

FILED: Feb 03, 2023, 2:24 pm

BY DEPUTY:
Rasheeda Horn



This Open Meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, §§551.001 through 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of Board Relations. Per Texas Government Code §551.1282, this meeting is being broadcast over the Internet in the manner prescribed by Texas Government Code, §551.128. In accordance with Texas Government Code §551.127 one or more members of the Board of Trustees may participate in the meeting via videoconference in accordance with the provisions thereof.

**NOTICE OF REGULAR MEETING OF THE BOARD OF TRUSTEES FOR
DALLAS COLLEGE AND RICHLAND COLLEGIATE HIGH SCHOOL
Thursday, February 9, 2023 | 4:00 PM**

Administrative Office

1601 Botham Jean Blvd., Room #007

Dallas, Texas 75215

<http://www.dallascollege.edu/boardmeetingslive>

Persons who address the Board are reminded that the Board may not take formal action on matters that are not part of the meeting agenda and may not discuss or deliberate on any topic that is not specifically named in the agenda. For any non-agenda topic introduced during this meeting, there are three (3) permissible responses: 1) to provide a factual answer to a question; 2) to cite specific Board Policy relevant to a topic; or 3) the topic may, at a later date, be placed on a Board Agenda for a subsequent meeting.

Speakers shall direct their presentations to the Board Chair, or the Board, as a whole.

Regular Meeting Agenda

- 1. Roll Call - Announcement of Quorum**
- 2. Certification of Notice Posted for the Meeting**
- 3. Pledges of Allegiance to U.S. and Texas Flags**

4. Citizens Desiring to Address the Board

**5. Special Presentation: Texas Association of Community Colleges (TACC)
Community College Day in Austin**

Presenter: Debbi Richards

6. Chancellor and Board Announcements

(Comments on Accomplishments; Awards Received; Appointments at the Local, State, and National Level; Published Articles and Newspaper Reports; District/College Reports/Metrics, and Upcoming Events; Workshops, Seminars, and Conferences taking place at the District or any of its Colleges)

6.1. Announcements from the Chancellor

6.2. Announcements from the Board Chair and/or Trustees

7. Opportunity for Members of the Board and Chancellor to Declare Conflicts of Interest Specific to this Agenda

8. Consent Agenda

(Consent Agenda items may be approved by a single motion and vote or, alternatively, upon request of a Trustee(s); any listed item can be removed and considered individually.)

8.1. Meeting Minutes

a. Meeting Minutes for December 6, 2022 Regular Meeting

b. Meeting Minutes for January 24, 2023 Work Session

8.2. Finance Items

a. Approval of Graduation Alliance Initiative including Student Success Re-Engagement of At-Risk students

8.3. Policy Items

a. Policies Concerning Development of Policy and Administrative Rules and Regulations: BE & BH (LOCAL)

b. Approval of Amendment to Policies Concerning Personnel – DD, DCA, DLA & DMAA (LOCAL)

c. Policies Concerning College Transfer: FBA (LOCAL)

8.4. Resolutions

- a. Adoption of Resolution Authorizing Agreement for the Receipt of Funds for the Dallas College Autonomous Initiative

9. Individual Items

9.1. Talent Items

- a. Approval of Warrants of Appointment for Police Officers

10. Informative Reports

10.1. Committee Reports

(Committee notes are listed only after they have been reviewed and approved by the committee in question.)

- a. Governance Committee Notes for November 1, 2022
b. Finance Committee Notes for November 1, 2022
c. Education Workforce Committee Notes for December 6, 2022

10.2. Richland Collegiate High School Board Outcome Goal

10.3. Richland Collegiate High School Financial Integrity Rating System of Texas Financial Management Report

10.4. 2019 Dallas College Bond Program Monthly Status Report (December 2022)

10.5. 1st Quarter Investment Transactions

10.6. 1st Quarter Facilities Improvement Plan

10.7. 1st Quarter Budget Book Vendor Summary

10.8. Current Funds Operating Budget Report (December 2022)

10.9. Dallas College Foundation Report (December 2022)

10.10. Notice of Grant Awards (February 2023)

10.11. Monthly Change Order Summary (November 2022)

10.12. Monthly Change Order Summary (December 2022)

- 10.13. Workforce & Advancement Ascend Institute Report
(November 2022)
- 10.14. Workforce & Advancement Ascend Institute Report
(December 2022)
- 10.15. Dallas College Human Capital New Hire/Position Report
(November 12, 2022 - January 12, 2023)

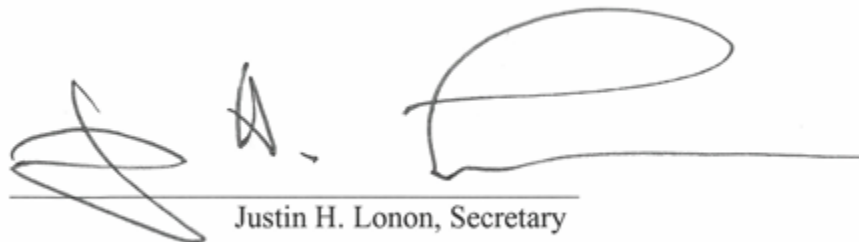
11. Executive Session (if required)

- 11.1. Consultation with Attorney Regarding Legal Matters or
Pending and/or Contemplated Litigation or Settlement Offers
- Section 551.071
- 11.2. Personnel Matters Relating to Appointment, Employment,
Evaluation, Assignments, Duties, Discipline, or Dismissal of
Officers or Employees - Section 551.074
- 11.3. Deliberate Regarding Real Property Since Open Deliberation
would have a Detrimental Effect Upon Negotiations with a
Third Person - Section 551.072
- 11.4. Deliberate Regarding Security Devices or Security Audits -
Sections 551.076 and 551.089

12. Adjournment

CERTIFICATION OF NOTICE POSTED FOR THE FEBRUARY 9, REGULAR MEETING OF DALLAS COLLEGE AND RICHLAND COLLEGIATE HIGH SCHOOL BOARD OF TRUSTEES

I, Justin H. Lonon, Secretary of the Board of Trustees of Dallas College, do certify that a copy of the notice for this meeting was posted on the 3rd day of February 2023 in compliance with the applicable provisions of the Texas Open Meetings Act.



Justin H. Lonon, Secretary

CONSENT AGENDA NO. 8.1.a.

Approval of Regular Meeting Minutes for December 6, 2022

It is recommended that the Board approve the minutes of the December 6, 2022, Regular Board meeting.

A Regular meeting of the Board of Trustees of Dallas College was held Tuesday, December 6, 2022, beginning at 4:29 p.m. and was broadcasted via the streaming link: <https://dcccnew.swagit.com/events/12508>. The meeting was convened by Chair Bravo.

Board Members and Officers Present

Mr. Cliff Boyd
Ms. Monica Lira Bravo (Chair)
Ms. Charletta Rogers Compton
Ms. Diana Flores
Dr. Catalina Garcia
Dr. Justin H. Lonon (Secretary and Chancellor)
Mr. Paul Mayer
Mr. Phil Ritter (Vice Chair)

Members Absent

None.

1. **Roll Call - Announcement of Quorum** confirmed by Chair Bravo.
2. **Certification of Notice Posted for the Meeting** confirmed by Chancellor Lonon in accordance with section 551.054 of the Texas Government code.
3. **Pledges of Allegiance to U.S. and Texas Flags** led by Chair Bravo.
4. **Citizens Desiring to Address the Board**
None.
5. **Special Presentations**
 - 5.1. Dallas College Student Championships
Chair Bravo asked Chancellor Lonon to introduce the student

champions.

Chancellor Lonon said that we have national champions in our presence with a couple of our athletic teams. He asked Dr. Joseph to come forward and make the introductions.

Vice Chancellor Joseph spoke about the leadership, persistence, and tenacity involved in our students' success. Dr. Joseph then introduced Dallas College Athletic Director Sadiia Jones who will then be introducing our Presidents and our athletes.

Director Jones thanked the board and all present for honoring our teams and athletes. She spoke about the National 1st place championship accomplishments of our Brookhaven women's soccer team and our Richland men's soccer team, asking both teams to come forward. She also recognized the Brookhaven women's volleyball team for their 3rd place championship in Rochester, MN. Director Jones said the student athletes represented Dallas College well and provided other student athletes a good example of what they can accomplish, including competing on a national level. Ms. Jones thanked all the athletes for the standard they set and recognition they brought to Dallas College. She pointed out that in the history of the NJCAA no men's soccer team has ever won five consecutive championships before. Director Jones then introduced the new Athletic Director at Richland campus, Lynn Nabi, saying he has done a great job with our student athletes at the Richland campus. She also thanked men's soccer Coach Raul Herrera and the assistant coaches for everything they do to support our athletes. She closed by thanking Dr. Joseph for her support of the athletic programs and invited trustees to come out and see them.

Trustee Boyd asked how many of our players are going on to play soccer at the next level of college.

Director Jones said that several players have received scholarships to play in upper-level college sports including one at Syracuse University, noting that there are still a many recruiting efforts and visits taking place on campuses. She then introduced the Richland campus President, Dr. Kay Eggleston.

President Eggleston expressed her pleasure to introduce the Richland men's soccer team and recognize them along with their coaches for their five consecutive NJCA championships. She spoke about the formula for success and what that entailed. She also cited the coaches' educational backgrounds which include being Richland College graduates and listed many of their accomplishments. In addition, she recognized Assistant Coach Rodriguez and Coach Herrera for the way they have inspired students. Dr. Eggleston closed by congratulating the team and coaches.

Coach Herrera addressed the board and spoke about how he built his coaching staff and his close relationship with his Assistant Coaches. He thanked coaches who mentored him and the importance of those relationships. Coach Herrera listed their five consecutive titles, eleven tour championships, and four undefeated seasons. He outlined his athletes' accomplishments throughout the season and pointed out the obstacles many of his student athletes face daily. Coach Herrera ended by thanking his assistant coaches, recognizing each one individually.

Chancellor Lonon expressed his gratitude to the athletes and coaches and asked them to come forward and get a picture with the Trustees.

Vice Chancellor Joseph recognized the Brookhaven women's soccer team who remain undefeated this season. She also introduced the Brookhaven campus president, Dr. Linda Braddy.

President Braddy listed the Brookhaven women's soccer team accomplishments and players' individual achievements. She also recognized Coach Jimmy Elder and his coaching staff for leadership and Dallas Athletic Conference recognition. Dr. Braddy then introduced Coach Elder.

Coach Elder spoke a little about his background, education, and career. He talked about his recruiting efforts to rebuild the program and how his coaches promoted education through encouraging their student athletes and providing them the resources to be successful. He asked each of his student athletes to introduce themselves, tell where they were from, what they were studying,

and their athletic awards at Dallas College.

Coach Elder closed by thanking the Athletic Director and acknowledging his players' educational accomplishments.

Chancellor Lonon thanked coach Elder for his passion and thanked the athletes for being there. Dr. Lonon then asked the student athletes and coaches to come forward for a picture with the Trustees.

6. Chancellor and Board Announcements

6.1. Announcements from the Chancellor

Chancellor Lonon mentioned the SACCS accreditation conference saying that we were well represented in conversations about our accreditation. Dr. Lonon said a small group will be taking a field trip next month to engage with the Higher Learning Commission (HLC) and ask more direct questions. He also spoke about discussions with Parkland hospital regarding providing some public health space at Richland campus. Parkland Hospital will be hosting a public forum in the coming weeks to seek input on this project. Dr. Lonon then asked Legal Counsel John Wendland to come forward and talk about a few things on the financial side we can be proud of.

Legal Counsel Wendland announced that Dallas College received notification last week that we had been awarded the GFOA, Governors Finance Officers Association award, for our annual financial report 10 consecutive years. He spoke about us being reaffirmed on our bonds, and our good bond rating. He thanked the Chancellor, staff and Board for helping us keep our AAA rating, one of four in the state and probably 12 nationally, saying this is due to the Board helping us stay fiscally responsible. Mr. Wendland closed by recognizing Deputy Chief Tiska Thomas for her work in putting together the package for the Board and an official statement, both large documents.

Vice Chair Ritter asked if the Board could get copies of the two rating agency reports.

Legal Counsel Wendland said he would provide them copies.

Trustee Flores spoke about the Board's fiscal responsibility and that we are one of 12 with a AAA bond rating. She said there are no rubber stamps here.

Trustee Boyd asked what the difference would be in an AA and an AAA bond rating on 300 million dollars.

Legal Counsel Wendland said it depends on the issue, but it is a minimum of 5 basis points and probably as much as 15 basis points. Mr. Wendland spoke about our bonds and their popularity and once again thanked Tiska Thomas for her work with the underwriters and her ability to evaluate them.

Chancellor Lonon said that tomorrow he will be in Austin speaking before the Texas Higher Education Coordinating Board and participating in a panel discussion about fiscal management and responsibility. Dr. Lonon mentioned that Trustee Mayer will also be in Austin getting certified as a trustee and also participating in the panel discussions. Dr. Lonon then noted the upcoming holidays and the needs within our community. He acknowledged Trustee Flores leadership for bringing together a group Hispanic and Black Chamber leaders who came together asking everyone to support our clothing pantry. He then asked Chief Hill to come forward and announce her move to the University of Southern California.

Chief Hill thanked the Chancellor and the selection committee that initially hired her. She acknowledged the support she has received and spoke about the training, support, and team members she has worked with. She said her resume here at Dallas College helped get her the new position. She will be Assistant Vice President and Chief of Safety at USC.

Chancellor Lonon in closing remarks said he hoped everyone here is proud of what our students accomplished, saying there is a lot left we still must do.

6.2. Announcements from the Board Chair and/or Trustees

Trustee Boyd announced that they had a successful Veterans' celebration at Mountain View campus, saying they are going to go to a different campus each year to honor Veterans. He finished by saying it was another successful year and encouraged all to talk about the successes at Dallas College.

Trustee Flores spoke about a meeting regarding the condition of the landscaping at Mountain View campus. She said they discussed what the standard is and what needed to be done.

Trustee Boyd explained what the situation was with that specific area and why it looked substandard.

Chair Bravo congratulated Chancellor Lonon for being named one of the 500 most influential leaders in Dallas by D Magazine and for receiving the Educational Leader of North Texas award. She also spoke about attending the Black Business Resource Group (BRG) meeting with Trustee Compton and Trustee Flores. Then she recognized recent retirees, Key Meersman with 45 years of service, and Cherri Finch with 14 years of service.

Trustee Flores said she attended the Hispanic ERG event also at the West campus at which the former Chancellor of Maricopa College spoke.

7. Opportunity for Members of the Board and Chancellor to Declare Conflicts of Interest Specific to this Agenda

None.

8. Consent Agenda

Trustee Compton made a motion to approve consent agenda items 8.1. through 8.5. Motion seconded by Trustee Garcia. Motion passed at 5:40pm.

8.1. Meeting Minutes

- a. Approval of Regular Meeting Minutes for November 1, 2022

8.2. Finance Items

- a. Approval of Easement and Right of Way to ONCOR Delivery Company LLC at Eastfield Campus

8.3. Richland Collegiate High School Item

- a. Approval of the 2023-2024 Academic Calendar for Richland Collegiate High School
- b. Approval of The Texas Education Agency Waivers for Richland Collegiate High School 2023-2024 Institutions of Higher Education (IHE) and Staff Development Days

8.4. Resolutions

- a. Adoption of 88th Legislative Session 2023 Priorities

8.5. Recommendation from Audit Committee

- a. Approval of Annual Comprehensive Financial Report for the College and Richland Collegiate High School and Single Audit Report of Federal and State Awards together with Reports of Independent Auditors, for the Fiscal Years Ended August 31, 2022 and 2021

9. Policy Items - First Reading

No comments or questions were made.

1. Approval of Amendment to Policies Concerning Development of Policy and Administrative Rules and Regulations: BE & BH (LOCAL)
2. Approval of Amendment to Policies Concerning Personnel – DD, DCA, DLA & DMAA (LOCAL)
3. Approval of Amendment to Policy Concerning College Transfer - FBA (LOCAL)

10. Informative Reports

No comments or questions were made.

10.1. Committee Reports

- a. Audit Committee Notes for September 13, 2022
- b. Education Workforce Committee Notes for November 1, 2022
- c. Chancellor Performance Review Committee Notes for November 15, 2022

10.2. Current Funds Operating Budget Report (October 2022)

10.3. Monthly Award and Change Order Summary (October 2022)

10.4. Dallas College Foundation Report (October 2022)

10.5. Notice of Grant Awards (December 2022)

10.6. Workforce & Advancement Ascend Institute Report (October 2022)

10.7. Dallas College Human Capital New Hire/Position Report (October 12, 2022 - November 12, 2022)

11. Executive Session not required.

12. Adjournment at 5:41 p.m.

Captioned video and transcripts for Dallas College Board Meetings are available at our website, www.dallascollege.edu/boardmeetingslive, under the Archived Videos section.

CONSENT AGENDA NO. 8.1.b.

Approval of the Work Session Meeting Minutes for January 24, 2023

It is recommended that the Board approve the meeting minutes of the Work Session for January 24, 2023.

A work session of the Board of Trustees of Dallas College was held January 24, 2023, beginning at 9:11 a.m. at Pegasus Plaza and was broadcast on the Cisco Webex platform via the streaming link: <https://dccccd.new.swagit.com/events/15156>. The meeting was convened by Chair Monica Lira Bravo.

Board Members and Officers Present

Mr. Cliff Boyd
Ms. Charletta Rogers Compton
Ms. Monica Lira Bravo (chair)
Ms. Diana Flores
Dr. Catalina Garcia
Dr. Justin Lonon (secretary and chancellor)
Mr. Paul Mayer
Mr. Phil Ritter (vice chair)

Members Absent

None.

1. **Roll Call - Announcement of a Quorum** confirmed by Chair Monica Lira Bravo.
2. **Certification of Notice Posted** for the meeting confirmed by Chancellor Justin Lonon.
3. **Citizens Desiring to Address the Board**
None.
4. **Meeting Outcomes and Agenda Review**
Facilitator: Dr. Helen Benjamin

Dr Benjamin thanked the Board for selecting her to facilitate and noted that she was a former employee of Cedar Valley.

Dr. Benjamin stated that the purpose of retreat was based upon her conversations and queries of the board members.

She stated that the purpose of the retreat was to give Trustees the opportunity to engage in conversation and activities in a relaxed, informal environment outside of their formal meeting structure encouraging them to think big thoughts and plan for the College's future.

The outcomes for the day were:

1. Renewed sense of shared community and purpose among Board members.
2. Common understanding of Board roles and responsibilities.
3. Better understanding of and relationship between and among Board members.
4. Mutual goals and priorities for 2023 between the Board and Chancellor
5. Clear understanding of the current state of the college and what remains to be done to achieve the goals of the reorganization.
6. Enhance understanding of past and current Board priorities and strategies
7. Progress on current Board priorities
8. Enhanced understanding of each other's individual motivations for Board service and perceived visions for the future of the College.
9. Plan for follow up actions for the retreat
10. Plan/ideas for improvement regarding self-assessment results

Dr. Benjamin also set ground rules for the Board for the day to enhance engagement.

5. Opening Activity: Board Member Relationship Building

Facilitator: Dr. Helen Benjamin

Dr. Benjamin gave each of the Trustees five minutes to speak about their life stories and their motivation for board service and they share what skills, interests and expertise they bring to the role.

Chair Bravo: Stated that she is the daughter of immigrants. She ran because she identifies with students who are undocumented or their parents are undocumented, as hers were. She is familiar with Dallas ISD as she was a student there for most of her early education. She attended public college, and this also helps her relate to students as it relates to financial aid and student debt. She uses this lens as a means of decision-making on this board.

Trustee Flores: Has been on the Board for over 25 years and was motivated to run for the board while she was an employee of the District. Her motivation stemmed from Latino employees wanting more representation on all levels. She has pushed for diversity, equity and inclusion in the college since her election and is finally seeing the change over the last three to four years. She talked about her educational journey and how as a single parent and employee of Dallas College formerly Dallas County Community College District (DCCCD) , she took classes during her lunch break. Her passion for higher education is based on the impact that it has on families.

Trustee Compton: Has been involved in politics since her teens and worked for Dallas College formerly DCCCD off and on for about 18 years. She worked for the Black Chamber of Commerce and that opportunity opened many doors that gave her exposure to many things. She put herself through college which made her appreciate education more. She knows that education changes life. She worked with Minority Businesses program with Dallas College. She states that if you want to affect change, you must be at the policy level and this is part of the reason that she ran. This position was a perfect fit as she was aware of the strengths and weaknesses of the Minority Business Program of Dallas College. She states that work is work and that she keeps a straight perspective of the work. She is grateful for being on the Board.

