the Public Funds Investment Act.*

The 4th Quarter investment transaction report is typical for this phase of the annual financial cycle.

Dallas County Community College District
Investment Portfolio Summary Report
Activity for the 4th Quarter Ended August 31, 2019

INVESTMENTS	QUARTER ENDING	MARKET VALUE	ACCRUED INTEREST	WEIGHTED AVERAGE MATURITY	YIELD TO MATURITY
Beginning Portfolio Balance	May 31, 2019	\$ 489,959,523	\$ 960,524	414	2.41%
Purchases		139,003,905			
Matured/Sold		(192,249,895)			
Market Value Change		632,385			
Ending Portfolio Balance	August 31, 2019	\$ 437,345,918	\$ 723,489	403	2.31%

This report is prepared in compliance with generally accepted accounting principles, the investment strategy expressed in the Investment Policy of the DCCCD Board of Trustees, and the Public Funds Investment Act, as amended.

/s/ John Robertson

John Robertson, Chief Financial Officer

/s/ Tiska Thomas

Tiska Thomas, Deputy Chief, Business Affairs

Investment Portfolio Transaction Report

Investment ID	Cusip No.	Description	Purchase Date	Maturity Date	Face Amount	Yield
Investment Pools						
73190		JPMC ACCESS DDA	3-Aug-10	N/A	\$ 3,427,165	0.50%
73190		FROST CASH MGR DDA	1-Sep-13	N/A	8,027,983	0.50%
1111		TEXPOOL	30-Jul-90	N/A	273,241	2.17%
46		LOGIC (DEBT SERVICE F4)	14-Jan-14	N/A	3,535,115	2.33%
		LOGIC Op	19-Dec-12	N/A	39,452,544	2.33%
1111		LOGIC M&O	1-Nov-15	N/A	40,109,154	2.33%
1111		LONE STAR INVESTMENTS	3-Dec-12	N/A	73,531,492	2.34%
1111		Texas TERM	17-Nov-15	N/A	47,041,433	2.21%
		Texas CLASS	17-Nov-15	N/A	47,516,582	2.28%
1111		TEXSTAR 11110	23-Jun-03	N/A	326,282	2.13%
45		TEXSTAR (F45)	4-Mar-13	N/A	8,634,107	2.13%
Subtotal					\$ 271,875,099	
Commercial Paper						
17036-D	05971SUA8	Commercial Paper	11-Jan-19	10-Jul-19	-	2.87%
17037-D	20260BBV7	Commercial Paper	15-Feb-19	29-Aug-19	-	2.87%
17038-D	06742QV74	Commercial Paper	12-Apr-19	9-Sep-19	10,000,000	2.75%
17040-D	45920GXW1	Commercial Paper	29-May-19	30-Oct-19	10,000,000	2.57%
Subtotal					\$ 20,000,000	
Treasury Securities						
13097-D	912828D80	U.S. T Notes	9-Feb-18	31-Aug-19	-	0.00%
13098-D	912828L32	U.S. T Notes	22-Feb-18	31-Aug-20	5,000,000	2.38%
13099-D	912828WW6	U.S. T Notes	16-Aug-18	31-Jul-19	-	2.41%
13100-D	912828XY1	U.S. T Notes	20-Sep-18	30-Jun-20	10,000,000	2.79%
Subtotal					\$ 15,000,000	
Agency Securities						
16406	3134G9JW8	FHLMC	25-May-16	25-May-21	1,250,000	1.75%
16407	3134G9JZ1	FHLMC	25-May-16	25-May-21	5,000,000	2.03%
16408	3134G9KB2	FHLMC	9-Jun-16	9-Jun-21	5,000,000	1.93%
16409	3134G9KX4	FHLMC	25-May-16	25-May-21	5,000,000	2.09%
16410	3136G3TD7	FNMA	28-Jun-16	28-Jun-19	-	1.20%
16411	3136G3TD7	FNMA	28-Jun-16	28-Jun-19	-	1.20%
16412	3134G9VL8	FHLMC	30-Jun-16	30-Jun-21	5,000,000	2.01%
16413	3134G9UX3	FHLMC	30-Jun-16	30-Jun-21	4,750,000	1.70%
16414-D	3133EGJY2	FFCB	7-Jul-16	7-Oct-19	5,000,000	1.15%
16416	3136G4NE9	FNMA	29-Mar-17	29-Jun-20	5,000,000	1.75%
16420	3134GBLG5	FHLMC	22-May-17	22-May-20	-	1.82%
16421	3134GBXT4	FHLMC	27-Jul-17	27-Jul-20	5,325,000	1.70%
16422	3134GBXT4	FHLMC	27-Jul-17	27-Jul-20	1,385,000	1.70%
16428	3134GBYS5	FHLMC	15-May-18	26-Jul-19	-	2.43%
16432	3134GSTN5	FHLMC	17-Aug-18	17-Aug-22	10,000,000	3.00%
16433	3133EJG37	FFCB	15-Oct-18	15-Apr-20	5,000,000	2.85%
16435	3134GSU29	FHLMC	30-Jan-19	30-Jul-21	10,000,000	2.70%
16436	3133EJ7H6	FNMA	13-Feb-19	13-May-22	-	3.32%
16437	3134GS3J2	FHLMC	1-Mar-19	26-Aug-22	-	2.77%
16438	3133EKDX1	FFCB	25-Mar-19	25-Mar-22	-	2.68%
16439	3134GS6G5	FHLMC	27-Mar-19	27-Sep-22	-	2.75%
16440	3134GTDB6	FHLMC	1-Apr-19	1-Apr-24	10,000,000	2.63%
16441	3134GTDB6	FHLMC	10-Apr-19	10-Apr-24	10,000,000	2.75%
16442	3130AGCQ6	FHLMC	6-May-19	6-May-22	10,000,000	2.63%
16443	3133EKKF2	FFCB	8-May-19	8-May-23	10,000,000	2.66%
16444	3133EKKF2	FHLB	5-Jun-19	5-Jun-23	7,500,000	2.62%
16445	3134GTY56	FHLB	5-Jul-19	1-Jul-22	5,000,000	2.00%
16446	3130AGTGO	FHLB	26-Jul-19	24-Jan-20	10,000,000	2.43%
Subtotal					\$ 130,210,000	
Portfolio Volume					\$ 437,085,099	

- TexSTAR yields vary daily. The Average Monthly Rate as of 5/31/19 was 2.4005%. The Average Monthly Rate as of 8/31/19 was 2.1258%
- TexPool yields vary daily. The Average Monthly Rate as of 5/31/19 was 2.4005%. The Average Monthly Rate as of 8/31/19 was 2.1715%
- LOGIC yields vary daily. The Average Monthly Rate as of 5/31/19 was 2.5410%. The Average Monthly Rate as of 8/31/19 was 2.3324%
- Lone Star yields vary daily. The Average Monthly Rate as of 5/31/19 was 2.5700%. The Average Monthly Rate as of 8/31/19 was 2.3388%
- Texas TERM yields vary daily. The Average Monthly Rate as of 5/31/19 was 2.4100%. The Average Monthly Rate as of 8/31/19 was 2.2100%
- Texas CLASS yields vary daily. The Average Monthly Rate as of 5/31/19 was 2.560%. The Average Monthly Rate as of 8/31/19 was 2.2800%

Market Transactions

Investment ID	Market Value 05/31/19	Securities Purchased	Securities Matured/Sold	Market Value Change	Market Value 08/31/19
Investment Pools					
73190	\$ 4,089,034	\$ (661,869)		\$ -	\$ 3,427,165
73190	6,722,695	1,305,288		-	8,027,983
1111	271,655	1,586	-	-	273,241
46	7,543,161	41,849	(4,049,895)	-	3,535,115
	34,735,276	23,717,268	(19,000,000)	-	39,452,544
1111	34,023,109	40,086,045	(34,000,000)	-	40,109,154
1111	72,109,709	24,421,783	(23,000,000)	-	73,531,492
1111	41,774,034	13,267,399	(8,000,000)	-	47,041,433
	42,243,699	14,272,883	(9,000,000)	-	47,516,582
1111	324,401	1,881	-	-	326,282
45	8,584,316	49,791	-	-	8,634,107
Subtotal	\$ 252,421,089	\$ 116,503,905	\$ (97,049,895)	\$ -	\$ 271,875,099
Commercial Paper					
17036-D	9,973,151	-	\$ (10,000,000)	26,849	-
17037-D	9,938,356	-	\$ (10,000,000)	61,644	-
17038-D	9,928,055	-		65,835	9,993,890
17040-D	9,894,641	-		71,266	9,965,907
Subtotal	\$ 39,734,203	\$ -	\$ (20,000,000)	\$ 225,594	\$ 19,959,797
Treasury Securities					
13097-D	9,978,910		\$ (10,000,000)	21,090	-
13098-D	4,953,515			26,175	4,979,690
13099-D	6,990,270		\$ (7,000,000)	9,730	-
13100-D	10,022,660			32,030	10,054,690
Subtotal	\$ 31,945,355	\$ -	\$ (17,000,000)	\$ 89,025	\$ 15,034,380
Agency Securities					
16406	1,240,965			7,334	1,248,299
16407	4,978,325			19,000	4,997,325
16408	4,989,875			10,525	5,000,400
16409	4,983,905			14,860	4,998,765
16410	4,995,085		(5,000,000)	4,915	-
16411	4,995,085		(5,000,000)	4,915	-
16412	4,978,210			18,950	4,997,160
16413	4,711,050			39,335	4,750,385
16414-D	4,980,900			14,565	4,995,465
16416	4,967,990			27,875	4,995,865
16420	5,447,417		(5,450,000)	2,583	-
16421	5,286,782			35,018	5,321,800
16422	1,375,060			9,108	1,384,168
16428	5,092,926		(5,100,000)	7,074	-
16432	10,083,490	-		24,420	10,107,910
16433	5,024,025	-		7,390	5,031,415
16435	10,025,990	-		10,930	10,036,920
16436	10,000,270	-	(10,000,000)	(270)	-
16437	13,538,740	-	(13,530,000)	(8,740)	-
16438	10,001,320	-	(10,000,000)	(1,320)	-
16439	4,121,026	-	(4,120,000)	(1,026)	-
16440	10,005,280	-		1,630	10,006,910
16441	10,019,020	-		31,840	10,050,860
16442	10,008,490	-		5,470	10,013,960
16443	10,007,650	-		2,620	10,010,270
16444	-	7,500,000		14,415	7,514,415
16445	-	5,000,000		15,240	5,015,240
16446	-	10,000,000		(890)	9,999,110
Subtotal	\$ 165,858,876	\$ 22,500,000	\$ (58,200,000)	\$ 317,766	\$ 130,476,642
Portfolio Volume	\$ 489,959,523	\$ 139,003,905	\$ (192,249,895)	\$ 632,385	\$ 437,345,918

- TexSTAR yields vary daily. The Average Monthly Rate as of 5/31/19 was 2.4005%. The Average Monthly Rate as of 8/31/19 was 2.1258%
- TexPool yields vary daily. The Average Monthly Rate as of 5/31/19 was 2.4005%. The Average Monthly Rate as of 8/31/19 was 2.1715%
- LOGIC yields vary daily. The Average Monthly Rate as of 5/31/19 was 2.5410%. The Average Monthly Rate as of 8/31/19 was 2.3324%
- Lone Star yields vary daily. The Average Monthly Rate as of 5/31/19 was 2.5700%. The Average Monthly Rate as of 8/31/19 was 2.3388%
- Texas TERM yields vary daily. The Average Monthly Rate as of 5/31/19 was 2.4100%. The Average Monthly Rate as of 8/31/19 was 2.2100%
- Texas CLASS yields vary daily. The Average Monthly Rate as of 5/31/19 was 2.560%. The Average Monthly Rate as of 8/31/19 was 2.2800%

