

This Regular Open Meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, §§ 551.001 through 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Chancellor. Per Texas Government Code § 551.1282, this meeting is being broadcast over the Internet in the manner prescribed by Texas Government Code, § 551.128.

Persons who address the Board are reminded that the Board may not take formal action on matters that are not part of the meeting agenda, and may not discuss or deliberate on any topic that is not specifically named in the agenda. For any non-agenda topic introduced during this meeting, there are three (3) permissible responses: 1) to provide a factual answer to a question; 2) to cite specific Board Policy relevant to a topic; or 3) the topic may, at a later date, be placed on a Board Agenda for a subsequent meeting.

Speakers shall direct their presentations to the Board Chair, or the Board, as a whole.

**REGULAR MEETING OF THE BOARD OF TRUSTEES
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL**

**District Office
1601 South Lamar Street
Lower Level, Room 007
Dallas, TX 75215
Tuesday, August 1, 2017
4:00 PM**

AGENDA

1. Certification of Notice Posted for the Meeting
2. Pledges of Allegiance to U.S. and Texas Flags
3. Public Hearing on Richland Collegiate High School Budget for 2017-2018
4. Public Hearing on DCCCD Budget for 2017-2018
5. Citizens Desiring to Address the Board

6. Comments from the Chancellor and/or Trustees which may include Acknowledgements, College Updates, Legislative Considerations, Business and Industry Engagements

A. Chancellor's Updates

B. Trustee Comments/Questions

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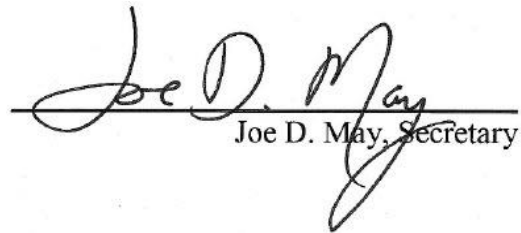
11. Executive Session (if required) for the purpose of:

- A. Consultation with Attorney Regarding Legal Matters or Pending and/or Contemplated Litigation or Settlement Offers - Section 551.071
- B. Personnel Matters Relating to Appointment, Employment, Evaluation, Assignments, Duties, Discipline, or Dismissal of Officers or Employees - Section 551.074
- C. Deliberate Regarding Real Property Since Open Deliberation would have a Detrimental Effect Upon Negotiations with a Third Person - Section 551.072

12. Adjournment of Regular Meeting

**CERTIFICATION OF NOTICE POSTED
FOR THE AUGUST 1, 2017
REGULAR MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Joe D. May, Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 28th day of July 2017, 1) in a place convenient to the public in the District Office Administration Building, 2) to John F. Warren, County Clerk of Dallas County, Texas, and 3) on the bulletin board at the George Allen, Sr. Courts Building, all as required by the Texas Government Code §551.054.


Joe D. May, Secretary

COMMITTEE REPORT 6C-1

Education and Workforce Committee Notes for June 6, 2017

An Education and Workforce Committee Meeting of the Board of Trustees of Dallas County Community College District was held Tuesday, June 6, 2017, beginning at 11:41 A.M. in the Lower Level, Room 036. This meeting was convened by Committee Chair Diana Flores.

Board Members and Officers Present:

Ms. Monica Lira Bravo

*Ms. Charletta Rogers Compton

*Ms. Diana Flores, Committee Chair

Mr. Wesley Jameson, (arrived at 11:53)

Dr. Joe May, Secretary and Chancellor

Mr. JL Sonny Williams

*Ms. Dorothy Zimmermann

*Denotes actual voting committee members

Board Members Absent: None

1. **Certification of Notice Posted for the Meeting** was confirmed by the Chancellor.
2. **Concealed Carry Policy Recommendations** (Joe May, Chancellor)
3. **Campus Carry Policy Review**
Presented by Joe May, Chancellor, Rob Wendland, General Counsel at DCCCD and assisted by Tricia Horatio, Assistant General Counsel, and Laurretta Hill, Chief, Public Safety and Security.
Concealed Carry Policy is two months away from being effective for DCCCD, Effective August 1, 2017.

Where License Holders Must Not Carry:

- **Statutory Exclusions:**
 - **Board Meetings:** Includes committee meetings, work sessions, and regular board meetings.
 - **Polling Place:** On the premises of a polling place (i.e. the area where voting occurs) on the day of an election or while early voting is in progress.
 - **Sporting or Interscholastic Events:** On the premises where a high school, collegiate, or professional sporting event or interscholastic

event is taking place. Signs will be posted to inform people may not carry.

- **Child-Care Centers:** On the premises of any facility licensed, certified, or registered by the Texas Department of Family and Protective Services. Applicable to BHC and EFC.
- **District Vehicles:** Any vehicle owned or leased by the District and used by a District employee in the course and scope of the employee's employment. Licensed police officers in District police vehicles are exempt.

○ **Exclusion Zones Recommended Under Section 411.2031(d-1):**

- **Recommendation: Pre-K-12 Programs and Activities**

Dr. May informed Board that DCCCD is not allowed to screen people and will provide advance notice before an event as required. DCCCD will assure proper signage before and after the event as required. Formal notification to parents of minor (high school) students will be sent.

Presented by Rob Wendland, General Counsel, Tricia Horatio, Assistant General Counsel, and Laurretta Hill, Chief of Public Safety and Security.

Trustee Diane Flores asked if concealed carry holders will be in violation of the law if they carry a weapon in prohibited areas. Mr. Wendland stated they would.

Where License Holders Can Carry

- Anywhere not designated as an Exclusion Zone.
 - Including (not an exhaustive list):
 - Common Areas
 - Faculty Offices
 - Staff/Administrative Offices
 - Hallways
 - Parking Lots
 - Sidewalks/Green Spaces

Trustee Diane Flores asked questions about color coding of content and content pages on page 6, paragraph 8, regarding what the meaning is of primary and secondary.

Trustee Zimmermann pointed out a about grammar correction on page 12, DISCIPLINARY ACTION.

John Robertson, Chief Financial Officer, provided update pertaining to bonds sold today as being a huge annual savings for tax payers. There will be a Special Legislative Session in Austin starting in July 18th.

4. **Committee Notes for May 2, 2017** were reviewed.
5. **Executive Session** began at 11:42 A.M., ended at 3:34 P.M. and returned to the committee meeting.
6. **Adjournment** of the Education & Workforce committee meeting occurred at 4:25 P.M.

COMMITTEE REPORT NO. 6C-2

Finance Committee Meeting Notes for June 30, 2017

A Finance Committee Meeting of the Board of Trustees of Dallas County Community College District was held Friday, June 30, 2017, beginning at 10:06 A.M. in the Lower Level, Room 036. This meeting was convened by Committee Chair Phil Ritter.

Board Members and Officers Present:

Ms. Charletta Rogers Compton, Board Chair

Ms. Monica Lira Bravo

* Ms. Diana Flores

Mr. Wesley Jameson

Dr. Joe May (Secretary and Chancellor)

* Mr. Phil Ritter, Finance Committee Chair

Mr. JL Sonny Williams

* Ms. Dorothy Zimmermann

*Denotes actual voting committee members

1. **Certification of Notice Posted for the Meeting** was confirmed by the Chancellor.

Chancellor May presented his *2018 District Vision The DCCCD Way* that included: facing poverty challenges, strategic priorities (4 collapsed into 3), closing the skills gap to align with the needs of the workforce, focusing on attacking the income disparity, continuing to implement the Higher Education Network and streamlining navigation, improving college efficiencies, and improving the diversity of DCCCD employees to match Dallas County and our student populations. This sets the framework as we build the budget and many of these items will be discussed in the college presentations today. Some of these goals will take multi-years to achieve. There will be a planning session with the leadership team on August 3rd and 4th, and they will focus on what needs to be done to achieve these goals.

The bilingual population in Dallas County has jumped a percent in the past year. Our student population represents 144 countries. During the hiring process we recognize how many employees in some roles are bilingual.

We are following the State's 2012 Performance Priorities and working towards a college's budget being 25% performance driven. These goals will take several years to achieve.

2. FY 2018 Budget Presentation

John Robertson reviewed the DCCCD Comparisons:

- Texas Community Colleges by Number of Full Time Equivalent Students – DCCCD is the largest Texas community college based on full time equivalent students. The peer group included the 6 largest urban community colleges: Dallas County Community College District, Lone Star College System District, Houston Community College System, Alamo Community College District, Tarrant County College District, and Austin Community College.
- John shared two line graphs displaying trends in state, local taxes and tuition/fees revenue sources for all Texas community colleges and DCCCD. All 50 colleges are different in their support revenue. State funding is the lowest piece of our funding. John will update the Board members with the slide that has the revenue percentages on it (page #5).
- DCCCD has the most success points and receives the most total success point funding of any other community college in the state. Success point funding across the state decreased in FY16. When compared to a larger cohort, per full time equivalent student, we need to look at other colleges to see what they are doing to achieve their success points.
- We are still second lowest in the state for tuition and fees. We are the lowest in the big 6 for what the average student is paying. Most of our half-time students are paying tuition and most of our full-time students that are Pell eligible don't pay any tuition.
- We are in the bottom quartile and 9th lowest on our tax rate. We are 4% of the average homeowner's tax bill.
- In summary DCCCD:
 - has the second lowest tuition and fee rate in the state,
 - has the lowest "out of pocket" cost for students (net tuition),
 - M&O taxes are in the lowest quartile in the state,
 - has exceptional property tax exemptions,
 - has the lowest debt per FTE of our peers,
 - taxes on an average home value are approximately 4% of the total tax bill,
 - and has the second lowest educational cost per FTE of our peers.

John reviewed the FY2018 DCCCD Operating Budget.

- State Appropriations:
 - We got 1¢ more in state contact funding than the previous biennium.
 - We have not had any noticeable changes in the last 3 bienniums.
 - We got about a \$2M increase from the Appropriation Bill.
 - Overall the funding for success points went down \$1.
 - Special items, Starlink (state-wide online professional development courses

- housed at LeCroy) and SBDC (Small Business Development Center), were funded. We are going to have to talk about a way to get our special items into regular budget appropriations for the next biennium.
- Higher Education Group Insurance was funded at an increase of \$2M. We still have to pay 55% of health care benefits. Over the last 10 years our portion has risen 510%. They are forecasting less than a 1% increase in rates from ERS. As we increase our full time eligible employee numbers we are not getting any more money from the state. Over the last 10 years our retiree numbers have increased 56%.
 - Tuition Revenue:
 - Next year we will start monthly reporting of the gross tuition revenue and how we discount that with scholarships, TPEG and other expenses we have.
 - Bad debt is uncollectable accounts (tuition) due to us.
 - Our net tuition is \$107.7M, an increase of \$0.5M. Most colleges show gross tuition, rather than net. We are informing ISDs, students and the parents of dual credit students which DCCCD scholarships are awarded to students.
 - Headcount Enrollments All Colleges:
 - If we only consider headcount growth, for the past two years, that increase would be the 14th largest community college in the state.
 - We are very transparent to our students concerning tuition and fees. We offer scholarship our ECHS students and are working on informing the ISDs about the DCCCD scholarships their students are receiving.
 - John will continue to report the net and gross revenue. John will overlay contact hours on the graph titled Headcount Enrollments All Colleges for the Board. He will also prepare some breakout numbers for the Board, including unduplicated headcount.
 - We are not enrollment driven; but focused on outcomes. John was asked to consider fees to supplement tuition. The strategy is to help reduce costs to our students because the state revenue will not increase.
 - Local Support:
 - Forecasting the Taxable Assessed Value (TAV) to increase 7%. We won't know the certified TAV until July 25th, which is 1 week before our August Board meeting to propose tax rates.
 - Forecasting exemptions to increase \$4.56 billion.
 - Commercial dollars are increasing faster than residential dollars.
 - Historical and Forecasted TAV:
 - Forecasted the TAV through year 2030, when our bonds are finished being paid.
 - Land values have increased every year.
 - Taxpayer Savings:
 - The Board increased the Over 65 and Disabled exemption from \$50,000 to \$69,000, saving taxpayers \$1.9M annually.

- Taxpayers will be saving \$5M dollars per year for the next 13 years.
- Collin and Tarrant Counties do not give homestead exemptions.
- John will provide homestead tax exemption figures to the Board (in parcels). We are at the legal maximum for homestead exemptions; although John will check the Texas tax laws.
- Local Support:
 - The Maintenance & Operations goes into the operating budget and will increase revenues about \$13M in the operating budget.
- Effect of Exemptions:
 - Taxpayers that have no exemptions, on the average home value, will pay about \$286 in taxes to DCCCD.
 - If you have the homestead exemption, your yearly taxes on the average home value will be estimated at \$229.
 - Taxpayers that claim the homestead along with + Over 65 or Disabled exemptions had their tax bill cut in half to about \$143.
- Estimated Effect of TAV Increase:
 - The average market value will go up higher than the taxable value will go up, partly because of the exemptions we have given this year. The change will cost the average home owner a 7% increase in their tax rate. This is estimated at an increase of \$15.98 per year.
 - John will provide the Board the total outstanding bond balance amounts.
- FY18 Operating Revenue Summary:
 - State appropriations are \$87.7M; an increase of \$2M.
 - Net tuition is \$107.7M. There is no enrollment provision.
 - Local support is \$236.1M.
 - We are looking at a total operating revenue of \$437.4M. This is what we base our expenses on.
 - We don't know the roll back rate yet. John is tracking this very closely and when it will go into effect.
- FY2018 Budget Revenue Sources:
 - Maintenance and Operations taxes continues to grow as a part of our budget.
 - State funding is going down and tuition is holding steady at about 24%.
- Operating Expenses:
 - John will go into greater detail about expenses at the August meeting. He will send the Budget Book to the Board next Friday.
 - Estimating an average of 3% salary increases, staff and administrative job profiles reviews, and faculty pay for performance and milestone adjustments will be placed in the budget.
 - DART GoPass (we are going into our 2nd year of the 3-year contract) and the El Centro expenses are \$1.5M and \$.9M, respectively.
- Budget Priorities:
 - Recurring expenses include the Network Model Guided Pathways, navigators and pathway advisors; Early College High Schools; the Level Up Scholarship

- match; and Recruit Texas (passed by the Texas Legislature to bring businesses to the DFW area).
- Nonrecurring expenses include the new programs such as the culinary expansion, the baccalaureate program transition and IT infrastructure improvements.
- Budget Expense Summary:
 - College operations are expected to go up by \$18M.
 - College services (IT, Police, Library Services, Financial Aid, etc.) have increased by \$14M.
 - Board services (John's staff, Dr. May's staff, Marketing, Institutional Research, Foundation employees that administer scholarships to students, and anyone that provides support to the Board) has increased by \$4.4M.
 - This fall we will have a new Facilities Master Plan and list of deferred maintenance projects. We continue to work on the deferred maintenance list and will consider as part of the budget operating plan this fall. We are completing the projects on the existing deferred maintenance list.
- College Proposed Allocations:
 - We proposed to reach the 25% of outcomes-based funding goal (increase of 2% each year). We are currently at 13% of outcomes based funding. We set it at 15% for FY18. The enrollment driven revenues (State funding and tuition) have not increased as much.
 - The colleges will receive an increase of \$18M. John will provide the Board a detailed list of where the money will be allocated from, for the increase.
- Funding Public Safety and Information Technology:
 - The Public Safety project scope includes funding the district-wide camera system and networking them back to an operations center with IT infrastructure support; district-wide access controls on 2,700 doors networking them to the operations center and wireless panic alarms district-wide; and Phase I Police Operations Center.
 - The IT project scope includes upgrading over 350 IT equipment rooms, cabling replacement to support Safety & Security; a new Enterprise Resource Planning (ERP), supporting our student's mobile devices, and digital learning materials (available on the first day of class). These will be 2-year projects, except the ERP.
 - These projects will be prioritized with several being implemented together to minimize interruptions. Tim Marshall is hiring project experts to facilitate these complex projects. Funding and scheduling will determine the timeline, with safety rising to the most urgent priority.
 - Tim will provide the Board with an update on these projects, the efficiencies and outcomes in the coming months.
- Funding Methodology:
 - Use \$18M per year over the next two years to fund the IT cabling and

- equipment rooms in the existing budgets.
- Use part of the revenue bond to fund the Safety & Security and IT infrastructure projects.
 - John proposed that we borrow from ourselves for interim bond financing (without effecting cash flow). We have the ability to borrow from ourselves to get started on these projects.
 - \$18M has been placed in the budget so we can go ahead and move forward. The specific project list will be developed this fall.
 - Propose the Board authorize to issue revenue bonds for sale at a future date (FY19). The \$200M revenue bonds number was determined to maintain AAA rating.

Chancellor May will obtain a copy of the tape from the forum held at SMU on Latino Education and follow up with the Board concerning remarks made about early college high school and collegiate academy education.

3. **Executive Session** began at 12:20 P.M. and adjourned at 1:44 P.M. The Finance Committee resumed at 1:47 P.M.

FY 2018 Budget Presentation continued

Dr. Thom Chesney presented the Brookhaven College Strategic Priorities Update. Board discussion: use of Title IV money, increase in ECHS enrollment (reflects enrollment in a college-level course), decreasing/streamlining hours required for degrees, Outcome Based Funding (OBF) increase in degrees and certificates, basis of retention metric, collaboration on specific programs with other colleges (network model), impact of advising staff on increase in degrees and certificates, high drop rate after 12th class day, Early Childhood program, and diversity numbers.

Dr. Joe Seabrooks presented the Cedar Valley College Strategic Priorities Update. Board discussion: decline in degrees and certificates issued, collaboration with District services and other colleges, diversity numbers for faculty and staff, OBF increase in transfers to 4-year institution, GED and associates degree offerings at correctional institutions, NC3 certification, and striving for HSI designation.

Dr. Jean Conway presented the Eastfield College Strategic Priorities Update. Board discussion: OBD degree and certificates increase due to auto graduation in FY15, completion rate of Hispanic students; reason and plan for moving classes to 8 week terms, success of Brewery program, and ECHS program.

Dr. José Adames presented the El Centro College Strategic Priorities Update. Board discussion: adjustments to reallocation of BJP, state of facilities at downtown and West campuses, and dual credit program.

Dr. Robert Garza presented the Mountain View College Strategic Priorities Update. Board discussion: ECHS, becoming an HSI institution, Nursing program growth and capacity, guided pathways, and the importance of students being "core complete".

Dr. Christa Slejko presented the North Lake College Strategic Priorities Update. Board discussion: OBF increases/decrease in gainful employment, more structure for dual credit students, 100% completion of master plan, majority of students are part-time, and being an HSI institution.

Dr. Kay Eggleston presented the Richland College Strategic Priorities Update. Board discussion: progress of South Dallas Training Center - resources, plan, etc., and challenge of making successful community campuses. Board discussion:

- be intentional to reach kids aging out of foster care
- focus on diversity deficiencies regarding faculty/staff in comparison to the student body
- changes in OBF and plans to address them
- types of items considered in the allocation
- partnering with universities outside of the DFW region
- measuring the gainful employment metric (if individual is self-employed they won't show up)
- request OBF spreadsheet by campus

4. **Adjournment** was at 5:36 PM.

CONSENT AGENDA NO. 7A-1

Approval of Minutes of the June 6, 2017 Regular Meeting

It is recommended that the Board approve the minutes of the June 6, 2017 Board of Trustees Regular Meeting.

Board Members and Officers Present:

Ms. Charletta Rogers Compton, Chair
Ms. Monica Lira Bravo
Ms. Diana Flores
Mr. Wesley Jameson
Dr. Joe May (Secretary and Chancellor)
Mr. Phil Ritter
Mr. JL Sonny Williams
Ms. Dorothy Zimmermann

Board Members Absent: None

A Regular Meeting of the Board of Trustees of Dallas County Community College District was held Tuesday, June 6, 2017, beginning at 4:43 P.M. in the Lower Level, Room 007.

1. **Certification of Notice Posted for the Meeting**
2. **Pledges of Allegiance to U.S. and Texas Flags**
3. **Special Presentation:** Leadership Through Service (Molly Bewley & Belinda Cuellar)
Rescheduled to September Meeting.
4. **Citizens Desiring to Address the Board**
None.
5. **Comments from the Chancellor and/or Trustees which may include Acknowledgements, College Updates, Legislative Considerations, Business and Industry Engagements**
 - A. Chancellor's Updates

- In light of tragic events that occurred at NLC, the Chancellor would like to take a moment to recognize Christa Slejko, her team, the counselors and law enforcement officers who were there for what they did on that date and continue to do.
- Dr. May offered a brief Legislative Update:
 - Governor announced Special Session of Legislature that would address 20 items for consideration during that session including as Sunset Legislation, Teacher Pay increase, Teacher Hiring Practices, School Finance Reform Commission, School Choice for Special Needs Students, Property Tax Reform, Caps on State and Local Spending. A few other items are Texting While Driving, Privacy (Bathroom Bill).
 - Will be providing additional information based on the budget process. It was an unusual year due to differences in Senate and House versions of the Budget Bill. However, the net result for DCCCD was virtually the same with a budget increase of approximately \$2 million dollars including 95% funding for Small Business Development Centers, and 95% funding for Starlink.
 - We were supporting a couple of bills that would give community colleges ability to offer Baccalaureate degrees, Senate Bill 2118 passed House and Senate with strong report. Once signed by Governor, community colleges who meet requirements can offer Bachelor's Degrees in 3 areas: Early Childhood, Nursing, and Applied Technology. Our Team has already met with Mr. Paredes to talk about moving forward with developing the program. Recognized Justin Lonon and Isaac Faz for their tremendous work in getting it passed.
 - We also supported the Recruit Texas Bill and passed House and Senate. The bill gives community colleges ability to work with companies prior to committing to come an area, using School Development funds from Texas Workforce Commission. Two pilot centers, institutionally agnostic, would be created in the State and work with companies and then handed off to local community colleges to provide training. Meetings with Texas Workforce Official begin next week to work out the details.
 - Thanked all the members of the Campus Carry committee led by Rob Wendland and Tricia Horatio who held 40 separate forums engaging over 9,000 students and employees.

Although no one completely satisfied with outcome,
proposed actions are doable.

B. Trustee Comments/Questions

- Trustee Zimmermann thanked the Street Team who represented the District at the community event hosted by the Justice of the Peace Court in Garland.
- Trustee Ritter attended BHC graduation and thanked Dr. Chesney and everyone for another great year.
- Chair Compton enjoyed CVC graduation. She was inspired by bright and eager graduates with a record breaking 435 graduates; 179 students getting a high school diploma and associate's degree.
- Trustee Jameson attended MVC graduation with over 400 graduates. He believes that's why we are here.
- Trustee Bravo attended ECC graduation and thanked all. She also thanked NLC, ECC, EFC, RLC and Ms. Canales along with Univision who hosted immigration events and served over 1000 students and community participants.
- Trustee Williams attended NLC graduation and enjoyed the experience and talked about a young lady who was the first to graduate from college.
- Trustee Flores could not attend graduation at EFC but thanked Trustee Zimmermann who went in her place.
- Trustee Zimmermann enjoyed both EFC and RLC graduations and noted one student who took 15 years to earn her degree. She was pleased to represent the Board.

C. Committee Reports

None.

6. Opportunity for Members of the Board and Chancellor to Declare Conflicts of Interest Specific to this Agenda

None.

7. Consent Agenda

A. Minutes

- 1) Approval of Minutes of the May 2, 2017 Regular Meeting Board

Approved with edits to item 13 of the minutes.

B. Policy Items

1) Approval of Policy Concerning Concealed Carry of Handguns– CHF (LOCAL)

- Trustee Ritter offered an amendment to policy item that establishes a Sunset date of October 15, 2019.
- Trustee Flores requested clarification on legend regarding edits.
- General Counsel Rob Wendland stated that any legislative changes will be brought to the Board if necessary.

2) Approval of Amendment to Policy Concerning Academic Achievement– EGA (LOCAL)

C. Financial Item

1) Approval of Schedule for Tax Rate and Budget Adoption

D. Education & Workforce Items

1) Approval of Agreement with Pieces Technologies, Inc.

- Trustee Zimmermann believed that this technology sounds as if it will track our students. Students already provide this information and consent to access that information. Tim Marshall confirmed that both FERPA and ADA are taken into consideration.
- Dr. May explained that the technology is a spin-off of Parkland Hospital program that was designed to interact with them.
- Tim Marshall confirmed that it will not bog down the system because it will be run by cloud services and not connected directly to the student system. This recommendation is based on the Student Survey which shows students have many needs. The tech will allow staff to serve individuals with specific needs and connect them to services and them to us.
- Chair Compton asked how this technology is related to Aunt Bertha. Tim Marshall explained Aunt Bertha is passive and anonymous, but Pieces Tech is active and students can connect directly to services.
- Trustee Ritter states that the key component of voluntary consent is important particularly for “at risk” students. It’s a big expense but DCCCD will be providing cutting edge services to these students.
- Chair Compton states that District is buying a lot of software to provide data through databases – are they providing services or overlapping? Need to look closely at these items.
- Trustee Flores requested a “cheat sheet” with a listing of software that provide student services.

- Trustee Ritter moved to approve Consent Agenda Item 7D1 and Trustee Bravo seconded the motion - Trustee Zimmermann opposed the motion.
- 2) Approval of Educational Services and Training Agreement with the Construction Education Foundation (CEF)
- Trustee Zimmermann questioned whether this was union or non-union.
 - President Slejko responded that it was non-union and will be Grant is funded 100%, going through NLC budget and dispersed.
 - Each campus will bring employees to the training. Typically, non-union but final list is provided by employers sending their employees to be trained.
 - Trustee Flores moved for approval of Consent Agenda Item 7D2 and Trustee Jameson seconded the motion – all were in favor.
- 3) Approval of First Amendment to Agreement with North Texas Electrical Joint Apprenticeship Training Center
- Trustee Zimmermann questioned the additional \$30K increase for less than 100 students and 9 more classes.
 - Trustee Flores moved for approval of Consent Agenda Item 7D3 and Trustee Jameson seconded the motion – all were in favor.