Vice Chair Ritter: His family has a background in education. He grew up in a growing community on the east coast and went to college for Law. During his time in college, he was afforded the opportunity to work in Austin, Texas. He worked in the Texas Legislature as well as in oil and gas and for Texas Instruments (TI). His time with TI led him to encountering Dallas College and sitting on the Foundation Board. He was and is impressed with the resources that we offer our students and the manner in which we can deliver education to the Dallas area. He ran for office because those on the ballot did not seem to have the interest of the college and students at heart and this concerned him. He feels privileged to serve with the Board, Chancellor and College leaders.

Trustee Boyd: He grew up in a small town in Texas and went to Temple Junior College on a basketball scholarship. He paid for his own education at Baylor, along with his wife and graduated without debt. He worked for the federal government as an auditor for 13 years and for the Defense Audit Service. His involvement in government kept him from being involved in politics. He began his finance business and attributes his

longevity to that decision. After moving to Duncanville, he ran for city council and also served as Mayor of Duncanville for two terms. He has served on the Parkland Hospital Board and their Foundation Board for more than 15 years. He ran for Dallas College Board because he wants to serve based on his experience and opportunities. He stated that Dallas College was the best kept secret in Dallas County. The burden is on the Board to leave a legacy that can work for the good of the county for many years to come.

Trustee Mayer: He is an economic developer. Following his career as an elementary teacher, he moved into working at the Garland Chamber of Commerce. His first encounter with the College was an introduction to Richland Campus and its offerings. He stated that when business, economic development and education come together, that is what builds the economy. He is motivated by the ability for students to have bright futures and people to grow to their greatest potential.

Trustee Garcia: Her family came from Mexico with a long history of education. She grew up in a poor area of El Paso, but had the understanding that education was the door to a better future. She shared how she worked through high school and college and was hired by the county coroner. She learned the concept of life and how precious it is. The coroner and his wife lent her the money to attend medical school as there were no scholarship opportunities and her mother was unable to borrow money to send her. She stated that the most valuable thing that someone can own is a good education. Her motivation is the ability to be involved in a place where students can encounter the best faculty possible. She wants to be a representative of the community and of the school. She values teamwork and the outcome of working together.

Trustee Compton: She highlighted that there were many common threads in the board such as recognizing and taking advantages of opportunities, understanding that change happens at the decision-making/policy level, and they were all here because they saw a need in different areas.

6. **Board Internal Reflection: Self-Assessment, Roles, and Responsibilities**

Facilitator: Dr. Helen Benjamin

After some discussion, the Board moved into executive session at 9:54 a.m. Executive session adjourned at 11:32 a.m.

The work session resumed after lunch break and was called to order by Chair Bravo at 12:40 p.m.

Highly Effective Boards:

Dr. Benjamin reviewed the duty of highly effective boards and how their duty impacts those they serve. She also discussed the role of a fiduciary and the responsibilities, both legally and ethically, to act in the best interest of another.

There was a discussion centered around who the Board serves. The consensus was that they represented constituents, Dallas College and the population at large.

High performing boards do the following:

- Cultivate a culture of inclusion
- Uphold basic fiduciary principles
- Cultivate a healthy relationship with the chancellor
- Select an effective board chair
- Consider strategic risk factors
- Provide appropriate oversight of academic quality
- Establish a strong governance committee
- Focus on accountability

Dr. Benjamin asked the board members to participate in an exercise by writing down a short description of the relationship they would like with the other board members and the individual actions that they were willing to take or commitments they were willing to make as an individual to achieve that relationship.

Trustee Compton: “I want to invest the time required to understand by listening, sharing, being non-judgmental and maintaining confidentiality.”

Vice Chair Ritter: “Respectful, collegial, trusting one more where we can listen to each other and be heard to each other. I’m willing to be present to make myself available, to focus my attention, to be open minded, and to speak with honesty and candor.”

Trustee Flores: “Collegial and respectful relationships with board members and with the board being results driven as regards setting and meeting strategic priorities to accomplish the mission of Dallas College and for us to think strategically and to be innovative, to stay abreast of trends that affect academic and workforce programs.”

Chair Bravo: “Board members speak to each other with respect when conducting business and will act in the best interests of Dallas college. My commitment is to do my due diligence before each board meeting and to listen effectively.”

Trustee Mayer: “To foster or create a culture of trust and mutual respect that acknowledges that we collectively have made the right decisions in the consolidation and the hiring of a chancellor and support those two decisions to the successful execution of our strategic plan. My commitment is to listen, to learn, share.”

Trustee Boyd: “I want the Board to trust that all I do is because I am dedicated to the present and future success of Dallas College. Nothing I do is for personal gain and my commitment to the board is that I’ll share my personal experiences with the board and each individual board member.”

Trustee Garcia: “I want us to be equal partners in educating all who attend college. Providing students will have knowledge and skills to self-determine their future. I have to be present, pay attention, educate myself on the facts and be cooperative and educable.”

Dr. Benjamin noted two common threads of trust and respect. She further discussed the roles and responsibilities of the board and the chancellor.

There was some discussion around adherence of law and how policies were set based upon applicable law.

Dr. Benjamin read a scenario for the Board to share their thoughts on the issue and available options. Discussion ensued and Dr. Benjamin shared the outcome of the scenario.

She then reviewed information from the Accrediting Commission on Board Roles and Responsibilities.

Dr. Benjamin reviewed the results of the survey that the Board took regarding their responsibilities. There was much discussion that surrounded the responses to the survey and whether they believed the responsibility was to the Board or the Chancellor

7. Dallas College: The Good, the Bad, the Ugly and the Road Ahead
Presenter: Chancellor Justin Lonon

Chancellor Lonon reflected on past Dallas College events giving his view and assessment of those experiences and where we stood as a college. He spoke about the change to the one college model that started 2 ½ years ago and the legacy of DCCCD that we have built on; adding that our work would never be done because improvements was always be needed.

Dr. Lonon then discussed how the Dallas College 2030 Vision aligned with the Dallas College mission and Board strategic priorities. He emphasized four areas that included Student Success, Employee Success, Community and Workforce Engagement, Operational Success. He also discussed the Barriers and Challenges that need to be addressed to ensure we reached the 2030 Vision.

Dr. Lonon shared his short-term goals that were achieved this past year through the Action' 22 that resulted from Dallas College Town Halls, internal listening sessions, and engaging with employees in small groups to find out what their concerns were. Action' 22 was the first of annual short-term response plans to improve Dallas College and address critical issues. Some of the critical issues addressed were the creation of an identifiable brand that resonates with employees, fundamentals, new initiatives, campus culture, campus leadership. Dr. Lonon mentioned some of those new initiatives including the employee survey that was implemented to address moral, the compensation review to insure employees were being compensated fairly, and the flex work program.

Trustee Flores asked for a list of the new initiatives which Chancellor Lonon agreed to share with the Board

Dr. Lonon also spoke about different communications strategies that have been implemented including Lunch and Learns, 60 seconds with the Chancellor, and the more in-depth videos 60 minutes with the Chancellor. He said that communication will always be a challenge, but the college had spent a lot of time this last year developing initiatives to engage employees especially after coming out of a remote work environment and the pandemic.

Dr. Lonon spoke about the role of the Leadership Team Accord Statement drafted this last August and why it was created. Chancellor

Lonon asked his Leadership team to sign the Leadership Accord statement and commit to it, saying it was an expectation of how we were going to work together and would guide us in the work we do. He also spoke about the efforts to include faculty in important decisions and ongoing initiatives and to that end, that we would define process and structure ensure feedback and engagement with faculty. Dr. Lonon also pointed out that we had two other employee groups as well that have a voice and were as important to this process.

Trustees discussed the perimeters of their control over decision making, especially as it relates to faculty, classroom, and students. In the discussions Trustee Flores stated that ultimately a decision has to be made based on the best available information and that was the responsibility of administrators to make those hard decisions and move forward. Other board members weighed in, not all in agreement on how much faculty consideration was being currently given.

Chancellor Lonon detailed a list of barriers including some vacancies in leadership HR positions that had hobbled Dallas College.

Chancellor Lonon then talked about the road ahead including a career planning tool called Develop U that would assist employees in seeing what the road ahead looks like for them in terms of their career options. He also explored initiatives that encouraged employee buy-in, employee recruitment and retention, expanded training, and performance management. Building a value statement and seeking input from employees through world café series events was a major initiative in the coming months.

Chancellor Lonon touched on some of the good things the college was doing which included endeavors such as a framework of stackable credentials where we were putting industry recognized credentials into courses; as well as our dual credit early college programs that we have grown by about 133 percent over the last 7 or 8 years. These initiatives in addition to many others provided students with more flexibility. Dr. Lonon also mentioned our investment with Success Coaches, where our special populations received targeted support, and new approaches to address childcare and the numerous other resources made available to our students.

Chancellor Lonon recognized our barriers, and briefly spoke about enrollment recovery, student persistence, and evolving historic

workflows and processes, saying about the latter, he could spend all day talking about what was the individual campus way and what was now the Dallas College way. The data side we have invested in I.T. and Workday noting that in the past Student Success used 22 different applications to help serve students and this would help simplify that. The effects the current economy had on the workforce and our students as well as the colleges response to were discussed. Changing state policies as we move to a performance-based model for state funding would be impactful.

Chancellor Lonon addressed the Dallas employment landscape sharing data for DFW metroplex area. Data included for current employment, job postings and in addition were broken down by major cities within the metroplex area and also by top industries and employers. Also depicted were typical entry-level jobs that were fast growing, or high-paying showed current employment numbers and 3-year growth demand in addition to hourly wages.

Trustee Compton asked if she could have this data on the area that makes up District 7. Chancellor Lonon responded that his team would get that information to the Board.

A short video showed interviews with area workforce executives, education administrators and faculty about how Dallas College workforce development is aligning with the current job landscape.

Trustee Flores asked how students find out about the program.

Chancellor Lonon asked Dr. Pyeper Wilkins to address this question. She explained that we are still in the planning phase and that this is meant to start students in in boot camp non-credit format to get them jobs in labs to be exposed and make informed career decisions.

Trustee Flores asked if the students are from high school or existing students.

Dr. Wilkins responded that some would be recent high school graduates while others may have been out of school and are in search of a career.

Dr. Lonon spoke about the Labor Market Intelligence Center (LMIC), as well as the Alumni network and the efforts that are in place to keep alumni involved.

He described some of the barriers in this area such as alignment of projects, being agile in industry development and keeping pace.

Trustee Boyd states that his frustration lies in the slothfulness of the education industry to pivot with business industry changes and decision-making. He sees this as an opportunity. Dr. Lonon agrees with his identification of this challenge and says that higher education needs to be more disruptive in the way that it does business.

Trustee Bravo mentioned that in her meeting with another accrediting body (HLC), she learned that their method to approve new programs is faster than other accrediting organizations.

More conversation ensued about our business partners and how we can connect with them by showing them future workforce and our funding streams.

Chancellor Lonon discussed the expansion of external funding and developing new network approaches to serve communities.

Chancellor Lonon discussed Operational progress that has occurred and the decision-making framework that has influenced that progress. There are some barriers that are a challenge such as responsible risk taking, cross functional teams and the new state funding model.

He discussed the bond initiatives that are coming to fruition and how we can move forward with the downtown project. We have to fully develop the space and land use plan.

Trustee Flores asked about the RFI.

Chancellor Lonon states that the RFI draft will be presented in the February board meeting.

Dr. Lonon discussed the timeline of Action '23 which highlighted High Level Planning, Fundamentals, and Valuing Employees. There was discussion surrounding employee surveys and the timeline.

He wrapped up his discussion stating that he wants Dallas College to be the answer to address the problems that exist in our community. He wants to be an answer to students, businesses, and community. We have a lot to be proud of while we are in the business of busting barriers that

exist. He requested time in Executive Session once Dr. Benjamin completes the Board Retreat and Outcomes and Wrap Up Activities.

8. Board Retreat Outcomes and Wrap Up Activities

Facilitator: Helen Benjamin

Dr. Benjamin asked the Board to share what their vision was for the College moving forward.

Trustee Garcia: “Development of student leadership that will lead to international impact.”

Trustee Boyd: “We will be the nation's leading higher education institution in workforce development and the creator of innovative opportunities. We will play a major role in solving health care, manpower, issues related to nursing and culinary services. This will be accomplished with the creating with the creation of creative revenue streams.”

Trustee Mayer: “We will have completed the bond program, implemented the bond program we are in, in conjunction with completing the bond program, we are at the cutting edge of meeting employer needs. We have a happy faculty, we have successful students, and we have systems that work.”

Chair Bravo: “I transform lives by being on the cutting edge of higher education programs, a diverse workforce, and seeing students finding jobs.”

Trustee Compton: “I want to see an increase in enrollment. I want to see progress on the projects that were left on the table in terms of the bond program. I want to assure that we go back and reevaluate that. I’d like to see a fairer distribution of the resources throughout Dallas County and not just concentrated in one area because we have a number of service areas. I want to know that we’ve solved our branding issues by using meaningful tools in the community to raise awareness of the College district. But I want us, the Dallas College, to be synonymous with fairness and equitability to out Dallas County in priorities and in decision making.”

Vice Chair Ritter: “Unlike our current mission of transforming lives through higher education, positively impacting lives of our students, I think we have a big opportunity to do that through our leadership and the creation of shared services, not only in Dallas County, but more broadly.

And then finally, I think we are on the cusp, but there's a lot of things to do in terms of innovation in our organizational process, and especially how we deliver our educational programs are use of technology, and then our design and implementation of various types of incentive and compensation rewards within the college faculty and staff.”

Trustee Flores: “Dallas College is the institution of choice for high school students, adult learners, business and industry to meet their education and workforce training needs. Dallas College is best in class in higher ed, in enrollment, retention and teaching and learning innovation.”

Chancellor Lonon: “Dallas College is the institution of choice for individuals versus industries and communities because of the outcomes we achieve on their behalf to develop additional economic mobility and prosperity.”

Dr. Benjamin asked the Board to consider six focus areas to develop goals for 2023 under the following themes:

1. Educational Quality and Student Services
2. Diversity, Equity, and Inclusion
3. Finance and Financial Initiatives
4. Board Effectiveness
5. Organizational Effectiveness
6. Workforce and Economic Development

The Board agreed to a need for this discussion be held at a future Governance Committee meeting. Board Relations Executive Perla Molina will create a document with these topics for the Board to complete this exercise at a later time. They would review the strategic plan and make any necessary adjustments and also update the definition of the Key Performance Indicators (KPIs) in future Governance Committee meetings and present necessary modifications to the Board.

9. Executive Session

The board opened executive session at 4:50 p.m. and returned at at 5:29 p.m.

10. Adjournment

This work session of the Dallas College Board of Trustees adjourned at 5:31 p.m.

Captioned video and transcripts for Dallas College Board Meetings are available at our website, www.dallascollege.edu/boardmeetingslive, under the Archived Videos section.

FINANCIAL ITEM NO. 8.2.a.

Approval of Graduation Alliance Initiative including Student Success Re-Engagement of At-Risk Students

The Chancellor recommends that authorization be given to approve an agreement with Graduation Alliance for (1) re-engagement and retention of at-risk students in an amount not to exceed \$1,000,000 and (2) student support and case management within Workforce Development in an amount not to exceed \$500,000. This initiative is a reflection of a Dallas College priority to re-engage students and enrich retention, and graduation of students from underrepresented populations and underserved communities.

After a number of successful pilot projects in 2020-2022, Dallas College has developed a partnership with Graduation Alliance. This partnership is grounded in the shared mission of improving lives by helping prepare students for today's economic opportunities.

Background

Two of the strategic priorities for Dallas College are to (1) impact income disparity by targeting underserved communities and individuals and (2) support navigation to and through college and beyond. This initiative will help re-engage and increase student retention of at-risk students who have stepped out or disengaged with Dallas College. In this proposal, Graduation Alliance commits to provide re-engagement services to 40,000 students across underrepresented populations and underserved communities.

The projects envisioned to receive support from these efforts include, but are not limited to, the following:

- TRUE Reskilling grants
- Industry specific grants
- Completion initiatives
- Dual Credit engagement
- Unpaid balance engagement
- Women's empathy campaigns
- African-American male engagement
- Spanish-speaking engagement
- Other targeted special populations in Student Success and Workforce Development

Funding Source

Workforce and Advancement Budget for Adult Learners, HEERF, WIOA
AEL, WIOA Adult Employment

Resource Contact

Pyeper Wilkins, Vice Chancellor Workforce & Advancement

POLICY ITEM NO. 8.3.a.

Policies Concerning Development of Policy and Administrative Rules and Regulations: BE & BH (LOCAL)

As discussed earlier this year, the office of the General Counsel currently drafts most policies and/or regulations directing the governance, operation, and academic functions of the College. This practice does not allow for sufficient stakeholder review and advisory input. Early stakeholder input is necessary to ensure that the College's policies effectively communicate the vision, mission, values, and objectives of the institution. The proposed policy amendments establish a policy development process that includes the identification of policy owners, stakeholder input throughout, a review period, and an approval process.

EFFECTIVE DATE: UPON BOARD APPROVAL

LOCAL POLICY

EXPLANATORY NOTES

Local Board Policy – Requires Board Approval

**BE (LOCAL) –
POLICY AND
BYLAW
DEVELOPMENT**

Establishes the role of policy within the College and distinguishes it from other rules and procedures. Proposed amendments would:

Definitions: Add definitions to distinguish between the following: policy, regulations, procedures, guidelines, and handbooks.

Harmony: Add language clarifying that policy must align with the College's mission and strategic priorities and that all other rules and procedures must be consistent with established policy statements.

Policy Development Process: Add language that requires the development of policy to comply with BE(LOCAL) and any procedures promulgated thereunder.

Ratification: Add language that allows for ratification of temporary actions in special circumstances.

Central Policy Library: Establish a central policy library in which all College policies, rules, and procedures will be located.

Administrative Regulations – Require Chancellor Approval

**BH (LOCAL) –
ADMINISTRATIVE
RULES AND
REGULATIONS**

Establishes administrative regulations as the rules and requirements for the operation of the College. Proposed amendments would:

	<p><u>Regulation Development Process:</u> Add language clarifying that only those regulations developed in accordance with BH (LOCAL), and any procedures promulgated thereunder, will constitute authorized administrative regulations:</p> <p><u>Definition:</u> Further define regulations as distinct from policy and inclusive of procedures, guidelines, handbooks, etc., as appropriate.</p> <p><u>Promulgation:</u> Clarify that the Chancellor will promulgate procedures for the development of regulations.</p>	

POLICY AND BYLAW DEVELOPMENT

BE
(LOCAL)

Within the context of current law, the College District shall be guided by Board-adopted written policies that are given appropriate distribution and are accessible to staff members, parents, students, and community residents. This policy addresses the process for developing, issuing, revising, and maintaining College District policies and applies to all College campuses, departments, faculty, staff and students. It is distinct from College District administrative regulations, procedures, guidelines and/or handbooks.

Terms

The terms "Trustee" and "Board member" are used interchangeably in the local policy manual. Both terms are intended to reflect all the duties and obligations of the office.

[See AB for College District name terminology]

The term "Policy" refers to a written guideline adopted by the Board under which the College District operates. Policies reflect essential board governance statements, established to provide guidance and assistance to the College District community in the conduct of College District affairs, have institution-wide application, and help ensure compliance with applicable laws and regulations. The term "Policy" does not include College District administrative regulations, procedures, guidelines and/or handbooks.

"Administrative Regulations" or "Regulations" are those rules or requirements of the College District, promulgated by the Chancellor or designee, that the College District community is required to follow. Regulations may pertain to one or more College District policies, or other matters not addressed by policy, and are subject to administrative discretion in design and implementation. Regulations, which may include procedures, are distinct from College District policy and are not adopted by the Board.

"Procedures" are those operational processes necessary to implement institutional policy. They provide the specific instructions necessary to perform the task.

"Guidelines" are interpretations of College District policies and regulations issued to assist in the conduct of College District affairs.

"Handbooks" outline the College District mission, rules and expectations for the community to which the handbook applies.

