

CONSENT AGENDA NO. 5A-1

Approval of Minutes of the December 4, 2018 Regular Meeting

It is recommended that the Board approve the minutes of the December 4, 2018 Regular Meeting.

The Board of Trustees of Dallas County Community College District held a Regular Board Meeting on Tuesday, December 4, 2018, beginning at 4:35 p.m. in the lower level, room 007. This meeting was convened by Chair Diana Flores.

Board Members and Officers Present

Ms. Monica Lira Bravo
Ms. Charletta Rogers Compton
Ms. Diana Flores (chair)
Mr. Wesley Jameson (vice chair)
Dr. Joe May (secretary and chancellor)
Ms. Dorothy Zimmermann

Members Absent

Mr. Phil Ritter
Mr. JL Sonny Williams

1. **Certification of Notice** Posted for the Meeting by Chancellor Joe May.
2. **Pledges of Allegiance to U.S. and Texas Flags** were recited.
3. Special Presentation: Recognition of Richland College Men's Soccer NJCAA Division III National Champions and Women's Soccer NJCAA Division III National Champions
 - President Kay Eggleston spoke about the accomplishments of Richland College's men's and women's soccer teams and congratulated them on their combined success. She introduced Fred Clausen, District Director of Athletic Programs & Commissioner of the Dallas Athletic Conference.
 - Mr. Clausen added his congratulations to everyone and thanked the Board for their support of athletic programs as well as the career goals of the students.

- Dr. Eggleston acknowledged Ron Clark, VP of Business Services, to whom Athletics reports, and she introduced Guy Simmons, Richland College Athletic Director.
- Guy Simmons honored and introduced the coaches of both teams as follows:
 - Scott Toups, Head Coach of the women's team introduced his students and spoke about their accomplishments.
 - Sean Worley, Head Coach of the men's team gave a summary of their successes and introduced his students and assistant coaches.
 - Chair Flores thanked and congratulated everyone, and each team took pictures with the Board.

4. Citizens Desiring to Address the Board

There were no speakers.

5. Comments from the Chancellor and/or Trustees which may include Acknowledgements, College Updates, Legislative Considerations, Business and Industry Engagements

A. Chancellor's Updates

- The Chancellor mentioned that Dallas County Promise has been underway for about 2 years now, and nationwide interest has increased for The Promise initiative. On December 5 at University of North Texas at Dallas, representatives of Texas community colleges would be convening to discuss current activities, and our District would share its approach and technology platforms in support of these institutions' efforts.
- Dr. May thanked Pyeper Wilkins from DCCCD Foundation for reaching out to the Greater Texas Foundation, who agreed to fund a team to evaluate the effectiveness of the work we are doing to support our students. They look at many issues students face and will document and advise us going forward.
- He thanked the Foundation for their leadership role in Giving Tuesday, which focused on emergency aid for students, and raised about \$6,000 in support.
- Dr. May recognized Jamie Templeton, an employee for 35 years who has been instrumental in providing excellent service, support and collaboration across the District. She is retiring as the Executive District Director of IT, ERP Development & Support.

B. Chair Updates

- Chair Flores proposed that the January 17 half-day retreat, become a full-day work session for Board discussion concerning the potential Bond Election, and table the ACCT retreat for a later date.
- Chair Flores addressed the group with a statement pertaining to the resolutions passed by the Faculty Council, regarding the Student Central Network and the proposed changes which support it. She stressed that the District needs to undergo changes in procedures, processes and policy to bring about positive outcomes and improve the performance measures and ranking of the District. She stated their hope that faculty will work with the Board towards building a better DCCCD. Chair Flores' full statement is included as part of these minutes.

C. Trustee Comments/Questions

- Trustee Compton commented that she did not agree or disagree upon the issued statement by Chair Flores and she did not have a position on the issue. This comment was so noted by Chair Flores.

D. Committee Reports (Informative Only - No Action Required)

(Committee notes are listed only after they have been reviewed and approved by the committee in question.)

- 1) Audit Committee Notes for September 4, 2018
- 2) Finance Committee Notes for November 6, 2018 – Due to error in printing, notes will be brought back at next Finance Committee meeting.
- 3) Education Workforce Committee Notes for November 6, 2018

6. Opportunity for Members of the Board and Chancellor to Declare Conflicts of Interest Specific to this Agenda

7. Consent Agenda

Vice Chair Jameson moved and Trustee Bravo seconded the motion to approve Items 7A-1 & A-2, 7B-1 & B-2 and 7C-1, C-2 & C-3. These items were approved and passed unanimously.

