



This Open Meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, §§551.001 through 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of Board Relations. Per Texas Government Code §551.1282, this meeting is being broadcast over the Internet in the manner prescribed by Texas Government Code, §551.128. In accordance with Texas Government Code §551.127 one or more members of the Board of Trustees may participate in the meeting via videoconference in accordance with the provisions thereof.

## **NOTICE OF A FINANCE COMMITTEE MEETING OF THE BOARD OF TRUSTEES FOR DALLAS COLLEGE AND RICHLAND COLLEGIATE HIGH SCHOOL**

**Tuesday, April 4, 2023 | 9:30 AM**

**Administrative Office  
1601 Botham Jean Blvd., Room #036  
Dallas, Texas 75215**

[www.dallascollege.edu/boardmeetingslive](http://www.dallascollege.edu/boardmeetingslive)

*Persons who address the Board are reminded that the Board may not take formal action on matters that are not part of the meeting agenda and may not discuss or deliberate on any topic that is not specifically named in the agenda. For any non-agenda topic introduced during this meeting, there are three (3) permissible responses: 1) to provide a factual answer to a question; 2) to cite specific Board Policy relevant to a topic; or 3) the topic may, at a later date, be placed on a Board Agenda for a subsequent meeting.*

*Speakers shall direct their presentations to the Board Chair, or the Board, as a whole.*

### **Finance Committee Meeting Agenda**

#### **1. Roll Call - Announcement of a Quorum**

*Committee Members: Cliff Boyd (Committee Chair), Monica Lira Bravo (Member),  
Catalina E. Garcia (Member)*

**2. Certification of Notice Posted for the Meeting**

**3. Citizens Desiring to Address the Board**

**4. Committee Presentations**

4.1. Over 65/Disabled Tax Exemption Discussion

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Presenters: John Robertson, Tiska Thomas

4.2. Business Continuity

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Presenter: Sharon Davis, Herbert Ashford

**5. Items for Review**

5.1. Committee Notes

a. Finance Committee Notes for March 7, 2023

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**6. Executive Session (if required)**

6.1. Consultation with Attorney Regarding Legal Matters or  
Pending and/or Contemplated Litigation or Settlement Offers  
- Section 551.071

6.2. Personnel Matters Relating to Appointment, Employment,  
Evaluation, Assignments, Duties, Discipline, or Dismissal of  
Officers or Employees- Section 551.074

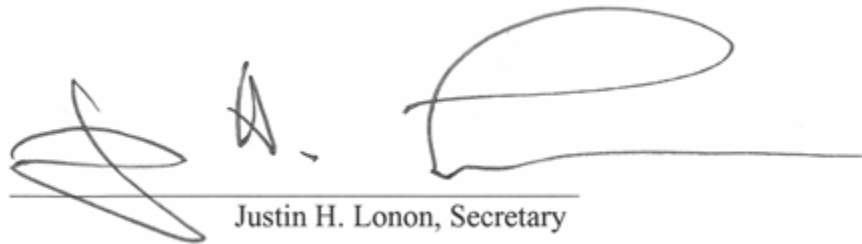
6.3. Deliberate Regarding Real Property Since Open Deliberation  
would have a Detrimental Effect Upon Negotiations with a  
Third Person - Section 551.072

6.4. Deliberate Regarding Security Devices or Security Audits  
Sections 551.076 and 551.089

**7. Adjournment**

*CERTIFICATION OF NOTICE POSTED FOR THE APRIL 4, 2023 FINANCE COMMITTEE MEETING OF  
DALLAS COLLEGE AND RICHLAND COLLEGIATE HIGH SCHOOL BOARD OF TRUSTEES*

I, Justin H. Lonon, Secretary of the Board of Trustees of Dallas College, do certify that a copy of the notice for this meeting was posted on the 31st day of March 2023 in compliance with the applicable provisions of the Texas Open Meetings Act.



Justin H. Lonon, Secretary

## ITEMS FOR REVIEW NO. 5.1.a.

### Finance Committee Notes for March 7, 2023

The Finance Committee Meeting of the Board of Trustees of Dallas College was held Tuesday, March 7, 2023 , beginning at 1:49 p.m. at the administrative office in room 036 and was broadcasted via the streaming link <https://dcccnew.swagit.com/events/15956>. This meeting was convened by Committee Chair Cliff Boyd.

#### Board Members and Officers Present

- \* Mr. Cliff Boyd (committee chair)
- \* Mrs. Monica Lira Bravo (chair)  
Ms. Charletta Rogers Compton  
Ms. Diana Flores
- \* Dr. Catalina E. Garcia  
Dr. Justin H. Lonon (secretary and chancellor)  
Mr. Paul Mayer  
Mr. Philip J. Ritter (vice chair)
  
- \* *Denotes a committee member*

#### Members absent

None.

