

This Regular Meeting of the Board of Trustees, being held for the reasons listed below, is authorized in accordance with the Texas Government Code, §§ 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Chancellor. As required under Texas Government Code § 551.1282, this meeting, other than any portions of the meeting closed to the public as authorized by law, is being broadcast over the Internet in the manner prescribed by Texas Government Code, § 551.128.

Persons who address the Board are reminded that the Board may not take formal action on matters that are not part of the meeting agenda, and may not discuss or deliberate on any topic that is not specifically named in the agenda that was posted 72 hours in advance of the meeting today. For any non-agenda topic that is introduced during this meeting, there are ONLY three (3) permissible responses: 1) to provide a factual answer to a question; 2) to cite specific Board of Trustee's Policy relevant to a topic; or 3) the topic may, at a later date, be placed on a Board Agenda for a subsequent meeting.

Speakers shall direct their presentations ONLY to the Board Chair, or the Board, as a whole.

**REGULAR MEETING OF THE BOARD OF TRUSTEES
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL**

**District Office
1601 South Lamar Street
Lower Level, Room 007
Dallas, TX 75215
Tuesday, March 7, 2017
4:00 PM**

AGENDA

1. Certification of Notice Posted for the Meeting
2. Pledges of Allegiance to U.S. and Texas Flags
3. Special Presentation: Association of Community College Trustees' 2017 National Legislative Summit with comments by Executive Vice Chancellor and Chief of Staff Justin Lonon featuring student delegates Chelsea Garcia, Ka'Von Lee, Javier Perez, and Susana Rodriguez
4. Citizens Desiring to Address the Board

5. Comments from the Chancellor and/or Trustees which may include Acknowledgements, College Updates, Legislative Considerations, Business and Industry Engagements	
A. Chancellor's Updates	
B. Trustee Comments/Questions	
C. Committee Reports	7
6. Opportunity for Members of the Board and Chancellor to Declare Conflicts of Interest Specific to this Agenda	11
7. Consent Agenda	
A. <u>Minutes</u>	
1) Approval of Minutes of the February 9, 2017 Regular Meeting	12
B. <u>Policy Items</u>	
1) Approval of Amendment to Policy Concerning Thematic Priorities and Strategic Objectives – BAA (LOCAL)	16
2) Approval of Amendment to Policy Concerning Board Internal Organization - BCA (LOCAL)	18
3) Annual TASB Cumulative Update	22

4) Annual TASB Cumulative Update 31	43
-------------------------------------	----

C. Financial Items

1) Approval of A Design Budget for North Lake College (NLC) Construction Trades Building	52
2) Approval of Continuing Education Tuition Rate Schedule	53
3) Approval of Agreement with Academy School of Careers	56

D. Curriculum Item

1) Request for Richland Collegiate High School to Participate in the Texas Education Agency's Special Allotment Monitoring Program Pilot	58
--	----

8. Individual Items

A. Consideration of Bids

1) Sole Source: Aunt Bertha, A Delaware Public Benefit Corporation, \$87,000, Student Outreach Software	59
--	----

B. Talent Items for Individual Action

1) Employment of Contractual Talent - Administrator Related Actions	61
2) Employment of Contractual Talent – Faculty Related Actions	62

3) Resignations and Retirement	63
C. <u>Financial Item for Individual Action</u>	
1) Approval of Agreement with Kay Bailey Hutchison Convention Center for 2017 Conference Day Event	64
9. Policy Item - First Reading	
A. Approval of Amendment to Policy Concerning Employee Holidays - DED (Local)	66
10. Informative Reports	
A. Presentation of Current Funds Operating Budget Report for January 2017	69
B. Facilities Reports	
1) Project Report	72
2) Progress Report on Construction	107
C. Presentation of Contracts for Educational Services	114
D. Presentation of Rainy Day Fund	116
E. Presentation of Workforce Demographics	117

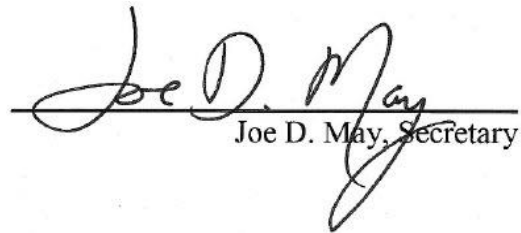
11. Executive Session (if required) for the purpose of:

- A. Consultation with Attorney Regarding Legal Matters or Pending and/or Contemplated Litigation or Settlement Offers – Section 551.071
- B. Personnel Matters Relating to Appointment, Employment, Evaluation, Assignment, Duties, Discipline, or Dismissal of Officers or Employees –Section 551.074
- C. Deliberate Regarding Real Property Since Open Deliberation would have a Detrimental Effect Upon Negotiations with a Third Person - Section 551.072

12. Adjournment of Regular Meeting

**CERTIFICATION OF NOTICE POSTED
FOR THE MARCH 7, 2017
REGULAR MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Joe D. May, Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 3rd day of March 2017, 1) in a place convenient to the public in the District Office Administration Building, 2) to John F. Warren, County Clerk of Dallas County, Texas, and 3) on the bulletin board at the George Allen, Sr. Courts Building, all as required by the Texas Government Code §551.054.


Joe D. May, Secretary

5C. COMMITTEE REPORTS

Finance Committee Notes for February 9, 2017

A Finance Committee Meeting of the Board of Trustees of Dallas County Community College District was held Thursday, February 9, 2017, beginning at 12:07 P.M. in the Lower Level, Room 036.

Board Members and Officers Present:

Ms. Charletta Rogers Compton (arrived 1:51 P.M.)

Ms. Monica Lira Bravo

*Ms. Diana Flores

Dr. Joe May (Secretary and Chancellor)

*Mr. Phil Ritter, Chair

Mr. JL Sonny Williams

*Ms. Dorothy Zimmermann

*Denotes actual voting committee members.

Board Members Absent:

Mr. Wesley Jameson

1. **Certification of Notice Posted for the Meeting** was confirmed by the Chancellor.
2. **Legislative Update** presented by John Robertson, Chief Financial Officer and Justin Lonon, Executive Vice Chancellor/Chief of Staff.
 - A. **Legislative Budget Impact** – One of the biggest concerns is possible budget decrease, particularly for special item funding (SBDC & STARLINK). TACC has requested focus be on performance-based funding.
 - B. **Bill Review** – There are two areas of legislation the District is actively and aggressively pursuing. HB971 and SB 534, both concerning early childhood education baccalaureate degree programs and HB 108, relating to the Recruit Texas program.
3. **Technology Plan** - Timeline and Activities Update Presented by Tim Marshall, Chief Innovation Officer.

Continuation of the technology plan for the District with a timeline included.
Note: Trustee Flores requested that dates be added to this document
Trustee Ritter acknowledged that the Process Engineering step starts everything and requested that the Board be kept updated with how this is progressing.
4. **DCCCD Bond Capacity** presented by John Robertson, Chief Financial Officer.

5. **Continuing Education Fee Schedule** presented by Mark Hays, Vice Chancellor Workforce & Economic Development.
The revised schedule now has Continuing Education courses the same tuition/contact hours for all locations. The course length uniformity is still being worked on. This item will be on the March regular meeting agenda.
6. **Concealed Carry on Campus** presented by Rob Wendland, General Counsel.
The forums for discussion of this topic that have been held at all locations have been successful. The goal is to develop policy ready for first reading in May or June.
7. **Policy Items, BBG (Local) - Board Travel and Expense Reimbursement** presented by Rob Wendland, General Counsel.
This policy is proposing an annual budget and procedures for trustee travel.
8. **February Bid Review and Financial Items** presented John Robertson, Chief Financial Officer and Justin Lonon, Executive Vice Chancellor/Chief of Staff.
Two items are being removed from today's agenda – the item about Cisco Academy at El Centro College and the item about District Conference Day.
9. **Executive Session** was not required.
10. **Adjournment** occurred at 2:10 P.M.

Education & Workforce Committee Meeting Notes for February 9, 2017

An Education and Workforce Committee Meeting of the Board of Trustees of Dallas County Community College District was held Thursday, February 9, 2017, beginning at 2:22 P.M. in the Lower Level, Room 036.

Board Members and Officers Present:

*Ms. Charletta Rogers Compton

Ms. Monica Lira Bravo

*Ms. Diana Flores, Chair

Mr. Wesley Jameson (arrived at 4:10 P.M.)

Dr. Joe May (Secretary and Chancellor)

Mr. Phil Ritter

Mr. JL Sonny Williams

*Ms. Dorothy Zimmermann

*Denotes actual voting committee members.

1. **Certification of Notice Posted for the Meeting** was confirmed by the Chancellor.

2. Organizational Meeting

A. Proposed Calendar

Presented by Mark Hays, Vice Chancellor, Workforce & Economic Development and Anna Mays, Interim Vice Chancellor, Educational Policy.

The proposed calendar was presented; no changes to overall responsibilities were made. Trustee Flores would like to include the strategic priorities as they relate to workforce. It was decided that Trustee Flores will Chair and Trustees Zimmermann and Compton will be voting committee members. Trustee Flores asked about the term.

3. Construction Program - North Lake College

Presented by Christa Slejko, President and Chris Peck, Senior Vice President, JE Dunn Construction. Dr. Slejko discussed a proposition to build a construction education lab facility at the North Lake North Campus.

4. Early College High Schools

Presented by Thom Chesney, President, Brookhaven College and Anna Mays, Interim Vice Chancellor, Educational Policy with an update on the growth and the need for early college high schools, specifically to meet 60x30 TX goals.

5. Culinary Arts Program Update

Presented by Jose Adames, President, El Centro College and Lenora Reece, Interim Vice President of Business Services. Dr. Adames presented current challenges the culinary school is facing and discussed possible options for future growth.

6. Executive Session

Chair Compton adjourned the meeting to executive session at 4:08 P.M. with an adjournment at 4:30 P.M.

7. Adjournment

Committee Meeting adjourned at 4:32 P.M.

**6. OPPORTUNITY FOR MEMBERS OF THE BOARD AND CHANCELLOR
TO DECLARE CONFLICTS OF INTEREST SPECIFIC TO THIS AGENDA**

Texas Local Government Code, Chapter 176, provides that local government officers shall file disclosure statements about potential conflict(s) of interest in certain defined circumstances. “Local government officers” are the chancellor and trustees. The penalty for violating Chapter 176 accrues to the chancellor or trustee, not to DCCCD.

Names of providers considered and/or recommended for awards in this agenda appear following this paragraph. If uncertain about whether a conflict of interest exists, the chancellor or trustee may consult with DCCCD General Counsel Robert Wendland.

Academy School of Careers
Aunt Bertha, A Delaware Public Benefit Corporation
Kay Bailey Hutchison Convention Center

CONSENT AGENDA NO. 7A-1

Approval of Minutes of the February 9, 2017 Regular Meeting

It is recommended that the Board approve the minutes of the February 9, 2017 Board of Trustees Regular Meeting.

Board Members and Officers Present:

Ms. Charletta Rogers Compton, Chair

Ms. Monica Lira Bravo

Ms. Diana Flores

Mr. Wesley Jameson

Dr. Joe May (Secretary and Chancellor)

Mr. Phil Ritter

Mr. JL Sonny Williams

Ms. Dorothy Zimmermann

A Regular Meeting of the Board of Trustees of Dallas County Community College District was held Thursday, February 9, 2017, beginning at 4:35 P.M. in the Lower Level, Room 007.

1. **Certification of Notice Posted for the Meeting** was confirmed by the Chancellor.
2. **Pledges of Allegiance** to U.S. and Texas Flags were recited.
3. **Data Snapshot:** Enrollment Update presented by Dr. Richard Plott, District Director, Institutional Research
4. **Citizens Desiring to Address the Board**
Jean Schlenk addressed the Board regarding her daughter's experience on the Brookhaven College volleyball team.
5. **Comments from the Chancellor and/or Trustees which may include Acknowledgements, College Updates, Legislative Considerations, Business and Industry Engagements**
 - A. Trustee Comments/Questions
 - Trustee Bravo shared her experiences traveling with Dr. Pam Quinn and Dr. Christa Slejko to the Bellwether award presentation in Orlando. Also how enjoyable it was to experience Community College Day at the capitol with the Chancellor May, Chair Compton, and DCCCD students.
 - B. Chancellor's Updates

- Thanked Chair Compton and Trustee Bravo for attending Community College Day in Austin.
- Thanked the Finance committee and the Education and Workforce Committee for the good work.
- In Austin, the Legislature is getting started as was discussed in the Finance Committee meeting. Justin Lonon mentioned the many bills that are being considered. Weekly updates will be coming by email.
- Senator Royce West is heading a group concerned with transfer. Chancellor May is working on recommendations to send him. The concern is to make sure students are not losing hours when they transfer.

6. Opportunity for Members of the Board and Chancellor to Declare Conflicts of Interest Specific to this Agenda

There were none.

7. Consent Agenda

A. Minutes

- 1) Approval of Minutes of the January 10, 2017 Finance Committee Meeting
- 2) Approval of Minutes of the January 10, 2017 Work Session
- 3) Approval of Minutes of the January 10, 2017 Regular Board Meeting

B. Policy Items

- 1) Approval of Amendment to Policy Concerning Thematic Priorities and Strategic Objectives – BAA (LOCAL)

Trustee Flores questioned the order of the priorities.

Trustee Ritter would like to see Student Success listed first.

This item was tabled for further discussion.

C. Financial Items

- 1) Recommendation for 2017 Conference Day Event Agreement with Sheraton Dallas Hotel

This item was removed from the agenda.

Trustee Flores moved and Trustee Ritter seconded the motion to approve Items 7A, 1-3. Motion passed unanimously.

8. Individual Items

A. Consideration of Bids

- 1) Low Bid: Sigmanet, Inc., \$144,613, Cisco Academy Hardware and Software, El Centro College

B. Talent Items for Individual Action

- 1) Approval of Warrants of Appointment for Security Talent
- 2) Employment of Contractual Talent - Administrator Related Actions
- 3) Employment of Contractual Talent – Faculty Related Actions
- 4) Approval of Short-term Sabbatical Leaves for 2017-2018
- 5) Resignations, Retirements and Terminations (this is item is informative only, the Board is not required to take action.)

Trustee Jameson moved and Trustee Flores seconded the motion to approve Items 8A-1 and B1-4. Motion passed unanimously.

9. Policy Items - First Reading

- A. Approval of Amendment to Policy Concerning Board Internal Organization - BCA (LOCAL)
- B. Annual TASB Cumulative Update 30
- C. Annual TASB Cumulative Update 31

Both TASB items keep the policy manual updated. Trustees are welcome to contact General Counsel for more detailed discussion.

10. Informative Reports

- A. Richland Collegiate High School – Performance Rating 2016
Superintendent Donna Walker reported that the collegiate high school received the highest possible ranking on all scales.
- B. Presentation of Current Funds Operating Budget Report for December 2016
- C. Facilities
 - 1) Project Report
It was requested that more information be provided on this report. (i.e.: why a change order was issued, why a contract went over bid, why a delay, etc.)
 - 2) Progress Report on Construction

D. Presentation of Contracts for Educational Services

E. Presentation of Rainy Day Fund

F. Presentation of Workforce Demographics

11. **Executive Session** was not required.

12. **Adjournment of Regular Meeting**

Trustee Flores moved and Trustee Jameson seconded a motion for adjournment. The meeting was adjourned at 5:42 PM

POLICY ITEM NO. 7B-1

Approval of Amendment to Policy Concerning Thematic Priorities and Strategic Objectives – BAA (LOCAL)

As a result of the December 2, 2016 Board Planning Session, the following amendments to the thematic priorities and strategic objectives of the College District are proposed.

Changes were made to address questions raised by Trustee Flores. For ease of reference, those changes have been highlighted in yellow.

The Chancellor recommends that the Board amend policy BAA (LOCAL) only as follows:

Effective date: UPON BOARD APPROVAL

BOARD LEGAL STATUS	BAA
POWERS, DUTIES, RESPONSIBILITIES	(LOCAL)

THEMATIC
PRIORITIES AND
STRATEGIC
OBJECTIVES

The Board endorses and supports the Coordinating Board's ~~goal plan~~ for higher education: to promote access, affordability, quality, success and cost efficiency in higher education. Closing the Gaps by 2015.

In line with that goal, the ~~The~~ focus of the College District shall be increasing educational attainment as delineated in the Coordinating Board's 60x30TX Strategic Plan ~~plan~~ for higher education (at least 60 percent of Texans between ages 25 and 34 will have a postsecondary credential or degree by 2030). ~~The plan in effect at the time of adoption of this policy is titled Closing the Gaps by 2015.~~

The mission of the College District is to transform lives and communities through higher education. On an annual basis, ~~prior to the commencement of the planning, budget, and resource allocation process,~~ the Board shall establish strategic priorities to guide the work of the College District and ensure student success. ~~and its colleges.~~ Those priorities shall be framed within three ~~four~~ primary themes: employee student success, community engagement, and institutional effectiveness, ~~and employee success.~~ The overall purpose of the priorities will be to ensure that Dallas County is vibrant, growing, and

economically viable ~~stable~~ for current and future generations.

POLICY ITEM NO. 7B-2

Approval of Amendment to Policy Concerning Board Internal Organization - BCA (LOCAL)

The Board believes that it can operate most efficiently and effectively through the establishment of certain Standing Committees. The proposed amendment to Board Policy provides for the establishment of Standing Committees and outlines the composition, reporting structure and responsibilities of said committees.

The Chancellor recommends that the Board amend policy BCA (LOCAL) only as follows:

Effective date: UPON BOARD APPROVAL

BOARD INTERNAL ORGANIZATION
BOARD OFFICERS AND OFFICIALS – STANDING
COMMITTEES

BCA
(LOCAL)

The Board President shall be called Chairman of the Board. The Board is required to elect a Chairman and Secretary. At its discretion, the Board may elect a Vice-Chairman and other officers it deems necessary. Historically, the Chancellor has been elected to serve as Secretary to the Board. The Secretary ~~Chancellor~~ may appoint an Assistant Secretary to the Board to serve at his or her discretion.

STANDING COMMITTEE

The Board shall establish certain standing committees, as set forth below, to provide general guidance and consideration of particular subject areas.

The Standing Committees of the Board shall be advisory in nature and none shall have the authority to bind the Board to any action or determination, such authority being solely the province of the Board.

CHARTER

Each Standing Committee of the Board shall be established by a charter approved by the Board. The charter shall outline the Committees' advisory and oversight authority, delegated by the Board, and the purpose and responsibilities of each.

APPOINTMENT OF
COMMITTEE
MEMBERS

The Board Chair shall make appointments to the individual standing committees, with appropriate input from the Chancellor and members of the Board. Consideration shall be given to the members' individual fields of expertise, related experience, areas of interest, and geographic representation.

OFFICERS

At the beginning of a new fiscal year, the Board Chair shall appoint for a term of one year a Chair and a Vice-Chair for each Standing Committee. A single board member may not simultaneously serve as Chair of more than one Standing Committee.

The Chair and Vice-Chair of each Committee shall possess the requisite skills and experience that align with the functions and responsibilities of the Committee they chair. The Committee Chair and Vice-Chair shall decide on the allocation of responsibilities and will remain in regular communication during and between Board and Standing Committee meetings.

MEETINGS

Unless otherwise provided by this Policy, Standing Committees will meet in accordance with an annual work plan established at the beginning of each new fiscal year by the Standing Committee Chair and Vice-Chair, in consultation with Committee members.

REFERRALS/REPORTING

As appropriate, the Board, Board Chair or the Chancellor may direct or suggest that an individual Standing Committee study and make recommendations to the Board on College District initiatives, projects, programs, or policy matters which fall within, or implicate, the subject areas of responsibility of the Standing Committee.

Each Standing Committee shall generate monthly reports on its respective activities for inclusion in the monthly information report received by the Board.

When the work undertaken by one Standing Committee implicates or involves functions and responsibilities of another Standing Committee,

the Chairs of the respective Standing Committees shall confer with the Board Chair and Chancellor to ensure that the matter is referred from the first Standing Committee to the other Standing Committee for review and consideration. The referring Committee and the receiving Committee shall include the date and purpose of the referral in their respective monthly reports to the Board.