E. Richland Collegiate High School

- 1) Approval of 2017-2018 Academic Calendar for Richland Collegiate High School
- Trustee Ritter moved for Policy Item B1 for separate consideration and Trustee Jameson seconded.
 - Trustee Zimmermann requested to move Policy Items 7D for separate consideration.
 - Trustee Flores moved and Trustee Ritter seconded the motion to approve Consent Agenda Items A1, B2, C1 and E1. The motion was approved unanimously.
 -

8. Individual Items

A. Consideration of Bids

- 1) Sole Source: American Technical Publishers, \$148,185, Electrical Apprenticeship Training Kits, District-wide
- Trustee Zimmermann stated that in looking at American Tech Publishers she noticed Amazon.com was their official site.

- Dr. May explained that it is 100% funded by Workforce Commission. Amazon is a distributor but it is published by technical publisher.

B. Talent Items for Individual Action

- 1) Employment of Contractual Talent - Administrator Related Actions
- 2) Employment of Contractual Talent– Faculty Related Actions
- 3) Reemployment of Faculty: One-Year Contract
- 4) Reemployment of Faculty: Three-Year Contracts
- 5) Correction to May 2, 2017 Reemployment of Faculty: One-Year Contract
- 6) Correction to May 2, 2017 Reemployment of Faculty: Three-Year Contracts

C. Talent Item - Informative Only (No Action Required)

- 1) Resignations and Retirements

Trustee Bravo moved to approve Individuals Items A1, B1, B2, B3, B4, B5, and B6. Trustee Williams seconds the motion. Approved unanimously.

9. Informative Reports

A. Presentation of Current Funds Operating Budget Report for April 2017

- Trustee Flores had questions on item on page 59, under budget item enrollment growth but saw that nothing has been transferred to colleges even though colleges have experienced enrollment growth. She believed funds would be distributed after 12th class date.
- John Robertson continued discussion with Trustee Flores and said he would address these questions on the June 30 Finance Committee meeting.
- Trustee Flores requested Fall and Spring enrollment numbers.

B. Monthly Award and Change Order Summary

- Trustee Zimmermann questioned the purchase of paint which has doubled from the original estimate. John Robertson will look into the matter.

C. Facilities Management Reports

- 1) Progress Report on Construction
- 2) Project Report

D. Notice of Grant Awards (June 2017)

- Trustee Jameson had questions about Notice of Grant Awards – he remembers there being a more comprehensive report on the financial status of the Foundation.
- Pyeper Wilkins will look into which report Trustee Jameson is referring to. She stated that grants primarily for colleges are always reported through the Foundation.
- Chair Compton remembered there was a one-page info sheet from the Foundation with donation amounts.

E. Presentation of Contracts for Educational Services

F. Presentation of Rainy Day Fund

G. Presentation of Workforce Demographics

10. Executive Session

- Board moved to Executive Session at 5:40 P.M.
- Executive Session ended at 7:07 P.M.

11. Adjournment of Regular Meeting

Board adjourned at 7:08 P.M.

CONSENT AGENDA NO. 7A-2

Approval of Minutes of the June 30, 2017 Special Meeting

It is recommended that the Board approve the minutes of the June 30, 2017 Board of Trustees Special Meeting.

Board Members and Officers Present:

Ms. Charletta Rogers Compton, Chair
Ms. Monica Lira Bravo
Ms. Diana Flores
Mr. Wesley Jameson
Dr. Joe May (Secretary and Chancellor)
Mr. Phil Ritter
Mr. JL Sonny Williams
Ms. Dorothy Zimmermann

Board Members Absent: None

A Special Meeting of the Board of Trustees of Dallas County Community College District was held Friday, June 30, 2017, beginning at 5:36 P.M. in the Lower Level, Room 036.

1. Certification of Notice Posted for the Meeting was confirmed by Chancellor May.

2. Consent Agenda

A. Minutes

1) Approval of Minutes of the May 16, 2017 Special Meeting

Trustee Ritter moved to approve minutes, Trustee Jameson seconded.
All approved.

3. Individual Items

A. Talent Items for Individual Action

- 1) Employment of Contractual Talent - Administrator Related Actions
- 2) Employment of Contractual Talent– Faculty Related Actions
- 3) Reclassification of Instructors

B. Talent Item - Informative Only (No Action Required)

- 1) Resignations, Retirements and Terminations

C. Special Request

- 1) Approval to Pay Expenses for Trustee Attendance to Leadership
Women National Conference

Trustee Flores moved to approve Individual Items A1-3, B1, and C1. Trustee Ritter seconded motion. Approved unanimously.

4. Informative Report

- A. Presentation of Workforce Demographics

5. Executive Session was not required.

6. Adjournment

Trustee Flores moved to adjourn meeting at 5:39 P.M. Trustee Zimmermann seconded.

FINANCIAL ITEM NO. 7B-1

Approval of Brokers-Dealers List

The chancellor recommends that the Board of Trustees approve the attached list of brokers-dealers, as provided by Board Policy CAK (LEGAL), which states: *The Board or a designated investment committee, shall, at least annually, review, revise, and adopt a list of qualified brokers that are authorized to engage in investment transactions with the College District.*

Changes to the Brokers-Dealers list include a name change from Blaylock Beal Van LLC, to Blaylock Van LLC, a full service minority-owned investment banking and financial services company; the addition of FTN Financial, due to the acquisition of Coastal Securities; the addition of Ladenburg Thalmann, due to the acquisition of Gilford Securities; and the removal of Cantor Fitzgerald L.P. and William Blair LLC due to inactive relationships with DCCCD.

Note: (LEGAL) denotes the subject is regulated by federal or state authority. (LOCAL) denotes a policy that DCCCD's Board of Trustees has adopted and may amend or eliminate at its discretion.

LIST OF QUALIFIED BROKERS-DEALERS

Annually the District performs its due diligence on the brokers/dealers that are approved to do business with the District. This is accomplished by verifying each brokers/dealer registration with the Texas State Securities Board, membership in the Securities Investor Protection Corporation, and good standing with the Financial Industry Regulatory Authority. Further, due diligence includes researching the record of actions taken by individuals and filed with the National Association of Security Dealers. Each of the following brokers/dealers has been reviewed. None have actions that involve any criminal activity. The actions listed are various lawsuits and arbitration actions taken by the SEC that are not material in effect.

All brokers/dealers are registered with the Security and Exchange Commission (SEC), the Texas State Securities Board (TSSB), members of the Securities Investor Protection Corporation (SIPC) and in good standing with the Financial Industry Regulatory Authority (FINRA formerly known as the National Association of Securities Dealers (NASD)).

Robert W. Baird & Co. Baird is the principal U.S. operating subsidiary of Baird, an international, employee-owned financial services firm providing investment banking, capital markets, private equity, wealth management, and asset management services to individuals, corporations, institutional investors, and municipalities.

With more than 3,100 employees, Baird has offices in the United States, Europe, and Asia, and is one of the largest privately held, full-service investment firms in the United States. Baird manages and oversees over \$151 billion in client assets.

Founded in 1919, Baird provides a significant broker/dealer team which covers all tiers of investment products that meet the District's investment criteria. The Baird team actively provides market news and transparency to assist us in achieving the District's short and longer term investment objectives. Baird also has a team of underwriters who actively participate in the Texas municipal market, ensuring the District receives accurate market information, analytics and other information to benefit DCCCD.

Blaylock Van, LLC Blaylock Van (BV) is a minority-owned investment banking and financial services company. BV provides debt and equity underwriting, sales and trading services to a diversified client base including corporations, municipalities, investment managers, pension funds and family offices. BV's global electronic equity and fixed-income trading platforms gives direct market access to over 40 worldwide exchanges and a proprietary web-based research platform is designed to specifically address the needs of fundamental portfolio managers and analysts. Blaylock Van is registered and approved as a broker-dealer by the

Securities and Exchange Commission (SEC) and the Financial Industry Regulatory Authority (FINRA).

FTN Financial (formerly Coastal Securities) FTN Financial Securities Corp. is a broker dealer whose roots go back to 1864. The firm trades in various fixed-income securities including corporate bonds, non-agency mortgage securities, and asset backed securities. It also offers investment services, balance sheet management solutions. The firm provides fixed income sales, trading, and strategies for institutional customers in the United States and abroad. It also offers merger and acquisition and capital raising services to public and private middle-market companies. The firm is based in Memphis, Tennessee. FTN Financial Securities Corp. operates as a subsidiary of First Tennessee Bank National Association.

Ladenburg Thalmann (formerly Gilford Securities Inc.) Ladenburg Thalmann is a diversified financial services company with two primary business lines: one is independent brokerage and advisory, and the other is investment banking and capital markets. More specifically, the company is engaged in investment banking, equity research, institutional sales and trading, independent brokerage and advisory services, asset management services and trust services through its principal subsidiaries, Ladenburg Thalmann & Co. Inc., Securities America, Investacorp, Inc., Triad Advisors, Inc., Ladenburg Thalmann Asset Management Inc. and Premier Trust, Inc. The Company has over 2,700 financial advisors with approximately \$75 billion in client assets. The company has been a member of the New York Stock Exchange for 138 years, the sixth oldest member on record.

Multi-Bank Securities (MBS) Multi-Bank Securities, Inc. operates as a fixed-income securities broker-dealer for institutional investors in the United States. It offers investing products that include U.S. treasury securities, U.S. agency bonds, certificates of deposit (CD), corporate notes and bonds, commercial paper, municipal bonds, and Community Reinvestment Act-eligible investments. The company serves institutional investors that include municipalities, banks, credit unions, pension funds, asset managers, insurance companies, and corporations. It has strategic alliances with Association of Public Treasurers of the United States. MBS is a veteran-owned business.

RBC Capital Markets RBC is a global investment bank providing services in banking, finance and capital markets to corporations, institutional investors, asset managers and governments globally. Locations span 70 offices in 15 countries across North America, the UK, Europe and the Asia-Pacific region. RBC has 7,200 employees worldwide. Services provided include insights required to raise capital, access markets, mitigate risk and acquire or dispose of assets for clients worldwide. RBC has been operating since 1869. In 1981, RBC acquired the Dallas-based firm, Rauscher Pierce Refsnes, which was established in 1931.

UBS Financial Services, Inc. UBS AG is the parent of the UBS Group which includes primary dealer, UBS Securities, LLC, and UBS Financial Services Inc. UBS Financial Services Inc. provides advice-based solutions through financial advisors who deliver a fully integrated set of products and services specifically designed to address the needs of public and private institutions, and high net worth individuals and families. UBS Financial Services Inc. also provides advanced research on capital markets, municipal and commodity markets, and the global economy in order to present a broad analysis of specific economic topics that provides and understanding of the current and prospective investment environment. The firm was founded in 1862, operates in over 50 countries and has over 59,000 employees worldwide.

Wells Fargo Brokerage Services, LLC Wells Fargo Brokerage Services, LLC is an investment manager with over \$12 billion in assets under management. The firm provides investment services to money managers, banks, corporations, insurance companies, and public entities. Its services include commercial sweep accounts, debt underwriting, and institutional funds management. Wells Fargo Brokerage Services are members of FINRA and SIPC. They provide a full-service approach with support in sales of treasuries, agency securities, and other money market securities. Wells Fargo is a primary dealer of agency securities and a secondary dealer of treasuries.

AUDIT ITEM NO. 7C-1

Approval of the Annual Audit Plan for 2017-2018

The Audit Committee recommends that the Board of Trustees adopt the audit plan for 2017-18.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
Internal Audit Department
Plan for the Year Ending August 31, 2018

<u>Audit Staff</u>	<u>Degree/ Certification</u>	<u>Title</u>	<u>Starting Date</u>
Godinez, Rafael	BBA, CPA	Director	June 1988
Styrvoky, Paul	BS, CISA, ITIL	IT Auditor	August 2010
Malone, Antanette	MBA, BBA	Auditor II	September 2014
Griffin, Svetlana	BBA	Auditor II	September 2014
Fuller, Averil	MS, BBA	Grant Compliance	July 2015

Total Available Days	1,305
Less Non-Audit Days:	
Vacation	72
Holidays	85
Sick Days	60
Other	40
Supervision & Administration	<u>198</u>
Total Non-Audit Days	<u>455</u>
Net Audit Days Available	850
Grant Compliance Monitoring	210
Reserved for Special Requests	<u>40</u>
Net Planned Audit Days	<u><u>600</u></u>

As indicated above, the Internal Audit Department is comprised of five (5) individuals, four (4) of whom are auditors. Based upon the available audit staff and the work days available in the year for performance of audit activities, adjusted for non-audit days such as vacation, holiday and other leave, and other supervision and administrative tasks that need to be performed, and excluding those days which are devoted to grant compliance monitoring and time which is reserved for those special audit requests that typically arise in any given year, the Internal Audit Department estimates that approximately 600 days will be available to be devoted to audit activities in the coming year. As a result, the audits planned for the coming year have been based upon the number of days estimated to be available for audit activities as shown below.

Planned Audits

<u>Audit Number</u>	<u>Description</u>	<u>Estimated Staff-days</u>
2018-01	ASSISTANCE TO GRANT THORNTON Audits in conjunction with the financial and A-133 reviews. - Federal Programs/Financial Aid - Disbursement: General - Disbursement: Payroll - Other Requests	20 10 10 10
2018-02	FOLLOW-UP ON PREVIOUS AUDITS Review status of implementation of prior audit recommendations.	30
2018-03	CASH COUNTS Review and test controls over cash on hand accounts and compliance with business procedures.	15
2018-04	PHYSICAL ASSETS INVENTORY OBSERVATION Observe and test physical inventory and procedures pertaining to changes in inventory records.	30
2018-05	EMPLOYEE TRAVEL EXPENSES Audit of travel expense reports for compliance with District policies.	25
2018-06	RICHLAND COLLEGIATE HIGH SCHOOL Audit for compliance with Texas Education Agency attendance verification requirements.	25
2018-07	PUBLIC SAFETY AND SECURITY Audit of department operations and officer compliance with TCOLE continuing education.	35

2018-08	DISD COLLEGIATE ACADEMIES COHORT 1 Audit of the Career and Technical Education (CTE) academies operations and compliance.	30
2018-09	FIELD STUDY TRIPS Audit of expenditures and compliance with District policies and procedures	30
2018-10	STUDENT TRAVEL EXPENSES Audit of expenditures and compliance with District policies and procedures	30
2018-11	STUDENT & EXCHANGE VISITOR PROGRAM Audit for compliance with Federal regulations pertaining to international student monitoring.	35
2018-12	DAY TEACHING - NON FACULTY EMPLOYEES Audit of expenditures and compliance with District policies and procedures	25
2018-13	DUAL CREDIT CONTRACTS REVIEW Audit of contracts between the District and various Independent School Districts.	30
2018-14	OTHER CONTRACTED SERVICES Audit of expenditures and compliance with District policies and procedures.	25
2018-15	ATHLETIC OFFICIALS Audit for compliance with established rates for the various athletic events.	25
2018-16	INFO. TECH. - GENERAL CONTROLS - CAMPUSES Audit of general controls and environment of the information technology operations at the campuses.	30

2018-17	BUSINESS CONTINUITY PLANNING Review and test of controls and planning for possible disasters and the subsequent recovery of operations.	30
2018-18	SOFTWARE LICENSE COMPLIANCE Audit of compliance with terms and provisions of various software license agreements.	25
2018-19	DATA PRIVACY AND SECURITY Review and test of controls surrounding security of student and employee records.	25
2018-20	UPWARD BOUND GRANT - RICHLAND COLLEGE Audit of compliance with Department of Education guidelines and grant provisions.	25
2018-21	TELECOMMUTING EMPLOYEES Audit of controls and techniques utilized by managers for monitoring employees working from home.	25

600

TALENT ITEM NO. 8A-1

Approval of Second Amendment to Chancellor's Employment Agreement

Following completion of the Chancellor's annual Performance Evaluation, it is recommended that the Board of Trustees approve a Second Amendment to the Chancellor's Employment Agreement to amend Section 3.1 thereof to increase the base salary to \$400,000.00 per year.

Effective date: August 1, 2017

TALENT ITEM NO. 8A-2

Employment of Contractual Talent – Administrator Related Actions

The Chancellor recommends that the Board of Trustees authorize execution of a written contract of employment with the following person on the terms and at the compensation stated.

REGULAR APPOINTMENT ADMINISTRATORS – 7

Iris Freemon Annual Salary: \$150,000/E10 Monthly Business and Travel Allowance: \$300.00 Chief of Staff Biographical Sketch: M.S., Walden University, Minneapolis, MN; B.S., University of Central Missouri, Warrensburg, MO Experience: Director of Resource Development and Major Gifts, District Office	District Office Effective Dates: September 1, 2017 through August 31, 2018
Christina Dewberry-Heard Annual Salary: \$72,878/E02 Monthly Business and Travel Allowance: \$100.00 Director of Nursing Allied Health Skills Lab Biographical Sketch: A.D.N., Kansas City Community College, Kansas City, MO; M.B.A. and M.S., University of Mary, Bismarck, ND Experience: Case Management, Research Medical Center, Kansas City, KS; Charge Nurse, St. Luke's East Lee's, Summit Lee's Summit, MO; Program Coordinator, Practical Nursing, Penn Valley Community College, Kansas City, MO	Brookhaven College Effective Dates: August 2, 2017 through August 31, 2017 and September 1, 2017 through August 31, 2018
Giraud Polite Annual Salary: \$92,000/E05 Monthly Business and Travel Allowance: \$150.00 Executive Dean, Business and Career Programs Biographical Sketch: Ph.D., University of Texas at Dallas, Richardson, TX; M.B.A., University of Phoenix, Dallas, TX; B.A., University of Texas at Arlington, Arlington, TX	Brookhaven College Effective Dates: September 1, 2017 through August 31, 2018

Henry Covarrubias Annual Salary: \$62,000/E01	El Centro College Effective Dates: August 7, 2017 through August 31, 2017 and September 1, 2017 through August 31, 2018 Monthly Business and Travel Allowance: \$100.00 Administrator-Student Services Biographical Sketch: M.Ed., University of Southern California, Santa Barbara, CA; B.A., University of California-Los Angeles, Los Angeles, CA Experience: Interim Program Manager, Bakersfield College, Bakersfield, CA; Director, West Hills College, Lemoore, CA
Kristopher Copeland Annual Salary: \$86,000/E05	North Lake College Effective Dates: August 2, 2017 through August 31, 2017 and September 1, 2017 through August 31, 2018 Monthly Business and Travel Allowance: \$150.00 Executive Dean, Liberal Arts Biographical Sketch: Ph.D. and M.A., University of Arkansas, Fayetteville, AR; B.A., Northeastern State University, Broken Bow, AR Experience: Adjunct Instructor, Carl Albert State College, Poteau, OK; Director of Forensics, Florida State College, Jacksonville, FL; Program Coordinator/Director of Forensics, Northeastern State University, Broken Bow, AR
Catherine Simpson Annual Salary: \$66,000/E01	North Lake College Effective Dates: August 2, 2017 through August 31, 2017 and September 1, 2017 through August 31, 2018 Monthly Business and Travel Allowance: \$100.00 Associate Dean, Workforce Development Biographical Sketch: B.A., University of Texas at Arlington, Arlington, TX Experience: Southern Territory Community Relationship Manager, Prudential Insurance Company, Newark, NJ; Community Outreach Manager, DFW International Airport, Dallas, TX; Workforce Development Coordinator, North Central Texas College, Denton, TX

Kevin Brimage Annual Salary: \$75,399/E02	Richland College Effective Dates: August 7, 2017 through August 31, 2017 and September 1, 2017 through August 31, 2018
Monthly Business and Travel Allowance: \$100.00	
Assistant Principal, Charter High School	
Biographical Sketch: M.Ed. and B.A., Louisiana Tech University, Ruston, LA	
Experience: Teacher, McDowell High School-McDowell Independent School District, Marion, NC; Teacher, The Colony High School-Lewisville Independent School District, The Colony, TX; Teacher, Coppell High School-Coppell Independent School District, Coppell, TX	

INTERIM APPOINTMENT ADMINISTRATOR – 1

Amy Vance Annual Salary: \$86,000/E05	Eastfield College Effective Dates: August 2, 2017 through August 31, 2017 and September 1, 2017 through February 28, 2018 until filled or whichever occurs first
Monthly Business and Travel Allowance: \$150.00	
Executive Dean, STEM	
Biographical Sketch: M.Ed., Texas A&M University-Commerce, Commerce, TX; B.S.E., University of Texas at Austin, Austin, TX	
Experience: Associate Dean, Eastfield College	

CORRECTION TO JUNE 6, 2017 TALENT REPORT – 1

Lisa Copprue	Cedar Valley College Effective Dates: July 5, 2017 through August 31, 2017 and September 1, 2017 through August 31, 2018
Vice President of Student Services and Enrollment Management	
Note: It is recommended that Dr. Copprue's effective dates be corrected.	

RETURNING TO ORIGINAL ADMINISTRATIVE APPOINTMENT – 4

Anna Mays Annual Salary: \$159,908/E10	District Office Effective Dates: September 1, 2017 through August 31, 2018
Monthly Business and Travel Allowance: \$300.00	
Associate Vice Chancellor Educational Policy, Student Success	
Note: It is recommended that Ms. Mays return to her original administrative position.	

Maria Boccalandro Annual Salary: \$71,425/E02 Monthly Business and Travel Allowance: \$100.00 Sustainability Program Director II Note: It is recommended that Dr. Boccalandro return to her original administrative position.	Cedar Valley College Effective Dates: September 1, 2017 through August 31, 2018
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Grenna Rollings Annual Salary: \$82,400/E04 Monthly Business and Travel Allowance: \$150.00 Dean, Student Support Services Note: It is recommended that Ms. Rollings return to her original administrative position.	Cedar Valley College Effective Dates: September 1, 2017 through August 31, 2018
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Jarlene DeCay Annual Salary: \$82,400/E04 Monthly Business and Travel Allowance: \$150.00 Dean, Student Success Note: It is recommended that Ms. DeCay return to her original administrative position.	Cedar Valley College Effective Dates: September 1, 2017 through August 31, 2018
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IN-RANGE SALARY ADJUSTMENT ADMINISTRATORS – 5

Molly Bewley Annual Salary: \$93,572/E03 Monthly Business and Travel Allowance: \$150.00 District Director-Community Engagement, Outreach and Recruitment Note: It is recommended that Ms. Bewley's salary be adjusted.	District Office Effective Dates: August 2, 2017 through August 31, 2017 and September 1, 2017 through August 31, 2018
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George Lawson Annual Salary: \$94,781/E05 Monthly Business and Travel Allowance: \$150.00 Talent Central Manager Note: It is recommended that Mr. Lawson's salary be adjusted.	District Office Effective Dates: August 2, 2017 through August 31, 2017 and September 1, 2017 through August 31, 2018
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George Marquez Annual Salary: \$110,210/E07	District Office Effective Dates: August 2, 2017 through August 31, 2017 and September 1, 2017 through August 31, 2018
Monthly Business and Travel Allowance: \$200.00	
Executive District Director	
Note: It is recommended that Mr. Marquez's salary be adjusted.	

Lula McGregor Annual Salary: \$94,781/E05	District Office Effective Dates: August 2, 2017 through August 31, 2017 and September 1, 2017 through August 31, 2018
Monthly Business and Travel Allowance: \$150.00	
Talent Central Manager	
Note: It is recommended that Ms. McGregor's salary be adjusted.	

Gina Federer Annual Salary: \$81,239/E02	North Lake College Effective Dates: September 1, 2017 through August 31, 2018
Monthly Business and Travel Allowance: \$100.00	
College Director, Marketing and Public Information	
Note: It is recommended that Ms. Federer's salary be adjusted.	

OUT OF CYCLE REVIEW ADMINISTRATORS - 5

Kathleen Cook Annual Salary: \$150,000/E10	District Office Effective Dates: September 1, 2017 through August 31, 2018
Monthly Business and Travel Allowance: \$300.00	
Chief Marketing Officer	
Note: It is recommended that Ms. Cook's salary be adjusted.	

Isaac Faz Annual Salary: \$171,744/E10	District Office Effective Dates: September 1, 2017 through August 31, 2018
Monthly Business and Travel Allowance: \$300.00	
Chief Legislative Counsel	
Note: It is recommended that Mr. Faz's salary be adjusted.	

Tiska Thomas	District Service Center
Annual Salary: \$115,000/E08	Effective Dates: September 1, 2017 through August 31, 2018
Monthly Business and Travel Allowance: \$200.00	
Associate Chief-Business Affairs	
Note: It is recommended that Ms. Thomas' salary be adjusted.	

Kimberly Chandler	Eastfield College
Annual Salary: \$99,704/E06	Effective Dates: September 1, 2017 through August 31, 2018
Monthly Business and Travel Allowance: \$200.00	
Executive Director-Planning, Research and Institutional Effectiveness	
Note: It is recommended that Dr. Chandler's salary be adjusted.	

Anabel Juarez	North Lake College
Annual Salary: \$80,000/E04	Effective Dates: September 1, 2017 through August 31, 2018
Monthly Business and Travel Allowance: \$150.00	
Dean, Student Services	
Note: It is recommended that Ms. Juarez's salary be adjusted.	

SALARY ADJUSTMENT/THREE-YEAR CONTRACT ADMINISTRATOR - 1

Joseph Seabrooks	Cedar Valley College
Annual Salary: \$214,714/Unbanded	Effective Dates: September 1, 2017 through August 31, 2020
Monthly Business and Travel Allowance: \$700.00	
College President	
Note: It is recommended that Dr. Seabrooks' salary be adjusted to match comparable presidential salaries along with a three-year administrative contract approval.	

RE-EMPLOYMENT OF THREE-YEAR CONTRACT ADMINISTRATOR- 1

Tim Marshall	District Service Center
Annual Salary: \$226,600/Unbanded	Effective Dates: September 1, 2017 through August 31, 2020
Monthly Business and Travel Allowance: \$800.00	
Chief Innovations Officer	
Note: It is recommended that Mr. Marshall's contract be renewed.	