Procedures, Guidelines and Handbooks may be approved by the chief administrative officer of the operational unit to which they apply, provided they are reviewed by legal counsel. Procedures,

POLICY AND BYLAW DEVELOPMENT

BE
(LOCAL)

	<p><u>guidelines, and handbooks that have broad institutional impact may require additional review and approval.</u></p>
<p><u>Harmonization</u> with Law <u>Law</u></p>	<p><u>College District policies must be aligned with the College's mission, values and goals while enhancing operational efficiency and governance. In addition, all College District regulations, procedures and/or guidelines shall be consistent with the Board policy statements contained in this manual. In the event of conflict between the policies of this manual and other regulations, procedures or guidelines, the provisions of the policies contained in this manual shall control.</u></p> <p><u>Newly enacted law is applicable when effective. No policy, or any portion thereof, shall be operative if it is found to be in conflict with applicable law.</u></p> <p>***</p>
<p>Policy Development</p>	<p>The <u>College</u> District shall be governed in accordance with written policies adopted by a majority of the Board <u>and maintained in a consistent format within the College District Board Policy Manual.</u> Policies and policy amendments may be initiated by the Chancellor, college presidents, Board members, <u>functional area leads, chief administrative officers</u>, faculty, employees, or community citizens but generally shall be recommended for the Board's consideration by the Chancellor. <u>The development of College District policy (including any amendments to policy), as well as the individuals engaged in developing and maintaining same, must comply with the requirements identified within this policy and any procedures promulgated hereunder.</u></p>
<p>Adoption</p>	<p>The Board shall have the sole right to adopt policies.</p>
<p>Amendment</p>	<p>Proposed policies or amendments introduced and recommended to the Board may be adopted at that meeting. No amendments to policy shall be made by any authority other than the one initially promulgating the same. Temporary action may be taken, however, to allow for special circumstances that demand an immediate response. <u>When special circumstances require the ratification of such temporary action, any amendments to policy relating thereto shall be submitted to the Board for ratification as soon thereafter as reasonably practicable.</u></p> <p>***</p>
<p>Regulations</p>	<p>The Chancellor <u>or designee</u> shall have full authority to promulgate administrative regulations consistent with and in furtherance of Board policies <u>or other matters not addressed by policy.</u> [See BH</p>

POLICY AND BYLAW DEVELOPMENT

BE
(LOCAL)

**Operational
Memoranda**

(LOCAL)] Such regulations shall be made a part of this manual as appropriate and/or incorporated in the College District's central policy library [See BE (REGULATION)].-

~~Operational memoranda shall be issued by the chief administrative officer of the operational unit to which they apply. All such memoranda shall be consistent with the Board policy and administrative regulations statements contained in the manual. In the event of conflict between the policies and regulations of this manual and other procedures or memoranda, the provisions of this manual shall control.~~

**Central Policy
Library**

The College District will maintain a central policy library that includes policies, regulations, guidelines and handbooks. To ensure consistency throughout the College, individual department websites may not maintain separate copies or versions of those documents on their websites. Department websites that reference materials included in the central policy library must link to those documents from their websites.

ADMINISTRATIVE RULES AND REGULATIONS

BH
(LOCAL)

Development

The Chancellor and administrative staff shall be responsible for developing and enforcing ~~procedures~~ rules and requirements for the operation of the College District. ~~These procedures~~ Rules and requirements developed and approved in accordance with this policy and any procedures promulgated hereunder shall constitute the authorized administrative regulations of the College District ~~and shall consist of guidelines, handbooks, manuals, forms, and any other documents defining standard operating procedures.~~

College District administrative regulations are distinct from College District policies and may include, procedures, guidelines, handbooks, manuals, forms, and any other documents defining College District standard operating procedures. The Chancellor or designee shall ensure that administrative regulations are kept up to date and are consistent with Board policy. The Chancellor or designee shall resolve any discrepancies among conflicting administrative regulations. In case of conflict between administrative regulations and policy, policy shall prevail.

The Chancellor shall promulgate procedures for the development of administrative regulations.

POLICY ITEM NO. 8.3.b.

Approval of Amendment to Policies Concerning Personnel – DD,
DCA, DLA & DMAA (LOCAL)

In January 2022, as part of the removal of the automatic three-year contract for faculty, the Board approved amendments to local policies DCA & DMAB, relating to the provision of administrator and faculty contracts and the procedural protections that govern notice of non-renewal of same. As Dallas College works to finalize the Evaluation System on which recommendations for renewal and the award of multi-year contracts will be based, revisions to related policies are necessary to ensure they align with the January 2022 amendments to DCA & DMAB, College District practice, and applicable laws.

To achieve that end, the Chancellor recommends the Board amend the following local policies:

EFFECTIVE DATE: UPON BOARD APPROVAL

<u>LOCAL POLICY</u>	<u>EXPLANATORY NOTES</u>
DD – Personnel Positions	Revisions to policy would remove definitions, “Effective,” or a portion of a definition, “Faculty,” that are no longer applicable to College District practices due to changes to pending changes to the College District Evaluation System or the 2020 reorganization.
DCA – Term Contracts	Revisions to policy would clarify that performance will be evaluated in accordance with the College’s District’s evaluation policy and any procedures promulgated thereunder. Revisions would also add language to clarify the meaning of a “Voluntary Reduction of Load.”
DLA – Employee Evaluation	Revisions to policy would provide for the evaluation of all full-time employees of the College District – staff, faculty, and administrators – in accordance with procedures and criteria promulgated by the Chancellor.
DMAA – Termination Mid Contract	Revisions to policy would clarify that the procedural protections set forth in DMAA (LOCAL) apply only to terminations effected in the middle of a contract term. Non-renewal of a contract and notice of same are governed by DMAB (LOCAL)

PERSONNEL POSITIONS

DD
(LOCAL)

Definitions

The following terms shall have the meanings herein respectively ascribed to them within policies on personnel in this manual:

1. Academic Year: The period of College District operations approved by the Chancellor, normally including a fall and spring semester.
2. Adjunct Instructor: A person employed as a part-time faculty member.
3. Administrator: Any person who has significant administrative duties relating to the operation of the College District, including, but not limited to, the operation of a department, college, program, subdivision, or operating unit of the College District; accountability for budgets and expenditures in assigned areas; or the direct supervision of staff to produce desired results.
4. College Year: The period of College District operations commencing on or about September 1 and including the immediately following fall and spring semesters and summer sessions.
5. Contractual: As to personnel, those persons having a formal employment contract with the College District that prescribes a fixed term, compensation, and duties. All administrators and faculty are contractual personnel.

~~6. Effective: As to faculty evaluation, a performance rating of "Meets Standards of Performance" or "Exceeds Standards of Performance."~~

~~7.6.~~ 6. Faculty: Persons employed generally on an academic year basis and (9 months) ~~persons employed up to 11 months and~~ who are engaged in the delivery of academic programs. ~~Faculty shall include instructors, counselors, resource consultants, and librarians, either full time or part time. A faculty member who is serving under a three-year contract of employment may use the title of professor.~~

EMPLOYMENT PRACTICES
TERM CONTRACTS

DCA
(LOCAL)

**Administrative
Personnel**

Administrative contracts shall be issued in accordance with applicable laws and College District policies and administrative procedures, as promulgated by the Chancellor.

An administrator who, in the opinion of the Chancellor, has significant administrative duties such that it would be in the best interest of the College District to enter into a contract of employment for a term longer than one year, and who has rendered high-quality services to the College District as determined in accordance with the College District's evaluation policy, and any procedures promulgated thereunder ~~by the most recent employee evaluation obtained through the College Performance Evaluation System~~, may be offered a multi-year contract, for a term of up to three years, in accordance with College District procedures. Persons eligible for such a contract shall be members of the Chancellor's leadership team. [See BG(REGULATION)]

Full-Time Faculty

Full-time faculty contracts shall be issued in accordance with applicable laws and College District policies and administrative procedures, as promulgated by the Chancellor.

A faculty member who has rendered high-quality services to the College District, as determined ~~by the~~ in accordance with the College District's evaluation policy, and any procedures promulgated thereunder ~~faculty member's most recent faculty evaluation obtained through the College Performance Evaluation System~~, may be offered a multi-year contract, for a term of up to three years, in accordance with College District procedures. Nothing contained herein shall prohibit a recommendation of a contract term of less than three years for any such faculty member.

**Wind-Down
(Voluntary) Voluntary
Reduction of Load**

Full-time faculty ~~members serving a multi-year contract~~ may request, in writing, a reduced load during the term of their contract. When a faculty member makes such a request and is granted a reduced load, ~~no additional multi-year contract will be offered. Upon approval of a request for a reduced load,~~ the faculty member shall ~~be placed in "wind-down" contractual status, with~~ have a proportionate reduction in compensation, and shall continue to serve at such reduced contract level for the remainder of the term of ~~his or her~~ their ~~employment contract. For purposes of this provision, "wind-down contractual status" refers to effective nonrenewal of a multi-year contract.~~

EMPLOYMENT PRACTICES
TERM CONTRACTS

DCA
(LOCAL)

Once approved, a request for a reduction of load ~~reduced contract request~~ may not be withdrawn by the faculty member. Accordingly, the contractual workload may not thereafter be increased, except as necessary to meet extenuating circumstances for the benefit of the College District or as required by law. Any increase in contractual workload after a reduction shall be approved in writing by the Chancellor or a designee. The Chancellor shall promulgate procedures for the submission and evaluation of requests for reduced load.

Requests for modifications or reductions to faculty load that may otherwise be authorized by law or College District policy shall be considered and/or provided in accordance with same.

Nothing contained herein shall prohibit the College District from effecting a reduction of load or issuing a notice of nonrenewal for a multi-year contract issued to ~~any contractual employee~~ a faculty member if it is determined, at the sole discretion of the Chancellor or a designee, to be in the best interest of the College District.

EMPLOYEE PERFORMANCE
EVALUATION

DLA
(LOCAL)

a
**Contractual
Employees**

The ~~College District and the administration shall be responsible for developing and maintaining, with input from professional staff,~~ Chancellor shall promulgate procedures and criteria for the evaluation of all ~~contractual full-time employees, including administrators, faculty employees and staff.~~ These procedures and criteria shall be the basis for recommended reclassification on the salary schedule, promotions, salary increases, ~~and multi-year contracts,~~ and other benefits, as may be provided by College District policy.

~~The immediate supervisor of an instructor will, at regular intervals, visit classes and hold conferences with each first-year instructor under his or her supervision to assist in improving teaching. All instructors will be visited frequently enough to provide an accurate evaluation of their progress. An objective evaluation of teaching effectiveness will be carried out periodically with each instructor. Written reports of faculty evaluations and conferences shall be prepared by the supervisor.~~ Designated administrative personnel will become sufficiently familiar with the ~~progress of instructors to~~ be evaluation procedures and criteria to be in a position to ~~make~~ conduct an accurate ~~written evaluations for the purpose of recommending retention or release~~ assessment of an employee's performance. -

Staff

~~Written evaluations shall be completed on all professional support staff employees in accordance with procedures established by the Chancellor.~~

TERM CONTRACTS
TERMINATION MID-CONTRACT

DMAA
(LOCAL)

**Due Process
Procedures**

Due process procedures for faculty members for terminations during a contract term ~~or for nonrenewal of faculty members on three-year contracts~~ are as follows.

The hearing shall be conducted by the hearing officer in the manner that ~~he or she~~ the hearing officer deems most appropriate, within the guidelines specified herein including the provisions that:

1. The faculty member and the ~~college president~~Provost shall have the right to be represented by counsel if they choose.
2. The faculty member shall have the right to face and to question those persons on whose judgments and opinions the recommendation ~~against reemployment~~for termination is based.
3. The faculty member and the college president shall have the right to present facts and to bring forward witnesses.
4. Witnesses shall be placed under oath by the hearing officer.
5. The burden of proof shall be upon the college president to show facts, by a preponderance of the evidence, that support the termination ~~or nonrenewal~~.

**Records and
Findings**

Following the conclusion of the hearing, the hearing officer shall, within seven days, deliver a finding of fact in writing to the ~~college president~~Provost, to the faculty member, and to the Chancellor. In addition to the findings of fact, the hearing officer shall include a conclusion based on the facts that the reasons supporting the contemplated termination ~~or nonrenewal~~ have or have not been sustained.

<u>POLICY ITEM NO. 8.3.c.</u>		
<u>Policies Concerning College Transfer: FBA (LOCAL)</u>		
<p>Pursuant to U.S. Department of Education regulations (the “Department”) effective 2021 and relating to the accreditation of institutions of higher education, the Department will no longer distinguish between regional and national accrediting agencies, having deemed such distinctions unfounded.</p> <p>As the new Department rules remove geography from an accrediting agency’s scope and now distinguish only between institutional (applicable to Dallas College) and programmatic accrediting agencies, the Chancellor recommends the following amendments to local policy relating to criteria for the acceptance of transfer credits from institutions of higher education.</p>		
<u>EFFECTIVE DATE: UPON BOARD APPROVAL</u>		
<u>LOCAL POLICY</u>	<u>EXPLANATORY NOTES</u>	
TRANSFER OF CREDIT	Revises local policy to include among the institutions of higher education from which the College may accept courses for transfer, institutions that have been institutionally accredited by an accrediting agency recognized by the U.S. Secretary of Education. Removes references to regionally and non-regionally accredited institutions.	

Transfer of Credit

A student who wishes to transfer to ~~a college in the~~ Dallas College ~~District~~ shall submit an official transcript to the Registrar's Office ~~at the college that the student wishes to attend~~. A student must include in this submission transcripts from all U.S. (and U.S. territories) regionally accredited institutions of higher education.

If a student has not attended an institution of higher education for a year or more, the student shall submit a current official transcript. A transcript that is more than three years old from the date the transcript was printed is not acceptable under regulations adopted by the Texas State Library and Archives Commission.

If a student at another institution of higher education earns a passing grade in a course, ~~all College District~~ the eColleges District shall accept the course from the following institutions of higher education, which are:

1. ~~Regionally~~ Institutionally accredited ~~by an accrediting agency recognized by the U.S. Secretary of Education as a reliable authority concerning the quality of education and/or training offered by the institutions of higher education or higher education programs they accredit.~~
2. ~~Non-regionally accredited, if approved by the registrar, after evaluation on a case-by-case basis considering all of the following factors:~~
 - a. ~~Level.~~
 - b. ~~Content.~~
 - c. ~~Quality.~~
 - d. ~~Comparability.~~
 - e. ~~Degree program relevance.~~

~~The student shall provide all transcripts, documents, and other necessary material to evaluate prior educational experience.~~
2. Outside of the United States, if approved by the registrar after evaluation on a case-by-case basis considering all of the following factors:
 - a. Level.
 - b. Content.
 - c. Quality.

d. Comparability.

e. Degree program relevance.

The student shall provide all transcripts, documents, and other necessary material to evaluate prior educational experience.

RESOLUTION NO. 8.4.a.

Adoption of Resolution Authorizing Agreement for the Receipt of Funds for the Dallas College Autonomous Initiative

It is recommended that the Board of Trustees of Dallas College adopt the attached resolution authorizing the Non-Construction Advanced Funding Agreement for phase 1 of the Dallas College Autonomous Initiative, a Transportation Improvement Program funded by the Federal Highway Administration Surface Transportation Block Grant program. The Agreement describes and sets forth the scope of work for the project.

Effective Date

Upon Board Approval

Resources

Pyeper Wilkins, Vice Chancellor of Workforce and Advancement

Iris Freemon, Associate Vice Chancellor, Advancement & Development

RESOLUTION AUTHORIZING AGREEMENT FOR THE DALLAS COLLEGE
AUTONOMOUS INITIATIVE

WHEREAS, the Federal Highway Administration (FHWA) Surface Transportation Block Grant program (STBG) provides flexible funding that may be used by States and localities for transportation improvements;

WHEREAS, the FHWA has awarded STBG funding to the Texas Department of Transportation (TXDOT) to fund projects that contribute to improved surface ground mobility in the Texas transportation system (“STBG Funds”);

WHEREAS, the North Central Texas Council of Governments (NCTCOG), a Texas political subdivision and non-profit corporation, in cooperation with TXDOT, local governments and transportation authorities, has developed the 2023-2026 Transportation Improvement Program (TIP), a staged, multi-year program of regional transportation projects within the Dallas Fort Worth (DFW) area, approved for funding by federal state, and local sources, including STBG funded projects;

WHEREAS, NCTCOG and the Regional Transportation Council (RTC), the regional transportation policy body associated with NCTCOG, serve as the Metropolitan Planning Organization (MPO) for the DFW, which is charged with planning and implementation of the regional transportation system, including the development of a transportation plan, selection of projects that realize the goal of the plan through the TIP, and ensuring the plan goals and recommendations are achieved;

WHEREAS, Dallas College, a Texas political subdivision of higher education, through its Workforce and Advancement Division, has as its mission promoting prosperity and economic disparity through programs, services and relationships that align with identified needs of business, industry and community;

WHEREAS, the MPO , having recognized Dallas College’s history of engaging with industry partners and educational institutions that are pioneering educational programing in the transportation technology/autonomous industry, has identified and selected the Dallas College Autonomous Initiative, a series of projects designed to implement and support workforce development in the area of autonomous operation and maintenance, as a strategic TIP project to be funded by STBG Funds;

WHEREAS, TXDOT, on the recommendation of the MPO, wishes to engage Dallas College as a subrecipient of STBG Funds to support the TIP project – Dallas College

Autonomous Initiative, with the goal of enhancing mobility and traffic safety by leveraging people and goods movement through autonomous services in the southern Dallas area and preparing tomorrow's transportation workforce; NOW THEREFORE,

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF DALLAS COLLEGE:

Section 1. That Dallas College is authorized to receive STBG funds (\$4.74 million) and associated match from Dallas College (\$810,000) to support the Dallas College Autonomous Initiative.

Section 2. That these funds are programmed for and shall be disbursed in multiple phases, with Phase 1, Workforce Development (\$1.5 million), beginning Spring 2023; and phase 2, Autonomous Deployment (\$4.05 million (including match)), beginning Spring 2024; each of which shall be memorialized by agreement and a resolution of the Dallas College Board of Trustees.

Section 3. That the "Non-Construction Advanced Funding Agreement for a Surface Transportation Block Grant Project" (the "Agreement-Phase 1"), attached hereto, describes and sets forth the scope of work for phase 1 of the Dallas College Autonomous Initiative, Workforce Development.

Section 4. That the Chancellor or a designee is authorized to enter into the Agreement-Phase 1 with TXDOT for the purpose of executing the project identified therein;

Section 5. That the Dallas College Board of Trustees accepts the fiduciary responsibility to administer, with the allotted funds, \$1.5 million, the planning and programming required for the project identified in the Agreement-Phase 1.

Section 6. That the Chancellor or designee is authorized to enter into agreements with other partners to carry out the project identified in the Agreement-Phase 1.

Section 7. That this resolution is effective upon adoption by the Board of Trustees of Dallas College and that this resolution shall be signed by the Chair of the Board of Trustees.

DALLAS COLLEGE

By: _____
Monica Lira Bravo, Chair

Board of Trustees

ATTEST

By: _____
Justin Lonon, Secretary Board of Trustees

Adopted: February 9, 2023

TALENT ITEM NO. 9.1.a.

Approval of Warrants of Appointments for Police Officers

The Chancellor recommends that the Board of Trustees approve the following warrants of appointment for the Police Officers listed below for the periods indicated.

WARRANTS OF APPOINTMENT – 5

Name: James Cates	District Office
Full-time	Effective Date: February 9, 2023
Period: Through termination of employment with Dallas College	
Name: Paul Cuara	District Office
Full-time	Effective Date: February 9, 2023
Period: Through termination of employment with Dallas College	
Name: Marvin Henderson	District Office
Full-time	Effective Date: February 9, 2023
Through Termination of employment with Dallas College	
Name: Calvin Johnson	District Office
Full-time	Effective Date: February 9, 2023
Period: Through termination of employment with Dallas College	
Name: Roberto Saldana	District Office
Full-time	Effective Date: February 9, 2023
Period: Through termination of employment with Dallas College	

COMMITTEE REPORT NO. 10.1.a.

Governance Committee Notes for November 1, 2022

The Governance Committee Meeting of the Board of Trustees of Dallas College was held Tuesday, November 1, 2022 , beginning at 3:04 p.m. at the administrative office in room 036 and was broadcasted via the streaming link <https://dcccnew.swagit.com/events/14654>. This meeting was convened by Committee Chair Charletta Compton.

Board Members and Officers Present

- * Mr. Cliff Boyd
- * Mrs. Monica Lira Bravo
- * Ms. Charletta Rogers Compton (Committee Chair)
 - Ms. Diana Flores
 - Dr. Catalina E. Garcia
 - Dr. Justin H. Lonon (secretary and Chancellor)
 - Mr. Paul Mayer
 - Mr. Philip J. Ritter

* *Denotes a committee member*

Members absent

None.

