

## CONSENT AGENDA NO. 9.1.a.

### Approval of Regular Meeting Minutes for August 8, 2023

It is recommended that the Board approve the minutes of the August 8, 2023, Regular Board meeting.

A Regular meeting of the Board of Trustees of Dallas College was held Tuesday, August 8, 2023, beginning at 4:00 p.m. and was broadcasted via the streaming link: [www.dallascollege.edu/boardmeetingslive](http://www.dallascollege.edu/boardmeetingslive). The meeting was convened by Chair Bravo.

#### Board Members and Officers Present

Mr. Cliff Boyd

Ms. Monica Lira Bravo (Chair)

Ms. Charletta Rogers Compton

Ms. Diana Flores

Dr. Catalina Garcia (Attended Virtually until 4:37pm)

Dr. Justin H. Lonon (Secretary and Chancellor)

Mr. Paul Mayer

Mr. Phil Ritter (Vice Chair)

#### Board Members Absent

Ms. Diana Flores

- 1. Roll Call - Announcement of Quorum** confirmed by Chair Bravo.
- 2. Certification of Notice Posted for the Meeting** confirmed by Dr. Lonon.
- 3. Pledges of Allegiance to U.S. and Texas Flags** was recited by the Board.
- 4. Public Hearing on Richland Collegiate High School Budget for FY2023-2024**  
Chair Bravo opened the public hearing on the proposed Richland Collegiate High School budget for FY2023-24. There were no citizens to speak. Hearing was closed by Chair Bravo at 4:03 p.m.
- 5. Public Hearing on Dallas College Budget for FY2023-2024**  
Chair Bravo opened the public hearing on Dallas College Budget for FY2023-2024. There were no citizens to speak. Hearing was closed by Chair Bravo at 4:04 p.m.

## **6. Citizens Desiring to Address the Board**

None.

## **7. Special Presentation: Skills USA Student Awards**

Presenters: Shawnda Floyd, Greg Morris

Chancellor Lonon spoke about the work we do with Skills USA, a national non-profit recognized by the Department of Education and Labor that serves over 300,000 students and instructors annually through extra-curricular support, scholarships, conferences, and skills-based contests. Recently Dallas College had teams compete at the national level made up of 21 students and 8 faculty from our various academic schools. There were several award winners. He asked Dr. Floyd to come forward and speak about Skills USA.

Dr. Floyd recalled that at a previous board meeting a few months ago we had students who placed at the state level in Skills USA competition. She said we are pleased to have Dr. Gregg Morris come forward and introduce our students who have now placed at the national level.

Dr. Morris addressed the Board and recognized faculty who worked with or took students to the Skills USA competition. He also acknowledged the administrative team that made it possible, Dr. Boccalandro, Noeli Biggs, and Hannah Alfar. Dr. Morris introduced three students who spoke about their experiences competing in Skills USA: Salo Marins, Shana Albert, and Taryn Lockett.

Shana Albert spoke about her experience competing in the Skills USA competition, lessons learned, and people that helped her along the way. Shana also spoke about the confidence she gained as she achieved her goals and dreams while competing in the skills-based contests. She closed her remarks by acknowledging specific individuals and teammates who helped her succeed.

Salo Marins shared his experience with the Skills USA competition including the commitment, teamwork, and leadership skills that were necessary to accomplish their goals. He also shared comments and experiences of his teammates before closing and thanked those that invested in their futures.

Student Taryn Lockett addressed the Board and said, “the time is now”. He said this was the theme of the 2023 Skills USA Conference. Mr. Lockett thanked his advisors, teammates, and Dallas College for a great experience

at this year's conference. He described his involvement and experiences speaking in the Skills USA event and detailed the support he received throughout from those he worked with. He closed by thanking Dallas College and the Board.

Chancellor Lonon voiced his congratulations to Dr. Morris, his staff, and all the students that competed in the Skills USA competition. He asked those present to come forward for a picture with the Board members.

## **8. Chancellor and Board Announcements**

### **8.1. Announcements from the Chancellor**

Chancellor Lonon acknowledged the Board's attention as the budget was considered during that day's meetings. He also recognized the work of the finance team and leadership team helping to develop the budget.