AMENDMENT OF THREE YEAR CONTRACT ADMINISTRATOR - 4

Susan Hall Annual Salary: \$200,785/Unbanded Monthly Business and Travel Allowance: \$700.00 Chief Talent Officer Note: It is recommended that Ms. Hall's contract be reduced from 100% to 60%. Current contract expires August 31, 2018.	District Office Effective Dates: September 1, 2017 through August 31, 2018
Justin Lonon Annual Salary: \$253,898/Unbanded Monthly Business and Travel Allowance: \$900.00 Executive Vice Chancellor Note: It is recommended that Dr. Lonon's salary be adjusted. Current contract expires August 31, 2018.	District Office Effective Dates: September 1, 2017 through August 31, 2018
Pyeper Wilkins Annual Salary: \$181,847/Unbanded Monthly Business and Travel Allowance: \$700.00 Chief Advancement Initiatives Note: It is recommended that Dr. Wilkins' salary be adjusted. Current contract expires August 31, 2019.	District Office Effective Dates: September 1, 2017 through August 31, 2018
John Robertson Annual Salary: \$214,842/Unbanded Monthly Business and Travel Allowance: \$700.00 Chief Financial Officer Note: It is recommended that Mr. Robertson's salary be adjusted. Current contract expires August 31, 2019.	District Service Center Effective Dates: September 1, 2017 through August 31, 2018

TALENT ITEM NO. 8A-3

Employment of Contractual Talent – Faculty Related Actions

The Chancellor recommends that the Board of Trustees authorize execution of written contract of employment with the following person on the terms and at the compensation stated.

REGULAR APPOINTMENT FACULTY – 7

Roberta Ansiaux Annual Salary (Range): \$60,950/F02 Instructor, Accounting Biographical Sketch: M.A., University of Texas at Arlington, Arlington, TX; M.S., University of Texas at Dallas, Richardson, TX; B.A., United States International University, San Diego, CA Experience: Certified Public Accountant, Roberta L. Ansiaux, P.C., Dallas, TX; Adjunct Faculty and Temporary Full-time Faculty, Brookhaven College	Brookhaven College Effective Dates: Academic Year 2017-2018
Derriest Alexander Annual Salary (Range): \$51,250/F01 Instructor, CADD Biographical Sketch: A.A.S., Eastfield College Experience: Product Manager, Multicam Inc., Dallas, TX	Eastfield Valley College Effective Dates: Academic Year 2017-2018
Tina Goitia Annual Salary (Range): \$56,250/F01 Instructor, CADD Biographical Sketch: B.S., Texas A&M University, College Station, TX Experience: Teacher, Horn High School-Mesquite Independent School District, Mesquite, TX; Adjunct Faculty, Eastfield College	Eastfield College Effective Dates: Academic Year 2017-2018
Brandie Enriquez Annual Salary (Range): \$50,625/F01 Instructor, Biology Biographical Sketch: M.S., Texas A&M University-Kingsville, Kingsville, TX; B.S., Baylor University, Waco, TX	El Centro College Effective Dates: Academic Year 2017-2018

Experience: Adjunct Faculty, Alamo Colleges-Northeast Lakeview College, Universal City, TX; Adjunct Faculty, University of the Incarnate Word, San Antonio, TX

Melinda Wheat	El Centro College
Annual Salary (Range): \$57,500/F01	Effective Dates: Academic Year 2017-2018
Instructor, Medical Assisting	
Biographical Sketch: A.S., El Centro College	
Experience: Adjunct Faculty and Full-time Faculty, El Centro College	

Trevor Bennett	North Lake College
Annual Salary (Range): \$55,650/F02	Effective Dates: Academic Year 2017-2018
Instructor, Ceramics	
Biographical Sketch: M.F.A., New York State College of Ceramics-Alfred, Alfred, NY; B.A., University of Arkansas, Little Rock, AR	
Experience: Visiting Assistant Professor, NSCAD University, Halifax-Nova Scotia Canada; Adjunct Faculty, Alfred University, Alfred, NY; Visiting Assistant Professor, Kansas State University, Manhattan, KS	

Humberto Rodriguez	Richland College
Annual Salary (Range): \$62,499/F04	Effective Dates: Academic Year 2017-2018
Instructor, Music	
Biographical Sketch: Ph.D., Teachers College Columbia University, New York, NY; M.M., Northwestern University, Evanston, IL; B.M., University of North Texas, Denton, TX	
Experience: District Orchestra Coordinator, Allen Independent School District, Allen, TX; Orchestra Director, Wheeling High School-Wheeling Community Consolidated School District 21, Arlington Heights, IL; Orchestra Director, North Mesquite High School-Mesquite Independent School District, Mesquite, TX	

TEMPORARY APPOINTMENT FACULTY - 2

Sonya Braddy	Brookhaven College
Annual Salary (Range): \$57,292/F01	Effective Dates: August 21, 2017 through May 10, 2018
Instructor, Health Information Technology	
Biographical Sketch: M.S., Mississippi College, Clinton, MS; B.S., The University of Mississippi, Jackson, MS	

Experience: Coding Manager, Children's Medical Center, Dallas, TX; Adjunct Faculty, The University of Mississippi, Jackson, MS; Adjunct Faculty, Alabama State University, Montgomery, AL

Uma Choppali Annual Salary: \$66,695/F04	Brookhaven College Effective Dates: Academic Year 2017-2018
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Instructor, Physics

Biographical Sketch: Ph.D., University of North Texas, Denton, TX; M.S., University of South Florida, Tampa, FL

Experience: Adjunct Faculty, North Central Texas College, Corinth TX; Adjunct Faculty, University of North Texas, Denton, TX; Adjunct Faculty, Brookhaven College

CORRECTION TO JUNE 30, 2017 TALENT REPORT – 1

Jennifer Laughlin Annual Salary (Range): \$54,100/F01	Brookhaven College Effective Dates: Academic Year 2017-2018
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Instructor, Mathematics

Note: It is recommended that Ms. Laughlin's salary be corrected.

RETURNING TO ORIGINAL FACULTY POSITION – 1

Elsie Burnett Annual Salary (Range): \$86,386/F04	Cedar Valley College Effective Dates: Academic Year 2017-2018
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Instructor, English

Note: It is recommended that Dr. Burnett return to her original faculty position.

RESCISSION OF FACULTY CONTRACT – 1

Koshy Vaidyan-Joseph Instructor, Information Technology	El Centro College Effective Dates: Academic Year 2017-2018
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Note: It is recommended to rescind Dr. Joseph's contract due to accepting a position with University of Texas at Arlington.

TALENT ITEM NO. 8A-4

Reclassification of Instructor

In accordance with District policy, the following instructor has met requirements to reclassify on the 2016-2017 Faculty Salary Schedule through the attainment of additional college hours and/or degrees:

NAME

Tamez, Jose (El Centro)

NEW CLASSIFICATION

F03

TALENT ITEM NO. 8A-5

Re-employment of Administrators for 2017-2018

It is recommended that the Chancellor, on behalf of the DCCCD, be authorized to enter into written contracts of employment with currently employed administrators listed below who have been recommended for one-year re-employment contracts for the period of September 1, 2017 through August 31, 2018.

Last	First	Location	Title
Blackman	Sharon	1-DO	Strategic Learning Consultant
Blair	Rosemary	1-DO	Director, Dallas Metropolitan Small Business Development Center
Bond	Roy	1-DO	Executive Dean
Bristol	Suzanne	1-DO	Director of Development
Butler	Cynthia	1-DO	Executive District Director, Financial Aid and Scholarships
Correll	Victoria	1-DO	Director of Foundation and Corp. Partnership
Denning	Anthony	1-DO	Senior Director of Operations, Strategic Initiatives
Faris	Frances	1-DO	District Director of Academic and Student Records
Gordy-Watkins	Anita	1-DO	Associate Vice Chancellor, Global Economic Development
Grant	LaShawn	1-DO	Institutional Equity and Compliance Officer
Greer	Meredithe	1-DO	District Director, Curriculum Management
Hargis	Velma	1-DO	District Director of Student and Academic Programs
Hatch	Ann	1-DO	Director of Media Relations
Hill	Lauretta	1-DO	Chief Public Safety and Security
Horatio	Tricia	1-DO	Assistant General Counsel
Hubener	James	1-DO	District Director III
Knighten	Debra	1-DO	District Director III
Langford	Mark	1-DO	Regional Director North Texas Small Business Development Center (Grant-funded)
Magill	Benjamin	1-DO	Executive Director, Labor Market Intelligence
McDaniel	Terence	1-DO	Director, Finance and Business Affairs Foundation

Molina	Perla	1-DO	Board Relations Executive
Montgomery	Vickie	1-DO	College Director, Human Resources II
Moss	Georgeann	1-DO	District Director of Internet Publishing
Perry	Don	1-DO	Executive Director, Compliance and Policy Formation
Plott	Richard	1-DO	Executive Director of Systematic Reporting and Analytics
Rasco	Shad	1-DO	Senior Director of Operations, Foundation
Rousey	Doris	1-DO	District Director, Strategic Initiatives
Shadduck	Margaret	1-DO	District Director, STEM Institute
Smith	Gloria	1-DO	District Director, Adult Education and Literacy Services and Career Pathway Development
Thompson	Adrienne	1-DO	Director
Wade-Miller	Katrina	1-DO	Associate Regional Director, Small Business Development Center (Grant-funded)
Williams	Gregory	1-DO	District Director of Articulation/Transfer Services, University Relations and Special Populations
Williams	Joyce	1-DO	Associate Vice Chancellor, Workforce and Community Initiatives
Williams	Lorie	1-DO	District Director III
Butler	Betty	1-DSC	Associate Dist. Director, Financial Services/Associate Comptroller
Chamberlain	Clinton	1-DSC	Educational Resource Support Officer
Disbrow	Patricia	1-DSC	District Director, Financial Services/Comptroller
Garza	Maria	1-DSC	Senior Director
Glick	Steven	1-DSC	Associate District Director, Information Technology for Network Services
Godinez	Rafael	1-DSC	Executive District Director of Internal Audit
Harrison	Nancy	1-DSC	District Contracts/Grants Director
McDonald	Stephen	1-DSC	Director, General and Student Financial Aid Accounting
Park	Steven	1-DSC	Senior Executive Director
Porter	Clyde	1-DSC	Associate Vice Chancellor Facilities Management/District Architect
Templeton	Jamie	1-DSC	Associate District Director of

Ward	Joseph	1-DSC	Information Technology for Application Development District Director of Information Technology
Webb	Denise	1-DSC	District Program Manager Business Diversity
Williams	David	1-DSC	Chief Info. Privacy/Security Officer
Wilson	Sharon	1-DSC	Director of Facilities Engineering
Cooper- Cavazos	Valerie	1-LCET	Director Marketing/TeleCollege- TeleLearning
Di Paolo	Terenzio	1-LCET	Executive Dean
Klutts	Susan	1-LCET	College Director, Business Operations
Luciani	Daniel	1-LCET	Associate District Director, Educational Technology
Mayes	Craig	1-LCET	Director of Production
Ramos	Emilio	1-LCET	District Director, Educational Technology
Satterfield	Craig	1-LCET	Executive Dean, Student and Enrollment Services
Walker	Ricky	1-LCET	Director
Zackery	J. Denise	1-LCET	Executive District Director
Borski	Brian	2	Administrator-Student Life
Dalton	Brenda	2	Executive Dean, Student and Enrollment Services
Danforth	Meridith	2	College Director, Marketing and Public Information
Deason	Michael	2	Director, Information Technology
Deibert	Andrew	2	Dean, Instructional Support/Outreach Services
Dennehy	Michael	2	Executive Director, Planning, Research and Institutional Effectiveness
Edrich	Teresa	2	Executive Director, Human Resources
Ferguson	Sarah	2	Executive Dean
Flint	Juanita	2	Executive Dean
Govea	Sam	2	Executive Dean
Hawkins	Vernon	2	Associate Vice President, Workforce and Continuing Education
Herring	George	2	Vice President, Business Services
Hodges	Garry	2	College Director, Facilities Management
Lopez	Oscar	2	Vice President of Student Services and Enrollment Management
Lynch	Marilyn	2	Associate Vice President, Development

Martin	Willadean	2	College Director, Business Operations
Maxwell	Richard	2	Executive Dean
Menassa	Beverly	2	Associate Director, Student Services
Meyer	Mark	2	Dean, Health Occupations/Nursing
Schweitzer	Carrie	2	Sustainability Program Director II
Smith	Donald	2	Vice President of Academic Affairs
Stadthagen	Alex	2	Associate Dean, Health Occupations
Truong	Ngoc	2	Administrator-Special Programs
Vaglienti	Kendra	2	Executive Dean
Wetzel	Kathryn	2	Executive Dean
Airen	Osaro	3	Dean Student Retention and Title III Administration
Barrett	Audra	3	Vice President, Instruction
Davis	Patricia	3	Executive Dean
Dennis	Paula	3	Administrator, Evening Programs
Guerra	Olivia	3	Director III, Early College High School
Haan	Sheletha	3	Director IV, Planning, Research and Institutional Effectiveness
Holmes	Miyoshi	3	Administrator, Student Life
Johnson	Ruben	3	Executive Dean
Luong	Huan	3	Vice President, Business Services
Mallard	Mary	3	Interim, Executive Director Human Resources (September 1, 2017 through August 31, 2018 or until filled whichever occurs first)
Martinez	Henry	3	Associate Director, Marketing and Public Relations
Pierce	Susan	3	Associate Director, Business Operations
Rawlinson	Eddy	3	Executive Dean
Rivera	Raymond	3	Associate Dean, Workforce Development
Rogers	Cynthia	3	College Director, Facilities Management
White	Michael	3	Director, Information Technology
Bashet	Abuzafar	4	Dean, Instructional Support and Distance Education
Bassett	Heidi	4	Executive Administrator, Business Services
Bellamy	Johnnie	4	Executive Dean
Brantley	Michael	4	College Director, Facilities Management III
Bush	George	4	Associate Dean, Instruction

Cook	Sharon	4	Associate Director
Douglas	Adrian	4	Vice President, Business Services
Dumont	Judith	4	Executive Dean
Georgiou	Danielle	4	Associate Dean
Goertemiller	Paul	4	Executive Dean, Student Development and Support Services
Gonzales	Lucinda	4	Associate Dean, Educational Resources
Greer	Karla	4	Executive Dean
Harbour	Courtney	4	Executive Dean
Hathaway	Sheneika	4	Associate Dean
Hinkson	Chandris	4	Associate Dean
Johnson	Donielle	4	Associate Director
Jones	Christa	4	Director III
Lowry	Kimberly	4	Associate Vice President
Olguin	Javier	4	Executive Director, Community Campus
Olivares-Urureta	Mayra	4	Executive Dean
Ouellette	Ryan	4	Associate Dean
Rodriguez	Ricardo	4	Director IV
Stewart	James	4	Associate Dean
Thomas	LaTricia	4	Dean Resource Development
Wilson	Larry	4	Executive Director, Human Resources
Wolf	Rachel	4	Associate Vice President
Acosta	Kathleen	5	Executive Director, Community Campus
Becker	Joan	5	Dean, Health Occupations
Butler	Charmelia	5	Associate Dean
Crawford	Chemene	5	Vice President Student Services/Enrollment Management
Damron	Karla	5	Dean, Instructional Support and Distance Education
Deshazo	Stephen	5	Director, Food and Hospitality Institute
Espinoza	Ceaser	5	Executive Dean
Farrington	Keisha	5	College Director, Business Operations
Garza	Rebecca	5	Administrator, Student Services
Guerra-Rodriguez	Elizabeth	5	Dean, Instructions
Isbell	Teresa	5	Dean, Planning Research and Institutional Effectiveness
Johnson	Cornelius	5	Dean, Student Success
Johnson	Michael	5	Director, Information Technology
Jones	Sherry	5	Executive Dean

Mansueto	Anthony	5	Executive Dean
Martin	Mabron	5	Director III, Health and Legal
McClelland	Jeremy	5	College Director, Facilities Management III
Mongo	Karen	5	Dean, Curriculum and Assessment
Moore	Ketah	5	Associate Director
Morris	Charles	5	Vice President, Academic Affairs
Reece	Bryan	5	Director IV, STEM (Grant-funded)
Reece	Lenora	5	Interim Vice President, Business Services
Segroves	Dawn	5	Executive Director, Human Resources
Smith	William	5	Associate Instructional Dean
Spiegel	Harold	5	Associate Director
Staley	Priscilla	5	College Director, Marketing and Public Information
Stall	Sara	5	Executive Dean
Stills	Karen	5	Dean, Student Support Services
Thompson	Christopher	5	Director, EMT Programs
Tolbert-Jackson	Destiney	5	Administrator, Student Programs and Resources
Vandenbush	Sheila	5	Dean, Health Occupations
Atchison	Alice	6	Director, Community Relations
Bergeron	Iva	6	Dean, Planning, Research and Institutional Effectiveness
Davis	Jerrad	6	Executive Director, Human Resources
Davis	Sharon	6	Vice President, Business Services
Doddy	Lori	6	Vice President, Instructions
Edwards	Cathleen	6	Administrator-Special Project
Fox	Norman	6	Dean, Student Success
Freeman	Candice	6	Director, Occupational Therapy Assistant Program
Garrett	Glenda	6	Associate Dean, Learning Support Services
Garrett	Leonard	6	Vice President of Student Services and Enrollment Management
Guerra-West	Martin	6	Executive Dean (2005)
Jones	Stephen	6	Executive Dean (2005)
Knott	Everett	6	College Director, Facilities Management II
Loya	Brenda	6	District Director, Health Careers and Resources
Rodriguez	Jose	6	College Director, Business Operations
Sanchez	Thomas	6	Dean, Student Support Services

Scroggins	Stephanie	6	Executive Dean
Shultz-Ruth	Cherlyn	6	Dean, Health Occupations/Nursing
Sosa	Esteban	6	Dean, Instructional Support and Distance Education
Valencia	Karen	6	Executive Dean
Webb	Patricia	6	Executive Dean, Corporate and Continuing Education
Wyche	Sandy	6	Executive Dean (2005)
Carranza	Elsy	7	College Director, Business Operations
Castillo	Candace	7	Vice President, Planning and Development
Columbus	Yolanda	7	Associate Dean, Instructional Support
Cooley	Lanny	7	Executive Dean, Educational Partnerships
Edwards	Lynda	7	Dean, Student Support Services
Evans	David	7	Executive Dean
Floyd	Shawnda	7	Vice President of Academic Affairs
Gray	Carole	7	Dean, Student Support Services
James	Arthur	7	Executive Dean, Educational Partnerships
Kelemen	Victor	7	Vice President of Workforce Education
Maynard	Francynne	7	Dean, Student Support Services
Neal	Willie	7	Executive Director, Human Resources
Nikopoulos	Mary	7	Administrator, Student Life
Ozuna	Arturo	7	Director III
Samuels	Timothy	7	Executive Dean
Seaver	Kenton	7	Director III
Sindelar	Peggy	7	Administrator, Institutional Research
Sommers	Greg	7	Administrator, Athletic Programs
Tealer	Eddie	7	Vice President Business Services
Watson	John	7	College Director Facilities Management
Ammann	Mark	8	Associate Dean, Learning Support Services
Barkley	Susan	8	Executive Dean
Body	Janice	8	College Director, Business Operations
Clark	Ronald	8	Vice President, Business Services
Clayton	Garth	8	Dean, Resource Development
Dial	Bill	8	Executive Director, Human Resources
Dunson	Kenneth	8	College Director Facilities Management III
Galloway	Rosemary	8	Associate Vice President Workforce/Continuing Education

Georgiou	Thales	8	Instructional Dean/Division Chair
Heard	Shellie	8	Dean, Resource Development
Hensler	Gary	8	Instructional Dean/Division Chair
Hernandez	Celeste	8	Associate Dean, Instructional Support
Hilbert	Diane	8	Executive Dean
Hinkle	Craig	8	Charter High School Principal
Hogan	Martha	8	Executive Dean IT Program/Systems Support
Huynh	Bao	8	Associate Director, Institutional Effectiveness and Improvement
James	Janet	8	Dean/Executive Assistant to the President
Jones	Rebecca	8	Executive Dean, Educational Partnerships
Kammerer	Nancy	8	Associate Dean, Organizational and Staff Development
Kelley	Konley	8	Director, Corporate and Community Relations
Larson	Jennifer	8	Associate Director, Student Services
Lewis	Erin	8	Administrator, Student Life
Long	Susan	8	Dean, Instructional Support and Distance Education
McKinnon	Laura	8	Dean, Educational Resources
Munkres	Lea	8	Administrator, Richland Collegiate High School
Oppedahl	Celes	8	Dean, Student Success
Patrick	Janita	8	Dean, Student Support Services
Porter	Sha-Shonda	8	Associate Dean, Instruction
Richards	Deborah	8	Director, Corporate and Community Relations
Riley	Dwight	8	Instructional Dean/Division Chair
Robinson	Cathy	8	Associate Director, Student Services
Rosenbalm	Whitney	8	College Director, Marketing/Public Information
Simmons	Guy	8	Administrator, Athletic Programs
Thomas	Gregory	8	Dean of Educational and Administrative Technology
Thomas	Latrenda	8	Associate Director, Student Services
Timberlake	Martha	8	Associate Dean, Instructional Support
Tubbs	Andrew	8	Dean of Instruction
Urrutia	Diana	8	Instructional Dean/Division Chair
Varghese	Finney	8	Vice President, Business Services
Vera	Fonda	8	Associate Vice President, Planning,

			Research and Institutional Effectiveness
Voskuil	Caryn	8	Associate Dean, Instruction
Walker	Donna	8	Superintendent, Charter High School/Associate Vice President for Educational Transitions
Wilkins	Kimberly	8	Associate Dean, Workforce Development
Wittel	Frederick	8	Associate Dean, Instructional Support
Wright	LaQueta	8	Instructional Dean/Division Chair

TALENT ITEM NO. 8B-1 (INFORMATIVE ONLY – NO ACTION REQUIRED)

Resignations and Retirements

The Chancellor confirms acceptance of the following resignation and retirements:

RESIGNATION – 1

Margaret “Peggy” Shadduck Director, DCCCD STEM Institute Length of Service: 3 years Reason for resigning: Accepted a position with the University of North Texas.	District Office Effective Date: August 31, 2017
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RETIREMENTS - 4

Susan Hall Chief Talent Officer Length of Service: 43 years	District Office Effective Date: August 31, 2018
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Steven Overby Senior Director Length of Service: 26 years	District Service Center Effective Date: January 31, 2018
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Jane Slone Instructor, Biology Length of Service: 25 years	Cedar Valley College Effective Date: August 2, 2017
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Mary Ciminelli Vice President of Student Services and Enrollment Management Length of Service: 37 years	North Lake College Effective Date: August 31, 2017
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FINANCIAL ITEM NO. 8C-1

Approval of Revised Budget for Richland Collegiate High School (RCHS) for 2016-17

The chancellor recommends that authorization be given to approve the revised budget for Richland Collegiate High School.

Background: The Texas Education Agency requires that budgets be revised as often as necessary so that no expenditures exceed the budget in any single category. Expenditures have been realigned to reflect current needs. The change in state revenue is to reflect actual total enrollment in lieu of projected enrollment. This is expected to be the final revision for the 2016-17 fiscal year.

Resource Contact: Donna Walker, RCHS Superintendent

RICHLAND COLLEGIATE HIGH SCHOOL
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT, CHARTER HOLDER
2016-17 PROPOSED ALL FUNDS OPERATING BUDGET

Revenues and Additions	2016-17 Spring Revision	Proposed Change	2016-17 Summer Revision
State Funding	\$ 4,701,919	\$ (72,008)	\$ 4,629,911
Investment Income	\$ 26,638	\$ -	\$ 26,638
Use of Fund Balance	\$ 27,846	\$ -	\$ 27,846
TOTAL	\$ 4,756,403	\$ (72,008)	\$ 4,684,395

Expenditures & Uses	Spring Revision	Proposed Change	Summer Revision
Instruction	\$ 2,373,148	\$ 51,339	\$ 2,424,487
Public Service	\$ 368,855	\$ 28,135	\$ 396,990
Academic Support	\$ 263,500	\$ (8,960)	\$ 254,540
Student Services	\$ 640,800	\$ (74,797)	\$ 566,003
Institutional Support	\$ 995,100	\$ (54,975)	\$ 940,125
Operations & Maintenance	\$ 115,000	\$ (12,750)	\$ 102,250
TOTAL CURRENT FUNDS EXPENDITURES & USES	\$ 4,756,403	\$ (72,008)	\$ 4,684,395

**Dallas County Community College District
Budget Crosswalk with Richland Collegiate High School 2016-17**

<u>DISTRICT</u>		<u>RCHS FUNCTION</u>	
Instruction	\$ 2,452,622	11 Instruction	\$ 2,821,477
Public Service	\$ 368,855	None	
Academic Support	\$ 254,540	12 Instructional Resources and Media Services	\$ 42,800
		13 Curriculum & Instructional Staff Development	\$ 143,000
		53 Data Processing Services	\$ 68,740
Student Services	\$ 566,003	31 Guidance, Counseling and Evaluation Services	\$ 515,308
		33 Health Services	\$ 21,825
		34 Student Transportation	\$ 15,680
		35 Food Services	\$ 13,190
		36 Extracurricular Activities	\$ -
Institutional Support	\$ 940,125	23 School Leadership	\$ 523,000
		41 General Admin Contracts	\$ 333,000
		52 Security & Monitoring Services	\$ 84,125
Operation & Maintenance of Plant	\$ 102,250	51 Facilities Maintenance and Operations	\$ 102,250
<u>TOTAL</u>	<u>\$ 4,684,395</u>		<u>\$ 4,684,395</u>

Function Allocation

Ratings:	Amount
Function: 11,12,13,31,33,36,53	3,628,830
Total Instruction	3,628,830 77%
Function: 23,35,41,51,52	1,055,565
Total Administrative	1,055,565 23%
Total TEA Allotment	4,684,395

FINANCIAL ITEM NO. 8C-2

Approval of Budget for Richland Collegiate High School (RCHS) for 2017-18

The chancellor recommends that the Board of Trustees adopt the attached resolution approving the budget for 2017-18.

The Richland Collegiate High School will enroll its twelfth incoming junior class this fall. The new proposed budget reflects a projected 7% increase in enrollment for a total of 630 high school students. Budgeted expenditures have been divided between functional areas to align with the needs of the RCHS. A public hearing on the 2017-18 budget was held on Tuesday, August 1, 2017, as an earlier agenda item.