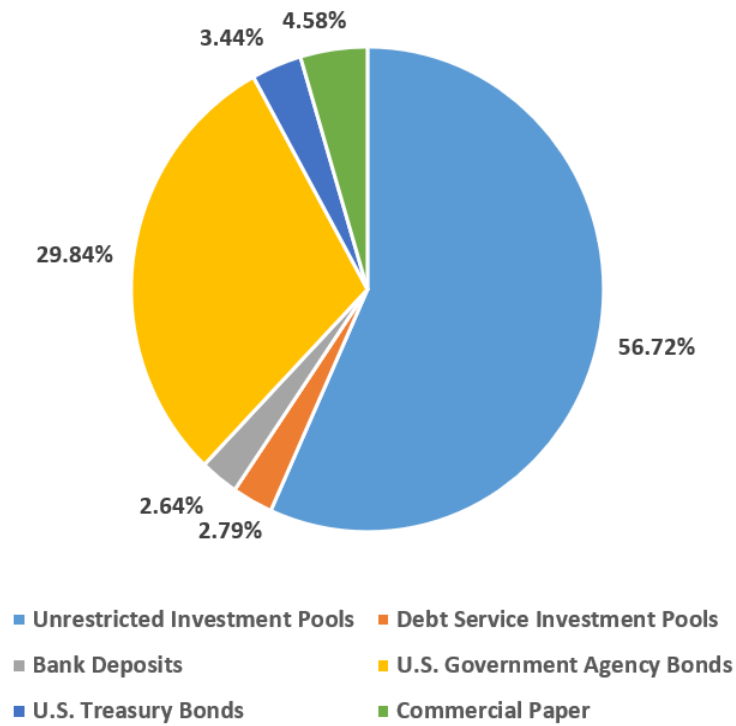
Investment Portfolio Market Transaction Summary

Security Type	Market Value 5/31/19	Securities Purchased	Securities Matured / Sold	Market Value Change	Market Value 8/31/19	Face Value 8/31/19
Investment Pools	\$ 252,421,089	\$ 116,503,905	\$ (97,049,895)	\$ -	\$ 271,875,099	\$ 271,875,099
Commercial Paper	39,734,203	-	(20,000,000)	225,594	19,959,797	20,000,000
Treasury Securities	31,945,355	-	(17,000,000)	89,025	15,034,380	15,000,000
Agency Securities	165,858,876	22,500,000	(58,200,000)	317,766	130,476,642	130,210,000
Portfolio Total	\$ 489,959,523	\$ 139,003,905	\$ (192,249,895)	\$ 632,385	\$ 437,345,918	\$ 437,085,099

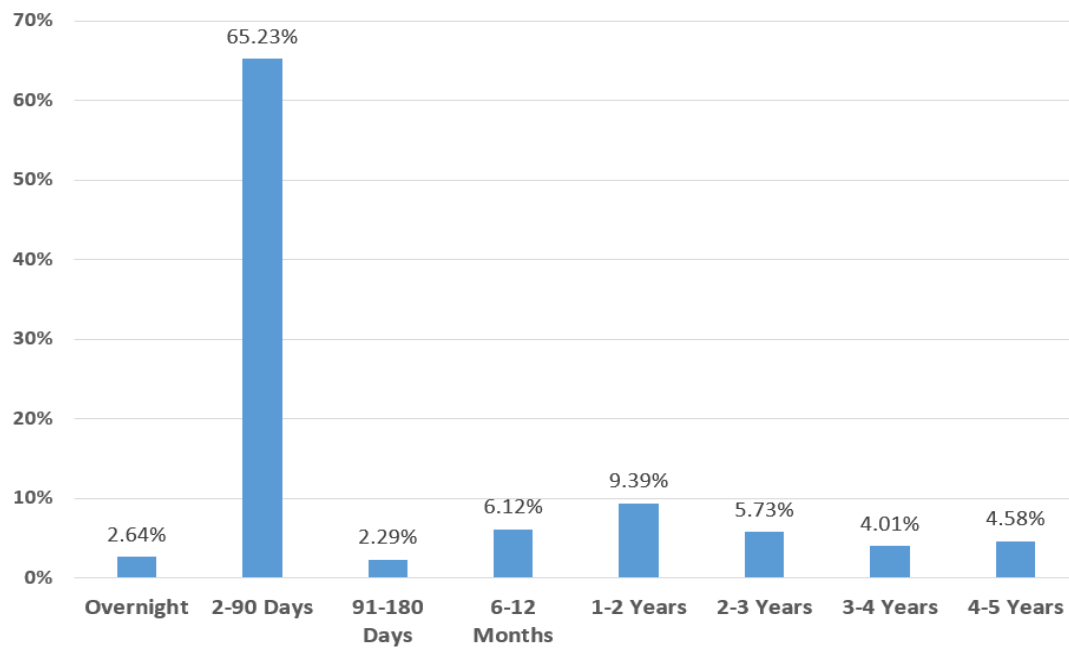
Investment Portfolio By Percentage

Security Type	Maximum Allowable	Portfolio % 5/31/19	Market Value 5/31/19	Portfolio % 8/31/19	Market Value 8/31/19
Investment Pools	85.00%	51.52%	\$ 252,421,089	62.16%	\$ 271,875,099
Commercial Paper	30.00%	8.11%	39,734,203	4.56%	19,959,797
Treasury Securities	100.00%	6.52%	31,945,355	3.45%	15,034,380
Agency Securities	85.00%	33.85%	165,858,876	29.83%	130,476,642
Portfolio Total		100.00%	\$ 489,959,523	100.00%	\$ 437,345,918

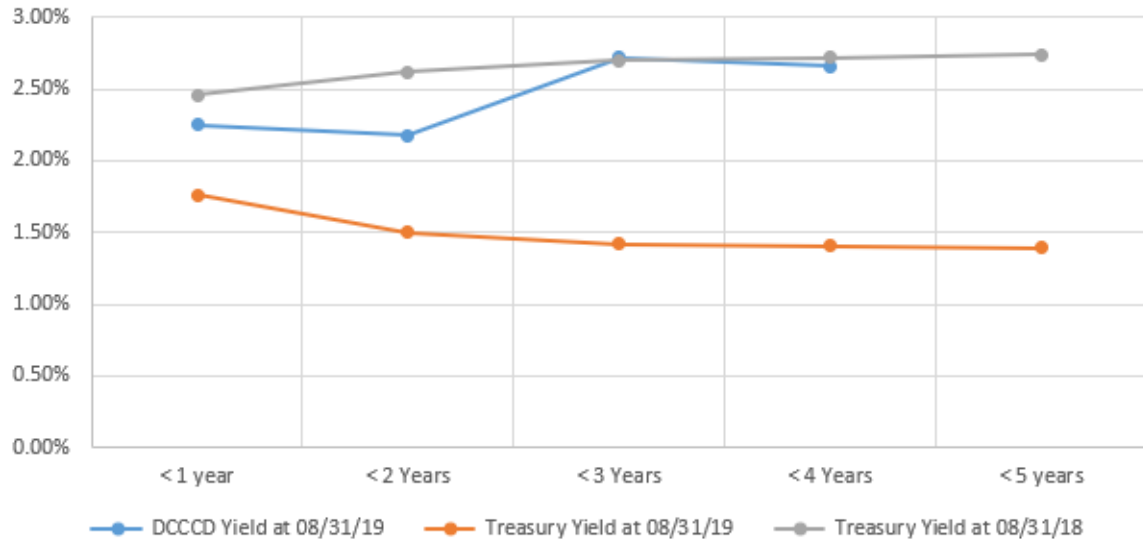
Allocation by Security Type
As of 8/31/2019



Maturity Distribution of Total Portfolio
As of 8/31/2019



**DALLAS COUNTY COMMUNITY COLLEGE
DISTRICT
Securities Yield - To - Maturity Analysis by year
(Excluding Pools)**



INFORMATIVE REPORT NO. 9D

Quarterly Budget Book Supplier Summary

Listed below is a summary of changes made to Suppliers listed in the original Budget Book submitted for the 2018- 2019.

	(Location)	Page (#), Line (#)
Trash Disposal and Recycle Services	Districtwide	Page 46, Line 27
RFP #12547		(2018-2019)
<u>Award:</u> \$136,300		
<u>Supplier:</u> Waste Connection Lone Star, Inc.		
<u>Comments:</u> Contract is for trash disposal and recycle services for all DCCCD locations. RFP was sent to 89 suppliers, 6 responded.		
Fuel	Districtwide	Page 76, Line 24
Bid #12562		(2018-2019)
<u>Award:</u> \$250,000		
<u>Suppliers (multiple awards):</u> Jack Ray & Son's Oil Martin Eagle Oil Co., Inc.		
<u>Comments:</u> Agreement is for unleaded gasoline and #2 diesel fuel. Bid was sent to 53 suppliers, 4 responded.		
Grounds Equipment Repair Service and Parts	Districtwide	Page 76, Line 29
Bid #12560		(2018-2019)
<u>Award:</u> \$300,000		
<u>Suppliers (multiple awards):</u> Austin Turf & Tractor Central Kubota, LLC. Deen Kubota Landmark Equipment Lone Star Mower Repair Longhorn, Inc. Lowes Home Center Mower Medic & Power		

Richardson Saw & Lawnmower Co., Inc.

Comments: Contract is for repair parts and service for grounds maintenance equipment including, but not limited to, tractors, backhoes, mowers, mower attachments, all-terrain vehicles, golf carts, electric utility vehicles, fork lifts, trimmer, pruners, edgers, blowers, chain saws, chippers, tillers and vacuums. Does not includes purchase of new equipment. Bid was sent to 13 suppliers, 9 responded.

Hazardous Waste/Lamps Recycle

Districtwide

Page 77, Line 31

Bid #12565

(2018-2019)

Award: \$260,000

Suppliers (multiple awards):

AET Environmental, Inc.

Green Planet, Inc.

Lighting Resources, LLC.

Trans Environmental Services

Universal Recycling Technologies, LLC.

Comments: Contract is for packaging and transportation of spent lamps for recycling, plus disposal of hazardous waste material at District locations according to included price schedule. This agreement is intended to address student laboratory and facilities-related spills and waste disposal. In case of an emergency, spill involving less than 55 gallons, the supplier will provide immediate guidance by telephone until their staff can arrive at the site to fully address the situation. The Facilities Director will be contacted for assistance on larger spills and removal of hazardous materials. Bid was sent to 6 suppliers, 5 responded.

Horticulture & Landscape Supplies

Districtwide

Page 77, Line 32

Bid #12561

(2018-2019)

Award: 300,000

Suppliers (multiple awards):

Abbott-Ipco

Green Lake Nursery

Harrell's LLC.

Justin Seed Co., Inc.

Lowe's Home Center

Rain Ranchers

San Jacinto Environmental Supplies

SiteOne Landscape Supply

Southwest Wholesale Nursery

Target Specialty Products

Comments: Contract is for horticulture and landscape supplies. Does not include application. Bid was sent to 18 suppliers, 10 responded.

Plumbing Equipment & Repair Parts

Districtwide

Page 77, Line 46

Bid #12563

(2018-2019)

Award: \$260,000

Suppliers (multiple awards):

Ashcraft Company, Inc.

Gas and Supply

Lowes Home Center

Mark's Plumbing Parts

Teter's Faucet Parts Corp.

Comments: Contract is for plumbing equipment and repair parts as needed for minor repairs and renovations. Specifically excludes mass replacement and major renovations. Bid was sent to 11 suppliers, 5 responded.

Welding Equipment Repair Parts & Supplies

Districtwide

Page 78, Line 60

Bid #12566

(2018-2019)

Award: \$313,000

Suppliers (multiple awards):

Airgas USA, LLC.

