



JOHN F WARREN  
COUNTY CLERK  
DALLAS COUNTY, TEXAS

FILED: Apr 28, 2023, 11:28 am

BY DEPUTY:

Rasheeda Horn

This Open Meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, §§551.001 through 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of Board Relations. Per Texas Government Code §551.1282, this meeting is being broadcast over the Internet in the manner prescribed by Texas Government Code, §551.128. In accordance with Texas Government Code §551.127 one or more members of the Board of Trustees may participate in the meeting via videoconference in accordance with the provisions thereof.

**NOTICE OF REGULAR MEETING OF THE BOARD OF TRUSTEES FOR  
DALLAS COLLEGE AND RICHLAND COLLEGIATE HIGH SCHOOL  
Tuesday, May 2, 2023 | 4:00 PM**

**Administrative Office**

**1601 Botham Jean Blvd., Room #007**

**Dallas, Texas 75215**

**<http://www.dallascollege.edu/boardmeetingslive>**

*Persons who address the Board are reminded that the Board may not take formal action on matters that are not part of the meeting agenda and may not discuss or deliberate on any topic that is not specifically named in the agenda. For any non-agenda topic introduced during this meeting, there are three (3) permissible responses: 1) to provide a factual answer to a question; 2) to cite specific Board Policy relevant to a topic; or 3) the topic may, at a later date, be placed on a Board Agenda for a subsequent meeting.*

*Speakers shall direct their presentations to the Board Chair, or the Board, as a whole.*

**Regular Meeting Agenda**

- 1. Roll Call - Announcement of Quorum**
- 2. Certification of Notice Posted for the Meeting**
- 3. Pledges of Allegiance to U.S. and Texas Flags**

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#### **4. Citizens Desiring to Address the Board**

#### **5. Special Presentations**

- 5.1. Phi Theta Kappa (PTK) Scholars Convention Highlights and Awards

Presenters: Rebekah Benavides, Shawnda Floyd

- 5.2. Dallas College Theater Awards

Presenters: Shawnda Floyd, Ahava Silkey-Jones

- 5.3. Skills USA Student Awards

Presenters: Shawnda Floyd, Greg Morris

- 5.4. Civil Rights Tour 2023 Highlights

Presenters: Shanee Moore, Christa Slejko

#### **6. Chancellor and Board Announcements**

*(Comments on Accomplishments; Awards Received; Appointments at the Local, State, and National Level; Published Articles and Newspaper Reports; District/College Reports/Metrics, and Upcoming Events; Workshops, Seminars, and Conferences taking place at the District or any of its Colleges)*

- 6.1. Announcements from the Chancellor

- 6.2. Announcements from the Board Chair and/or Trustees

#### **7. Opportunity for Members of the Board and Chancellor to Declare Conflicts of Interest Specific to this Agenda**

#### **8. Consent Agenda**

*(Consent Agenda items may be approved by a single motion and vote or, alternatively, upon request of a Trustee(s); any listed item can be removed and considered individually.)*

- 8.1. Meeting Minutes

- a. Approval of Regular Meeting Minutes for April 4, 2023

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- 8.2. Finance Items

- a. Approval of Amendment to Interlocal Cooperation Contract

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for the Urban Land Bank Demonstration Program with the City of Dallas, County of Dallas, Dallas County Hospital District, Dallas Independent School District, and Dallas County Schools District

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b. Approval of an Agreement with ONCOR Delivery Company, LLC for a New Electrical Easement and a New Right-of-Way Agreement for the Satellite Energy Plant at Mountain View Campus 16

c. Adoption of Resolutions for a Water Easement Agreement with the City of Dallas to Extend the Water System in the Early College Center at Cedar Valley Campus 17 - 19

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d. Adoption of a Resolution with the City of Dallas for an Easement Abandonment Agreement for the Existing Water System Serving the Early College Center and Nursing Allied Health Building at Mountain View Campus 20 - 21

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e. Adoption of a Resolution with the City of Dallas for a Backflow Release Agreement for the Wastewater System Serving Mountain View Campus 22 - 23

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f. Adoption of Resolution Raising Exemption Amount for Persons Aged 65 or Older and For Disabled Individuals for Tax Year 2023 24 - 25

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8.3. Policy Items

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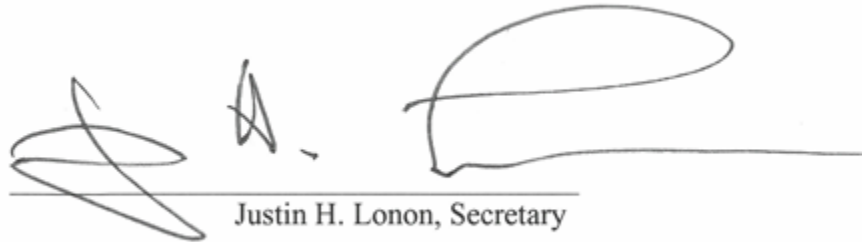
## **11. Executive Session**

- 11.1. Consultation with Attorney Regarding Legal Matters or Pending and/or Contemplated Litigation or Settlement Offers - Section 551.071
- 11.2. Personnel Matters Relating to Appointment, Employment, Evaluation, Assignments, Duties, Discipline, or Dismissal of Officers or Employees - Section 551.074
- 11.3. Deliberate Regarding Real Property Since Open Deliberation would have a Detrimental Effect Upon Negotiations with a Third Person - Section 551.072
- 11.4. Deliberate Regarding Security Devices or Security Audits Sections 551.076 and 551.089

## **12. Adjournment**

*CERTIFICATION OF NOTICE POSTED FOR THE MAY 2, 2023 REGULAR MEETING OF DALLAS COLLEGE  
AND RICHLAND COLLEGIATE HIGH SCHOOL BOARD OF TRUSTEES*

I, Justin H. Lonon, Secretary of the Board of Trustees of Dallas College, do certify that a copy of the notice for this meeting was posted on the 28th day of April 2023 in compliance with the applicable provisions of the Texas Open Meetings Act.



Justin H. Lonon, Secretary

CONSENT AGENDA NO. 8.1.a.

Approval of Regular Meeting Minutes for April 4, 2023

It is recommended that the Board approve the minutes of the April 4, 2023, Regular Board meeting.

A Regular meeting of the Board of Trustees of Dallas College was held Tuesday, April 4, 2023, beginning at 4:19 p.m. and was broadcasted via the streaming link: <https://dcccnew.swagit.com/events/15159>. The meeting was convened by Chair Bravo.

Board Members and Officers Present

Mr. Cliff Boyd (Left at 5:13 p.m.)  
Ms. Monica Lira Bravo, Chair  
Ms. Charletta Rogers Compton  
Ms. Diana Flores  
Dr. Catalina Garcia  
Dr. Justin H. Lonon, Secretary and Chancellor  
Mr. Paul Mayer  
Mr. Phil Ritter, Vice Chair (Left at 5:00 p.m.)

Members Absent

None.

1. **Roll Call - Announcement of Quorum** confirmed by Chair Bravo.
2. **Certification of Notice Posted for the Meeting** confirmed by Chancellor Lonon.
3. **Pledges of Allegiance to U.S. and Texas Flags** recited by Board members.
4. **Citizens Desiring to Address the Board**  
None.
5. **Special Presentations**
  - 5.1. Male Achievement Program  
Presenter: Marco Price  
  
Dr. Lonon announced visiting students to recognize their work, along with the staff and faculty who support them.

Dr. Lonon explained the purpose of the Male Achievement Program (MAP) and the qualifications of the team. He then asked Dr. Beatriz Joseph to share more information about the program and introduce members of the team.

Vice Chancellor Joseph thanked Dr. Lonon and the Board for the opportunity to speak about the MAP program. She spoke about the dedication of the staff and students to advancement and success of current and future male students. Dr. Joseph also highlighted the programs growth since its start in 2020. Senior Manager Gabe Randall was introduced and asked to share more about the program.

MAP Sr. Manager Gabe Randall individually thanked those who played a part in the program and its successes. Randall explained how the program helps to bridge the gap with our male students of color by preparing them academically as well as for life outside of Dallas College. He then asked his program lead from Brookhaven Campus, Jeremiah Stinnett, to come forward and speak about the Black, Brown, and College Bound Summit in Tampa, Florida, that he recently attended with 14 students.

Jeremiah Stinnett expressed his gratitude for being able to attend the Summit with our students. He introduced students in the program, spoke about their backgrounds, student activities, and educational accomplishments. He said they asked their students to share responses to the following questions with the Board:

- What did you learn and how will you use it as a student at Dallas College?
- How does anything that you learned align with your personal goals?
- Why do you think the Black, Brown and College Bound Summit and similar conferences are beneficial for MAP scholars and should be attended annually?

Students Terrod Shelton, Yareth Miranda, Lawson Collins, and Jesus Rocha each came forward and shared their answers to the questions posed, spoke about their backgrounds and recent experiences at the Black, Brown and College Bound Summit. All expressed gratitude to the Chancellor, Board members,



MAP leadership, and staff who supported them.

Dr. Lonon articulated his appreciation at having the opportunity to engage with these students and recognized staff for the hard work they do to support MAP students.

Trustee Compton expressed how pleased she was with the Board's support of these programs and the opportunities it provides our students. She asked how many male students we have across the district who participate in the MAP program.

Gabe Randle replied that we have a demographic of about 10,000 students, which includes early college high school up to 50 years old, that MAP is open to serve.

Trustee Garcia stated that she attended one of their programs and came away amazed and impressed with the work they do.

Chancellor Lonon asked the Male Achievement Program staff and students to come forward for a picture with the Board.

## 5.2. Student Government Association (SGA)

Presenter: Frankie Ward

Chancellor Lonon asked Dr. Joseph to return to the podium.

Director Frankie Ward spoke about the SGA and how proud she was of the students' projects and accomplishments. Ward introduced SGA student speakers Caleb Wilburn, Aubrey Richardson, and Paul Santana.

Vice Chancellor Joseph thanked Dr. Lonon and the Board for allowing her to highlight the Student Government Association (SGA). She also thanked the staff and students who served on the Executive Board of the Texas Junior College Student Government Association Region II and those who helped make the spring conference a success. Dr. Joseph then introduced Frankie Ward, director of Student Life.

The students expressed their appreciation for the opportunity to participate in the SGA and the chance to collaborate and communicate across the organization and the region. They also shared that they are honored to be able to work on the new constitution for SGA as well as participate in volunteering with

the North Texas Food Bank and other outreach organizations.

Trustee Compton commented that she is grateful to our employees no matter the capacity they serve in for what they have done with our students by instilling confidence, belief in themselves, and being instrumental in helping them put their feet on the right path.

Chair Bravo commented that she has worked on many by-laws for organizations but never a constitution, adding that it is an experience that will help them throughout their lives.

Chancellor Lonon said we have such amazing student leaders and are fortunate to have them working on a legacy document that will directly impact generations of students to come.

SGA staff and students then came forward for a picture with the Board members.

5.3. Dallas College Basketball Championship Student Recognition  
Presenter: Sadiaa Jones

Chancellor Lonon recognized Mountain View Campus Lady Lions basketball team stating that they hold titles as the 2022-23 Dallas Athletic Conference champions and 2022-23 NJC AA Division III Basketball champions. He also recognized the North Lake men's basketball team saying they hold titles as the 2022-23 Dallas Athletic Conference champions and the 2022-23 NJC AA Division III Men's Basketball South Central District champions. Dr. Lonon then asked Dr. Joseph and Dr. Slejko to come forward and speak.

Dr. Joseph spoke about the Mountain View Lady Lions and their successes both in the classroom and on the basketball court. She also thanked Athletic Director Sadiaa Jones for her leadership and said since she was unable to be at the Board meeting so Mountain View Athletic Director Estevan Vasquez will give a brief synopsis of the team's achievements as well as introduce the team captains.