The proposed 2017-18 budget is \$4,853,438. The estimated expenditures for 2017-18 are in functional areas that relate to TEA categories as follows:

<u>District</u>	<u>TEA</u>
Instruction	11 Instruction
Public Service	
Academic Support	12 Instructional Resources and Media Services 13 Curriculum & Instructional Staff Development 53 Data Processing Services
Student Services	31 Guidance, Counseling and Evaluation Services 33 Health Services 34 Student Transportation 35 Food Services 36 Extracurricular Activities
Institutional Support	23 School Leadership 41 General Administration 52 Security & Monitoring Services
Operation and Maintenance of Plant	51 Facilities Maintenance and Operations

Resource Contact: Donna Walker, RCHS Superintendent

RICHLAND COLLEGIATE HIGH SCHOOL
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT, CHARTER HOLDER
2017-18 PROPOSED ALL FUNDS OPERATING BUDGET

Revenues and Additions	2016-17 Summer Revision	Proposed Change	2017-18 Original Budget
State Funding	\$ 4,629,911	\$ 198,527	\$ 4,828,438
Investment Income	\$ 26,638	\$ (1,638)	\$ 25,000
Use of Fund Balance	\$ 27,846	\$ (27,846)	\$ -
TOTAL	\$ 4,684,395	\$ 169,043	\$ 4,853,438

Expenditures & Uses

	Summer Revision	Proposed Change	Original Budget
Instruction	\$ 2,424,487	\$ (57,986)	\$ 2,366,501
Public Service	\$ 396,990	\$ 44,997	\$ 441,987
Academic Support	\$ 254,540	\$ 83,960	\$ 338,500
Student Services	\$ 566,003	\$ 35,047	\$ 601,050
Institutional Support	\$ 940,125	\$ 125,275	\$ 1,065,400
Operations & Maintenance	\$ 102,250	\$ (62,250)	\$ 40,000
TOTAL CURRENT FUNDS EXPENDITURES & USES	\$ 4,684,395	\$ 169,043	\$ 4,853,438

**Dallas County Community College District
Budget Crosswalk with Richland Collegiate High School 2017-18**

<u>DISTRICT</u>		<u>RCHS FUNCTION</u>	
Instruction	\$ 2,439,633	11 Instruction	\$ 2,808,488
Public Service	\$ 368,855	None	
Academic Support	\$ 338,500	12 Instructional Resources and Media Services	\$ 75,500
		13 Curriculum & Instructional Staff Development	\$ 195,000
		53 Data Processing Services	\$ 68,000
Student Services	\$ 601,050	31 Guidance, Counseling and Evaluation Services	\$ 538,000
		33 Health Services	\$ 46,500
		34 Student Transportation	\$ -
		35 Food Services	\$ 16,550
		36 Extracurricular Activities	\$ -
Institutional Support	\$ 1,065,400	23 School Leadership	\$ 625,000
		41 General Admin Contracts	\$ 355,000
		52 Security & Monitoring Services	\$ 85,400
Operation & Maintenance of Plant	\$ 40,000	51 Facilities Maintenance and Operations	\$ 40,000
TOTAL	\$ 4,853,438		\$ 4,853,438

Function Allocation

Ratings:	Amount
Function: 11,12,13,31,33,36,53	3,731,488
Total Instruction	3,731,488 77%
Function: 23,35,41,51,52	1,121,950
Total Administrative	1,121,950 23%
Total TEA Allotment	4,853,438

**RESOLUTION OF THE BOARD OF TRUSTEES
OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL**

WHEREAS, on the first day of August, 2017, a public hearing was held at the Board Room of the Dallas County Community College District, 1601 S. Lamar Street, Dallas, Texas, to hear public comment on the Proposed 2017-18 Richland Collegiate High School budget and the members of the Board of Trustees were given a full explanation of the proposed budget;

WHEREAS, the meeting was closed from further public comments, and the Board of Trustees, after fully considering the proposed budget is of the opinion that the proposed budget for Richland Collegiate High School should be approved; now therefore;

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL:

That the proposed budget for the fiscal year beginning September 1, 2017, and ending August 31, 2018, is adopted, and is designated as the official budget for the Richland Collegiate High School for the 2017-18 fiscal year, and is effective on September 1, 2017.

This resolution is effective from and immediately upon its adoption.

Charletta M. Compton, Chair
Board of Trustees
Dallas County Community College District
and Richland Collegiate High School

Joe D. May, Secretary
Board of Trustees
Dallas County Community College District
and Richland Collegiate High School

FINANCIAL ITEM NO. 8C-3

Approval of Date to Adopt Ad Valorem Tax Rate for 2017 Tax Year

The chancellor recommends that the Board of Trustees places a proposal on the agenda of the Board meeting to be held September 5, 2017, to adopt an ad valorem tax rate on each \$100 increment of assessed valuation of property for the maintenance and operation of the colleges. Public hearings on the proposed tax rate will be held Tuesday, August 15, 2017, and also on Tuesday, August 22, 2017, as required by the Texas Tax Code, if indicated.

Texas Tax Code 26.05(d) requires that two public hearings be held if the proposed tax rate exceeds the lower of the rollback tax rate or the effective tax rate for maintenance and operations (M&O) taxes and debt service interest and sinking funds (I&S) taxes together.

Notices of the public hearings, if any, as well as the results of the record vote must be published in the local newspaper. Each Trustee's vote on this recommendation will appear in one of four categories in the notice: (1) for the proposal, (2) against the proposal, (3) present and not voting, or (4) absent.

At its regular meeting on June 6, 2017, the Board of Trustees approved a schedule for tax rate and budget adoption (Financial Item No. 7B-1) that names the following action for Tuesday, August 1, 2017:

*Regular Board meeting with agenda item to discuss the proposed tax rate.
Take a record vote and schedule a public hearing if the proposed tax rate
will exceed the effective tax rate.*

The administration *projects* the rate for the debt service interest and sinking requirements on the general obligation bonds (I&S portion of the tax rate) to decrease. Trustees do not vote on the I&S portion of the rate except to adopt it at the September meeting, nor is there a public hearing on the I&S portion of the rate.

The proposed M&O rate of \$0.104 per \$100 valuation, same rate as FY2016-17, will generate more tax dollars than fiscal year 2016-17 so two public hearings have been scheduled. The M&O rate that is adopted in September cannot be higher than the rate proposed at this meeting.

The Dallas County Appraisal District released the Certified Taxable Appraised Value on July 25, 2017. The Dallas County Tax Office will calculate the Net Effective and Rollback Tax Rates for the District. This information will be provided to the Board as soon as it is available.

Resource Contact: John Robertson, Chief Financial Officer

FINANCIAL ITEM NO. 8C-4

Approval of DCCCD Budget for 2017-18

The chancellor recommends that the Board of Trustees adopt the attached resolution approving the budget for 2017-18. This budget has been built with the District's mission and strategic priorities in mind and is comprised of the following considerations:

- No increase in tuition
- An increase in Dallas County property valuation resulting in an additional 5.6% of tax revenue
- Total exemptions increased to save taxpayers an additional \$1.9 million annually
- Restructured General Obligation Bonds for taxpayer savings of \$27.3 million and \$14.3 million for FY 2016 and FY 2017, respectively

It is also recommended that the chancellor be authorized to make changes to this budget as necessary. These adjustments shall be reported to the board on a monthly basis.

Dallas County Community College District is committed to addressing the challenges of poverty and the labor skills gap that exists in Dallas County. The District has committed \$9.165 million in the proposed budget to allow for program alignment to meet workforce needs as well as transition efforts for offering a baccalaureate degree in Early Childhood Education.

In an effort to address some of the barriers that our students face, a pilot program with DART was implemented in FY 2017 to provide students access to transportation free of charge. The DART GOPass program will be continued and is in the proposed budget for \$1.45 million. Student savings are estimated to be \$1.6 million annually. El Centro College participation with DART will continue for \$950,000. The total District commitment to students through the DART program is \$2.4 million.

Scholarship funding, available through the District Foundation's Level Up program, is being increased by \$835,000 to provide more students with an opportunity to attend college. And, to support the student honor club, Phi Theta Kappa, \$380,000 will be set aside in support of student travel.

The District has been challenged with improving the student experience after students come onto our campuses. We have begun the task of implementing the Higher Education Network Model with the goal of moving to a student-centric

environment. Student navigators will guide students through the enrollment process to ensure that the individual needs of each student are met. The District commitment to this initiative is \$2.5 million for the upcoming budget year.

Talent Central recommends a 3% adjustment to salaries. Talent Central is prepared to continue the internal review of current salary schedules and job descriptions for staff and administrator employee groups. In addition, Talent Central is committed to our faculty and will review faculty load, as well as pay adjustments for performance and milestones.

A paramount priority to the District is to provide and maintain a safe learning and workplace environment. Equally as important is that the IT infrastructure be able to support the District in a manner that is efficient and makes use of the most current technology. In response, the District has proposed funding of \$18.57 million with anticipated expenditures to include District-Wide projects for cameras and cabling.

**RESOLUTION OF THE BOARD OF TRUSTEES
OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT**

WHEREAS, all requirements of the statutes of the State of Texas and the regulations of the Texas Higher Education Coordinating Board regarding the budget have been met;

WHEREAS, a meeting was held by the Board of Trustees of the Dallas County Community College District on the first day of August, 2017, and all members of the public were given an opportunity to speak in regard to the proposed budget, and the members of the Board of Trustees were given a full explanation of the proposed budget;

WHEREAS, the meeting was closed from further public comments, and the Board of Trustees, after fully considering the proposed budget, is of the opinion that the proposed budget should be approved; and now therefore;

**BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT:**

Section 1. That the proposed budget, including, without limitation, all of those individual items set forth in the Dallas County Community College District Budget Book, for the fiscal year beginning September 1, 2017, and ending August 31, 2018, is hereby approved and adopted, and is designated as the official budget for the Dallas County Community College District for the 2017-18 fiscal year, effective as of September 1, 2017. The Chancellor of the Dallas County Community College District is hereby authorized to approve expenditures as set forth in the approved budget and may reallocate income and expense within the total budgeted items approved herein, as may be required by reasonable business necessity, provided, however, that no material increase or decrease in any budgeted item will be made without first obtaining Board approval of same.

Section 2. That Joe D. May, Secretary of the Board of Trustees of the Dallas County Community College District, is directed to file a copy of the official budget with the county clerk of Dallas County, Texas, the Governor's Office, the Legislative Budget Board and the Texas Higher Education Coordinating Board.

This resolution is effective from and immediately upon its adoption.

Charletta M. Compton, Chair
Board of Trustees
Dallas County Community College
District

Joe D. May, Secretary
Board of Trustees
Dallas County Community College
District

POLICY ITEM – FIRST READING NO. 9A

Approval of Amendment to Policy Concerning Board Members
Compensation and Expenses – BBG (LOCAL)

The following amendments to BBG (LOCAL), as it relates to reimbursement of reasonable expenses incurred in carrying out Board business, as well as reimbursement of reasonable expenses incurred while attending meetings and conventions as official representatives of the Board are proposed.

The Chancellor recommends that the Board amend policy BBG (LOCAL) only as follows:

Effective date: UPON BOARD APPROVAL

BOARD MEMBERS COMPENSATION
AND EXPENSES

BBG
(LOCAL)

~~SPECIFIC TRIPS
AUTHORIZED~~

Board members shall be reimbursed for reasonable expenses incurred in carrying out Board business at the Board's request and for reasonable expenses incurred while attending meetings and conventions as official representatives of the Board. The Chancellor shall annually prepare and submit to the Board for consideration a list of meetings and conventions that represent opportunities for one or more members of the Board to attend as official representatives of the Board. The Chancellor shall also update the list, as may be necessary, or otherwise reasonably notify the Board of additional opportunities as same may arise. Board members shall confer and determine, in a manner reasonably acceptable to the Board, which members shall attend any or all of those meetings to serve the interests of the College District.

~~Without specific Board approval, a Board member is authorized to attend the following annual conferences:~~

~~1. Association of Community College Trustees (ACCT).~~

~~2. National Legislative Seminar of ACCT.~~

- ~~3. Regional Conference of ACCT.~~
- ~~4. American Association of Community Colleges (AACC).~~
- ~~5. Board Source.~~
- ~~6. Association of Governing Boards.~~
- ~~7. Texas Association of Chicanos in Higher Education (TACHE).~~
- ~~8. National Institute for Staff and Organizational Development (NISOD).~~
- ~~9. National Association of Latino Elected Officials (NALEO).~~
- ~~10. Community College Association of Texas Trustees (CCATT).~~

~~If a Board member is an officer of CCATT, the Board member may attend a meeting that is directly related to the Board member's position as an officer without Board approval, but the Board member shall report, in writing, to the Audit Committee the purpose and expense of the trip within a reasonable time after the trip. In addition, a Board member may attend meetings and conferences hosted by the Coordinating Board or by the League for Innovation without specific Board approval.~~

Upon request from the Chancellor, a Board member may attend any state or national legislative meeting without specific Board approval; however, the Chancellor shall notify the Board at its next regular meeting of the request.

BOARD AUTHORIZATION REQUIRED

~~Other than the trips enumerated above, Board approval is required to approve any trip undertaken by a Board member who requests reimbursement for the trip. If the Board member undertakes a trip without Board approval and requests reimbursement, the Board member shall submit a request for approval under the procedures stated below in the section on APPROVAL OF UNAUTHORIZED TRIPS AND EXPENSES.~~

EXPENSE REIMBURSEMENT

~~Board members shall be reimbursed for reasonable expenses incurred in carrying out Board business at the Board's request and for reasonable expenses incurred while attending meetings and conventions as official representatives of the Board.~~

An amount for Board member travel expense reimbursement shall be approved in the budget each year.

Reimbursement shall be made by one of the following methods, in accordance with College District Policy ~~as determined by the Board~~:

1. Reimbursement for use of a personal car at the mileage rate currently approved by the Board, or the actual cost of commercial transportation, plus parking and taxi fares and expenses for lodging, meals, and other incidental expenses. Board members shall file a statement, and to the extent feasible, attach receipts documenting actual expenses for which reimbursement is requested.

2. A set amount approved in advance for reasonable expenditures to be incurred on a particular trip. This amount shall include travel, lodging, meals, and any other reasonably predictable expenditures. Board members shall file a statement, with receipts, accounting for amounts actually expended. Any excess shall be refunded to the District.

APPROVAL OF UNAUTHORIZED TRIPS AND EXPENSES

~~A Board member who requests authorization for a trip or reimbursement for a travel expense or both, which has not been authorized by this policy or the Board, shall submit the request for approval to the Audit Committee of the Board. If the committee approves the request, the Vice Chancellor of Business Affairs shall reimburse the Board member to the extent provided by the committee. If the committee disapproves the request, the Board member may submit the request to the Board at its next regular meeting. The Board's judgment is final.~~

~~A Board member shall reimburse the College District for all unauthorized travel expenses that the College District incurred on the Board member's behalf within 30 days after~~

VERIFICATION OF EXPENSES

~~disapproval as noted in the paragraph above, or within 30 days after the expiration of the 60 days after the last day of the meeting or conference, whichever applies.~~

The Chancellor or designee shall verify authorization for trips and allowable expenses consistent with this policy. It is the intent of the Board for this policy to be strictly applied. ~~Any request for reimbursement that is not consistent with this policy must be submitted for approval under the procedures in the section above on APPROVAL OF UNAUTHORIZED TRIPS AND EXPENSES.~~

POLICY ITEM – FIRST READING NO. 9B

Approval of Amendment to Policy Concerning Investments – CAK
(LOCAL)

The Chancellor recommends that the Board amend policy CAK (LOCAL) only as follows:

Effective date: UPON BOARD APPROVAL

APPROPRIATIONS AND REVENUE SOURCES
INVESTMENTS

CAK
(LOCAL)

PROFESSIONAL
DEVELOPMENT

The College District and its investment officer shall ensure that all available [College District](#) funds are invested to the maximum extent possible at the highest rates obtainable at the time of investment in conformance with the Public Funds Investment Act (PFIA) and this policy. This policy is adopted [in accordance with Texas law and shall be reviewed at least annually, pursuant to relevant sections of the Texas Government Code. The Board shall annually adopt a resolution stating that it has reviewed this policy and any investment strategies developed in relation to and shall create a record of any changes made to either this policy or the investment strategy.](#)

The College District's investment strategy is as follows:

1. Preservation and safety of principal [are most important.](#)
2. Maintenance of sufficient liquidity to meet operational needs.
3. [To the extent that principal is protected and there is liquidity, the investment officer shall invest the funds to yield the highest possible rate of return in accordance with this policy.](#)
~~Security of College District funds and investments.~~

4. Diversification of investments to avoid unreasonable or avoidable risks.

The College District's portfolio is designed and managed in a manner to promote the best interest of the College District and the public. The College District's conservative investment strategy is rooted in the PFIA's Standard of Care, which states: "Investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering probable safety of capital and probable income to be derived.

All investment transactions except investment pool funds and mutual funds shall be executed on a delivery-versus-payment basis.

LIQUIDITY AND DIVERSIFICATION

The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from overconcentration of assets in a specific class of investments, specific maturity, or specific issuer. The following are guidelines for maximums:

1. U.S. Treasury Securities	100%
2. <u>U.S.</u> Agencies and Instrumentalities	85%
3. Insured or collateralized Certificates of Deposit	100%
4. Repurchase Agreements*	20%
5. Money Market Mutual Funds	50%
6. Authorized Investment Pools	85%
7. Commercial paper with a maximum maturity of 181 days, rated A1/P1 by a nationally	30 20%

recognized rating agency, and not more than five percent in any single issuer.	
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*Excluding flexible repurchase agreements for bond proceeds investments.

To maintain a sufficient level of liquidity, at least ten percent of the portfolio will be maintained in investment pools.

AUTHORITY

The chief financial officer, associate chief or executive director, of ~~or~~ budget and district operations, or his or her designee, shall serve as the investment officer of the College District and shall invest College District funds as directed by the Board and in accordance with the College District's written investment policies.

ADMINISTRATION OF INVESTMENTS

The administration and procedures for investing College District funds and for requiring ethics disclosures of investment advisers shall be prescribed by the chief financial officer ~~executive vice-chancellor of business affairs~~ in the appropriate section of the College District business procedures manual, as amended. The administration and procedures shall be consistent with this policy.

FUNDS/STRATEGIES

Investments of the following fund categories shall be consistent with this policy and in accordance with the strategy defined below. For pooled investments, the College District will consolidate cash balances from all funds in the pool to maximize investment earnings. The earnings will be allocated to the various funds participating in the pool based on their respective participation and in accordance with generally accepted accounting principles.

OPERATING FUNDS: Investment strategies for operating funds (including any commingled pools

containing operating funds) shall have as their primary objectives safety, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

~~QUASI-ENDOWMENT FUNDS: Investment strategies for quasi-endowments funds (including any commingled pools containing quasi-endowment funds) shall have as their primary objectives safety, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.~~

DEBT SERVICE FUNDS: Investment strategies for debt service funds shall have as their objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents. Reserve funds for revenue debt may be invested for long-term maturity in order to maximize return on investment. Maturities longer than one year are authorized provided legal limits are not exceeded. Debt service funds shall be kept separate from other funds.

UNEXPENDED PLANT FUNDS: Investment strategies for capital projects in the unexpended plant funds shall have as their objective sufficient investment liquidity to timely meet capital project obligations. ~~Bond proceeds shall be kept separate from other funds; however, Unexpended unexpended~~ plant funds transferred from operating funds may be commingled with operating funds.

BOND PROCEEDS: Investment strategies for bond proceeds shall have as their objective sufficient investment liquidity to meet capital project obligations. Bond proceeds shall be kept separate from all other funds.

POLICY ITEM – FIRST READING NO. 9C

Approval of Amendment to Policy Handling Personally Identifiable Information – CR (LOCAL)

The amendment adds specific policies concerning the use and transmission of Personally Identifiable Information (PII) and Social Security Numbers (SSN) in the College District.

The Chancellor recommends that the Board amend policy CR (LOCAL) only as follows by the addition of the following:

Effective date: UPON BOARD APPROVAL

TECHNOLOGY RESOURCES

CR
(LOCAL)

PRIVACY

The general right to privacy is extended to the electronic environment to the extent possible. Users have a lessened expectation of privacy when using computer resources and facilities owned by public institutions such as the College District. Issuance of a password or other means of access is to ensure appropriate confidentiality of College District files and information. It is neither a guarantee of privacy nor a license for abuse or improper use of the College District's computing resources and facilities. Privacy is mitigated by the Texas Public Information Act, administrative review, computer system administration, audits, and the nature of the electronic medium itself. Contents of electronic files will be examined or disclosed only when authorized by the user, approved by designated College District officials, or required by law.

PERSONALLY
IDENTIFIABLE
INFORMATION

Members of the College District community shall employ reasonable and appropriate administrative, technical, and physical safeguards to protect the integrity, confidentiality, and security of all Personally Identifiable Information (PII), irrespective of its source or ownership or the medium used to store it.

All individuals who dispense, receive, and store PII have responsibilities to ensure with all due diligence that these data are protected at all times.

In adopting this policy, the College District is guided by the following objectives:

1. To enhance individual privacy for members of the College District community through the secure handling of PII and Personal Identifiers (PIDs);
2. To ensure that all members of the College District community understand their obligations and individual responsibilities under this policy by providing appropriate training that will permit the College District community to comply with both the letter and the spirit of all applicable privacy legislation;
3. To increase security and management of Social Security Numbers (SSNs) by:
 - a. Instilling broad awareness of the confidential nature of the SSNs;
 - b. Establishing a consistent policy about the use of SSNs throughout the College District; and
 - c. Ensuring that access to SSNs for the purpose of conducting College District business is granted only to the extent necessary to accomplish a sponsored task or purpose.
 - d. To reduce/remove reliance on the SSN for identification purposes as much as possible.
4. To comply with all Payment Card Industry (PCI) standards;
5. To comply with HIPPA standards (as applicable).

SCOPE

This policy applies to all members of the College District community, including all full- and part-time employees, faculty, students and their parents or guardians, and other individuals such as contractors, consultants, other agents of the community, alumni, and affiliates that are associated with the College District or whose work gives them custodial responsibilities for PII.

DEFINITIONS

Data Custodians: Data Custodians are College District designees who have planning and policy-making responsibilities for institutional data and the College District Data Warehouse. The Data Custodians, as a group, are responsible for overseeing the establishment of data management policies and procedures and for the assignment of data management accountability.

Minimum Necessary: Minimum Necessary is the standard that defines that the least information and fewest people should be involved to satisfactorily perform a particular function.

Personally Identifiable Information (PII): Information which can be used to distinguish or trace an individual's identity, such as their name, Social Security number, or biometric records, alone, or when combined with other personal or identifying information which is linked or linkable to a specific individual, such as date and place of birth, mother's maiden name, etc.

Directory information: Directory Information is determined by the College District and/or applicable law and is not considered PII.

DATA CUSTODIANS

Data Custodians are responsible for the oversight of PII in their respective areas of College District operations. Activities of these officials are aligned and integrated through appropriate coordination among these cognizant College District officials. Officials responsible for each of the following areas will be considered data custodians:

- a. Enrollment/Registration
- b. Financial Aid
- c. Student Records

- d. Alumni and Donor Records
- e. Health Records
- f. Faculty and Staff Records
- g. Purchasing and Contracts
- h. Institutional Research
- i. Public Safety
- j. Systemic Reporting
- k. Data Sciences

DISCLOSURE

PII may be released only on a Minimum Necessary basis and only to those individuals who are authorized to use such information as part of their official College District duties, subject to the requirements:

- 1. That the PII released is narrowly tailored to a specific business requirement;
- 2. That the information is kept secure and used only for the specific official College District business purposes for which authorization was obtained; and
- 3. That the PII is not further disclosed or provided to others without proper authorization as defined above.
 - a. PII may be handled by third parties with the strict requirement that the information be kept secure and used only for a specific official authorized business purpose as defined in an appropriate agreement with that third party which contains provisions related to data sharing and data transfer that meet the requirements of the College District.

Exceptions to this policy may be made only upon specific requests approved by the Chancellor, or his/her designee, and only to the degree necessary to achieve the mission and business needs of the College District. Any and all exceptions made must be documented, retained securely, and reviewed periodically by the Chancellor or his/her designee.

DIRECTORY
INFORMATION

Directory Information, as defined by Federal and State law and College District policy, will be published following the guidelines defined by the College District.

HIPPA

Information that has been collected that conforms to the Health Insurance Portability and Accountability Act of 1996 (HIPAA) standards of de-identification or anonymization is not PII.

GOVERNMENT-
ISSUED PERSONAL
IDENTIFIERS

The College District collects SSNs:

1. When required to do so by law;
2. When no other identifier serves the business purpose; and
3. When individual volunteers the SSN as a means of locating or confirming personal records.

SOCIAL SECURITY
NUMBER

In other circumstances, individuals are not required to provide their SSN verbally or in writing at any point of service, nor are they to be denied access to those services should they refuse to provide an SSN.

RELEASE OF SSN

SSNs will be released to persons or entities outside the institution only:

1. As required by law;
2. When permission is granted by the individual; or
3. When the external entity is acting as the College District's authorized contractor or agent and attests that no other methods of identification are available, and reasonable security measures acceptable to the College District are in place to prevent unauthorized dissemination of SSNs to third parties.

USE, DISPLAY,
STORAGE,
RETENTION
AND DISPOSAL

SSNs or any portion thereof will not be used to identify individuals except as required by law or with approval by a cognizant College District official for a College District business purpose.

The release or posting of personal information, such as grades or occupational listings, keyed by the SSN or any portion

thereof, is prohibited, as is placement of the SSN in files with unrestricted access. SSNs will be transmitted electronically only for business purposes approved by the College District officials responsible for SSN oversight and only through secure mechanisms. Electronic transmission of SSNs between College District employees who are authorized to see and exchange such information is permissible, but only to the extent such transmission is done in compliance with this Policy and only between such employees authorized to do so.

It is a violation of this Policy to use or transmit SSNs including, but not limited to, the following circumstances:

1. Creating reports that have SSN fields or contain SSNs;
2. Transmitting SSNs or PII electronically in an email, except as permitted by this Policy between authorized College District officials; or
3. Transmitting SSNs or PII electronically in an attachment to an email.