Gas and Supply North Texas, LLC.

Lowes Home Center

Metroplex Welding Supply, Inc.

Comments: Contract is for welding supplies, industrial gases, small tools and equipment repair parts. The District will utilize suppliers from cooperative purchasing programs and solicited pricing. Bid was sent to 8 suppliers, 4 responded.

Text Messaging Service

Districtwide

Page 76, Line 96

Bid #12572

(2018-2019)

Award: \$448,000 Two Year Term

Supplier: Signal Vine

Comments: A highly targeted text messaging services which could personalize messages, target relevant groups and individuals and send and receive unlimited SMS and MMS messages (text, photos, videos, GIFs, PDF) without incurring message fees. This service is being used for the Dallas County Promise program. Bid was sent to 8 suppliers, 3 responded.

Voice & Data Cabling Service	Districtwide	Page 86, Line 143
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Bid #RFB-2019-5	(2018-2019)
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Award: \$500,000

Suppliers (multiple awards):

F2G Solutions

Hamilton Group

Network Cabling Service

Comments: Establish a service agreement with a primary and secondary Supplier for voice and data cable installation and telephone moves/adds/changes, telephone repairs and fiber repair /terminations. Services are to be provided at any of the DCCCD campuses.

Bid was sent to 14 suppliers, 5 responded; awarded to the 3 lowest bidders.

Alamito Hall Renovations	Richland	Page 41, Line 27
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Facilities	(2016-2017)
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RFB #12558	Page 49, Line 120
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<u>Award:</u> \$1,175,000	(2018-2019)
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Supplier: JB & CO.

Comments: Agreement is for renovation of Alamito Hall at Richland. RFP was sent to 470 suppliers, 8 suppliers responded.

Flooring Replacement & Corridor Refurbishment	North Lake	Page 48-50
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Facilities	(2016-2017)
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RFB #12557

Award: \$806,950.31

Supplier: JM Construction

Comments: Contract is for flooring replacement and corridor refurbishment at Northlake. RFP was sent to 470 suppliers, 3 suppliers responded.

Storefront & Vestibule Renovations	El Centro	Page 41
Facilities		(2018-2019)
RFB #12510		
<u>Award</u> : \$512,407.00		
<u>Supplier</u> : 308 Construction, LLC		
<u>Comments</u> : Contract is for storefront and vestibule renovations at El Centro. RFP was sent to 521 suppliers, 2 suppliers responded.		

Storefront & Vestibule Renovations	Eastfield	Page 41
Facilities		(2018-2019)
RFB #12549		
<u>Award</u> : \$423,309.00		
<u>Supplier</u> : 308 Construction, LLC		
<u>Comments</u> : Contract is for storefront and vestibule renovations at Eastfield. RFP was sent to 521 suppliers, 2 suppliers responded.		

INFORMATIVE REPORT NO. 9E

Current Funds Operating Budget Report (August 2019)

The Chancellor presents the report of the current funds operating budget for review for the period ending August 31, 2019.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2018-19 CURRENT FUNDS OPERATING BUDGET

REVENUES & EXPENDITURES

Year-to-Date August 31, 2019

	Approved Budget	Allocated Budget	Year-To-Date Actuals	Percent Budget
REVENUES				
State Appropriations	\$ 87,722,604	\$ 87,722,604	\$ 87,795,395	100.1%
Tuition	136,825,161	136,825,161	130,199,799	95.2%
Less: Waivers & Discounts	(19,361,133)	(19,361,133)	(18,015,799)	93.1%
Less: TPEG Set Aside	(6,972,463)	(6,972,463)	(6,335,273)	90.9%
Total Net Tuition	110,491,565	110,491,565	105,848,727	95.8%
Taxes	260,739,716	260,739,716	260,315,955	99.8%
Federal Grants & Contracts (Work Study)	1,048,960	1,048,960	1,101,450	105.0%
Investment Income	4,341,572	4,341,572	7,730,636	178.1%
General Revenue	1,973,179	1,973,179	2,422,766	122.8%
Subtotal Revenue	466,317,596	466,317,596	465,214,929	99.8%
Enrollment Growth				
Transfers-In				
Repairs & Renovations	9,889,328	9,889,328	n/a	n/a
Special Items	35,559,452	35,559,452	n/a	n/a
TOTAL REVENUE	511,766,376	511,766,376	465,214,929	90.9%

	Approved Budget	Allocated Budget	Year-to-Date Actuals	Percent Budget
EXPENSES				
Salaries & Wages	\$ 285,975,412	\$ 285,860,057	\$ 274,495,954	96.0%
Staff Benefits	36,161,949	36,324,305	33,428,198	92.0%
Purchased Services	29,402,748	38,684,016	34,006,299	87.9%
Operating Expenses	66,272,845	72,693,187	51,111,544	70.3%
Supplies & Equipment	20,616,420	34,673,021	21,210,104	61.2%
Provisions (See Summary Below)	45,138,212	12,414,778	n/a	n/a
Subtotal Expenses	483,567,586	480,649,365	414,252,099	86.2%
Transfers to Other Funds:				
Institutional Matching - Contracts/Grants	223,388	274,908	252,393	91.8%
Auxiliary Fund	9,975,402	9,975,402	9,975,402	100.0%
Unexpended Plant Fund	18,000,000	20,866,701	20,866,701	100.0%
TOTAL EXPENSES	511,766,376	511,766,376	445,346,595	87.0%

	Approved	Allocated Budget	Adjustments	Current Unallocated
PROVISIONS SUMMARY:				
Compensation	\$ 1,000,000	\$ (1,000,000)	\$ -	\$ -
Dallas Promise	500,000	-	-	500,000
Level-Up Scholarship	835,000	-	-	835,000
New Program Development	4,743,760	(1,300,871)	-	3,442,889
Baccalaureate Program	2,500,000	(209,742)	-	2,290,258
Special Items	35,559,452	(30,212,821)	-	5,346,631
TOTAL PROVISIONS	45,138,212	(32,723,434)	-	12,414,778

	Prior Month Balance	Current Month Net Change	Current Month Balance	Year-to-Date Net Change
CASH ON HAND				
Pools & Banks	\$ 245,520,667	\$ 22,819,317	\$ 268,339,984	\$ 88,467,461
Commerical Paper	29,903,061	(9,943,263)	19,959,797	9,987,074
Total Cash	275,423,728	12,876,054	288,299,782	98,454,535

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2018-19 CURRENT FUNDS OPERATING BUDGET

REVENUES & EXPENDITURES

Year-to-Date - 100% of Fiscal Year Elapsed

UNRESTRICTED FUND

REVENUES

	August 31, 2019			August 31, 2018		
	Allocated Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
State Appropriations	\$ 87,722,604	\$ 87,795,395	100.1%	\$ 87,722,604	\$ 87,800,264	100.1%
Tuition	136,825,161	\$ 130,199,799	95.2%	130,648,857	132,341,139	101.3%
Less: Waivers & Discounts	(19,361,133)	\$ (18,015,799)	93.1%	(16,168,420)	(12,213,042)	75.5%
Less: TPEG Set Aside	(6,972,463)	\$ (6,335,273)	90.9%	(6,813,523)	(5,176,613)	76.0%
Total Net Tuition	110,491,565	105,848,727	95.8%	107,666,914	114,951,484	106.8%
Taxes for Current Operations	260,739,716	260,315,955	99.8%	236,339,271	238,845,019	101.1%
Work Study	1,048,960	1,101,450	105.0%	1,048,960	894,489	85.3%
Investment Income	4,341,572	7,730,636	178.1%	2,688,506	4,628,275	172.2%
General Revenue	1,973,179	2,422,766	122.8%	1,901,487	3,253,980	171.1%
SUBTOTAL	466,317,596	465,214,929	99.8%	437,367,742	450,373,511	103.0%
Transfers-In						
Repairs & Renovations	9,889,328	n/a	n/a	9,240,905	n/a	n/a
Special Items	35,559,452	n/a	n/a	42,985,595	n/a	n/a
TOTAL REVENUES	511,766,376	465,214,929	90.9%	489,594,242	450,373,511	92.0%

EXPENSES

	August 31, 2019			August 31, 2018		
	Allocated Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
Salaries & Wages	\$ 285,860,057	\$ 274,495,954	96.0%	\$ 272,029,010	\$ 262,820,027	96.6%
Staff Benefits	36,324,305	33,428,198	92.0%	35,409,881	33,302,444	94.0%
Purchased Services	38,684,016	34,006,299	87.9%	36,121,801	31,069,656	86.0%
Operating Expenses	72,693,187	51,111,544	70.3%	76,749,417	45,066,749	58.7%
Supplies & Equipment	34,673,021	21,210,104	61.2%	25,185,129	21,674,312	86.1%
Provisions (See Summary Below)	12,414,778	n/a	0.0%	10,881,791	n/a	0.0%
Subtotal Expenses	480,649,365	414,252,099	86.2%	456,377,030	393,933,188	86.3%
Transfers to Other Funds:						
Institutional Matching - Contracts/Grants	274,908	252,393	n/a	1,065,155	944,796	n/a
Auxiliary Fund	9,975,402	9,975,402	100.0%	9,246,097	9,246,097	100.0%
Unexpended Plant Fund	20,866,701	20,866,701	100.0%	22,905,960	22,901,352	100.0%
TOTAL EXPENSES	511,766,376	445,346,595	87.0%	489,594,242	427,025,433	87.2%

	Approved	Year-to-Date Allocation	Balance	Approved	Year-to-Date Allocation	Balance
Provision Summary	\$ 45,138,212	(32,723,434)	12,414,778	\$ 69,734,684	(58,852,893)	10,881,791

INFORMATIVE REPORT NO. 9F

FACILITIES MANAGEMENT PROJECTS STATUS REPORT for the period ending August 31, 2019

Location	Start Date	Estimated Completion Date	Progress	%	Project Description	Project Budget	Revised Budget	Contracts Awarded	Comments
BHC	4/2017	4/2020	1 2 3 4 5 6	75%	Upgrade electrical meters at bldgs.	67,895	147,345	147,345	
BHC	4/2017	4/2020	1 2 3 4 5 6	75%	Replace HW storage tanks, bldg T	40,737	67,068	67,068	
BHC	4/2017	4/2020	1 2 3 4 5 6	75%	Replace air compressors; bldg B(2), P(2), K(2)	33,948	14,743	14,743	
BHC	4/2017	4/2020	1 2 3 4 5 6	75%	Replace PVI boilers, 2 each, bldg. B	99,127	344,363	344,363	
BHC	4/2017	4/2020	1 2 3 4 5 6	75%	Refurbish expansion tanks, central plant	40,737	25,577	25,577	
BHC Total						282,444	599,096	599,096	

Group:
M = Maintenance
S = Campus Project
NS = Not Started

Progress:
1 = A&E Selection
2 = Feasibility Study
3 = Design
4 = Bid
5 = Construction
6 = Close-out

% = Progress In Listed Stage

Page 1

FACILITIES MANAGEMENT PROJECTS
STATUS REPORT for the period ending August 31, 2019

Location	Start Date	Estimated Completion Date	Progress						%	Project Description	Project Budget	Revised Budget	Contracts Awarded	Comments
CVC	2/2016	1/2020	1	2	3	4	5	6	10%	Exterior lighting	108,632	-	5,992	
CVC	4/2018	Hold	1	2	3	4	5	6	90%	Replace campus signage (bldg. ltrs & kiosks for wayfinding)	164,748	-	155,150	Hold per campus request
CVC	N/S	N/S	1	2	3	4	5	6	0%	Upgrade existing clock system in 9 bldg	40,737	-	-	
CVC	7/2017	TBD	1	2	3	4	5	6	5%	TDJC industrial/HVAC lab	515,560	548,403	548,403	Awaiting construction schedule
CVC Total											829,677	850,117	709,545	