Athletic Director Estevan addressed the Board, thanked them for their support and for inviting them to this presentation and to celebrate the accomplishments of the Mountain View Lady

Lions.

He then introduced the South-Central District champions Mountain View basketball team and coaches individually and stated where they were from. Director Estevan then asked Sr. Athletic Coach Keitha Dickerson to come forward and speak.

Lady Lions Head Coach Keitha Dickerson shared some of the athletic accomplishments and achievements of individual players and asked several of her sophomore athletes to come forward and speak.

Two sophomore athletes, Devon Sherrod and Aniah Barney, addressed the Board, thanked them for the opportunity to be there, acknowledged coaches and made brief statements including the names of the four-year colleges they would be transferring to.

Chair Bravo asked the Mountain View Lady Lions basketball team to come forward for a picture with the Board of Trustees.

Dr. Christa Slejko announced that we have the North Lake Men's Basketball team here again and first year coach Josh Mills has already led them to the national championship. She then asked Coach Mills to come and introduce his assistant coach and the team.

Coach Mills first thanked everyone for having the opportunity to coach the team. He also recognized his players and assistant coaches individually, stating many of their achievements and talking about each of them. Next Coach Mills asked the players, Darion Jones and Da'Ryan Williams, to come forward and speak.

The students expressed their gratitude to their coaches and teammates. They shared the excitement of returning to the Championship this year and the great relationships they have forged as a team. They also spoke about continuing their educational journeys at other colleges next year.

Chancellor Lonon congratulated the North Lake team and coaches and asked them to come forward for a picture with the Board of Trustees.

## **6. Chancellor and Board Announcements**

### **6.1. Announcements from the Chancellor**

Chancellor Lonon announced that he and Dr. Wilkins traveled to Washington D.C. where they were recognized along with Workforce Solutions of Greater Dallas by the National Association of Workforce Boards for the collaborative work, we do together to address the workforce needs in Dallas County. Dr. Lonon also recognized Laurie Larrea and her team at Workforce Solutions of Greater Dallas for their work in this effort. He asked Dr. Wilkins and Ms. Larrea to come forward and speak about the award Dallas College received.

Larrea recalled being present for past events in our college's history including getting the Bill J. Priest Center started, the work the LeCroy Center was doing with virtual platforms before it was common. She also spoke about the years of hard work that was done to build and cultivate Dallas College's relationship with the Workforce board and how unique it is, mentioning the friction that can be common in this relationship. She read the plaque awarded to the college for outstanding leadership in the community. She also recognized Chancellor Emeritus, Dr. Joe May, as well as Gloria Smith and Dr. Pyeper Wilkins for their work to pull the adult education system away from public education K through 12 and to its rightful place. She explained that she echoed this in Washington, D.C., saying we should do this throughout the nation. Larrea closed by saying she will be stepping away from her job after 34 years.

Dr. Lonon thanked her for the 34 years she has given to this community, and she was asked to come forward for a picture with the Board of Trustees.

Dr. Lonon also shared that Chancellor Emeritus Dr. Joe May received the 2023 Leadership award from the Association of Community Colleges, reflecting his good work in Texas, Louisiana, and Colorado. He congratulated Dr. May on the good work as well as the legacy he left at Dallas College.

Dr. Lonon reminded everyone about our upcoming graduations, stated that we still need volunteers, and encouraged employees to support those events.

Dr. Lonon made a final announcement about two new team members joining Dallas College. He asked the Vice Chancellor of Operations, Dr. Brad Williams, to come forward and introduce them.

Vice Chancellor Williams spoke about how we are impacting lives and said there are professionals in the community that want to be a part of this effort. He then introduced Dorothy Jones, the Chief Marketing Officer, and Luis Burrell, the Chief Human Resources Officer. He shared highlights about their backgrounds and career paths that lead them to Dallas College.

- 6.2. Announcements from the Board Chair and/or Trustees Chair  
Bravo thanked those that attended the Walking in Her Shoes event held during Women's History Month at Eastfield campus. She noted that over 100 people attended either via live-streaming or in person.

Chair Bravo congratulated Chancellor Lonon, for being named a Paragon President award winner from the Phi Theta Kappa Honor Society. The award recognized new college presidents, campus CEO's or Chancellors for their outstanding support of student success and for providing high quality learning environments both inside and outside the classroom.

Chair Bravo made a final announcement recognizing this month's four retirees by name and noting their years of service.

**7. Opportunity for Members of the Board and Chancellor to Declare Conflicts of Interest Specific to this Agenda**

None.

**8. Consent Agenda**

Trustee Flores moved to approve consent agenda items 8.1, 8.2, and 8.3. Motion seconded by Trustee Compton. Consent agenda passed at 5:29pm with a majority vote.

- 8.1. Meeting Minutes
  - a. Approval of Regular Meeting Minutes for March 7, 2023
- 8.2. Finance Items
  - a. Approval of Revised Budget for Richland Collegiate High School (RCHS) for 2022-2023
- 8.3. Policy Items

- a. Approval of Amendment to Policies Concerning Travel – BBG (LOCAL)
- b. Approval of Amendment to Policies Concerning Compensation and Benefits – DEC (LOCAL)

**9. Policy Items - First Reading**

- 9.1. Approval of Amendment to Policies Concerning Instruction – Chapter E Local Policies

**10. Informative Reports**

- 10.1. Committee Reports
  - a. Chancellor Performance Review Committee Notes for December 6, 2022
  - b. Education Workforce Committee Notes for March 7, 2023
  - c. Finance Committee Notes for March 7, 2023
- 10.2. 2019 Dallas College Bond Program - Monthly Status Report (March 2023)
- 10.3. 2nd Quarter Investment Transactions
- 10.4. Facilities Improvement Plan (2nd Quarter)
- 10.5. Quarterly Budget Book Vendor Summary
- 10.6. Current Funds Operating Budget Report (February 2023)
- 10.7. Dallas College Foundation Report (February 2023)
- 10.8. Monthly Change Order Summary (February 2023)
- 10.9. Notice of Grant Awards (April 2023)
- 10.10. Workforce & Advancement Ascend Institute Report (February 2023)
- 10.11. Dallas College Human Capital New Hire/Position Report (February 13, 2023 - March 12, 2023)
- 10.12. 2022 Racial Profiling Report

**11. Executive Session**

None.

**12. Adjournment**

Meeting adjourned by Chair Bravo at 5:30 p.m.

*Captioned video and transcripts for Dallas College Board Meetings are available at our website, [www.dallascollege.edu/boardmeetingslive](http://www.dallascollege.edu/boardmeetingslive), under the Archived Videos section.*

## FINANCIAL ITEM NO. 8.2.a.

### Approval of Amendment to Interlocal Cooperation Contract for the Urban Land Bank Demonstration Program with the City of Dallas, County of Dallas, Dallas County Hospital District, Dallas Independent School District, and Dallas County Schools District

The Chancellor recommends that authorization be given to approve an interlocal cooperation contract to resume participation in the Urban Land Bank Demonstration Program from May 2, 2023 through September 30, 2025.

#### Background

The City of Dallas adopted an Urban Land Bank Demonstration Program Plan for which the primary objective is to acquire unproductive, vacant, and developable parcels of real property and parcels improved with abandoned, vacant, and uninhabitable structures for affordable housing or commercial development. The program is administered by the Dallas Housing Acquisition and Development Corporation (DHADC). The acquisition of these parcels will enable the DHADC to facilitate the development of new single-family homeownership units, multifamily rental units, and lease-purchase units on the parcels to house low- and moderate-income households and, on appropriate parcels, allow commercial development that will complement the City's affordable housing strategy. In addition, long-term development of these properties is expected to increase assessed valuation, which will favorably impact the District's revenue from local taxes.

Dallas College began its participation in July 2004 and it continued through 2018. This agreement will resume the partnership until the current program ends.

#### Funding Source

Not Applicable

#### Resource Contact

John Robertson, Chief Financial Officer

FINANCIAL ITEM NO. 8.2.b.

Approval of an Agreement with ONCOR Delivery Company, LLC for a  
New Electrical Easement and a New Right-of-Way Agreement for the  
Satellite Energy Plant at Mountain View Campus

The Chancellor recommends that authorization be given to approve an agreement with ONCOR Delivery Company, LLC. to grant a new electrical easement and right-of-way agreement to construct and maintain a new underground primary electrical service to the new Satellite Energy Plant at Mountain View Campus.

Background

This proposed easement site will initiate the approval of a new electrical easement and right-of-way agreement with ONCOR Electric Delivery Company, LLC, for Dallas College. The easement agreement will bind ONCOR Electric Delivery Company, LLC, to preserve and protect the College property upon installation of the new underground primary electrical service. The College will have the right to review, approve design, and construction of this work.

Resource Contacts

John Robertson, Chief Financial Officer  
Scott Wright, Deputy Chief, Facilities Officer



FINANCIAL ITEM NO. 8.2.c.

Adoption of Resolutions for a Water Easement Agreement with the City of Dallas to Extend the Water System in the Early College Center at Cedar Valley Campus

The Chancellor recommends that the Board of Trustees adopt the attached resolutions initiating a Water Easement Agreement for two areas to install and maintain new underground utilities to service the new Early College Center at Cedar Valley campus.

Background

These resolutions will initiate the City of Dallas to prepare the Easement Agreement and authorize the Chancellor to execute the Agreement. The proposed two easement sites will improve and extend the water system to serve the new Early College building and future growth. The easement agreement will bind the City of Dallas to preserve and protect the College property upon installation of the underground utility services. The College will have the right to review, approve design and construction of the work.

Resource Contact

Scott Wright, Deputy Chief Facilities Officer

## **RESOLUTION THE BOARD OF TRUSTEES OF DALLAS COLLEGE**

WHEREAS, Dallas College is a Texas junior college district that maintains seven campuses throughout Dallas County, Texas, including the Cedar Valley campus located in the City of Lancaster;

WHEREAS, Dallas College desires to construct facilities on the Cedar Valley campus which will require the extension of utilities to the construction site and the construction of certain utility improvements;

WHEREAS, in order for the utilities to be extended to the site and for the utility improvements to be constructed, the City of Dallas requires a 6,077 Square Foot Easement and right of way for underground water utilities to be signed by Dallas College prior to the start of construction;

WHEREAS, a copy of the 6,077 Square Foot Easement and right of way of underground exhibits are attached to this Resolution;

**BE IT RESOLVED BY THE BOARD OF TRUSTEES OF DALLAS COLLEGE:**

Section 1. That the Chancellor, Dr. Justin H. Lonon is authorized to execute the attached 6,077 Square Foot Water Easement and right of way of underground utilities on behalf of Dallas College.

Section 2. That this Resolution is effective upon adoption by the Board of Trustees of Dallas College and shall be signed by the Chairman of the Board of Trustees.

Dallas College

By: \_\_\_\_\_  
Monica Lira Bravo, Chair, Board of Trustees

ATTEST

Dallas College

By: \_\_\_\_\_  
Dr. Justin H. Lonon, Chancellor

Adopted: \_\_\_\_\_

## **RESOLUTION THE BOARD OF TRUSTEES OF DALLAS COLLEGE**

WHEREAS, Dallas College is a Texas junior college district that maintains seven campuses throughout Dallas County, Texas, including the Cedar Valley campus located in the City of Lancaster;

WHEREAS, Dallas College desires to construct facilities on the Cedar Valley campus which will require the extension of utilities to the construction site and the construction of certain utility improvements;

WHEREAS, in order for the utilities to be extended to the site and for the utility improvements to be constructed, the City of Dallas requires a 450 Square Foot Easement and right of way for underground water utilities to be signed by Dallas College prior to the start of construction;

WHEREAS, a copy of the 450 Square Foot Easement and right of way exhibit A is attached to this Resolution;

**BE IT RESOLVED BY THE BOARD OF TRUSTEES OF DALLAS COLLEGE:**

Section 1. That the Chancellor, Dr. Justin H. Lonon is authorized to execute the attached 450 Square Foot Water Easement and right of way of underground utilities on behalf of Dallas College.