1. **Roll Call - Announcement of a Quorum** was confirmed by Committee Chair Charletta Compton.
2. **Certification of Notice Posted for the Meeting** was confirmed by Chancellor Justin Lonon.
3. **Citizens Desiring to Address the Board**
None.
4. **Committee Presentations**
 - 4.1. Board Self-Assessment Discussion
Presenter: Perla Molina

Board Relations Executive Perla Molina reviewed the timeline for the Board's self-assessment for 2022-23. Association of Community College Trustees (ACCT) has been the organization surveying the Board for the past two years. Committee Chair Compton asked the group if they were interested in using a different organization. The Board decided to stay with ACCT to continue assessment for consistency and ability to compare over the three years. The Board also agreed that questions should remain the same as remained relevant. They were also happy with how ACCT presented results using metrics and formal analysis.

Vice Chair Ritter suggested a reverse evaluation of the Board by the Chancellor and Leadership staff. The Board agreed with this idea; Trustee Compton believed a separate process would need to be created to implement it and potentially used a different vendor to gather employee feedback. Molina would follow up with Trustee Compton to review potential options and timelines.

Trustee Compton proposed a follow up retreat to specifically discuss the Board self-assessment with a facilitator at an off-site location as suggested by a few board members. Trustee Flores agreed that there were several topics that needed to be addressed in a work session for further discussion such as Bond initiatives. The group agreed that a Board Retreat should be an opportunity for members to share their vision for Dallas College and that a facilitator would help in leading the conversation so it would not feel like a regular committee or board meeting.

Vice Chair Ritter agreed with Trustee Boyd that a portion of the retreat should be allocated to brainstorming but a portion should also be dedicated for strategic planning discussions and priority review for consistency and updated if needed. Trustee Flores commented that the Board priorities should be repackaged with less "Edu-speak."

Trustee Flores also requested a deep dive with a meaningful strategy for Diversity, Equity and Inclusion (DEI). Chancellor Justin Lonon added that accountability measures were included in his 2030 Vision and acknowledged that we needed to current priorities to set long term directionality. We need to determine where Dallas College wanted in by 2030.

Trustee Flores reminded the group that we have not set the metrics to determine if we have reached those priorities. Chancellor Lonon acknowledged that this first year was a baseline year and that the data comparison would not be available until year two. He also pointed out that there were no historical metrics as we are starting to measure some things we've not tracked before.

Committee Chair Compton next asked if we need to do a two-day retreat and if it

should be an overnight activity. Limitations to an off-site retreat include the requirement to publicly stream the event and must be held in Dallas County for public access. However, the value includes more time among members to connect outside of meetings to develop relationships. It was suggested that perhaps a dinner could be hosted afterwards for non-business friendly discussions. Another suggestion was to move meetings to another campus such as Dallas College West Campus, which had ample parking. Trustee Compton asked Molina to review various off-site and on-site locations that could accommodate technological needs. Molina agreed to research and poll the Board to determine the best date to host the retreat.

Trustee Compton made a note that the self-assessment would need to be moved up to accommodate a January retreat. Trustee Compton asked to engage as facilitator Dr. Helen Benjamin to lead the retreat. Trustee Flores recalled that Benjamin had previously done a session during at a Dallas College conference day. Molina would follow up on Benjamin's availability. Chancellor Lonon asked Molina to share background information on Benjamin along with other options with the Board.

Trustee Boyd offered that each Trustee should message elected officials in their areas to ensure consistency and accountability for themselves. He would like to see board members to have an organized delegation that kept officials informed. Vice Chair Ritter acknowledged this was a key role of the Chancellor and that Chancellor's Leadership team should lead that effort to make sure there was a consistent message from Dallas College. Chancellor Lonon shared there was a framework of advocacy teams that engaged directly with legislators and legislators have been aware and generally supportive of Dallas College priorities.

5. **Items for Review**

5.1. Committee Notes

- a. Governance Committee Notes for October 4, 2022
No comments or edits were made.

6. **Executive Session**

None.

7. **Adjournment**

Meeting adjourned at 3:42 p.m.

COMMITTEE REPORT NO. 10.1.b.

Finance Committee Notes for November 1, 2022

The Finance Committee Meeting of the Board of Trustees of Dallas College was held Tuesday, November 1, 2022 , beginning at 1:16 p.m. at the administrative office in room 036 and was broadcasted via the streaming link <https://dcccnew.swagit.com/events/14653>. This meeting was convened by Committee Chair Cliff Boyd.

Board Members and Officers Present

- Mr. Cliff Boyd (committee chair)
- Mrs. Monica Lira Bravo (chair)
Ms. Charletta Rogers Compton (arrived at 1:51 p.m.)
Ms. Diana Flores
- Dr. Catalina E. Garcia
Dr. Justin H. Lonon (secretary and chancellor)
Mr. Paul Mayer
Mr. Philip J. Ritter (vice chair)

- *Denotes a committee member*

Members absent

None.

1. Roll Call - Announcement of a Quorum confirmed by Committee Chair Boyd.

(Committee Members: Cliff Boyd (Committee Chair), Monica Lira Bravo (Member), Catalina E. Garcia (Member))

2. Certification of Notice Posted for the Meeting confirmed by Chancellor Lonon.

3. Citizens Desiring to Address the Board

None.

4. Committee Presentations

4.1. Legislative Update

Presenters: Justin Lonon, Ray Martinez, J. D. (President & CEO, Texas Association of Community Colleges), Florence Shapiro (Consultant, Shapiro Linn Strategic Consulting)

Chancellor Lonon, along with TACC President Ray Martinez, J.D. and Senator Florence Shapiro, presented a legislative update including finance recommendations from the Commission on Community Colleges.

The finance recommendations for community colleges are: state funding for outcomes, affordability for students, and investments in college capacity. The commission has recommended a significant investment of an additional \$650 million in state appropriations for community colleges. State funding for outcomes would create a new funding model that distributes the majority of state funding based on measurable outcomes rather than contact hours. The outcomes-based funding would support credentials of value, investment in high demand fields, transfer success, and dual credit.

Community colleges provide 92% of dual credit programs. The commission has recommended making dual credit affordable for students. Some institutions charge dual credit students while Dallas College provides students with dual credit tuition waivers. To make dual credit affordable across the state, the commission has recommended setting a maximum dual credit state tuition rate. In addition, it is recommended that the state cover the dual credit tuition costs for students receiving free or reduced lunches.

Another recommendation is to raise the funding level for Texas Opportunity Grants (TEOG) – a need based financial aid program – and establish a state goal to provide support to 70% of qualified low-income students. Currently, TEOG supports 28% of qualified students.

The commission also recommended expanding partnerships with employers for paid work-based learning opportunities such as work-study, apprenticeships, and internships. With this recommendation, the state would provide funding specifically set aside for apprenticeships. Dallas College already offers the largest number of health care apprenticeships in the country. Dallas College has created the first teacher residency apprenticeship program in partnership with Richardson ISD.

To further assist community colleges, the commission has recommended that the state provide one-time seed grants for programs in high demand fields to meet regional and state workforce needs. The grants would be administered through THECB in consultation with the Texas Workforce Commission.

To support investments in college capacity, the commission has recommended collaboration among institutions. Through shared services and partnerships, institutions could improve operational efficiencies and expand the range of

academic and workforce programs.

The last recommendation recognizes and focuses on the importance of non-credit courses and programs. The commission has recommended providing non-credit programs that are convertible and stackable with credit bearing programs. THECB is creating a credentialing system for non-credit programs. A state cross-walk, which would allow non-credit students to receive credit for non-credit programs as they transition to credit programs, would provide a pathway to bridge the programs and improve transferability of workforce education across institutions.

The commission will provide the final report to the Texas Legislature by November 1, 2022. Elected officials are encouraged to engage with legislators about these recommendations during the 88th Legislative Session. Senator Shapiro spoke in support of the recommendations and the transformational change that will help students across the state.

Chancellor Lonon thanked TACC President Ray Martinez, J.D. and Senator Florence Shapiro for taking time to speak to the Dallas College Board of Trustees.

Trustee Flores asked about providing dual credit programs in rural areas. Martinez responded that colleges would have discretion to provide assistance to out of territory dual credit students.

Committee Chair Boyd spoke in support of shared services to defray costs.

Trustee Ritter asked about the struggles with educating foster care children and how community colleges can help. Martinez replied that to proactively serve these students, the commission is looking to provide special funding for economically disadvantaged students.

4.2. Strategic IT Modernization Program

Presenter: Jim Parker

Jim Parker presented an update on Workday progress and the strategic IT modernization program. Two key features of Workday are that it includes a security component in the system and will allow all student data sources to be stored in one dashboard.

Phase 1 implementation of Workday is on track to roll out the human resources and financial modules on February 6, 2023. Key stakeholders are working with IT staff to fine tune the system to fit our needs. The first

iteration of training will begin in November, which will allow for rapid and quick updates to the system. IT will offer a series of Town Halls for information and question and answer sessions.

Phase 2 of the implementation will focus on student data and ensure a smooth transition from Colleague to Workday. The team has completed initial student data extracts and are reviewing data quality. Academic leadership is identifying areas where backfill employees will be needed to continue day-to-day operations while our employees focus on Workday. The initial student module will be available in fall 2024 with full implementation expected by fall 2025. Historical data from Colleague will be available in an archive.

Moving towards IT modernization, the college plans to economize and evaluate current databases and equipment for consolidation. Other areas for improvement are broadband internet access for students, wi-fi expansion, and modern mobile engagement. The goal is to create an environment where technology is the same collegewide regardless of physical location.

Other IT initiatives include data governance, data warehouse, and learning management system. Data Governance has selected the Boomi platform to aid in providing technological support for workforce and continuing education systems. Data warehouse will house decades of data from all end points to provide decision-making insights on areas such as enrollment, student success, and employability.

Another update presentation will be made after the Phase 1 implementation in the spring.

Trustee Compton asked if student HIPAA data is stored with the college. Rob Wendland stated that the college does not store any HIPAA data.

5. Items for Review

5.1. Committee Notes

- a. Finance Committee Notes for September 13, 2022
No comments or edits were made.

7. Executive Session was not required.

8. Adjournment was at 2:54 p.m.

COMMITTEE REPORT NO. 10.1.c.

Education Workforce Committee Notes for December 6, 2022

The Education Workforce Committee Meeting of the Board of Trustees of Dallas College was held Tuesday, December 6, 2022, beginning at 2:18 p.m. at the administrative office in room 036 and was broadcasted via the streaming link <https://dccc.new.swagit.com/events/14955>. This meeting was convened by Committee Chair Paul Mayer.

Board Members and Officers Present

Mr. Cliff Boyd

Mrs. Monica Lira Bravo

Ms. Charletta Rogers Compton

Ms. Diana Flores

- * Dr. Catalina E. Garcia
- Dr. Justin H. Lonon (secretary and chancellor)
- * Mr. Paul Mayer (committee chair)
- * Mr. Philip J. Ritter

* *Denotes a committee member*

Members absent

All committee members are present.

1. Roll Call - Announcement of a Quorum confirmed by Paul Mayer

(Committee Members: Paul Mayer (Committee Chair), Catalina E. Garcia (Member), Phil Ritter (Member))

2. Certification of Notice Posted for the Meeting confirmed by Chancellor Lonon

3. Citizens Desiring to Address the Board

None.

4. Committee Presentation

4.1. Student Well-Being & Social Support

Presenters: Carlos Cruz, Beatriz Joseph

Dr. Joseph thanked the Board, introduced the presentation, reviewed The Learner Care Model, reminded the Board about the role of the success coach, and then turned the meeting over to Dr. Cruz.

Dr. Cruz thanked the Board and discussed the creation of the Student Care Network. He mentioned this is a part of investing in student wellbeing and the Barrier Busting business, engaging students, robust research, and data driven informed decision making. He discussed the importance of internal and external partnerships offering learning opportunities for students outside the classroom.

Dr. Cruz shared updates on the growth of the Student Care Network. The number of licensed professional counselors has doubled to eighteen. They have also increased to seven student care coordinators, increased to sixteen licensed social workers dedicated to basic needs and community resources, and doubled the number of nurses to fourteen.

Dr. Cruz explained the goal “Empowering students to reach self-actualization; breaking the cycle of generational poverty through a strong network of support.” The guiding framework of the Student Wellness and Social Support provides a safety net for students working with the Care Team to help students in un-safe situation, helping students feel loved and a sense of belonging, building self-esteem and self-actualization.

Dr. Cruz showed the major portfolio of case management that the Student Care Network has in place along with action plans to help students in crisis and critical touchpoints throughout the management to help students and community members. He explained that this model has put Dallas College on the national landscape because this has not been traditionally done through higher education institutions with this level of social support. He described the case management process and its approach to critical conversations with the students in crisis and the critical touchpoints the case managers use to help students and community members progress in a positive direction.

Dr. Cruz explained that the clothes closet and food pantries are open to both students and community members offering items from diapers to feminine hygiene products. He shared that all of Dallas College’s case managers are SNAP certified with the North Texas Food Bank.

Trustee Flores asked how a case worker determines what services are needed by the student and which rubric or assessment is done with each student to see the level of their need.

Dr. Cruz replied that the Student Care Network form gives an assessment of need

which determines resources in Dallas College or connects students to outside resources.

Trustee Flores asked if all students go through this model and if it is the success coach doing this assessment.

Dr. Cruz answered that all students matriculate through this model and case managers and care coordinators manage the process in a collaborative effort through the Office of Student Care Coordination.

Trustee Flores asked how many case managers there are and how many care coordinators.

Dr. Cruz answered there are sixteen case managers and seven care coordinators who work together at each of the campuses to ensure students are provided and connected with these resources.

Trustee Flores asked if this is too small of a number of case managers to meet the needs of all the students and if it is an online analysis and how it works.

Dr. Cruz explained it is an online form through Maxient software that collects the data and routes the student through the different departments and that the capacity of case managers is being reviewed as this process evolves.

Trustee Flores asked if students have to take the initiative to fill out the form or does someone tell the student to fill out the form.

Dr. Cruz explained that any employee can fill out the form and they are having these conversations with students to connect them as well.

Trustee Flores asked how many students have accessed this form.

Dr. Cruz stated that the numbers requested are included within upcoming slides in the presentation.

Trustee Garcia questioned how the community knows about these services being available to them.

Dr. Cruz explained it is on the website and marketing is helping with information about these services.

Trustee Garcia mentioned trouble connecting with the nurses in the college and accessing information and asked how students know how to access aid.

Dr. Cruz answered that New Student Orientation covers this information and that employees are trained to work with students on how to access this information and will help connect the students and inform them.

Dr. Cruz described the impact of Dallas College with numbers over the last year: vaccines totaling over 6,400 with over 12,000 student appointments; mental health counseling with over 10,000 therapy sessions, food pantries gave out over 403,000 pounds of food with over 10,000 people served with over 336,000 meals at mobile food drives.

Trustee Flores asked if all food drives were connected with North Texas Food Bank.

Dr. Cruz answered that she was correct.

Trustee Ritter asked if Dallas College bills for these services and suggested partnering with local healthcare services rather than Dallas College paying for these services.

Dr. Cruz explained that the services are free to avoid financial strain on students. Dr. Joseph stated in theory this would be a good way to go, but it is hard for students to get appointments. She explained that Dallas College begins the first eight sessions and then connects the student with other partners that can care for our students meeting specific needs right away.

Trustee Ritter agreed to help students immediately. He explained this new model might not be sustainable. He mentioned that DISD bills for these services. He asked about HIPAA compliance and thinks there might be a program design issue on this.

Trustee Compton asked about mental health sessions and what agencies Dallas College partners with and asked for examples.

Katilyn Hill, Associate Dean for Counseling, was introduced and gave her credentials. She shared Dallas College is supplying student needs and identifying barriers to student goals and problems to build goals for their concerns. Ms. Hill explained that a majority of students are dealing with anxiety, depression, and grief and that the counselor helps restore students to do their daily tasks, gets them connected with health and long-term management. She mentioned that clinical technicians can help with medication management and other goals.

Trustee Compton asked if these therapy sessions were about helping students to perform as a student.

Ms. Hill confirmed and explained how sessions help students interact with students, faculty, and assignments.

Trustee Boyd spoke about the same issue that the municipalities have and mentioned that Dallas College is a triage for mental stress as a touch occurring in real-time basis and then a referral out. Trustee Boyd would like to take this program and make it more fertile and commended the team for meeting student needs.

Dr. Cruz talked about the connection of students to the appropriate resources.

Trustee Garcia asked about the percentage of students enrolled at the time of the 6,888 total presented utilizing Student Care referral services.

Dr. Cruz shared the percentages of students receiving services in Spring 2022 re-enrolled in Fall'22: 61% of students were referred to the student care coordinators; 73% of those students received a vaccine; 74% of students who sought counseling and psychological services; and 82% of students who utilized the Dallas College Basic Need or Community Connection Services.

Trustee Flores asked spring to fall retention rate.

Dr. Joseph answered around 56%.

Dr. Cruz announced wins in building capacity by way of grants and awards. He mentioned a \$100,000 grant to Dallas College Foundation for just in time drop-in childcare for El Centro students in partnership with YMCA at the T. Boone Pickens location, with the plan to bring to scale to all seven campuses.

Trustee Flores was glad to hear Dallas College is addressing this barrier and wondering how we can scale it.

Chancellor Lonon spoke to the huge need and barrier of childcare, especially after the Pandemic.

Dr. Cruz shared another grant over \$247,000 to provide English and Spanish services with wraparound and family three-tier approach: immediate basic needs support; provide financial literacy and nutritional education support; and academic and student support services working with success coaches.

Trustee Flores asked who was doing the nutritional education support.

Dr. Cruz answered the North Texas Food Bank.

Trustee mentioned the Dallas County Texas A&M Agricultural Extension Center might be able to assist.

Dr. Cruz responded he has a meeting scheduled with them.

Dr. Cruz talked about the \$950,000 award from Josephine Leeper Memorial Scholarship to scholarship and remove roadblocks single parents face and cover the cost of their education. He also mentioned another \$200,000 awarded for emergency aid fund as well.

Trustee Garcia asked when Dallas College will receive this money and how fast it can go to the students.

Dr. Joseph stated that the scholarship goes through Dallas College Foundation, the student fills out the form and can utilize funds right away. She mentioned the grants take a little longer but within about two months.

Trustee Compton asked if the Foundation could report a recap of how many students were served from this funding.

Chancellor Lonon stated yes.

Trustee Bravo asked if this was an endowment.

Josh Skolnick confirmed that it was an endowment.

Trustee Ritter stated it was great we were utilizing all these funding sources and he would like to know the funding that Dallas College is investing in this.

Dr. Cruz responded that he would work with the appropriate parties to provide this information.

Trustee Compton asked when students enroll, are they told Dallas College has a Foundation and resources they provide to students.

Chancellor Lonon talked about New Student Orientation. Dr. Joseph explained it was talked about in the NSO and described how to leverage these resources.

Trustee Compton asked if students are reminded about these services in the Foundation. She also wants the public to know they can make contributions to the Foundation as well.

Chancellor Lonon responded that Josephine Leeper took courses with Dallas

College at Richland and then impacted Dallas College through this scholarship.

Dr. Cruz wrapped up with student testimonials and let them talk about their experience at Dallas College.

Blanca Hernandez, a student at the Eastfield Campus, thanked the board and introduced herself as a single parent while working full-time. She shared that she found the food pantry and enrolled and worked with Wendy Garner and helped. Hernandez shared there were times she would have had to leave college if it were not for the food pantry and was able to get milk for her daughter. Hernandez mentioned her mother passed away in 2020 and she lost childcare which was her main resource. She stated she had to change jobs working night shifts. Hernandez explained that Wendy Garner shared so many resources for counseling for her and her daughter and she never gave up on courses. She talked about applying for government assistance and childcare and was rejected every time. Ms. Hernandez mentioned her only resource was Dallas College Eastfield. She shared about the health, counseling, and food her family received and thanked the Board and Dallas College for their help. She stated she was very grateful and how Dallas College helped her make goals to keep her from cutting back on school courses. Ms. Hernandez received the gift card for the meal for Thanksgiving and it helped her family have Thanksgiving. She stated that she has been accepted to the nursing program. Ms. Hernandez shared that her coordinator is more than just a coordinator, she is a friend and her daughter's friend too. She described how these resources and programs have helped her get where she is now and how Dallas College is helping while other resources are oppressing.

The Board thanked Ms. Hernandez.

Trustee Flores commended her for her persistence and sharing her story as well. She shared the whole new world that would come when she graduates and congratulated her for not letting anything beat her.