Dr. Lonon thanked the students who were present today saying, it was a great way to kick off the semester.

He also reminded attendees of the upcoming Conference Day to kick off the academic year. He discussed the opportunities for professional development and that the day would be a student focused event.

He acknowledged that Covid numbers were increasing and asked that everyone be mindful of that as we returned this new academic year.

He thanked the I.T. team for some adjustments had to make to ensure that everyone could participate in our board meetings today, including the virtual audience.

He highlighted the conversation around House Bill 8 and the impact it will have as the College transitioned to outcomes-based funding.

Dr. Pyeper Wilkins will be retiring. Dr. Lonon highlighted some of the implementations that she was instrumental in leading Dallas College through during her career. He acknowledged that her position would be challenging to fill based upon her years of accomplishment. He invited Dr. Wikins to the podium.

Dr. Wilkins addressed the Board and spoke about her history in higher education and at Dallas College. She also acknowledged the great leadership teams she has worked with. She closed by thanking Dr. Lonon for his support.

8.2. Announcements from the Board Chair and/or Trustees  
Chair Bravo made a few brief comments and thanked Dr. Wilkins for her service. Chair Bravo also recognized 13 employees who would be retiring, listing them by name and years of service.

8.2. Announcements from the Board Chair and/or Trustees

**9. Opportunity for Members of the Board and Chancellor to Declare Conflicts of Interest Specific to this Agenda**

None.

**10. Consent Agenda**

10.1. Meeting Minutes

Chair Bravo asked for a motion to approve Consent agenda items 10.1, 10.2, 10.3, and 10.4.

Trustee Mayer moved to approve Consent agenda items 10.1, 10.2, 10.3, and 10.4.

Trustee Garcia seconded the motion.

The Consent agenda passed by majority vote at 4:29 p.m. with no abstentions.

- a. Approval of Regular Meeting Minutes for June 6, 2023
- b. Approval of the Work Session Meeting Minutes for June 27, 2023
- c. Approval of the Special Meeting Minutes for June 27, 2023
- d. Approval of the Work Session Meeting Minutes for June 28, 2023

10.2. Finance Items

- a. Approval of Fifth Amendment to Lease Agreement with Best Café' Enterprises, LLC
- b. Approval of Electrical Easement and Right of Way Agreement to ONCOR Electric Delivery Company, LLC to the Early College Center at Brookhaven Campus
- c. Adoption of Resolution Reflecting Review of Investment Policy
- d. Approval of 2023-2024 Brokers-Dealers List

10.3. Policy Items

- a. Approval of Amendment to Policy Concerning Investments -  
CAK (LOCAL)
- 10.4. Richland Collegiate High School Items
  - a. Approval of Richland Collegiate High School 2023-2024  
Texas Essential Knowledge and Skills (TEKS) Certification  
Form
  - b. Approval of Richland Collegiate High School 2023-2024  
Student Handbook

## **11. Individual Items**

Chair Bravo asked for a motion to approve individual items 11.1 a. Trustee Compton moved to approve individual item 11.1a.  
Trustee Garcia seconded the motion.  
Individual item 11.1a passed by majority vote at 4:30 p.m. with no abstentions.

Chair Bravo asked for a motion to approve individual item 11.1b. Trustee Compton moved to approve individual item 11.1b.  
Trustee Garcia seconded the motion.  
Individual item 11.1b passed by majority vote at 4:30 p.m. with no abstentions.

Chair Bravo stated that in reference to item 11.1c Trustee Ritter has asked that he be permitted to recuse himself from the consideration of a single item in the budget to avoid the appearance of a conflict of interest.

General Counsel Robert Wendland clarified the procedure for the Board saying the action for item 11.1c will be two motions. One to approve 11.1c, the fiscal year budget for 2023-24 with the exception of a single line item related to Greenlight Credentials LLC. Then there would be a second motion to consider that single line item related to Greenlight Credentials, LLC.