Section 2. That this Resolution is effective upon adoption by the Board of Trustees of Dallas College and shall be signed by the Chairman of the Board of Trustees.

Dallas College

By: \_\_\_\_\_  
Monica Lira Bravo, Chair, Board of Trustees

ATTEST

Dallas College

By: \_\_\_\_\_  
Dr. Justin H. Lonon, Chancellor

Adopted: \_\_\_\_\_

FINANCIAL ITEM NO. 8.2.d.

Adoption of a Resolution with the City of Dallas for an Easement Abandonment Agreement for the Existing Water System Serving the Early College Center and Nursing Allied Health Building at Mountain View Campus

The Chancellor recommends that the Board of Trustees adopt the attached resolution initiating an easement abandonment agreement for a portion of the water system serving the bond construction sites at Mountain View campus.

Background

This resolution will initiate the City of Dallas to prepare the Easement Abandonment Agreement and authorize the Chancellor to execute the Agreement. There are two existing water easement areas in the construction footprint of the Early College Center and Nursing and Allied Health buildings. The easement areas need to be abandoned to allow for improvement and extension of the water system to the sites. New water easements will be established and recorded with the city by a new campus-wide plat.

Resource Contact

Scott Wright, Deputy Chief Facilities Officer

## **RESOLUTION OF THE BOARD OF TRUSTEES OF DALLAS COLLEGE**

WHEREAS, Dallas College is a Texas junior college district that maintains seven campuses throughout Dallas County, Texas, including the Mountain View campus located in the City of Dallas;

WHEREAS, Dallas College desires to construct facilities on the campus which will require the extension of utilities to the construction site and the construction of certain utility improvements in portions of the Water Easement previously granted to the City of Dallas and recorded in Volume 96229, Page 1176, Deed Records of Dallas, County, Texas;

WHEREAS, in order for the facilities and utility improvements to be constructed, Dallas College requests the City of Dallas to relinquish portion of said Water Easement;

**BE IT RESOLVED BY THE BOARD OF TRUSTEES OF DALLAS COLLEGE:**

Section 1. That the Chancellor, Dr. Justin H. Lonon is authorized to execute the Easement Abandonments described above and forthcoming from the City of Dallas on behalf of Dallas College.

Section 2. That this Resolution is effective upon adoption by the Board of Trustees of Dallas College and shall be signed by the Chair of the Board of Trustees.

Dallas College

By: \_\_\_\_\_  
Monica Lira Bravo, Chair, Board of Trustees

ATTEST

Dallas College

By: \_\_\_\_\_  
Dr. Justin H. Lonon, Chancellor

Adopted: \_\_\_\_\_

FINANCIAL ITEM NO. 8.2.e.

Adoption of a Resolution with the City of Dallas for a Backflow Release Agreement for the Wastewater System Serving Mountain View Campus

The Chancellor recommends that the Board of Trustees adopt the attached resolution initiating a Backflow Release Agreement for the wastewater system serving Mountain View campus.

Background

This resolution will initiate the City of Dallas to prepare the Backflow Release Agreement and authorize the Chancellor to execute the Agreement. The Agreement will ensure Dallas College will manage the wastewater system at Mountain View campus and allow for the construction of the new buildings.

Resource Contact

Scott Wright, Deputy Chief Facilities Officer

## RESOLUTION THE BOARD OF TRUSTEES OF DALLAS COLLEGE

WHEREAS, Dallas College is a Texas junior college district that maintains seven campuses throughout Dallas County, Texas, including the Mountain View campus located in the City of Dallas;

WHEREAS, Dallas College desires to construct facilities on the Mountain View campus which will require the extension of utilities to the construction site and the construction of certain utility improvements;

WHEREAS, in order for the utilities to be extended to the site and for the utility improvements to be constructed, the City of Dallas requires a Backflow Release for the wastewater serving the construction site;

WHEREAS, a copy of the Backflow Release exhibits are attached to this Resolution;

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF DALLAS COLLEGE:

Section 1. That the Chancellor, Dr. Justin H. Lonon is authorized to execute the Backflow Release on behalf of Dallas College.

Section 2. That this Resolution is effective upon adoption by the Board of Trustees of Dallas College and shall be signed by the Chair of the Board of Trustees.

Dallas College

By: \_\_\_\_\_  
Monica Lira Bravo, Chair, Board of Trustees

ATTEST

Dallas College

By: \_\_\_\_\_  
Dr. Justin H. Lonon, Chancellor

Adopted: \_\_\_\_\_

FINANCIAL ITEM NO. 8.2.f.

Adoption of Resolution Raising Exemption Amount for Persons Aged 65 or Older and For Disabled Individuals for Tax Year 2023

The Chancellor recommends that the Board of Trustees adopt the attached resolution establishing new exemption amounts from ad valorem taxes for tax year 2023 in the following amounts:

- 65 Years of Age or Older Exemption: \$100,000
- Disabled Individual Exemption: \$100,000

Background

Texas Property Code Section 11.13 authorizes the governing body of a taxing unit to adopt certain exemptions to ad valorem taxation to be effective for that taxing unit. The College has previously established the allowable exemption for persons aged 65 or older and for persons who are disabled at the first \$75,000 of the value of the real property subject to taxation.

The Board approved a resolution to increase the exemption from the first \$69,000 of the value of the real property to the first \$75,000 of the value of the real property for tax year 2019. The result was estimated taxpayer savings of \$900,000.

The attached resolution, if approved by the Board, would increase the exemption amount for such individuals to the first \$100,000 of the value of property subject to taxation. It is estimated that the taxpayer savings will be \$4.1 million.

It is important to note that an individual may choose only one exemption for the purpose of taxation. The property owner cannot receive both exemptions.

County comparisons in place now are as follows:

	<b>Dallas College</b>	Dallas County	Parkland	City
Over 65	\$75,000	\$100,000	\$69,000	\$115,000
Disabled	\$75,000	\$100,000	\$69,000	\$115,000

Resource Contact

Chief Financial Officer



**RESOLUTION OF THE BOARD OF TRUSTEES OF DALLAS COLLEGE TO  
INCREASE THE EXEMPTION FROM AD VALOREM TAXES FOR  
PERSONS AGED 65 OR OLDER AND FOR PERSONS WHO ARE  
DISABLED TO \$100,000**

**WHEREAS**, the Board of Trustees of Dallas College is authorized by law to levy an ad valorem tax upon real property located in Dallas County, Texas for the purpose of paying the College's lawful expenses and carrying out the duties and responsibilities placed upon the College by law; and

**WHEREAS**, the College's Board of Trustees wishes to establish, and is authorized by the Texas Property Tax Code to establish, certain exemptions to the taxable values of certain properties in the College's tax jurisdiction for the purpose of assessing and collecting taxes; and

**WHEREAS**, the College's Board of Trustees desires to increase the homestead exemption for persons aged 65 or older and for disabled persons to \$100,000.

**NOW, THEREFORE, BE IT RESOLVED AND ORDAINED BY THE BOARD OF TRUSTEES OF DALLAS COLLEGE THAT:**

With respect to all real property owned by an individual who is disabled (as defined in Section 11.13(m) (1) of the Texas Property Tax Code) or who is 65 years of age or older and occupied by that individual as a residence homestead (as defined in Section 11.130) (1) of the Texas Property Tax Code), that the first \$100,000 of value of said property be exempt from ad valorem taxation.

**ADOPTED, PASSED, AND APPROVED** this 2<sup>nd</sup> day of May 2023.

\_\_\_\_\_  
Monica Lira Bravo, Chair, Board of Trustees  
Dallas College

\_\_\_\_\_  
Justin Lonon, Secretary, Board of Trustee  
Dallas College

GIVEN UNDER MY HAND AND SEAL of office this second day of May 2023.

Notary Public: \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_

POLICY ITEM NO. 8.3.a.

Approval of Amendment to Policies Concerning Instruction – Chapter E  
(LOCAL)

To better align policies relating to instruction with the College’s new organizational structure, and to ensure compliance with the principles of accreditation, as prescribed by the College’s accrediting agency, the Chancellor recommends the following amendments to Chapter E local policies.

EFFECTIVE DATE

Upon Board Approval

LOCAL POLICY

EXPLANATORY NOTES

EA – Academic Year and Calendar	Revisions would clarify the information for inclusion in the academic calendar.
EBA – Distance Education	Revisions would define distance education course(s), provide the various instructional modes for distance education, and address the requirements for a distance education degree or certificate.
EDA – Instructional Materials	Revisions would change reference to “course textbooks” to “course materials.”
EF – Extended Day Programs	Revisions would clarify the provision of College courses during nontraditional hours such as evenings and weekends.
EFA – Curriculum Design	Revisions would add language clarifying the provision of lower and upper division courses and technical/occupational courses.
EFBA – Assoc. Degrees and Certificates	Revisions would add language clarifying the provision of associate degrees and Certificates.
EFCB – Adult Education and Literacy	Revisions would add language to align with new organizational structure.
EFCD – GED Testing Centers	Revisions would align policy with current practice, which does not provide for such reporting.

EFBB – Baccalaureate Degrees	Revisions would add a new policy relating to the offer of baccalaureate degrees.
EGA – Grading and Credit	Revisions would add language to align with the new organizational structure.
EGAA – Credit by Examination	Revisions would clarify the conditions under which students may earn educational credit.
EGAB – Examinations	Revisions would clarify the schedule of final exams that will be published in the College catalog.
EGB – Class Rank and Honors	Revisions would delegate to the Chancellor, the Provost, or a designee authority to determine the method for recognizing student academic achievement.
EGC – Graduation	Revisions would add language to align with the new organizational structure.
EH – Guidance Programs and Services	Revisions would clarify the advising services offered by the College.
EJB – Religion in Instruction	Revisions would remove the policy item in its entirety. Content does not align with the policy heading and is inconsistent with current practice.

ACADEMIC YEAR AND CALENDAR

EA  
(LOCAL)

Each ~~fall~~academic year, the Chancellor shall approve the College District's academic calendar for the subsequent academic year. The calendar shall provide start, end, certification, withdrawal, and other critical dates for each semester/term. ~~include dates for orientation, registration, holidays, final examinations, and the end of each semester and summer term.~~ As necessary, the Chancellor may amend the academic calendar.

The calendar shall be published on the Dallas College website, in the College District online catalog and in other College District publications as appropriate.

ALTERNATE METHODS OF INSTRUCTION  
DISTANCE EDUCATION

EBA  
(LOCAL)

The College District shall offer distance education courses and programs in accordance with:

- Applicable law;
- Coordinating Board regulations and guidelines, including the Principles of Good Practice for Academic Degree and Certificate Programs and Credit Courses Offered Electronically;
- Policies and guidelines of [the institutional accreditor for the College District](#) ~~the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC)~~; and
- College District policies and procedures.

The Chancellor [or designee](#) shall ~~develop~~ [promulgate](#) procedures to implement this policy.

**Distance Education Course**

A distance education course shall be defined as a course in which more than fifty percent of the instruction occurs when the student and instructor are not in the same physical location. College District Distance Education includes the following courses:

1. Fully Distance Courses. Fully-Distance Courses are those courses for which no more than 15 percent of instruction includes mandatory face-to-face sessions.
2. Hybrid Courses. Hybrid Courses are those courses for which at least 50 percent, but no more than 85 percent, of the planned instruction occurs when the student and instructor are not in the same place.

**Instructional Modes**

The College District may offer Distance Education Courses through a variety of instructional modes, including, but not limited to, a learning management system, the internet, videoconferencing, or other electronic methods that have the capacity to provide the necessary degree of instruction and interaction. Instruction may be synchronous or asynchronous and delivered to a single location or to multiple locations.