The foregoing is not intended to be a comprehensive list of prohibited conduct regarding use or transmission of PII and/or SSNs. Questions or concerns regarding use or transmission of PII and/or SSNs should be directed to the College District's Chief Innovation Officer or designee.

The Data Custodians who are responsible for SSNs will oversee the establishment and implementation of business rules for the use, display, storage, retention, and disposal of any document, item, file, or database which contains SSNs in print or electronic form.

NON-SSN GOVERNMENT IDENTIFIERS

In the course of its business operations, the College District has access to, collects, and uses non-SSN government-issued identifiers such as driver's licenses, passports, HIPAA National Provider Identifiers, Employee Identification Numbers (EIN), and military identification cards, among others.

COLLEGE DISTRICT-
ISSUED IDENTIFIERS

COLLEGE
DISTRICT ID

USE, DISPLAY,
STORAGE,
RETENTION
AND DISPOSAL

OTHER EXTERNALLY-
ASSIGNED
IDENTIFIERS AND
OTHER PERSONALLY

The College District shall follow the Minimum Necessary standard and strive to safeguard these identifiers.

The College District ID is a unique numeric or alphanumeric identifier assigned by the College District to any person that requires an identifying number in any College District system of record.

A College District ID is assigned at the earliest possible point of contact between the person and the College District.

The College District ID is associated permanently and uniquely with the person to whom it is assigned.

The College District ID is considered PII by the College District, to be used only for appropriate business purposes in support of operations.

The College District ID is used to identify, track, and serve individuals across all College District electronic and paper data systems, applications, and business processes throughout the span of an individual's association with the College District and presence in the College District's systems or records.

The College District ID is not to be disclosed or displayed publicly by the College District, nor to be posted on the College District's electronic information or data systems unless the College District ID is protected by access controls that limit access to properly authorized individuals.

The release or posting of personal information keyed by the College District ID, such as grades, is prohibited.

Any document, item, file, or database that contains College District IDs in print or electronic form is to be protected and disposed of in a secure manner in compliance with data retention rules.

The College District shall follow the Minimum Necessary standard and strive to safeguard any externally assigned identifiers which may be collected.



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IDENTIFIABLE INFORMATION

RESPONSIBILITY FOR MAINTENANCE AND ACCESS CONTROL

College District IDs are maintained and administered by the appropriate College District office in accordance with this policy.

Other College District offices may maintain and administer electronic and physical repositories containing personal identification numbers for uses in accordance with this policy.

Access to electronic and physical repositories containing PII will be controlled based upon reasonable and appropriate administrative, physical, technical, and organizational safeguards.

Individuals who inadvertently gain access to a file or database containing PII should report it to the appropriate authority.

ENFORCEMENT

Violations of this policy resulting in misuse of, unauthorized access to, or unauthorized disclosure or distribution of personal identification numbers may subject individuals to legal and/or disciplinary action, up to and including the termination of employment or contract with the College District or, in the case of students, suspension or expulsion from the College District. Persons who exceed their authority in using confidential information or who gain access to such information through unauthorized means, including the use of College District computing facilities, should realize that their conduct is in violation of College District policy and will be dealt with accordingly. Such conduct may also be in violation of state and federal law and may



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subject such persons to penalties of fines or imprisonment or both.

INTELLECTUAL PROPERTY

All users should be aware that property laws apply to the electronic environment. Users must abide by all software licenses, College District copyright and software policies and procedures, and applicable federal and state law. Users should assume that works communicated through a network are subject to copyright unless specifically stated otherwise. Unless permission of the author is obtained, use of any electronically transmitted information must comply with the “fair use” principle found in federal copyright law and CR(REGULATION).

POLICY ITEM – FIRST READING NO. 9D

Approval of Amendment to Policy Concerning Conflicts of Interest –
DBD (LOCAL)

The amendment adds conflicts of commitment to the list of potential conflicts.

The Chancellor recommends that the Board amend policy DBD (LOCAL) only as follows:

Effective date: UPON BOARD APPROVAL

EMPLOYMENT REQUIREMENTS AND RESTRICTIONS
CONFLICT OF INTEREST

DBD
(LOCAL)

CONFLICT OF INTEREST
DISCLOSURE
GENERAL STANDARD

An employee shall disclose to his or her immediate supervisor any personal, professional, commercial, or financial interest, ~~a personal financial interest, a business interest,~~ or any other obligation or relationship that could reasonably be expected to directly or significantly affect the employee's performance of his or her assigned duties and employment responsibilities or create a substantial conflict between the interest of the employee and the best interest of the College District. ~~in any way creates a potential conflict of interest with the proper discharge of assigned duties and responsibilities or with the best interest of the College District.~~ Annually, Board members, the Chancellor, College Presidents, employees who report directly to the Chancellor, and any other employee engaged in the preparation of specifications, evaluation, recommendation, execution, or administration of any purchase or contract for the purchase of goods or services by the College District (other than employment contracts), shall certify in writing, on a form that meets the requirements of the General Counsel for the College District, that neither

SPECIFIC DISCLOSURES
SUBSTANTIAL INTEREST

he/she ~~he or she~~, nor any of his/her relatives in the first degree of consanguinity or affinity, has ~~does not have~~ a substantial interest in any business entity that is a party to or receives direct financial benefit from a ~~the~~ College District's purchase or contract. The Chancellor ~~College District director of human resources~~ shall promulgate rules to provide for such ~~implement this~~ certification.

The Chancellor shall file an affidavit with the Board Chairman disclosing a substantial interest, as defined by Local Government Code 171.002, in any business or real property that the Chancellor or any of his or her relatives in the first degree may have.

Any College President and any employee who reports directly to the Chancellor, including an ~~other~~ employee who is in a position to affect a financial decision involving any business entity or real property in which ~~the~~ a College President, an employee who reports directly to the Chancellor, or any other employee, including his or her relatives in the first degree of consanguinity or affinity, who ~~employee~~ has a substantial interest as defined by Local Government Code 171.002 shall file an affidavit with the Chancellor. ~~however, the employee shall not be required to file an affidavit for the substantial interest of a relative.~~

INTEREST IN PROPERTY

The Chancellor, any College President, and any employee of the College District who reports directly to the Chancellor, as well as any other employee who is in a position to affect a financial decision involving the acquisition of property by the College District, shall be required to file an affidavit disclosing his or her interest in the property, in accordance with Government Code 553.002.

CONFLICTS DISCLOSURE
STATEMENT

No employee other than the Chancellor shall be required to file the conflicts disclosure statement, as promulgated by the Texas Ethics

Commission and as specified by Local Government Code 176.003–.004.

[See BBFA]

EXTERNAL ACTIVITIES

The College District allows and encourages College District employees to engage in external activities, including employment, as long as the work or activity does not violate the law or College District policies governing the conduct of employees, including ethics standards and provisions relating to conflicts of interest, conflicts of commitment or use of state resources. External activities must not, however, conflict, reduce or interfere with the proper discharge of the employee’s duties or the employee’s ability to meet his or her employment obligations.

CONFLICT OF COMMITMENT

A conflict of commitment exists when the external activities of a College District employee have the potential (either in actuality or appearance) of interfering or competing with his or her employment responsibilities or obligations or when the employee uses College District property in connection with the employee’s external activity.

Conflicts of commitment may arise regardless of the location of the activity (on or off campus, on-line), the type of external entity (individual, for profit, not-for-profit, or government), or the level of compensation (compensated or uncompensated).

APPROVAL NO PRIOR APPROVAL

Certain activities enhance the mission of the College District and provide College District employees opportunities for professional development related to the discharge of their duties. Such activities are encouraged by the College District and are considered “pre-approved,” such that prior-approval by the College District is not required to engage in the activity. The following external activities are encouraged by the College District:

PRIOR APPROVAL REQUIRED

- Service on a local, state, or federal government agency committee, panel, or commission;
- Acting in an editorial capacity for a professional or scholarly journal; and
- Attending/presenting at conferences on matters related to the employee's College District responsibilities.

Approval from the proper authority is required prior to engaging in the following external activities:

1. Full-time external employment (whether compensated or uncompensated);
2. Service on external boards; and
3. Any compensated or uncompensated activity, including employment, that reasonably appears to, or that an employee reasonably expects, will create, or reasonably have the appearance of creating, a conflict of interest or a conflict of commitment.

RETROACTIVE APPROVAL

Outside activity may be approved retroactively when an employee is called upon to engage in an external activity for which prior approval would be impossible or unreasonable to obtain, i.e. an emergency or urgent situation. In such cases, the activity must be disclosed to and approval sought from the proper authority as soon as reasonably possible.

RESCISSION

Approval of an external activity may be rescinded at any time pending receipt of information indicating that the external activity is inconsistent with College District policy, applicable law, or the mission or purpose of the College District. Notice of a rescission of approval shall be provided to the employee in writing.

The Chancellor shall promulgate procedures for the review of employee requests to engage in external activities.

FACULTY / ADMINISTRATORS

Full-time College District faculty and administrators shall not accept or be employed in a full-time faculty or administrative position



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at another educational institution while employed as a full-time faculty member or administrator of the College District. Certain leave options may permit external activities that otherwise might constitute conflicts of commitment. [See DEC (REGULATION)].

USE OF RESOURCES

Except as authorized by the appropriate College District authority, employees may make only incidental use of College District resources for purposes unrelated to the discharge of their duties or the mission of the College District. Use of College District property for purposes unrelated to the discharge of an employee's duties or the mission of the District, or in connection with external activities must be approved in writing by the CEO of the location or a designee.

GIFTS

An employee shall not accept or solicit any gift, favor, service, or other benefit that could reasonably be construed to influence the employee's discharge of assigned duties and responsibilities. [See CDE]

ENDORSEMENTS

An employee shall not recommend, endorse, or require students to purchase any product, material, or service in which the employee has a financial interest or that is sold by a company that employs or retains the employee during non-school hours, unless the product, material, or service is recommended, endorsed, or required for a course the employee teaches and is reasonably related to the subject matter of the course and the course syllabus.

SALES

An employee shall not use his or her position with the College District to attempt to sell products or services, unless the product or service is recommended, endorsed, or required for a course the employee teaches and is reasonably related to the subject matter of the course and the course syllabus.

INSTRUCTIONAL MATERIALS

The Chancellor shall establish procedures governing the required purchase by students of



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instructional materials (including textbooks, study guides, syllabi, and supplies) either from College District employees or in a manner by which a College District employee may receive direct financial benefit.

VIOLATIONS

A College District employee who violates this policy may be subject to disciplinary action in accordance with applicable College District policies and procedures.

POLICY ITEM - FIRST READING NO. 9E

Approval of Amendments to Policy Concerning Employment Practices - DC (LOCAL)

Purpose: The Legislature approved the Military Veterans Full Employment Act (the “Act”) in the 2015 Legislative Session. The Act requires a state agency, including the College District, to extend a preference in employment to eligible veteran or disabled veteran applicants who meet minimum qualifications and any special qualifications for the position to which they apply.

Accordingly, the Board adopted in 2016 a policy extending the preference to eligible veteran applicants of the District. In appreciation and recognition of their service, this amendment to DC (LOCAL) extends application of the preference to include other employment events including re-hire; and grants applicants eligible for the veteran’s preference an interview with the College District. Previously, the preference applied only to initial hire or appointment. The amendment makes other minor, but related changes to policy.

Note: Application of the preference does not compel the hiring or appointment of a veteran or disabled veteran. However, it does require that an eligible veteran or disabled veteran be hired or appointed when the veteran’s application assessment, combined with the veteran’s preference, is equal to or higher than that of a non-veteran.

The Chancellor recommends that the Board amend DC (LOCAL) only by the addition of the following language to said Policy:

Effective date: UPON BOARD APPROVAL

EMPLOYMENT PRACTICES

DC
(LOCAL)

EMPLOYMENT
PREFERENCE FOR
VETERANS

In appreciation and recognition of their service to this state and this country, the College District is committed to hiring and retaining veterans who want to continue their service to the nation by serving the College District community. Through the employment preference for veterans, the College District helps support qualifying individuals who wish to return to work after duty.

APPLICATION OF THE PREFERENCE

For purposes of this policy, “veteran” and “veteran with a disability” shall have the meanings assigned to those terms by Texas Government Code 2308.251 and 657.001.

An “eligible veteran” shall mean the following: a veteran, including a veteran with a disability; a veteran’s surviving spouse who has not remarried; and an orphan of a veteran if the veteran was killed while on active duty.

The Chancellor shall promulgate regulations and procedures as may be necessary to implement the employment preference for veterans as set forth by this policy.

The College District shall grant to all applicants who are “eligible veterans” a preference in employment over other applicants for the same position and who do not have greater qualifications.

An applicant eligible for the veteran’s preference shall be granted an interview with the College District, provided the applicant meets the minimum qualifications for the position, including but not limited to, the training, educational, and experience requirements assigned to the position, and any special qualifications required for the position. Application of the veteran’s preference does not guarantee an eligible veteran employment with the College District.

This preference shall apply to initial employment or appointment with the College District and ~~only and shall not extend to~~ other employment or appointment events, including subsequent hiring (re-hire). The preference does not apply to internal employment actions of the College District such as promotion, reassignment, reinstatement or transfer. In the event of a reduction in workforce by the College District, the veteran employment preference shall apply to the extent the reduction involves other employees of a similar type or classification

A veteran’s employment preference shall be given in the following order of priority:

1. A veteran with a disability;
2. A veteran;

3. A veteran's surviving spouse who has not remarried; and
4. An orphan of a veteran killed while on active duty

The veteran's employment preference applies only to open positions posted by the College District on or after June 1, 2016.

COMPETITIVE EXAMINATION

If a position with the College District requires, as a component of the employee candidate selection, a competitive examination (test) under a merit system, the College District shall award a veteran entitled to the veteran employment preference who has received at least the minimum test score a service credit of ten points added to the test score.

A veteran with a disability shall receive a service credit of five additional points added to the test score.

CLAIM OF ELIGIBILITY

In order to claim the employment preference for veterans, eligible veterans must meet the minimum qualifications for the position, including but not limited to, the training, educational, and experience requirements assigned to the position, and any special qualifications required for the position. ~~the qualifications for the position, including but not limited to, the training and experience requirements assigned to the position.~~ Status as an eligible veteran does ~~shall~~ not guarantee employment with the College District.

An individual entitled to a veteran's employment preference shall not be disqualified as a candidate for a position with the College District due to age or an established service-connected disability if the individual is otherwise qualified to perform the essential duties and/or functions of the position, with or without reasonable accommodation.

All persons eligible to receive the employment preference for veterans must submit to the designated College District representative the necessary documentation to support a claim of eligibility.

COMPLAINT PROCEDURES

An individual who is entitled to a veteran's employment preference and who wishes to appeal a decision by the College District related to hiring or appointing the individual, or retaining the individual

LIAISON

if there is a reduction in the workforce, may do so by filing a written complaint with the CEO of the location or his or her designated representative within five (5) days of receiving notice of the decision. The location CEO or ~~designee~~ ~~the designated representative~~ shall, after conferring with the College District's Veteran's Liaison, determine whether the employment preference for veterans was correctly applied and respond to the complaint no later than the 15th day after the date he or she receives the complaint. The decision of the location CEO or his or her ~~designee~~ ~~designated representative~~ is final. The Chancellor shall designate a veterans' liaison who shall function as a liaison between veterans employed by the College District and the College District administration.

POLICY ITEM – FIRST READING NO. 9F

Approval of Amendment to Policy Concerning Term Contract – DCA
(LOCAL)

The Chancellor recommends that the Board amend policy DCA (LOCAL) only as follows:

Effective date: UPON BOARD APPROVAL

EMPLOYMENT PRACTICES
TERM CONTRACTS

DCA
(LOCAL)

FACULTY

One-year faculty contracts shall normally be recommended for consideration at a May Board meeting.

Full-time faculty members may be employed for contractual periods of up to three years if the following conditions exist:

1. A faculty member has received a one-year contract for each of the first three years of faculty employment in the College District.
2. Upon completion of three consecutive years of faculty employment with the College District, a faculty member has rendered high-quality services to the College District as determined by the most recent rating obtained through the performance evaluation system established by the Chancellor.

At any time after the completion of the first year of a three-year contract, if a faculty member has an “effective” performance rating, he or she may be offered a successor three-year contract at the discretion of the Board.

Faculty serving a three-year contract may request, in writing, a reduced load during the term of their contract. When a faculty member makes such a

request and is granted a reduced load, no additional multi-year contract will be offered. Upon approval of a request for a reduced load, the faculty member will be placed in “wind-down” contractual status and will continue to serve at a reduced contract level for the remainder of the term of his or her employment contract. For purposes of this provision “wind-down contractual status” refers to effective non-renewal of a multi-year contract.

Once approved, a reduced contract request may not be withdrawn by the faculty member. Accordingly, the contractual work load may not thereafter be increased, except, as may be necessary to meet extenuating circumstances, for the benefit of the College District, or as may be required under applicable law. Any increase in contractual workload after a reduction in workload, as contemplated by this Policy, must be approved in writing by the Chancellor.



Existing Policy



Deleted Policy



New Policy



GC Edits

POLICY ITEM – FIRST READING NO. 9G

Approval of Amendment to Policy Concerning Salaries and Wages –
DEA (LOCAL)

The Chancellor recommends that the Board amend policy DEA (LOCAL) only as follows:

Effective date: UPON BOARD APPROVAL

COMPENSATION AND BENEFITS
SALARIES AND WAGES

DEA
(LOCAL)

ADVANCEMENT ON
SALARY SCHEDULE
FACULTY

Guidelines for advancement on the salary
schedule for faculty are as follows:

1. Professional growth. Instructional personnel are expected to make continuous professional progress while on the faculty of the colleges in the College District. Supervisory personnel are expected to review annually with each division member the nature and progress of their professional development and file a written report thereon. Instructors are expected to realize professional progress through such activities as completion of additional college work, participation in professional organizations and meetings, seminars, workshops, special study groups, independent study groups, independent study or research, travel, work experience, private instruction, publishing, and leadership in civic organizations. Professional growth will be considered in the evaluation of teaching personnel.
2. Individuals hired at Range 1 or Range 2 after September 1, 2015, must satisfy requirements to progress at least one range through education or an approved discipline-specific development plan (where one credit hour would be

equivalent to 16 clock hours) within ten years of initial hire in order to continue employment.

- a. If an individual desires to progress based on the discipline-specific development plan, this plan must be discussed and documented with the division dean and filed in the location HR office by the beginning of the second year of employment.
 - b. It is the responsibility of the faculty member to discuss any necessary changes, with updated copies provided to the location HR office by October 1 annually.
3. Range reclassification, academic activities. Professional growth leading to range advancement on the salary schedule is characteristically more academic in nature than year-to-year professional growth. For this reason, at least 15 hours of the units necessary for range advancement shall be in the form of recognized college or technical school credits, verified by transcripts filed with the director of personnel. However, in the case of instructors whose primary teaching assignments are in occupational curricula, nine hours of such units must be in conventional collegiate work.
4. Range reclassification, professional experiences. Professional experiences are recognized and encouraged as contributing to total professional growth and may be submitted as partial credit toward range advancement. Such activities shall be evaluated by the Chancellor or his or her designee who shall equate such activities in terms of credit hours. The evaluating person may, at his or her discretion, obtain counsel from persons who are qualified by training and experience in the subject matter field of such activities.

5. For faculty to advance on the salary schedule all work required for advancement must be completed prior to the effective date of the salary adjustment. ~~Restrictions. Restrictions regarding faculty advancement on the salary schedule are as follows:~~
- ~~a. All work acceptable as leading to salary advancement must have been completed prior to the beginning of the fiscal year in which the advancement becomes effective. For purposes of salary change, September 1 is the latest date for submitting college transcripts or other affidavit evidence of completion of college units from a registrar's office to the College District director of personnel. Documents other than transcripts shall be subsequently verified by official transcript.~~
 - a. Professional growth activities engaged in by administrative assignment and subsidized by the College District are generally not acceptable as fulfilling requirements for range advancement.
 - b. Lower-division courses taken at a college of the College District or elsewhere are not acceptable as fulfilling the professional growth requirements unless they have been approved in advance by the Chancellor or his or her delegate.
 - c. Only academic credit hours taken after receipt of a master's degree or its equivalent will qualify a faculty member for count toward advanced placement on the salary schedule in an advanced classification (class FB Range 2, ~~or~~ class FC Range 3, or class FD Range 4 on the salary

schedule). Only activities undertaken and approved after receipt of a ~~the~~ master's degree or its equivalent will count toward advancement on the salary schedule ~~placement in an advanced position~~ (class FB, ~~or~~ class FC, or class FD) ~~on the salary schedule.~~

Faculty reclassification may be submitted at any time after a faculty member has qualified for advancement and is effective following final approval of the Board.

STAFF AND ADMINISTRATORS

The Chancellor shall develop procedures for the advancement of staff and administrators on the salary schedule.

POLICY ITEM – FIRST READING NO. 9H

Approval of Amendment to Policy Concerning Leaves and Absences –
DEC (Local)

The Chancellor recommends that the Board amend policy DEC (LOCAL)
only as follows:

Effective date: UPON BOARD APPROVAL

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

BIRTH, ~~OR~~
ADOPTION OR
PLACEMENT OF
A CHILD

A full-time employee of the College District who is employed in a full-time position for 36 months or more may take up to four (4) consecutive weeks of paid leave for the care of a new-born child, the adoption of a child, or the placement of a child for foster care. Such leave must be taken within the 12-month period beginning with the birth of the child, commencement of the adoption process, or the placement of the child for foster care. Leave due to a birth, adoption, or placement of a child may be granted only once in a 36-consecutive month period, and shall be applied, as applicable, to all other leave provided by the College District. An employee requesting such leave must provide appropriate medical, adoptive, or foster care documentation. ~~Leave may be granted for a maximum of one full day without loss of pay for an employee to be with his wife at the birth of their child or for an employee or employees to be at the court proceeding for adoption of a child. In addition, the birth mother is eligible to receive one day of paid leave within one year of the birth of the child. The timing of this leave is to be a mutual decision between the supervisor and employee.~~

POLICY ITEM – FIRST READING NO. 9I

Approval of Amendment to Policy Concerning Vacations and Holidays -
DED (LOCAL)

The Chancellor recommends that the Board amend policy DED (LOCAL) only as follows:

Effective date: UPON BOARD APPROVAL

COMPENSATION AND BENEFITS
VACATIONS HOLIDAYS

DED
(LOCAL)

VACATIONS

Administrative personnel are eligible for vacation as follows:

1. Full-time administrators on 12-month contracts are eligible for 24 working days of vacation per fiscal year. Administrators on less than 12-month contracts shall receive vacation benefits on a prorated basis. Vacation benefits shall accrue at a rate of two days per month of employment.
2. Administrators may accrue and carry forward from one fiscal year to the next a maximum of 48 vacation days. Upon termination of employment, the College District shall pay not more than 48 vacation days of accrued vacation.

STAFF

Full-time faculty are not eligible for vacation benefits.

Full-time staff are eligible for vacation benefits based upon their duration of service with the College District. These benefits accrue as follows:

Length of Service	Days Earned per Month
1. 1 through 36 60 months	1
2. 61 through 120 months	1-1/4
23. 37 121 through 60 180 months	1.5 1-1/2
34. 61 181 months through 96 239 months	1.75 1-3/4
45. 97 240 months or more	2

Staff shall accrue vacation benefits from the date of employment, but the benefits shall not vest, and the employee shall not become eligible to use such accrued benefits until the completion of the 60- day introductory

period. Employees who terminate their employment before completion of the 60-day introductory period do not receive vacation benefits. The College District may convert leave time from days to hours or parts thereof.

For full-time staff employees who were reassigned from the administrator to the staff schedule as a result of the reclassification effective November 2015, vacation benefits shall accrue at the rate prescribed in this policy for administrative personnel.

Full-time staff may accrue a maximum of 48 days of vacation from one fiscal year to the next. Upon termination of employment, the College District shall pay an employee an amount that represents the employee's accrued vacation days, but this amount may not exceed the maximum of 48 days.

A full-time noncontractual employee who is employed less than 12 months each year receives vacation benefits that are based upon length of service each year.



Existing Policy



Deleted Policy



New Policy



GC Edits

POLICY ITEM -FIRST READING NO. 9J

Approval of Amendment to Policy Concerning Professional Development - DK (LOCAL)

The Chancellor recommends that the Board amend policy DK (LOCAL) only as follows:

Effective date: UPON BOARD APPROVAL

PROFESSIONAL DEVELOPMENT

DK
(LOCAL)

PROFESSIONAL
DEVELOPMENT

Employees of the College District shall avail themselves of opportunities for professional development, including but not limited to, on-the-job training, seminars, conferences, and participation in professional associations.

STANDARDS AND
MINIMUM
REQUIREMENTS

Each employee of the College District shall meet the professional development standards described by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) as well as any professional development minimums required of the employee by state or federal law and/or ~~administrative~~ regulations or College District policies and procedures. ~~Each employee shall seek approval prior to pursuing professional development in accordance with administrative regulations.~~ The chancellor shall promulgate procedures for the creation, pursuit and attainment of professional development milestones in the College District.

[See also DEA for provisions related to how professional development affects placement on the salary schedule]

POLICY ITEM – FIRST READING NO. 9K

Approval of Amendments to Policy Concerning Student Conduct – FLB
(LOCAL)

This amendment makes necessary amendments to policy pursuant to the implementation of Senate Bill 11.

The Chancellor recommends that the Board amend FLB (LOCAL) regarding the Student Code of Conduct as follows:

Effective date: UPON BOARD APPROVAL

STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT CONDUCT

FLB
(LOCAL)

STUDENT CODE OF
CONDUCT
PROHIBITED
BEHAVIORS

All students shall obey the law, show respect for properly constituted authority, and observe correct standards of conduct. In addition to activities prohibited by law or by other published College District regulations or policies [see policies FLBA, et. seq.], the following types of behavior are expressly prohibited:

1. Intentionally causing physical harm to any person on College District property or premises or at College District-sponsored activities, or intentionally or recklessly causing reasonable apprehension of such harm.

2. Except as may be permitted in any published College District regulations or policies or by applicable state laws, unauthorized use, possession, or storage of any weapon, as described in CHF, on College District property or premises or at College District-sponsored activities. This includes but is not limited to: firearms, Tasers, stun guns, explosives, illegal knives, clubs, other prohibited weapons, dangerous chemicals, or improper use of fire extinguishers on College District property or premises.