Group:
M = Maintenance
S = Campus Project
NS = Not Started

Progress:
1 = A&E Selection 4 = Bid
2 = Feasibility Study 5 = Construction
3 = Design 6 = Close-out

% = Progress In Listed Stage

Page 2

FACILITIES MANAGEMENT PROJECTS
STATUS REPORT for the period ending August 31, 2019

Location	Start Date	Estimated Completion Date	Progress						%	Project Description	Project Budget	Revised Budget	Contracts Awarded	Comments
DSC	5/2017	4/2020	1	2	3	4	5	6	30%	District wide cabling infrastructure	7,304,123	7,692,118	7,409,547	
DSC	11/2017	on-going	1	2	3	4	5	6		District wide asbestos and environmental services	100,401	-	100,401	
DSC Total											8,493,193	8,642,993	8,067,046	

Group:
M = Maintenance
S = Campus Project
NS = Not Started

Progress:
1 = A&E Selection 4 = Bid
2 = Feasibility Study 5 = Construction
3 = Design 6 = Close-out

% = Progress In Listed Stage

Page 3

FACILITIES MANAGEMENT PROJECTS
STATUS REPORT for the period ending August 31, 2019

Location	Start Date	Estimated Completion Date	Progress	%	Project Description	Project Budget	Revised Budget	Contracts Awarded	Comments
ECC	10/2016	12/2019	1 2 3 4 5 6	95%	Replace carpet 'A' bldg (153,0110 sq. ft.)	930,162	1,031,436	1,031,436	
ECC	10/2016	12/2019	1 2 3 4 5 6	95%	Replace mini blinds: bldg. A, floors 3-8	129,001	9,600	9,600	
ECC	10/2016	9/2019	1 2 3 4 5 6	5%	Reduct AHU-2 OA, insulate VAV & piping	950,530	309,074	309,074	
ECC	6/2019	6/2020	1 2 3 4 5 6	50%	EI Centro - West Atrium	187,250		187,250	
ECC Total						2,196,943	2,242,378	1,350,110	

Group:
M = Maintenance
S = Campus Project
NS = Not Started

Progress:
1 = A&E Selection
2 = Feasibility Study
3 = Design
4 = Bid
5 = Construction
6 = Close-out

% = Progress In Listed Stage

Page 4

FACILITIES MANAGEMENT PROJECTS
STATUS REPORT for the period ending August 31, 2019

Location	Start Date	Estimated Completion Date	Progress	%	Project Description	Project Budget	Revised Budget	Contracts Awarded	Comments
EFC	5/2016	TBD	1 2 3 4 5 6	10%	Weatherproof exterior windows, phase III, South & East	439,960	-	10,012	Awaiting construction schedule
EFC	1/2016	12/2019	1 2 3 4 5 6	0%	Renovation of the mechatronics lab	1,000,000	1,470,107	1,470,107	
EFC	1/2016	TBD	1 2 3 4 5 6	0%	Chemistry lab renovation	699,200		100,101	Awaiting construction schedule
EFC	8/2018	TBD	1 2 3 4 5 6	100%	Renovate A(2), A(3), L bldg. and the coffee shop	207,000		207,000	Awaiting construction schedule
EFC	2/2019	12/2019	1 2 3 4 5 6	30%	Family restroom installation	239,000		14,980	
EFC	3/2019	12/2019	1 2 3 4 5 6	10%	Stem Labs C317 & PG 213-214	125,000		125,000	
EFC Total						2,710,160	3,180,267	1,787,220	

Group:
M = Maintenance
S = Campus Project
NS = Not Started

Progress:
1 = A&E Selection
2 = Feasibility Study
3 = Design
4 = Bid
5 = Construction
6 = Close-out

% = Progress In Listed Stage

Page 5

FACILITIES MANAGEMENT PROJECTS
STATUS REPORT for the period ending August 31, 2019

Location	Start Date	Estimated Completion Date	Progress						%	Project Description	Project Budget	Revised Budget	Contracts Awarded	Comments
MVC	5/2017	10/2019	1	2	3	4	5	6	100%	Replace pipe insulation in mech rms. A, B, E & in crawl spaces	1,372,900	-	74,900	
MVC	5/2017	10/2019	1	2	3	4	5	6	100%	Upgrade breaker panels and balance load: A, B, E, J Mech	678,950	-	37,450	
MVC	5/2017	10/2019	1	2	3	4	5	6	100%	Repaint exterior thermal storage tank	33,948	-	25,841	
MVC	5/2017	10/2019	1	2	3	4	5	6	100%	Replace can lights with fluorescents, east and west campus, LEDs	549,160	-	29,960	
MVC	5/2017	10/2019	1	2	3	4	5	6	100%	Upgrade distribution panels, east and west campus	468,476	-	25,841	
MVC	5/2017	10/2019	1	2	3	4	5	6	100%	Replace AHU's J-1, B-1 with hi-efficiency units	274,580	-	14,980	
MVC	5/2017	10/2019	1	2	3	4	5	6	100%	Electrical substation service/maintenance	67,895	-	3,745	
MVC	5/2017	10/2019	1	2	3	4	5	6	100%	Replace return air handling units, inline axial, J-1, F-1, 2, 3, 4	61,781	-	3,371	
MVC	5/2017	10/2019	1	2	3	4	5	6	100%	Replace fan motors, drives, integrate, EMS: H-1, H-2	101,843	-	5,618	
MVC	5/2017	10/2019	1	2	3	4	5	6	100%	Upgrade campus clock system with wireless synchronized system	42,095	-	2,322	
MVC Total											3,651,628	3,651,628	224,028	

Group:
M = Maintenance
S = Campus Project
NS = Not Started

Progress:
1 = A&E Selection
2 = Feasibility Study
3 = Design
4 = Bid
5 = Construction
6 = Close-out

% = Progress In Listed Stage

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FACILITIES MANAGEMENT PROJECTS
STATUS REPORT for the period ending August 31, 2019

Location	Start Date	Estimated Completion Date	Progress						%	Project Description	Project Budget	Revised Budget	Contracts Awarded	Comments
NLC	1/2016	12/2019	1	2	3	4	5	6	80%	Replace exhaust systems bldg. A, F, K, J & N; tie into EMS	195,538	-	160,541	
NLC	1/2016	12/2019	1	2	3	4	5	6	20%	Replace fuses, breakers, switched, panels & controllers, c-w	492,918	-	330,284	
NLC	5/2016	TBD	1	2	3	4	5	6	0%	Renovate building entrances & vestibules, 27 each	746,845	-	374,924	Awaiting construction schedule
NLC	10/2016	11/2019	1	2	3	4	5	6	30%	Renovate restrooms, 8 sets, C-W	814,740	-	744,146	
NLC	2/2017	12/2019	1	2	3	4	5	6	80%	Repair drainage at bldg. L service drive	135,790	-	4,352	
NLC	2/2017	12/2019	1	2	3	4	5	6	80%	Repair drainage at bldg. J - Klin area & courtyard	101,843	-	3,580	
NLC	7/2018	12/2019	1	2	3	4	5	6	20%	Replace exterior stairs bldg F south & bldg T south	109,832	-	3,863	
NLC	7/2018	12/2019	1	2	3	4	5	6	0%	Replace caulk joints, all cast stone coping	137,290	-	3,090	
NLC	7/2018	12/2019	1	2	3	4	5	6	100%	Upgrade baseball dugouts, re-fence, repaint (Fund 12)	122,211	-	2,781	
NLC	7/2018	12/2019	1	2	3	4	5	6	100%	Refurbish tennis courts and adjacent irrigation (Fund 12)	108,632	-	2,472	
NLC	6/2017	12/2019	1	2	3	4	5	6	5%	Science/lab utilities safety control system (5 labs)	43,068	-	43,068	
NLC	10/2017	11/2019	1	2	3	4	5	6	35%	Construction technology/trades building (north campus)	37,681,333	38,488,982	2,163,355	
NLC	11/2017	Hold	1	2	3	4	5	6	80%	Wayfinding	43,068	155,150	155,150	
NLC	5/2019	11/2019	1	2	3	4	5	6	10%	Gender neutral restroom	30,000		5,350	
NLC Total											40,733,108	41,553,382	3,991,605	

Group:
M = Maintenance
S = Campus Project
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Progress:
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% = Progress In Listed Stage

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FACILITIES MANAGEMENT PROJECTS
STATUS REPORT for the period ending August 31, 2019

Location	Start Date	Estimated Completion Date	Progress						%	Project Description	Project Budget	Revised Budget	Contracts Awarded	Comments
RLC	2/2016	12/2019	1	2	3	4	5	6	90%	Replace sewage lift stations, 7 ea. bldgs P, S, A(2), gym	611,055		33,705	
RLC	2/2016	12/2019	1	2	3	4	5	6	80%	Replace FPE panels, bldg B, N, A	149,369		8,239	
RLC	2/2016	12/2019	1	2	3	4	5	6	80%	Replace MCC in central plant	142,580		7,865	
RLC	8/2017	TBD	1	2	3	4	5	6	0%	Fannin hall renovation	738,000	-	594,739	Pending change order request
RLC	2/2017	9/2019	1	2	3	4	5	6	100%	Reconfiguration of 1st & 2nd floor Alamito Hall and Honors Lounge	300,000	310,650	110,465	
RLC Total											1,941,004	1,951,654	755,013	
										Totals	60,838,157	62,671,515	17,483,662	

Group:
M = Maintenance
S = Campus Project
NS = Not Started

Progress:
1 = A&E Selection 4 = Bid
2 = Feasibility Study 5 = Construction
3 = Design 6 = Close-out

% = Progress In Listed Stage

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INFORMATIVE REPORT NO. 9G

DCCCD Foundation Report (October 2019)

The Foundation presents the monthly activity report reflecting incoming donations for scholarships, programs and services.

DCCCD Foundation Net Assets

09/01/14 \$40,327,988
09/01/15 \$41,183,692
09/01/16 \$43,049,433
09/01/17 \$52,709,066
09/01/18 \$56,485,722

Gifts Reported in Fiscal Year 2018-2019

<u>Month Reported</u>	<u>Scholarships</u>	<u>Programs & Services</u>	<u>Total</u>
September 2018	\$17,368	\$125,536	\$142,904
October 2018	\$20,426	\$669,478	\$689,904
November 2018	\$20,968	\$335,304	\$356,272
December 2018	\$20,242	\$173,941	\$194,183
January 2019	\$46,299	\$132,769	\$179,068
February 2019	\$53,364	\$ 52,503	\$105,867
March 2019	\$47,199	\$673,986	\$721,185
April 2019	\$23,006	\$ 67,493	\$ 90,499
May 2019	\$ 5,862	\$293,634	\$299,496
June 2019	\$ 4,282	\$ 97,428	\$101,710
July 2019	\$10,666	\$305,048	\$315,714
August 2019	\$23,495	\$130,531	\$154,026
Total	\$293,177	\$3,057,651	\$3,350,828

Funding Priorities

Priority	Total Raised	Total Pledged
LevelUp Scholarship	\$1,255,475	

Crowdfunding Campaigns 2019-2020

College	Campaign Name	# of Donors	Goal/Raised	% to Goal or End Date
Brookhaven	Brookhaven Women's Volleyball 2019	36	\$4,000/\$2,585	65%
Eastfield	Eastfield Women's Volleyball 2019	51	\$8,000/\$6,410	Ends 9/23/2019
Cedar Valley	Cedar Valley Students Green Club	12	\$2,540/\$375	Ends 9/30/2019
Brookhaven	Brookhaven College Women's Soccer 2019	37	\$6,000/\$6,025	Ends 10/1/2019
Brookhaven	Brookhaven College Men's Basketball 2019	28	\$2,000/\$2,035	Ends 10/1/2019
Brookhaven	Brookhaven College Men's Baseball 2019	114	\$10,000/\$8,020	Ends 10/1/2019

INFORMATIVE REPORT NO. 9H

Notice of Grant Awards (October 2019)

The Notice of Grants Awards report reflects alignment with current DCCCD Strategic Priorities. The report references the following five priorities:

- 1) Impact Income Disparity throughout our community;
- 2) Streamline Navigation to and through our system and beyond;
- 3) Implement the Integrated Higher Education Network;
- 4) Serve as the primary provider in Talent Supply Chain throughout the region; and
- 5) Create a Diverse and Inclusive High Performing Work and Learning Environment Leading Employee and Student Success.