**Distance Education Degree or Certificate Program**

A distance education degree or certificate program offered by the College District is a program in which a student may complete more than 50 percent of the required credit hours through distance education courses.

~~Textbook~~ Selection  
of Course Materials

The Chancellor or a designee shall establish procedures for adopting, reviewing, and changing course ~~textbooks~~ and other instructional materials. The procedures shall incorporate faculty participation.

**Extended-Day  
Programs**

In order to make the education resources of the College District more readily available to the general public, the ~~colleges~~ College District shall offer ~~lower-division~~ college courses, technical/occupational courses, and continuing education ~~(adult education and community service)~~ courses during various hours, including, but not limited to, ~~in the~~ evenings ~~hours and on Saturday~~ and weekends.

CURRICULUM DESIGN  
INSTRUCTIONAL PROGRAMS AND COURSES

EFA  
(LOCAL)

	<p>The College District is dedicated to meeting the needs of its residents for education beyond the high school level, through <u>its</u> various programs <del>of its colleges</del>. By <u>offering</u> the following programs, the <del>colleges shall seek</del> <u>College District seeks</u> to assist <del>their</del> <u>its</u> students in developing special knowledge and skills and in realizing intellectual, physical, emotional and social maturity.</p>
<p><b>Lower <u>and Upper</u> Division College Education</b></p>	<p>The <del>colleges</del> <u>College District</u> shall offer courses that are designed to enable students, including those who enter with scholastic deficiencies, to complete <u>a College District degree program, including the Core Curriculum</u>, <del>the first two years of four-year college work and to enter a four-year institution.</del></p>
<p><b>Technical / Occupational Education</b></p>	<p>The <del>colleges shall</del> <u>College District shall</u> monitor the technical and occupational training needs of the Dallas <u>County</u> area and the communities <del>it</del> <u>they</u> serves, and shall develop and offer courses that are designed to equip students, through <u>its certificates and degree programs</u> <del>one- and two-year credit programs</del>, with the skills and technical knowledge required for successful employment <del>in semi-professional or other occupational fields.</del></p>



DEGREES AND CERTIFICATES  
ASSOCIATE DEGREES AND CERTIFICATES

EFBA  
(LOCAL)

**Associate of Arts  
and Associate of  
Sciences**

The ~~colleges of the~~ College District shall award associate degrees and certificates to students who have completed all general and specific graduation requirements when the students have earned through instruction (not credit by examination) at least 25 percent of the credit hours required for graduation ~~at the college granting the degree.~~

The Associate of Arts and the Associate of Science degrees are designed for a student who wishes to pursue a two-year liberal studies degree, the Core Curriculum, and/or transfer to a four-year institution for the baccalaureate degree. Either degree may be combined with a Coordinating Board-approved field of study curriculum offered by the College District.

A student must complete 60 credit hours; with a minimum grade point average (GPA) of 2.0; earn a grade of "C" or better in English 1301 and a selected college mathematics course; and meet all requirements of the Texas Success Initiative (TSI), including the TSI assessment.

These 60 hours may be earned at any college-campus of the College District and must include the ~~42 hours of the~~ College District's required Core Curriculum components, ~~including 6 hours in Communications; 3 hours in Mathematics; 8 hours in Life and Physical Sciences; 3 hours in Language, Philosophy, and Culture; 3 hours in Creative Arts; 6 hours in American History; 6 hours in Government/Political Science; 3 hours in Social and Behavioral Sciences; 4 hours in the Component Area Option; and 18 hours of specified electives.~~

Courses numbered below 1000 and other noncollege-level courses ~~may~~ not be counted toward degree requirements.

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**Associate of Arts in  
Teaching**

The Associate of Arts in Teaching degree is designed for students who wish to transfer to a Texas public university that offers baccalaureate degree programs leading to teacher certification. Programs offered under this degree title are based upon the Coordinating Board.

A student must complete 60 credit hours for each degree plan, with a minimum GPA of 2.5 and meet all requirements of the TSI, including the TSI assessment.

A student may earn these hours at any college-campus of the College District, and the hours must include 42 hours of the College District Core Curriculum, including 6 hours in Communications; 3

DEGREES AND CERTIFICATES  
ASSOCIATE DEGREES AND CERTIFICATES

EFBA  
(LOCAL)

hours in Mathematics; 8 hours in Life and Physical Sciences; 3 hours in Language, Philosophy, and Culture; 3 hours in Creative Arts; 6 hours in American History; 6 hours in Government/Political Science; 3 hours in Social and Behavioral Sciences; 3–4 hours in the Component Area Option; and any additional hours required for the degree.

Courses numbered below 1000 and other noncollege-level courses may not be counted toward degree requirements.

**Transfer —  
Servicemen's  
Opportunity College**

In the event that a student enrolled ~~with the at a college of the~~ College District under the Servicemen's Opportunity College program is transferred by the military to a place of assignment outside of the College District's service area, the student may nevertheless be awarded a degree from the ~~college of the~~ College District if:

1. The residency requirement has first been met at ~~a college of~~ the College District;
2. The remaining degree requirements are completed at an accredited college outside the College District's service area; and
3. The registrar of ~~such college of~~ the College District has approved such arrangement.

**Guarantee**

The College District guarantees to ~~the its~~ Associate of Arts and Associate of Science graduates ~~of its colleges~~, and other students who have completed a formal transfer plan at ~~a college of~~ the College District, the transferability of course credits to cooperating Texas colleges and universities. If such courses are rejected by a college or university, a student may take tuition-free alternate courses at ~~any college of~~ the College District, if ~~that is~~ acceptable to the university.

The College District guarantees the job competencies of its graduates ~~of its colleges~~. If an Associate of Applied Science degree or certificate graduate is judged by the graduate's employer to be lacking in technical job skills identified as exit competencies for the graduate's specific degree or certificate program, the graduate will be provided up to nine tuition-free credit hours of additional skill training by ~~a college of~~ the College District.

In recognition of the principle that true education is a lifelong experience, the College District offers the following programs:

**Adult Education** |

1. ~~The colleges shall offer credit~~Credit and noncredit courses designed to fill gaps in a person's schooling and to enable the employed person to enhance skills or to cross-train for other occupational fields.

**Community Service** |

2. ~~The colleges shall offer courses~~Courses designed to prepare students "for living," in contrast to "making a living"—i.e., courses intended to prepare for responsible citizenship, to increase competence in communication, to improve understanding of his or her cultural heritage and physical and biological environment to aid in achieving a balanced personal and social adjustment, and to provide an opportunity for life enrichment. Vocational enrichment courses shall also be offered.

SPECIAL PROGRAMS  
HIGH SCHOOL EQUIVALENCY TESTING CENTERS

EFCD  
(LOCAL)

	<p>An official high school equivalency testing center shall be located at one or more College District facilities designated by the Board.</p>
<b>Procedures</b>	<p>The Chancellor or designee shall develop written procedures concerning the operation of the center and administration of the test. The procedures shall:</p> <ol style="list-style-type: none"><li>1. Address the selection, requisition, and storage of test materials;</li><li>2. Address the provision of a suitable place for administering the test;</li><li>3. Address test security;</li><li>4. Include a written emergency plan; and</li><li>5. Address other operational matters as appropriate.</li></ol>
<b>Testing Information</b>	<p>The Chancellor or designee shall publish information about the available testing opportunities on the College District's website and in appropriate College District publications.</p>
<b>Fees</b>	<p>If permitted by the Texas Education Agency (TEA) and the test provider, the Board may approve a fee for the administration of a test.</p>
<b>Annual Report</b>	<p><del>The Chancellor or designee shall report to the Board annually concerning the center, including the number of tests administered and the funds received for administering the test.</del></p>

DEGREES AND CERTIFICATES: BACCALAUREATE DEGREES

EFBB  
(LOCAL)

The College District shall offer Baccalaureate degrees as approved by the Texas Higher Education Coordinating Board and authorized by law.

ADOPTED:

1 of 1

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### Appeals

The College District shall permit students to appeal ~~chief student affairs officer at each campus is responsible for establishing procedures whereby students may appeal~~ any of the standards, including early warning, probation one, two, and three, suspension, academic dismissal, and indefinite academic dismissal, in accordance with procedures established by the Vice Chancellor of Student Success or a designee. An appeal must be in writing and must include any extenuating circumstances having a bearing on academic performance. The appeal must also address how the student plans to address future academic performance. The college may limit the student's coursework and total number of credit hours and may require the student to enroll in specific coursework.

### Other Colleges

A student on suspension or academic dismissal from another institution is ineligible for admission to the College District unless the student has met the academic standards of the College District.

### Academic Honors

Academic honors are designated as follows:

1. "~~President's~~ Chancellor's honor roll": A full-time student who completes at least 12 hours of credit in the fall, spring, or summer semester, earns a college-level grade point average (GPA(2)) [see Method of Calculation] of 3.8–4.0 for the semester, and is in good standing shall be listed on the Chancellor's ~~president's~~ honor roll.
2. "~~Vice president's~~ Provost's honor roll": A full-time student who completes at least 12 hours of credit in the fall, spring, or summer semester, earns a college-level GPA(2) of 3.5–3.79 for the semester, and is in good standing shall be listed on the Provost's ~~vice president's~~ honor roll.
3. "Academic recognition list": A part-time student who completes 6 to 11 credit hours in the fall, spring, or summer semester, earns a college-level GPA(2) of 3.5 or higher for the semester, and is in good standing shall be listed on the academic recognition list.

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### Prior Learning

The College District is committed to serve students and the community in the most effective manner possible while maintaining high standards of education. Students learn in a variety of ways and through a multitude of experiences; therefore, the College District shall assess these learning activities and grant equivalent college credit. The following policies apply:

ACADEMIC ACHIEVEMENT  
GRADING AND CREDIT

EGA  
(LOCAL)

1. Credit may be granted for any course that is approved by the Coordinating Board.
2. Credit shall be awarded for prior learning in accordance with principles of good educational practice and federal, state, and regional accreditation standards. To be eligible to receive a prior learning credit, the student receiving the award of prior learning credit must be enrolled ~~in~~ with ~~one of the campuses of~~ the College District.
3. The number of equivalent credits that are awarded may not exceed 75 percent of the total number of credits required for the student's specific certificate or degree objective. No graduation, residency, degree, or program requirements shall be waived as a result of credits earned as provided by this policy.
4. A student who is currently enrolled in the College District may apply for prior learning credit.
5. The "CR" grade is awarded for prior learning coursework accepted for credit.
6. Career and Technical Education (CTE) high school graduates must enroll in a degree or certificate program at the College District to receive college credit for high school CTE courses.

GRADING AND CREDIT  
CREDIT BY EXAMINATION

EGAA  
(LOCAL)

Current and incoming students may earn credit for relevant education, work, or other life experience. Qualified students may earn credit by performing satisfactorily on certain national tests and Advanced Placement (AP) exams, ~~or by~~ providing required documentation and/or ~~completing assessments~~ ~~tests~~ developed and administered by the College District.

The Chancellor or designee shall ~~develop~~ promulgate procedures to implement this policy. The requirements shall be published in the College District catalog and other relevant publications as determined by the administration.



The Chancellor or designee shall develop a schedule of semester final exams to occur during each final exam period ~~designated by the Board on the~~ included in the academic calendar. The final exam schedule shall be published in the College District online catalog.

ACADEMIC ACHIEVEMENT  
CLASS RANK AND HONORS

EGB  
(LOCAL)

The Board ~~shall~~ delegates to the Chancellor, the Provost, or their designee, the authority to determine the method by which academic honors are bestowed on College District students. These provisions shall be published in the College District online catalog.  
[For grade calculations and the awarding of credit, see EGA]

ACADEMIC ACHIEVEMENT  
GRADUATION

EGC  
(LOCAL)

The Board shall establish graduation requirements in a manner consistent with applicable law. The College District catalog shall address the degrees and certificates, the semester credit hours or continuing education units, and other requirements that must be satisfied to obtain each degree or certificate awarded by the College District.