Raymoi Victorine a student at the Richland Campus, talked about coming from Virgin Islands and being from a single parent home. Mr. Victorine explained that in 2009 he went to school in the Virgin Islands and then moved to Maryland and went into the military while working for NASA. He described a breaking point and getting into drugs, being in and out of jail with no sense of direction. Mr. Victorine shared that he came to Texas in 2019 to Houston and then ended up in Dallas. Victorine explained that the Texas Workforce Commission had a young adult program that helped him end up at Dallas College in July 2021. He talked about Kevin Paris and Christopher Cyriaque encouraging him to stay in college and how these men tutored and helped him. Victorine shared that he went through counseling at Methodist Hospital and learned a lot about himself. He talked about meeting

Stephanie who connected him and did his intake to Dallas College saving his life. Mr. Victorine shared about the food pantry and the Thanksgiving meal, and how Richland makes him feel like family. Mr. Victorine shared the statement that it is not where you begin, but where you end.

The Board thanked Mr. Victorine.

Dr. Cruz thanked the Board for their time.

4.2. English Language Learning at Dallas College

Presenters: Diana Urrutia, Gloria Smith

Chair Mayer welcomed Dean Urrutia and Associate Vice-Chancellor (AVC) Smith.

AVC Smith thanked the Board for the opportunity to present and Urrutia introduced herself. She began the presentation and discussed the three services: WorkReadyU (WRU), CE Workforce ESL, and Credit ESOL. She mentioned how Dallas College serves these different student groups.

Dean Urrutia talked about CE Workforce ESL to improve English language comprehension and then join the credit ESOL. She described the structure of the courses to be available in the evening and weekends for when they could attend. She also explained Credit ESOL academic degree.

AVC Smith talked about English language learning funding collaborative and investment. She shared Dallas College's high-level investments of \$2.2 million in instruction and \$900,000 in dedicated staff to onboard, assess, enrollment, into these offerings. AVC Smith talked about the grant and donations totaling \$4.5 million with \$590,000 going to instruction, \$826,000 to dedicated staff, and \$208,000 to outreach staff. She talked about business, industry, and community partners that help with access to facilities at no cost, recruitment, wraparound, and supportive services.

Trustee Garcia asked about the proportion of students for each of the three areas.

AVC Smith will have to get that information for the Board.

AVC Smith shared the collaboration with the Learner Care Model through the success coaches to help enroll the students in classes and connect them to resources.

AVC Smith overviewed the student success advisement and shared the layout of these three areas and how they integrate.

Dean Urrutia talked about the Associate Dean for CE Workforce ESL and the three CE success coaches at each campus. She talked about the Credit ESOL Associate Dean that has 23 special population success coaches with ESOL student case management and how they focus on wraparound services and other resources.

AVC Smith described the staffing model for WorkReadyU with five full-time instructional specialists-teaching; two full-time instructional designers; and one full-time instructional designer to workforces.

Dean Urrutia shared there is one CE coordinator in CAED and collaborates with forty-four adjunct faculty. She mentioned that Credit ESOL has one department chair for scheduling and has nineteen full-time faculty, twenty-two adjunct faculty, one lab manager, and two lab specialists.

AVC Smith showed the visual of the WRU operations team, the Student Instructional experience team.

Dean Urrutia explained that CE, ESL, and Credit ESOL are part of the CAED under the Vice Provost and then under her as dean of communications.

Trustee Compton asked which vice provost.

Dean Urrutia introduced Ahava Silkey-Jones.

AVC Smith showed the WRU program model and shared that it is tuition free and it is not income based but English as a second language. Smith described the process to get to CE ESL or credit ESOL and the distance learning mode if student needs it and the web-based modules they use. Smith mentioned the collaboration with School of CAED to align from WRU to ESL to ESOL and how students can skip through this process depending on how they perform with students going through a success prep course to prepare them for digital literacy, job readiness, and education resources.

Dean Urrutia described the customized course scheduling and the basic to advanced language levels, integrate language support resources. She talked about the integrated language support resources, four levels of levels, and Bridge program to core curriculum.

AVC Smith shared the onboarding process and how students are enrolled, participate in information sessions, program application, pre-assessment, orientation, and then registration through success coach. She also talked about the skills measurements.

Dean Urrutia worked through the assessments for placement for student assessment and shared 70% or more completed the CE, ESL, and ESOL. Students must make 70% or higher to advance to the next level.

AVC Smith talked through the fall enrollment trends: WRU ESL 2020 fall semester had 843 students, 2021 fall semester had 1,271, and 2022 fall semester had 1,104 students.

Dean Urrutia shared details on the collaborative language learning support and explained about opening new sessions as needed to not turn students away. She talked about the special populations' success coaches and department chairs to work together, language centers, language exchange program to practice English skills, and conversation partners.

AVC Smith shared the details for language learning contact information and that we do have a call in for Spanish speakers.

Dean Urrutia shared there is a resource program called Online Sources and is available to success coaches if they need help to assist with translation.

AVC Smith showed a snapshot of community outreach and engagement with large-scale community events to reach ESOL learners, marketing, radio, television, and marketing to produce in English and Spanish. She shared the community and industry partners Dallas College has.

Dean Urrutia showed the ESL/ESOL alignment language learning initiative and who the chairs and committee members. She mentioned the crosswalks to hand off students from one program to another.

Trustee Garcia asked for the number of students enrolled in the programs.

Dean Urrutia answered for CE program 1,927 and ESOL credit there were 2,246 students.

AVC Smith answered that WRU had 1,104 students for 2022 fall semester.

Trustee Garcia talked to a Human Resources person in Texas Instruments and that companies are having trouble with employees that cannot communicate in English or teach well which is something Dallas College must address – how to communicate well in English.

Trustee Compton requested the total enrollment numbers for career connected learning for each level of responsibility.

Committee Chair Mayer thanked them for the presentation.

5. Items for Review

5.1. Committee Notes

- a. Education Workforce Committee Notes for November 1, 2022
No comments or edits were made.

6. Executive Session

None.

7. Adjournment at 3:55 p.m.

Richland Collegiate High School Board Outcome Goal:

The percentage of graduates that meets the criteria for College, Career, and Military Readiness (CCMR)

Additional Focus on Closing the Gaps:

Associate Degrees
and
Industry-Based Certifications

These certifications are competency-based industry standards that prepare students for academic success and employment.

CCMR Board Outcome Goal

The percentage of graduates that meets the criteria for CCMR will be maintained at 100% through August 2024, with an additional focus on closing the gaps.

Yearly Target Goals

2020	2021	2022	2023	2024
100%	100%	100%	100%	100%

Closing the Gaps Student Groups Yearly Targets

	African American	Hispanic	White	Asian	Eco. Disadv.
2020	100%	100%	100%	100%	100%
2021	100%	100%	100%	100%	100%
2022	100%	100%	100%	100%	100%
2023	100%	100%	100%	100%	100%
2024	100%	100%	100%	100%	100%

CCMR Board Outcome Goal

100% of all Richland Collegiate High School students graduated with CCMR credit from 2020-2022

Yearly Target Goals

2020	2021	2022	2023	2024
100%	100%	100%	100%	100%

Closing the Gaps Student Groups Yearly Attainment

	African American	Hispanic	White	Asian	Eco. Disadv.
2020	100%	100%	100%	100%	100%
2021	100%	100%	100%	100%	100%
2022	100%	100%	100%	100%	100%

CCMR Board Outcome Goal

The percentage of CCMR students that meets the threshold for the attainment of Associate Degrees for college-ready will increase from 67% to 80% by August 2024.

Yearly Target Goals

2020	2021	2022	2023	2024
67%	70%	73%	76%	80%

Closing the Gaps Student Groups Yearly Targets

	African American	Hispanic	White	Asian	Eco. Disadv.
2020	64.5%	62.2%	67.3%	75.0%	63.5%
2021	67.7%	65.6%	70.3%	76.9%	66.7%
2022	71.1%	69.2%	73.4%	78.8%	70.0%
2023	74.7%	73.0%	76.6%	80.8%	73.5%
2024	78.4%	77.1%	79.9%	82.8%	77.2%

CCMR Board Outcome Goal

67% of Richland Collegiate High School students graduated with an Associate Degree in 2020
 72% of Richland Collegiate High School students graduated with an Associate Degree in 2021
 71% of Richland Collegiate High School students graduated with an Associate Degree in 2022

Yearly Target Goals

2020	2021	2022	2023	2024
67%	70%	73%	76%	80%

Closing the Gaps Student Groups Yearly Attainment

	African American	Hispanic	White	Asian	Eco. Disadv.
2020	64.5%	62.2%	67.3%	75.0%	63.5%
2021	65.7%	68.6%	71.7%	81.5%	76.5%
2022	62.5%	68.9%	79.6%	72.7%	*

*Less than 10 students

CCMR Board Outcome Goal

The percentage of CCMR students that meets the threshold for the attainment of Industry-Based Certifications (IBC) will increase from 0% to 95% by August 2024.

Yearly Target Goals

2020	2021	2022	2023	2024
*0%	68%	76%	85%	95%

Closing the Gaps Student Groups Yearly Targets

	African American	Hispanic	White	Asian	Eco. Disadv.
2020	0.0%	0.0%	0.0%	0.0%	0.0%
2021	65.8%	61.2%	80.5%	62.7%	63.5%
2022	74.3%	71.0%	84.5%	72.7%	72.6%
2023	84.0%	82.3%	88.7%	84.4%	83.1%
2024	94.9%	95.5%	95.0%	97.9%	92.2%

CCMR Board Outcome Goal

0% of Richland Collegiate High School graduates earned an Industry Based Certification in 2020 (base period)

66% of Richland Collegiate High School graduates earned an Industry Based Certification in 2021

74% of Richland Collegiate High School graduates earned an Industry Based Certification in 2022

Yearly Target Goals

2020	2021	2022	2023	2024
0%	68%	76%	85%	95%

Closing the Gaps Student Groups Yearly Attainment

	African American	Hispanic	White	Asian	Eco. Disadv.
2020	0.0%	0.0%	0.0%	0.0%	0.0%
2021	63.1%	67.1%	76.0%	58.4%	79.4%
2022	64.2%	75.8%	81.3%	75.7%	*

*Less than 10 students

INFORMATIVE REPORT NO. 10.3.

Financial Integrity Rating System of Texas Financial Management Report

Richland Collegiate High School (RCHS)'s 2021-2022 Financial Integrity Rating System of Texas (FIRST) Financial Management Report includes the status ratings and summary schedule for compensation and/or reimbursements to the RCHS Superintendent and Board of Trustees members.

Status Rating for Fiscal Year Ending August 31, 2021

RCHS received an overall "PASS" rating, the highest rating for which it is eligible under the FIRST guidelines.

Report requirements:

Indicator Description	Score
1. Was the complete annual financial report (AFR) and charter school financial data submitted to TEA within 30 days of the November 27 or January 28 deadline depending on the charter school's fiscal year end date of June 30 or August 31, respectively?	PASS
2. Was there an unmodified opinion in the AFR on the financial statements as a whole? The American Institute of Certified Public Accountants (AICPA) defines unmodified opinion. The external independent auditor determines if there was an unmodified opinion.	PASS
3. Was the charter school's administrative cost ratio equal to or less than the threshold ratio?	PASS
4. Did the charter school not have a 15 percent decline in the students to staff ratio over 3 years (total enrollment to total staff)? (If the student enrollment did not decrease, the charter school will automatically pass this indicator.)	FAIL
5. Did the comparison of Public Education Information Management System (PEIMS) data to like information in the charter school's Annual Financial Report result in a total variance of less than 3% of all expenses by function?	PASS
6. Did the external independent auditor indicate the AFR was free of any instance(s) of material noncompliance for grants, contracts, and laws related to local, state, or federal funds? (The AICPA defines material noncompliance.)	PASS
7. Did the external independent auditor report that the AFR was free of any instance(s) of material weaknesses in internal controls over financial reporting and compliance for local, state, or federal funds? (The AICPA defines material weakness.)	PASS

Summary of total salaries and benefits received by the Superintendent or Board Members

Name or Title	Compensation
Diana Flores	\$0
Monica Lira Bravo	\$0
Charletta Rogers Compton	\$0
Cliff Boyd	\$0
Philip J. Ritter	\$0
Gretchen M. Williams	\$0
Dorothy Zimmermann	\$0
Dwight Riley, Superintendent	\$80,728.80

Summary of total reimbursements and compensations received by the Superintendent or Board Members

Reimbursements received by the superintendent and Board members for the twelve-month period ended August 31, 2021. Description of reimbursements: meals, lodging, transportation, fuel, other items excluding supplies and materials purchased for the school.

Name or Title	Reimbursements
Diana Flores	\$0
Monica Lira Bravo	\$0
Charletta Rogers Compton	\$0
Cliff Boyd	\$0
Philip J. Ritter	\$0
Gretchen M. Williams	\$0
Dorothy Zimmermann	\$0
Dwight Riley, Superintendent	\$0

Description of Reimbursements:

Meals	\$0
Lodging	\$0
Transportation	\$0
Other*	\$0

** Conference registration fees, parking, taxi fares*

Outside compensation and/or fees received by the superintendent for professional consulting and/or other personal services for the twelve-month period ended August 31, 2020.

Dwight Riley, Superintendent	\$0
------------------------------	-----

Gifts received by executive officers and Board members (and first-degree relatives, if any) (gifts that had an economic value of \$250 or more in the aggregate in the fiscal year) for the twelve-month period ended August 31, 2021.

Diana Flores	\$0
Monica Lira Bravo	\$0
Charletta Rogers Compton	\$0
Cliff Boyd	\$0
Philip J. Ritter	\$0
Gretchen Williams	\$0
Dorothy Zimmermann	\$0
Dwight Riley, Superintendent	\$0

Business transactions between school district and Board members for the twelve-month period ended August 31, 2021.

Diana Flores	\$0
Monica Lira Bravo	\$0
Charletta Rogers Compton	\$0
Cliff Boyd	\$0
Philip J. Ritter	\$0
Gretchen Williams	\$0
Dorothy Zimmermann	\$0
Dwight Riley, Superintendent	\$0

Background

The Texas Education Agency and the Texas Administrative Code, Chapter 19.109.1002(e) require charter schools to report to the Board of Trustees the school's most recent FIRST status which includes a schedule of summary of total reimbursements and compensation received by the superintendent or Board members.

Beginning with fiscal year 2018-2019, Richland Collegiate High School is under a new rating system, which is limited to the seven charter schools governed by a state university or community college system. These charters can be awarded one of two ratings – “Pass” or “Substandard Achievement.” The following criteria is used to determine the charter school's rating.

1. Did the University Charter School fail either of the critical indicators of 1 or 2? If so the University Charter School rating is Substandard Achievement, regardless of whether any other indicators failed.
2. Did the University Charter fail three or more of the non-critical indicators, 3, 4, 5, 6, and 7? If so, the University Charter School rating is Substandard Achievement.

The RCHS rating reflects the highest attainable rating under the RCHS organizational structure and relationship with the Richland Campus of Dallas College.



2019 DALLAS COLLEGE BOND PROGRAM MONTHLY STATUS REPORT

(Information through November 30, 2022) **December 2022**



Program Description

The Bond Team is providing Program Management Services inclusive of planning, design coordination, budget and cost control, program scheduling, construction and oversight for Dallas College’s 2019 Bond Capital Improvement Program. Phase 1 of the 2019 Bond Capital Improvement Program includes ten major projects on six campuses.

Bond Program Summary – Scope of Work

Phase 1 2019 Bond Program Projects	Original Bond Funds	Other Funds	Revised Bond Funds
Brookhaven Campus – Early College Center & Campus Renovation Building W & J-122	\$ 31,100,000	\$ 110,043	\$ 31,210,043
Cedar Valley Campus – Commercial HVAC Program Renovation	\$ 4,200,000	\$ -1,218,568	\$ 2,981,432
Cedar Valley Campus – Early College Center & Academic Building	\$ 25,700,000	\$ 3,651,357	\$ 29,351,357
Cedar Valley Campus – One Stop Shop Renovation	\$ 6,000,000	\$ 361,500	\$ 6,361,500
Eastfield Campus – Student Success Center & Academic Building	\$ 62,400,000	\$ -2,527,292	\$ 59,872,708
El Centro West – Renovation for Early College Center Student Space	\$ 3,872,800	\$ 1,678,431	\$ 5,551,231
Mountain View Campus – Early College Center Building	\$ 24,300,000	\$ 4,997,851	\$ 29,297,851
Mountain View Campus – Nursing & Allied Health Building	\$ 20,600,000	\$ 7,976,712	\$ 28,576,712
Mountain View Campus – Welcome Center (prototype)	\$ 6,000,000	\$ 13,957,700	\$ 19,957,700
Richland College – Early College Center & School of Business	\$ 52,900,000	\$ -1,425,393	\$ 51,474,607
2019 Bond Capital Improvement Program Total	\$ 237,072,800	\$ 27,562,341	\$ 264,635,141

Budget Changes

Dallas College supplemented funds for El Centro West – Renovation for ECC Student Space has been utilized. Additionally, Dallas College increased the Bond budget as a result of escalation, added scope for unanticipated utility work and enhanced programming.

Program Status

The Bond Team continues to make progress on the five projects in construction, Richland Campus Early College Center and School of Business, Eastfield Campus Student Success Center and Academic Building, Brookhaven Campus Early College Center and Campus Renovations and Cedar Valley Early College Center and Academic Building and Cedar Valley One Stop Shop. The Team is working with the City of Dallas for Building Permits on three projects, Mountain Valley Early College Campus (MV-ECC), Mountain View Welcome Center(MV-WC) and Mountain View Nursing and Allied Health Building(MV-NAHB). The Team has issued two limited Notice to Proceed to start the procurement and submittal process for MV-ECC and MV-NAHB all of which have executed GMPs. Executed GMP for Mountain View –Welcome Center was signed on November 17, 2022, and the limited NTP is expected next month. The Bond Team is working with CMAR’s for early procurement of IT Active Equipment and continues to work to meet and exceed Dallas College’s expectations.

The projects listed below are CMAR projects.

- 1) Brookhaven Campus – Early College Center & Campus Renovation Building W & J-122

2) Cedar Valley Campus – Early College Center & Academic Building

3) Eastfield Campus – Student Success Center & Academic Building

4) Mountain View Campus – Early College Center Building
- 5) Mountain View Campus – Nursing & Allied Health Building

6) Mountain View Campus – Welcome Center

7) Richland College – Early College Center & School of Business

The following projects have received substantial completion and are in the final juncture of Project close out.

- 8) El Centro West – Renovation for Early College Center Student Space
- 9) Cedar Valley Campus – Commercial HVAC Program Renovation

The project listed below was a CSP and has started construction.

- 10) Cedar Valley Campus – One Stop Shop Renovation

Schedule

Q4 2023 is the anticipated construction completion date for Phase 1 2019 Bond Capital Improvement Program. Closeout completion is anticipated to be end of 2023.