Funding agencies define fiscal years for each grant, which often do not align with DCCCD's fiscal year. DCCCD administers grants in accordance with requirements of the funding agency and its own policies and procedures. This report is for informative purposes only.

Recipient: Dallas County Community College District

Purpose: To provide adult education and literacy services.

Priority: 1) Impact Income Disparity throughout our community

Funding Source: Workforce Solutions Greater Dallas/Audit Education Literacy Program

Students Served: 6,091

Amount: \$730,000 (increase) \$5,387,397 (awards amount)

Term: July 1, 2018- June 30, 2020

Recipient: Dallas County Community College District

Purpose: To provide support as the Local Education Agency to apprenticeship programs which supplies technical training based upon regulatory guidelines under Chapter 133 funding. This training will increase the skills of entry level workers to the level of journeymen during the training period approved by the Department of Labor.

Priority: 4) Serve as the primary provider in Talent Supply Chain throughout the region

Funding Source: Texas Workforce Commission (TWC)

Students Served: Apprentices within Dallas county and the North Texas region.

Amount: \$358,145

Term: September 1, 2019 – August 31, 2020

Recipient: Dallas County Community College District

Purpose: The purpose of this grant is to assist in the implementation of the Google IT Support Professional Certificate and implement it into a credit.

Priority: 2) Streamline Navigation to and through our system and beyond

Funding Source: Tides Foundation Grant No. 1802-50519

Students Served: 80

Amount: \$31,000

Term: October 1, 2018 – February 16, 2019

Recipient: Eastfield College

Purpose: Trio Upward Bound- Upward Bound serves high school students from low-income families; and high school students from families in which neither parent holds a bachelor's degree. The program provides opportunities for participants to succeed in their pre-college performance and ultimately in their higher education pursuits of which many choose from the DCCCD Network.

Priority: 1) Impact Income Disparity throughout our community

Funding Source: U.S. Department of Education-Federal

Students Served: 73

Amount: 335,455 (increase) \$1,004,388 (award amount)

Term: September 1, 2019 – August 31, 2020 (Year 3 of 5)

Recipient: Eastfield College

Purpose: The purpose of this sub-award grant funding is to expand the academic courses, continuing education, and workshops offered in the area of Substance Abuse and Mental Health.

This increase in funding is to develop the African American Cultural Elements Curriculum Training Project.

Priority: 2) Streamline Navigation to and through our system and beyond

Funding Source: UT Austin

Students Served: 450

Amount: \$10,000 (increase) \$60,000 (award amount)

Term: September 30, 2018 - September 29, 2019

Recipient: Eastfield College

Purpose: The Talent Search program provides academic, career, and financial counseling to individuals from disadvantaged backgrounds who have the potential to succeed in higher education and encourages them to graduate from high school and continue on to and complete their postsecondary education of which many choose from the DCCCD Network.

Priority: 1) Impact Income Disparity throughout our community

Funding Source: U.S. Department of Education-Federal

Students Served: 522

Amount: \$267,985 (increase) \$1,010,410 (award amount)

Term: September 1, 2019 – August 31, 2020 (Year 4 of 5)

Recipient: North Lake College

Purpose: Increase numbers of low-income high school students graduating and entering college.

Priority: 1) Impact Income Disparity throughout our community

Funding Source: U. S. Department of Education

Students Served: 65

Amount: \$301,913 (increase) \$907,959 (award amount)

Term: September 1, 2019 – August 31, 2020 (Year 3 of 5)

Recipient: Richland College

Purpose: The purpose of this award is to provide 9th – 12th grade students attending North Garland High School opportunities to succeed

in their pre-college preparation and ultimately to succeed in earning a college degree. In addition, Upward Bound provides tutoring, test prep, career awareness activities and assist students in completing college and scholarship/financial aid applications.

Priority: 1) Impact Income Disparity throughout our community
Funding Source: USDE- TRIO Upward Bound Program
Students Served: 50
Amount: \$287,537 (increase) \$866,630 (award amount)
Term: September 1, 2019 – August 31, 2020

Recipient: Richland College

Purpose: Proposed objectives will address barriers to higher education access and success by offering Asian American Pacific Islanders (AAPI) students bridges into community colleges as well as four-year institutions.

Priority: 1) Impact Income Disparity throughout our community;
Streamline Navigation to and through our system and beyond

Funding Source: U.S. Department of Education

Students Served: 180

Amount: \$300,000 (increase) \$1,500,000 (award amount)

Term: October 1, 2019 – September 30, 2020 (Year 5 of 5)

Recipient: Richland College- Garland Campus

Purpose: Workforce training for young adults specific to labor market needs in Dallas County.

Priority: 1) Impact Income Disparity throughout our community

Funding Source: Workforce Solutions Greater Dallas

Students Served: 188

Amount: \$ 208,880 (increase) \$758,880 (award amount)

Term: October 1, 2018 – September 30, 2019

<u>Grant Awards Reported in Fiscal Year 2019-2020</u>	
September 2019	\$1,809,308
October 2019	\$2,830,915
November 2019	
December 2019	
January 2020	
February 2020	
March 2020	
April 2020	
May 2020	
June 2020	
July 2020	
August 2020	
Total to Date	\$4,640,223

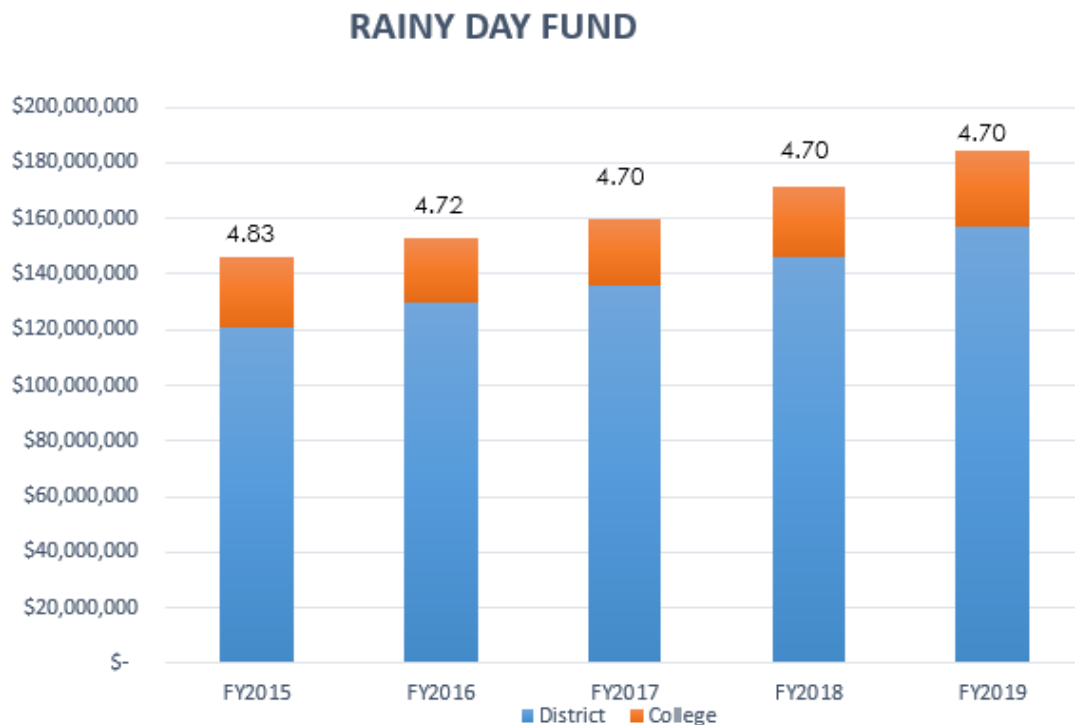
INFORMATIVE REPORT NO. 9I

Rainy Day Fund

The Chancellor presents the District's Rainy Day Fund report for review.

The following chart indicates the dollar amount in the fund as well as the number of months of operation covered by the fund. The District maintains approximately four months of annualized expenses. Each college maintains approximately one month of annualized expenses. The Rainy Day Fund will only be accessed in case of extreme financial emergency as agreed upon by the Chancellor and the Chief Financial Officer and approved by the Board of Trustees.

According to the Board policy on Rainy day fund BAA (Local) Management of College District Funds, item 3: The College District will maintain a prudent amount of un-designated fund balance – equivalent to not less than four and not more than six months of operating expenses – to ensure continuity in case of catastrophic loss and to maintain the most favorable credit ratings for financing debt.



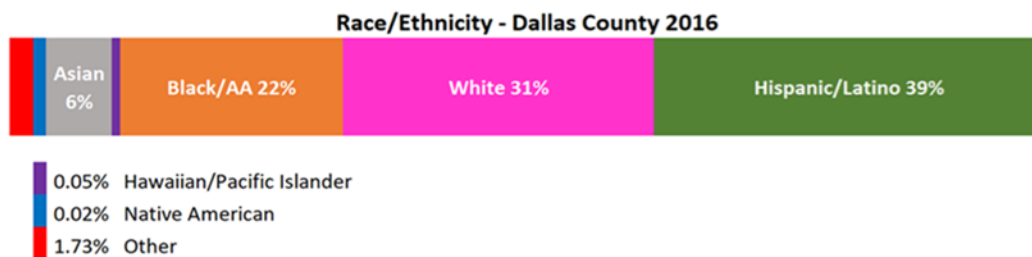
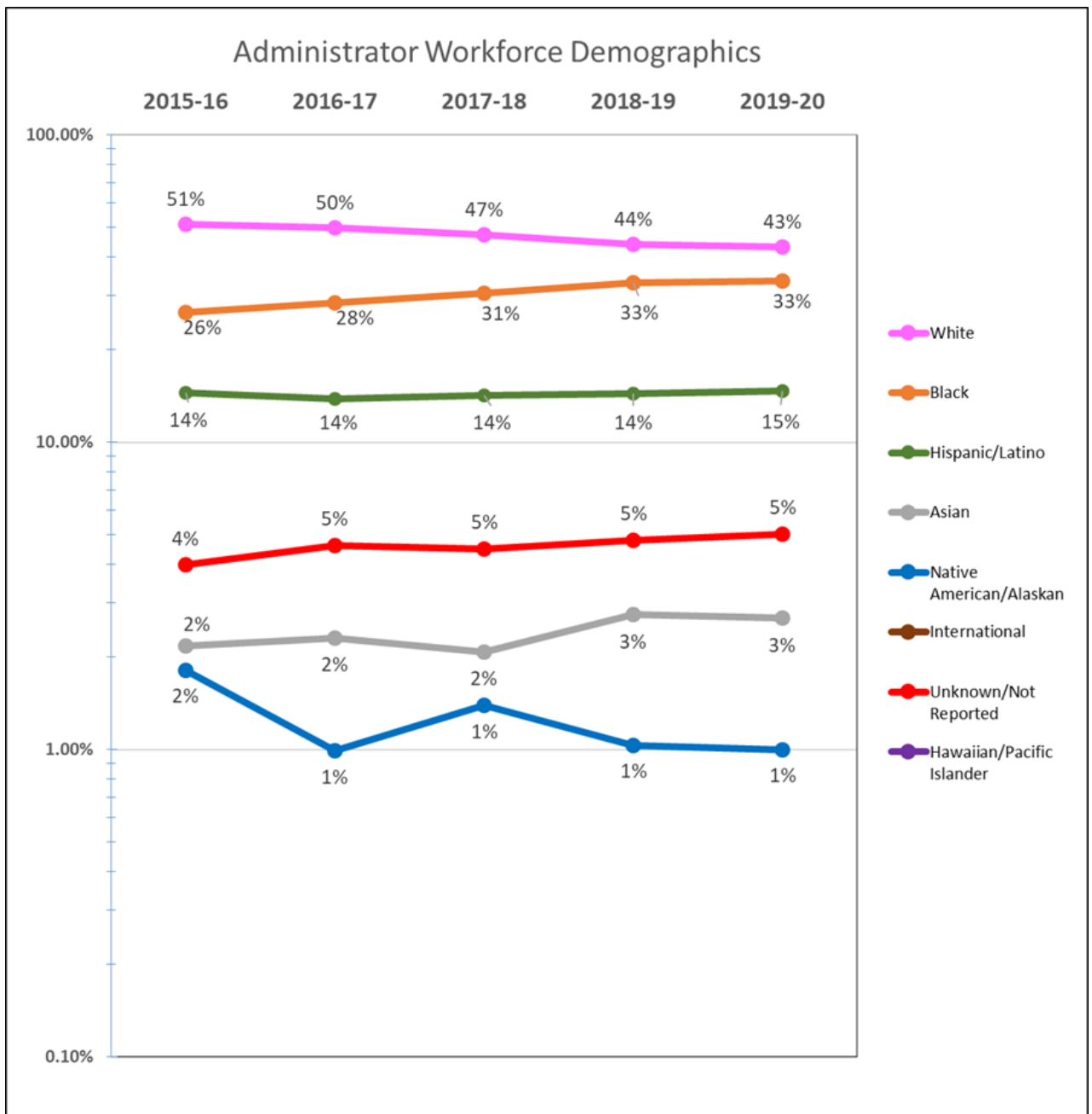
FY2019		
District	College	Total
\$157.2M	\$27.3M	\$184.5M