3. Intentionally initiating or causing to be initiated any false report, warning, or threat of fire, explosion, or other emergency on College District property or premises or at College District-sponsored activities.

4. Obstruction or disruption of teaching, lecturing, research, administration, disciplinary procedures, or other authorized activities on College District property or premises. Interference with the proper educational functions and the appropriate educational climate of the College District, including aiding and abetting another to breach the peace on College District-owned or controlled property or premises, at functions sponsored/supervised by the College District, or off-campus conduct that adversely affects the College District community and/or the pursuit of its objectives. Such activity includes, but is not limited to, behavior in a classroom or instructional program that interferes with the instructor or presenter's ability to conduct the class or program or the ability of others to benefit from the class or program.

5. Intentionally interfering with College District-sponsored activities, including but not limited to, studying, teaching, conducting research, duties of the College District administration, or fire, security, or emergency services.

6. Knowingly violating the terms of any disciplinary sanction imposed in accordance with College District policies, regulations, and procedures.

7. Intentionally or maliciously furnishing false information to the College District. Forgery, unauthorized alteration, or unauthorized use of any College District document or instrument of identification. Making, possessing, submitting or using any falsified college document or record; altering any college document or record, including identification cards. Attempted or actual financial-aid fraud or corresponding behaviors that would allow a student to receive monetary benefit for which he or

she is not eligible. Altering any College District document or record without permission is expressly prohibited, including, but not limited to, furnishing false personal or student organization registration information, withholding material information from the College District processes or procedures, or any other type of fraudulent act involving documentation provided to or for the College District.

8. Sexual misconduct, which includes, but is not limited to the following offenses: gender/based or sexual discrimination or harassment, non-consensual sexual intercourse (or attempts to commit same), non-consensual sexual contact (or attempts to commit same), sexual exploitation, relationship violence, or other conduct that threatens the health and safety of any person on the basis of actual, expressed or perceived gender identity. In the event of an allegation of sexual misconduct, the DA will coordinate with the College Title IX Coordinator and the appropriate College District departments to apply the investigative, disciplinary and disposition procedures governing sexual misconduct as set forth in College District rules and regulations. [See FFDA (LOCAL) and DIA (REGULATION)].

9. Unauthorized use of computer hardware or software or violation of the College District Technology Resources Policy [CR (LOCAL)].

10. Scholastic dishonesty shall constitute a violation of these rules and regulations and is punishable as prescribed by Board policies. Scholastic dishonesty shall include, but is not limited to, cheating on a test or other coursework as assigned, plagiarism, and collusion. “Cheating on a test” shall include, but is not limited to:

- a. All forms of academic dishonesty, including but not limited to cheating, fabrication, facilitating academic dishonesty, plagiarism, and collusion.
- b. Copying from another student’s test paper.

- c. Using test materials not authorized by the person administering the test.
- d. Collaborating with or seeking aid from another student, technological aid or electronic resource during a test without permission from the test administrator.
- e. Knowingly using, buying, selling, stealing, or soliciting, in whole or in part, the contents of an unadministered test.
- f. The unauthorized transporting or removal, in whole or in part, of the contents of the unadministered test.
- g. Substituting for another student, or permitting another student to substitute for one's self, to take a test.
- h. Bribing another person to obtain an unadministered test or information about an unadministered test.

“Plagiarism” shall be defined as the appropriating, buying, receiving as a gift, or obtaining by any means another's work and the unacknowledged submission or incorporation of it in one's own written work.

“Collusion” shall be defined as the unauthorized collaboration with another person in preparing written work for fulfillment of course requirements.

11. Intentionally and substantially interfering with the freedom of expression or association of others on College District property or premises or at College District-sponsored activities.

12. Theft of property or of services on College District property or premises or at College District-sponsored activities or being in possession of stolen property on College District property or premises or at College District-sponsored activities. Sale, possession or misappropriation of any property without the owner's permission is also prohibited.

13. Theft, sabotage, destruction, distribution, or other use of the intellectual property of the College District or third parties without permission.

~~14~~¹³. Intentionally or recklessly destroying or damaging College District property or premises or property of others while on College District property or premises or at College District-sponsored activities.

~~15~~¹⁴. Failure to comply with the direction of College District employees or officials, including, but not limited to, college police or campus security/safety officers and instructors or administrators, acting in performance of their duties. Students are required to produce identification for a college official when asked.

~~16~~¹⁵. Violation of published College District regulations or policies. Such regulations or policies include, but are not limited to, those relating to entry and use of College District facilities, use of vehicles and media equipment, campus demonstrations, misuse of identification cards, and all forms of smoking.

~~17~~¹⁶. Use, possession, distribution, manufacture, possession for purposes of distribution, or sale of any controlled substance or illegal drug on College District property or premises or at College District-sponsored activities, or being under the influence of marijuana, heroin, narcotics or other controlled substances or illegal drugs, or alcohol, except as expressly permitted by federal or state law or College District policy or regulations, on College District property, premises or at College District-sponsored activities.

~~18~~¹⁷. Use or possession of an alcoholic beverage on College District property or premises with the exception of a specific beverage-related course within a College District-sponsored course of study; a course that requires the use of alcohol and is approved by the

Texas Commission on Law Enforcement (TCOLE); or any College District-Sponsored program or event when service of alcoholic beverages is permitted by College District policy or regulation.

19~~18~~. Nonpayment or failure to pay any debt owed to the College District with intent to defraud.

(Appropriate personnel at a College District location may be designated by College District officials to notify students of dishonored checks, library fines, nonpayment of loans, and similar debts. Such personnel may temporarily block admission or readmission of a student until the matter is resolved. If the matter is not settled within a reasonable time, such personnel shall refer the matter to the DA for appropriate action under this code. Such referral does not prevent or suspend proceeding with other appropriate civil or criminal remedies by College District personnel.)

20~~19~~. Bullying, harassment and conduct or expression (verbal or written) which threatens or endangers the health or safety of any person. Cyber bullying, which is willful harassment and/or intimidation of a person through the use of digital technologies, including, but not limited to email, blogs, texting, social websites, chat rooms, “sexting,” instant messaging, recording another person without his/her consent and transmitting images of another person without his/her consent.

21~~20~~. Stalking another person, which, for purposes of this Code of Conduct shall be defined as purposefully engaging in a course of conduct, directed at a specific person or persons, which the person engaging in such conduct knows or should know would cause a reasonable person to (1) fear for his or her safety or the safety of a third person; or (2) suffer other emotional distress. Cyber stalking, which is engaging in a course of conduct to communicate, or to cause to be communicated, words, images or language by or through the use of email or other digital technologies,

directed at or about a specific person, causing emotional distress to that person. “Course of conduct” shall mean two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device or means, follows, monitors, observes, surveils, threatens, or communicates to, or about, a person, or interferes with a person’s property.

22~~21~~. Discrimination, harassment and offensive conduct against any person, student, or staff member on the basis of race, creed, sex, age, marital status, religion, disability, national origin, gender identification, and/or sexual orientation.

23~~22~~. Retaliation or retaliatory harassment, which is any adverse action taken against a person because of the person’s participation in a complaint or investigation of a complaint.

24~~23~~. Engaging in hazing, which, for the purposes of this Code of Conduct shall be defined as an act that endangers the mental or physical health or safety of a student, or that destroys or removes public or private property for the purpose of initiation, admission into, affiliation with, or as a condition of continued membership in a group organization and/or sport. No student or person associated with the Dallas County Community College District or attending a DCCCD college will commit any act that injures, degrades, or disgraces a member of the College District community. The express or implied consent of the victim will not be accepted as a defense for violation of this policy. Apathy or acquiescence in the presence of hazing is not a neutral act; each is a violation of the Student Code of Conduct.

25~~24~~. Unauthorized entry in or use of college facilities and/or any College property or premises, including unauthorized possession, duplication, or use of keys to any College property. Unauthorized entry into, presence in or use of college facilities,

equipment, or property that has not been reserved or accessed through appropriate college officials is prohibited.

26~~25~~. The use of college resources to infringe upon copyright laws (print, digital, and internet) is prohibited. This applies to all forms of electronic media including, but not limited to, software, electronic encyclopedias, image files, video files, and sound files.

27~~26~~. Conduct that is indecent or obscene, including:

- a. The use of any device to capture audio, video, or digital record or photograph of any person while on College District property or premises or college events where there is a reasonable expectation of privacy (i.e., restrooms, locker rooms)
- b. The storing, sharing, and/or distributing of such unauthorized records by any means is also prohibited.
- c. Indecent or obscene conduct includes making obscene remarks, exposing oneself in an indecent manner, urinating or defecating in public and/or engaging in sexual activities in public places.

28~~27~~. Violation of federal, state and local laws. Engaging in conduct that violates any municipal or county ordinance, federal or state law.

29~~28~~. Misusing, failing to comply with, disrupting or jeopardizing Code of Conduct procedures, sanctions/interventions, or interfering with Code of Conduct proceedings. Abuse of the Student Conduct System includes but is not limited to:

- a. Failure to comply with an order or decision of the Student Conduct officer or hearing committee.
- b. Falsification, distortion, or misrepresentation of information.

- c. Disruption or interference with the orderly conduct of a hearing.
- d. Knowingly filing a false and/or malicious complaint.
- e. Attempting to influence or discourage an individual's participation in or use of the Student Conduct System.
- f. Attempting to influence the impartiality of a member of the Student Conduct Committee or the Designated Administrator (DA) prior to, during, and/or after a proceeding.
- g. Any form of harassment (and/or intimidation of a member of the Student Conduct Committee or a College District representative prior to, during and/or after a proceeding.
- h. Failure to comply with the sanction(s) imposed under the Student Code of Conduct.
- i. Influencing or attempting to influence another person to violate or otherwise abuse the Student Conduct System.

POLICY ITEM – FIRST READING NO. 9L

Approval of Amendment to Policy Concerning Community Use of
Facilities– GF (LOCAL)

The following amendments to GF (LOCAL) are proposed.

The Chancellor recommends that the Board amend policy GF (LOCAL)
only as follows:

Effective date: UPON BOARD APPROVAL

COMMUNITY USE OF COLLEGE DISTRICT FACILITIES GF
(LOCAL)

COMMUNITY
USE OF COLLEGE
DISTRICT
FACILITIES

...

General policies governing uses of community college
facilities are as follows:

1. The educational program has priority in the use of College District facilities at all times. No permit shall be granted for a use that interferes in any way with the College District instructional program or activities, either daytime or evening school.
2. The use of any College District property shall be under the direction of an authorized member of the College District staff, and use permits shall be issued only after receipt of a written application signed by an officer of any organization.
3. Application for use of facilities should be submitted to the College District at least two weeks in advance of the proposed use. In general, applications submitted by College District residents shall have precedence over those from residents of other areas.
4. The use of permits shall be issued for specified hours, dates, locations, and equipment. The using organization shall not arrive before the time authorized and shall leave the College District premises at the permit expiration time. No permit shall be issued for the use of facilities later than midnight, except by special permission granted prior to the use date.

5. Keys to College District buildings shall be assigned only to College District employees, and buildings shall be opened only by such employees.

6. Smoking is prohibited in classrooms except for those that have been designated as approved smoking areas by the College President. ~~Possessing, drinking, or being under the influence of alcohol is prohibited on College District property~~

7. The unlawful use, possession, distribution, manufacture, sale, possession for purposes of distribution, or sale of illicit drugs or alcohol is prohibited on College District property.

8. Serving, possessing, or consuming alcohol is prohibited on College District property, except with the prior consent of the Chancellor or a designee with respect to any specific event or instructional program that is sponsored by the College District and/or the Dallas County Community College District Foundation, or as permitted by College District policy or regulation. State law shall be strictly enforced at all times on all property controlled by the College District in regard to the possession and consumption of alcoholic beverages.

9 ~~7~~. Youth or children's groups shall be supervised by responsible adults provided by the sponsoring organization.

10 ~~8~~. College District furniture, apparatus, and/or equipment shall not be removed, altered, or displaced without permission from an authorized College District employee.

11 ~~9~~. Materials used for decorations shall be flameproof. Decorations must be removed and the facility left in the same condition as before the event.

12 ~~10~~. Organizations using College District buildings shall safeguard and care for the facilities and shall assume responsibility for payment of any damages resulting from their use of the facilities.

13 ~~11~~. Authorization shall be given for entrance to specific areas only and use of specific facilities only within a building.

14 ~~12~~. Permits for use of any College District facility shall be revoked when the use interferes with regular College District use, when facilities are misused, or when

the foregoing rules are violated. Permits may not be renewed when revoked for misuse.

15 ~~13~~. Each college may require as a condition of approval that the college be reimbursed for additional security officers determined necessary for such activity.

16 ~~14~~. The College District may require proof of liability insurance by the user based on the risks involved in the intended use.

PROCEDURES

The procedures for community use of College District facilities shall be as prescribed in the Business Office Procedures Manual.

INFORMATIVE REPORT NO. 10A

Presentation of Current Funds Operating Budget Report (June 2017)

The chancellor presents the report of the current funds operating budget for review for the period ending June 30, 2017.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2016-17 CURRENT FUNDS OPERATING BUDGET
REVENUES & EXPENDITURES
Year-to-Date June 30, 2017

	Original Budget	Adjustments	Revised Working Budget	Year-to-Date Actuals
REVENUES				
State Appropriations	\$ 85,655,418	\$ -	\$ 85,655,418	\$ 69,534,234
Tuition	102,963,967	4,200,000	107,163,967	108,576,748
Taxes	223,160,000	-	223,160,000	223,306,534
Work Study	1,144,137	-	1,144,137	1,310,943
Investment Income	2,591,746	-	2,591,746	2,423,790
General Revenue	1,859,060	-	1,859,060	1,576,745
Subtotal Revenue	417,374,328	4,200,000	421,574,328	406,728,994
Enrollment Growth	4,200,000	(4,200,000)	-	-
Subtotal Revenue	421,574,328	-	421,574,328	406,728,994
Transfers-In				
Repairs & Renovations	9,752,786	-	9,752,786	-
Special Items	42,695,321	-	42,695,321	-
TOTAL REVENUE	\$ 474,022,435	\$ -	\$ 474,022,435	\$ 406,728,994

	Original Budget	Adjustments	Revised Working Budget	Year-to-Date Actuals
EXPENSES				
Salaries & Wages	\$ 251,027,279	\$ 9,077,105	\$ 260,104,384	\$ 217,059,249
Staff Benefits	31,655,703	1,071,547	32,727,250	28,525,399
Purchased Services	19,257,115	11,894,797	31,151,912	21,315,399
Operating Expenses	45,399,595	25,263,405	70,663,000	35,920,180
Supplies & Equipment	8,628,354	24,876,632	33,504,986	19,753,187
Provisions (See Summary Below)	94,185,917	(77,368,285)	16,817,632	n/a
Subtotal Expenses	450,153,963	(5,184,800)	444,969,163	322,573,414
Transfers to Other Funds:				
Debt Service Fund	-	-	-	-
Institutional Matching - Contracts/Grants	2,675	-	2,675	348,519
Auxiliary Fund	7,865,797	-	7,865,797	7,865,797
Unexpended Plant Fund	16,000,000	5,184,800	21,184,800	25,563,639
TOTAL EXPENSES	\$ 474,022,435	\$ -	\$ 474,022,435	\$ 356,351,369

	Original	Adjustments (Distributions)	Current Undistributed
PROVISIONS SUMMARY:			
College Funded Initiatives	5,317,753	(2,180,774)	3,136,979
Unfunded State Benefits	2,565,187	(1,071,547)	1,493,640
College Police & Public Safety	8,997,780	(8,997,780)	-
Programs & Pathways	11,177,876	(4,757,997)	6,419,879
Compensation	9,200,000	(7,330,528)	1,869,472
Districtwide DART Program	1,300,000	(650,000)	650,000
Security Upgrades	2,372,000	(2,372,000)	-
Technology Purchases	1,960,000	(1,960,000)	-
Title IX	800,000	(350,000)	450,000
IT Telephony Upgrades	3,600,000	(3,600,000)	-
Subtotal Provisions	47,290,596	(33,270,626)	14,019,970
Enrollment Growth	4,200,000	(2,726,269)	1,473,731
Special Items & Carry-Forwards	42,695,321	(41,371,390)	1,323,931
TOTAL PROVISIONS	\$ 94,185,917	\$ (77,368,285)	\$ 16,817,632

	Prior Month Balance	Current Month Net Change	Current Month Balance	Year-to-Date Net Change
CASH ON HAND				
Total Cash	\$ 217,243,886	\$ (12,698,835)	\$ 204,545,051	\$ 83,654,079

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2016-17 CURRENT FUNDS OPERATING BUDGET

REVENUES & EXPENDITURES

Year-to-Date - 83.3% of Fiscal Year Elapsed

UNRESTRICTED FUND

REVENUES

	June 30, 2017			June 30, 2016		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
State Appropriations	\$ 85,655,418	\$ 69,534,234	81.2%	\$ 85,227,607	\$ 69,402,917	81.4%
Tuition	105,690,236	108,576,748	102.7%	103,994,918	105,834,947	101.8%
Taxes for Current Operations	223,160,000	223,306,534	100.1%	201,067,000	203,879,518	101.4%
Work Study	1,144,137	1,310,943	114.6%	1,143,982	1,703,921	148.9%
Investment Income	2,591,746	2,423,790	93.5%	2,274,436	1,725,018	75.8%
General Revenue	1,859,060	1,576,745	84.8%	3,201,075	2,318,492	72.4%
SUBTOTAL	420,100,597	406,728,994	96.8%	396,909,018	384,864,813	97.0%
Enrollment Growth	1,473,731	-	0.0%	-	-	0.0%
SUBTOTAL	421,574,328	406,728,994	96.8%	396,909,018	384,864,813	97.0%
Transfers-In						
Repairs & Renovations	9,752,786	-	0.0%	4,578,029	-	0.0%
Special Items	42,695,321	-	0.0%	15,000,000	14,343,452	0.0%
TOTAL REVENUES	\$ 474,022,435	\$ 406,728,994	96.8%	\$ 416,487,047	\$ 399,208,265	95.9%

EXPENSES

	June 30, 2017			June 30, 2016		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
Salaries & Wages	\$ 260,104,384	\$ 217,059,249	83.5%	\$ 248,363,724	\$ 208,307,557	83.9%
Staff Benefits	32,727,250	28,525,399	87.2%	\$ 29,761,439	25,945,731	87.2%
Purchased Services	31,151,912	21,315,399	68.4%	23,100,681	20,791,973	90.0%
Operating Expenses	70,663,000	35,920,180	50.8%	50,583,254	33,771,212	66.8%
Supplies & Equipment	33,504,986	19,753,187	59.0%	15,718,663	16,892,862	107.5%
Provisions (See Summary Below)	16,817,632	-	0.0%	24,126,479	-	0.0%
Transfers to Other Funds:						
Debt Service Fund	-	-	0.0%	2,908,000	2,152,215	74.0%
Institutional Matching - Contracts/Grants	2,675	348,519	0.0%	-	33,624	0.0%
Auxiliary Fund	7,865,797	7,865,797	100.0%	7,865,797	7,865,797	100.0%
Unexpended Plant Fund	21,184,800	25,563,639	120.7%	14,059,010	14,059,010	100.0%
TOTAL EXPENSES	\$ 474,022,435	\$ 356,351,369	75.2%	\$ 416,487,047	\$ 329,819,981	79.2%

PROVISIONS SUMMARY:

	Original	Year-to-Date Distribution	Balance	Original	Year-to-Date Distribution	Balance
College Funded Initiatives	5,317,753	(2,180,774)	3,136,979	2,517,609	-	2,517,609
Unfunded State Benefits	2,565,187	(1,071,547)	1,493,640	4,637,463	-	4,637,463
Board Election Expense	-	-	-	500,000	(897,247)	(397,247)
Board Strategic Initiatives	-	-	-	1,620,000	-	1,620,000
College Police & Public Safety	8,997,780	(8,997,780)	-	-	-	-
Programs & Pathways	11,177,876	(4,757,997)	6,419,879	11,000,000	(516,264)	10,483,736
Compensation	9,200,000	(7,330,528)	1,869,472	9,200,000	(7,684,621)	1,515,379
Districtwide DART Program	1,300,000	(650,000)	650,000	-	-	-
Security Upgrades	2,372,000	(2,372,000)	-	2,372,000	(75,500)	2,296,500
Talent Acquisitions	-	-	-	796,491	-	796,491
Technology Purchases	1,960,000	(1,960,000)	-	-	-	-
Title IX	800,000	(350,000)	450,000	-	-	-
IT Telephony Upgrades	3,600,000	(3,600,000)	-	1,900,000	(1,900,000)	-
Subtotal Provisions	\$ 47,290,596	\$ (33,270,626)	\$ 14,019,970	\$ 34,543,563	\$ (11,073,632)	\$ 23,469,931
Enrollment Growth	4,200,000	(2,726,269)	1,473,731	-	-	-
Special Items & Carry-Forwards	42,695,321	(41,371,390)	1,323,931	15,000,000	(14,343,452)	656,548
TOTAL PROVISIONS	\$ 94,185,917	\$ (77,368,285)	\$ 16,817,632	\$ 49,543,563	\$ (25,417,084)	\$ 24,126,479

INFORMATIVE REPORT NO. 10B-1

Monthly Award and Change Order Summary

Listed below are the awards and change orders approved by the Chief Financial officer in May 2017.

AWARDS

2DB5735	CHAIN LINK FENCING - BHC Allied Fence of Dallas	\$34,632
This award consists of labor and materials necessary to install a chain link fence around the soccer field to deter trespassing. The unauthorized use of this area is causing damage to the field and rendering the equipment unsafe for use.		
5DE0633	REPLACEMENT FAUCETS - ECC Teter's Faucet Parts Corp.	\$41,573
This award is for the purchase of 85 Sloan solar-charged faucets and mixing valves to replace existing fixtures in Buildings A, B and C. There are currently eight different types of faucets installed. This change will convert all fixtures to one type, enabling one brand of repair parts to be stocked and facilities staff to be trained to diagnose issues and make repairs. In addition, they will eliminate the continuous expense for batteries.		
6DB1131	REPLACE PARKING LOT LIGHT FIXTURES - MVC Texas Electrical	\$35,784
This award consists of labor and materials necessary to replace the existing pole light fixtures in the East Parking Lot with new LED fixtures. This purchase will provide more efficient lighting for the parking lot and reduce energy costs.		

CHANGE ORDERS

Dredgit Environmental - Bid #12300
Lake Dredging - Project #D250
Purchase Order No. B29036
Original Contract Date – October 17, 2016
Purpose: Dredge the two lakes at Cedar Valley College
Change Order No. 2

Change: To compensate for the additional electrical transformers needed to install the requested fountains associated with Change Order No. 1. During installation of the electrical service and associated fountain aerators it was discovered the fountains required 220-volt service, not the 208-volt quoted in the original quotes. Lone Star Fountains provided an updated quote to include the cost of the 3 transformers needed to boost the power from 208-volts to the required 220-volts. The contract time will be increased by 25 days.

Original Contract Amount	\$998,500.00
Change Order Limit/Contingency	149,775.00
Prior Change Order Total Amounts	62,308.94
Net Increase this Change Order	2,390.16
Revised Contract Amount	\$1,063,199.10

Glint Advertising & Design, LLC
Marketing Branding Services - EFC
Purchase Order No. B29445
Original Contract Date – November 21, 2016
Purpose: Marketing Branding Services.
Change Order No. 1

Change: On November 21, 2016, the District Director of Purchasing Services approved a blanket purchase order to provide marketing branding services under the 2016-17 Budget Book (approved pricing agreement for Advertising: TV, radio, internet, newspapers, and outdoors). Additional work includes: develop three taglines/motto, develop and implement a social media strategy to increase followers and drive engagement, develop a comprehensive recruitment brochure.

Original Contract Amount	\$27,000.00
Change Order Limit/Contingency	N/A
Prior Change Order Total Amounts	.00
Net Increase this Change Order	10,000.00
Revised Contract Amount	\$37,000.00

Mart Inc. - Bid #12269
1st & 2nd Floor Restroom Renovation - Project #EFC326
Purchase Order No. B27962
Original Contract Date – September 1, 2017
Purpose: Restroom renovations at EFC.
Change Order No. 1

Change: To add supports for ceiling mounted partitions in 3 restrooms and floor mounted stanchions to brace previously installed toilet partitions.

Original Contract Amount	\$289,000.00
Change Order Limit/Contingency	43,350.00
Prior Change Order Total Amounts	.00
Net Increase this Change Order	1,142.00
Revised Contract Amount	\$290,142.00

Mart Inc. - Bid #12277

Louver and Lintel Renovation at ECC - Project #DW243

Purchase Order No. B27758

Original Contract Date – July 20, 2016

Purpose: Remove and insulate louvers at Elm Street.

Change Order No. 1

Change: To add the furring and insulating of the East wall of A Building Advising Offices. The contract time will be increased by 10 days.

Original Contract Amount	\$101,800.00
Change Order Limit/Contingency	16,320.00
Prior Change Order Total Amounts	.00
Net Increase this Change Order	13,627.89
Revised Contract Amount	\$115,427.89

Basecom Inc. - Bid #12265

Replace Emergency Generators at RLC - Project #RLC318

Purchase Order No. B27642

Original Contract Date – May 4, 2016

Purpose: Replace the existing emergency power generators located at Pecos and Fannin Hall.

Change Order No. 3

Change: To provide materials, equipment and labor to install 2 each 6" x 7' bollards for final inspection tag per the Fire Marshall. The contract time will be increased by 70 days.

Original Contract Amount	\$322,036.00
Change Order Limit/Contingency	48,305.40
Prior Change Order Total Amounts	30,479.33

Net Increase this Change Order	2,776.92
Revised Contract Amount	\$355,292.25

Pavement Services Corporation - Bid #12350
 Replace Parking Lots D & E at RLC - Project #D277
 Purchase Order No. B29661
 Original Contract Date – January 18, 2017
 Purpose: Replace parking Lots D & E with concrete.
 Change Order No. 1 & 2

Change: Change Order #1 is to demolish and replace damaged curb and gutter not specified in the engineering plans, determine topo and re-stake for revised grading plan. Grading plan is revised to meet existing field conditions. Total cost for Change Order #1 is \$3,433.00.