SUBJECT AREAS
FINANCE
COMMITTEE

The Finance Committee assists the Board in carrying out its fiduciary responsibility to ensure that the mission and purpose of the College District are fulfilled and that the College District is operating in a financially sustainable manner, balancing long-term and short-term financial considerations.

The Finance Committee, with support from the Chancellor, College Presidents and executive staff, is responsible for developing recommendations to the Board on strategic planning, budgets, financial and investment policies, goals, and performance metrics; and reviewing annually the College District's financial and investment performance against defined goals.

Prior to making recommendations to the Board, the Finance Committee shall review major transactions and program initiatives; the College District budget; estimated resources and requirements; and budget adjustments.

AUDIT
COMMITTEE

The Audit Committee shall meet quarterly, or more frequently, as may be necessary as determined by the Chair and Vice-Chair of the Audit Committee.

The Audit Committee shall receive quarterly reports from the College District Director of Internal Audit on the audit activities of the College District, review the College District's annual audit, present its findings to the Board, and may, as necessary, recommend actions to the Board to improve financial reporting and management practices.

EDUCATION
AND
WORKFORCE
COMMITTEE

The Education and Workforce Committee shall assist the Board in carrying out its responsibility to ensure that the educational and workforce mission and purposes of the College District are fulfilled and that the College District is operating in a sustainable manner to support the goals of the Texas Higher Education Coordinating Board and the workforce needs of Dallas County.

The Education and Workforce Committee, with support from the Chancellor, College Presidents and executive staff, is responsible for developing recommendations to the Board on educational and workforce policies, goals, performance measurements and budgets that support the mission, values and strategic priorities of the College District. The Committee also reviews the College District's performance with respect to academic and workforce program outcomes, and proposes strategic priorities for continuous improvement.

POLICY ITEM NO. 7B-3

Annual TASB Cumulative Update 30

Policies Concerning Board Member Authority, Board Meetings, the Chancellor, Accounting, Purchasing and Acquisition, Advertising and Fundraising, and Relations with Governmental Agencies and Authorities.

The Chancellor recommends that the Board of Trustees take the following actions regarding Board Policy changes proposed in the Texas Association of School Boards' (TASB*) Update 30. Update 30 clarifies existing materials and adds new materials arising from administrative action and legislation adopted during the 84th Texas Legislative Session.

*TASB deletions are shown in red and additions are in blue. General Counsel's deletions are shown as strike through in green text and additions underscored in green text. Changes were made to address questions raised by Trustees Zimmermann and Ritter on the following:

BD Local – “Agenda, Submission of Topics”

BH Local – “Administrative Rules and Regulations, Development”

CDE Local – “Federal Awards Disclosure”

CF Local – “Delegation of Contractual Authority”

For ease of reference, these changes have been highlighted in yellow.

Effective Date: UPON BOARD APPROVAL

BBE (LOCAL) – Explanatory Note: TASB revised this policy to provide a more accurate reflection of the authority of the board and individual board members. The General Counsel has made certain modifications as shown in green.

BOARD MEMBERS
AUTHORITY

BBE
(LOCAL)

INDIVIDUAL
AUTHORITY FOR
COMMITTING THE
BOARD

A Board members as ~~an~~ individuals shall not exercise authority ~~have no authority~~ over the College District, its property, or its employees. ~~however, as noted by the Attorney General in Opinion No. JM-119 (1983), individual Board members do have the right to seek information from District records and employees without specific Board authorization, so~~

■ Existing Policy

■ Deleted Policy

■ New Policy

■ GC Edits

~~long as they follow any relevant Board policies in seeking that information.~~ Except for appropriate duties and functions of the Board Chairperson, an ~~An~~ individual member may act on behalf of the Board only with the express ~~official~~ authorization of the Board. Without such ~~express~~ authorization, no individual member may commit the Board on any issue. [See BCAB]

~~If a citizen brings a concern or complaint to an individual Board member, he or she shall refer them to the college president or designee, who shall proceed according to appropriate Board policy.~~

INDIVIDUAL ACCESS TO INFORMATION

An individual Board member, acting in his or her official capacity, shall have the right to seek information pertaining to College District fiscal affairs, business transactions, governance, and personnel matters, including information that properly may be withheld from members of the general public in accordance with the Public Information Chapter of the Government Code. [See GAA]

LIMITATIONS

Individual members shall not have access to confidential student records unless the member is acting in his or her official capacity and has a legitimate educational interest in the records in accordance with policies FJ (LEGAL) and (LOCAL).

REQUESTS FOR RECORDS

Individual members shall seek access to records or request copies of records from the Chancellor or other designated custodian of records. When a custodian of records other than the Chancellor provides access to records or copies of records to individual Board members, the provider shall inform the Chancellor of the records provided.

REQUESTS FOR REPORTS

Directives to the Chancellor or other College District staff regarding the preparation of reports that will, in the opinion of the Chancellor, require excessive staff time or expense shall be authorized by action of the Board.



Existing Policy



Deleted Policy



New Policy



GC Edits

CONFIDENTIALITY

At the time Board members are provided access to confidential records or to reports compiled from such records, the Chancellor or other College District employee shall advise them of their responsibility to comply with confidentiality requirements.

REFERRING COMPLAINTS

If employees, students, or citizens bring a concern or complaint to an individual Board member, he or she shall refer them to the Chancellor or designee, who shall proceed according to appropriate Board policy. [See DGBA, FLD, and GB]

When the concern or complaint directly pertains to the Board's own actions or policy, for which there is no administrative remedy, the Board member may request **of the Board Chairperson** that the issue be placed on the agenda.

STAFF AUTHORITY

Except as authorized by these policies, no employee or agent shall have the authority to bind the District contractually. See CF (LOCAL).

BD (LOCAL) – Explanatory Note: TASB revised this policy to simplify and to make it more flexible to accommodate variations from the board's normal meeting practices. The General Counsel has made certain modifications as shown in green.

BOARD MEETINGS AUTHORITY

BD
(LOCAL)

~~PLACE OF~~ MEETING PLACE AND TIME

The notice for a ~~Unless otherwise provided,~~ Board meetings shall reflect the date, time, and location of the meeting. ~~be held at the College District offices, 1601 South Lamar Street, Dallas, Texas.~~

REGULAR ~~TIME OF~~ MEETINGS

Regular meetings of the Board shall typically be held on the first Tuesday of each month at 4:00 p.m. When determined necessary and for the convenience



Existing Policy



Deleted Policy



New Policy



GC Edits

of Board members, the Board Chairperson may change the date, time, or location of a regular meeting with proper notice. ~~-, unless otherwise provided by the Board. The date or place of a regular meeting may be changed by action of the Board at any previous meeting, provided that every member is notified either by letter or by distribution of the minutes carrying a record of the change; or, at any other time by the Chairperson or secretary after timely notice to all members and with the consent of a majority of said members.~~

SPECIAL AND ~~OR~~ EMERGENCY MEETINGS

The Board Chairperson shall call a special meeting at the Board Chairperson's discretion or on request by three members of the Board.

The Board Chairperson shall call an emergency meeting when it is determined by the Board Chairperson or three members of the Board that an emergency or urgent public necessity, as defined by law, warrants the meeting.

~~The time for special and emergency meetings of the Board shall be as stipulated in the notice for the meeting.~~

~~The Chairperson of the Board shall call a special meeting at the Chairperson's discretion or on request by three members of the Board.~~

~~The Chairperson shall call an emergency meeting when the Chairperson or three members of the Board determine that an emergency or urgent public necessity, as defined by law, warrants the meeting.~~

~~Emergency meetings shall be called only for bona fide emergencies that cannot reasonably be postponed until a special or regular meeting.~~

AGENDA SUBMISSION OF TOPICS

A Board member may request that a subject be included on the agenda for a meeting. The request must be made in writing and submitted to the Board Chairperson and/or the Chancellor on or before the seventh calendar day before regular meetings and the fourth calendar day before special meetings.

DEADLINE

~~The agenda for meetings of the Board will normally be closed at 8:30 a.m. of the seventh calendar day preceding regular meetings.~~

PLACING ITEMS ON THE AGENDA

~~If an inquiry is made at a meeting by a Board member and the subject of the inquiry has not been posted as required by the Open Meetings Act, the Board shall comply with Section 551.042 of the Act and consider a proposal to place this subject on the agenda at a subsequent meeting. If a Board member proposes to place the subject on an agenda, the Chancellor is directed to do so and provide staff support.~~

PREPARATION

The Chancellor shall compile for review by the Board Chairperson all topics timely submitted by Board members, topics requested by the Board, and topics suggested by the Chancellor.

The Board Chairperson and the Chancellor shall confer regarding the proposed topics, and the Board Chairperson shall determine the topics for the official meeting agenda. The Board Chairperson shall ensure that any topic the Board or individual Board members have requested be addressed are either on the meeting agenda or scheduled for deliberation at an appropriate time in the near future. The Board Chairperson shall not refuse to assign a topic requested by a Board member to an agenda and, once assigned, shall not have the authority to remove the topic from the agenda without that Board member's specific authorization.

~~The agenda shall be prepared under the direction of the Chancellor. Any Board member may request that a subject be included on the agenda for a meeting, and the Chancellor shall include on the~~

~~agenda of any meeting all Board member requested topics that have been timely submitted.~~

~~Before the official agenda is finalized for any meeting, the Chancellor shall consult the Chairperson of the Board to ensure that the agenda and the topic included meet with the Chairperson's approval. In reviewing the preliminary agenda, the Chairperson shall ensure that any topic the Board or individual Board members have requested to be addressed are either on that agenda or scheduled for deliberation at an appropriate time in the near future. The Chairperson shall not have the authority to remove from the agenda a subject requested by a Board member without that Board member's specific authorization.~~

~~WRITTEN COMMUNICATION~~

~~All written communications to the Board that bear the signature(s) and address(es) of the person(s) originating the communication shall be transmitted to the Board as a report from the Chancellor. Under normal circumstances, the Chancellor, as secretary of the Board, shall acknowledge receipt of the written communication and inform the writer(s) regarding the disposition of the communication.~~

~~LEGAL OPINIONS-- BOARD REQUESTS~~

~~All questions or inquiries of a member or members of the Board involving the law and procedural matters pertaining to the College District shall be reduced to writing by such member or members and transmitted to the Chancellor. Upon receipt of such questions or inquiries by the Chancellor, he or she shall submit the same to the legal counsel of the College District for appropriate answer, which answer shall be made in writing and transmitted through the Chancellor to the Board.~~

CONSENT AGENDA

When the agenda is prepared, the Board Chairperson ~~of the Board~~ shall determine items, if any, that qualify to be placed on the consent agenda. A consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with

background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

CLOSED MEETING ~~EXECUTIVE SESSION~~

Notice of all meetings shall provide for the possibility of a closed ~~meeting-or~~ (executive session) during an open meeting, as provided by law. The Board may conduct a closed meeting when the agenda subject is one that may properly be discussed in closed meeting. [See BDA] All matters conducted in a an closed meeting ~~executive session~~ are confidential, including conversations and materials. No person shall reveal these matters unless required by law. ~~[See BDA]~~

~~ADJOURNED~~ ~~MEETINGS~~

~~Adjourned meetings may be held as the business of the Board requires. At the time of adjournment, the time, date, and place of the continuation of the meeting shall be determined and announced, and subsequently posted as required by law.~~

ORDER OF BUSINESS

The order of business for regular Board meetings shall be as set out in the agenda accompanying the notice of the meeting. At the meeting, the order in which posted agenda items are taken may be changed by consensus of Board members present.

~~The usual order of business on the agenda of Board meetings shall be as follows:~~

- ~~—Certification of notice.~~
- ~~—Special presentations.~~
- ~~—Citizens desiring to appear before the Board.~~
- ~~—Consideration of bids.~~
- ~~—Approval or disapproval of minutes of previous meeting.~~
- ~~—Policy reports.~~
- ~~—Personnel reports.~~
- ~~—Curriculum reports.~~

- ~~—Buildings and grounds reports.~~
- ~~—Financial reports.~~
- ~~—Individual items.~~
- ~~—Informative reports.~~

~~Executive session, if necessary.~~

~~Any of the above items that are deemed appropriate by the Board or Chancellor may be considered and included in a consent agenda to expedite the meeting of the Board. Generally, the consent agenda includes policy reports, personnel reports, curriculum reports, buildings and grounds reports, and financial reports.~~

VOTING

Voting ~~shall~~ will be by voice vote, except that a roll call vote may be requested by a Board member. A Board member voting against a motion may state his or her reasons and may have them recorded in the minutes, if he or she ~~so~~ requests at the time of the voting.

DISCUSSIONS AND LIMITATION

Discussions shall be addressed to the Board Chairperson ~~Chairperson of the Board~~ and then the entire membership. Discussion shall be directed solely to the business currently under deliberation, and the Board Chairperson shall halt discussion that does not apply to the business before the Board.

The Board Chairperson shall also halt discussion if the Board has agreed to a time limitation for discussion of an item, and that time limit has expired. Aside from these limitations, the Board Chairperson shall not interfere with debate so long as members wish to address themselves to an item under consideration.

BFCC1 (LOCAL) – Explanatory Note: TASB moved the provisions addressing resignation of the Chancellor to a new, separate code provision – BFD (LOCAL) – ostensibly to make it easier to locate.

CHANCELLOR RETIREMENT OR RESIGNATION

**BFCC1
(LOCAL)**

 Existing Policy
  Deleted Policy
  New Policy
  GC Edits

RESIGNATION

~~The Chancellor may resign at any time mutually agreeable with the Board.~~

BFD (LOCAL) – Explanatory Note: As indicated above, TASB moved the provision addressing resignation of the Chancellor from BFCC1 (LOCAL) to new code – BFD (LOCAL).

CHANCELLOR RETIREMENT OR RESIGNATION

BFD
(LOCAL)

RESIGNATION

The Chancellor may resign his or her employment with the College District in accordance with the terms of his or her employment agreement.

BFD1 (LOCAL) – Explanatory Note: TASB moved the provisions regarding the evaluation of the Chancellor to new code, BFE (LOCAL).

CHANCELLOR EVALUATION

BFD1
(LOCAL)

CRITERIA

~~The Board may prepare a written evaluation of the Chancellor at annual or more frequent intervals and may at any time conduct and communicate oral evaluations to augment its written evaluations. The written evaluation shall be based on the Chancellor job description [see BFA1(LOCAL)] and other criteria identified by the Board.~~

OBJECTIVES

~~The Board shall furnish the Chancellor with a copy of the completed evaluation and shall discuss its conclusions with the Chancellor in executive session. The Board shall strive to accomplish the following objectives in conducting the Chancellor's evaluation:~~

- ~~1. Clarify to the Chancellor his or her role, as seen by the Board.~~

- ~~2. Clarify to Board members the Chancellor's role, according to the Board's written criteria, as expressed in the Chancellor's job description and the District's goals and objectives.~~
- ~~3. Foster an early understanding among new Board members of the evaluation process and the Chancellor's current performance objectives and priorities.~~
- ~~4. Develop and sustain a harmonious working relationship between the Board and the Chancellor.~~
- ~~5. Ensure administrative leadership for excellence in the District.~~

BFE (LOCAL) – Explanatory Note: As indicated above, TASB moved the provisions addressing evaluation of the Chancellor from BFD1 (LOCAL) to new code – BFE (LOCAL).

CHANCELLOR EVALUATION

BFE (LOCAL)

PERFORMANCE EVALUATION

The Board shall evaluate the Chancellor annually or at intervals prescribed by the terms of his or her employment agreement, in accordance with the process set forth in his or her employment agreement.

BH (LOCAL) – Explanatory Note: TASB established BH (LOCAL) to clarify that the Chancellor or a designee is responsible for developing and enforcing administrative regulations.

ADMINISTRATIVE RULES AND REGULATIONS

BH (LOCAL)

DEVELOPMENT

The Chancellor and administrative staff, **in collaboration and consultation with College District stakeholders,** shall be responsible for developing and enforcing procedures for the operation of the College District. These procedures shall constitute



Existing Policy



Deleted Policy



New Policy



GC Edits

the **authorized** administrative regulations of the College District and shall consist of guidelines, handbooks, manuals, forms, and any other documents defining standard operating procedures.

The Chancellor or designee shall ensure that administrative regulations are kept up to date and are consistent with Board policy. The Chancellor or designee shall resolve any discrepancies among conflicting administrative regulations. In case of conflict between administrative regulations and policy, policy shall prevail.

NO BOARD ACTION

Administrative regulations are subject to Board review but shall not be adopted by the Board.

AVAILABILITY

All administrative regulations shall be made accessible to staff, students, and the public as required by law or Board policy.

CDE (LOCAL) – Explanatory Note: In Update 30 TASB made minor revisions to this policy to conform to current policy style. In Update 31, TASB made more substantive revisions as a result of revised federal regulations governing all federal grants and awards, known as the U.S. Office of Management and Budget Uniform Guidance. Update 31 also included related amendments to the Education Department General Administrative Regulations (EDGAR). The changes reflected below represent TASB revisions from Updates 30 and 31.

ACCOUNTING
FINANCIAL ETHICS

CDE
(LOCAL)

All Board members, ~~All Trustees~~, employees, vendors, contractors, agents, consultants, volunteers, and any other parties who are involved in the College District's financial transactions shall act with integrity and diligence in duties involving the College District's fiscal resources.



Existing Policy



Deleted Policy



New Policy



GC Edits

Note: See the following policies and/or administrative regulations regarding conflicts of interest, ethics, and financial oversight:

- Code of ethics:
for Board members—BBF
for employees—DH
- Financial conflicts of interest:
for public officials—BBFA
for all employees—DBD for vendors—
CFE
- Compliance with state and federal grant and award requirements: CAA, CAAB
- Financial conflicts and gifts and gratuities regarding federal funds: CAA, CAAB
- Systems for monitoring the College District's investment program: CAK
- Budget planning and evaluation: CC
- Compliance with accounting regulations: CDC
- Criminal history record information for employees: DC
- Disciplinary action for fraud by employees: DCC ~~DDC~~ and DM series

FRAUD AND FINANCIAL IMPROPRIETY

The College District prohibits fraud and financial impropriety, as defined below, in the actions of its Board members, ~~Trustees~~, employees, vendors, contractors, agents, consultants, volunteers, and others seeking or maintaining a business relationship with the College District.

DEFINITION

Fraud and financial impropriety shall include but not be limited to:

1. Forgery or unauthorized alteration of any document or account belonging to the College District.
2. Forgery or unauthorized alteration of a check, bank draft, or any other financial document.
3. Misappropriation of funds, securities, supplies, or other College District assets, including employee time.

4. Impropriety in the handling of money or reporting of College District financial transactions.
5. Profiteering as a result of insider knowledge of College District information or activities.
6. Unauthorized disclosure of confidential or proprietary information to outside parties.
7. Unauthorized disclosure of investment activities engaged in or contemplated by the College District.
8. Accepting or seeking anything of material value from contractors, vendors, or other persons providing services or materials to the College District, except as otherwise permitted by law or College District policy. [See DBD]
9. Inappropriately destroying, removing, or using records, furniture, fixtures, or equipment.
10. Failing to provide financial records required by federal, state, or local entities.
11. Failure to disclose conflicts of interest as required by law or College District policy.
12. Any other dishonest act regarding the finances of the College District.
13. Failure to comply with requirements imposed by law, the awarding agency, or a pass-through entity for state and federal awards.

FEDERAL AWARDS DISCLOSURE

The College District shall disclose, in a timely manner and in writing, to the federal awarding agency or pass-through entity all violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting a federal grant award. [See CAAB] **Contemporaneous with such disclosure, the Board shall be notified in writing of any such violations.**

ANALYSIS OF FRAUD

After any investigation substantiates a report of fraud or financial impropriety, the Chancellor or designee shall analyze conditions or factors that may have contributed to the fraudulent or improper activity. The Chancellor or designee shall ensure that appropriate administrative procedures are developed and implemented to prevent future misconduct. These measures shall be presented to the Board for review.



Existing Policy



Deleted Policy



New Policy



GC Edits

CF (LOCAL) – Explanatory Note: TASB revised this policy to require electronic bids or proposals to be administered in accordance with board-adopted rules, rather than administrative regulations, which are not Board adopted. This change does not obligate the District to accept electronic bids or proposals. The General Counsel has made certain modifications as shown in green.