To be eligible for graduation, a student should submit an application in accordance with procedures established by the Chancellor and published in the College District [online](#) catalog. Notwithstanding the foregoing, ~~each college~~ [the College District](#) may graduate current and former students who have met graduation requirements with or without student consent.

GUIDANCE PROGRAMS AND SERVICES

EH  
(LOCAL)

The ~~colleges~~ College District shall provide career ~~-vocational, and~~ educational advising, success coaching, and personal counseling services directed toward individual efficiency, realistic self-appraisal, identification of aptitudes and interests, and self-realization.

MISCELLANEOUS INSTRUCTIONAL POLICIES  
RELIGION IN INSTRUCTION

EJB  
(LOCAL)

~~Graduating students are expected to attend the annual spring commencement exercises. Procedures shall be established at each college to ensure that each student secures appropriate academic regalia for the commencement exercises. Requests to graduate in absentia shall be reviewed and acted on by the vice president of student development or equivalent position.~~

POLICY ITEM - FIRST READING NO. 9.1.

Approval of Amendments to Policy BG (LOCAL) – Administrative  
Organization Plan

To better align policies relating to instruction with the College’s new organizational structure, and to ensure compliance with the principles of accreditation, as prescribed by the College’s accrediting agency, the Chancellor recommends the following amendments to local policy.

EFFECTIVE DATE  
Upon Board Approval

<u>LOCAL POLICY</u>	<u>EXPLANATORY NOTES</u>
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BG – Administrative Organization Plan	Revisions to policy would remove language relating to the College’s old organizational structure and add language articulating the College’s practice of shared governance, including the roles of each stakeholder in that practice.
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ADMINISTRATIVE ORGANIZATION PLAN

BG  
(LOCAL)

~~The College District~~ Dallas College is a singularly structured and accredited college, system of seven comprehensive, separately accredited, community colleges that comprise ~~one legal entity of seven campuses~~. The ~~colleges, including five community campuses, are~~ campuses are served by the R. Jan LeCroy Center for Educational Telecommunications and other College District offices ~~whose role charged with it is to coordinate~~ coordinating, facilitate facilitating, and otherwise supporting the work of the colleges ~~College District~~.

The ~~highest ranking~~ highest-ranking administrative officer of the College District is the Chancellor, who is responsible to the Board for administering the programs of the ~~colleges~~ College District in accordance with the policies of the Board and applicable local, state, and national laws, and for ensuring that the College District's strategic direction and operations are consistent with its mission, purpose and core values.

The Board directs that the College District shall be organized to ensure that:

1. The Chancellor represents the Board and is responsible for the overall management of the College District.
2. The programs, procedures, and practices of the ~~colleges~~ College District advance the College District's purpose and goals.
3. The College District's offices, including the LeCroy Center, are organized to support ~~college~~ College District operations.
4. ~~The Board Policies and Administrative Procedures Manual~~ College District policies and regulations shall define the relationship between the College District and college operations and shall delegate responsibilities for the development of detailed administrative procedures ~~at the colleges.~~

4. \_\_\_\_\_

Statement of Shared Governance

The Board recognizes shared governance as the principal mechanism through which College District stakeholders, as subject matter experts in their respective disciplines and practice areas, are afforded an opportunity to provide input, particular to their area of responsibility, and participate in the development of strategic priorities, instructional programs (i.e., curriculum, subject matter, and methods of instruction) educational programs (i.e., degrees and certificates) and the institutional policies that guide the central mission of the College District.

For purposes of this policy, shared governance shall refer to the structures and processes through which stakeholders have regular

ADMINISTRATIVE ORGANIZATION PLAN

BG  
(LOCAL)

	<p><u>and sustained opportunities to participate in the discussion of important issues affecting the operations of the College District enterprise. Shared governance does not refer to decision-making authority, which vests solely with the Board, the Chancellor or a designee, after due consideration of the input and recommendations of stakeholders and the interests of the College District, as appropriate.</u></p> <p><u>In all matters, the process of shared governance shall foster discussion and collaboration and maintain adequate communication channels among the various stakeholders of the College District.</u></p>
<u>Stakeholders</u>	<p><u>College District stakeholders include, but are not limited to, College District faculty, staff and administrators. Difference in the influence of each stakeholder group shall be determined by the stakeholder's responsibility for the matter at hand, as set forth in College District policies and procedures.</u></p>
<u>Faculty</u>	<p><u>Through broad participation from every campus of the College District and a cross-section of disciplines, faculty, subject to the powers vested in the Board and the Chancellor, may through a variety of Dallas College-wide committees and task forces, consider and/or submit recommendations to the Chancellor, Provost or a designee concerning the instructional programs of the College District, including but not limited to curriculum, pedagogy, teaching methods, course modalities, and requirements for the development of instructional programs. In addition, College District faculty may consider and/or provide input on any matter of College-District-wide concern.</u></p>
<u>Staff</u>	<p><u>Through participation in and service on the various councils and committees of the College District, College District staff may provide input on College District operational procedures and practices that affect the work environment and staff-employee welfare, as well as other matters of College District-wide concern.</u></p>
<u>Administrators</u>	<p><u>Administrators, vested with oversight of the administrative functions of the College District, shall exercise leadership in the development of institutional policies and programs, and shall advise in the determination of curricula, as appropriate, and concerning all the interests of their functional area, including its relationships to other areas of the College District and the College District as a whole.</u></p> <p><u>The Chancellor shall promulgate procedures to ensure the effectiveness of shared governance.</u></p>
<u>Internal Councils</u>	<p><u>The College recognizes the following employee groups:</u></p>



ADMINISTRATIVE ORGANIZATION PLAN

BG  
(LOCAL)

- Employee councils representing faculty, administrators and staff
- Functional committees representing certain functional areas of responsibility.

POLICY ITEM - FIRST READING NO. 9.3.

Approval of Amendments to Policy EFB (LOCAL) – Curriculum Development

To better align policies relating to instruction with the College’s new organizational structure, and to ensure compliance with the principles of accreditation, as prescribed by the College’s accrediting agency, the Chancellor recommends the following amendments to local policy.

EFFECTIVE DATE  
Upon Board Approval

<u>LOCAL POLICY</u>	<u>EXPLANATORY NOTES</u>
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EFB - Curriculum Development	TASB recommended revisions would add new policy language relating to state law requiring colleges to develop at least one recommended course sequence for each undergraduate degree or certificate program offered.
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The Board shall determine the types of degrees and certificates to be awarded by the College District. The degrees and certificates offered by the College District and the associated recommended course sequences developed by the College District administration shall be described in the College District online catalog and on the College District website.

POLICY ITEM - FIRST READING NO. 9.2.

Approval of Amendments to Policy EE (LOCAL) – Curriculum Development

To better align policies relating to instruction with the College’s new organizational structure, and to ensure compliance with the principles of accreditation, as prescribed by the College’s accrediting agency, the Chancellor recommends the following amendments to local policy.

EFFECTIVE DATE

Upon Board Approval

LOCAL POLICY

EXPLANATORY NOTES

EE – Curriculum Development

Revisions to policy would make clear that primary responsibility for the content, quality and effectiveness of the College curriculum rests with faculty and removes from policy outdated criteria for course creation, course capacity and research and development.



Existing Policy



Deleted Policy



New Policy



GC Edits

**Curriculum  
Development and  
Revision**

All educational programs of the College District ~~colleges~~ will be continually reappraised to ensure that the offered courses meet the needs of College District students and the community ~~and the students~~. Under the direction of the Provost and subject to the powers vested in the Board and the Chancellor, faculty shall have primary responsibility for the content, quality and effectiveness of the College District curriculum. ~~The Board encourages faculty involvement in the planning of course offerings and in the development of new techniques for meeting course objectives. The Chancellor and college presidents are authorized to establish detailed procedures for curriculum development. The Chancellor or a designee shall establish procedures for curriculum development.~~

**Criteria for Course  
Creation**

~~The Board may create adult education, evening college, or community service courses, whether credit or noncredit, when there is an apparent need for it in the community, when the course is primarily educational, when qualified instructors and funds are available, and when a minimum of 15 students are likely to enroll. Under unusual circumstances (e.g., acute community need, initiation of new programs) some latitude in class size will be allowed. A course may be discontinued when it ceases to meet these criteria.~~

**Course Capacity**

~~Course enrollment capacity (i.e., the total number of available seats) for all sections of a course shall be a consistent range across the colleges of the College District and determined in accordance with the following guidelines:~~

- ~~1. Discipline, modality, and course;~~
- ~~2. Evidence-based pedagogical recommendations; and~~
- ~~3. Practical considerations, including public safety requirements, curricular requirements, instructional periods, equipment, and immediate faculty availability.~~

~~The minimum and maximum course enrollment for each course section shall be set by the designated administrator, in accordance with College District procedures. A course section for which enrollment is less than the minimum enrollment capacity shall be canceled. If enrollment in a course section exceeds the maximum enrollment allowed, a new course section shall be created in accordance with College District procedures.~~

~~Modifications or exceptions to established course enrollment capacity ranges or limitations shall be made in accordance with College District procedures.~~

**Research and  
Development  
Programs**

~~The Board encourages the research and development of creative and imaginative educational programs. The Chancellor shall request budget appropriations for research and development projects, both at the colleges and in the College District office, and shall develop procedures to fund and review the same.~~

## COMMITTEE REPORT NO. 10.1.a.

### Finance Committee Notes for April 4, 2023

The Education Workforce Committee Meeting of the Board of Trustees of Dallas College was held Tuesday, April 4, 2023, beginning at 9:34 a.m. at the administrative office in room 036 and was broadcasted via the streaming link <https://dcccnew.swagit.com/events/16647>. This meeting was convened by Committee Chair Cliff Boyd.

#### Board Members and Officers Present

- \* Mr. Cliff Boyd (committee chair)
- \* Mrs. Monica Lira Bravo  
Ms. Charletta Rogers Compton (arrived at 10:40 a.m.)  
Ms. Diana Flores
- \* Dr. Catalina E. Garcia  
Dr. Justin H. Lonon (secretary and chancellor)  
Mr. Paul Mayer  
Mr. Philip J. Ritter
  
- \* *Denotes a committee member*

#### Members Absent

None.

**1. Roll Call - Announcement of a Quorum** confirmed by Committee Chair Boyd.

**2. Certification of Notice Posted for the Meeting** confirmed by Chancellor Lonon.

**3. Citizens Desiring to Address the Board**

There were no citizens desiring to address the Board.

**4. Committee Presentation**

- 4.1. Over 65/Disabled Tax Exemption Discussion  
Presenters: John Robertson, Tiska Thomas

Tiska Thomas and John Robertson presented the Over 65/Disabled Tax Exemption Discussion.

In fiscal year 2018, the tax exemption was increased from \$50,000 to \$69,000, saving taxpayers over \$1.9 million. In fiscal year 2019, the tax exemption was increased from \$69,000 to \$75,000, saving taxpayers over \$900,000. In comparison to peer institutions, Collin College's exemption is \$30,000 and Tarrant County College's exemption is \$50,000.

The proposed Senate Bill 3 limits the property taxes a school district changes the exemption on homesteads with an additional amount for elderly or disabled person. This bill does not impact community colleges. Dallas College has taken a proactive approach to determine whether to provide additional savings to taxpayers.

The Office of Finance conducted an analysis and has recommended increasing the exemption to \$100,000, which would provide an additional savings of over \$4 million for over 65 and disabled persons in Dallas County. This would however result in a revenue loss of \$4 million from the Dallas College tax base.

Although the Finance Committee cannot formally vote on this matter, the Finance Committee members fully support the staff recommendation to increase the exemption to \$100,000 for over 65 or disabled persons. The Finance Committee members recommended bringing this matter forward for approval at the next board meeting.