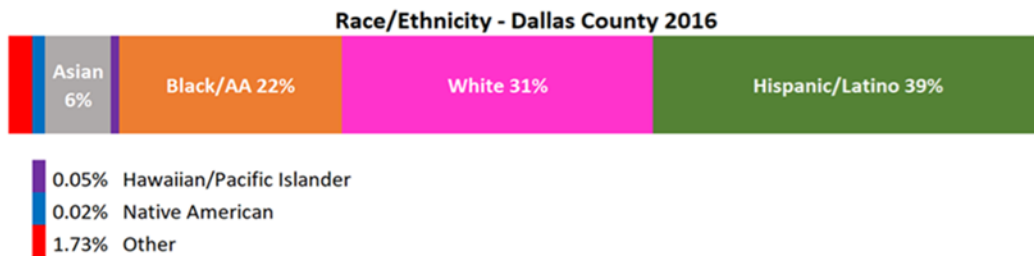
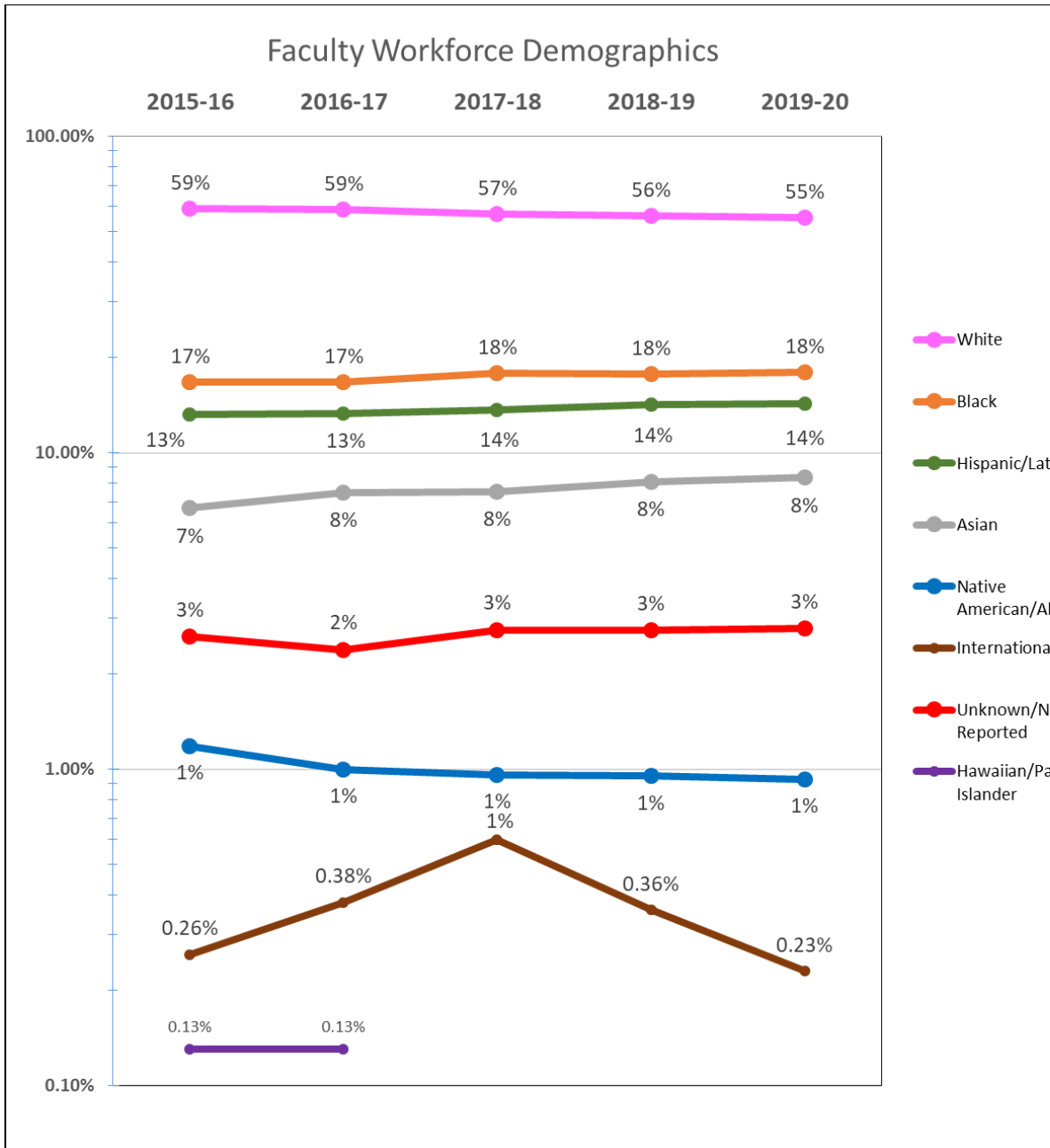
INFORMATIVE REPORT NO. 9J

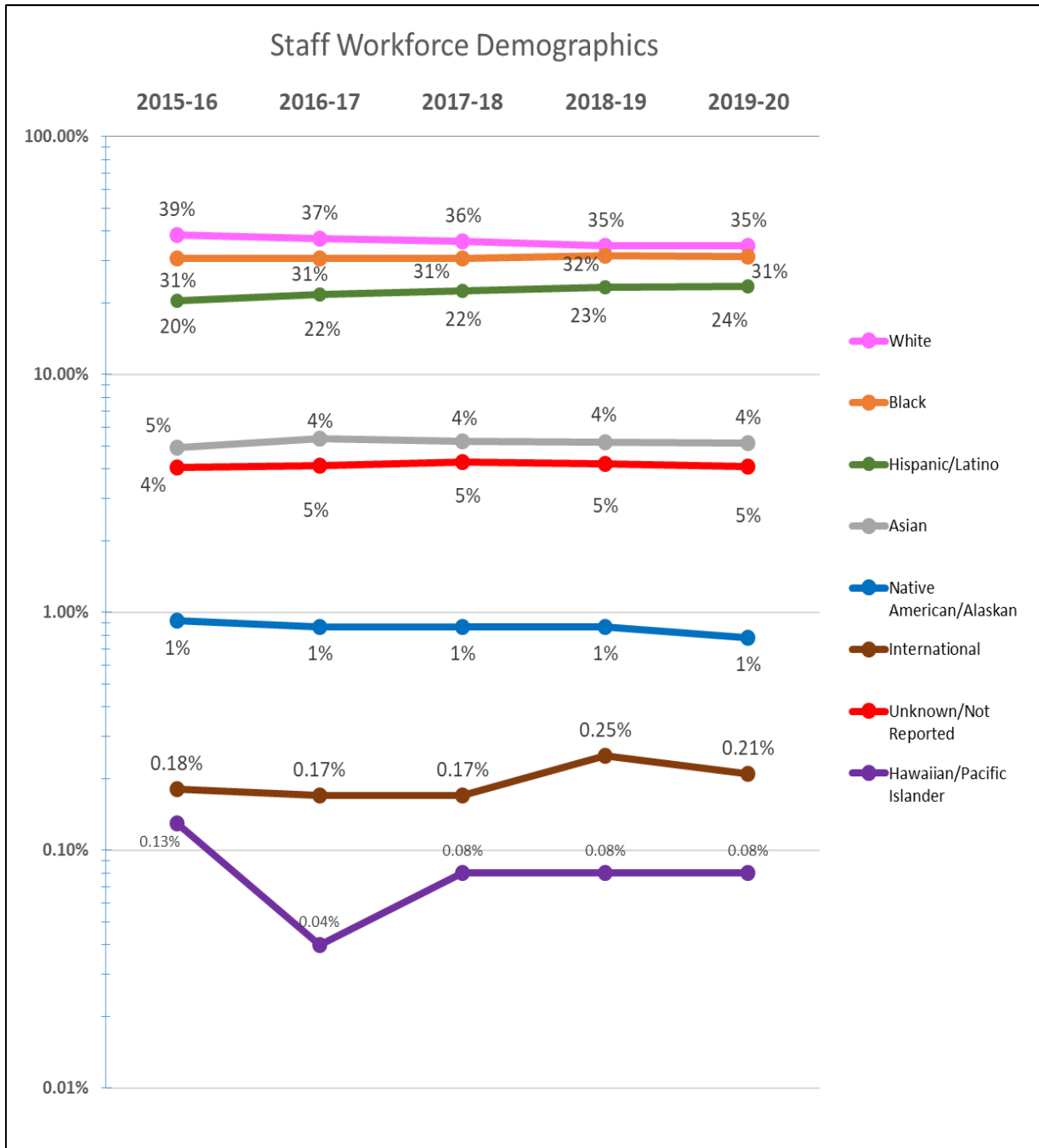
Workforce Demographics

The Chancellor presents the Workforce Demographics report as of August 31, 2019.

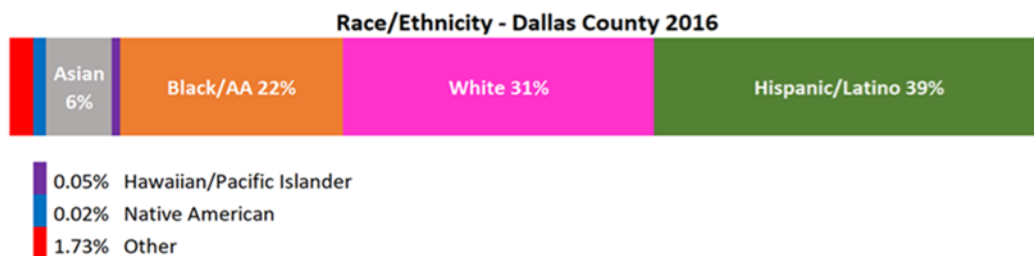
Workforce diversity continues to be a priority for the Dallas County Community College District, as reflected in the Board's strategic objectives. This report is designed to present workforce diversity information as a five-year trend analysis to provide a historic perspective on changes in the three major employee groups within the DCCCD.