**1. Roll Call - Announcement of a Quorum** confirmed by Committee Chair Boyd.

**2. Certification of Notice Posted for the Meeting** confirmed by Chancellor Lonon.

**3. Citizens Desiring to Address the Board**

None.

**4. Committee Presentations**

- 4.1. Reimagining Dallas College: Phase 2 Scope of Services -  
Page/HRA Scope of Work Review  
Presenters: John Robertson, Lenora Reece, Brad Williams

John Robertson, Lenora Reece, and Brad Williams presented an update on the

## Phase 2 Scope of Services – Page/HRA Scope of Work Review.

Over the past five years, the College has developed an education plan, collegewide master plans, and community integration plans. In 2021, Page Southerland Page/HRA was selected to provide strategic real estate and facility planning in two phases:

- Phase 1 – Develop decision-making framework, preliminary facilities evaluation, and innovation strategy and review of Request For Information (RFI). Phase 1 has been completed.
- Phase 2 – Downtown strategy and high-level planning support, realign scopes collegewide, and long-term planning services.

Phase 2 scope has been realigned to streamline work. The focus of Phase 2 is the downtown real estate strategy and developing a land use policy. Phase 2 will also include innovation planning and implementation beginning with downtown then collegewide. The innovation planning will define the College's vision and space needs. Additionally, Phase 2 includes long-term strategic real estate and facilities planning. Phase 2 work begins this fiscal year and continuing through fiscal year 2025.

Trustee Flores requested the decision-making framework information. Mr. Robertson said he would provide that information to the Board.

Trustee Flores also requested more information about RFIs, RFQs, and RFPs.

Trustee Compton voiced concerns about outside legal assistance possibly influencing College decisions. Trustee Compton also asked for staff to create a minority business plan to guide participation and opportunities.

## 4.2. Workday Implementation Progress

Presenter: Jim Parker

Jim Parker presented an update on the Workday Implementation. Finance and Human Resources systems went live in February. Positive changes with Workday included eliminating paper processes and providing data transparency. Supervisory organizational charts were available within the system, defining reporting structure and roles, and allowing for changes to be made quickly. Timecards were tracked as they were entered, changed, and approved.

IT was providing a hypercare approach to support staff through the Workday

transition. Staff with expertise, knowledge and experience offered additional consulting and support to guide employees. Regular Townhalls and Office Hour sessions were held to address hot topics and questions.

Trustee Flores commended the team for their hard work, especially with payroll processing.

Trustee Compton asked if Workday protects against fraudulent transactions.

Mr. Parker responded that everything is tracked in the system based on usernames. There are business rules in the system that have set limitations and/or require two-party involvement for changes.

#### 4.3. Legislative Update

Presenter: Justin Lonon and Debbi Richards

Chancellor Lonon explained The Community College Finance Commission recommendations have now become House Bill 8 and was submitted for consideration to the Texas Legislature. The low bill number indicates that it is considered a priority by legislative leadership.

He described how House Bill 8 focuses on creating a community college finance model that distributes funds based on measurable outcomes aligned with regional and state workforce needs and state goals for *Building a Talent Strong Texas*. House Bill 8 would ensure that community colleges across Texas can access foundational levels of funding through state-funded guaranteed yield for colleges with low taxable valuations. House Bill 8 would also ensure that students would not be negatively impacted by the transition to the new funding model.

House Bill 8 would increase funding for Texas Educational Opportunity Grants (TEOG), provide financial aid for dual credit tuition and fees for economically disadvantaged students, and expand partnerships for paid work-based learning, such as apprenticeships and internships. House Bill 8 would also provide one-time seed grants for programs in high-demand fields and support shared services to strengthen inter-institutional partnerships. The Community College Finance Commission recommendations, now House Bill 8, was included in the Dallas College Legislative Priorities as was the request for continued support for Small Business Development Centers and to maintain local control for elected officials who govern community colleges to act in the best interest of those they serve.

The legislative budgetary impact of House Bill 8 would be \$650 million. If the bill does not pass, Dallas College faces an estimated budgetary impact decrease of \$2 million.

Community College Day was held recently at the Capitol. Dallas College students and trustees traveled to Austin to advocate for community colleges. Dallas Regional Chamber members also traveled to Austin and spoke about the importance of community colleges and House Bill 8.

Trustee Flores asked for an example of shared services and stronger inter-institutional partnerships.

Chancellor Lonon gave an example of partnering with smaller community colleges and providing our expertise and assistance with transition to a new ERP system.

## **5. Items for Review**

### **5.1. Committee Notes**

- a. Finance Committee Notes for March 7, 2023  
No comments or edits were made.

## **7. Executive Session**

Executive Session was not required.

## **8. Adjournment**

The meeting adjourned at 3:22 p.m.