Trustee Ritter spoke about tax relief, such as rate reduction, that would benefit all taxpayers not just homeowners. John Robertson clarified that a tax rate reduction would only affect the maintenance and operations (M&O) portion of the tax rate and exemptions affect the total Taxable Assessed Value (TAV).

Trustee Flores voiced concerns about the possibility of having to increase tuition rates to maintain services during tough times. Chair Bravo also spoke about concerns with raising tuition.



#### 4.2. Business Continuity

Presenter: Sharon Davis, Herbert Ashford

Dr. Sharon Davis, chief business continuity officer, presented an overview of business continuity. The Business Continuity Office (BCO) assures that the college is prepared before, during, and after disasters.

BCO was established during the pandemic to ensure continued operations collegewide. BCO deals with the effects, impacts, and consequences if we do not mitigate risk. The six basic components to a Business Continuity Plan include: risk assessment, business impact analysis, strategy identification, incident response, plan testing, training, maintenance, and communication.

BCO addresses business continuity by utilizing the professional practices of the Disaster Recovery Institute (DRI) International, understanding people, processes, and technology, and addressing all concerns associated with infectious diseases. DRI International is the oldest and largest organization that designs processes and protocols for business continuity, crisis management, and recovery through education, advocacy, and funding.

BCO staff seeks to interpret and analyze the information that they receive, communicate, and plan, and then monitor and detect threats. BCO works closely with the Dallas College police, facilities, and risk management departments. BCO also works with Dallas County Health and Human Services on contact tracing and monitors infectious diseases, such as COVID-19, Mpox, Tuberculosis, and Influenza.

BCO developed three departmental action plans for FY2023 that tie to the board's strategic and thematic priorities:

- Consistent safety signage collegewide.
- Train staff and students in proper protocol for responding to emergencies.
- Implement departmental emergency operations plans.

BCO is also implementing departmental emergency operations plans to document key processes, including personnel responsibilities and procedures. BCO plans to continue conducting safety training, location assessments, and mitigation efforts. BCO utilizes College Emergency Response Team (CERT) members who volunteer to assist in emergencies and drills. BCO is actively recruiting CERT members, especially for evenings and weekends.

A significant accomplishment for BCO has been the production of emergency floor plans for every floor of every building collegewide. The floor plans will help first responders during critical events. BCO worked directly with students in the Brookhaven Geographic Information System (GIS) program to map our locations while gaining valuable work experience in their field.

BCO will host a Business Continuity and Safety Summit on June 9 at Mountain View Campus. The summit will help the community, businesses, and institutions as they respond to emergencies and safety events.

CERT members conducted an intruder lockdown drill beginning at 10:40 a.m. and resumed the Finance Committee meeting at 10:50 a.m.

Trustee Garcia asked how BCO decides what diseases to monitor. Dr. Davis stated that BCO utilizes Dallas County Health and Human Services recommendations along with self-reporting information.

Trustee Flores requested that departmental action plans be included in board presentations.

Trustee Boyd spoke in support of providing opportunities for students to use their skills on projects for the college while gaining work experience.

Trustee Compton asked for an assessment of safety in the Board areas, including the doors. Scott Wright will review and provide feedback to the Board at a later date.

## **5. Items for Review**

### **5.1. Committee Notes**

- a. Finance Committee Notes for March 7, 2023  
No comments or edits were made.

**6. Executive Session** began at 10:50 a.m. and returned at 12:24 p.m.

**7. Adjournment** at 12:25 p.m.

*Captioned video and transcripts for Dallas College Board Meetings are available at our website, [www.dallascollege.edu/boardmeetingslive](http://www.dallascollege.edu/boardmeetingslive), under the Archived Videos section.*

## COMMITTEE REPORT NO. 10.1.b.

### Chancellor Performance Review Committee Notes for April 4, 2023

A Chancellor Performance Review meeting of the Board of Trustees of Dallas College was held April 4, 2023 beginning at 12:25 p.m. at the administrative building and was broadcast on the Cisco Webex platform via the streaming link: <https://dccc.new.swagit.com/events/16648>. The meeting was convened by Committee Chair Phil Ritter.

#### Board Members and Officers Present

- Mr. Cliff Boyd
- Ms. Monica Lira Bravo
- Ms. Charletta Compton
- \* Ms. Diana Flores
- Dr. Catalina E. Garcia
- Dr. Justin Lonon (secretary and chancellor)
- \* Mr. Paul Mayer
- \* Mr. Phil Ritter (committee chair)

\* *Denotes a committee member*

#### Members Absent

None.

1. **Roll Call - Announcement of a Quorum** confirmed by Committee Chair Ritter.
2. **Certification of Notice Posted for the meeting** by Chancellor Lonon.
3. **Citizens Desiring to Address the Board**  
None.
4. **Items for Review**
  1. Committee Notes
    - a. Chancellor Performance Review Committee Notes for December 6, 2022  
No comments or edits were made.
5. **Executive Session** began at 12:27 p.m. and ended at 3:12 p.m.

6. **Adjournment** was at 3:16 p.m.

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## COMMITTEE REPORT NO. 10.1.c.

### Education Workforce Committee Notes for April 4, 2023

The Education Workforce Committee Meeting of the Board of Trustees of Dallas College was held Tuesday, April 4, 2023, beginning at 3:17 p.m. at the administrative office in room 036 and was broadcasted via the streaming link <https://dcccnew.swagit.com/events/16647>. This meeting was convened by Committee Chair Paul Mayer.

#### Trustees and Officers Present

- Mr. Cliff Boyd
- Mrs. Monica Lira Bravo
- Ms. Charletta Rogers Compton
- Ms. Diana Flores
- \* Dr. Catalina E. Garcia
- Dr. Justin H. Lonon (secretary and chancellor)
- \* Mr. Paul Mayer (committee chair)
- \* Mr. Philip J. Ritter
  
- \* *Denotes a committee member*

#### Members Absent

None.

- 1. Roll Call - Announcement of a Quorum** Confirmed by Committee Chair Paul Mayer
  
- 2. Certification of Notice Posted for the Meeting** Confirmed by Chancellor Lonon
  
- 3. Citizens Desiring to Address the Board**  
None.
  
- 4. Committee Presentation**
  - 4.1. Success Coaching: Making a Difference  
Presenter: Beatriz Joseph, Karen Stills

Dr. Joseph thanked the Trustees for reinvesting \$10 million in student success to build the foundation for the Learner Peer Model and noted that success coaching is a critical piece of that model.

Dr. Stills shared that five areas report directly to her, comprised of 13 administrators, 235 success coaches and one TSI Coordinator. Dr. Stills explained that administrators each have a group of 20 success coaches and this work aligns with the college's strategic priorities centered on streamlining, support and navigation to and through college and beyond.

Trustee Garcia asked how many students were assigned to each success coach.

Dr. Stills stated on average it's around 350 to 400 per success coach.

Dr. Stills outlined the concept behind success coaches and how the model was originally adapted from the healthcare industry. This learning model ensures success coaches are connecting students to a variety of resources to support them throughout their journey at Dallas College.

Trustee Flores noted we had a historic issue as DCCCD with students exiting with 90+ hours without a credential and raised the question of whether there are data points to show progress. Dr. Stills responded that the team does have data points that show progress, and she will share them at a later date.

Dr. Stills explained success coaches are organized by student type. The coach is assigned a student and remains with him/her throughout the journey.

Dr. Stills mentioned there is a group of success coaches dedicated to dual credit students, continuing education, and special populations. Success coaches are available from 8 a.m. to midnight.

Trustee Boyd asked if the team has data showing the number of students requesting assistance during the day in person vs virtual.

Dr. Stills said more students are taking advantage of virtual services because of the flexibility.

Dr. Stills noted that all Success Coaches receive 100 hours of training within the first 90 days of onboarding.

Trustee Flores asked if Success Coaches were equipped with information such as acronyms for each class and if the website catalog was updated with the class names and acronyms.

Dr. Stills and Dr. Joseph responded that Success Coaches are provided with additional materials beyond the onboard training and the website was updated.

Trustee Garcia asked how much training success coaches are receiving before they are assigned students.

Dr. Stills explained that the design of the training is progressive so new hires observe, then move on to shadow an experienced coach, and finally are assigned to support students.

Dr. Stills shared that over 86,358 students were served in Fall 2022 and if unduplicated numbers are pulled the total is more than 68,000 students.

Dr. Stills explained that based on student feedback the team has added a link in all success coaches' signatures to ask how we are doing. Other improvements include the upcoming addition of a QR code in offices and students can now request to change their success coach via a link if it's not a good fit.

Dr. Stills shared success coaches conducted over 108 classroom visits and reached over 1,000 students, which translated to 72% of those students registering for Spring.



Trustee Flores asked if the purpose of the classroom visits is to let students know about available services and encourage them to reach out

Dr. Stills responded yes. Success coaches have a common curriculum that covers five common things such as the role of the success coach, how to make an appointment, etc.

Trustee Flores asked if there is a video on the Dallas College website about the role of the success coach.

Dr. Stills answered that the college has student-facing as well as faculty-facing videos on our internal SharePoint site.

Dr. Stills noted that data showed a 17% higher persistence rate of students who visited with a success coach at least once versus not at all. Data also shows that persistence rates increase to 30% when students visit a success coach twice or more.

Dr. Stills stated based on the data that all First Time in College (FTIC) students will be required to visit a success coach.

Trustee Flores asked what percentage of students take advantage of visiting with a success coach at least once versus not at all.

Dr. Stills answered she did not have that number for the current semester but can provide it for Fall 2022. She stated many students do take advantage of the service and numbers shared are based on persistence.

Dr. Stills covered data points showing numbers that reflected no success coaching, one appointment and two or more appointments. Student types including Continuing Education, First Time in College (FTIC), Transfer-In, Transient, Charter, Dual Credit and ECHS are reflected in the data.

Trustee Flores questioned if the numbers could show how many students are connecting with success coaches per semester and if the requirement to meet with a success coach would be across all student types.

Dr. Stills answered the required first session would be for FTIC credit students registered for Fall classes only. This approach was taken to ensure the caseload is manageable for Success Coaches and the staff could effectively deploy the initiative.

Trustee Flores questioned if during budget build there should be an increase in funding to decrease the caseload ratio one success coach per 350 students versus 400.

Dr. Stills stated that the team is working on strategies and will share more information related to headcount as well as how the team initially engages with students at a later time.

Dr. Stills shared data points that reflected race and ethnicity and showed positive effects across all racial and ethnic lines, reiterating that success coaching has made a significant difference.

Dr. Stills noted that though the successes are many, some challenges include infrastructure. The team is adding a couple of leadership positions to redistribute and balance duties. Another challenge is technology. Success coaches use about 20+ technologies to serve students. The high number of technologies is difficult to maintain. She reminded the Board that we are integrating to the new student module in Workday in 2025.

Dr. Stills commented that other challenges include physical office space and focused case management deployment. Currently, student-facing office spaces are maximized, and the team is working to fix the issue. Lastly, robust case management. The team is reducing some non-critical functions and will continue to strengthen our alignment and integration with the strategic enrollment efforts.

Dr. Stills explained that in conjunction with Josh Skolnick and The Foundation, the team has secured \$400,000 in philanthropic dollars that moves the college closer to the creation of a Case Management Studio. The case management studio would become a hub where others can learn how to be an excellent case manager, thus creating a revenue stream for the college.

Dr. Stills shared the team also received a \$860,000 grant from a group called HCRC that focuses on closing equity gaps through incentivizing students to meet with their success coach.

Trustee Flores commented that offering students stipends or sports tickets (Dallas Mavericks or Texas Rangers) could be a great incentive to connect students with success coaches.

Dr. Stills will share this suggestion with the team.

Dr. Stills introduced the following team members: Dr. Jermaine Pipkins (Dean), William Gunn (Associate Dean), Jamal Williams (Associate Dean), Renee Flowers (Associate Dean), Krystle Singleton (Associate Dean), Eduardo Perez (Senior Success Coach), Rachel Hammouri (Success Coach), Quaadir Singleton (Success Coach) and Lexi Calhoun (Success Coach).