PURCHASING AND ACQUISITION

CF
(LOCAL)

COMPETITIVE BIDDING

If competitive bidding is chosen as the purchasing method, the Chancellor or designee shall prepare bid specifications. All bids shall be in accordance with administrative regulations, and the submission of any electronic bids shall also be in accordance with Board-adopted rules. ~~submitted in sealed envelopes, plainly marked with the name of the bidder and the time of opening unless electronic bidding is feasible.~~ All bidders shall be invited to attend the bid opening. Any bid may be withdrawn prior to the scheduled time for opening. Bids received after the specified time shall not be considered.

The College District may reject any and all bids. In addition, the College District may waive technicalities and award bids that are less than \$50,000.

COMPETITIVE SEALED PROPOSALS

If competitive sealed proposals are chosen as the purchasing method, the Chancellor or designee shall prepare the request for proposals and/or specifications for items to be purchased. All proposals shall be in accordance with administrative regulations, and the submission of any electronic proposals shall also be in accordance with Board-adopted rules. ~~submitted in sealed envelopes, plainly~~



Existing Policy



Deleted Policy



New Policy



GC Edits

~~marked with the name of the proposer and the time of opening.~~ Proposals received after the specified time shall not be considered. Proposals shall be opened at the time specified, and all proposers shall be invited to attend the proposal opening. Proposals may be withdrawn prior to the scheduled time for opening. Changes in the content of a proposal, and in prices, may be negotiated after proposals are opened.

The College District may reject any and all proposals. In addition, the College District may waive technicalities and award proposals that are less than \$50,000.

ELECTRONIC BIDS OR PROPOSALS

Bids or proposals that the College District has chosen to accept through electronic transmission shall be administered in accordance with Board-adopted rules. Such rules ~~When feasible, the College District shall accept bids or proposals through electronic transmission in accordance with administrative regulations. Such regulations~~ shall safeguard the integrity of the competitive procurement process; ensure the identification, security, and confidentiality of electronic bids or proposals; and ensure that the electronic bids or proposals remain effectively unopened until the proper time.

RESPONSIBILITY FOR DEBTS

The Board shall assume responsibility for debts incurred in the name of the College District so long as those debts are for purchases made in accordance with the adopted budget, state law, Board policy and the College District's purchasing procedures. [See CC] ~~current administrative procedures.~~ The Board shall not be responsible for debts incurred by persons or organizations not directly under Board control; persons making unauthorized purchases shall assume full responsibility for all such debts.

PURCHASE COMMITMENTS

All purchase commitments shall be made by the Chancellor or designee, in accordance with administrative procedures, including the College District's purchasing procedures. ~~on a properly drawn and issued purchase order or check request~~

~~voucher, in accordance with administrative procedures.~~

PERSONAL PURCHASES

College District employees shall not be permitted to make purchases ~~purchase supplies or equipment~~ for personal use through the College District's business office.

DELINQUENT FRANCHISE TAXES

Each corporation contracting with the College District shall certify that its franchise taxes are current. If the corporation is exempt from payment of franchise taxes or is an out-of-state corporation not subject to Texas franchise tax, it shall certify a statement to that effect. Making a false statement as to corporate franchise tax status shall be considered a material breach of the contract and shall be grounds for cancellation of the contract.

MINORITY BUSINESS PROGRAM

The College District is committed to developing, maintaining, and enhancing participation by minority business enterprises and women-owned business enterprises in all phases of the College District's procurement processes and, to the greatest extent feasible, to support their efforts to compete for purchases of equipment, supplies, services, and construction projects.

The College District shall encourage all vendors, suppliers, contractors, and professionals doing business with the College District to support the common goal of equal opportunity for all citizens. In the expenditure of College District funds, neither the College District nor its contractors, suppliers, or vendors of goods and services shall discriminate on the basis of race, color, creed, religion, national origin, sex, age, sexual orientation, disability, or any other basis prohibited in this manual on any matter related to awarding of purchases, contracts, and subcontracts.

To attain a reasonable degree of participation under this policy, the College District reserves the right to make any special provisions consistent with laws

and Board policy with the goal of fairness to all prospective vendors.

~~DELINQUENT FRANCHISE TAXES~~

~~Each corporation contracting with the College District shall certify that its franchise taxes are current. If the corporation is exempt from payment of franchise taxes or is an out-of-state corporation not subject to Texas franchise tax, it shall certify a statement to that effect. Making a false statement as to corporate franchise tax status shall be considered a material breach of the contract and shall be grounds for cancellation of the contract.~~

CONTRACTS OF THE COLLEGE DISTRICT

This policy applies to all contracts to which the College District is a party. [See [DCA](#) ~~DDA~~]

The power to contract on behalf of the College District is vested in the Board and no contract or agreement shall be entered into without approval of the Board unless the authority to contract is expressly delegated in this policy. Delegations of contractual authority to various personnel who are specified in this policy are necessary and appropriate for the timely, efficient administration of the College District. The following guidelines should be rigidly adhered to and strictly construed to prevent unauthorized transactions and activities.

DELEGATION OF CONTRACTUAL AUTHORITY

Certain officials of the College District are hereby expressly authorized to contract on behalf of the College District as follows:

1. Capital improvement change orders. The Chancellor or [Chief Financial Officer](#) ~~Vice Chancellor of Business Affairs~~ may authorize a capital improvement change order if the amount of the change order is less than \$50,000 and is less than 25 percent of the original contract. The Board may delegate its authority to approve a change order of \$50,000 or more to the Chancellor or [Chief Financial Officer](#) ~~Vice Chancellor~~ if the Board authorizes a contingency fund and the change order does not exceed the contingency fund. Otherwise, a change

order of \$50,000 or more must be taken to the Board for approval.

2. Educational services. The Chancellor (or designee) is authorized to enter into contracts to provide educational services, provided the contract is less than \$250,000. In this policy, “educational services” means providing classroom instruction, testing, development of curriculum, counseling, and similar activities to business, industry, and other institutions.
3. Employment of personnel. [See [DC and DCA](#) ~~DDA~~(LOCAL)]
4. General:
 - a. The College District Director of Purchasing, the Chancellor, or the [Chief Financial Officer](#) ~~Vice Chancellor of Business Affairs~~ may authorize a contract in an amount of less than \$25,000 in accordance with the purchasing regulations in the Business Procedures Manual.
 - b. The Chancellor or [Chief Financial Officer](#) ~~Vice Chancellor of Business Affairs~~ may authorize a contract if the value of the contract is less than \$50,000.
 - c. The Board may authorize a contract in an amount of \$50,000 or more in accordance with CF (LEGAL).
 - d. The Chancellor or [Chief Financial Officer](#) ~~Vice Chancellor of Business Affairs~~ may authorize a contract for construction, replacement, or repair of College District equipment or facilities, as appropriate, in the event of a catastrophe, emergency, or natural disaster if such action is necessary for the health or safety of College District students or staff [or for continuity of operations](#).
5. Sale or lease of instructional television programs. The College District desires to give broad distribution to its instructional television programs and, by sale or lease, to recover its development and production costs. The Chancellor is hereby authorized to make and execute agreements for the sale or lease of such instructional television programs,

provided that such agreements do not require the expenditure of College District funds.

6. Contract amendments, other than capital improvement change orders. Guidelines are as follows:

- a. The Chancellor or Chief Financial Officer ~~Vice Chancellor of Business Affairs~~ may authorize an increase to a contract that was previously approved by the Board if the increase is not to exceed 25 percent of the original contract but less than \$50,000. An increase of \$50,000 or more must be taken to the Board for approval.
- b. The Chancellor or Chief Financial Officer ~~Vice Chancellor of Business Affairs~~ may authorize an increase to a contract that was previously approved by the Chancellor or Chief Financial Officer ~~Vice Chancellor of Business Affairs~~ if the increase does not cause the total amount of the contract to equal or exceed \$50,000 and quotations, proposals, or competitive bids are not required under CF (LOCAL).

SIGNATORY
AUTHORITY

Unless the authorizing action of the Board specifically provides otherwise, any contract approved by the Board shall be executed on behalf of the College District by either the Board Chairperson ~~Chairman~~ or the Chancellor or designee.

GE (LOCAL) – Explanatory Note: TASB established GE (LOCAL) to clarify what is meant by the term advertising. The General Counsel has made certain modifications in green.

ADVERTISING AND FUND-RAISING

GE
(LOCAL)

PROMOTIONAL
ACTIVITIES

College District facilities shall not be used to advertise, promote, sell tickets, or collect funds for any non-school-related purpose without prior approval of the Chancellor or a designee.



Existing Policy



Deleted Policy



New Policy



GC Edits

[For information relating to community use of College District facilities, see GF.]

ADVERTISING

For purposes of this policy, “advertising” shall mean a communication designed to attract attention or patronage by the public or college community and communicated through means under the control of the College District in exchange for consideration to the College District. “Advertising” does not include public recognition of donors or sponsors who have made contributions, financial or otherwise, to the College District or College District support organizations.

Advertising shall be accepted solely for the purpose of generating revenue for the College District and not for the purpose of establishing a forum for communication. The College District shall retain final editorial authority to accept or reject submitted advertisements in a manner consistent with the First Amendment. The College District shall retain the authority to determine the size and location of any advertising. The College District shall also reserve the right to reject advertising that is inconsistent with federal or state law, Board policy, College District or campus regulations, or curriculum, as well as any content the College District determines has a reasonable likelihood of exposing the College District to controversy, litigation, or disruption.

Acceptance of advertising shall not constitute College District approval or endorsement of any product, service, organization, or issue referenced in the advertising, nor shall acceptance of advertising from a vendor determine whether the College District will purchase goods or services from the vendor through the College District’s formal procurement process.

[For information relating to College District–sponsored publications, see FKA.]



Existing Policy



Deleted Policy



New Policy



GC Edits

GK (LOCAL) – Explanatory Note: TASB revised this policy to reflect the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) as the agency with whom DCCCD colleges must maintain current accreditation. The General Counsel has made certain modifications in green.

RELATIONS WITH EDUCATIONAL ACCREDITATION
AGENCIES

GK

(LOCAL)

ACCREDITATION

The Colleges ~~District~~ shall maintain accreditation with the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) and maintain other national and state accreditations as required for specific programs.

POLICY ITEM NO. 7B-4

Annual TASB Cumulative Update 31

Policies Concerning Board Legal Status, Board Organization, Policy and Bylaw Development, Appropriations and Revenue Sources, Employment Requirements and Restrictions, Employee Standards of Conduct, and Conduct on College District Premises.

The Chancellor recommends that the Board of Trustees take the following actions regarding Board Policy changes proposed in the Texas Association of School Boards' (TASB*) Update 31. Update 31 clarifies existing materials and adds new materials arising from administrative action and legislation adopted during the 84th Texas Legislative Session.

*TASB deletions are shown in **red** and additions are in **blue**. General Counsel's deletions are shown as strike through in **green** text and additions underscored in **green** text. For ease of reference, these changes have been highlighted in yellow

Effective Date: UPON BOARD APPROVAL

BA (LOCAL) – Explanatory Note: TASB made nonsubstantive revisions to this policy for consistency with policy style.

BOARD LEGAL STATUS

BA
(LOCAL)

The official title of the governing body of the College District shall be the Dallas County Community College District Board of Trustees, herein referred to as “the Board.”

BCG (LOCAL) – Explanatory Note: TASB made nonsubstantive revisions to this policy for consistency with policy style.

BOARD INTERNAL ORGANIZATION
BOARD EVALUATION

BCG
(LOCAL)

At least annually, the Board shall conduct a self-evaluation of Board and Board member performance. The evaluation shall consider such items as role recognition, relationship with others, performance at Board meetings, and self-improvement activities. The procedure shall also include a review of those factors that facilitate effective Board meetings. The Board may solicit suggestions for improvement from others through established College District communication channels.

This evaluation may be conducted in a regular meeting, in a special meeting, or in a workshop setting.

BE(LOCAL) – Explanatory Note: TASB added to the policy new provisions, which lay out the structure and protocol of the local policy manual.

POLICY AND BYLAW DEVELOPMENT

BE
(LOCAL)

Within the context of current law, the College District shall be guided by Board-adopted written policies that are given appropriate distribution and are accessible to staff members, parents, students, and community residents.

ORGANIZATION

Legally referenced policies contain provisions from federal and state statutes and regulations, case law, and other legal authority that together form the framework for local decision making and implementation. These policies are binding on the College District until the cited provisions are repealed, revised, or superseded by legislative, regulatory, or judicial action.

At each policy code, the legally referenced policy and the Board-adopted local policy must be read together to further a full understanding of a topic.

TERMS

The terms “Trustee” and “Board member” are used interchangeably in the local policy manual. Both terms are intended to reflect all the duties and obligations of the office.

[See AB for College District name terminology]

HARMONY WITH LAW

Newly enacted law is applicable when effective. No policy or regulation, or any portion thereof, shall be operative if it is found to be in conflict with applicable law.

AMENDMENT

Proposed policies or amendments introduced and recommended to the Board may be adopted at that meeting. No amendments to policy shall be made by any authority other than the one initially promulgating the same. Temporary action may be taken, however, to allow for special circumstances that demand an immediate response.

Local policies shall become effective upon Board adoption or at a future date designated by the Board at the time of adoption.

The Chancellor shall prepare procedures for the initiation, administrative review and Board consideration of amendments, additions, deletions, or other revisions to Board policy statements and for the initiation, review, and adoption of administrative procedures.

TASB LOCALIZED UPDATES

After Board review of legally referenced policies and adoption of local policies, the new material shall be incorporated into the official policy manual and into other localized policy manuals maintained by the College District. If discrepancies occur between different copies of the manual, ~~distributed throughout the College District,~~ the version contained in the official policy manual shall be regarded as authoritative.

■ Existing Policy

■ Deleted Policy

■ New Policy

■ GC Edits

CAA (LOCAL) – Explanatory Note: TASB established a new local policy relating to state and federal revenue sources as a result of revised federal regulations governing all federal grants and awards, known as the U.S. Office of Management and Budget Uniform Guidance. Related amendments to the Education Department General Administrative Regulations (EDGAR) are also reflected in the revisions to policy.

APPROPRIATIONS AND REVENUE SOURCES
STATE AND FEDERAL REVENUE SOURCES

CAA
(LOCAL)

GRANTS AND
AWARDS

The Chancellor shall be authorized to:

1. Apply, on behalf of the Board, for any and all special federal and state grants and awards as deemed appropriate for the College District's operations;
2. Approve commitment of College District funds for matching, cost sharing, cooperative, or jointly funded projects up to the amounts specifically allowed under the College District budget approved by the Board; and
3. Approve grant and award amendments as necessary.

The College District shall comply with all requirements for state and federal grants and awards imposed by law, the awarding agency, or an applicable pass-through entity. The Chancellor shall develop and enforce financial management systems, internal control procedures, procurement procedures, and other administrative procedures as needed to provide reasonable assurance that the College District is complying with requirements for state and federal grants and awards.

[See CAAA, CAAB]

FEDERAL AWARDS

CONFLICT OF INTEREST

Each employee, Board member, or agent of the College District who is engaged in the selection, award, or administration of a contract supported by a federal grant or award, and who has a potential conflict of interest as defined at 2 C.F.R. 200.318, shall disclose to the College District in writing any conflict that meets the disclosure threshold in Local Government Code Chapter 176. [See CAAB]

In addition, each employee, Board member, or agent of the College District shall comply with any other conflict of interest requirements imposed by the granting agency, a pass-through entity or by College District policy. [See DBD].

For purposes of this policy, “immediate family member” has the same meaning as “family member” as described in Local Government Code Chapter 176. [See BBFA]

For purposes of this policy, “partner” shall have the same meaning as defined in Business Organizations Code Chapter 1, Subchapter A.

An employee, Board member, or agent of the College District who is required to disclose a conflict in accordance with the provisions above shall not participate in the selection, award, or administration of a contract supported by a federal grant or award.

GIFTS AND GRATUITIES

Employees, Board members, and agents of the College District shall not solicit any gratuities, favors, or items from a contractor or a party to a subcontractor for a federal grant or award and shall not accept:

1. Any single item with a value at or above \$50; or
2. Items from a single contractor or subcontractor that have an aggregate monetary value exceeding \$100 in a 12-month period.

[See BBFB, CAAB, and DBD. In the event of a violation of these requirements, see CDE and DH.]

DBD (LOCAL) – Explanatory Note: HB 23, effective September 1, 2015, made significant changes to the Conflict Disclosure Statement provisions in Chapter 176 of the Local Government Code. TASB revised this policy to comply with those statutory changes.

EMPLOYMENT REQUIREMENTS AND
RESTRICTIONS
CONFLICT OF INTEREST

DBD
(LOCAL)

Note: For conflicts of interest and gifts and gratuities related to federal grants and awards, see CAA and CAAB.

SPECIFIC
DISCLOSURES

The Chancellor shall file an affidavit with the Board Chairperson ~~Chairman~~ disclosing a substantial interest, as defined by Local Government Code 171.002, in any business or real property that the Chancellor or any of his or her relatives in the first degree may have.

Any other employee who is in a position to affect a financial decision involving any business entity or real property in which the employee has a substantial interest as defined by Local Government Code 171.002 shall file an affidavit with the Chancellor; however, the employee shall not be required to file an affidavit for the substantial interest of a relative.

INTEREST IN
PROPERTY

The Chancellor shall be required to file an affidavit disclosing interest in property in accordance with Government Code 553.002.

[See BBFA]

~~CONFLICTS
DISCLOSURE
STATEMENT~~

~~No employee other than the Chancellor shall be required to file the conflicts disclosure statement, as promulgated by the Texas Ethics Commission and as specified by Local Government Code 176.003-.004.~~

~~[See BBFA]~~

 Existing Policy

 Deleted Policy

 New Policy

 GC Edits

GIFTS

An employee shall not accept or solicit any gift, favor, service, or other benefit that could reasonably be construed to influence the employee's discharge of assigned duties and responsibilities. [See [CAA](#), [CAAB](#), and CDE]

GFA (LOCAL) – Explanatory Note: The recommended provisions are to conform with changes in law relating to open carry of firearms by license holders. The General Counsel has made certain modifications as shown in green.

COMMUNITY USE OF COLLEGE DISTRICT FACILITIES

GFA

CONDUCT ON COLLEGE DISTRICT PREMISES

(LOCAL)

WEAPONS PROHIBITED

The grounds and facilities of the College District shall be used for the educational goals and purposes of the College District as set forth by the Board. Such uses, as determined by the Board, the Chancellor, and the college presidents have priority over any other use of College District facilities. It is the policy of the College District to prohibit the carrying of weapons, firearms, knives, and clubs on to any College District property. In addition to those weapons prohibited by the Texas Penal Code and the Texas Education Code, this policy adds restrictions applicable to all College District property. The College District prohibits the [unlawful](#) use, possession, or display of any weapon, firearm, illegal knife, or club, including those defined at FLBF (LOCAL), on all College District property at all times.

OTHER REGULATIONS

Nothing in this policy shall prohibit a peace officer or special investigator under the Texas Code of Criminal Procedure Article 2.122 from carrying a weapon on all property owned or controlled by the College District, regardless of whether the peace officer or special investigator is engaged in the actual discharge of the officer's or investigator's duties while carrying the weapon.

No violation of this policy occurs when the use, possession, or display of an otherwise prohibited weapon takes place as part of a College District-approved educational activity supervised by proper authorities. In the event of such approved use, possession, or display of an otherwise prohibited weapon, the person using, possessing, or displaying the otherwise prohibited weapon shall comply with all established College District rules, regulations, or procedures ~~established by the appropriate College District personnel—including the chief of police at such location~~—regarding the safe transport and use of such weapon.

A person who holds a license to carry a concealed handgun under Texas Government Code, Subchapter H, Chapter 411, may transport or store the handgun, firearm, or ammunition in a locked, privately owned motor vehicle in a College District parking lot, parking garage, or other parking area provided by the College District. Notwithstanding the foregoing, all persons who are licensed to carry a concealed handgun under Texas Government Code, Subchapter H, Chapter 411, and who are permitted to do so on College District property as provided in this policy, shall abide by all applicable federal and state laws relating to their handgun, firearm, and ammunition and to safely transporting and storing their handgun, firearm, or ammunition. The owner of the handgun, firearm, ammunition, and/or motor vehicle may be personally liable for harm, injury, or damages caused by using the handgun, firearm, or ammunition.