*Pacific Islander included with Asian count prior to Fiscal Year 2012/2013

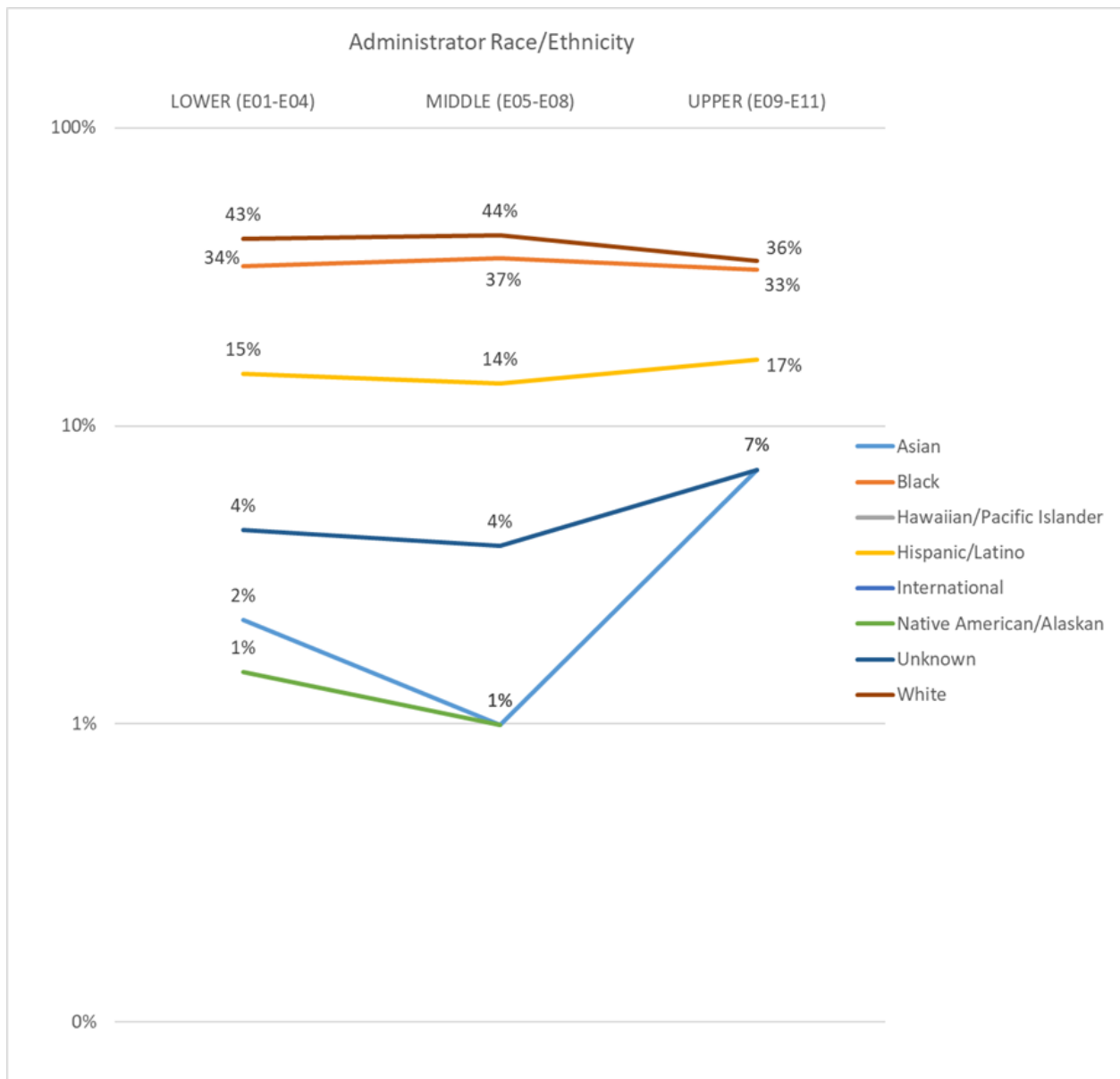


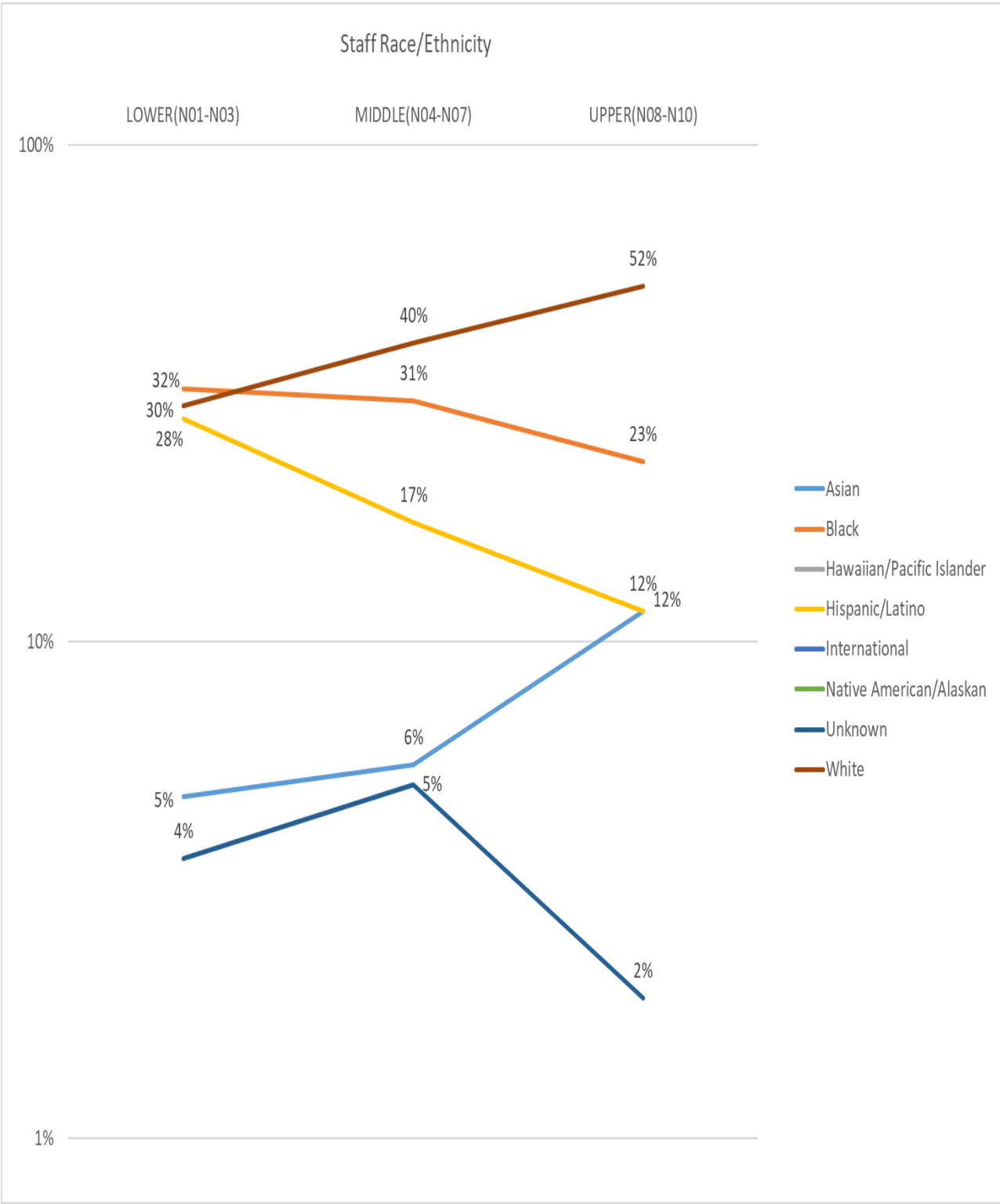
INFORMATIVE REPORT NO. 9K

Workforce Demographics by Salary Range

The Chancellor presents the Workforce Demographics by Salary Range report as of August 31, 2019.

Workforce diversity continues to be a priority for the Dallas County Community College District, as reflected in the Board's strategic objectives. This report is designed to present workforce diversity information related to the race/ethnicity of staff and administrators across three (3) ranges - upper, middle and lower ranges as indicated below.





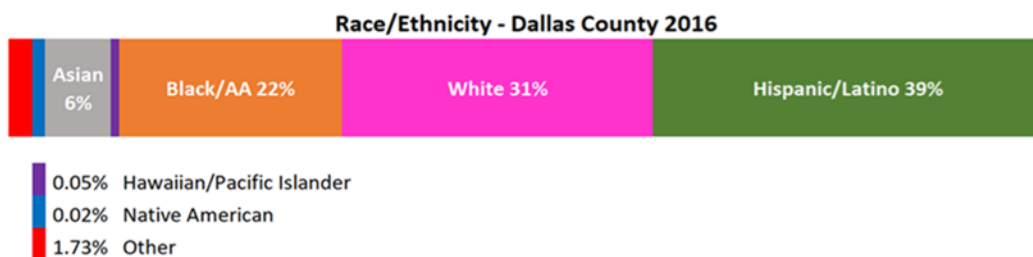
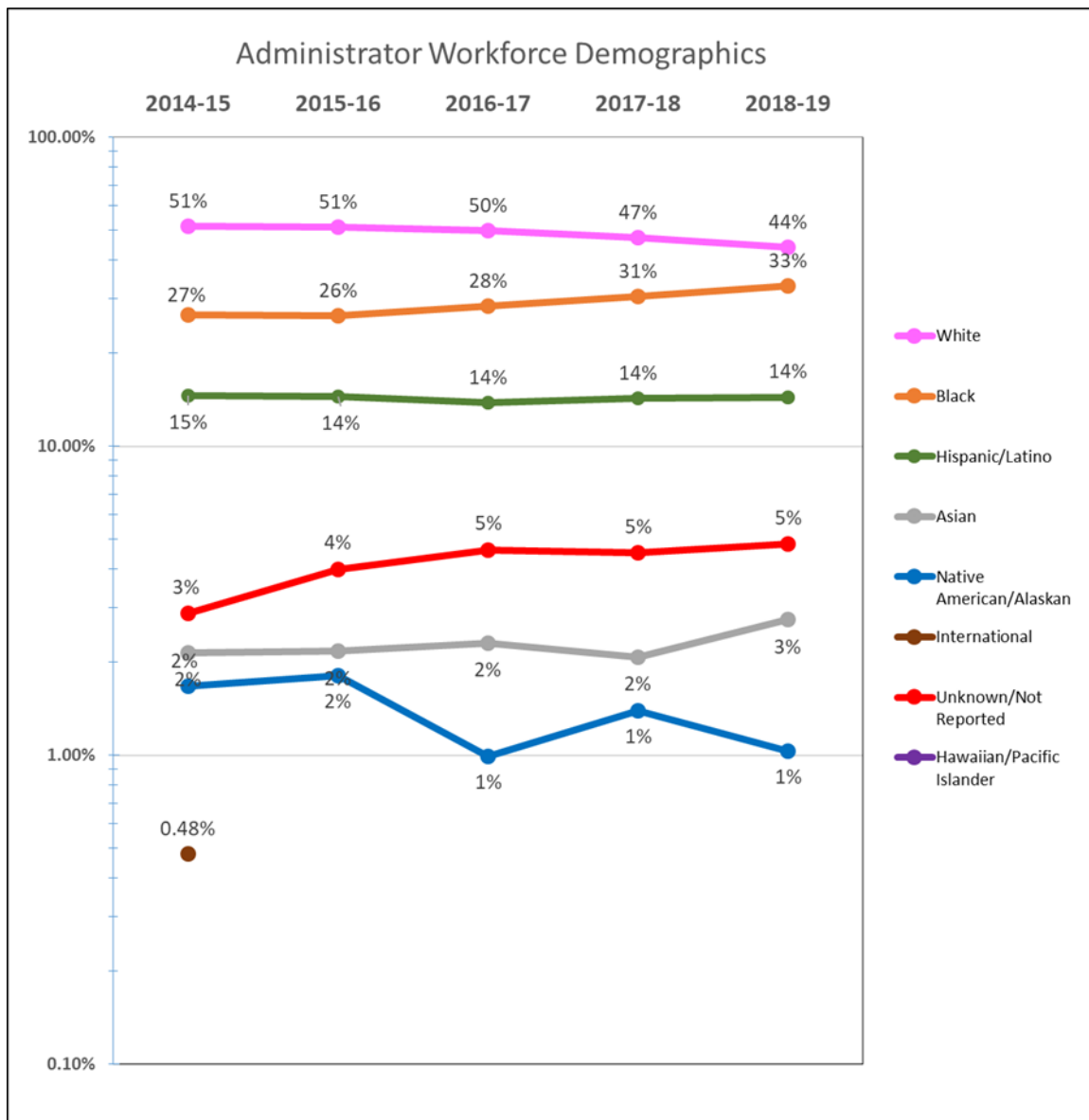
INFORMATIVE REPORT NO. 9L