Dr. Stills shared that two students, Majesti Williams from Cedar Valley and Christopher Shelley from Eastfield will tell us about how their success coaches supported them in their journey.

Mr. Shelley shared that over four years ago he was homeless and addicted to methamphetamines but has cleaned himself up and with God's help and direction has bettered himself. He moved to Texas two years ago and within that time frame his son came back into his life and he started college. Mr. Shelley shared that his Success Coach has played a big part in his success. As a traditional learner, his success coach not only talked him through some classes but also attended a few with him as support. He is a veteran, works with student veterans and is now a member of PTK Honor Society. Shelley asked if more classes could be in person versus online. His field of study as a substance abuse counselor would benefit from being in a classroom and interacting to build a sense of community.

Hammouri shared that hearing Shelley's kind words and seeing the direct impact reinforces her love for what she does. As a success coach, she can make a connection with students and see how that connection positively impacts their lives.

Williams shared that she is currently studying psychology. She graduated from high school in June 2022 and had no idea what was next. COVID was difficult and she faced a number of challenges. She was connected with a success coach, Quaadir Singleton and is grateful for his assistance.

She complimented Singleton on being an amazing guide and helping her not only with school but also personal matters.

Singleton stated that he is grateful to his leadership team for their guidance and to have the opportunity to directly impact student lives on a daily basis.

Trustees shared their appreciation for the staff and the students

## **5. Items for Review**

### **5.1. Committee Notes**

- a. Education Workforce Committee Notes for March 7, 2023  
No comments or edits were made.

## **6. Executive Session**

None.

## **7. Adjournment** at 4:02pm.

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## COMMITTEE REPORT NO. 10.1.d.

### Chancellor Performance Review Committee Notes for April 27, 2023

A Chancellor Performance Review meeting of the Board of Trustees of Dallas College was held April 27, 2023, beginning at 9:00 a.m. at the administrative building and was broadcast on the Cisco Webex platform via the streaming link: <https://dcccnew.swagit.com/events/16934>. The meeting was convened by Committee Chair Phil Ritter.

#### Board Members and Officers Present

- Mr. Cliff Boyd
- Ms. Monica Lira Bravo
- Ms. Charletta Compton
- \* Ms. Diana Flores
- Dr. Catalina E. Garcia
- Dr. Justin Lonon (secretary and chancellor)
- \* Mr. Paul Mayer
- \* Mr. Phil Ritter (committee chair)

\* *Denotes a committee member*

#### Members Absent

None.

1. **Roll Call - Announcement of a Quorum** by Committee Chair Ritter.
2. **Certification of Notice Posted for the meeting** by Chancellor Lonon.
3. **Citizens Desiring to Address the Board**  
None.
4. **Executive Session** began at 9:01 a.m. and ended at 11:06 a.m.
5. **Adjournment** at 11:07 a.m.

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## INFORMATIVE REPORT NO. 10.2.

### Current Funds Operating Budget Report (March 2023)

The Chancellor presents the report of the current funds operating budget for review for the period ending March 31, 2023.

#### For Revenues

*Investment Income* reflects a higher percentage due to higher interest rates compared to last fiscal year.

*General Revenue* reflects a higher percentage due to the \$36 million received from the sale of Educational Broadband Service (EBS) licenses.

#### For Expenditures

Conversion to the new ERP system, Workday, caused some shifts in the expense categories.

DALLAS COLLEGE  
2022-2023 CURRENT FUNDS OPERATING BUDGET  
**REVENUES & EXPENDITURES - UNRESTRICTED FUND**  
58.3% of Fiscal Year Elapsed

	March 31, 2023				March 31, 2022		
	Approved Budget	Allocated Budget	Year-To-Date Actuals	Percent Budget	Allocated Budget	Year-To-Date Actuals	Percent Budget
<b>REVENUES</b>							
Tuition	\$126,500,000	\$127,600,000	\$114,580,269	89.8%	\$123,803,252	\$102,518,290	82.8%
Less: Waivers & Discounts	(25,500,000)	(26,150,000)	(13,194,070)	50.5%	(28,080,465)	(11,433,815)	40.7%
Less: TPEG Set Aside	(6,000,000)	(6,450,000)	(2,759,173)	42.8%	(5,452,787)	(5,306,142)	97.3%
Net Tuition	95,000,000	95,000,000	98,627,026	103.8%	90,270,000	85,778,333	95.0%
State Appropriations	91,194,679	91,194,679	51,503,144	56.5%	91,194,679	51,319,954	56.3%
Taxes	338,000,000	338,000,000	330,207,481	97.7%	307,670,824	312,106,488	101.4%
Grants & Contracts (Work Study)	1,100,000	1,100,000	894,811	81.3%	625,000	502,033	80.3%
Investment Income	1,025,000	1,025,000	5,025,053	490.2%	575,000	595,598	103.6%
General Revenue	2,500,000	2,500,000	36,533,606	1461.3%	1,250,000	3,718,291	297.5%
<b>Subtotal</b>	528,819,679	528,819,679	522,791,120	98.9%	491,585,503	454,020,697	92.4%
CARES Lost Revenue Recovery	3,300,000	3,300,000	3,300,000	100.0%	3,300,000	-	0.0%
Transfers-in from Other Funds	-	29,227,709	98,187,706	n/a	181,254,936	n/a	n/a
<b>Total Revenue</b>	<b>\$532,119,679</b>	<b>\$561,347,388</b>	<b>\$624,278,826</b>	<b>111.2%</b>	<b>\$676,140,439</b>	<b>\$454,020,697</b>	<b>67.1%</b>
<b>EXPENDITURES</b>							
Salaries and Wages	\$307,711,273	\$309,577,646	\$185,317,781	59.9%	\$298,872,470	\$175,984,492	58.9%
Staff Benefits	37,500,000	37,232,700	28,429,352	76.4%	37,152,775	20,378,195	54.8%
Purchased Services	87,490,920	124,513,472	48,321,022	38.8%	53,938,590	37,510,118	69.5%
Operating Expenses	67,073,107	57,659,422	26,967,314	46.8%	77,489,335	26,738,447	34.5%
Supplies and Equipment	19,197,003	19,216,771	7,003,549	36.4%	68,139,445	3,806,910	5.6%
Contingency for Current Operations	9,500,000	9,500,000	-	0.0%	-	-	n/a
<b>Subtotal</b>	528,472,303	557,700,012	296,039,018	53.1%	535,592,615	264,418,162	49.4%
Transfers-out to Other Funds							
STARLINK Supplemental Funding	147,376	147,376	24,257	16.5%	-	-	n/a
Grant Match	3,500,000	3,500,000	1,982,534	56.6%	2,800,000	-	0.0%
Capital Budget	-	-	-	n/a	137,747,824	-	n/a
<b>Total Expenditures</b>	<b>\$532,119,679</b>	<b>\$561,347,388</b>	<b>\$298,045,809</b>	<b>53.1%</b>	<b>\$676,140,439</b>	<b>\$264,418,162</b>	<b>39.1%</b>

INFORMATIVE REPORT NO. 10.3.

Dallas College Foundation Report (March 2023)

The Foundation presents the monthly activity report reflecting incoming donations for scholarships, programs, and services.

DALLAS COLLEGE FOUNDATION NET ASSETS

09/01/17 \$52,709,066  
09/01/18 \$56,485,722  
09/01/19 \$57,812,606  
09/01/20 \$64,519,027  
09/01/21 \$78,742,047  
09/01/22 \$67,927,834

GIFTS REPORTED IN FISCAL YEAR 2022-2023

<u>Month Reported</u>	<u>Scholarships</u>	<u>Programs &amp; Services</u>	<u>Total</u>
September 2022	\$ 15,566	\$ 833,970	\$ 849,536
October 2022	\$ 646	\$ 866,822	\$ 867,468
November 2022	\$ 528,351	\$ 606,622	\$1,134,973
December 2022	\$ 6,275	\$ 262,309	\$ 268,584
January 2023	\$ 7,425	\$ 163,403	\$ 170,828
February 2023	\$ 78,094	\$ 54,120	\$ 132,214
March 2023	\$ 1,463	\$ 791,826	\$ 793,289
April 2023	\$	\$	\$
May 2023	\$	\$	\$
June 2023	\$	\$	\$
July 2023	\$	\$	\$
August 2023	\$	\$	\$
<b>Total</b>	<b>\$ 637,820</b>	<b>\$ 3,579,072</b>	<b>\$4,216,892</b>



## INFORMATIVE REPORT NO. 10.4.

### Notice of Grant Awards (May 2023)

The Notice of Grants Awards report reflects alignment with the current Dallas College Strategic Priorities. The report references the following seven priorities:

1. Strengthen the Career Connected Learner Network and Implement the Student-Centric One College Organization.
2. Streamline and Support Navigation to and Through Our College and Beyond.
3. Impact Income Disparity Throughout Our Community.
4. Foster an Equitable, Diverse and Inclusive Environment for Employees and Students.
5. Create a high-performance work and learning culture that develops leaders at all levels, increases skill proficiency, and supports collaboration and equity.
6. Serve as the Primary Provider in the Talent Supply Chain Throughout the Region.
7. Leverage college facilities, land, technology, programs, partnerships, and other capabilities to strengthen and build our communities and workforce, now and for the future.

Funding agencies define fiscal years for each grant, which often does not align with Dallas College's fiscal year. Dallas College administers grants in accordance with the requirements of the funding agency and its own policies and procedures.

<u>RECIPIENT</u>				
<i>Career Connected Learning/Administrative Office</i>				
<u>PURPOSE</u>				
<ul style="list-style-type: none"> <li>• Increase the number of apprentices in IT occupations,</li> <li>• Create, modify, and scale existing programs,</li> <li>• Bring new employers into apprenticeships, and</li> <li>• Scale the program nationwide</li> </ul>				
<u>PRIORITY</u>	<u>FUNDING SOURCE</u>	<u>STUDENTS SERVED</u>	<u>AMOUNT</u>	<u>TERM</u>
6	San Jacinto College	100	(\$255, 663) decrease	7/15/2019 - 7/31/2023

GRANT AWARDS REPORTED IN FISCAL YEAR 2022-2023	
September 2022	\$207,880
October 2022	\$13,472,575
November 2022	\$10,651,529
December 2022	\$580,000
January 2023	\$0
February 2023	\$10,547,391
March 2023	\$3,146,301.00
<i>April 2023</i>	<i>(\$255,663.00)</i>
May 2023	
June 2023	
July 202	
August 2023	
<b>Total to Date</b>	<b>\$35,203,712</b>



Workforce & Advancement/Ascend Institute

(\*) Reporting Period: 3/1/23 to 3/31/23



Company	Samples and Types of Training	Participants	Industry Sector	Training Hours	Contact Hour Reimbursable	Certifications	Revenue	Funding Source
Construction Education Foundation	Plumbing, Pipefitting, HVAC, Electrical, etc. (23 CE classes)	251	Construction	7-48	3,201	N/A	\$190,351.00	SDF
Construction Education Foundation	Victaulic, Confined Space (4 CE classes)	19	Construction	2-4	0	N/A	\$10,286.00	SDF
Construction Education Foundation	OSHA, Plumbing, Electrical, Risk Management, Safety (8 CE classes)	93	Construction	8-120	3,856	N/A	\$19,129.00	CT
Dallas County Personnel	Leadership, CPR/First Aid/AED, MS Word, MS Excel (12 classes)	114	Government	2-7	0	N/A	\$5,910.00	CT
Epiroc	Forklift Certification (1 class)	10	Manufacturing	8	80	N/A	\$1,600.00	CT
Gainwell Technologies	SQL Queries, ISTQB Certified Tester, Shift Left Thinking (3 CE classes)	45	IT	16-40	1,200	N/A	\$72,000.00	SDF/ISOW/CT
General Motors Company	Operation of CNC Machine Centers (1 CD class)	4	Automotive	96	384	N/A	\$8,160.00	CT
Glenn Thurman, Inc.	Basic Welding (1 CE class)	5	Construction	24	120	N/A	\$7,080.00	CT
Loftwall, Inc.	Leadership, Customer Services (2 CE classes)	50	Small Business	24	1,200	N/A	\$45,000.00	SSB
Workforce Gulf Coast	Principles of Retail, Computer Applications (2 CR classes)	26	Retail	48	1,248	N/A	\$6,162.00	CT
March FY23	TOTAL:	617			11,289		\$365,678.00	

CT Reimbursable Yes (Y) or No (N)

Legend: Contract Training (CT); Skills Development Fund (SDF), Skills for Small Business (SSB), Innovation Strategies-One Workforce (ISOW), Other (O)

Certifications: If Certifications are not earned an "N/A" will be recorded. If Certifications are earned through the training, either Institution (I) or Industry Recognized (IR) will be noted.