Persons who violate the law and this policy shall be subject to serious consequences, including referral for criminal prosecution, dismissal from school, or discharge of employment.

The College District may impose the most severe sanctions available to it, including expulsion, in the case of a student, or immediate discharge in the



Existing Policy



Deleted Policy



New Policy



GC Edits

case of an employee, if it finds that this policy was breached intentionally or in a manner that placed in jeopardy the safety and security of the colleges or any of the persons on its premises. The College District, through its police department, publications, and signage, shall inform students, employees, renters, and visitors of the law and this policy.

FINANCIAL ITEM NO. 7C-1

Approval of A Design Budget for North Lake College (NLC)
Construction Trades Building

- PURPOSE:
- Begin design process
 - Meet industry needs and achieve financial efficiencies

The chancellor recommends that authorization be given to approve the budget to engage an Architect and Engineer to begin the design process for the new Construction Trades Building at NLC – North Campus in an amount not to exceed \$1,250,000.

The North Campus will consist of a lab facility to deliver multiple craft trades, including electrical, plumbing/pipefitting, carpentry, HVAC, and welding. The facility would provide significant operational efficiencies and a ‘teaching-building’ for future construction professionals. With classroom synergy at the North Campus, resources can be used to focus on a top-quality lab facility.

BACKGROUND: The existing construction technology building faces challenges as listed with its current 60,000 sq. ft. leased building on West Campus:

- Significant future rate increases
- Operational inefficiencies
- Maintenance costs
- Space constraints for future growth

RESOURCE CONTACT: John Robertson, Chief Financial Officer and Christa Slejko, North Lake College President

FINANCIAL ITEM NO. 7C-2

Approval of Continuing Education Tuition Rate Schedule

The chancellor recommends approval of the attached continuing education tuition rate schedule. Effective for the Fall 2017 semester.

This schedule was presented at the Finance Committee Meeting on February 9, 2017.

Purposes

- Brings uniformity to non-credit CE tuition rates
- Reflects market conditions based on sector
- Keeps DCCCD colleges competitive with other higher education institutions
- Simplifies CE pricing for the consumer

RESOURCE CONTACT: Mark Hays, Vice Chancellor, Workforce and Economic Development

CONTINUING EDUCATION (CE) TUITION RATE SCHEDULE

Continuing Education Categories	Category Description	Contact Hour Tuition Rate
3 rd Party Vendor Partnership	<i>Training services provided by an external vendor or agency</i>	Cost+50% contribution rate
Aviation	<i>Airport Management, Pilot, Air Traffic Control, Aircraft Mechanic, Aircraft Mechanic, Airport Maintenance, TSA Training</i>	\$ 20.00
Business Management and Administration Careers	<i>General and Operation Managers, Retail, Leadership and Supervisory (i.e. soft skills)</i>	\$ 6.50
Business Services/Contract Training	<i>Customized training for Business and Industry and/or Workforce Development grants</i>	Cost+50% contribution rate
*Community and Leisure Programs for Seniors	<i>Emeritus, Seniors</i>	\$5.00
Community and Leisure Programs for Youth Innovation	<i>STEM, STEAM, youth based camps (requiring equipment, software, summer staffing, etc.)</i>	\$ 10.00
Community and Leisure Programs for General Leisure	<i>Golfing, tennis, storytelling, fishing, dance, etc.</i>	\$3. 00
Concurrent/Cross-Listed Courses	<i>Non-credit courses cross-listed with semester credit courses</i>	<i>Same tuition as credit hour rate</i>
Construction Careers	<i>Electricians, General Maintenance and Repairers, HVAC, Plumbers and Pipefitters</i>	\$ 9.00
Educational Programs	<i>ESL (These courses are workforce focused for students who are not eligible for the free AEL program or who prefer not to attend the free AEL program.)</i>	\$ 2.25
Engineering Technology	<i>Electrical/Electrical Engineering Tech, Industrial Engineers, etc.</i>	\$ 7.00
Health Office Careers	<i>Medical Front Office, Billing and Coding, Electronic Medical Records, Medical Secretary</i>	\$ 8.00
Health Science Careers Direct Patient Care	<i>EKG, Dental Assisting, Phlebotomy, Nursing, Pharmacy Technician, EMT Technician, Health related</i>	\$ 8.00
Hospitality	<i>Food Service Managers</i>	\$ 6.50
Industry Certifications	<i>Example: PMP (Project Management), MSSC, CISCO, Microsoft, Oracle, AWS, etc.</i>	\$ 10.00

CONTINUING EDUCATION (CE) TUITION RATE SCHEDULE

Continuing Education Categories	Category Description	Tuition Rate
Information Technology Careers	<i>Computer and Information System Managers, Network Architects, Support Specialists, Programmers, Security Analysts, Software Developers, etc.</i>	\$ 8.00
Law, Public Safety, Corrections and Security Careers	<i>Fire Fighters, EMT, Police/Sheriff Patrols, etc.</i>	\$ 6.50
Manufacturing Careers	<i>Computer Numeric Control (CNC) Operators, Machinists, Precision Metals, PLC's etc. Welders, Cutters/Solderers/Glaziers</i>	\$ 10.00
Transportation, Distribution and Logistics Careers	<i>Automotive Body Repairers, Automotive Service Technicians, Diesel Engine Technician, Heavy/Tractor-Trailer Truck Drivers</i>	\$ 6.50

*The minimum tuition for senior community based courses is \$35

FINANCIAL ITEM NO. 7C-3

Approval of Agreement with Academy School of Careers

PURPOSE: • Provide Commercial Driver's License Training

The chancellor recommends that authorization be given to approve an agreement with Academy School of Careers (ACS) for training students to earn their Commercial Driver's License. The period of the agreement is March 14, 2017, through March 13, 2019. Richland College will pay Academy School of Careers in an amount not to exceed \$4,000,000.

The minimum (min.) number of enrollments is 5 students per month for an 11 months year (55 students) at \$4,200 per enrollment for two years (\$462,000). The maximum (max.) number of enrollments is 40 students per month for an 11 months year (440 students) at \$4,200 per enrollment for two years (\$3,696,000).

Required Courses	Student Total Cost/Course	DCCCD (10%) Revenue/Course	ACS (90%) Revenue/Course
Course I	\$2,100	\$210	\$1,890
Course II	\$2,100	\$210	\$1,890
Total:	\$4,200	\$420	\$3,780

Enrollment	Total Gross Revenue	DCCCD Gross Revenue	ACS Gross Revenue
55 Students Min.	\$462,000	\$46,200	\$415,800
440 students Max.	\$3,696,000	\$369,600	\$3,326,400

BACKGROUND: This Commercial Driver's License (CDL) training program allows Richland College, in conjunction with ACS, to enroll students in the truck driving training program. The goals of the training program prepare students to apply the rules of the road, apply basic defensive driving techniques, and become safe drivers in relation to the operation of a commercial vehicle.

In one month of training, individuals who successfully complete the program and obtain their CDL can begin earning a living wage plus benefits. According to the DCCCD Labor Market Intelligence Center, an expected entry level heavy tractor-

trailer truck driver's earnings exceed \$27,000 with a median salary expectation of \$38,000 annually. ACS is currently assisting graduates in obtaining employment salaries ranging from \$40,000 to \$45,000 annually. In the last 90 days in DFW there were 7,140 jobs posted for truck drivers.

FUNDING SOURCE: Richland College Operating Budget

RESOURCE CONTACT: Kathryn Eggleston, President, Richland College

CURRICULUM ITEM NO. 7D-1

Request for Richland Collegiate High School to Participate in the Texas Education Agency's Special Allotment Monitoring Program Pilot

It is recommended that the Board of Trustees approve Richland Collegiate High School's (RCHS) participation in the Texas Education Agency's (TEA) Special Allotment Monitoring Program (SAMP) pilot. The new monitoring program is specifically designed to focus on ensuring the high school's compliance and accountability related to supplemental state allotment program funding.

Background

Effective fall 2016, Texas public school districts are no longer required to meet a minimum of 180 school days in order to receive average daily attendance (ADA) funding. Schools must provide four (4) instruction hours each day to be eligible for attendance for Foundation School Program (FSP) purposes in order to generate ADA, which results in funding. Participation in this pilot program will support TEA auditors in designing the final guidelines for adoption statewide.

CONSIDERATION OF BIDS NO. 8A-1

RECOMMENDATION FOR AWARD - REQ. NO. 1DE8029 -
STUDENT OUTREACH SOFTWARE

- PURPOSE:
- Optimize opportunities for students to access social services
 - Offer students consistent, current referral information

RECOMMENDATION FOR AWARD:

AUNT BERTHA, A DELAWARE PUBLIC \$87,000
BENEFIT CORPORATION

SOLE SOURCE

BACKGROUND: This award is for a twelve-month software subscription providing contact information to students seeking to overcome such barriers as food, shelter, health care, child care, financial support, transportation, and employment through various social service agencies.

The District has no central database of social services; any agency-related information currently offered to students is limited to the knowledge of campus staff. This software would enable a consistent internet presentation of the external agencies by creating a central repository of referrals and contact information sorted by type of service and localized by zip code. For example, a search under “food” in one particular zip code yields 304 area programs regarding emergency supplies, food pantries, and community gardens.

Analytics based on student searches could highlight patterns of need and lead to updates in the District’s advising and student services programs.

The award amount includes an initial implementation fee of \$9,000 and an annual license renewal of \$78,000.

COMMENTS: Administration further recommends the District Director of Purchasing Services be authorized to execute contracts for this award.

FUNDING SOURCE: College Operating Budgets

RESOURCE CONTACT: Tim Marshall, Chief Innovation Officer

TALENT ITEM NO. 8B-1

Employment of Contractual Talent – Administrator Related Actions

The Chancellor recommends that the Board of Trustees authorize execution of a written contract of employment with the following person on the terms and at the compensation stated.

REGULAR APPOINTMENT ADMINISTRATOR – 2

Perla Molina	District Office
Annual Salary: \$150,000/E10	Effective Dates: March 8, 2017 through August 31, 2017
Monthly Business and Travel Allowance: \$300.00	
Board Relations Executive	
Biographical Sketch: M.S., University of Texas at Arlington, Arlington, TX; B.S., University of Texas at Dallas, Richardson, TX	
Experience: Director, Outreach & Recruitment and Director IV, District Office	

Stanley Davis	Mountain View College
Annual Salary: \$63,000/E01	Effective Dates: March 8, 2017 through August 31, 2017
Monthly Business and Travel Allowance: \$100.00	
Administrator-Athletic Programs	
Biographical Sketch: M.S. and B.S., University of Oklahoma, Norman, OK	
Experience: Athletic Director, University of West Florida, Pensacola, FL; Athletic Director, Gordon State College, Barnesville, GA; Athletic Director, Haskell Indian Nations University, Lawrence, KS	

CORRECTION TO JANUARY 10, 2017 TALENT ITEM – 1

Mark Meyer	Brookhaven College
Dean, Health Occupations/Nursing	
Note: It is recommended that Dr. Meyer's sabbatical be changed from Fall 2017 to Spring 2018.	

TALENT ITEM NO. 8B-2

Employment of Contractual Talent – Faculty Related Actions

The Chancellor recommends that the Board of Trustees authorize execution of written contract of employment with the following persons on the terms and at the compensation stated.

REGULAR APPOINTMENT FACULTY – 1

Julia Harryman	El Centro College
Annual Salary (Range): \$56,000/F01	Effective Dates: March 8, 2017 through May 11, 2017
Instructor, Radiologic Technology	
Biographical Sketch: M.A., Lamar University, Beaumont, TX; B.S., Midwestern State University, Wichita Falls, TX	
Experience: Adjunct Faculty and Associate Instructional Dean of Allied Health, El Centro College	

CORRECTION TO FEBRUARY 9, 2017 TALENT REPORT – 1

Brandy Baker	Brookhaven College
Instructor, Nursing (Alternative Contract)	Effective Dates: February 10, 2017 through July 31, 2017 (10.5 month)
Note: It is recommended to correct Ms. Baker's salary from \$65,698 to \$65,639.	

TALENT ITEM NO. 8B-3 (INFORMATIVE ONLY – NO ACTION REQUIRED)

Resignations and Retirement

RESIGNATIONS – 3

Monica Fann	Cedar Valley College
Director of Veterinary Technology	Effective Date: April 6, 2017
Length of Service: 2 years	
Reason for resigning: Personal reasons.	

Jonathan Parker	El Centro College
Instructor, Information Technology	Effective Date: March 8, 2017
Reason for resigning: Accepted a position on the staff schedule.	

Marisela Garrott	Mountain View College
Manager, Community Outreach	Effective Date: February 8, 2017
Length of Service: 9 years	
Reason for resigning: Personal reasons.	

RETIREMENT – 1

Carlene Ross	North Lake College
Director, Corporate and Community Relations	Effective Date: February 28, 2017
Length of Service: 13 years	

FINANCIAL ITEM NO. 8C-1

Approval of Agreement with Kay Bailey Hutchison Convention Center for 2017 Conference Day Event

- PURPOSE:
- This annual day of development blends activities for all staff, faculty and administrators, promoting a District-wide commitment to employee development and success.
 - The 2017 Conference Day will focus on employee success and the network model initiative in order to build a better student experience from the inside out, beginning with DCCCD's employees.

The Chancellor recommends that authorization be given to approve an agreement with the Kay Bailey Hutchison Convention Center (KBHCC) in an amount estimated at \$263,333 or \$71 per person (depending on final attendance) to hold the 2017 Conference Day on August 18, 2017. This venue provides a central location, next to public transportation, with enough space to host all DCCCD full-time employees together for general sessions and enough breakout session space for enhanced professional employee development.

This agreement will provide services for:

- A full day of professional development open to all DCCCD full time employees or approximately 3,300 attendees including 83,711 square feet of event space.
- Space to gather all employees in one area for the general session, keynote speaker, District Award winner recognition, and other important programming to kick off the 2017-2018 academic year.
- 52 rooms available for concurrent breakout sessions to accommodate a wide range of professional development programming, special interest meetings for employee groups, and public safety coordination and onsite first aid services.
- An exhibit hall that will accommodate booths for an employee services tradeshow.
- Food and beverage including breakfast, lunch, drinks, and snacks provided by KBHCC in-house, the required service provider Centerplate.
- Additional services such as electrical, plumbing, sound, light installation, security, crowd management, paramedics, internet, and janitorial services provided by KBHCC in-house, required providers.
- 6,000 parking spots will be available at a discounted rate and DART rail locations are within walking distance.

The 2016 Conference Day was held at the Omni Hotel Dallas and could only accommodate approximately 2,400 people, with limited break-out session rooms available.

Comparison of 2016 costs and 2017 proposal:

2016 Omni Hotel Dallas:

- \$221,708
- \$92 per person
- Only accommodating approximately 2,400 employees

2017 The Kay Bailey Hutchison Convention Center:

- \$226,333
- \$71 per person
- With the capability of accommodating all 3,300 full time employees

Of the multiple venues contacted for this event, only the Kay Bailey Hutchison Convention Center had an available ballroom, exhibit hall, and breakout session space large enough to accommodate a group setting of this size on August 18, 2017.

Other venues contacted:

	<u>Capacity</u>	<u>Available</u>
The Sheraton Dallas	3,300	no
Hilton Anatole Hotel	3,300	no
Hyatt Regency Hotel	3,300	no
Fair Park Dallas	3,300	no
Gaylord Texan Resort	3,300	no
Omni Dallas Hotel	2,400	no

It is further recommended that the Chancellor or his designee be authorized to execute contracts for this award.

RESOURCE CONTACT: Justin Lonon, Executive Vice Chancellor/Chief of Staff

POLICY ITEM - FIRST READING NO. 9A

Approval of Amendment to Policy Concerning Employee Holidays - DED (LOCAL)

As the District actively pursues the expansion of dual credit enrollment with the Dallas Independent School District and other area school districts, the alignment of schedules between the K-12 institutions and the DCCCD remains an important consideration. This scheduling is important to our students as many are also parents of school-age children in these K-12 institutions. This scheduling is an important benefit to our employees, as well, who have school-age children in those same institutions, balancing their child care requirements with their work schedules.

Talent Central has reviewed area ISD current and proposed schedules, and has collected information from other community colleges across the state in a recent survey conducted via college business officers (including responses from 28 of 49 Texas community colleges). Sixteen (16) of those organizations indicated that they have a 3-day Thanksgiving holiday in place. In addition, a 10-day winter break is becoming the norm. This is consistent with Tarrant County College, Lone Star College, El Paso Community College, the DISD and most suburban K-12 entities.

Holidays are a long-used recruitment tool for new hires, and allows us to promote the ideas of employee success and work-life balance in a cost-effective manner, for the greatest number of employees. These new hires are generally those who have the fewest accumulated days of paid leave. It is not anticipated that other vacation or sick leave benefits will be changed for 2017-2018 with current staff; however, research and policy development to offer an alternative leave plan for new hires is being conducted.

As a result of these reviews, it is recommended that an additional five holidays be identified as the follows:

1. The Thanksgiving break begin at close of evening classes on Tuesday before Thanksgiving, increasing the holidays to 3 days (Wednesday thru Friday) consistent with the majority of community colleges, aligning more clearly with the ISDs who take the entire week in many cases, and in acknowledging that many staff already elect to use leave in order to satisfy travel schedules, childcare and family arrangements for the holiday. During 2016, almost 800 staff and administrators were on paid leave on the

Wednesday of Thanksgiving week. This recommendation increases the holiday period by one (1) day.

2. The winter break for staff and administrators be increased to a 10-day block, including December 24, December 25, and January 1, to be confirmed annually by the Chancellor, promoting the close alignment with the local ISDs. The District has given December 24 as a holiday in only exceptional situations described in policy, while most all educational entities in the area are closed on that date. In 2016, December 24 was actually a Saturday, and most of the local ISDs began their holiday on December 19. There were more than 1,000 DCCCD staff and administrators on paid leave on December 23. This recommendation increases the holiday break by 4 days.

The utility cost savings is estimated at approximately \$20,000 for each of the 5 days.

The Chancellor recommends that the Board amend DED (LOCAL) only as follows:

Effective date: UPON BOARD APPROVAL

COMPENSATION AND BENEFITS
VACATIONS AND HOLIDAYS

DED
(LOCAL)

HOLIDAYS Full-time College District personnel shall have paid holidays approved by the Board as may occur during their term of employment.