DALLAS COLLEGE 2019 BOND PROGRAM - PHASE 1

Month of: December 2022

- Project Name
- ☐ BHC - ECC/ECE Expansion
 - ☐ CVC - Commercial HVAC Program Renovation
 - ☐ CVC - ECC & Academic Building
 - ☐ CVC - One Stop Shop Renovation
 - ☐ ECC West - Renovation for ECC Student Space
 - ☐ EFC - Student Success Center & Academic Bui...
 - ☐ MVC ECC - Early College Center
 - ☐ MVC NAH - Nursing & Allied Health Bldg
 - ☐ MVC WC - Welcome Center
 - ☐ RLC - ECC & School of Business

Project Type / Phase	# of Projects				
	Closeout	Complete	Construction	Procurement	Total
New			4	3	7
Renovation	1	1	1		3
Total	1	1	5	3	10

\$264.6M

Current Budget

\$211.1M

Current Commitments

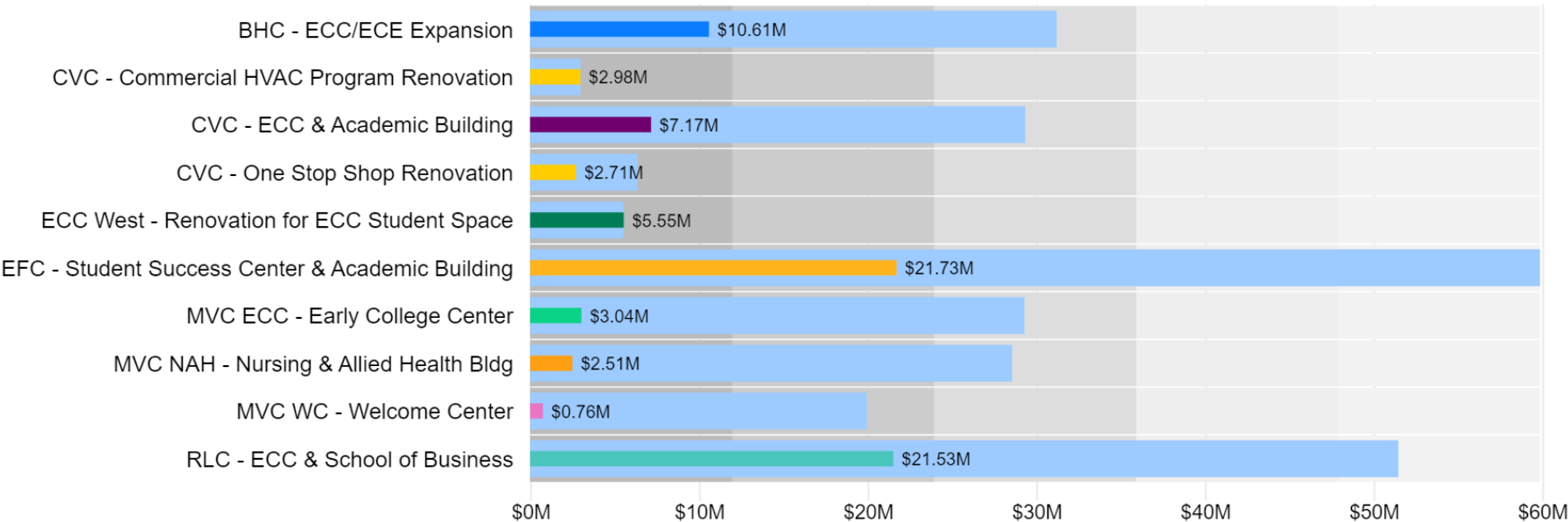
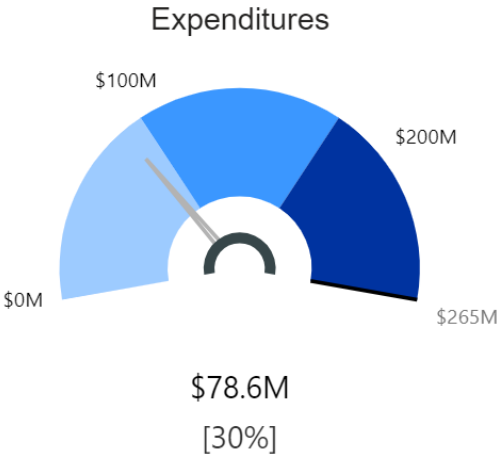
\$78.6M

Expenditures

Financials Summary

Budget

Cost to Date





M/WBE Contracts	
Total M/WBE Contract Dollars Awarded	\$ 71,470,705
Total M/WBE Contracts Awarded Percentage	38.89%
Total Number of Contracts (Prime/Subconsultant/Subcontractor)	415

M/WBE Payments through November 30, 2022	
Total Dollars Paid to M/WBE Firms	\$ 20,701,357
Total Percentage Paid to M/WBE Firms	30.94%

Categories	Prime Contracts Awarded	M/WBE Contracts Awarded	M/WBE Contract % Achieved	M/WBE Primes 2nd Tier Subconsultants Subcontractors Contracts	Total Contracts Including Subcontractors	M/WBE Contracts
Program Management	\$ 10,857,953	\$ 4,048,465	37.29%	N/A	7	5
Architectural & Engineering	\$ 15,526,194	\$ 8,695,667	56.01%	\$ 1,006,192	72	50
General Contracting	\$ 157,401,303	\$ 58,726,573	37.31%	\$ 2,441,260	123	23
Non M/WBE Subs					213	
TOTAL	\$ 183,785,450	\$ 71,470,705	38.89%	\$ 3,447,452	415	78

Categories	Payments to Primes	Payments to M/WBE	M/WBE Payment % Achieved	M/WBE Primes 2nd Tier Subconsultants Subcontractors Payments	% of Awarded Dollars Paid to Date
Program Management	\$ 11,520,535	\$ 4,683,308	40.65%	N/A	106%
Architectural & Engineering	\$ 12,081,742	\$ 6,337,151	52.45%	\$ 2,918,750	78%
General Contracting	\$ 43,305,669	\$ 9,680,898	22.35%	\$ 3,899,487	28%
Other Services			0%		0%
TOTAL	\$ 66,907,946	\$ 20,701,357	30.94%	\$ 6,818,238	36%



INFORMATIVE REPORT NO. 10.5.

1st Quarter Investment Transactions

The 1st Quarter investment transactions are presented as provided by Board Policy CAK (Legal), which states:

Not less than quarterly, the investment officer shall prepare and submit to the Board a written report of investment transactions for all funds covered by the Public Funds Investment Act.

The 1st Quarter investment transaction report is typical for this phase of the annual financial cycle.

Dallas College
Investment Portfolio Summary Report
Activity for the 1st Quarter Ended November 30, 2022

INVESTMENTS	QUARTER ENDING	MARKET VALUE	ACCRUED INTEREST	WEIGHTED AVERAGE MATURITY	YIELD TO MATURITY
Beginning Portfolio Balance	August 31, 2022	\$ 449,182,583	\$ 1,202,125	664	1.13%
Purchases		135,856,930			
Matured/Sold		(211,928,938)			
Market Value Change		(3,706,322)			
Ending Portfolio Balance	November 30, 2022	\$ 369,404,254	\$ 929,561	690	1.18%

This report is prepared in compliance with generally accepted accounting principles, the investment strategy expressed in the Investment Policy of the Dallas College Board of Trustees, and the Public Funds Investment Act, as amended.

/s/ John Robertson

John Robertson, Chief Financial Officer

/s/ Tiska Thomas

Tiska Thomas, Deputy Chief, Business Officer

Investment Portfolio Transaction Report

Investment ID	CUSIP No.	Description	Purchase Date	Maturity Date	Face Amount	Yield
Investment Pools						
73190		FROST CASH MGR DDA	1-Sep-13	N/A	\$ 7,484,805	0.80%
1111		TEXPOOL	30-Jul-90	N/A		
46		LOGIC (DEBT SERVICE F46)	14-Jan-14	N/A	9,493,438	3.93%
		LOGIC Op	19-Dec-12	N/A	2,023,120	3.93%
1111		LOGIC M&O	1-Nov-15	N/A	4,383,504	3.93%
1111		LONE STAR INVESTMENTS	3-Dec-12	N/A	1,363,388	3.99%
94		LONE STAR 2020 Tax Notes	7-Oct-20	N/A	19,845,120	3.99%
93		LONE STAR 2021 Tax Notes	1-Nov-21	N/A	362	3.99%
1111		TEXAS RANGE	17-Nov-15	N/A	1,678,792	3.65%
		TEXAS CLASS	17-Nov-15	N/A	2,822,611	3.85%
1111		TEXSTAR 11110	23-Jun-03	N/A	333,769	3.56%
45		TEXSTAR 11130 (F45)	4-Mar-13	N/A	1	3.56%
Subtotal					49,428,909	
Treasury Securities						
13102-P	912828456	UST	20-Dec-21	31-May-23	10,000,000	0.45%
Subtotal					10,000,000	
Municipal Securities						
14004-P	798781A91	SAN MARCOS CONSOL ISD	18-Dec-19	1-Aug-23	825,000	2.00%
14007-P	283770AB1	EL PASO ISD QUAL SCH CONSTR	12-May-20	15-Aug-25	5,000,000	1.40%
14008-P	899593MK0	TULSA CNTY OK ISD 5 JENKS TXBL	18-Jun-20	1-Jun-24	2,750,000	1.15%
14012-P	34679TUX1	FORT BEND CNTY TX LEVEE IMPT	23-Sep-20	1-Sep-22	-	0.35%
14013-P	34679TUY9	FORT BEND CNTY TX LEVEE IMPT	23-Sep-20	1-Sep-23	1,000,000	0.45%
14014	696572ME3	PALM BEACH CNTY FL WTR & SWR	27-Oct-20	1-Oct-25	5,345,000	0.65%
14015-P	235219SM5	DALLAS TX TXBL REF SER B	12-Nov-20	15-Feb-24	10,000,000	0.79%
14016-P	235219SL7	DALLAS TX TXBL REF SER B	12-Nov-20	15-Feb-23	-	0.59%
14017	040664EL4	ARIZONA BRD OF RGTS GREEN	28-Apr-21	1-Jul-25	1,750,000	0.91%
14018-P	235308D67	DALLAS ISD GO UNLTD	22-Apr-21	15-Aug-24	2,000,000	0.45%
14019-P	235308D67	DALLAS ISD GO UNLTD	22-Apr-21	15-Aug-24	6,995,000	0.45%
14020-P	052397XG6	GENERAL OBLIGATION AUSTIN TX	7-Oct-21	1-Sep-22	-	0.13%
14021-P	88213ABW4	TEXAS A&M UNIV REV TXBL	1-Feb-22	15-May-25	2,000,000	1.53%
14022	88211LEM1	TEXAS A&M UNIV PERM FD TXBLE	28-Apr-22	25-Oct-22	-	1.74%
Subtotal					37,665,000	
Agency Securities						
16468-D	3135G05R0	FNMA	13-Aug-20	10-Aug-23	10,000,000	0.35%
16471	3133EMGF3	FFCB	16-Nov-20	16-May-24	10,000,000	0.35%
16472	3134GXED2	FHLMC	8-Dec-20	8-Jun-23	10,000,000	0.25%
16473	3135GA6P1	FNMA	24-Dec-20	24-Jun-25	10,000,000	0.50%
16474	3130AKNA0	FHLB	26-Jan-21	26-Jan-26	10,000,000	0.62%
16475	3130AKPW0	FHLB	28-Jan-21	28-Jan-26	10,000,000	0.61%
16476	3130AKZG4	FHLB	18-Feb-21	18-Feb-26	10,000,000	0.61%
16477	3130AKUY0	FHLB	10-Feb-21	10-Nov-25	10,000,000	0.56%
16478A	3130ALGJ7	FHLB	23-Mar-21	23-Mar-26	9,750,000	1.00%
16481-D	3133EMSJ2	FFCB	9-Mar-21	3-Mar-25	10,000,000	0.58%
16482	3133EMVD1	FFCB	5-Apr-21	5-Apr-24	10,000,000	0.33%
16483	3130ALV35	FHLB	13-Apr-21	13-Apr-26	10,000,000	0.50%
16484	3130ALWZ3	FHLB	22-Apr-21	22-Jul-24	10,000,000	0.50%
16486	3130AMBE1	FHLB	12-May-21	12-May-26	10,000,000	1.02%
16487-D	3133EMJ94	FFCB	15-Jun-21	15-Sep-23	10,000,000	0.18%
16488	3130AMZH8	FHLB	12-Jul-21	12-Jul-24	15,000,000	0.52%
16489	3130ANHK9	FHLB	7-Sep-21	26-Jun-24	5,070,000	0.42%
16490	3130ANXF2	FHLB	29-Sep-21	29-Sep-25	10,000,000	0.40%
16491	3130ANXT2	FHLB	28-Sep-21	28-Jun-24	10,000,000	0.40%
16492	3130APL45	FHLB	28-Oct-21	28-Apr-25	10,000,000	1.00%
16494	3133ENLA6	FFCB	14-Jan-22	14-Oct-22	-	0.37%
16495	3133ENML1	FFCB	27-Jan-22	27-Apr-23	-	0.74%
16496	3130AQWQ2	FHLB	28-Feb-22	28-May-24	10,000,000	1.45%
16497	3130AQYK3	FHLB	10-Mar-22	28-Mar-24	15,000,000	1.66%
16498	3130AR3S8	FHLB	30-Mar-22	29-Aug-25	15,000,000	2.01%
16499	3130ARAS0	FHLB	21-Mar-22	21-Mar-23	-	1.25%
16500	3130ARJG7	FHLB	22-Apr-22	22-Oct-24	10,000,000	2.63%
16501-D	3133ENMS6	FFCB	1-Apr-22	1-Feb-28	10,000,000	2.92%
16502	31422XWM0	FAMCA	11-Apr-22	5-Jul-23	-	2.06%
16503	3130ART76	FHLB	12-May-22	12-May-25	10,000,000	3.15%
16504	3130ARV65	FHLB	20-May-22	17-May-24	10,000,000	3.00%
16505	3130ARS77	FHLB	28-Apr-22	28-Jul-25	10,000,000	3.00%
16506	3134GXVM3	FHLMC	23-Jun-22	23-Sep-24	5,000,000	3.00%
Subtotal					294,820,000	
Portfolio Volume					\$ 391,913,909	

- TexSTAR yields vary daily. The Average Monthly Rate as of 8/31/22 was 1.9469%. The Average Monthly Rate as of 11/30/22 was 3.5588%.
- TexPool yields vary daily. The Average Monthly Rate as of 8/31/22 was 2.1627%. The Average Monthly Rate as of 11/30/22 was 3.6110%.
- LOGIC yields vary daily. The Average Monthly Rate as of 8/31/22 was 2.1619%. The Average Monthly Rate as of 11/30/22 was 3.9291%.
- Lone Star yields vary daily. The Average Monthly Rate as of 8/31/22 was 2.43%. The Average Monthly Rate as of 11/30/22 was 3.99%.
- Texas Range yields vary daily. The Average Monthly Rate as of 8/31/22 was 2.11%. The Average Monthly Rate as of 11/30/22 was 3.65%.
- Texas CLASS yields vary daily. The Average Monthly Rate as of 8/31/22 was 2.2891%. The Average Monthly Rate as of 11/30/22 was 3.8546%.

Market Transactions

Investment ID	Market Value 8/31/22	Securifies Purchased	Securifies Matured/Sold	Market Value Change	Market Value 11/30/22
Investment Pools					
73190	\$ 7,108,586	\$ 376,219	\$ -	\$ -	\$ 7,484,805
1111	277,753	-	(277,753)	-	-
46	10,587,457	237,481	(1,331,500)	-	9,493,438
	2,496,361	23,026,759	(23,500,000)	-	2,023,120
1111	3,131,915	35,411,295	(34,159,706)	-	4,383,504
1111	8,802,180	35,561,208	(43,000,000)	-	1,363,388
94	21,566,780	170,930	(1,892,590)	-	19,845,120
93	359	3	-	-	362
1111	3,149,991	17,028,801	(18,500,000)	-	1,678,792
	6,287,808	24,034,803	(27,500,000)	-	2,822,611
1111	331,366	2,403	-	-	333,769
45	8,768,629	7,028	(8,775,657)	-	1
Subtotal	72,509,185	135,856,930	(158,937,205)	-	49,428,909
Treasury Securifies					
13102-P	9,958,980	-	-	(50,390)	9,908,590
Subtotal	9,958,980	-	-	(50,390)	9,908,590
Municipal Securifies					
14004-P	827,459	-	-	(6,897)	820,562
14007-P	4,702,200	-	-	(67,200)	4,635,000
14008-P	2,639,945	-	-	(35,145)	2,604,800
14012-P	1,000,000	-	(1,000,000)	-	-
14013-P	979,390	-	-	2,940	982,330
14014	4,874,693	-	-	(62,002)	4,812,691
14015-P	9,591,200	-	-	(46,900)	9,544,300
14016-P	4,937,550	-	(4,944,000)	6,450	-
14017	1,616,860	-	-	(16,765)	1,600,095
14018-P	2,015,920	-	-	(32,860)	1,983,060
14019-P	7,050,680	-	-	(114,928)	6,935,752
14020-P	2,540,000	-	(2,540,000)	-	-
14021-P	1,960,340	-	-	(36,280)	1,924,060
14022	5,000,000	-	(5,000,000)	-	-
Subtotal	49,736,237	-	(13,484,000)	(409,587)	35,842,650
Agency Securifies					
16468-D	9,697,850	-	-	(14,730)	9,683,120
16471	9,445,420	-	-	(68,300)	9,377,120
16472	9,733,930	-	-	24,100	9,758,030
16473	9,144,220	-	-	(111,940)	9,032,280
16474	9,048,120	-	-	(116,730)	8,931,390
16475	9,013,400	-	-	(120,420)	8,892,980
16476	9,021,900	-	-	(119,480)	8,902,420
16477	9,072,920	-	-	(111,750)	8,961,170
16478A	8,889,953	-	-	(153,153)	8,736,800
16481-D	9,276,270	-	-	(115,110)	9,161,160
16482	9,475,740	-	-	(70,320)	9,405,420
16483	9,179,250	-	-	(129,960)	9,049,290
16484	9,410,280	-	-	(94,160)	9,316,120
16486	9,067,670	-	-	(184,350)	8,883,320
16487-D	9,630,890	-	-	(5,860)	9,625,030
16488	14,132,595	-	-	(140,040)	13,992,555
16489	4,774,044	-	-	(44,139)	4,729,904
16490	9,200,020	-	-	(108,000)	9,092,020
16491	9,412,840	-	-	(87,010)	9,325,830
16492	9,302,900	-	-	(123,140)	9,179,760
16494	9,971,870	-	(10,000,000)	28,130	-
16495	9,808,120	-	(9,811,700)	3,580	-
16496	9,611,950	-	-	(108,320)	9,503,630
16497	14,513,700	-	-	(148,320)	14,365,380
16498	14,228,985	-	-	(214,935)	14,014,050
16499	9,867,440	-	(9,867,300)	(140)	-
16500	9,748,620	-	-	(143,820)	9,604,800
16501-D	9,105,980	-	-	(235,920)	8,870,060
16502	9,886,600	-	(9,828,732)	(57,868)	-
16503	9,779,950	-	-	(151,380)	9,628,570
16504	9,848,660	-	-	(101,820)	9,746,840
16505	9,727,620	-	-	(151,620)	9,576,000
16506	4,948,475	-	-	(69,420)	4,879,055
Subtotal	316,978,181	-	(39,507,732)	(3,246,345)	274,224,104
Portfolio Volume	\$ 449,182,583	\$ 135,856,930	\$ (211,928,938)	\$ (3,706,322)	\$ 369,404,254

- TexSTAR yields vary daily. The Average Monthly Rate as of 8/31/22 was 1.9469%. The Average Monthly Rate as of 11/30/22 was 3.5588%.
- TexPool yields vary daily. The Average Monthly Rate as of 8/31/22 was 2.1627%. The Average Monthly Rate as of 11/30/22 was 3.6110%.
- LOGIC yields vary daily. The Average Monthly Rate as of 8/31/22 was 2.1619%. The Average Monthly Rate as of 11/30/22 was 3.9291%.
- Lone Star yields vary daily. The Average Monthly Rate as of 8/31/22 was 2.43%. The Average Monthly Rate as of 11/30/22 was 3.99%.
- Texas Range yields vary daily. The Average Monthly Rate as of 8/31/22 was 2.11%. The Average Monthly Rate as of 11/30/22 was 3.65%.
- Texas CLASS yields vary daily. The Average Monthly Rate as of 8/31/22 was 2.2891%. The Average Monthly Rate as of 11/30/22 was 3.8546%.