FY23 Cumulative Totals		Students			Reimbursable Contact Hours		Revenue	
September		1,588			79,107		\$652,961.00	
October		571			17,132		\$291,654.00	
November		665			65,740		\$312,193.50	
December		1,494			2,344		\$141,374.00	
January		3,094			123,450		\$466,596.00	
February		3,327			23,541		\$494,376.00	
March		617			11,289		\$365,678.00	
	TOTALS:	11,356			322,603		\$2,724,832.50	



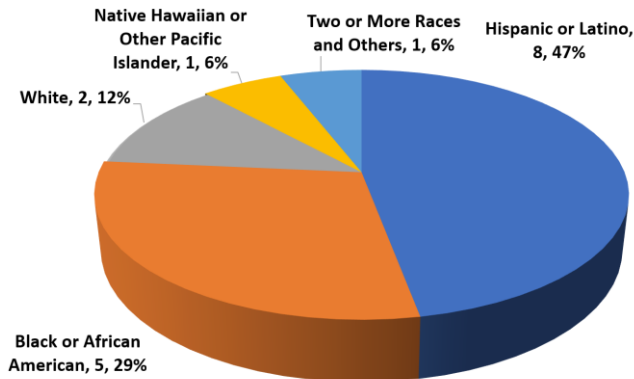
# Dallas College Human Capital New Hire/Position Report

## March 13, 2023 – April 12, 2023

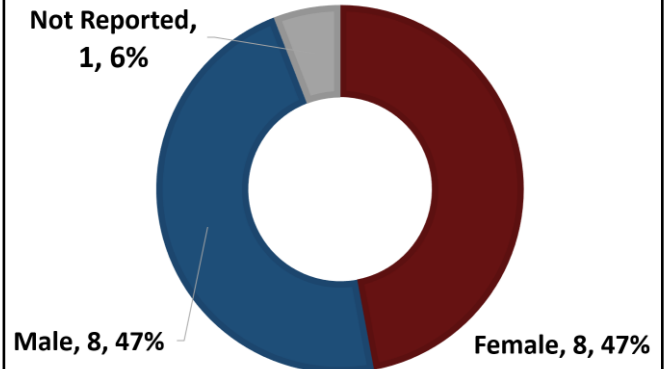
### TALENT ACQUISITION PROFILE

The Talent Acquisition Profile represents all full-time employees that were hired, promoted, or placed during the reporting period.

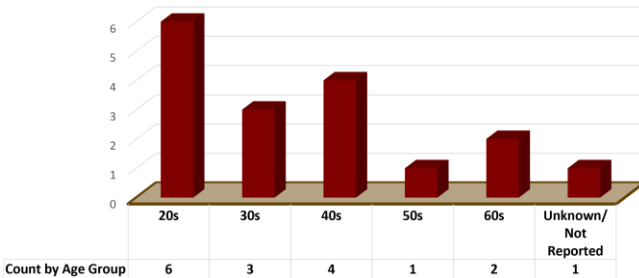
**Ethnicity**



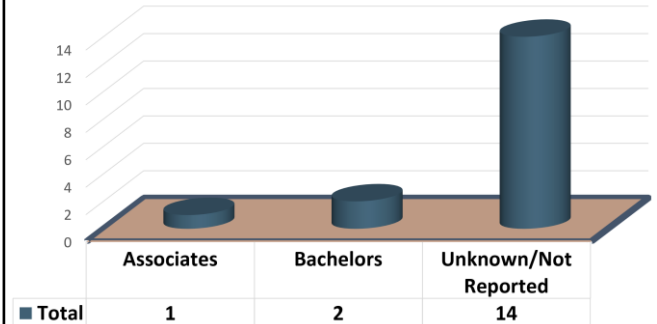
**Gender**



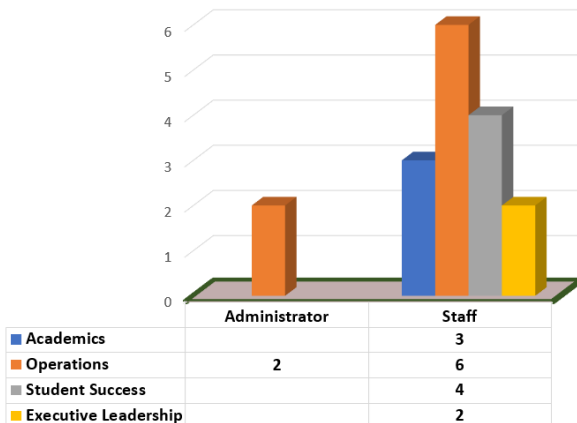
**Age**



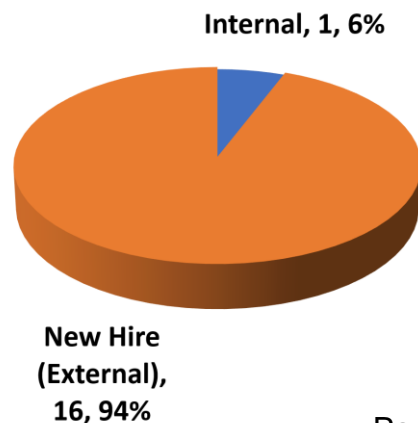
**Education**



**Functional Areas by Position Type**



**Position Changes**





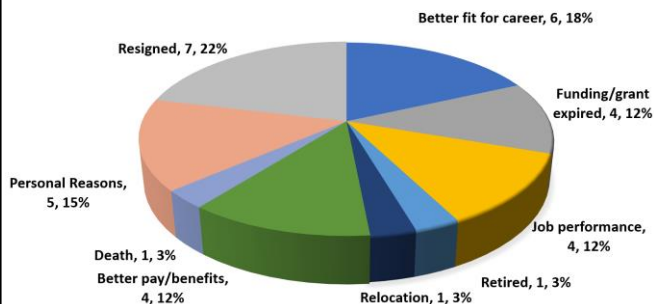
# Dallas College Human Capital New Hire/Position Report

## March 13, 2023 – April 12, 2023

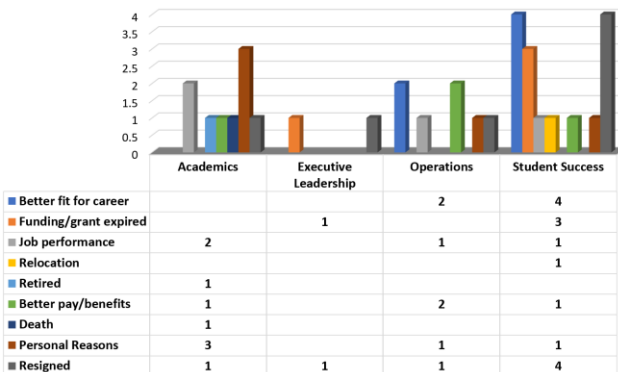
### FULL-TIME TERMINATION PROFILE

This profile represents all full-time employees terminated for reasons such as resignation, retirement, misconduct, death, etc.

**Terminations**



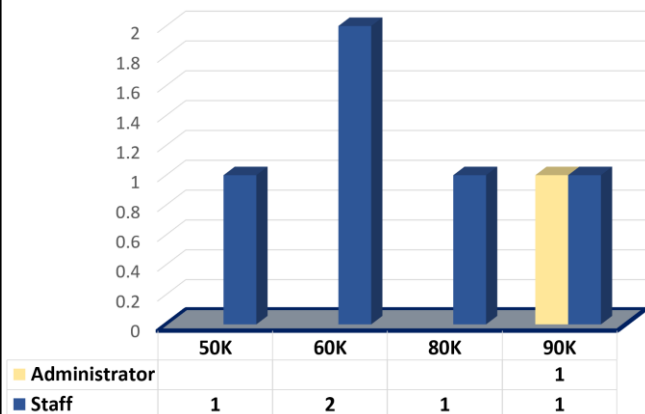
**Terminations by Functional Area**



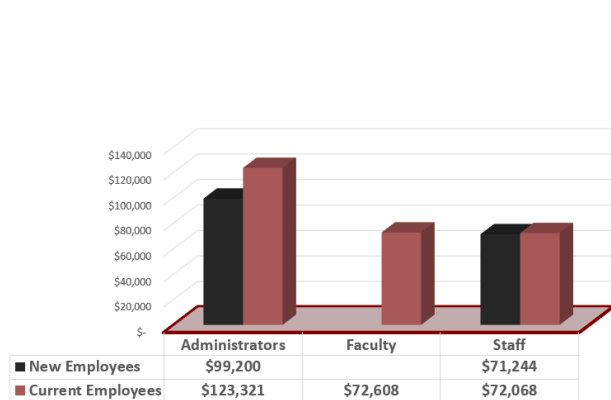
### COMPENSATION PROFILE

The graphics represent the rates of new salaried full-time employees as well as a comparative analysis of their salaries and the salaries of current employees.

**Salary Ranges by Position Type**



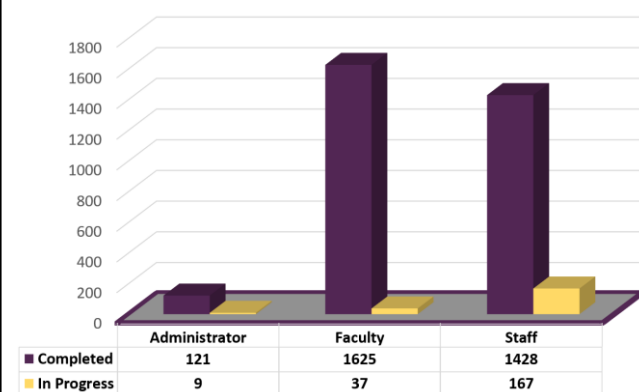
**Salary Averages**



### EMPLOYEE TRAINING PROFILE

The charts below represent Professional Development training sessions tracked through Cornerstone.

**Training Completion Hours by Position Type**



**Top 5 Training Topic Completions**

Training Title	Completions
CETL-D2L Brightspace Training 06: Quizzes	422
CETL-D2L Brightspace Training 07: Discussions	346
Performance Management in Workday for Employees	148
Career Development and Planning for Employees	136
Managing Worker Separations in Workday	120

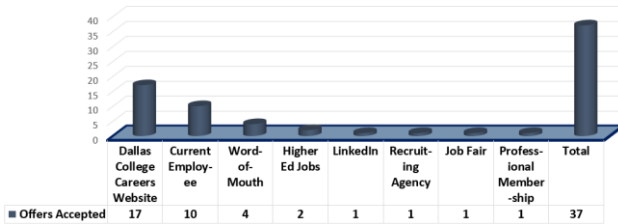


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### RECRUITING PROFILE

This profile is an overview of Dallas College's presence in multiple recruiting markets. These charts are representative of all job types.

All Recruiting Methods



All Recruiting Methods (Offers Accepted)