Except as may be otherwise approved by the Board, the following shall be the College District holiday schedule:

- | | | |
|---------------------------|-----------|---|
| 1. Martin Luther King Jr. | One Day | Third Monday in January |
| 2. Spring Break | Five days | The week of Spring Break as provided in the academic calendar |
| 3. Good Friday | One day | |
| 4. Memorial Day | One day | |

5. Fourth of July	One day	If holiday falls on Saturday, the Friday before will be recognized as the holiday. If holiday falls on Sunday, the following Monday will be recognized as the holiday
6. Labor Day	One day	
7. Thanksgiving	<u>Three</u> Two days	<u>Wednesday (day before Thanksgiving), Thursday (Thanksgiving), and Friday (day after Thanksgiving)</u>
8. <u>Winter</u> Christmas Break and New Year's	<u>Ten</u> <u>days</u>	<u>The period of Christmas Break – including December 24, December 25, and January 1 – as determined annually by the Chancellor and provided in the academic calendar.</u> Christmas Day through Year's and including New Year's Day. If Christmas is on a Saturday, six-day period will run Friday through the following Friday. If Christmas is on a Sunday, six-day period will start on Monday and run through following Monday.
9. Christmas Eve	One Day	Only when December 24 falls on Monday

INFORMATIVE REPORT NO. 10A

Presentation of Current Funds Operating Budget Report for January 2017

The chancellor presents the report of the current funds operating budget for review for the period ending January 31, 2017.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2016-17 CURRENT FUNDS OPERATING BUDGET
Year-to-Date January 31, 2017

	Original Budget	Adjustments	Revised Working Budget	Year-to-Date Actuals
REVENUES				
State Appropriations	\$ 85,655,418	\$ -	\$ 85,655,418	\$ 36,895,975
Tuition	102,963,967	-	102,963,967	90,086,396
Taxes	223,160,000	-	223,160,000	145,164,956
Work Study	1,144,137	-	1,144,137	391,000
Investment Income	2,591,746	-	2,591,746	981,503
General Revenue	1,859,060	-	1,859,060	720,384
Subtotal Revenue	417,374,328	-	417,374,328	274,240,214
Enrollment Growth	4,200,000	-	4,200,000	-
Subtotal Revenue	421,574,328	-	421,574,328	274,240,214
Transfers-In				
Repairs & Renovations	9,752,786	-	9,752,786	-
Special Items	42,695,321	-	42,695,321	-
Total Revenue	\$ 474,022,435	\$ -	\$ 474,022,435	\$ 274,240,214

	Original Budget	Adjustments	Revised Working Budget	Year-to-Date Actuals
EXPENSES				
Salaries & Wages	\$ 251,027,279	\$ 7,765,393	\$ 258,792,672	\$ 109,827,884
Staff Benefits	31,655,703	31,534	31,687,237	13,726,431
Purchased Services	19,257,115	9,784,942	29,042,057	13,857,367
Operating Expenses	45,399,595	19,748,736	65,148,331	25,616,459
Supplies & Equipment	8,628,354	17,592,810	26,221,164	11,790,196
Provisions (See Summary Below)	94,185,917	(54,923,415)	39,262,502	n/a
Subtotal Expenses	450,153,963	-	450,153,963	174,818,337
Transfers to Other Funds:				
Debt Service Fund	-	-	-	-
Institutional Matching - Contracts/Grants	2,675	-	2,675	201,424
Auxiliary Fund	7,865,797	-	7,865,797	7,865,797
Unexpended Plant Fund	16,000,000	-	16,000,000	15,947,554
Total Expenses	\$ 474,022,435	\$ -	\$ 474,022,435	\$ 198,833,112

	Original	Adjustments (Distributions)	Current Undistributed
Provision Summary			
College Funded Initiatives	5,317,753	-	5,317,753
Unfunded State Benefits	2,565,187	(31,534)	2,533,653
College Police & Public Safety	8,997,780	(4,632,042)	4,365,738
Programs & Pathways	11,177,876	(2,472,923)	8,704,953
Compensation	9,200,000	(5,966,016)	3,233,984
Districtwide DART Program	1,300,000	(50,000)	1,250,000
Security Upgrades	2,372,000	-	2,372,000
Technology Purchases	1,960,000	(49,510)	1,910,490
Title IX	800,000	(350,000)	450,000
IT Telephony Upgrades	3,600,000	-	3,600,000
Subtotal Provisions	47,290,596	(13,552,025)	33,738,571
Enrollment Growth	4,200,000	-	4,200,000
Special Items & Carry-Forwards	42,695,321	(41,371,390)	1,323,931
Total Provisions	\$ 94,185,917	\$ (54,923,415)	\$ 39,262,502

	Prior Month Balance	Current Month Net Change	Current Month Balance	Year-to-Date Net Change
CASH ON HAND				
Total Cash	\$ 203,411,546	\$ 35,405,318	\$ 238,816,864	\$ 117,925,892

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2016-17 CURRENT FUNDS OPERATING BUDGET

REVENUES & EXPENDITURES

Year-to-Date - 41.7% of Fiscal Year Elapsed

UNRESTRICTED FUND

REVENUES

	January 31, 2017			January 31, 2016		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
State Appropriations	\$ 85,655,418	\$ 36,895,975	43.1%	\$ 85,227,607	\$ 36,773,135	43.1%
Tuition	102,963,967	90,086,396	87.5%	103,994,918	89,013,292	85.6%
Taxes for Current Operations	223,160,000	145,164,956	65.0%	201,067,000	143,222,844	71.2%
Work Study	1,144,137	391,000	34.2%	1,143,982	582,604	50.9%
Investment Income	2,591,746	981,503	37.9%	2,274,436	682,354	30.0%
General Revenue	1,859,060	720,384	38.7%	3,201,075	1,169,042	36.5%
SUBTOTAL	417,374,328	274,240,214	65.7%	396,909,018	271,443,271	68.4%
Enrollment Growth	4,200,000	-	0.0%	-	-	0.0%
SUBTOTAL	421,574,328	274,240,214	65.7%	396,909,018	271,443,271	68.4%
Transfers-In						
Repairs & Renovations	9,752,786	-	0.0%	4,578,029	-	0.0%
Special Items	42,695,321	-	0.0%	15,000,000	14,342,342	0.0%
TOTAL REVENUES	\$474,022,435	\$274,240,214	65.7%	\$416,487,047	\$285,785,613	68.6%

EXPENSES

	January 31, 2017			January 31, 2016		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
Salaries & Wages	\$258,792,672	\$109,827,884	42.4%	\$247,891,762	\$104,903,698	42.3%
Staff Benefits	31,687,237	13,726,431	43.3%	\$29,761,439	12,847,412	43.2%
Purchased Services	29,042,057	13,857,367	47.7%	22,121,613	12,495,322	56.5%
Operating Expenses	65,148,331	25,616,459	39.3%	47,202,956	21,317,697	45.2%
Supplies & Equipment	26,221,164	11,790,196	45.0%	15,478,256	10,515,726	67.9%
Provisions (See Summary Below)	39,262,502	-	0.0%	27,257,224	-	0.0%
Transfers to Other Funds:						
Debt Service Fund	-	-	0.0%	2,908,000	-	0.0%
Institutional Matching - Contracts/Grants	2,675	201,424	0.0%	-	42,411	0.0%
Auxiliary Fund	7,865,797	7,865,797	100.0%	7,865,797	7,865,797	100.0%
Unexpended Plant Fund	16,000,000	15,947,554	99.7%	16,000,000	16,519,339	103.2%
TOTAL EXPENSES	\$474,022,435	\$198,833,112	41.9%	\$416,487,047	\$186,507,402	44.8%

Provisions Summary:

	Original	Year-to-Date Distribution	Balance	Original	Year-to-Date Distribution	Balance
College Funded Initiatives	5,317,753	-	5,317,753	2,517,609	-	2,517,609
District Funded Initiatives	-	-	-	-	-	-
Unfunded State Benefits	2,565,187	(31,534)	2,533,653	4,637,463	-	4,637,463
Board Election Expense	-	-	-	500,000	-	500,000
Board Strategic Initiatives	-	-	-	1,620,000	-	1,620,000
College Police & Public Safety	8,997,780	(4,632,042)	4,365,738			
Programs & Pathways	11,177,876	(2,472,923)	8,704,953	11,000,000	75,500	10,924,500
Compensation	9,200,000	(5,966,016)	3,233,984	9,200,000	7,331,015	1,868,985
Districtwide DART Program	1,300,000	(50,000)	1,250,000			
Diversity Initiatives	-	-	-	-	-	-
Security Upgrades	2,372,000	-	2,372,000	2,372,000	75,500	2,296,500
Talent Acquisitions	-	-	-	796,491	-	796,491
Technology Purchases	1,960,000	(49,510)	1,910,490	-	-	-
Title IX	800,000	(350,000)	450,000			
IT Telephony Upgrades	3,600,000	-	3,600,000	1,900,000	461,982	1,438,018
Subtotal Provisions	\$47,290,596	\$(13,552,025)	\$33,738,571	\$34,543,563	\$7,943,997	\$26,599,566
Enrollment Growth	4,200,000	-	4,200,000	-	-	-
Special Items & Carry-Forwards	42,695,321	(41,371,390)	1,323,931	15,000,000	14,342,342	657,658
Total Provisions	\$94,185,917	\$(54,923,415)	\$39,262,502	\$49,543,563	\$22,286,339	\$27,257,224

INFORMATIVE REPORT NO. 10B-1

Facilities Project Report

The financial status of the work of facilities management on maintenance projects and staff assistance request (SARS) projects is reported for the period ending January 31, 2017.

BHC Maintenance	Architect/ Engineer	Construction	Construction Manager	Misc.	Total Awarded
1) Replace Storefronts Campus Wide (DW244)					
Start Date: 01/14 / Estimated Completion Date: 02/17					
Orig. Contract	14,980	504,034	-	-	519,014
Contingency	n/a	75,605	n/a	n/a	-
Change orders:	-	-	-	-	-
1. 05/27/15	2,858	-	-	-	-
2. 12/16/16	-	35,751	-	-	-
Rev. Contract	17,838	539,785	-	-	557,623
2) Repair Copper Roof, Phase I (D248)					
Start Date: 05/14 / Estimated Completion Date: 08/17					
Orig. Contract	7,490	-	3,090	-	10,580
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	7,490	-	3,090	-	10,580
3) Repair Copper Roof, Phase II (D248)					
Start Date: 05/14 / Estimated Completion Date: 08/17					
Orig. Contract	7,490	-	3,090	-	10,580
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	7,490	-	3,090	-	10,580
4) Resurface Tennis Courts (D254)					
Start Date: 02/16 / Estimated Completion Date: 08/17					
Orig. Contract	5,160	-	1,082	-	6,242
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	5,160	-	1,082	-	6,242
5) Replace Bldgs. B, C, H, & Q Skylight/Roof Phase I (D254)					
Start Date: 02/16 / Estimated Completion Date: 12/17					
Orig. Contract	11,460	-	4,728	-	16,188
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	11,460	-	4,728	-	16,188
6) Replace Bldgs. A, F, L, & T Skylight/Roof Phase II (D254)					
Start Date: 02/16 / Estimated Completion Date: 12/17					
Orig. Contract	18,725	-	7,725	-	26,450
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	18,725	-	7,725	-	26,450

BHC Maintenance	Architect/ Engineer	Construction	Construction Manager	Misc.	Total Awarded
7) Upgrade Retrofit Library Lighting, Building L (D256)					
Start Date: 08/16 / Estimated Completion Date: 01/18					
Orig. Contract	14,980	-	-	-	14,980
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	14,980	-	-	-	14,980
8) Upgrade/Replace Storefront Windows; Building B,D,T (D256)					
Start Date: 08/16 / Estimated Completion Date: 01/18					
Orig. Contract	18,725	-	-	-	18,725
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	18,725	-	-	-	18,725
9) Upgrade/Replace Storefront Windows; Building K (D256)					
Start Date: 08/16 / Estimated Completion Date: 01/18					
Orig. Contract	18,725	-	-	-	18,725
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	18,725	-	-	-	18,725
10) Update/Replace Storefront Windows; Building C (D256)					
Start Date: 08/16 / Estimated Completion Date: 01/18					
Orig. Contract	18,725	-	-	-	18,725
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	18,725	-	-	-	18,725
11) Update/Replace Storefront Windows; Building L (D256)					
Start Date: 08/16 / Estimated Completion Date: 01/18					
Orig. Contract	18,725	-	-	-	18,725
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	18,725	-	-	-	18,725
12) Replace 300 ton Screw Chiller (D257)					
Start Date: 10/16 / Estimated Completion Date: 01/18					
Orig. Contract	14,980	-	-	-	14,980
Contingency	n/a	-	n/a	n/a	-
Change orders:	14,980	-	-	-	-
Rev. Contract	29,960	-	-	-	29,960

BHC Maintenance	Architect/ Engineer	Construction	Construction Manager	Misc.	Total Awarded
13) Repair Freight Elevator (D263)					
Start Date: 12/16 / Estimated Completion Date: 10/17					
Orig. Contract	10,110	-	-	-	10,110
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	10,110	-	-	-	10,110
BHC MTN Summary	Total Awarded: 757,613				

BHC SAR	Architect/ Engineer	Construction	Construction Manager	Misc.	Total Awarded
1) Valley View Entrance Traffic Study (BHC325)					
Start Date: 12/16 / Estimated Completion Date: 02/17					
Orig. Contract	38,500	364,876	-	-	403,376
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	38,500	364,876	-	-	403,376
2) S Building Renovation (BHC326)					
Start Date: 12/16 / Estimated Completion Date: 01/18					
Orig. Contract	22,470	-	-	-	22,470
Contingency	n/a	-	n/a	n/a	
Change orders:	-	-	-	-	-
Rev. Contract	22,470	-	-	-	22,470
BHC SAR Summary	Total Awarded: 425,846				

CVC Maintenance	Architect Engineer	Construction	Construction Manager	Misc.	Total Awarded
1) Update Fire Sprinkler Systems, Buildings D,E,F and G (D207)					
Start Date: 12/09 / Estimated Completion Date: Hold					
Orig. Contract	77,522	-	31,982	13	109,517
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	77,522	-	31,982	13	109,517
2) Fire Alarm Upgrade (DW227)					
Start Date: 06/13 / Estimated Completion Date: 05/17					
Orig. Contract	67,410	-	-	-	67,410
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	67,410	-	-	-	67,410
3) Repair Storm Drainage Front & Rear of Bldg. L (D238)					
Start Date: 01/14 / Estimated Completion Date: 08/17					
Orig. Contract	25,241	-	8,343	-	33,584
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	25,241	-	8,343	-	33,584
4) Performance Hall Lighting (DW241)					
Start Date: 01/14 / Estimated Completion Date: 03/17					
Orig. Contract	7,490	107,003	3,090	-	117,583
Contingency	n/a	16,050	-	-	-
Change orders:	-	-	-	-	-
Rev. Contract	7,490	107,003	3,090	-	117,583
5) Replace Stairs Building D, NE Wall (DW250)					
Start Date: 04/15 / Estimated Completion Date: 12/17					
Orig. Contract	20,283	-	6,180	-	26,463
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	20,283	-	6,180	-	26,463
6) Lake Dredging, Small Lake; De-Silt N. Creek (DW250)					
Start Date: 04/15 / Estimated Completion Date: 04/17					
Orig. Contract	74,145	998,500	22,712	-	1,095,357
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	22,640	-	-
Rev. Contract	74,145	998,500	45,352	-	1,117,997

CVC Maintenance	Architect Engineer	Construction	Construction Manager	Misc.	Total Awarded
7) Lake Dredging, Phase II; Large Lake (DW250)					
Start Date: 04/15 / Estimated Completion Date: 04/17					
Orig. Contract	58,032	-	17,768	-	75,800
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	17,840	-	-
Rev. Contract	58,032	-	35,608	-	93,640
8) Replace Asphalt Pkg Lots S1, S2, S3, and W1 w) Concrete (DW250)					
Start Date: 04/15 / Estimated Completion Date: 12/17					
Orig. Contract	100,851	1,571,600	30,900	-	1,703,351
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	9,086	-	-	-
Rev. Contract	100,851	1,580,686	30,900	-	1,712,437
9) Raise/Repair Patio at Lower D Lakeside (DW250)					
Start Date: 04/15 / Estimated Completion Date: 12/17					
Orig. Contract	4,311	-	1,544	-	5,855
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	4,311	-	1,544	-	5,855
10) Replace West Irrigation Pump Station (DW254)					
Start Date: 02/16 / Estimated Completion Date: 08/17					
Orig. Contract	6,741	-	2,781	-	9,522
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	6,741	-	2,781	-	9,522
11) Replace Campus Signage (Building ltrs. & Kiosks) (DW254)					
Start Date: 02/16 / Estimated Completion Date: 12/17					
Orig. Contract	11,526	-	3,708	-	15,234
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	11,526	-	3,708	-	15,234
12) Replace Sweet Gum Tree w) Texas Natives (DW254)					
Start Date: 02/16 / Estimated Completion Date: 08/17					
Orig. Contract	9,725	-	1,854	-	11,579
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	9,725	-	1,854	-	11,579

CVC Maintenance	Architect Engineer	Construction	Construction Manager	Misc.	Total Awarded
13) Add Drainage to HART Lab (DW254)					
Start Date: 02/16 / Estimated Completion Date: 08/17					
Orig. Contract	34,445	-	6,180	-	40,625
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	34,445	-	6,180	-	40,625
14) Replace Glass Bldg. F and G (D256)					
Start Date: 08/16 / Estimated Completion Date: 08/17					
Orig. Contract	37,450	-	-	-	37,450
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	37,450	-	-	-	37,450
15) Replace Lobby Doors with Exterior Doors, Building H (D256)					
Start Date: 08/16 / Estimated Completion Date: 01/18					
Orig. Contract	3,745	-	-	-	3,745
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	3,745	-	-	-	3,745
16) Research/Correct Chemical Drainage Bldg. M (D257)					
Start Date: 02/16 / Estimated Completion Date: 01/18					
Orig. Contract	5,992	-	-	-	5,992
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	5,992	-	-	-	5,992
17) Upgrade Pole Lights, Lakeside/Dam HIDS to CFLS (D257)					
Start Date: 02/16 / Estimated Completion Date: 08/17					
Orig. Contract	3,745	-	-	-	3,745
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	3,745	-	-	-	3,745
18) Renovate Bldg. A First Floor Restrooms (Women) (D259)					
Start Date: 10/16 / Estimated Completion Date: 09/17					
Orig. Contract	20,598	-	9,197	-	29,795
Contingency	n/a	n/a	n/a	n/a	
Change orders:	n/a	n/a	n/a	n/a	
Rev. Contract	20,598	-	9,197	-	29,795

CVC Maintenance	Architect Engineer	Construction	Construction Manager	Misc.	Total Awarded
19) Upgrade Trane Summit (D261)					
Start Date: 10/16 / Estimated Completion Date: 03/17					
Orig. Contract	-	455,531	-	-	455,531
Contingency	n/a	45,553	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	-	455,531	-	-	455,531
CVC MTN Summary	Total Awarded: 3,897,704				

CVC SAR	Architect/ Engineer	Construction	Construction Manager	Misc.	Total Awarded
1) Master Plan (CVC233)					
Start Date: 12/15 / Estimated Completion Date: 08/17					
Orig. Contract	250,000	-	-	-	250,000
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	250,000	-	-	-	250,000
CVC SAR Summary	Total Awarded: 250,000				

EFC Maintenance	Architect/ Engineer	Construction	Construction Manager	Misc.	Total Awarded
1) Remove/Replace sections of East and West Jogging Trail (D251)					
Start Date: 04/15 / Estimated Completion Date: Hold					
Orig. Contract	25,009	699,800	9,579	-	734,388
Contingency	n/a	104,970	n/a	n/a	-
Change orders:	-	-	-	-	-
1)	-	-	32,688		-
Rev. Contract	25,009	699,800	42,267	-	767,076
2) Recoat Stucco Phase I Buildings A, F, L, & S (D255)					
Start Date: 03/16 / Estimated Completion Date: 08/17					
Orig. Contract	26,215	-	10,815	-	37,030
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	26,215	-	10,815	-	37,030
3) Recoat Stucco Phase II Buildings C, M, N, & P (D255)					
Start Date: 03/16 / Estimated Completion Date: 08/17					
Orig. Contract	22,470	-	9,270	-	31,740
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	22,470	-	9,270	-	31,740
4) Repair Roofs Buildings A, F, C, & L (D255)					
Start Date: 03/16 / Estimated Completion Date: 08/17					
Orig. Contract	116,870	-	40,170	-	157,040
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	116,870	-	40,170	-	157,040
5) Repair Roofs Buildings M, T, & M/P Bridge (D255)					
Start Date: 03/16 / Estimated Completion Date: 08/17					
Orig. Contract	61,132	-	21,012	-	82,144
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	61,132	-	21,012	-	82,144

EFC Maintenance	Architect/ Engineer	Construction	Construction Manager	Misc.	Total Awarded
6) Renovate C Building Crawlspace OA/RA Plenum (D257)					
Start Date: 02/16 / Estimated Completion Date: 8/17					
Orig. Contract	9,363	-	-	-	9,363
Contingency	n/a	n/a	n/a	n/a	-
Change orders:	n/a	n/a	n/a	n/a	-
Rev. Contract	9,363	-	-	-	9,363
7) Refurbish Seating Lecture Hall, C295 (D259)					
Start Date: 10/16 / Estimated Completion Date: 03/17					
Orig. Contract	22,470	-	-	-	22,470
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	22,470	-	-	-	22,470
EFC MTN Summary	Total Awarded: 1,106,863				