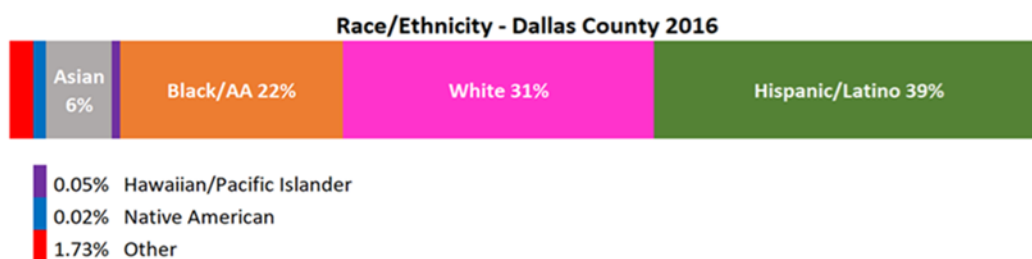
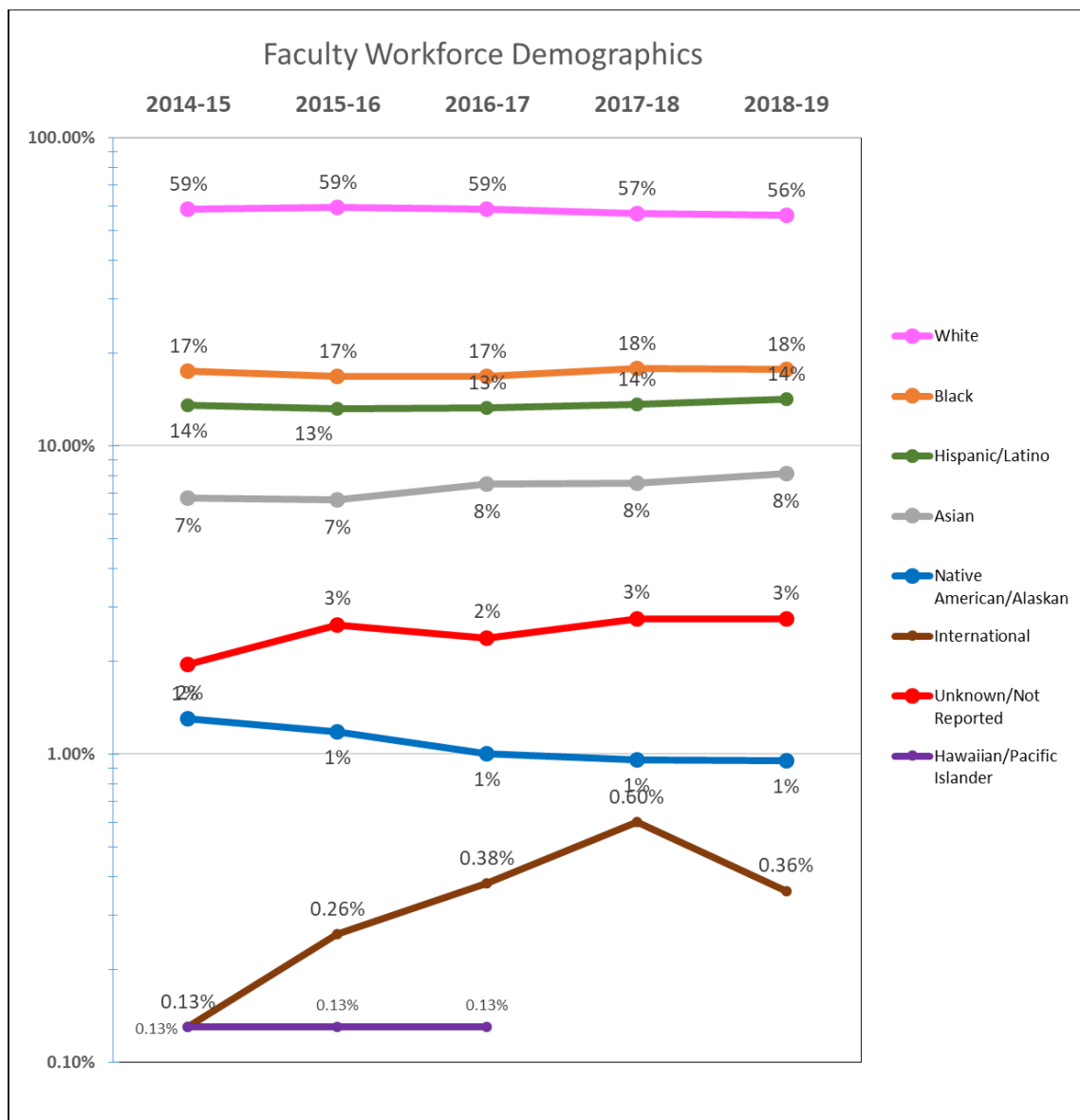
Workforce Demographics – September Correction

The Chancellor presents the corrected Workforce Demographics report as of July 31, 2019.

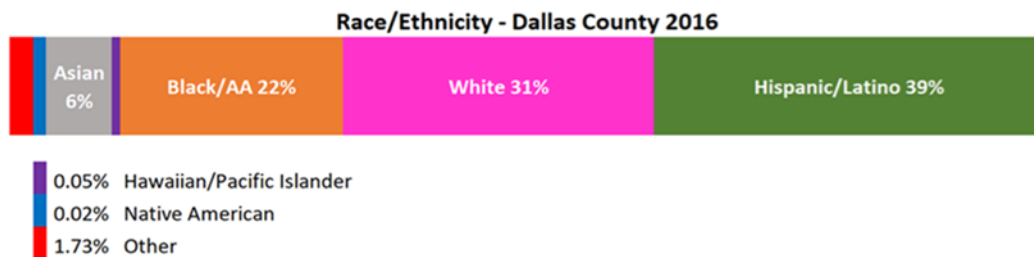
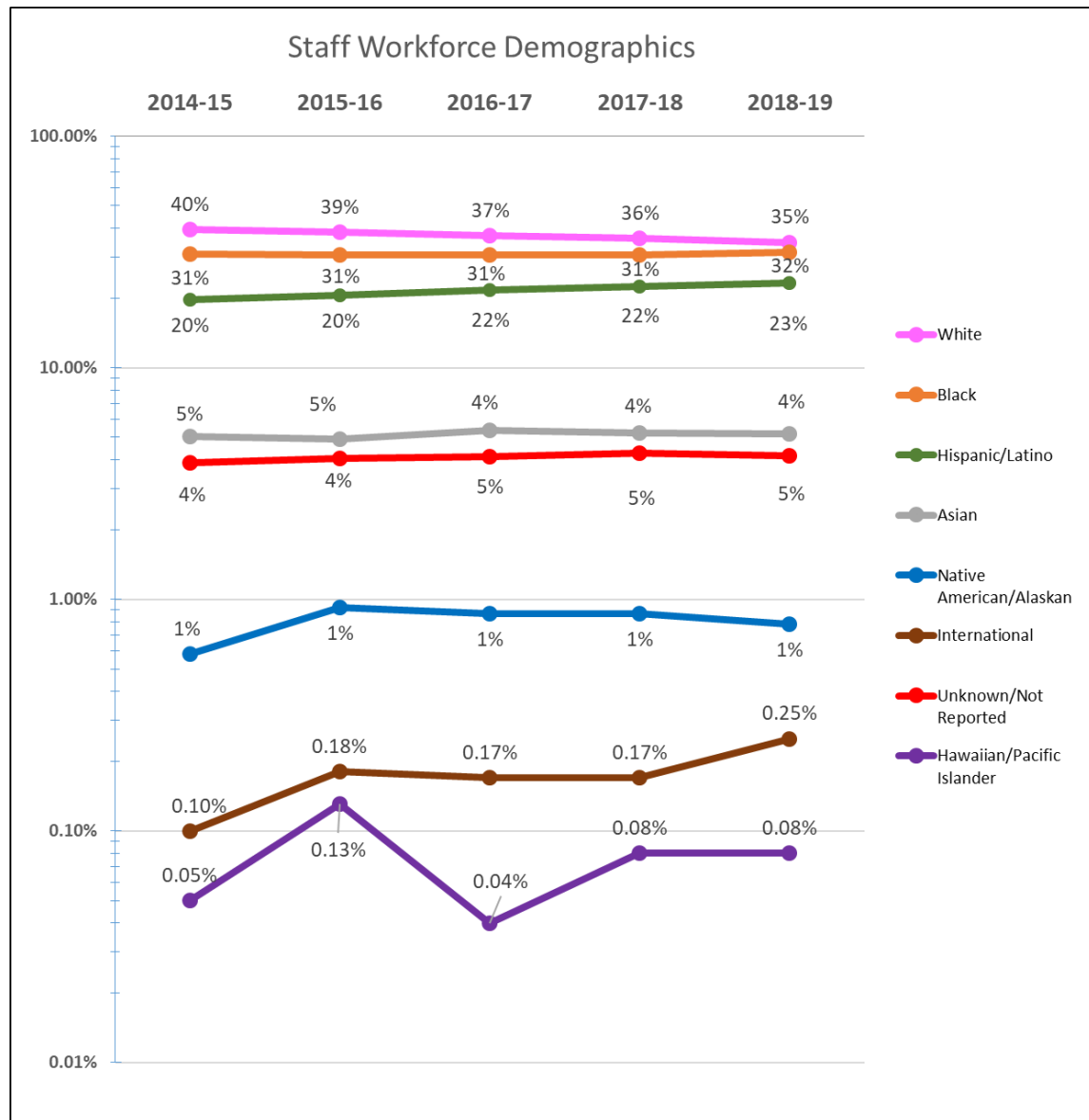
This *corrected* Workforce Demographics report was submitted as a part of the September Informative Reports. The staff demographics report incorrectly showed an increase in the Native American/Alaskan category of 78%. Number should have reflected .78% (rounded to 1%).

Workforce diversity continues to be a priority for the Dallas County Community College District, as reflected in the Board's strategic objectives. This report is designed to present workforce diversity information as a five-year trend analysis to provide a historic perspective on changes in the three major employee groups within the DCCCD.





CORRECTED CHART



*Pacific Islander included with Asian count prior to Fiscal Year 2012/2013