Change Order #2 is to remove recently installed pavement striping and sign posts and reinstall striping and sign posts according to a new plan per the College's request. This will accommodate parallel parking for the campus bus and longer spaces for the campus vans. Additionally, recently installed sign posts at the police parking spots will be moved 2.5' from the back of the curb. Contractor was advised via a field directive to make these changes and modify record drawings to reflect the changes. The contract time will be increased by 45 days. Total cost for Change Order #2 is \$3,950.00.

Original Contract Amount	\$580,035.00
Change Order Limit/Contingency	87,005.00
Prior Change Order Total Amounts	.00
Net Increase these Change Orders	7,383.00
Revised Contract Amount	\$587,418.00

INFORMATIVE REPORT NO. 10B-2

Monthly Award and Change Order Summary (June 2017)

Listed below are the awards and change orders approved by the Chief Financial officer in June 2017.

AWARDS

1DE9193	REPLACE IRRIGATION PUMP - CVC Greenscape Pump Services Inc.	\$48,612
This award consists of labor and materials necessary to replace a pump that provides irrigation capabilities to the west side of the campus.		
2DE5127	POLICE RADIO SYSTEM DISPATCH CONSOLE - BHC Link America, LLC	\$32,200
This award is for an additional dispatch console for the District Police Department's radio system. Link America, LLC was the vendor selected for the initial purchase, configuration and implementation of the dispatch system and has detailed knowledge of the system and how it is configured/linked district-wide.		
3DA4893	STUDIO PIANOS - CVC Collora Piano	\$29,874
This award is for the purchase of one each, Schimmel C120 and Schimmel W118 Studio Pianos for the Music Department.		
3D87464	AGRICULTURAL FENCING REPLACEMENT - CVC ACE Fence Co.	\$27,344
This award consists of the labor and materials necessary to replace approximately 4,239 linear feet of existing agricultural livestock/pasture fencing used by the farm and Vet Tech Program. The existing fence is failing due to age and no longer meets USDA or AVMA requirements. This project will provide containment/secure placement of the livestock and safety of staff and students.		
7DF0489	KOROSEAL WALL COVERING MURALS – NLC South Campus IDG Services Inc.	\$36,083

On August 17, 2016, the Chief Financial Officer approved award of requisition 7DB7666 to Wichita Falls Tri-Tech, LLC for the installation of six Koroseal digitally printed vinyl wall covering murals. On January 31, 2017, the District Director of Purchasing Services approved an increase to PO 203917 per campus request for completion of the next phase of the referenced project. On February 6, 2017, the vendor declined the project due to elapsed time since the original PO was signed and given the additional work that was required in the revised PO.

This request seeks to re-award this project to the next low bidder, IDG Services Inc. who has been contacted and willing to honor their prices to complete the original and increased scope of the project.

12245	LANDSCAPE MAINTENANCE PRICE AGREEMENT - DSC Greener Pastures Landscape Inc.	(16-month estimate) \$38,000
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This award is to extend landscape maintenance services provided by the current contractor, at the same monthly rate, for an additional 16 months in order to align expiration of the DSC price agreement with that of the district-wide price agreement for an aggregate bid. Board of Trustees approval for landscape maintenance has been obtained in the 2016-17 Budget Book.

CHANGE ORDERS

There are no change orders to report.

INFORMATIVE REPORT NO. 10C-1

Facilities Projects Report

The financial status of the work of facilities management on maintenance projects and staff assistance request (SARS) projects is reported for the period ending June 30, 2017.

BHC Maintenance	Architect Engineer	Construction	Construction Manager	Misc.	Total Awarded
1) Repair Copper Roof, Phase I (D248)					
Start Date: 05/14 / Estimated Completion Date: 08/17					
Orig. Contract	7,490		3,090	-	10,580
Contingency			n/a	n/a	-
Change orders:			-	-	-
Rev. Contract	7,490		3,090	-	10,580
M/WBE Dollars	7,490	-			
2) Repair Copper Roof, Phase II (D248)					
Start Date: 05/14 / Estimated Completion Date: 08/17					
Orig. Contract	7,490	-	3,090	-	10,580
Contingency	n/a	-	n/a	n/a	
Change orders:	-	-	-	-	-
Rev. Contract	7,490	-	3,090	-	10,580
M/WBE Dollars	7,490		-		
3) Resurface Tennis Courts (D254)					
Start Date: 02/16 / Estimated Completion Date: Hold					
Orig. Contract	5,160	-	1,082	-	6,242
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	5,160	-	1,082	-	6,242
M/WBE Dollars	2,538		-		
4) Replace Bldgs. B, C, H, & Q Skylight/Roof Phase I (D254)					
Start Date: 02/16 / Estimated Completion Date: 12/17					
Orig. Contract	11,460	-	4,728	-	16,188
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	11,460	-	4,728	-	16,188
M/WBE Dollars	-		-		
5) Replace Bldgs. A, F, L, & T Skylight/Roof Phase II (D254)					
Start Date: 02/16 / Estimated Completion Date: 12/17					
Orig. Contract	18,725	-	7,725	-	26,450
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	18,725	-	7,725	-	26,450
M/WBE Dollars	-		-		

BHC Maintenance	Architect Engineer	Construction	Construction Manager	Misc.	Total Awarded
6) Upgrade Retrofit Library Lighting, Building L (D256)					
Start Date: 08/16 / Estimated Completion Date: 01/18					
Orig. Contract	14,980	-	-	-	14,980
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	14,980	-	-	-	14,980
M/WBE Dollars	14,980		-		
7) Upgrade/Replace Storefront Windows; Building B,D,T (D256)					
Start Date: 08/16 / Estimated Completion Date: 01/18					
Orig. Contract	18,725	-	-	-	18,725
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	18,725	-	-	-	18,725
M/WBE Dollars	18,725				
8) Upgrade/Replace Storefront Windows; Building K (D256)					
Start Date: 08/16 / Estimated Completion Date: 01/18					
Orig. Contract	18,725	-	-	-	18,725
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	18,725	-	-	-	18,725
M/WBE Dollars	18,725				
9) Update/Replace Storefront Windows; Building C (D256)					
Start Date: 08/16 / Estimated Completion Date: 01/18					
Orig. Contract	18,725	-	-	-	18,725
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	18,725	-	-	-	18,725
M/WBE Dollars	18,725				
10) Update/Replace Storefront Windows; Building L (D256)					
Start Date: 08/16 / Estimated Completion Date: 01/18					
Orig. Contract	18,725	-	-	-	18,725
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	18,725	-	-	-	18,725
M/WBE Dollars	18,725				

BHC Maintenance	Architect Engineer	Construction	Construction Manager	Misc.	Total Awarded
11) Replace 300 ton Screw Chiller (D257)					
Start Date: 10/16 / Estimated Completion Date: 01/18					
Orig. Contract	14,980	-	-	-	14,980
Contingency	n/a	-	n/a	n/a	-
Change orders:	14,980	-	-	-	-
Rev. Contract	29,960	-	-	-	29,960
M/WBE Dollars	29,960				
12) Repair Freight Elevator (D263)					
Start Date: 12/16 / Estimated Completion Date: 10/17					
Orig. Contract	10,110	-	-	-	10,110
Contingency	n/a	-	n/a	n/a	-
Change orders:		-	-	-	-
Rev. Contract	10,110	-	-	-	10,110
M/WBE Dollars					
BHC MTN Summary	Total Awarded: 199,989				

BHC SAR	Architect Engineer	Construction	Construction Manager	Misc.	Total Awarded
1) S Building Renovation (BHC326)					
Start Date: 12/16 / Estimated Completion Date: 01/18					
Orig. Contract	22,470	-	-	-	22,470
Contingency	n/a	-	n/a	n/a	
Change orders:	71,155	-	-	-	-
Rev. Contract	93,625	-	-	-	93,625
M/WBE Dollars	-				
BHC SAR Summary	Total Awarded: 93,625				

CVC Maintenance	Architect Engineer	Construction	Construction Manager	Misc.	Total Awarded
1) Update Fire Sprinkler Systems, Buildings D,E,F and G (D207)					
Start Date: 12/09 / Estimated Completion Date: Hold					
Orig. Contract	77,522	-	31,982	13	109,517
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	77,522	-	31,982	13	109,517
M/WBE Dollars	-		31,982		
2) Fire Alarm Upgrade (DW227)					
Start Date: 06/13 / Estimated Completion Date: 08/17					
Orig. Contract	67,410	-	-	-	67,410
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	67,410	-	-	-	67,410
M/WBE Dollars	-				
3) Repair Storm Drainage Front & Rear of Bldg. L (D238)					
Start Date: 01/14 / Estimated Completion Date: 08/17					
Orig. Contract	25,241	-	8,343	-	33,584
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	25,241	-	8,343	-	33,584
M/WBE Dollars	21,191		-		
4) Performance Hall Lighting (DW241)					
Start Date: 01/14 / Estimated Completion Date: 08/17					
Orig. Contract	7,490	107,003	3,090	-	117,583
Contingency	n/a	16,050	-	-	-
Change orders:	-	-	-	-	-
Rev. Contract	7,490	107,003	3,090	-	117,583
M/WBE Dollars	-	107,003	-		
5) Replace Stairs Building D, NE Wall (DW250)					
Start Date: 04/15 / Estimated Completion Date: HOLD					
Orig. Contract	20,283	-	6,180	-	26,463
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	20,283	-	6,180	-	26,463
M/WBE Dollars	17,238		-		

CVC Maintenance	Architect Engineer	Construction	Construction Manager	Misc.	Total Awarded
6) Replace Asphalt Pkg Lots S1, S2, S3, and W1 w) Concrete (DW250)					
Start Date: 04/15 / Estimated Completion Date: 12/17					
Orig. Contract	100,851	1,571,600	30,900	-	1,703,351
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	9,086	-	-	-
Rev. Contract	100,851	1,580,686	30,900	-	1,712,437
M/WBE Dollars	85,626	-	-		
7) Raise/Repair Patio at Lower D Lakeside (DW250)					
Start Date: 04/15 / Estimated Completion Date: HOLD					
Orig. Contract	4,311	-	1,544	-	5,855
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	4,311	-	1,544	-	5,855
M/WBE Dollars	4,311		-		
8) Replace West Irrigation Pump Station (DW254)					
Start Date: 02/16 / Estimated Completion Date: 08/17					
Orig. Contract	6,741	-	2,781	-	9,522
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	6,741	-	2,781	-	9,522
M/WBE Dollars	-		-		
9) Replace Campus Signage (Building ltrs. & Kiosks) (DW254)					
Start Date: 02/16 / Estimated Completion Date: 12/17					
Orig. Contract	11,526	-	3,708	-	15,234
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	11,526	-	3,708	-	15,234
M/WBE Dollars	2,538		-		
10) Replace Sweet Gum Tree w) Texas Natives (DW254)					
Start Date: 02/16 / Estimated Completion Date: 08/17					
Orig. Contract	9,725	-	1,854	-	11,579
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	9,725	-	1,854	-	11,579
M/WBE Dollars	5,231		-		

CVC Maintenance	Architect Engineer	Construction	Construction Manager	Misc.	Total Awarded
11) Add Drainage to HART Lab (DW254)					
Start Date: 02/16 / Estimated Completion Date: 08/17					
Orig. Contract	34,445	-	6,180	-	40,625
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	34,445	-	6,180	-	40,625
M/WBE Dollars	19,465		-		
12) Replace Glass Bldg. F and G (D256)					
Start Date: 08/16 / Estimated Completion Date: 08/17					
Orig. Contract	37,450	-		-	37,450
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	37,450	-	-	-	37,450
M/WBE Dollars	37,450				
13) Replace Lobby Doors with Exterior Doors, Building H (D256)					
Start Date: 08/16 / Estimated Completion Date: 01/18					
Orig. Contract	3,745	-		-	3,745
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	3,745	-	-	-	3,745
M/WBE Dollars	3,745				
14) Research/Correct Chemical Drainage Bldg. M (D257)					
Start Date: 02/16 / Estimated Completion Date: 01/18					
Orig. Contract	5,992	-	-	-	5,992
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	5,992	-	-	-	5,992
M/WBE Dollars	5,992				
15) Upgrade Pole Lights, Lakeside/Dam HIDS to CFLS (D257)					
Start Date: 02/16 / Estimated Completion Date: 08/17					
Orig. Contract	3,745	-	-	-	3,745
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	3,745	-	-	-	3,745
M/WBE Dollars	3,745				

CVC Maintenance	Architect Engineer	Construction	Construction Manager	Misc.	Total Awarded
16) Renovate Bldg. A First Floor Restrooms (Women) (D259)					
Start Date: 10/16 / Estimated Completion Date: 09/17					
Orig. Contract	20,598	-	9,197	-	29,795
Contingency	n/a	n/a	n/a	n/a	
Change orders:	n/a	n/a	n/a	n/a	
Rev. Contract	20,598	-	9,197	-	29,795
M/WBE Dollars	-		-		
17) Upgrade Trane Summit (D261)					
Start Date: 10/16 / Estimated Completion Date: 09/17					
Orig. Contract	-	455,531	-	-	455,531
Contingency	n/a	45,553	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	-	455,531	-	-	455,531
M/WBE Dollars		-			
CVC MTN Summary	Total Awarded: 2,686,067				

CVC SAR	Architect Engineer	Construction	Construction Manager	Misc.	Total Awarded
1) Master Plan (CVC233)					
Start Date: 12/15 / Estimated Completion Date: 08/17					
Orig. Contract	250,000	-	-	-	250,000
Contingency	-	-	-	-	-
Change orders:	-	-	-	-	-
Rev. Contract	250,000	-	-	-	250,000
M/WBE Dollars	-				
2) Vet Tech Remodel (CVC 334)					
Start Date: 05/17 / Estimated Completion Date: 8/18					
Orig. Contract	250,000				250,000
Contingency	-	-	-	-	
Change orders:	-	-	-	-	
Rev. Contract	250,000	-	-	-	250,000
M/WBE Dollars	-				
CVC SAR Summary	Total Awarded: 250,000				

EFC Maintenance	Architect Engineer	Construction	Construction Manager	Misc.	Total Awarded
1) Recoat Stucco Phase I Buildings A, F, L, & S (D255)					
Start Date: 03/16 / Estimated Completion Date: 12/17					
Orig. Contract	26,215	-	10,815	-	37,030
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	26,215	-	10,815	-	37,030
M/WBE Dollars	26,215		10,815		
2) Recoat Stucco Phase II Buildings C, M, N, & P (D255)					
Start Date: 03/16 / Estimated Completion Date: 12/17					
Orig. Contract	22,470	-	9,270	-	31,740
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	22,470	-	9,270	-	31,740
M/WBE Dollars	22,470		9,270		
3) Repair Roofs Buildings A, F, C, & L (D255)					
Start Date: 03/16 / Estimated Completion Date: 12/17					
Orig. Contract	116,870	-	40,170	-	157,040
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	116,870	-	40,170	-	157,040
M/WBE Dollars	116,870		40,170		
4) Repair Roofs Buildings M, T, & M/P Bridge (D255)					
Start Date: 03/16 / Estimated Completion Date: 12/17					
Orig. Contract	61,132	-	21,012	-	82,144
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	61,132	-	21,012	-	82,144
M/WBE Dollars	61,132		21,012		
5) Renovate C Building Crawlspace OA/RA Plenum (D257)					
Start Date: 02/16 / Estimated Completion Date: 8/17					
Orig. Contract	9,363	-	-	-	9,363
Contingency	n/a	n/a	n/a	n/a	-
Change orders:	n/a	n/a	n/a	n/a	-
Rev. Contract	9,363	-	-	-	9,363
M/WBE Dollars	9,363				
EFC MTN Summary	Total Awarded: 317,317				

EFC SAR	Architect Engineer	Construction	Construction Manager	Misc.	Total Awarded
1) C-W Waterproofing and Drainage (EFC315)					
Start Date: 08/13 / Estimated Completion Date: Hold					
Orig. Contract	18,083	-	-	-	18,083
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
1. 01/09/14	35,300	-	-	-	-
Rev. Contract	53,383	-	-	-	53,383
M/WBE Dollars	-				
2) Feasibility Study / Emergency Generator (EFC324)					
Start Date: 11/14 / Estimated Completion Date: 07/17					
Orig. Contract	9,275	-	-	-	9,275
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	9,275	-	-	-	9,275
M/WBE Dollars	9,275				
3) 1st & 2nd Floor Restroom Renovation (EFC326)					
Start Date: 12/15 / Estimated Completion Date: 09/17					
Orig. Contract	20,897	289,000	-	-	309,897
Contingency	n/a	43,350	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	20,897	289,000	-	-	309,897
M/WBE Dollars	-	-			
4) Bldg. N Restroom (EFC332)					
Start Date: 2/17 / Estimated Completion Date: 12/17					
Orig. Contract	12,134		-	-	12,134
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	12,134	-	-	-	12,134
M/WBE Dollars	-	-			
EFC SAR Summary	Total Awarded: 372,555				

ECC Maintenance	Architect Engineer	Construction	Construction Manager	Misc.	Total Awarded
1) Replace Electrical Panel Bldg. C (DW241)					
Start Date: 07/14 / Estimated Completion Date: 08/17					
Orig. Contract	7,490	160,505	3,090	-	171,085
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	7,490	160,505	3,090	-	171,085
M/WBE Dollars	-	160,505	-		
2) Remove/Insulate Louvers (D243)					
Start Date: 04/14 / Estimated Completion Date: 08/17					
Orig. Contract	15,280	101,800	-	-	117,080
Contingency	n/a	15,270	n/a	n/a	
Change orders:	-	-	-	-	-
1. 05/20/14	7,700	-	-	-	-
Rev. Contract	22,980	101,800	-	-	124,780
M/WBE Dollars	-	-			
3) Repaint Brick Shelf, Seal on Main & Elm (D243)					
Start Date: 02/14 / Estimated Completion Date: 08/17					
Orig. Contract	1,873	-	-	-	1,873
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	1,873	-	-	-	1,873
M/WBE Dollars	-				
4) Replace Ceiling Thru out 3rd Floor Garage at BJP (D243)					
Start Date: 02/14 / Estimated Completion Date: Hold					
Orig. Contract	10,636	13,375	-	-	24,011
Contingency	n/a	2,006	n/a	n/a	-
Change orders:	7,500	-	-	-	-
Rev. Contract	18,136	13,375	-	-	31,511
M/WBE Dollars	-	-			
5) Replace Window Blinds w/Shades at BJP (D243)					
Start Date: 02/14 / Estimated Completion Date: 08/17					
Orig. Contract	22,470	244,650	-	-	267,120
Contingency	n/a	36,698	n/a	n/a	-
Change orders:	-	-	-	-	-
1. 08/07/14	67,624	14,495	-	-	-
Rev. Contract	90,094	259,145	-	-	349,239
M/WBE Dollars	-	-			

ECC Maintenance	Architect Engineer	Construction	Construction Manager	Misc.	Total Awarded
6) Upgrade Sprinklers/Drip Heads; Irrigation Perennial Beds (D254)					
Start Date: 02/16 / Estimated Completion Date: 08/17					
Orig. Contract	1,498	-	618	-	2,116
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	1,498	-	618	-	2,116
M/WBE Dollars	-		-		
7) Reduct AHU-2 OA, Insulate VAV & Piping (D257)					
Start Date: 02/16 / Estimated Completion Date: 08/17					
Orig. Contract	40,072	-	-	-	40,072
Contingency	n/a	-	n/a	n/a	-
Change orders:	12,358	-	-	-	-
Rev. Contract	52,430	-	-	-	52,430
M/WBE Dollars	52,430				
8) Replace carpet "A" Bldg.(153,010 sq. ft.) (D259)					
Start Date: 10/16 / Estimated Completion Date: 08/17					
Orig. Contract	63,297	-	17,896	-	81,193
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	63,297	-	17,896	-	81,193
M/WBE Dollars	-		17,896		
9) Replace Mini Blinds, Bldg Floors 3-8 (D259)					
Start Date: 10/16 / Estimated Completion Date: 08/17					
Orig. Contract	7,116	-	2,484	-	9,600
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	7,116	-	2,484	-	9,600
M/WBE Dollars	-		2,484		
10) Replace Lobby Furniture A, B, and C (D259)					
Start Date: 10/16 / Estimated Completion Date: 08/17					
Orig. Contract	11,235	-	3,885	-	15,120
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	11,235	-	3,885	-	15,120
M/WBE Dollars	-		3,885		
ECC MTN Summary	Total Awarded: 838,947				

ECC SAR	Architect Engineer	Construction	Construction Manager	Misc.	Total Awarded
1) Retaining Wall Repair (ECC232)					
Start Date: 01/14 / Estimated Completion Date: Hold					
Orig. Contract	25,940	-	-	-	25,940
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	25,940	-	-	-	25,940
M/WBE Dollars	25,940				
2) Replace Two Hot Water Boilers (ECC233)					
Start Date: 12/14 / Estimated Completion Date: 08/17					
Orig. Contract	26,857	-	-	-	26,857
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	26,857	-	-	-	26,857
M/WBE Dollars	26,857				
3) Renovation of Chemistry Lab (ECC234)					
Orig. Contract	30,619	182,946	-	-	213,565
Contingency	n/a	27,442	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	30,619	182,946	-	-	213,565
M/WBE Dollars	-	182,946			
4) Master Plan (ECC238)					
Start Date: 07/16 Estimated Completion Date: 07/17					
Orig. Contract	345,766	-	-	-	345,766
Contingency	n/a	-	n/a	n/a	-
Change orders:	338,886	-	-	-	-
Rev. Contract	684,652	-	-	-	684,652
M/WBE Dollars	684,652				
5) Interior and Exterior Repairs (ECC239)					
Start Date: 12/16 Estimated Completion Date: 08/17					
Orig. Contract	37,771	426,461	-	-	464,232
Contingency	n/a	42,646	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	37,771	426,461	-	-	464,232
M/WBE Dollars	-	-			

ECC SAR	Architect Engineer	Construction	Construction Manager	Misc.	Total Awarded
6) Replace Chiller #1 (BJP69)					
Start Date: 02/16 Estimated Completion Date: 09/17					
Orig. Contract	36,700	-	-	-	36,700
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	36,700	-	-	-	36,700
M/WBE Dollars	36,700				
7) Feasibility Study Small Business Innovation Center (BJP71)					
Start Date: 12/16 Estimated Completion Date: 08/17					
Orig. Contract	318,500	-	-	-	318,500
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	318,500	-	-	-	318,500
M/WBE Dollars	-				
ECC SAR Summary	Total Awarded: 1,770,446				

MVC Maintenance	Architect Engineer	Construction	Construction Manager	Misc.	Total Awarded
1) Replace Existing South Pond W/Retention Pond & Concrete (DW240)					
Start Date: 01/14 / Estimated Completion Date: 08/17					
Orig. Contract	43,348	-	12,978	-	56,326
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	43,348	-	12,978	-	56,326
M/WBE Dollars	5,495		-		
2) MVC Upgrade Ceilings/Indirect lighting; (D256)					
Start Date: 08/16 / Estimated Completion Date: 01/18					
Orig. Contract	11,235	-	-	-	11,235
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	11,235	-	-	-	11,235
M/WBE Dollars	11,235				
3) Replace 94 Restrooms Partitions (D259)					
Start Date: 10/16 / Estimated Completion Date: 08/17					
Orig. Contract	9,440	-	2,738	-	12,178
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	9,440	-	2,738	-	12,178
M/WBE Dollars	-		2,738		
MVC MTN Summary	Total Awarded: 79,739				

MVC SAR	Architect Engineer	Construction	Construction Manager	Misc.	Total Awarded
1) Master Plan (MVC214)					
Start Date: 12/16 / Estimated Completion Date: 09/17					
Orig. Contract	305,500	-	-	-	-
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	305,500	-	-	-	305,500
M/WBE Dollars	-				
2) Feasibility Study Industrial/Welding Lab (MVC216)					
Start Date: 10/15 / Estimated Completion Date: 08/17					
Orig. Contract	8,250	-	-	-	-
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	8,250	-	-	-	8,250
M/WBE Dollars	-				
MVC SAR Summary	Total Awarded: 313,750				

NLC Maintenance	Architect Engineer	Construction	Construction Manager	Misc.	Total Awarded
1) Fire Sprinkler Upgrades (D234)					
Start Date: 05/13 / Estimated Completion Date: 08/17					
Orig. Contract	245,298	1,850,000	92,700	-	2,187,998
Contingency	n/a	277,500	n/a	n/a	-
Change orders:	-	-	-	-	-
1. 04/30/14	27,525	-	-	-	-
Rev. Contract	272,823	1,850,000	92,700	-	2,215,523
M/WBE Dollars	272,823	-	92,700		
2) Refurbish Double Check Valves for Irrigation; Code (D251)					
Start Date: 04/15 / Estimated Completion Date: 08/17					
Orig. Contract	2,247	-	927	-	3,174
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	2,247	-	927	-	3,174
M/WBE Dollars	2,247		927		
3) Correct Water Retention For Irrigation, North Campus (D251)					
Start Date: 04/15 / Estimated Completion Date: 08/17					
Orig. Contract	7,495	-	1,545	-	9,040
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	7,495	-	1,545	-	9,040
M/WBE Dollars	7,495		1,545		
4) Upgrade Automatic Irrigation Controls, North Campus (D251)					
Start Date: 04/15 / Estimated Completion Date: 08/17					
Orig. Contract	36,223	-	8,498	-	44,721
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	36,223	-	8,498	-	44,721
M/WBE Dollars	36,223		8,498		
5) Upgrade Roof Drainage, North Campus (D254)					
Start Date: 02/16 / Estimated Completion Date: 08/17					
Orig. Contract	27,545	-	9,270	-	36,815
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	27,545	-	9,270	-	36,815
M/WBE Dollars	5,075		-		