Trustee Mayer moved to approve individual items 11.1c with the exception of the item related to Greenlight LLC.  
Trustee Boyd seconded the motion.  
Individual items 11.1c excluding the single line item related to Greenlight Credentials LLC passed by majority vote at 4:32 p.m. with no abstentions.

Trustee Mayer moved to approve 11.1c single line item related to Greenlight Credentials LLC.  
Trustee Boyd seconded the motion.

Individual item 11.1c single line item related to Greenlight LLC passed by majority vote at 4:33 p.m. with one abstention.

Chair Bravo stated we are now moving to item 11.1d, the tax rate. Trustee Compton read a statement detailing the Dallas County Appraisal District certified taxable values for the 2023 tax year, fiscal year 2024. The statement also set a date of August 8, 2023, for the Board to propose a specific M&O tax rate.

Trustee Compton moved to propose the M&O ad valorem rate of .090261 per one hundred dollars of valuation for the 2023 tax year to be adopted at the September 12, 2023, Regular Board of Trustees meeting after the closing of the public hearing held immediately prior. If adopted as proposed, the total ad valorem tax rate for Dallas College will be 0.110028 per one hundred dollars of valuation.

Trustee Garcia seconded the motion.

Chair Bravo announced a roll-call vote would now be called and explained their voting options. She also noted that Trustee Flores was absent.

Trustee Boyd voted “for.” Trustee Mayer voted “for.” Chair Bravo voted “for.”

Vice Chair Ritter voted “for.” Trustee Garcia voted “for.”

Trustee Compton voted “for.”

Motion to adopt individual item 11.1d at the September 12 Regular Board of Trustees meeting passed by majority vote at 4:37 p.m.

11.1. Finance items

- a. Approval of Revised Budget for Richland Collegiate High School (RCHS) for 2022-2023
- b. Adoption of Budget for Richland Collegiate High School (RCHS) for 2023-2024
- c. Adoption of Resolution Approving the Dallas College Budget FY2023-2024
- d. Approval of Date to Adopt Ad Valorem Tax Rate

**12. Policy Items - First Reading**

Chief Human Resources Officer Louis Burrell addressed the Board to give details of the two policy changes encompassed in items 12.1 and 12.2.

Chair Bravo said these items would be on next month’s agenda for second reading and approval and to reach out to the Chancellor or Burrell if you have any questions between now and then.

- 12.1. Approval of Amendment to Policies Concerning Compensation and Benefits – DEA (LOCAL)
- 12.2. Approval of Amendment to Policies Concerning Expense Reimbursement – DEE (LOCAL)

### **13. Informative Reports**

No comments were made on the informative reports.

- 13.1. Committee Reports
  - a. Audit Committee Notes for June 6, 2023
  - b. Education Workforce Committee Notes for June 6, 2023
  - c. Finance Committee Notes for June 6, 2023
- 13.2. Current Funds Operating Budget Report (June 2023)
- 13.3. Monthly Change Order Summary (May 2023)
- 13.4. Monthly Change Order Summary (June 2023)
- 13.5. Dallas College Foundation Report (June 2023)
- 13.6. Notice of Grant Awards (July 2023)
- 13.7. Notice of Grant Awards (August 2023)
- 13.8. Dallas College Human Capital New Hire/New Position Report (May 13, 2023 - July 12, 2023)
- 13.9. Workforce & Advancement Ascend Institute Report (June 2023)
- 13.10. 3rd Quarter Facilities Improvement Plan
- 13.11. 3rd Quarter Investment Transactions
- 13.12. 3rd Quarter Budget Book Vendor Summary
- 13.13. 3rd Quarter Bond Program Status Report (July 2023)
- 13.14. Public Funds Investment Act (PFIA) Changes and Amendments Report

### **11. Executive Session**

No executive session was called.

### **12. Adjournment**

Chair Bravo adjourned at 4:40 p.m.

*Captioned video and transcripts for Dallas College Board Meetings are available at our website, [www.dallascollege.edu/boardmeetingslive](http://www.dallascollege.edu/boardmeetingslive), under the Archived Videos section.*