EFC SAR	Architect Engineer	Construction	Construction Manager	Misc.	Total Awarded
1) C-W Waterproofing and Drainage (EFC315)					
Start Date: 08/13 / Estimated Completion Date: Hold					
Orig. Contract	18,083	-	-	-	18,083
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
1. 01/09/14	35,300	-	-	-	-
Rev. Contract	53,383	-	-	-	53,383
2) Resurface Jogging Trail (EFC317)					
Start Date: 07/14 / Estimated Completion Date: Hold					
Orig. Contract	6,314	-	-	-	6,314
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
1. 12/03/14	14,308	-	-	-	-
Rev. Contract	20,622	-	-	-	20,622
3) Renovate Bldg. C Testing (EFC319)					
Start Date: 10/13 / Estimated Completion Date: 03/17					
Orig. Contract	14,980	455,106	-	-	470,086
Contingency	n/a	68,266	n/a	n/a	-
Change orders:	-	-	-	-	-
1. 05/21/15	42,686	-	-	-	-
2. 10/02/15	5,475	-	-	-	-
3. 6/20/16	3,860	-	-	-	-
Rev. Contract	67,001	455,106	-	-	522,107
4) Relocation of Bone Yard Phase I (EFC320)					
Start Date: 05/13 / Estimated Completion Date: 12/17					
Orig. Contract	30,739	-	-	-	30,739
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
1. 08/20/14	2,271	-	-	-	-
2. 12/02/14	14,963	-	-	-	-
3. 04/08/15	17,075	-	-	-	-
4. 07/18/16	7,163	-	-	-	-
5. 07/18/16	17,500	-	-	-	-
Rev. Contract	89,712	-	-	-	89,712

EFC SAR	Architect Engineer	Construction	Construction Manager	Misc.	Total Awarded
5) Feasibility Study / Emergency Generator (EFC324)					
Start Date: 11/14 / Estimated Completion Date: 07/17					
Orig. Contract	9,275	-	-	-	9,275
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	9,275	-	-	-	9,275
6) 1st & 2nd Floor Restroom Renovation (EFC326)					
Start Date: 12/15 Estimated Completion Date: 03/17					
Orig. Contract	20,897	289,000	-	-	309,897
Contingency	n/a	43,350	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	20,897	289,000	-	-	309,897
EFC SAR Summary	Total Awarded: 1,004,996				

ECC Maintenance	Architect/ Engineer	Construction	Construction Manager	Misc.	Total Awarded
1) Replace Concrete Walk at Market St. (DW238)					
Start Date: 01/14 / Estimated Completion Date: 03/17					
Orig. Contract	2,175	80,700	773	-	83,648
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
1. 7/2/14	3,500	-	-	-	0
2. 5/21/15	2,500	-	-	-	-
3. 10/31/16	3,508	-	-	-	-
Rev. Contract	11,683	80,700	773	-	93,156
2) Replace Electrical Panel Bldg. C (DW241)					
Start Date: 07/14 / Estimated Completion Date: 03/17					
Orig. Contract	7,490	160,505	3,090	-	171,085
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	7,490	160,505	3,090	-	171,085
3) Remove/Insulate Louvers (D243)					
Start Date: 04/14 / Estimated Completion Date: 08/17					
Orig. Contract	15,280	101,800	-	-	117,080
Contingency	n/a	15,270	n/a	n/a	-
Change orders:	-	-	-	-	-
1. 05/20/14	7,700	-	-	-	-
Rev. Contract	22,980	101,800	-	-	124,780
4) Repaint Brick Shelf, Seal on Main & Elm (D243)					
Start Date: 02/14 / Estimated Completion Date: 03/17					
Orig. Contract	1,873	-	-	-	1,873
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	1,873	-	-	-	1,873
5) Replace Ceiling Thru out 3rd Floor Garage at BJP (D243)					
Start Date: 02/14 / Estimated Completion Date: Hold					
Orig. Contract	10,636	13,375	-	-	24,011
Contingency	n/a	2,006	n/a	n/a	-
Change orders:	7,500	-	-	-	-
Rev. Contract	18,136	13,375	-	-	31,511

ECC Maintenance	Architect/ Engineer	Construction	Construction Manager	Misc.	Total Awarded
6) Replace Window Blinds w/Shades at BJP (D243)					
Start Date: 02/14 / Estimated Completion Date: 03/17					
Orig. Contract	22,470	244,650	-	-	267,120
Contingency	n/a	36,698	n/a	n/a	-
Change orders:	-	-	-	-	-
1. 08/07/14	67,624	14,495	-	-	-
Rev. Contract	90,094	259,145	-	-	349,239
7) Upgrade Sprinklers/Drip Heads; Irrigation Perennial Beds (D254)					
Start Date: 02/16 / Estimated Completion Date: 08/17					
Orig. Contract	1,498	-	618	-	2,116
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	1,498	-	618	-	2,116
8) Reduct AHU-2 OA, Insulate VAV & Piping (D257)					
Start Date: 02/16 / Estimated Completion Date: 08/17					
Orig. Contract	40,072	-	-	-	40,072
Contingency	n/a	-	n/a	n/a	-
Change orders:	12,358	-	-	-	-
Rev. Contract	52,430	-	-	-	52,430
9) Replace carpet "A" Bldg.(153,010 sq. ft.) (D259)					
Start Date: 10/16 / Estimated Completion Date: 08/17					
Orig. Contract	51,307	-	17,896	-	69,203
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	51,307	-	17,896	-	69,203
10) Replace Mini Blinds, Bldg Floors 3-8 (D259)					
Start Date: 10/16 / Estimated Completion Date: 06/17					
Orig. Contract	7,116	-	2,484	-	9,600
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	7,116	-	2,484	-	9,600

ECC Maintenance	Architect/ Engineer	Construction	Construction Manager	Misc.	Total Awarded
11) Replace Lobby Furniture A, B, and C (D259)					
Start Date: 10/16 / Estimated Completion Date: 06/17					
Orig. Contract	11,235	-	3,885	-	15,120
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	11,235	-	3,885	-	15,120
ECC MTN Summary	Total Awarded: 920,113				

ECC SAR	Architect Engineer	Construction	Construction Manager	Misc	Total Awarded
1) Retaining Wall Repair (ECC232)					
Start Date: 01/14 / Estimated Completion Date: Hold					
Orig. Contract	25,940	-	-	-	25,940
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	25,940	-	-	-	25,940
2) Replace Two Hot Water Boilers (ECC233)					
Start Date: 12/14 / Estimated Completion Date: 05/17					
Orig. Contract	26,857	-	-	-	26,857
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	26,857	-	-	-	26,857
3) Renovation of Chemistry Lab (ECC234)					
Orig. Contract	30,619	182,946	-	-	213,565
Contingency	n/a	27,442	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	30,619	182,946	-	-	213,565
4) Replace Stage Curtains @ Perf Hall (ECC236)					
Start Date: 08/15 / Estimated Completion Date: 01/17					
Orig. Contract	13,108	30,000	-	-	43,108
Contingency	n/a	4,500	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	13,108	30,000	-	-	43,108
5) Master Plan (ECC238)					
Start Date: 07/16 Estimated Completion Date: 07/17					
Orig. Contract	345,766	-	-	-	345,766
Contingency	n/a	-	n/a	n/a	-
Change orders:	338,886	-	-	-	-
Rev. Contract	684,652	-	-	-	684,652
6) Interior and Exterior Repairs (ECC239)					
Start Date: 12/16 Estimated Completion Date: 02/17					
Orig. Contract	37,771	426,461	-	-	464,232
Contingency	n/a	42,646	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	37,771	426,461	-	-	464,232

ECC SAR	Architect Engineer	Construction	Construction Manager	Misc	Total Awarded
7) Replace Chiller #1 (BJP69)					
Start Date: 02/16 Estimated Completion Date: 05/17					
Orig. Contract	36,700	-	-	-	36,700
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	36,700	-	-	-	36,700
8) Feasibility Study Small Business Innovation Center (BJP71)					
Start Date: 12/16 Estimated Completion Date: 04/17					
Orig. Contract	318,500	-	-	-	318,500
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	318,500	-	-	-	318,500
ECC SAR Summary	Total Awarded: 1,813,554				

MVC Maintenance	Architect Engineer	Construction	Construction Manager	Misc	Total Awarded
1) Replace Existing South Pond W/Retention Pond & Concrete (DW240)					
Start Date: 01/14 / Estimated Completion Date: 08/17					
Orig. Contract	43,348	-	12,978	-	56,326
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	43,348	-	12,978	-	56,326
2) Replace Northwest Parking Lot With Concrete (D252)					
Start Date: 05/14 / Estimated Completion Date: 3/17					
Orig. Contract	153,612	1,169,688	47,277	-	1,370,577
Contingency	n/a	175,453	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	153,612	1,169,688	47,277	-	1,370,577
3) MVC Upgrade Ceilings/Indirect lighting; (D256)					
Start Date: 08/16 / Estimated Completion Date: 01/18					
Orig. Contract	11,235	-	-	-	11,235
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	11,235	-	-	-	11,235
4) Replace 94 Restrooms Partitions (D259)					
Start Date: 10/16 / Estimated Completion Date: 08/17					
Orig. Contract	9,440	-	2,738	-	12,178
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	9,440	-	2,738	-	12,178
MVC MTN Summary	Total Awarded: 1,450,316				

MVC SAR	Architect/ Engineer	Construction	Construction Manager	Misc.	Total Awarded
1) Master Plan (MVC214)					
Start Date: 12/16 / Estimated Completion Date: 09/17					
Orig. Contract	305,500	-	-	-	-
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	305,500	-	-	-	305,500
2) Feasibility Study Industrial/Welding Lab (MVC216)					
Start Date: 10/15 / Estimated Completion Date: 08/17					
Orig. Contract	8,250	-	-	-	-
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	8,250	-	-	-	8,250
MVC SAR Summary	Total Awarded: 313,750				

NLC Maintenance	Architect Engineer	Construction	Construction Manager	Misc	Total Awarded
1) Fire Sprinkler Upgrades (D234)					
Start Date: 05/13 / Estimated Completion Date: 04/17					
Orig. Contract	245,298	1,850,000	92,700	-	2,187,998
Contingency	n/a	277,500	n/a	n/a	-
Change orders:	-	-	-	-	-
1. 04/30/14	27,525	-	-	-	-
Rev. Contract	272,823	1,850,000	92,700	-	2,215,523
2) Refurbish Double Check Valves for Irrigation; Code (D251)					
Start Date: 04/15 / Estimated Completion Date: 08/17					
Orig. Contract	2,247	-	927	-	3,174
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	2,247	-	927	-	3,174
3) Correct Water Retention For Irrigation, North Campus (D251)					
Start Date: 04/15 / Estimated Completion Date: 08/17					
Orig. Contract	7,495	-	1,545	-	9,040
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	7,495	-	1,545	-	9,040
4) Upgrade Automatic Irrigation Controls, North Campus (D251)					
Start Date: 04/15 / Estimated Completion Date: 08/17					
Orig. Contract	36,223	-	8,498	-	44,721
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	36,223	-	8,498	-	44,721
5) Upgrade Roof Drainage, North Campus (D254)					
Start Date: 02/16 / Estimated Completion Date: 08/17					
Orig. Contract	27,545	-	9,270	-	36,815
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	27,545	-	9,270	-	36,815
6) Correct Water Infiltration and Drainage, Building G (D254)					
Start Date: 01/16 / Estimated Completion Date: 08/17					
Orig. Contract	51,707	-	10,197	-	61,904
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	51,707	-	10,197	-	61,904

NLC Maintenance	Architect Engineer	Construction	Construction Manager	Misc	Total Awarded
7) Replace All Roof Access Ladders OSHA, 6 ea (D254)					
Start Date: 01/16 / Estimated Completion Date: 08/17					
Orig. Contract	4,539	-	1,873	-	6,412
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	4,539	-	1,873	-	6,412
8) Replace Exhaust Systems Bldgs. A, F, K, J & N, Tie Into EMS (D257)					
Start Date: 01/16 / Estimated Completion Date: 08/17					
Orig. Contract	10,786	-	-	-	10,786
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	10,786	-	-	-	10,786
9) Replace Fuses, Breakers, Switches, Panels & Controls C-W (D257)					
Start Date: 01/16 / Estimated Completion Date: 08/17					
Orig. Contract	27,189	-	-	-	27,189
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	27,189	-	-	-	27,189
10) Renovate Restrooms, 8 sets, C-W (D259)					
Start Date: 10/16 / Estimated Completion Date: 10/17					
Orig. Contract	44,940	-	15,668	-	60,608
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	44,940	-	15,668	-	60,608
11) Replace P235 and P233 Floors (D259)					
Start Date: 10/16 / Estimated Completion Date: 10/17					
Orig. Contract	2,747	-	764	-	3,511
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	2,747	-	764	-	3,511

NLC Maintenance	Architect Engineer	Construction	Construction Manager	Misc	Total Awarded
12) Recarpet Cafeteria and Performance Hall Lobby (D259)					
Start Date: 10/16 / Estimated Completion Date: 10/17					
Orig. Contract	9,363	-	3,248	-	12,611
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	9,363	-	3,248	-	12,611
NLC MTN Summary	Total Awarded: 2,492,294				

NLC SAR	Architect/ Engineer	Construction	Construction Manager	Misc.	Total Awarded
1) Master Planning (NLC354)					
Start Date: 06/15 / Estimated Completion Date: 03/17					
Orig. Contract	344,519	-	-	-	344,519
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	344,519	-	-	-	344,519
2 Renovations at G325, A19 and P333 (NLC357)					
Start Date: 10/15 / Estimated Completion Date: 12/17					
Orig. Contract	11,984	-	-	-	11,984
Contingency	n/a	-	n/a	n/a	-
Change orders:	8,175	-	-	-	-
Rev. Contract	20,159	-	-	-	20,159
NLC SAR Summary	Total Awarded:				364,678

RLC Maintenance	Architect Engineer	Construction	Construction Manager	Misc	Total Awarded
1) RLC ADA Upgrades (D217)					
Start Date: 06/12 / Estimated Completion Date: 03/17					
Orig. Contract	236,848	2,038,000	91,251	1,074	2,367,173
Contingency	n/a	305,700	n/a	n/a	-
Change orders:	-	-	-	-	-
1. 11/9/12	10,000	-	-	-	-
2. 08/11/14	15,755	-	-	-	-
3. 08/31/15	-	(12,315)	-	-	-
4. 02/01/16	21,101	-	-	-	-
5. 02/29/16	-	25,006	-	-	-
6. 05/03/16	-	(12,315)	-	-	-
Rev. Contract	283,704	2,038,376	91,251	1,074	2,414,405
2) Replace Call Boxes (DW236)					
Start Date: 05/13 / Estimated Completion Date: Hold					
Orig. Contract	22,470	-	-	-	22,470
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	22,470	-	-	-	22,470
3) Replace Parking Lots D & E w/ Concrete (DW238)					
Start Date: 01/14 / Estimated Completion Date: 08/17					
Orig. Contract	92,115	985,000	27,810	-	1,104,925
Contingency	n/a	147,750	n/a	n/a	
Change orders:	-	-	-	-	-
1. 07/08/14	8,338	-	-	-	-
2. 05/27/15	5,635	-	-	-	-
3. 05/21/15	30,000	-	-	-	-
4. 08/31/15	-	3,750	-	-	-
5. 08/31/15	-	12,455	-	-	-
6. 10/26/15	-	5,100	-	-	-
7. 04/15/16	-	54,275	-	-	-
Rev. Contract	136,088	1,060,580	27,810	-	1,224,478
4) Repair Cracks in Building Frames (D249)					
Start Date: 04/15 / Estimated Completion Date: 12/17					
Orig. Contract	11,235	-	-	-	11,235
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	11,235	-	-	-	11,235

RLC Maintenance	Architect Engineer	Construction	Construction Manager	Misc	Total Awarded
5) Replace Sewage Lift Systems, 7 ea. Bldgs. P, S, A2, & Gym (D257)					
Start Date: 02/16 / Estimated Completion Date: 08/17					
Orig. Contract	33,705	-	-	-	33,705
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	33,705	-	-	-	33,705
6) Replace FPE Panels, Buildings B, N, & A (D257)					
Start Date: 02/16 / Estimated Completion Date: 08/17					
Orig. Contract	8,239	-	-	-	8,239
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	8,239	-	-	-	8,239
7) Replace MCC in Central Plant (D257)					
Start Date: 02/16 / Estimated Completion Date: 08/17					
Orig. Contract	7,865	-	-	-	7,865
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	7,865	-	-	-	7,865
8) Replace Breezeway Incandescent Lighting w) LED (D257)					
Start Date: 02/16 / Estimated Completion Date: 08/17					
Orig. Contract	4,494	-	-	-	4,494
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	4,494	-	-	-	4,494
9) Upgrade AHU Static Pressure Transducer Controls, 10 ea. (D257)					
Start Date: 02/16 / Estimated Completion Date: 08/17					
Orig. Contract	749	-	-	-	749
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	749	-	-	-	749
10) Upgrade AHU CO2 Motor System, 10 ea. (D257)					
Start Date: 02/16 / Estimated Completion Date: 08/17					
Orig. Contract	1,124	-	-	-	1,124
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	1,124	-	-	-	1,124

RLC Maintenance	Architect Engineer	Construction	Construction Manager	Misc	Total Awarded
11) Replace Motor Starter, 4 ea. Purchasing (D257)					
Start Date: 02/16 / Estimated Completion Date: 08/17					
Orig. Contract	899	-	-	-	899
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	899	-	-	-	899
RLC MTN Summary	Total Awarded: 3,728,764				

RLC SAR	Architect Engineer	Construction	Construction Manager	Misc	Total Awarded
1) Traffic Improvements at East Entrance (RLC317)					
Start Date: 01/12 / Estimated Completion Date: 03/17					
Orig. Contract	41,882	570,350	-	614	612,846
Contingency	n/a	85,553	n/a	n/a	-
Change orders:	-	-	-	-	-
1. 08/17/12	12,291	-	-	-	-
2. 12/17/12	6,822	-	-	-	-
3. 08/15/13	38,000	-	-	-	-
4. 11/19/14	24,300	-	-	-	-
5. 05/01/15	-	37,850	-	-	-
Rev. Contract	123,295	608,200	-	614	732,109
2) Replace Two Emergency Power Generators (RLC318)					
Start Date: 03/15 / Estimated Completion Date: 3/17					
Orig. Contract	35,000	322,036	-	-	357,036
Contingency	n/a	48,305	n/a	n/a	-
Change orders:	-	1,267	-	-	-
Rev. Contract	35,000	323,303	-	-	358,303
3) CCTV Fannin / El Paso Halls Card Access All Classrooms (RLC321)					
Start Date: 10/12 / Estimated Completion Date: Hold					
Orig. Contract	65,000	-	-	-	65,000
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	65,000	-	-	-	65,000
4) Renovate Locker and Dressing Room (RLC328)					
Start Date: 06/13 / Estimated Completion Date: 03/17					
Orig. Contract	5,520	1,257,000	-	-	1,262,520
Contingency	n/a	188,550	n/a	n/a	-
Change orders:	-	-	-	-	-
1. 04/11/14	74,001	-	-	-	-
2. 05/21/15	11,770	-	-	-	-
3. 11/30/16	-	33,270	-	-	-
Rev. Contract	91,291	1,290,270	-	-	1,381,561

RLC SAR	Architect Engineer	Construction	Construction Manager	Misc	Total Awarded
5) AHU Replacement Performance Hall (RLC332)					
Start Date: 10/13 / Estimated Completion Date: 08/17					
Orig. Contract	26,750	-	-	-	26,750
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	26,750	-	-	-	26,750
6) AHU Analysis Sabine Hall (RLC333)					
Start Date: 10/13 / Estimated Completion Date: Hold					
Orig. Contract	8,025	-	-	-	8,025
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	8,025	-	-	-	8,025
7) Replace Fuel Storage Tanks (RLC334)					
Start Date: 10/13 / Estimated Completion Date: 03/17					
Orig. Contract	30,123	92,087	-	-	122,210
Contingency	n/a	13,813	n/a	n/a	-
Change orders:	-	-	-	-	-
1. 04/29/15	-	12,454	-	-	-
2. 07/29/15	1,931	-	-	-	-
Rev. Contract	32,054	104,541	-	-	136,594
9) Master Planning (RLC339)					
Start Date: 09/13 / Estimated Completion Date: 03/17					
Orig. Contract	190,500	-	-	-	190,500
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
1. 01/06/15	30,000	-	-	-	-
Rev. Contract	220,500	-	-	-	220,500
10) Upgrade Performance Hall Acoustics (RLC341)					
Start Date: 03/15 / Estimated Completion Date: 02/17					
Orig. Contract	16,585	190,426	-	-	207,011
Contingency	n/a	28,564	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	16,585	190,426	-	-	207,011