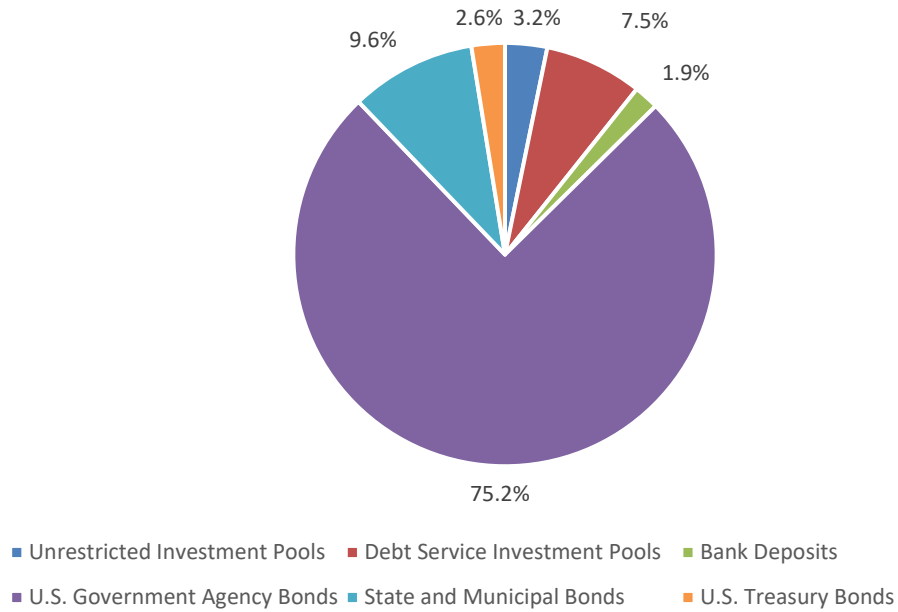
Investment Portfolio Market Transaction Summary

Security Type	Market Value 8/31/22	Securities Purchased	Securities Matured / Sold	Market Value Change	Market Value 11/30/22	Face Value 11/30/22
Investment Pools	\$ 72,509,185	\$ 135,856,930	\$ (158,937,205)	\$ -	\$ 49,428,909	\$ 49,428,909
Treasury Securities	9,958,980	-	-	(50,390)	9,908,590	10,000,000
Municipal Securities	49,736,237	-	(13,484,000)	(409,587)	35,842,650	37,665,000
Agency Securities	316,978,181	-	(39,507,732)	(3,246,345)	274,224,104	294,820,000
Portfolio Total	\$ 449,182,583	\$ 135,856,930	\$ (211,928,938)	\$ (3,706,322)	\$ 369,404,254	\$ 391,913,909

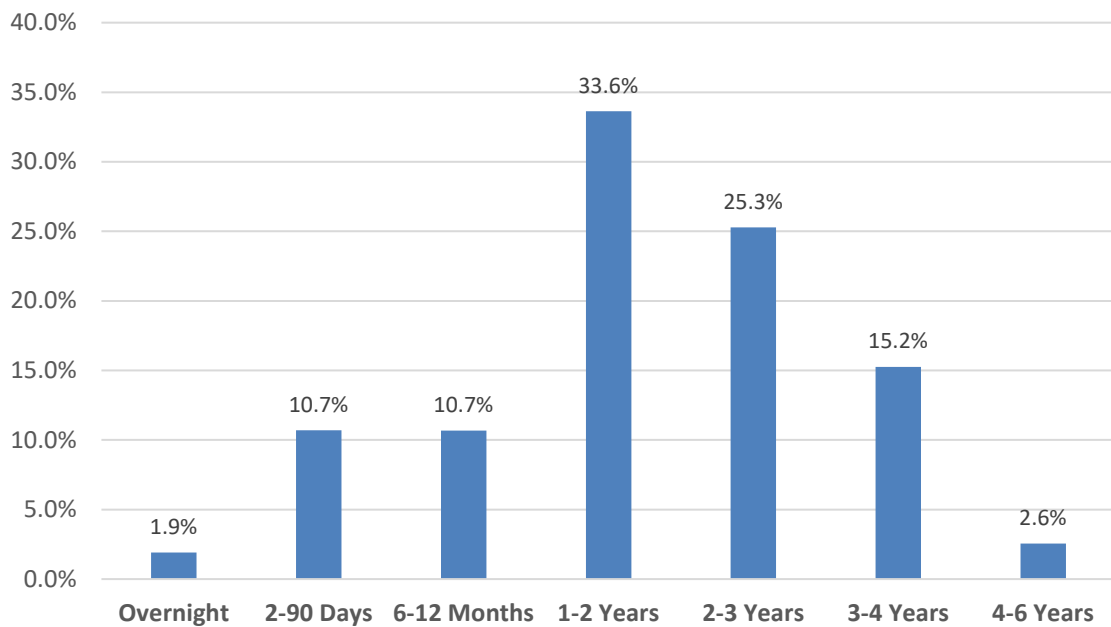
Investment Portfolio By Percentage

Security Type	Maximum Allowable	Portfolio % 8/31/22	Market Value 8/31/22	Portfolio % 11/30/22	Market Value 11/30/22
Investment Pools	85.00%	16.14%	\$ 72,509,185	13.38%	\$ 49,428,909
Treasury Securities	100.00%	2.22%	9,958,980	2.68%	9,908,590
Municipal Securities	20.00%	11.07%	49,736,237	9.70%	35,842,650
Agency Securities	85.00%	70.57%	316,978,181	74.23%	274,224,104
Portfolio Total		100.00%	\$ 449,182,583	100.00%	\$ 369,404,254

Allocation by Security Type As of 11/30/2022



Maturity Distribution Total Portfolio As of 11/30/2022



1ST QUARTER FACILITIES IMPROVEMENT PLAN

ORIGINAL PROJECTS

Campus	Project	Budget	Status
CV	Upgrade HVAC Controls	\$1,000,000	10% Complete
CV	Design Fire Sprinklers in F, G	\$195,000	10% Complete
NL	Utility Tunnel Renovation	\$2,654,000	20% Design Complete
EF	Design HVAC Controls	\$195,000	15% Design Complete
BH	Replace Fire Alarm	\$2,500,000	5% Complete
EC	Design Fire Alarm	\$325,000	5% Complete
DC	ReBranding	\$250,000	On Going
DC	Furniture, Moves, etc.	\$500,000	On Going
DC	Contingency	\$381,000	

INFORMATIVE REPORT NO. 10.7.

Quarterly Budget Book Vendor Summary

Listed below is a summary of changes made to vendors listed in the original Budget Book submitted for 2022 - 2023.

	(Location)	Page (#), Line (#)
REPLACEMENT OF AIR HANDLER UNIT	RLC	Page 48, Line 154 (2022-2023)
TIPS 22010601 AWARD: \$ 418,013.00		
VENDOR: TEXAS AIRSYSTEMS LLC		
COMMENTS: Replacement of Air Handler Unit #8		
SECURITY SYSTEM INTEGRATION NETWORKED ANALOG ADDRESSABLE FIRE ALARM VOICE EVACUATION SYSTEM	BHC	Page 50, Line 1 (2022-2023)
TIPS 220605 AWARD: \$ 1,536,000.00		
VENDOR: STREAMLINE FIRE & LIFE SAFETY, INC		
COMMENTS: Provide and install a complete code-compliant networked analog addressable fire alarm voice evacuation system throughout all buildings, Brookhaven Campus		
CHILLER REPLACEMENT	BHC	Page 48, Line 154 (2022-2023)
TIPS 200201 AWARD: \$ 602,676.20		
VENDOR: AIR CONDITIONING INNOVATIVE SOLUTIONS INC		
COMMENTS: Chiller Replacement		
WORKSTATION MECHANICAL SYSTEMS	RLC	Page 47, Line 116 (2022-2023)
TIPS 210902 AWARD: \$ 446,797.00		
VENDOR: T.S. ENTERPRISE ASSOCIATES, INC		

REPLACEMENT OF AIR HANDLER UNIT	RLC	Page 48, Line 154 (2022-2023)
TIPS 22010601 AWARD: \$ 418,013.00		
VENDOR: TEXAS AIRSYSTEMS LLC		
COMMENTS: Replacement of AHU #8		
FUEL PRODUCT	CW	Page 44, Line 21 (2022-2023)
RFB-2022-222 AWARD: \$1,000,000.00		
VENDOR: U.S. VENTURE, INC.		
COMMENTS: Bulk Fuel Delivery		
NETWORKED ANALOG ADDRESSABLE FIRE ALARM VOICE EVACUATION SYSTEM	BHC	Page 51, Line 1 (2022-2023)
TIPS 220605 AWARD: \$ 1,536,000.00		
VENDOR: STREAMLINE FIRE & LIFE SAFETY, INC		
COMMENTS: Provide and install a complete code-compliant networked analog addressable fire alarm voice evacuation system throughout all buildings, Brookhaven Campus		
WORKSTATION MECHANICAL SYSTEM	RLC	Page 47, Line 116 (2022-2023)
TIPS 210902 AWARD: \$446,797.00		
VENDOR: T.S. ENTERPRISE ASSOCIATES, INC TROPHY SHOP		
COMMENTS: Mechanical System		
CHILLER REPLACEMENT	BHC	Page 48, Line 154 (2022-2023)
TIPS 200201 AWARD: \$ 602,676.20		
VENDOR: AIR CONDITIONING INNOVATIVE SOLUTIONS INC		
COMMENTS: Chiller Replacement		

LEARNING MANAGEMENT SYSTEM

CVC

Tax Notes
(2022--2023)

RFP-2021-165

AWARD: \$2,845,183.17

VENDOR: D2L LTD.

COMMENTS: Replaces current LMS system

EXCESS WORKERS COMPENSATION INSURANCE

DSC

Page 83, Line 6
(2022-2023)

RFP-2022-196

AWARD: \$308,660.00

VENDOR: ROACH HOWARD SMITH & BARTON, INC.

COMMENTS: 2-year policy, contract# 007030

MEDIA BUYING SERVICES

DO

Page 83, Line 16
(2022-2023)

RFP-2022-214

AWARD: \$1,000,000.00

VENDOR: MINDSTREAM MEDIA GROUP

COMMENTS: 2-year term, TCV Contract #006843

JOB FIT ASSESSMENT SOLUTION

CW

Tax Notes
(2022-2023)

RFP-2022-219

AWARD: \$495,000.00

VENDOR: FIT FIRST TECHNOLOGIES US, INC.

COMMENTS: 2-year term TCV \$240,000.00. Option to renew
for two more years not to exceed four years. Contract #006758

INFORMATIVE REPORT NO. 10.8.

Current Funds Operating Budget Report (December 2022)

The Chancellor presents the report of the current funds operating budget for review for the period ending December 31, 2022.

Overall, revenues and expenditures are typical at this point of the fiscal year.

DALLAS COLLEGE
2022-2023 CURRENT FUNDS OPERATING BUDGET
REVENUES & EXPENDITURES - UNRESTRICTED FUND
33.3% of Fiscal Year Elapsed

	December 31, 2022				December 31, 2021		
	Approved Budget	Allocated Budget	Year-To-Date Actuals	Percent Budget	Allocated Budget	Year-To-Date Actuals	Percent Budget
REVENUES							
Tuition	\$126,500,000	\$127,600,000	\$ 94,181,116	73.8%	\$123,803,252	\$ 90,365,119	73.0%
Less: Waivers & Discounts	(25,500,000)	(26,150,000)	(12,451,897)	47.6%	(28,080,465)	(9,507,174)	33.9%
Less: TPEG Set Aside	(6,000,000)	(6,450,000)	(2,759,173)	42.8%	(5,452,787)	(2,592,849)	47.6%
Net Tuition	95,000,000	95,000,000	78,970,046	83.1%	90,270,000	78,265,096	86.7%
State Appropriations	91,194,679	91,194,679	42,665,618	46.8%	91,194,679	42,665,618	46.8%
Taxes	338,000,000	338,000,000	112,082,090	33.2%	307,670,824	101,364,573	32.9%
Grants & Contracts (Work Study)	1,100,000	1,100,000	643,833	58.5%	625,000	126,013	20.2%
Investment Income	1,025,000	1,025,000	1,183,148	115.4%	575,000	312,843	54.4%
General Revenue	2,500,000	2,500,000	72,399	2.9%	1,250,000	575,613	46.0%
Subtotal	528,819,679	528,819,679	235,617,134	44.6%	491,585,503	223,309,755	45.4%
CARES Lost Revenue Recovery	3,300,000	3,300,000	3,300,000	100.0%	3,300,000	-	0.0%
Transfers-in from Other Funds	-	29,227,709	-	n/a	16,963,862	-	n/a
Total Revenue	\$532,119,679	\$561,347,388	\$238,917,134	42.6%	\$511,849,365	\$223,309,755	43.6%
EXPENDITURES							
Salaries and Wages	\$307,711,273	\$309,874,528	\$109,351,396	35.3%	\$303,898,848	\$105,548,837	34.7%
Staff Benefits	37,500,000	37,631,700	13,570,032	36.1%	37,152,775	11,494,458	30.9%
Purchased Services	87,490,920	87,020,491	23,227,214	26.7%	49,128,764	21,778,174	44.3%
Operating Expenses	67,073,107	68,564,610	16,430,771	24.0%	74,436,934	15,540,994	20.9%
Supplies and Equipment	19,197,003	45,108,683	7,047,754	15.6%	19,432,044	2,279,929	11.7%
Contingency for Current Operations	9,500,000	9,500,000	-	0.0%	-	-	n/a
Subtotal	528,472,303	557,700,012	169,627,168	30.4%	484,049,365	156,642,391	32.4%
Transfers-out to Other Funds							
STARLINK Supplemental Funding	147,376	147,376	2,922	2.0%	-	-	n/a
Grant Match	3,500,000	3,500,000	1,167,465	33.4%	2,800,000	-	0.0%
Capital Budget	-	-	-	n/a	25,000,000	-	n/a
Total Expenditures	\$532,119,679	\$561,347,388	\$170,797,555	30.4%	\$511,849,365	\$156,642,391	30.6%

INFORMATIVE REPORT NO. 10.9.

Dallas College Foundation Report (December 2022)

The Foundation presents the monthly activity report reflecting incoming donations for scholarships, programs, and services.

Dallas College Foundation Net Assets

09/01/17 \$52,709,066
09/01/18 \$56,485,722
09/01/19 \$57,812,606
09/01/20 \$64,519,027
09/01/21 \$78,742,047
09/01/22 \$67,927,834

Gifts Reported in Fiscal Year 2022-2023

<u>Month Reported</u>	<u>Scholarships</u>	<u>Programs & Services</u>	<u>Total</u>
September 2022	\$ 15,566	\$ 833,970	\$ 849,536
October 2022	\$ 646	\$ 866,822	\$ 867,468
November 2022	\$ 528,351	\$ 606,622	\$1,134,973
December 2022	\$ 6,275	\$ 262,309	\$ 268,584
January 2023	\$	\$	\$
February 2023	\$	\$	\$
March 2023	\$	\$	\$
April 2023	\$	\$	\$
May 2023	\$	\$	\$
June 2023	\$	\$	\$
July 2023	\$	\$	\$
August 2023	\$	\$	\$
Total	\$ 550,838	\$ 2,589,723	\$3,140,561

INFORMATIVE REPORT NO. 10.10.

Notice of Grant Awards (February 2023)

The Notice of Grants Awards report reflects alignment with the current Dallas College Strategic Priorities. The report references the following seven priorities:

1. Strengthen the Career Connected Learner Network and Implement the Student-Centric One College Organization.
2. Streamline and Support Navigation to and Through Our College and Beyond.
3. Impact Income Disparity throughout our community.
4. Foster an Equitable, Diverse and Inclusive Environment for Employees and Students.
5. Create a high-performance work and learning culture that develops leaders at all levels, increases skill proficiency, and supports collaboration and equity.
6. Serve as the Primary Provider in the Talent Supply Chain Throughout the Region.
7. Leverage college facilities, land, technology, programs, partnerships, and other capabilities to strengthen and build our communities and workforce, now and for the future.

Funding agencies define fiscal years for each grant, which often does not align with Dallas College's fiscal year. Dallas College administers grants in accordance with the requirements of the funding agency and its own policies and procedures.

<u>RECIPIENT</u> Dallas College Workforce and Advancement – Career Connected Learning				
<u>PURPOSE</u> Provide high demand occupation training for out of school youth for the 2022 – 2023 program year.				
<u>PRIORITY</u> 3,6	<u>FUNDING SOURCE</u> DCLWDB	<u>STUDENTS SERVED</u> 250+	<u>AMOUNT</u> \$1,017,428	<u>TERM</u> 10/01/2022 – 06/30/2023

<u>RECIPIENT</u> Dallas College – BankWork\$				
<u>PURPOSE</u> The program provides vocational training to young adults from low income and minority communities for lasting careers in the financial services industry.				
<u>PRIORITY</u> 3,5	<u>FUNDING SOURCE</u> Dallas College Foundation	<u>STUDENTS SERVED</u> 20+	<u>AMOUNT</u> \$320,239	<u>TERM</u> 09/01/2022 – 08/31/2024

<u>RECIPIENT</u> Dallas College Eastfield Campus				
<u>PURPOSE</u> The Developing Hispanic – Serving Institutions (DHSI) Program provides grants to assist HIS's to expand educational opportunities for and improving the attainment of Hispanic students. These grants also enable HIS's to expand and enhance its academic offerings, program quality, and institutional stability.				
<u>PRIORITY</u> 1,5	<u>FUNDING SOURCE</u> USDE – Department of Education	<u>STUDENTS SERVED</u> 15,000	<u>AMOUNT</u> \$599,056	<u>TERM</u> 10/01/2022 – 09/30/2023

<u>RECIPIENT</u> Dallas College North Lake Campus				
<u>PURPOSE</u> Culturally Relevant Career Pathways: Innovative Practices for Hispanic Student Success and Career Placement.				
<u>PRIORITY</u> 1,5	<u>FUNDING SOURCE</u> USDE – Department of Education	<u>STUDENTS SERVED</u> 1,500	<u>AMOUNT</u> \$599,462	<u>TERM</u> 10/01/2022 – 09/30/2023

<u>RECIPIENT</u> Dallas College Eastfield Campus				
<u>PURPOSE</u> Provide childcare quality activities to enhance the skills and knowledge of childcare providers, directors and employees to assist in the improvement of quality childcare services including activities that support Texas Rising Star Certification.				
<u>PRIORITY</u>	<u>FUNDING SOURCE</u>	<u>STUDENTS SERVED</u>	<u>AMOUNT</u>	<u>TERM</u>
6	Dallas County Local Workforce Board	80+	(\$260,400)	11/01/2022 – 10/31/2023

<u>RECIPIENT</u> Dallas College School of Education/Eastfield Campus				
<u>PURPOSE</u> The grant opportunity is awarded to foster sustainable career pathways that increase the availability of qualified Early Childhood Educators through the development of Registered Apprenticeship Programs (RAPs), which combines on-the job learning with related classroom instruction.				
<u>PRIORITY</u>	<u>FUNDING SOURCE</u>	<u>STUDENTS SERVED</u>	<u>AMOUNT</u>	<u>TERM</u>
6	Texas Workforce Commission (TWC)	75 annually	\$117,414	11/15/2022- 11/30/2023

<u>RECIPIENT</u> Dallas College Workforce and Advancement - Ascend Institute				
<u>PURPOSE</u> The overall goal of the Skills Development Fund is to increase the skill levels and wages of the Texas Workforce.				
<u>PRIORITY</u>	<u>FUNDING SOURCE</u>	<u>STUDENTS SERVED</u>	<u>AMOUNT</u>	<u>TERM</u>
3,7	Texas Workforce Commission	200	\$420,000	12/01/2022 – 11/30/2023

<u>RECIPIENT</u> Dallas College				
<u>PURPOSE</u> This is a collaborative project led by Dallas College and will utilize Economic Development Administration funding to establish an employer-led biotechnology advisory council, conduct a regional analysis of existing education gaps and identify future opportunities for curriculum and program design, create a regional career pathway model in biotechnology, market employment and educational opportunities in biotechnology and provide outreach to recruit				

historically underserved populations, implement training programs created by the biotechnology advisory council, and provide wrap-around services to training participants to ensure successful program completion. The major partners of the project are Collin College, Tarrant County College, BioNorthTexas (BioNTX), Dallas-Fort Worth Hospital Council Education and Research Foundation (DFWHCF), and the North Central Texas Council of Governments

<u>PRIORITY</u>	<u>FUNDING SOURCE</u>	<u>STUDENTS SERVED</u>	<u>AMOUNT</u>	<u>TERM</u>
6	U.S. Economic Development Administration (EDA)	Train 800 participants	\$6,267,730	09/01/2022 – 06/30/2023

RECIPIENT

School of Education – Center for Transforming Alternative Preparation Pathways (CTAPP).

PURPOSE

To support the improvement of alternative certification teacher preparation programs in Texas.

<u>PRIORITY</u>	<u>FUNDING SOURCE</u>	<u>STUDENTS SERVED</u>	<u>AMOUNT</u>	<u>TERM</u>
5	The Bill & Melinda Gates Foundation	750+ Dallas College Students (currently enrolled in upper-level SOE courses)	\$278,802	06/01/2021 – 07/31/2024

RECIPIENT

Career Connected Learning

PURPOSE

The purpose of this project is to strengthen the education to workforce pipeline, drive student opportunity, and aid in the state's economic recovery due to the COVID-19 pandemic by supporting or expanding existing apprenticeship training programs.