A. Minutes

- 1) Approval of the November 6, 2018 Special Meeting Minutes
- 2) Approval of the November 6, 2018 Regular Meeting Minutes

B. Policy Items

- 1) Approval of Amendments to Policy Concerning Access by Individuals with Disabilities - CR (LOCAL) Technology Resources

Trustee Zimmermann asked what the Office of Institutional Equity was. Tricia Horatio explained that it oversees compliance with Title IV, ADA and Veterans' Affairs, and confirmed it was opened since 2016.

- 2) Approval of Amendments to Policy Concerning Tuition Waivers - FD (LOCAL) Tuition and Fees

C. Financial Items

- Trustee Compton asked John Robertson if the expenses under Items 7C-2 & C-3 would be reflected in the current budget book. Robertson replied that a digital version would be updated as requested, and a new quarterly report would update the Board of any significant changes.
- Chair Flores requested that the Board be provided with an easily accessible electronic copy of the budget book.
- Trustee Compton mentioned that she wanted the Board to be able to search for companies in a database and be able to see every transaction per vendor. Robertson said that with some training and the new E-procurement, they could work on getting that resource for the Board in the future.

- 1) Approval of Agreement with SCM Construction for Eastfield Facilities Outdoor Storage Project, Funding Source: College Operating Funds
- 2) Approval of Agreement with Yingling Architects for Eastfield Facilities Outdoor Storage Project, Funding Source: College Operating Funds

Trustee Zimmermann asked for clarification on the meaning of installing trees and current cost increase of project. Eastfield College President Eddie Tealer explained that they were replacement trees for those that had been removed. The increase in cost is in materials and the storeroom refers to a very large area of storage.

- 3) Approval of Agreement with LMC Corporation for Stucco & Paint Renovations at Eastfield College, Funding Source: Unexpended Plant Fund

Trustee Zimmermann questioned this item since the painting had already been done. President Tealer replied that the overall color scheme and lettering of the entire campus changed. In addition, some

of the stucco and metal framing under the roof-line had to be replaced, which was an unforeseen expense.

D. Recommendation from Audit Committee

- 1) Approval of Comprehensive Annual Financial Report (CAFR) for the District and Richland Collegiate High School and Single Audit Report of Federal and State Awards together with Reports of Independent Auditors, for the Fiscal Years Ended August 31, 2018 and 2017

Trustee Bravo moved and Vice Chair Jameson seconded the motion to approve Item 7D-1. After discussion, a vote was taken. Trustees Compton and Zimmermann voted against the item. Vice Chair Jameson, Trustee Bravo and Chair Flores voted to approve the motion which was carried by a majority vote.

- General Counsel explained, though there were only two members of the Audit Committee present today, and a consensus was not achieved from committee members, neither state law nor Board policy requires a formal recommendation from the committee on the Annual Report, in order for it to be voted upon by present Board members.

Chair Flores requested and Wendland agreed to provide the Board with copies of the policy he referred to. Copies were provided at end of meeting.

- Trustee Zimmermann stated her concern that the Board would approve the CAFR in draft form. Chair Flores received assurances from Mr. Kohnle that what was being presented, and their financial position, were complete and accurate.

John Robertson added that the CAFR comes to the Board in draft form because it is not a document for publication at that point, but for review by the Board. Trustee Compton requested that a summary of those statements made by Mr. Kohnle during the Audit Committee be included in the record of this meeting.

For the record: At the Audit Committee meeting, Mr. Kohnle assured the Board that there were no findings that would put them into any financial jeopardy, nor would any significant changes be made to this draft.

- Trustee Compton questioned on voting on the CAFR when corrections and information could still be added.

- Vice Chair Jameson asked if there were any anticipated changes to the draft and if so, could they be assured that they receive formal notice. Robertson stated that in such an event, they would bring it back for review, but it has not happened in his experience that anything other than clean-up has been needed.

8. Individual Items

(Individual Agenda items may be approved by a single motion and vote or, alternatively, upon request of a Trustee(s); any listed item can be removed and considered individually.)

Trustee Compton requested that Item 8A-2 be considered separately; see individual item.

Trustee Bravo moved and Vice Chair Jameson seconded the motion to approve Item 8A-1 and Items 8B-1 through B-4. The motion was approved and passed unanimously.