RLC SAR	Architect Engineer	Construction	Construction Manager	Misc	Total Awarded
11) Remodel Alamito Hall (RLC343)					
Start Date: 01/15 / Estimated Completion Date: Hold					
Orig. Contract	9,737	-	-	-	9,737
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
1.02/01/16	10,700	-	-	-	-
Rev. Contract	20,437	-	-	-	20,437
12) Building Inspection/Water Damage (RLC351)					
Start Date: 12/15 / Estimated Completion Date: 08/17					
Orig. Contract	4,077	-	-	-	4,077
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	4,077	-	-	-	4,077
13) Central Irrigation System (RLC352)					
Start Date: 12/15 / Estimated Completion Date: 08/17					
Orig. Contract	9,898	-	-	-	9,898
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	9,898	-	-	-	9,898
14) Carpet Modification in Thunderduck/Atrium area (RLC354)					
Start Date: 1/17 / Estimated Completion Date: 08/17					
Orig. Contract	8,239	-	-	-	8,239
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	8,239	-	-	-	8,239
RLC SAR Summary	Total Awarded: 3,178,503				

DSC Maintenance	Architect Engineer	Construction	Construction Manager	Misc	Total Awarded
1) Feasibility Study Administrative Cabling Infrastructure District Wide					
Start Date: 10/07 / Estimated Completion Date: On-Going					
Orig. Contract	297,923	187,636	-	-	485,559
Contingency	n/a	28,145	n/a	n/a	-
Change orders:	-	-	-	-	-
1. 12/03/14	2,950	-	-	-	-
2. 12/09/14	16,300	-	-	-	-
2. 11/10/16	12,720	-	-	-	-
3. 12/21/15	258,485	-	-	-	-
Rev. Contract	588,378	187,636	-	-	776,014
2) Asbestos and Environmental Services District Wide (DW Environmental Services)					
Start Date: 01/13 / Estimated Completion Date: On-Going					
Orig. Contract	341,100	-	-	3,090	344,190
Contingency	n/a	-	n/a	n/a	-
Change orders:	n/a	-	-	-	-
Rev. Contract	341,100	-	-	3,090	344,190
3) Storage Building of West Parking Lot (DW240)					
Start Date: 01/14 / Estimated Completion Date: 08/17					
Orig. Contract	3,612	-	927	-	4,539
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	3,612	-	927	-	4,539
4) ADA Phase II Upgrades (D246)					
Start Date: 04/14 / Estimated Completion Date: 01/18					
Orig. Contract	9,630	-	-	-	9,630
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	9,630	-	-	-	9,630
5) Revise Irrigation System; Separate Planting & Turf Areas (D251)					
Start Date: 04/15 / Estimated Completion Date: 08/17					
Orig. Contract	749	-	309	-	1,058
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	749	-	309	-	1,058

DSC Maintenance	Architect Engineer	Construction	Construction Manager	Misc	Total Awarded
6) Correct Drainage Around Perimeter of East Parking Lot (D251)					
Start Date: 04/15 / Estimated Completion Date: 08/17					
Orig. Contract	10,992	-	2,472	-	13,464
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	10,992	-	2,472	-	13,464
7) Replace AHUs 1 - 6 Cabinet Insulation (D257)					
Start Date: 02/16 / Estimated Completion Date: 10/17					
Orig. Contract	1,124	-	-	-	1,124
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	1,124	-	-	-	1,124
8) Upgrade AHUs 1 - 6 DDC including Valves and Dampers (D257)					
Start Date: 02/16 / Estimated Completion Date: 10/17					
Orig. Contract	5,992	-	-	-	5,992
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	5,992	-	-	-	5,992
9) Replace VFDs, AHUs 1 - 5 (D257)					
Start Date: 02/16 / Estimated Completion Date: 10/17					
Orig. Contract	3,745	-	-	-	3,745
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	3,745	-	-	-	3,745
10) Upgrade Parking Lot Lighting to LED (D257)					
Start Date: 02/16 / Estimated Completion Date: 10/17					
Orig. Contract	7,116	-	-	-	7,116
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	7,116	-	-	-	7,116
11) Replace/Re-line Drain Pans, AHUs 1 - 6 (D257)					
Start Date: 02/16 / Estimated Completion Date: 10/17					
Orig. Contract	907	-	-	-	907
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	907	-	-	-	907
DSC MTN Summary	Total Awarded: 1,168,677				

DSC SAR	Architect/ Engineer	Construction	Construction Manager	Misc.	Total Awarded
1) Purchasing Restroom Renovation (DSC132)					
Start Date: 12/16 / Estimated Completion Date: 06/17					
Orig. Contract	4,869	-	-	-	4,869
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	4,869	-	-	-	4,869
DSC SAR Summary	Total Awarded: 4,869				

DO Maintenance	Architect/ Engineer	Construction	Construction Manager	Misc.	Total Awarded
1) Dock Lift (D205)					
Start Date: 12/09 / Estimated Completion Date: Hold					
Orig. Contract	7,437	-	309	-	7,746
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	7,437	-	309	-	7,746
DO MTN Summary	Total Awarded: 7,746				

INFORMATIVE REPORT NO. 10B-2

PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of January 31, 2017

PROJECTS								DESIGN							CONSTRUCTION				
Project Status		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
	BHC																		
1	Replace storefronts campus wide																		
2	Replace 300T chiller																		
3	Academic Engagement Center																		
4	Bldg. S IT Closet upgrades																		
5	Repair cooper roof phase 1																		
6	Repair cooper roof phase 2																		
7	Resurface the tennis courts																		
8	Replace bldg. B,C,H,Q skylights/roof Phase 1																		
9	Replace bldgs. A,F,L,T skylights/roof Phase 2																		
10	Replace vent irrigation pump station																		
11	Upgrade maintenance catwalk cooling tower																		
12	Upgrade electrical phase protection w/reset; all HVAC motors																		
13	Upgrade electrical meters at bldgs.																		
14	Retrofit air handling unit P-1 bldg. P																		
15	Replace domestic hot water storage tanks bldg. T																		
16	Replace air compressors, 2 ea. Bldgs. B/P/K																		
17	Replace PVI boilers 2 ea. bldg. B																		
18	Refurbish expansion tanks central plant bldg. B																		
	CVC																		
1	Update fire sprinkler systems bldgs. D, E, F, G (Hold)																		
2	Fire alarm upgrade																		
3	Repair storm drainage front & rear bldg. L																		
4	ADA upgrade phase II																		
5	Master Plan																		
6	Replace AHU's 1 & 2 bldg. B (Hold)																		
7	Repair/correct chemical drainage system																		

PROGRESS REPORT ON CONSTRUCTION PROJECTS
Status Report as of January 31, 2017

PROJECTS								DESIGN							CONSTRUCTION				
Project Status		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
8	Upgrade poles & lights; lakeside																		
9	Restroom renovations bldg. A																		
10	Replace stairs bldg. D (NE wall)																		
11	Lake dredging small lake; desilt N. creek; upgrade filtration																		
12	Lake dredging phase 2 large lake																		
13	Repair/raise patio at lower D lakeside																		
	DO																		
1	Dock lift (Hold)																		
2	Reorganization of District Office																		
3	Financial Aid relocation																		
	DSC/D-W																		
1	Feasibility study (IT environment upgrades) administrative cabling infrastructure																		
2	Asbestos/Environmental services D-W							Ongoing											
3	Storage building of west parking lot																		
4	ADA phase II upgrades																		
5	Replace motor starters W. bldg. 4 ea.																		
6	Replace AHU's cabinet insulation, 6 ea.																		
7	Purchasing bathroom & lobby upgrade																		
8	Upgrade AHU's controls, dampers & valves to DDC, 6 ea.																		
9	Upgrade VFD's, AHU's 5 ea.																		
10	Upgrade parking lot lights w/LED																		
11	Replace/re-line drain pans, 6 ea.																		
12	Revise irrigation system: separate planting & turf areas																		
13	Correct drainage around perimeter of east parking lot																		
	ECC																		
1	Renovation of Chemistry Lab																		
2	Remove/insulate louvers																		
3	Repaint brick shelf, seal Main & Elm																		

PROGRESS REPORT ON CONSTRUCTION PROJECTS
Status Report as of January 31, 2017

PROJECTS								DESIGN							CONSTRUCTION				
Project Status		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
4	Replace ceiling thru out 3 rd floor garage @ BJP (Hold)																		
5	Retaining wall repairs (Hold)																		
6	Replace two hot water boilers																		
7	Card access campus wide (Hold)																		
8	Master plan																		
9	Replace chiller @ BJP																		
10	Replace stage curtains @ Perf. Hall																		
11	Re-duct AHU-2 and insulate																		
12	Replace carpet bldg. A																		
13	Replace mini blinds																		
14	Replace lobby furniture																		
15	Upgrade sprinklers/drip head irrigation in perennial & color beds																		
16	Replace HVAC piping insulation bldg. R																		
17	Enlarge catwalks at AHU's bldg. A																		
18	Replace CHW isolation valves, bldg. A AHU-2																		
	EFC																		
1	Master plan																		
2	Renovate bldg. C testing center																		
3	Resurface new tennis court (Hold)																		
4	Resurface jogging trail (Hold)																		
5	Boneyard relocation																		
6	Wind barriers door renovation																		
7	ADA upgrade phase II																		
8	First & 2 nd floor restroom renovations																		
9	Upgrade OA/RA plenum crawl space bldgs. C																		
10	Replace sumps and drains Performance Hall																		
11	Replace Lecture Hall seating C295																		
12	Recoat stucco phase I bldgs. A, F, L, S																		
13	Recoat stucco phase II bldgs. C, M, N, P																		
14	Repair roofs bldgs. A, F, C, L																		
15	Repair roofs bldgs. M, P, & T																		

PROGRESS REPORT ON CONSTRUCTION PROJECTS
Status Report as of January 31, 2017

PROJECTS								DESIGN							CONSTRUCTION				
Project Status		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
16	Upgrade & extend irrigation for athletic fields, Motley (2) Oates entrance (1)																		
17	Remove/replace parts of east & west jogging trail																		
18	Remodel N bldg. restrooms																		
19	Replace existing speed drives																		
20	Replace pneumatic controls for air handling units 7 ea.																		
21	Reinsulate central plant piping																		
22	Replace roof top units bldg. T 7 ea.																		
23	Replace parking lights 60-75 feet 12 ea.																		
24	Update exterior lighting controls w/parking lot lighting controls																		
25	Replace return fan motors bldgs. A/C/L																		
26	Repair/modify air handling unit bldg. M																		
27	Refurbish cooling towers																		
	MVC																		
1	Replace existing S. pond w/retention pond & concrete																		
2	Industrial Holding, site analysis (on campus)																		
3	Replace gym lighting																		
4	Replace VAVs & controls																		
5	Replace restroom partitions																		
6	Upgrade server room to emergency generator electrical																		
7	Replace piping insulation mechanical rooms A/B/E & crawl space																		
8	Upgrade breaker panels; balance load mechanical rooms A/B/E/J																		
	NLC																		
1	North Campus irrigation improvements																		
2	Fire sprinkler upgrade																		
3	Master Plan																		
4	Replace exhaust systems, C-W																		

PROGRESS REPORT ON CONSTRUCTION PROJECTS
Status Report as of January 31, 2017

PROJECTS								DESIGN							CONSTRUCTION				
Project Status		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
5	Replace electric components C-W																		
6	Refurbish double check valves for irrigation																		
7	Correct water retention for irrigation North campus																		
8	Upgrade automatic irrigation controls Central campus																		
9	Replace all roof access ladders OSHA 6 each																		
10	Upgrade roof drainage North campus																		
11	Correct water infiltration & drainage bldg. G																		
12	Renovate 8 sets of RR																		
13	Replace flooring P235 - P223																		
14	Re-carpet cafeteria & Performance Hall																		
15	Replace VAV's bldg. T 57 ea.																		
16	Replace air handling units, N1/2/3																		
17	Replace air handling units 21 & VAV's																		
18	Replace air handling units, A10 & A13																		
19	Replace clock system																		
20	Replace HHW, CHW, & DHW piping bldgs. N-T under drive																		
21	Replace roof top units West Campus 10 ea.																		
22	Upgrade cathodic protection																		
23	Replace air handling unit A10 & A13																		
24	Replace clock system																		
25	Replace HHW, CHW, & DHW piping bldgs. N-T, under drive																		
26	Replace roof top units, West Campus 10 ea.																		
27	Upgrade Cathodic Protection																		
	RLC																		
1	Replace two emergency generators																		
2	CCTV Fannin/El Paso Halls card access all classrooms (Hold)																		
3	ADA upgrades																		

PROGRESS REPORT ON CONSTRUCTION PROJECTS
Status Report as of January 31, 2017

PROJECTS								DESIGN							CONSTRUCTION				
Project Status		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
4	AHU analysis Sabine Hall (Hold)																		
5	AHU replacement Performance Hall																		
6	Renovate locker & dressing room																		
7	Master planning																		
8	Repair crack in bldg. frames/reframing wall improvement																		
9	Upgrade Performance Hall acoustics/Audio system																		
10	Campus Wide surveillance system																		
11	Wayfinding																		
12	Replace sewage lift stations 7 ea.																		
13	Replace FPE panels, bldgs. A, B, & N																		
14	Replace MCC central plant																		
15	Replace breezeway lighting bldgs. A, F, L & N w/LED																		
16	Upgrade AHU static transducer controls 10 ea.																		
17	Upgrade CO2 monitors, AHU's, 10 each																		
18	Renovations @ south wing Alamito Hall																		
19	Replace parking lots C, D, E w/concrete																		
20	Retaining wall improvements																		
21	Replace central irrigation																		
22	Upgrade drainage on eastside building																		
23	Upgrade exterior lighting																		
24	Improvement along east drive required by City of Dallas																		
25	Honors lounge renovations																		
26	Replace call boxes (Hold)																		
	LCET																		
1	Master Planning																		

FACILITIES HOLD PROJECTS

1. Update fire sprinkler systems bldgs. D, E, F, G (CVC) is pending due to change of scope and additional funding
2. Replace AHU's 1 & 2, bldg. B (CVC) is pending per campus
3. Dock lift (DO) is pending due to construction funding
4. Replace ceiling thru out 3rd floor garage at BJP (DO) is pending due to construction funding
5. Retaining wall repairs (ECC) is pending due to funding
6. Card access – campus wide (ECC) is pending due to districtwide planning
7. Resurface new tennis court (EFC) is pending due to legal issues
8. Resurface jogging trail (EFC) is pending due to legal issues
9. CCTV Fannin/El Paso Halls card access all classrooms (RLC) is pending due to districtwide approval
10. AHU analysis Sabine Hall (RLC) is pending due to campus reconsideration
11. Replace call boxes (RLC) is pending due to districtwide security plan implementation

FACILITIES COMPLETED PROJECTS' NAMES LAST REPORT TO APPEAR

None

INFORMATIVE REPORT NO. 10C

Presentation of Contracts for Education Services

The Chancellor presents the report of contracts for education services entering into the colleges in the past month.

BROOKHAVEN COLLEGE - \$57,079

Ford	Automotive
IHS Global	Geospatial Software Training
Dallas Fire and Rescue	Emergency Medical Services (EMS)

CEDAR VALLEY COLLEGE - \$0

EASTFIELD COLLEGE - \$41,870

Motorcycle Training Center	Motorcycle Training
Dal Tile	DC Circuit/Basic Fluid Power

EL CENTRO COLLEGE - \$55,344

FMC Carswell	Culinary Skills
Dallas PD Basic Training Academy	Emergency Medical Assistance
Dallas County Sheriff's Department	Computer Training
Dallas County Sheriff's Department	Drawing
Dallas County Sheriff's Department	Graphic Arts
Dallas County Sheriff's Department	Music Appreciation
Dallas County Sheriff's Department	Interpersonal Skills
Irving ISD	Nurse Aide

MOUNTAIN VIEW COLLEGE - \$15,624

Service, Employment, Redevelopment (SER)-	Child Development Certification
Job for Progress National	
Dallas Independent School District	Alternative Teacher Certification

NORTH LAKE COLLEGE - \$195,532

Construction Education Foundation	Career Training
TEXO	Workplace Safety
Dallas Joint Plumbers Apprentices Fund	Career Training
North Texas Electrical & Joint Apprentices Fund	Electrical Calculations

RICHLAND COLLEGE - \$5,925

Meadowstone
Kirchhoff Van-Rob (Group B)
City of Garland
City of Garland
City of Plano
City of Plano

Emeritus
Leadership
Business Productivity
Time and Priority Management
Enhancing Your Professionalism
Effective Communication

Contracts for Educational Services Reported in 2016-17

	<u>BHC</u>	<u>CVC</u>	<u>EFC</u>	<u>ECC</u>	<u>MVC</u>	<u>NLC</u>	<u>RLC</u>	<u>Total</u>
September 2016	\$ 44,762	\$ 0	\$ 100	\$ 22,030	\$ 0	\$ 122,024	\$ 21,175	\$ 210,091
October 2016	\$ 10,321	\$ 0	\$ 2,300	\$ 39,432	\$ 46,935	\$ 27,206	\$ 5,490	\$ 131,684
November 2016	\$ 0	\$ 0	\$ 5,500	\$ 39,158	\$ 60,502	\$ 7,256	\$ 14,670	\$ 127,086
December 2016	\$ 58,536	\$ 15,298	\$ 4,672	\$ 39,113	\$ 63,937	\$ 25,886	\$ 8,355	\$ 176,684
January 2017	\$ 59,079	\$ 0	\$ 41,870	\$ 55,344	\$ 15,624	\$ 195,532	\$ 5,925	\$ 373,374
February 2017	\$	\$	\$	\$	\$	\$	\$	\$
March 2017	\$	\$	\$	\$	\$	\$	\$	\$
April 2017	\$	\$	\$	\$	\$	\$	\$	\$
May 2017	\$	\$	\$	\$	\$	\$	\$	\$
June 2017	\$	\$	\$	\$	\$	\$	\$	\$
July 2017	\$	\$	\$	\$	\$	\$	\$	\$
August 2017	\$	\$	\$	\$	\$	\$	\$	\$
Total To Date	\$ 113,619	\$ 15,298	\$ 54,442	\$ 195,077	\$ 186,998	\$ 377,904	\$ 55,615	\$ 1,018,919

Contracts for Educational Services Reported in Fiscal Years 2008-09 through 2014-15

<u>Campus</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>
BHC	\$ 295,712	\$ 245,537	\$ 295,804	\$ 301,369	\$ 195,018	\$ 210,171	\$ 172,151
CVC	288,150	195,226	206,792	109,913	188,340	174,546	\$ 4,420
EFC	26,951	26,605	25,800	51,800	20,225	10,130	\$ 175,095
ECC	509,510	294,024	339,423	290,895	269,327	444,171	\$ 489,573
MVC	68,387	179,830	86,943	89,876	167,566	252,798	\$ 377,121
NLC	373,172	406,059	466,720	494,958	497,515	519,540	\$ 740,256
RLC	141,494	170,260	143,847	204,246	220,229	210,637	\$ 144,972
Total	\$1,703,376	\$1,517,541	\$1,565,329	\$1,543,057	\$1,558,220	\$1,821,993	\$ 2,103,588

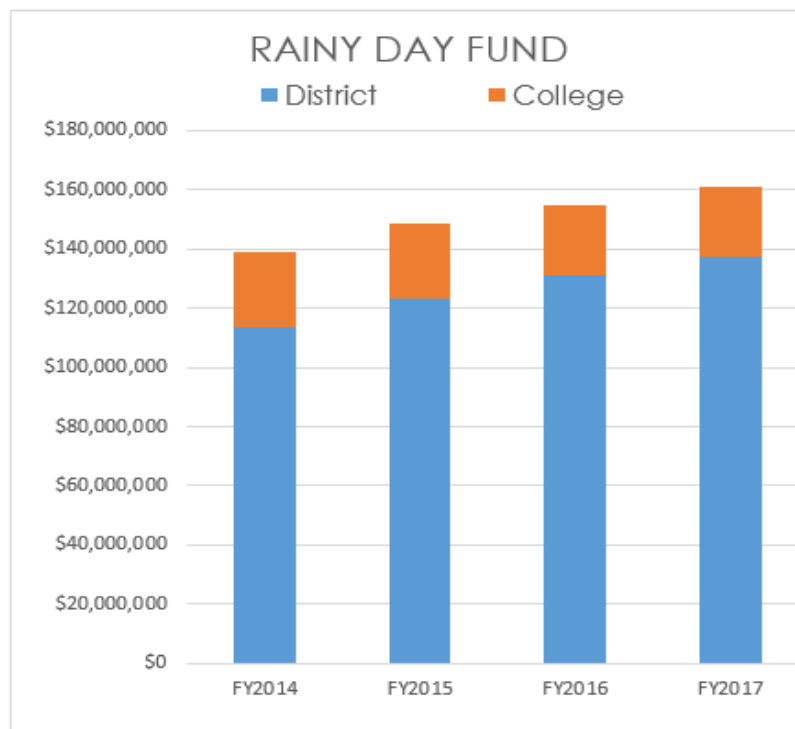
INFORMATIVE REPORT NO. 10D

Presentation of Rainy Day Fund

The chancellor presents the District's Rainy Day Fund report for review.