<u>PRIORITY</u>	<u>FUNDING SOURCE</u>	<u>STUDENTS SERVED</u>	<u>AMOUNT</u>	<u>TERM</u>
7	THECB	100	(\$167,700)	3/23/2022 – 9/30/2022

RECIPIENT

Dallas College INTENSIVE ENGLISH LANGUAGE PROGRAM- School of CAED

PURPOSE

Training Program in Research and Academic Writing Skills for Georgia Scholars: A Ivane Javakhishvili Tbilisi State University and The University of Texas at Dallas Partnership

<u>PRIORITY</u>	<u>FUNDING SOURCE</u>	<u>STUDENTS SERVED</u>	<u>AMOUNT</u>	<u>TERM</u>
7	Department of State	12	\$6,700	09/05/2022 - 09/04/2023

RECIPIENT
ETMS

PURPOSE

The Computer Science As Career (CSAC) Scholars Program is a multi-institutional consortium between Texas A&M University-Commerce (TAMUC) and two community colleges - Collin College (CC) and Dallas College (DC) in northeast Texas - to fund scholarships and enhance computing experiences and pathways for academically talented domestic Computer Science students with demonstrated financial needs, particularly underrepresented minorities (URM) and women students.

<u>PRIORITY</u>	<u>FUNDING SOURCE</u>	<u>STUDENTS SERVED</u>	<u>AMOUNT</u>	<u>TERM</u>
2	National Science Foundation/Texas A&M - Commerce	95	\$1,047,580	8/01/2022 – 07/31/2027

RECIPIENT
Dallas College – School of Education

PURPOSE

The purpose of the grant award is to support the recruitment, retention, and development of more Black and Latino male teacher candidates through our teacher preparation programs.

<u>PRIORITY</u>	<u>FUNDING SOURCE</u>	<u>STUDENTS SERVED</u>	<u>AMOUNT</u>	<u>TERM</u>
2,4,6	National Center for Teacher Residencies	Up to 30	\$215,680	01/01/2022 – 12/31/2023

GRANT AWARDS REPORTED IN FISCAL YEAR 2022-2023	
September 2022	\$207,880
<i>October 2022</i>	\$13,472,575
November 2022	\$10,651,529
December 2022	\$580,000
January 2023	\$0
February 2023	\$10,547,391
March 2023	
April 2023	
May 2023	
June 2023	
July 202	
August 2023	
Total to Date	\$35,459,375

INFORMATIVE REPORT NO. 10.11.

Monthly Change Order Summary for November 2022

Listed below are the awards and change orders approved by the Chief Financial Officer in November 2022.

CHANGE ORDERS

Acumen Enterprises, Inc.		
Extractor Relocation	<u>Purchase Order</u> B39602	<u>Change Order</u> #1
<u>Scope</u> Relocation of the air scrubber in the welding lab at the Construction Science Building.		
<u>Change</u> This change order includes a deduction (credit) due to the materials and labor cost falling under the projected amount.		
Contract Amount:	\$ 645,000	
Net Change:	\$ (21,243)	
Revised Contract Amount:	\$ 623,757	

Enviromatic Systems of Fort Worth, Inc		
HVAC Controls Upgrades – Mountain View	<u>Purchase Order</u> B39798	<u>Change Order</u> #1
<u>Scope</u> Replace Schneider HVAC controls with Reliable controls per architectural plans at Mountain View campus building E and W.		
<u>Change</u> This change order includes controls for additional HVAC equipment, which was discovered during the project that was not identified on the original architectural plans.		
Contract Amount:	\$695,904	
Net Change:	\$26,250	
Revised Contract Amount:	\$722,154	

Facility Solutions Group, Inc.		
Electric Vehicle (EV) Charging Stations – North Lake	<u>Purchase Order</u> B39894	<u>Change Order</u> #1
<u>Scope</u> Install an electric vehicle charger and associated equipment.		
<u>Change</u> This change order adds a concrete pad for the new transformer powering the charger.		
Contract Amount:	\$46,306	
Net Change:	\$650	
Revised Contract Amount:	\$49,956	

KAI Design		
Early College Center – Cedar Valley	<u>Purchase Order</u> B37704	<u>Change Order</u> #6
<u>Scope</u> Provide architectural and engineering design services for the Early College Center at Cedar Valley Campus.		
<u>Change</u> This additional service includes modifying the landscaping design to reduce landscape maintenance and to be consistent with revised design Dallas College standards.		
Contract Amount:	\$1,413,550	
Prior Change Order(s) Amount:	\$147,826	
Net Change:	\$5,500	
Revised Contract Amount:	\$1,566,876	

INFORMATIVE REPORT NO. 10.12.

Monthly Change Order Summary (December 2022)

Listed below are the awards and change orders approved by the Chief Financial Officer in December 2022.

CHANGE ORDERS

Acumen Enterprises, Inc.		
Fire Protection & Life Safety Upgrades	<u>Purchase Order</u> 38931	<u>Change Order</u> #1
<u>Scope</u> Install fire sprinkler systems in buildings C & D at Cedar Valley Campus.		
<u>Change</u> This change order includes the removal of existing, abandoned equipment/materials above the ceiling, and replacing/upgrading light fixtures		
Contract Amount:	\$ 645,000	
Net Change:	\$(21,243)	
Revised Contract Amount:	\$ 623,757	

Levis Consulting Group		
Sun Plaza – Cedar Valley	<u>Purchase Order</u> B38757	<u>Change Order</u> #1
<u>Scope</u> Site improvements for Sun Plaza Circle at Cedar Valley Campus.		
<u>Change</u> This change order includes material cost escalations, update of site survey, installation of retaining wall at unforeseen electrical vault, revision to site soil preparations approved by Geotechnical Engineer and elimination of monument signs from scope. This change order includes a 192-day contract extension.		
Contract Amount:	\$1,721,063	
Net Change:	\$112,623	
Revised Contract Amount:	\$1,833,686	

TD Industries, Inc		
Replacement of Emergency Lighting – Bill J. Priest Center	<u>Purchase Order</u> B39888	<u>Change Order</u> #1
<u>Scope</u> Provide equipment, installation, service, and related products for the replacement of emergency lighting for Bill J Priest.		
<u>Change</u> This change order includes the repair of two electrical circuits associated with the emergency lighting system. The two circuits were erroneously spliced together, creating a back-feed to the emergency lighting inverter.		
Contract Amount:	\$74,440	
Net Change:	\$8,877	
Revised Contract Amount:	\$8317	



Workforce & Advancement/Ascend Institute

FY23

Detailed Breakdown (*) Reporting Period: 11/1/22 to 11/30/22)

Company	Samples and Types of Training	Participants	Industry Sector	Training Hours	Contact Hour Reimbursable	Certifications	Revenue	Funding Source
Amazon MRA Program	Safety, Electrical, Industrial Maintenance, Automation, Hydraulics, Pneumatics (12 classes)	228	Manufacturing	20-80	11,096	N/A	\$178,358.00	ISOW
AutoNation Shared Service Ctr.	Lean Six Sigma Green Belt	15	Retail	80	1,200	N/A	\$22,000.00	CT
City of Dallas	Basic Peace Officer (11 classes)	277	Government	176.0	48,752	N/A	\$6,925.00	CT
City of Plano	Excel III, Mini Sessioni 3	6	Government	3.5	0	N/A	\$682.50	CT
Construction Education Foundation	Plumbing, Electrical (3 classes)	15	Construction	40-48	680	N/A	\$3,450.00	CT
Construction Education Foundation	Plumbing, Pipefitting, HVAC, Electrical, etc. (11 classes)	81	Construction	8-48	2,104	N/A	\$92,630.00	SDF
Desoto Fire Training Academy	Emergency Medical Technician	23	Government	76.0	1,748	N/A	\$3,648.00	CT
Epiroc Drilling Solutions	CPR/First Aid/AED (3 classes)	20	Manufacturing	7.0	160	N/A	\$4,500.00	CT
November FY23	TOTAL:	665			65,740		\$312,193.50	

Legend: Contract Training (CT); Skills Development Fund (SDF), Skills for Small Business (S

CT Reimbursable Yes (Y) or No (N)

Certifications: If Certifications are not earned an "N/A" will be recorded. If Certifications are earned through the training, either Institution (I) or Industry Recognized (IR) will be noted.

FY23 Cumulative Totals	Students	Reimbursable Contact Hours	Revenue
September	1,588	79,107	\$652,961.00
October	571	17,132	\$291,654.00
November	665	65,740	\$312,193.50
TOTALS:	2,824	161,979	\$1,256,808.50



FY23

Workforce & Advancement/Ascend Institute (*) Reporting Period: 12/1/22 to 12/31/22

Company	Samples and Types of Training	Participants	Industry Sector	Training Hours	Contact Hour Reimbursable	Certifications	Revenue	Funding Source
Construction Education Foundation	Plumbing, Pipefitting, HVAC, Electrical, etc. (6 classes)	28	Construction	12-80	240	N/A	\$17,964.00	SDF
Construction Education Foundation	Energized Electrical Worker and Lock-out Tag-out	40	Construction	3	0	N/A	\$10,360.00	SDF
Construction Education Foundation	Plumbing (2 classes)	20	Construction	40	800	N/A	\$4,000.00	CT
Gainwell Technologies	Shift Left Thinking	4	IT	160	640	N/A	\$1,920.00	CT
City of Dallas Fire and Rescue	Medical Emergencies, Trauma (213 classes)	1,302	Government	4	0	N/A	\$98,952.00	CT
Dallas County Personnel	Leadership (4 classes)	43	Government	2	0	N/A	\$1,360.00	CT
Dallas County Sheriff's Dept.	Leadership (8 classes)	31	Government	8	248	N/A	\$2,418.00	CT
Year Up	Customer Service for IT Professionals	26	Training	16	416	N/A	\$4,400.00	CT
December FY23	TOTAL:	1,494			2,344		\$141,374.00	

Legend: Contract Training (CT); Skills Development Fund (SDF), Skills for Small Business (SSB), Other (O)

CT Reimbursable Yes (Y) or No (N)

Certifications: If Certifications are not earned an "N/A" will be recorded. If Certifications are earned through the training, either Institution (I) or Industry Recognized (IR) will be noted.

FY23 Cumulative Totals	Students	Reimbursable Contact Hours	Revenue
September	1,588	79,107	\$652,961.00
October	571	17,132	\$291,654.00
November	665	65,740	\$312,193.50
December	1,494	2,344	\$141,374.00
TOTALS:	4,318	164,323	\$1,398,182.50

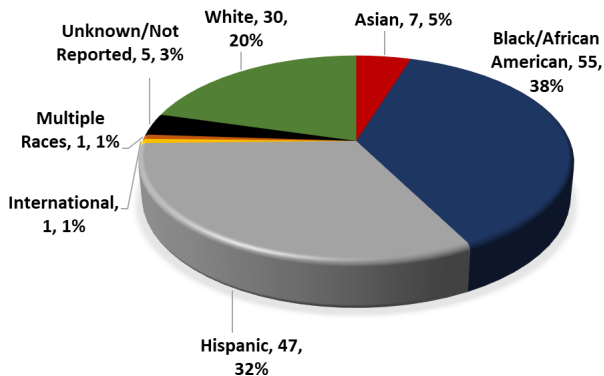


Dallas College Human Capital New Hire/Position Report November 12, 2022 – January 12, 2023

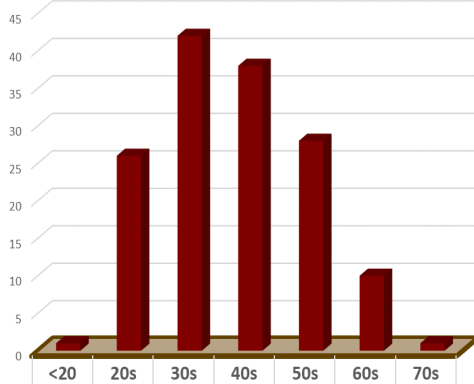
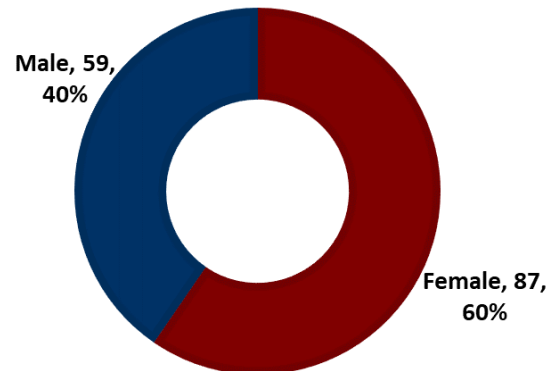
TALENT ACQUISITION PROFILE

The Talent Acquisition Profile represents all full-time employees that were hired, promoted, or placed during the reporting period.

Ethnicity

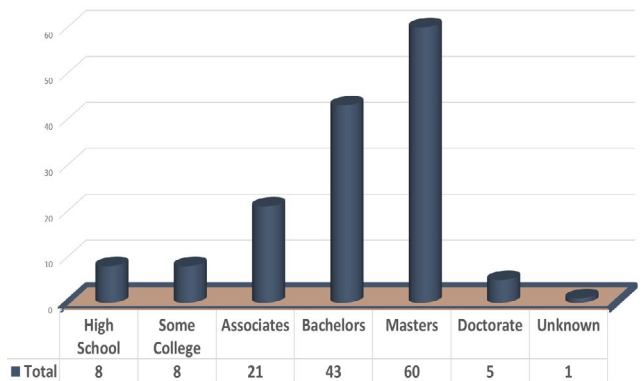


Gender



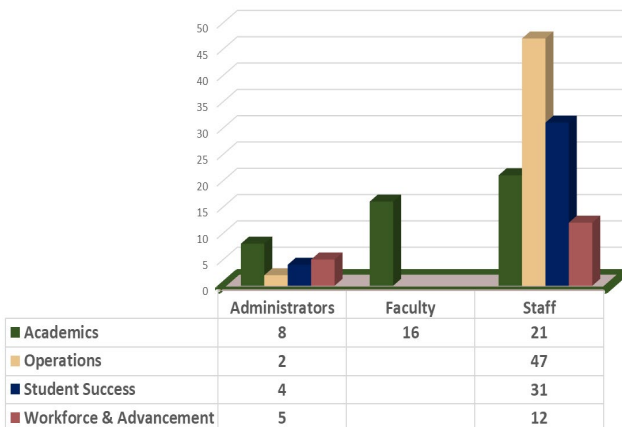
Count By Age Group

Education

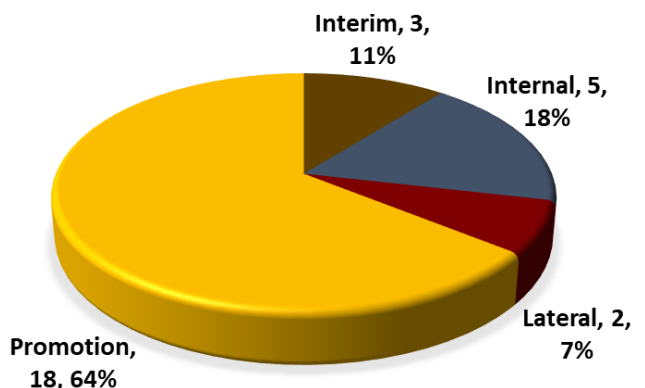


■ Total

Functional Areas by Position Type



Position Changes





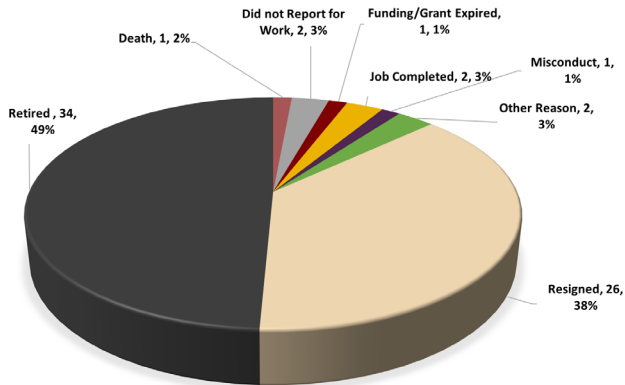
Dallas College Human Capital New Hire/Position Report

November 12, 2022 – January 12, 2023

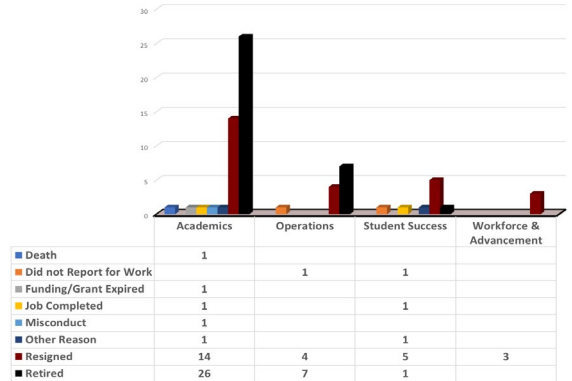
FULL-TIME TERMINATION PROFILE

This profile represents all full-time employees terminated for reasons such as resignation, retirement, misconduct, death, etc.

Terminations



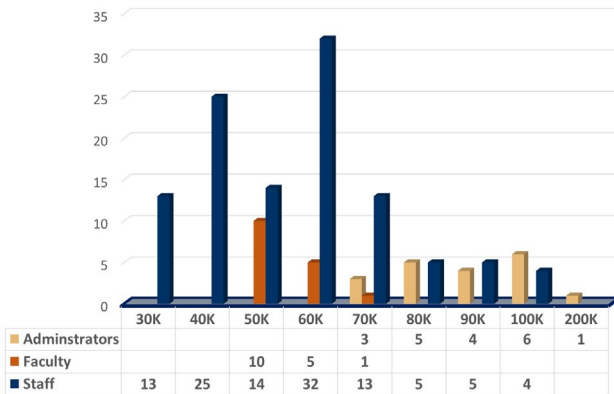
Terminations by Functional Area



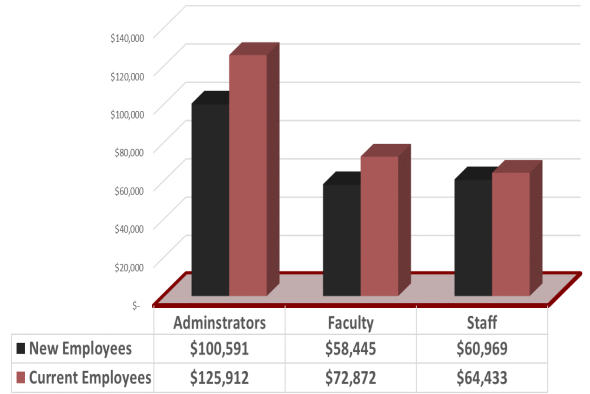
COMPENSATION PROFILE

The graphics represent the salary rates of new and promoted employees as well as a comparative analysis of their salaries and the salaries of current employees.

Salary Ranges by Position Type



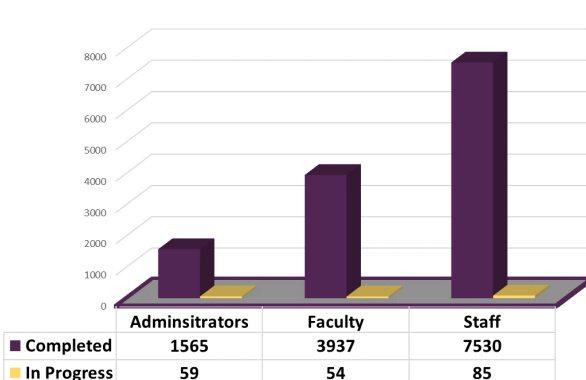
Salary Averages



EMPLOYEE TRAINING PROFILE

The charts below represent Professional Development training sessions tracked through Cornerstone.

Training Completion Hours by Position Type



Top 5 Training Topic Completions

Training Title	Completions
2022-2023 Emergency Preparedness	2149
2022-2023 Title IX and Sexual Harassment Prevention	1837
Title IX and Sexual Harassment Prevention for Employees	1837
General Navigation in Workday	1709
2022-2023 Accessibility Update	1668



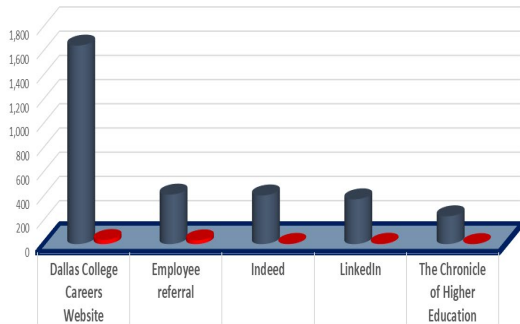
Dallas College Human Capital New Hire/Position Report

November 12, 2022 – January 12, 2023

RECRUITING PROFILE

This profile is an overview of Dallas College's presence in multiple recruiting markets. These charts are representative of all job types.

Top 5 Recruiting Markets



■ Applications Submitted	1,640	409	402	370	230
■ Offers Accepted	34	31	2	3	0

All Recruiting Markets (Applications Submitted)