A. Purchasing Items

- 1) Approval of Purchase for a Building Generator for Brookhaven College, Groves Electrical Services, Inc., Funding Source: College Operating Budget

Trustee Zimmermann asked if the generator was for IT only or also for emergency preparedness for the college. George Herring answered that it is primarily for IT to protect their servers but current generator was not large enough to handle the whole college.

- 2) Approval to Engage Change Management Consulting Services, Boston Consulting Group, Districtwide, Best Proposal, Funding Source: Annual Operating Budget

Vice Chair Jameson moved and Trustee Bravo seconded the motion to approve Item 6A-2. Trustees Compton and Zimmermann voted against the item. Vice Chair Jameson, Trustee Bravo and Chair Flores voted to approve the motion which was carried by a majority vote.

- Trustee Compton stated she did not support the approval of Item 6A-2 based on the process that was followed and potential ethical conflicts.

- Trustee Zimmermann stated concern regarding bringing in external people instead of in-house talent to look at changes, as well as the dollar amount involved.
- Chair Flores reiterated her earlier comment that something must change to bring up the District's performance ranking, which is also tied to funding, and considers it a positive direction in which the Board has asked the Chancellor to move.
- Vice Chair Jameson stated that he supported the proposal and believed that an outside group's objectivity and fresh perspectives was needed to discern where changes need to be made, especially in a district so large, and for a project this monumental.

B. Talent Items

- 1) Warrants of Appointment for Police Officers
- 2) Employment of Contractual Talent - Administrator Related Actions
- 3) Employment of Contractual Talent – Faculty Related Actions
- 4) Reclassification of Instructor

C. Talent Item (Informative Only - No Action Required)

- 1) Resignations and Retirements

Chair Flores recognized a long-standing faculty member at El Centro, Benja Allen, who is soon to retire. She also recognized Jamie Templeton of the District Service Center.

9. **Policy Items - First Reading**

- A. TASB Cumulative Updates 32-34

10. **Informative Reports**

- A. Current Funds Operating Budget Report for October 2018
- B. Monthly Award and Change Order Summary
- C. Facilities Management Reports
- D. DCCCD Foundation Report
- E. Notice of Grant Awards
- F. Contracts for Educational Services
- G. Rainy Day Fund
- H. Quarterly Budget Book Vendor Summary
- I. Workforce Demographics

11. Executive Session

The session was held at 12:05 p.m. and adjourned at 1:00 p.m.

12. Adjournment

Vice Chair Jameson moved and Trustee Bravo seconded the motion to adjourn the Regular Board Meeting. The meeting was adjourned at 5:45 p.m.

Captioned video and transcripts for DCCCD Board Committee Meetings, Work Sessions and Regular Board Meetings are available at our website – dccc.edu/trustees.

FOR THE RECORD:

8A-2 Purchasing Item: Engage Change Management Consulting Services, Boston Consulting Group, Districtwide, Best Proposal

Chair Flores Board Statement

We know that this is a period of great change within the District, great change designed to bring about optimal service leading to optimal outcomes for students. Currently, five of the DCCCD colleges rank at the bottom of the Coordinating Board's performance measures, with the two other colleges ranking just a little above the bottom, but not by much. This affects part of our funding from the legislature. This is a rank that none of us wants or is proud of. We must strive to move from bottom to top. We cannot improve if we do not bring in measured changes that improve processes, procedures and policies.

With that as context, Chancellor May has shared the resolutions passed by the Faculty Association regarding the Student Central Network and the proposed changes to support it.

It seems that the Faculty resolutions have taken a firm position in opposition to the direction this Board has asked the Chancellor to take to address many of the issues that were raised in the Boston Consulting Group report.

Any changes that will be made will be over a period of time and will continue to be made with input from DCCCD stakeholders including faculty, administration and staff members.

However, we should all understand that changes will be made. This is not about making change just for the sake of doing so. It is about improving outcomes for students who will soon move into the economy as wage earners.

This is about providing a consistent student experience for students no matter which college they attend. It also is about bringing equity to issues such as faculty formula pay, which we have all seen has varied from one college to another and sometimes even within the same college.

Faculty members are the backbone of this District. It is regrettable that the faculty has taken such a firm position in opposition to the future we are asking to be built for our students, our employees and our community.

We hope as the implementation plans move forward that the faculty will work with us to build an even better DCCCD.