The following chart indicates the dollar amount in the fund as well as the number of months of operation covered by the fund. The District maintains approximately four months of annualized expenses. Each college maintains approximately one month of annualized expenses. The Rainy Day Fund will only be accessed in case of extreme financial emergency as agreed upon by the Chancellor and the Chief Financial Officer and approved by the Board of Trustees.

According to the Board policy on Rainy day fund BAA (Local) Management of College District Funds, item 3: The College District will maintain a prudent amount of un-designated fund balance – equivalent to not less than four and not more than six months of operating expenses – to ensure continuity in case of catastrophic loss and to maintain the most favorable credit ratings for financing debt.



FY2017

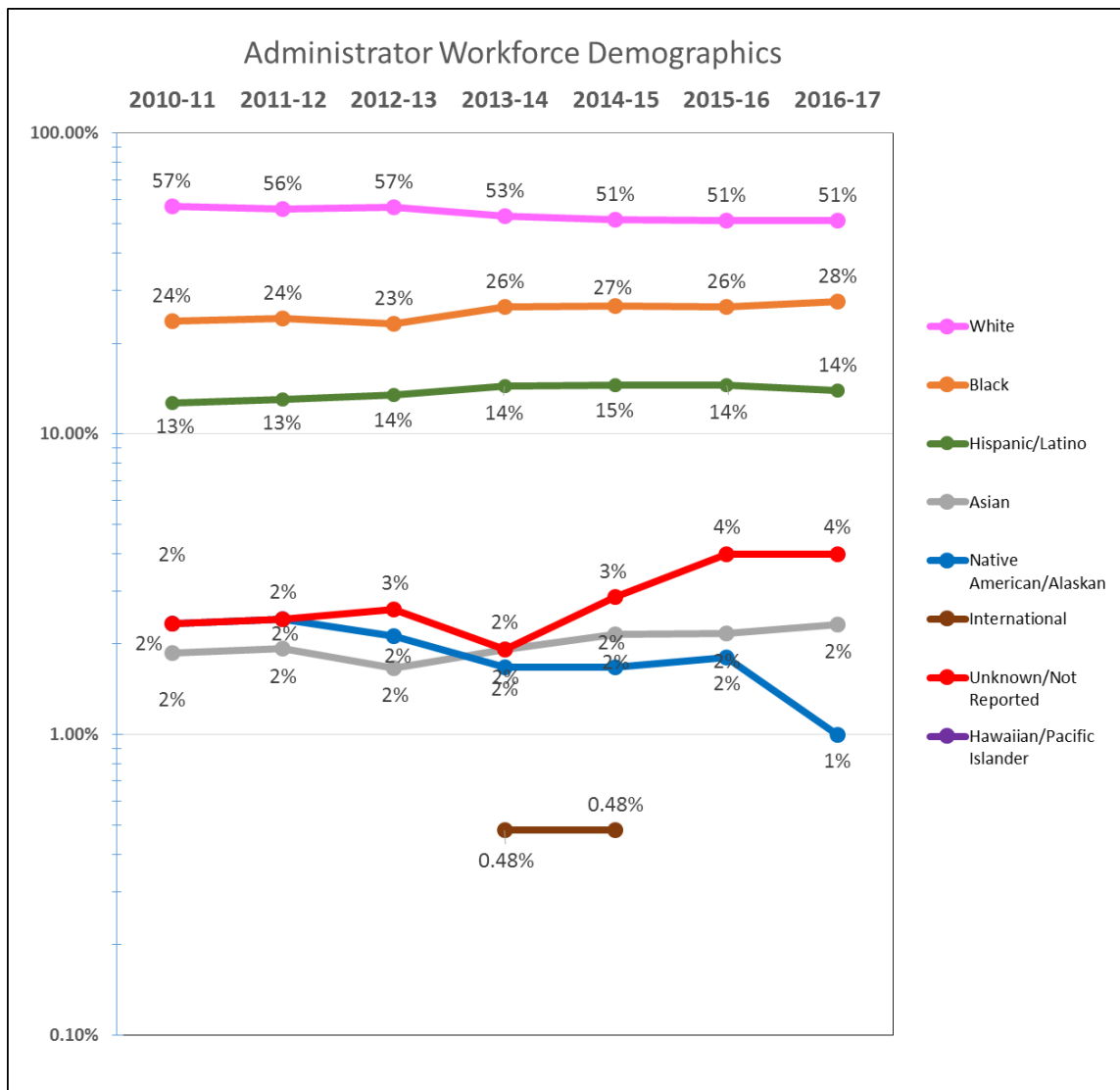
<u>District</u>	<u>College</u>	<u>Total</u>
\$140.5M	\$23.7M	\$164.2M

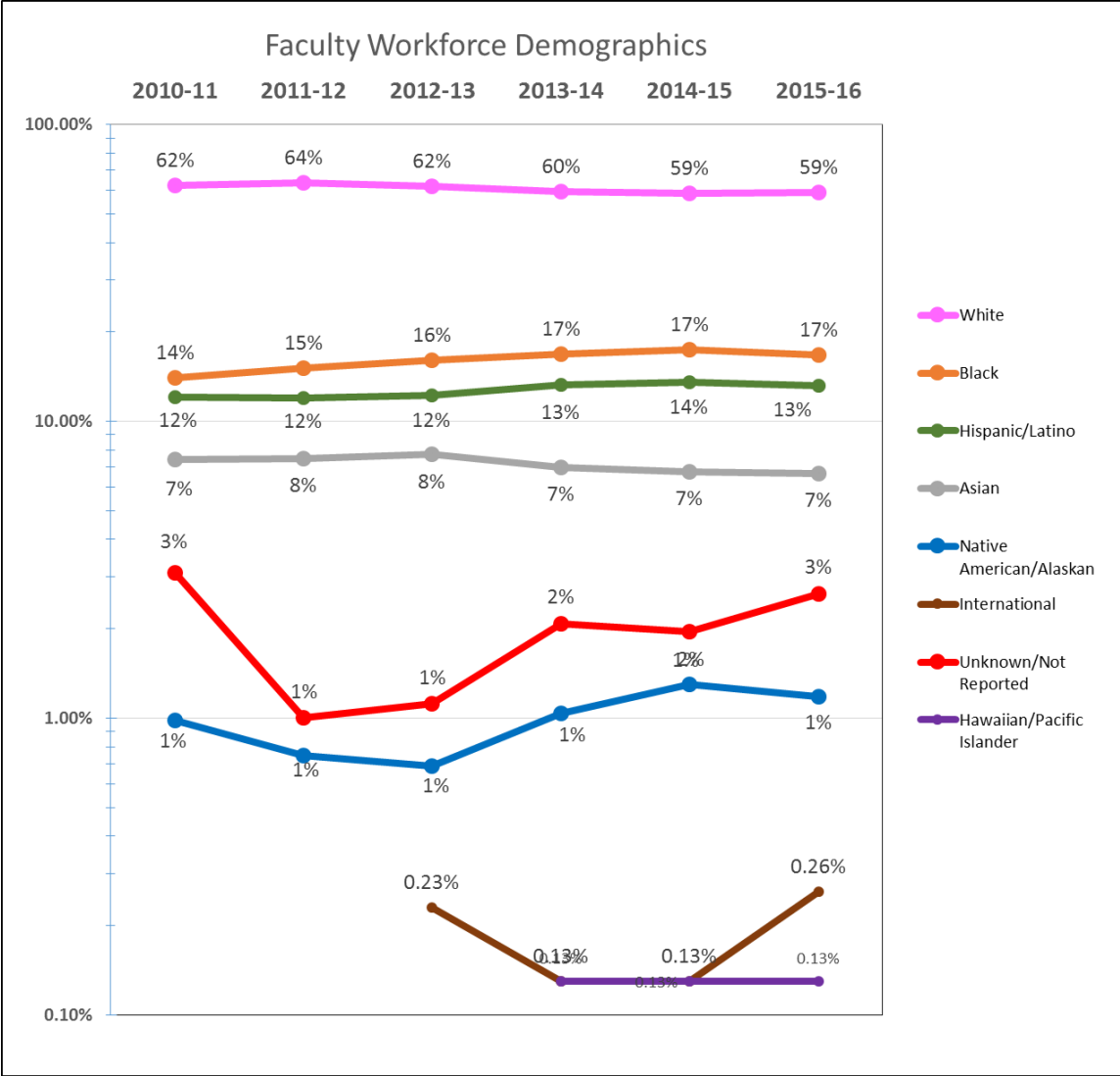
INFORMATIVE REPORT NO. 10E

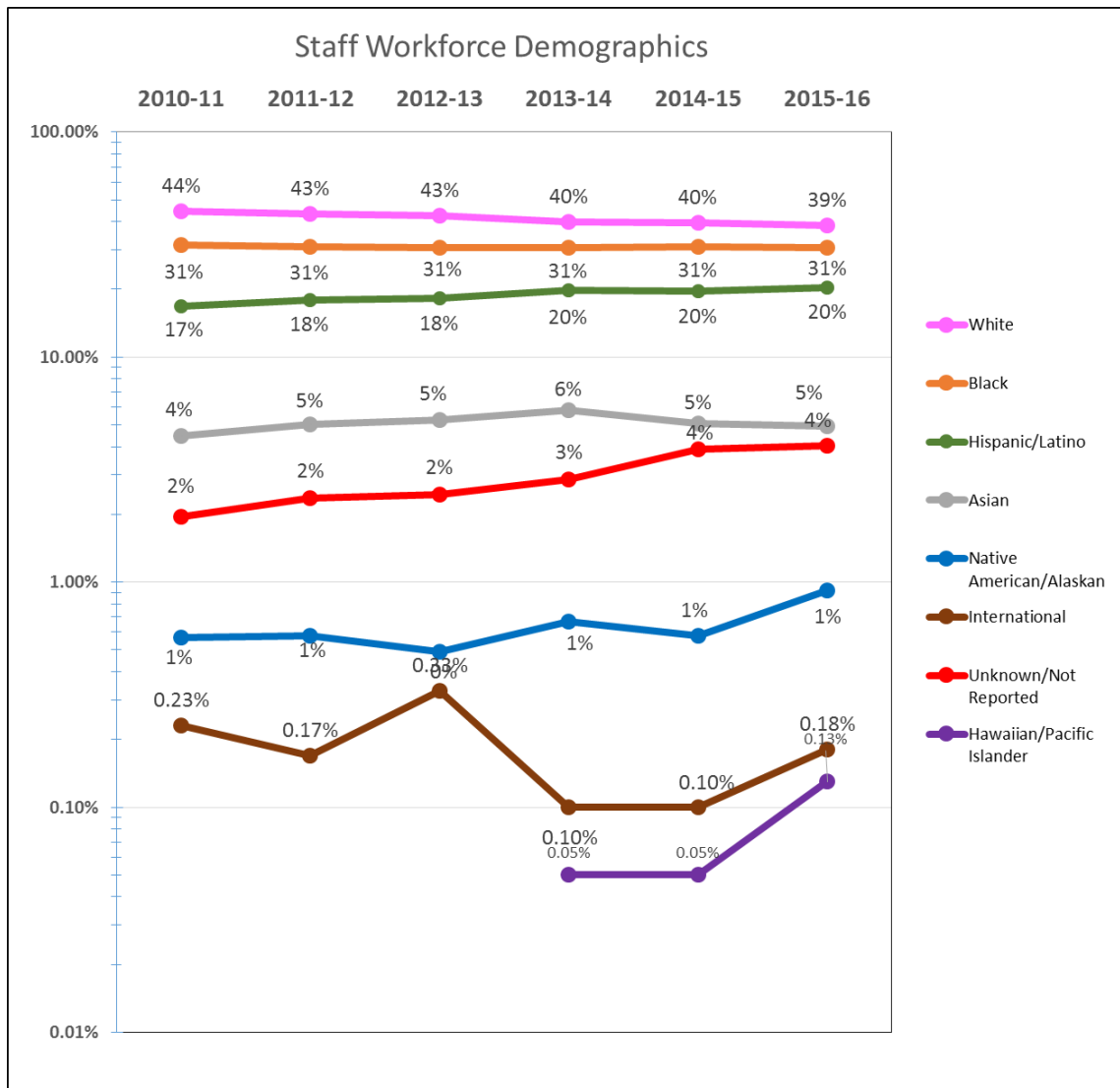
Presentation of Workforce Demographics

The chancellor presents the Workforce Demographics report as of January 31, 2017.

Workforce diversity continues to be a priority for the Dallas County Community College District, as reflected in the Board's strategic objectives. This report is designed to present workforce diversity information as a five-year trend analysis to provide a historic perspective on changes in the three major employee groups within the DCCCD.







*Pacific Islander included with Asian count prior to Fiscal Year 2012/2013

INFORMATIVE REPORT NO. 10F

Submission of Annual Racial Profiling Reports

In compliance with the state racial profiling law, DCCCD Police Department is required to submit an annual report to the Board of Trustees, in addition to submitting it to the Texas Commission on Law Enforcement Standards and Education (“TCOLE”). These reports contain data that was gathered from stops made by campus police in their police vehicles during the 2016 calendar year. This data is categorized by ethnicity. El Centro College is exempt from the racial profiling law since the college does not make traffic stops. Richland College had a significant drop in the number of citation issued in 2015 to 2016 due to a staffing shortages and reallocation of resources to cover additional functions and sites. In addition, there was an increased emphasis on community policing to include higher visibility on the campus by police officers.

RESOURCE CONTACT: Laretta Hill, Commissioner

DCCCD POLICE DEPARTMENT
2016 RACIAL PROFILING REPORT

# MOTOR VEH STOPS	BHC	CVC	EFC	ECC	MVC	NLC	RLC	DCCCD TOTALS
CITATION ONLY	260	33	59	0	164	15	165	696
ARREST ONLY	0	0	0	0	0	0	12	12
BOTH	4	0	1	0	0	3	5	13
TOTAL	264	33	60	0	164	18	182	721
RACE OR ETHNICITY								
AFRICAN	45	21	20	0	42	3	76	207
ASIAN	16	0	1	0	2	1	11	31
CAUCASIAN	113	4	14	0	53	12	45	241
HISPANIC	77	8	23	0	67	2	37	214
MIDDLE EASTERN	13	0	2	0	0	0	12	27
NATIVE AMERICAN	0	0	0	0	0	0	1	1
TOTAL	264	33	60	0	164	18	182	721
RACE OR ETHNICITY PRIOR TO STOP								
YES	0	0	0	0	5	0	0	5
NO	264	33	60	0	159	18	182	716
TOTAL	264	33	60	0	164	18	182	721
SEARCH CONDUCTED								
YES	0	2	3	0	0	1	51	57
NO	264	31	57	0	164	17	131	664
TOTAL	264	33	60	0	164	18	182	721
SEARCH CONSENTED								
YES	0	2	3	0	0	0	4	9
NO	0	0	0	0	0	1	47	48
TOTAL	0	2	3	0	0	1	51	57

Partial Exemption Racial Profiling Reporting
Report Submitted to DCCCD's Board of Trustees on Behalf of
DCCCD Police Department College
(Tier 1, Page 1 of 4)

Department Name DCCCD POLICE DEPARTMENT

Agency Number 113015

Chief Administrator Name Lauretta Hill

Reporting Name Johnetta Boldon

Contact Number 214-378-1835

E-Mail Address lauretta.hill@dcccd.edu

Certification to Report 2.132 (Tier 1) – Partial Exemption

Policy Requirements (2.132(b) CCP):

Each law enforcement agency in this State shall adopt a detailed written policy on racial profiling. The policy must:

- (1) clearly define acts constituting racial profiling;
- (2) strictly prohibit peace officers employed by the agency from engaging in racial profiling;
- (3) implement a process by which an individual may file a complaint with the agency if the individual believes that a peace officer employed by the agency has engaged in racial profiling with respect to the individual;
- (4) Provide public education relating to the agency's complaint process;
- (5) Require appropriate corrective action to be taken against a peace officer employed by the agency who, after an investigation, is shown to have engaged in racial profiling in violation of the agency's policy adopted under this article;
- (6) Require collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:
 - (A). The race or ethnicity of the individual detained;
 - (B). Whether a search was conducted and, if so, whether the individual detained consented to the search; and
 - (C). Whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual; and
- (7) Require the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:
 - (A). The Commission on Law Enforcement Officer Standards and Education; and
 - (B). The governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality or other political subdivision of the state.

These policies are in effect.

Chief Administrator

Date

Partial Exemption Racial Profiling Reporting
Report Submitted to DCCCD's Board of Trustees on Behalf of
DCCCD Police Department
(Tier 1, Page 2 of 4)

Video and Audio Equipment Exemption

Partial Exemption Claimed by (2.135(a) (CCP):

X	All cars regularly used for motor vehicle stops are equipped with video camera and transmitter-activated equipment and each motor stop is recorded and the recording of the stop is retained for at least 90 days after the stop.
---	---

OR

	In accordance with 2.135(a)(2) the agency has requested and not received funds to install the recording equipment.
--	--

I claim this exemption.

Chief Administrator

Date

Partial Exemption Racial Profiling Reporting
Report Submitted to DCCCD's Board of Trustees on Behalf of
DCCCD Police Department
(Tier 1, Page 3 of 4)

(This form is a Word document of TCLEOSE's recommended form. The information contained in this form is identical to TCLEOSE's recommended form.)

DCCCD Police has submitted a report to TCLEOSE claiming a partial exemption. This format was used to report the data to TCLEOSE.

Instructions: Please fill out all boxes. If zero, use 0.

1. Total on lines 4, 11, 14 and 17 must be equal; and
2. Total on line 20 must equal line 15.

Number of motor vehicle stops:

Mark only 1 category per vehicle stop.	1.	<u>696</u>	citation only
	2.	<u>12</u>	arrest only
	3.	<u>13</u>	both
	4.	<u>721</u>	Total

Race or Ethnicity	5.	<u>207</u>	African
	6.	<u>31</u>	Asian
	7.	<u>241</u>	Caucasian
	8.	<u>214</u>	Hispanic
	9.	<u>27</u>	Middle Eastern
	10.	<u>1</u>	Native American
	11.	<u>721</u>	Total

Race or Ethnicity known prior to stop?	12.	<u>5</u>	Yes
	13.	<u>716</u>	No
	14.	<u>721</u>	Total

Search conducted?	15.	<u>57</u>	Yes
	16.	<u>664</u>	No
	17.	<u>721</u>	Total

Was search consented?	18.	<u>9</u>	Yes
	19.	<u>48</u>	No
	20.	<u>57</u>	Total must equal #15