NLC Maintenance	Architect Engineer	Construction	Construction Manager	Misc.	Total Awarded
6) Correct Water Infiltration and Drainage, Building G (D254)					
Start Date: 01/16 / Estimated Completion Date: 08/17					
Orig. Contract	51,707	-	10,197	-	61,904
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	51,707	-	10,197	-	61,904
M/WBE Dollars	26,990		-		
7) Replace All Roof Access Ladders OSHA, 6 ea (D254)					
Start Date: 01/16 / Estimated Completion Date: 08/17					
Orig. Contract	4,539	-	1,873	-	6,412
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	4,539	-	1,873	-	6,412
M/WBE Dollars	-		-		
8) Replace Exhaust Systems Bldgs. A, F, K, J & N, Tie Into EMS (D257)					
Start Date: 01/16 / Estimated Completion Date: 08/17					
Orig. Contract	10,786	-	-	-	10,786
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	10,786	-	-	-	10,786
M/WBE Dollars	10,786				
9) Replace Fuses, Breakers, Switches, Panels & Controls C-W (D257)					
Start Date: 01/16 / Estimated Completion Date: 08/17					
Orig. Contract	27,189	-	-	-	27,189
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	27,189	-	-	-	27,189
M/WBE Dollars	27,189				
10) Renovate Restrooms, 8 sets, C-W (D259)					
Start Date: 10/16 / Estimated Completion Date: 10/17					
Orig. Contract	44,940	-	15,668	-	60,608
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	44,940	-	15,668	-	60,608
M/WBE Dollars	-		15,668		

NLC Maintenance	Architect Engineer	Construction	Construction Manager	Misc.	Total Awarded
11) Replace P235 and P233 Floors (D259)					
Start Date: 10/16 / Estimated Completion Date: 10/17					
Orig. Contract	2,747	-	764	-	3,511
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	2,747	-	764	-	3,511
M/WBE Dollars	-		764		
12) Recarpet Cafeteria and Performance Hall Lobby (D259)					
Start Date: 10/16 / Estimated Completion Date: 10/17					
Orig. Contract	9,363	-	3,248	-	12,611
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	9,363	-	3,248	-	12,611
M/WBE Dollars	-		3,248		
NLC MTN Summary	Total Awarded: 2,492,294				

NLC SAR	Architect Engineer	Construction	Construction Manager	Misc.	Total Awarded
1) Master Planning (NLC354)					
Start Date: 06/15 / Estimated Completion Date: 08/17					
Orig. Contract	344,519	-	-	-	344,519
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	344,519	-	-	-	344,519
M/WBE Dollars	344,519				
NLC SAR Summary	Total Awarded:				344,519

RLC Maintenance	Architect Engineer	Construction	Construction Manager	Misc.	Total Awarded
1) RLC ADA Upgrades (D217)					
Start Date: 06/12 / Estimated Completion Date: 08/17					
Orig. Contract	236,848	2,038,000	91,251	1,074	2,367,173
Contingency	n/a	305,700	n/a	n/a	-
Change orders:	-	-	-	-	-
1. 11/9/12	10,000	-	-	-	-
2. 08/11/14	15,755	-	-	-	-
3. 08/31/15	-	(12,315)	-	-	-
4. 02/01/16	21,101	-	-	-	-
5. 02/29/16	-	25,006	-	-	-
6. 05/03/16	-	(12,315)	-	-	-
Rev. Contract	283,704	2,038,376	91,251	1,074	2,414,405
M/WBE Dollars	6,247	-	-	1,074	
2) Replace Call Boxes (DW236)					
Start Date: 05/13 / Estimated Completion Date: Hold					
Orig. Contract	22,470	-	-	-	22,470
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	22,470	-	-	-	22,470
M/WBE Dollars	-				
3) Replace Parking Lots D w/ Concrete (DW238)					
Start Date: 01/14 / Estimated Completion Date: 08/17					
Orig. Contract	92,115	985,000	27,810	-	1,104,925
Contingency	n/a	147,750	n/a	n/a	
Change orders:	-	-	-	-	-
1. 07/08/14	8,338	-	-	-	-
2. 05/27/15	5,635	-	-	-	-
3. 05/21/15	30,000	-	-	-	-
4. 08/31/15	-	3,750	-	-	-
5. 08/31/15	-	12,455	-	-	-
6. 10/26/15	-	5,100	-	-	-
7. 04/15/16	-	54,275	-	-	-
Rev. Contract	136,088	1,060,580	27,810	-	1,224,478
M/WBE Dollars	92,588	-	-		

RLC Maintenance	Architect Engineer	Construction	Construction Manager	Misc.	Total Awarded
4) Repair Cracks in Building Frames (D249)					
Start Date: 04/15 / Estimated Completion Date: Hold					
Orig. Contract	11,235	-	-	-	11,235
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	11,235	-	-	-	11,235
M/WBE Dollars	11,235				
5) Replace Sewage Lift Systems, 7 ea. Bldgs. P, S, A2, & Gym (D257)					
Start Date: 02/16 / Estimated Completion Date: 08/17					
Orig. Contract	33,705	-	-	-	33,705
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	33,705	-	-	-	33,705
M/WBE Dollars	33,705				
6) Replace FPE Panels, Buildings B, N, & A (D257)					
Start Date: 02/16 / Estimated Completion Date: 08/17					
Orig. Contract	8,239	-	-	-	8,239
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	8,239	-	-	-	8,239
M/WBE Dollars	8,239				
7) Replace MCC in Central Plant (D257)					
Start Date: 02/16 / Estimated Completion Date: 08/17					
Orig. Contract	7,865	-	-	-	7,865
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	7,865	-	-	-	7,865
M/WBE Dollars	7,865				
8) Replace Breezeway Incandescent Lighting w) LED (D257)					
Start Date: 02/16 / Estimated Completion Date: 08/17					
Orig. Contract	4,494	-	-	-	4,494
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	4,494	-	-	-	4,494
M/WBE Dollars	4,494				

RLC Maintenance	Architect Engineer	Construction	Construction Manager	Misc.	Total Awarded
9) Upgrade AHU Static Pressure Transducer Controls, 10 ea. (D257)					
Start Date: 02/16 / Estimated Completion Date: 08/17					
Orig. Contract	749	-	-	-	749
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	749	-	-	-	749
M/WBE Dollars	749				
10) Upgrade AHU CO2 Motor System, 10 ea. (D257)					
Start Date: 02/16 / Estimated Completion Date: 08/17					
Orig. Contract	1,124	-	-	-	1,124
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	1,124	-	-	-	1,124
M/WBE Dollars	1,124				
11) Replace Motor Starter, 4 ea. Purchasing (D257)					
Start Date: 02/16 / Estimated Completion Date: 08/17					
Orig. Contract	899	-	-	-	899
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	899	-	-	-	899
M/WBE Dollars	899				
RLC MTN Summary	Total Awarded: 3,729,663				

RLC SAR	Architect Engineer	Construction	Construction Manager	Misc.	Total Awarded
1) Replace Two Emergency Power Generators (RLC318)					
Start Date: 03/15 / Estimated Completion Date: 8/17					
Orig. Contract	35,000	322,036	-	-	357,036
Contingency	n/a	48,305	n/a	n/a	-
Change orders:	-	1,267	-	-	-
Rev. Contract	35,000	323,303	-	-	358,303
M/WBE Dollars	35,000	323,303			
2) CCTV Fannin / El Paso Halls Card Access All Classrooms (RLC321)					
Start Date: 10/12 / Estimated Completion Date: Hold					
Orig. Contract	65,000	-	-	-	65,000
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	65,000	-	-	-	65,000
M/WBE Dollars	-				
3) Renovate Locker and Dressing Room (RLC328)					
Start Date: 06/13 / Estimated Completion Date: 08/17					
Orig. Contract	5,520	1,257,000	-	-	1,262,520
Contingency	n/a	188,550	n/a	n/a	-
Change orders:	-	-	-	-	-
1. 04/11/14	74,001	-	-	-	-
2. 05/21/15	11,770	-	-	-	-
3. 11/30/16	-	33,270	-	-	-
Rev. Contract	91,291	1,290,270	-	-	1,381,561
M/WBE Dollars	11,770	-			
4) AHU Replacement Performance Hall (RLC332)					
Start Date: 10/13 / Estimated Completion Date: 08/17					
Orig. Contract	26,750	-	-	-	26,750
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	26,750	-	-	-	26,750
M/WBE Dollars	26,750				
5) AHU Analysis Sabine Hall (RLC333)					
Start Date: 10/13 / Estimated Completion Date: Hold					
Orig. Contract	8,025	-	-	-	8,025
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	8,025	-	-	-	8,025
M/WBE Dollars	8,025				

RLC SAR	Architect Engineer	Construction	Construction Manager	Misc.	Total Awarded
6) Master Planning (RLC339)					
Start Date: 09/13 / Estimated Completion Date: 08/17					
Orig. Contract	190,500	-	-	-	190,500
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
1. 01/06/15	30,000	-	-	-	-
Rev. Contract	220,500	-	-	-	220,500
M/WBE Dollars	-				
7) Upgrade Performance Hall Acoustics (RLC341)					
Start Date: 03/15 / Estimated Completion Date: 08/17					
Orig. Contract	16,585	190,426	-	-	207,011
Contingency	n/a	28,564	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	16,585	190,426	-	-	207,011
M/WBE Dollars	-	-			
8) Remodel Alamito Hall (RLC343)					
Start Date: 01/15 / Estimated Completion Date: 12/17					
Orig. Contract	9,737	-	-	-	9,737
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
1.02/01/16	10,700	-	-	-	-
Rev. Contract	20,437	-	-	-	20,437
M/WBE Dollars	10,700				
9) Central Irrigation System (RLC352)					
Start Date: 12/15 / Estimated Completion Date: 08/17					
Orig. Contract	9,898	-	-	-	9,898
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	9,898	-	-	-	9,898
M/WBE Dollars	-				
10) Carpet Modification in Thunderduck/Atrium area (RLC354)					
Start Date: 1/17 / Estimated Completion Date: 08/17					
Orig. Contract	8,239	-	-	-	8,239
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	8,239	-	-	-	8,239
M/WBE Dollars	-				

RLC SAR	Architect Engineer	Construction	Construction Manager	Misc.	Total Awarded
11) Bathroom Feasibility Study (RLC354)					
Start Date: 4/17 / Estimated Completion Date: 08/17					
Orig. Contract		-	-	-	-
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	-	-	-	-	-
M/WBE Dollars	-				
RLC SAR Summary	Total Awarded: 2,305,724				

DSC Maintenance	Architect Engineer	Construction	Construction Manager	Misc.	Total Awarded
1) Feasibility Study Administrative Cabling Infrastructure District Wide					
Start Date: 10/07 / Estimated Completion Date: On-Going					
Orig. Contract	297,923	187,636	-	-	485,559
Contingency	n/a	28,145	n/a	n/a	-
Change orders:	-	-	-	-	-
1. 12/03/14	2,950	-	-	-	-
2. 12/09/14	16,300	-	-	-	-
2. 11/10/16	12,720	-	-	-	-
3. 12/21/15	258,485	-	-	-	-
Rev. Contract	588,378	187,636	-	-	776,014
M/WBE Dollars	-	187,636			
2) Asbestos and Environmental Services District Wide (DW Environmental Services)					
Start Date: 01/13 / Estimated Completion Date: On-Going					
Orig. Contract	341,100	-	-	3,090	344,190
Contingency	n/a	-	n/a	n/a	-
Change orders:	n/a	-	-	-	-
Rev. Contract	341,100	-	-	3,090	344,190
M/WBE Dollars	341,100			-	
3) ADA Phase II Upgrades (D246)					
Start Date: 04/14 / Estimated Completion Date: 01/18					
Orig. Contract	9,630	-		-	9,630
Contingency	n/a	-	n/a	n/a	-
Change orders:	1,030	-	-	-	-
Rev. Contract	10,660	-		-	10,660
M/WBE Dollars					
4) Revise Irrigation System; Separate Planting & Turf Areas (D251)					
Start Date: 04/15 / Estimated Completion Date: 08/17					
Orig. Contract	749	-	309	-	1,058
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	749	-	309	-	1,058
M/WBE Dollars	749		309		
5) Correct Drainage Around Perimeter of East Parking Lot (D251)					
Start Date: 04/15 / Estimated Completion Date: 08/17					
Orig. Contract	10,992	-	2,472	-	13,464
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	10,992	-	2,472	-	13,464
M/WBE Dollars	10,992		2,472		

DSC Maintenance	Architect Engineer	Construction	Construction Manager	Misc.	Total Awarded
6) Replace AHUs 1 - 6 Cabinet Insulation (D257)					
Start Date: 02/16 / Estimated Completion Date: 10/17					
Orig. Contract	1,124	-	-	-	1,124
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	1,124	-	-	-	1,124
M/WBE Dollars	1,124				
7) Upgrade AHUs 1 - 6 DDC including Valves and Dampers (D257)					
Start Date: 02/16 / Estimated Completion Date: 10/17					
Orig. Contract	5,992	-	-	-	5,992
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	5,992	-	-	-	5,992
M/WBE Dollars	5,992				
8) Replace VFDs, AHUs 1 - 5 (D257)					
Start Date: 02/16 / Estimated Completion Date: 10/17					
Orig. Contract	3,745	-	-	-	3,745
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	3,745	-	-	-	3,745
M/WBE Dollars	3,745				
9) Upgrade Parking Lot Lighting to LED (D257)					
Start Date: 02/16 / Estimated Completion Date: 10/17					
Orig. Contract	7,116	-	-	-	7,116
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	7,116	-	-	-	7,116
M/WBE Dollars	7,116				
10) Replace/Re-line Drain Pans, AHUs 1 - 6 (D257)					
Start Date: 02/16 / Estimated Completion Date: 10/17					
Orig. Contract	907	-	-	-	907
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	907	-	-	-	907
M/WBE Dollars	907				
DSC MTN Summary	Total Awarded: 1,165,168				

DSC SAR	Architect Engineer	Construction	Construction Manager	Misc.	Total Awarded
1) Purchasing Restroom Renovation (DSC132)					
Start Date: 12/16 / Estimated Completion Date: 12/17					
Orig. Contract	4,869	-	-	-	4,869
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	4,869	-	-	-	4,869
M/WBE Dollars	4,869				
DSC SAR Summary	Total Awarded: 4,869				

DO Maintenance	Architect Engineer	Construction	Construction Manager	Misc.	Total Awarded
1) Dock Lift (D205)					
Start Date: 12/09 / Estimated Completion Date: Hold					
Orig. Contract	7,437	-	309	-	7,746
Contingency	n/a	-	n/a	n/a	-
Change orders:	-	-	-	-	-
Rev. Contract	7,437	-	309	-	7,746
M/WBE Dollars	-		309		
DO MTN Summary	Total Awarded: 7,746				

INFORMATIVE REPORT NO. 10C-2

PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of June 30, 2017

PROJECTS								DESIGN							CONSTRUCTION					
		<div><div></div>Project Status</div> <div><div></div>Status Since Last Report</div>	Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
	BHC																			
1	Replace storefronts campus wide																			
2	Replace 300T chiller																			
3	Academic Engagement Center																			
4	Bldg. S IT Closet upgrades																			
5	Repair copper roof phase 1																			
6	Repair copper roof phase 2																			
7	Resurface the tennis courts (Hold)																			
8	Replace bldg. B,C,H,Q skylights/roof Phase 1																			
9	Replace bldgs. A,F,L,T skylights/roof Phase 2																			
10	Replace vent irrigation pump station																			
11	Upgrade maintenance catwalk cooling tower																			
12	Upgrade electrical phase protection w/reset; all HVAC motors																			
13	Upgrade electrical meters at bldgs.																			
14	Retrofit air handling unit P-1 bldg. P																			
15	Replace domestic hot water storage tanks bldg. T																			
16	Replace air compressors, 2 ea. Bldgs. B/P/K																			
17	Replace PVI boilers 2 ea. bldg. B																			
18	Refurbish expansion tanks central plant bldg. B																			
19	BHC Master Plan																			
	CVC																			
1	Update fire sprinkler systems bldgs. D, E, F, G (Hold)																			
2	Fire alarm upgrade																			
3	Repair storm drainage front & rear bldg. L																			
4	ADA upgrade phase II																			
5	Master Plan																			

PROGRESS REPORT ON CONSTRUCTION PROJECTS
Status Report as of June 30, 2017

PROJECTS								DESIGN							CONSTRUCTION				
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
<div style="display: flex; align-items: center;"> <div style="width: 15px; height: 15px; background-color: #cccccc; margin-right: 5px;"></div> <div> Project Status Status Since Last Report </div> </div>																			
6	Replace AHU's 1 & 2 bldg. B (Hold)																		
7	Repair/correct chemical drainage system																		
8	Upgrade poles & lights; lakeside																		
9	Restroom renovations bldg. A																		
10	Replace stairs bldg. D (NE wall) (Hold)																		
11	Lake dredging small lake; desilt N. creek; upgrade filtration																		
12	Lake dredging phase 2 large lake																		
13	Repair/raise patio at lower D lakeside (Hold)																		
14	Vet Tech Remodel																		
	DO																		
1	Reorganization of District Office																		
2	Acoustical Panels																		
	DSC/D-W																		
1	Feasibility study (IT environment upgrades) administrative cabling infrastructure																		
2	Asbestos/Environmental services D-W							Ongoing											
3	ADA phase II upgrades																		
4	Replace motor starters W. bldg. 4 ea.																		
5	Replace AHU's cabinet insulation, 6 ea.																		
6	Purchasing bathroom & lobby upgrade																		
7	Upgrade AHU's controls, dampers & valves to DDC, 6 ea.																		
8	Upgrade VFD's, AHU's 5 ea.																		
9	Upgrade parking lot lights w/LED																		
10	Replace/re-line drain pans, 6 ea.																		
11	Revise irrigation system: separate planting & turf areas																		
12	Correct drainage around perimeter of east parking lot																		

PROGRESS REPORT ON CONSTRUCTION PROJECTS
Status Report as of June 30, 2017

PROJECTS								DESIGN							CONSTRUCTION				
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
	ECC																		
1	Renovation of Chemistry Lab																		
2	Remove/insulate louvers																		
3	Retaining wall repairs (Hold)																		
4	Replace two hot water boilers																		
5	Card access campus wide (Hold)																		
6	Master plan																		
7	Replace chiller @ BJP																		
8	Re-duct AHU-2 and insulate																		
9	Replace carpet bldg. A																		
10	Replace mini blinds																		
11	Replace lobby furniture																		
12	Upgrade sprinklers/drip head irrigation in perennial & color beds																		
13	Replace HVAC piping insulation bldg. R																		
14	Enlarge catwalks at AHU's bldg. A																		
15	Replace CHW isolation valves, bldg. A AHU-2																		
	EFC																		
1	Master plan																		
2	Renovate bldg. C testing center																		
3	Wind barriers door renovation																		
4	ADA upgrade phase II																		
5	First & 2 nd floor restroom renovations																		
6	Upgrade OA/RA plenum crawl space bldgs. C																		
7	Replace sumps and drains Performance Hall																		
8	Recoat stucco phase I bldgs. A, F, L, S																		
9	Recoat stucco phase II bldgs. C, M, N, P																		
10	Repair roofs bldgs. A, F, C, L																		
11	Repair roofs bldgs. M, P, & T																		
12	Upgrade & extend irrigation for athletic fields, Motley (2) Oates entrance (1)																		
13	Remodel N bldg. restrooms																		

PROGRESS REPORT ON CONSTRUCTION PROJECTS
Status Report as of June 30, 2017

PROJECTS								DESIGN							CONSTRUCTION					
		<div><div></div>Project Status</div> <div><div></div>Status Since Last Report</div>	Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
14	Replace existing speed drives																			
15	Replace pneumatic controls for air handling units 7 ea.																			
16	Reinsulate central plant piping																			
17	Replace roof top units bldg. T 7 ea.																			
18	Replace parking lights 60-75 feet 12 ea.																			
19	Update exterior lighting controls w/parking lot lighting controls																			
20	Replace return fan motors bldgs. A/C/L																			
21	Repair/modify air handling unit bldg. M																			
22	Refurbish cooling towers																			
23	Modular bldg. site plan																			
24	Structural analysis on bldg. k																			
	MVC																			
1	Replace existing S. pond w/retention pond & concrete																			
2	Industrial Holding, site analysis (on campus)																			
3	Replace gym lighting																			
4	Replace VAVs & controls																			
5	Replace restroom partitions																			
6	Upgrade server room to emergency generator electrical																			
7	Replace piping insulation mechanical rooms A/B/E & crawl space																			
8	Upgrade breaker panels; balance load mechanical rooms A/B/E/J																			
9	MVC- Remodel W20 OTA Program																			
	NLC																			
1	North Campus irrigation improvements																			
2	Fire sprinkler upgrade																			
3	Master Plan																			
4	Replace exhaust systems, C-W																			
5	Replace electric components C-W																			

PROGRESS REPORT ON CONSTRUCTION PROJECTS
Status Report as of June 30, 2017

PROJECTS								DESIGN							CONSTRUCTION				
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
<div style="display: flex; align-items: center;"> <div style="width: 15px; height: 15px; background-color: #cccccc; margin-right: 5px;"></div> <div> Project Status Status Since Last Report </div> </div>																			
6	Refurbish double check valves for irrigation																		
7	Correct water retention for irrigation North campus																		
8	Upgrade automatic irrigation controls Central campus																		
9	Replace all roof access ladders OSHA 6 each																		
10	Upgrade roof drainage North campus																		
11	Correct water infiltration & drainage bldg. G																		
12	Renovate 8 sets of RR																		
13	Replace flooring P235 - P223																		
14	Re-carpet cafeteria & Performance Hall																		
15	Replace VAV's bldg. T 57 ea.																		
16	Replace air handling units, N1/2/3																		
17	Replace air handling units 21 & VAV's																		
18	Replace air handling units, A10 & A13																		
19	Replace clock system																		
20	Replace HHW, CHW, & DHW piping bldgs. N-T under drive																		
21	Replace roof top units West Campus 10 ea.																		
22	Upgrade cathodic protection																		
23	Upgrade Science Lab Exhaust																		
	RLC																		
1	Replace two emergency generators																		
2	CCTV Fannin/El Paso Halls card access all classrooms (Hold)																		
3	ADA upgrades																		
4	AHU analysis Sabine Hall (Hold)																		
5	AHU replacement Performance Hall																		
6	Renovate locker & dressing room																		
7	Master planning																		

PROGRESS REPORT ON CONSTRUCTION PROJECTS
Status Report as of June 30, 2017

PROJECTS								DESIGN							CONSTRUCTION				
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
<div style="display: flex; align-items: center;"> <div style="width: 15px; height: 15px; background-color: #cccccc; margin-right: 5px;"></div> <div> Project Status Status Since Last Report </div> </div>																			
8	Repair crack in bldg. frames/reframing wall improvement (Hold)																		
9	Upgrade Performance Hall acoustics/Audio system																		
10	Campus Wide surveillance system (Hold)																		
11	Wayfinding																		
12	Replace sewage lift stations 7 ea.																		
13	Replace FPE panels, bldgs. A, B, & N																		
14	Replace MCC central plant																		
15	Replace breezeway lighting bldgs. A, F, L & N w/LED																		
16	Upgrade AHU static transducer controls 10 ea.																		
17	Upgrade CO2 monitors, AHU's, 10 each																		
18	Renovations @ south wing Alamito Hall																		
19	Replace parking lots C, D & E w/concrete																		
20	Replace central irrigation																		
21	Upgrade exterior lighting																		
22	Improvement along east drive required by City of Dallas																		
23	Honors lounge renovations																		
24	Replace Carpet in Thunderduck																		
25	Bathroom Feasibility Study																		
26	Fannin Hall renovation																		
	LCET																		
1	Master Planning																		

FACILITIES HOLD PROJECTS

1. Resurface the tennis courts (BHC) is pending due to funding
2. Update fire sprinkler systems bldgs. D, E, F, G (CVC) is pending due to change of scope and additional funding
3. Replace AHU's 1 & 2, bldg. B (CVC) is pending per campus
4. Replace stairs bldg. D (NE wall) (CVC) is pending due to funding
5. Repair/raise patio at lower D lakeside (CVC) is pending due to funding
6. Retaining wall repairs (ECC) is pending due to funding
7. Card access – campus wide (ECC) is pending due to districtwide planning
8. CCTV Fannin/El Paso Halls card access all classrooms (RLC) is pending due to districtwide approval
9. AHU analysis Sabine Hall (RLC) is pending due to campus reconsideration
10. Repair crack in bldg. frames/reframing wall improvement (RLC) is pending due to campus funding
11. Campus Wide surveillance system (RLC) is pending due to districtwide planning

FACILITIES COMPLETED PROJECTS' NAMES LAST REPORT TO APPEAR

1. Replace storefronts campus wide (BHC)
2. Lake dredging small lake; desilt N. creek; upgrade filtration (CVC)
3. Lake dredging phase 2 large lake (CVC)
4. Remove/insulate louvers (ECC)
5. Upgrade sprinklers/drip head irrigation in perennial & color beds (ECC)
6. Renovate bldg. C testing center (EFC)
7. Wind barriers door renovation (EFC)
8. Renovate locker & dressing room (RLC)
9. Upgrade Performance Hall acoustics / audio system (RLC)
10. Replace parking lots C, D & E w/concrete (RLC)

INFORMATIVE REPORT NO. 10D

Notice of Grant Awards (August 2017)

Most of the grants in the *Notice of Grant Awards* report are from government agencies. Occasionally, a private donor may direct a gift to DCCCD rather than to DCCCD Foundation, Inc., in which case the gift from the private donor is included in *Notice of Grant Awards*.

Funding agencies define fiscal years for each grant, which often do not align with DCCCD's fiscal year. DCCCD administers grants in accordance with requirements of the funding agency and its own policies and procedures.

<i>Source:</i>	University of Texas at San Antonio/TexPrep
<i>Beneficiary:</i>	Eastfield College
<i>Amount:</i>	\$7,668
<i>Term:</i>	May 1, 2017 – August 31, 2017
<i>Purpose:</i>	To identify high achieving middle and high school students with the interest and potential for careers in science, technology, engineering and mathematics (STEM) related areas and to support and prepare these students in the pursuit of STEM fields.

<i>Source:</i>	University of Texas at San Antonio/TexPrep
<i>Beneficiary:</i>	Richland College
<i>Amount:</i>	\$7,668
<i>Term:</i>	June 1, 2017 – August 31, 2017
<i>Purpose:</i>	Provide students who have demonstrated mathematical ability through academic performance with an opportunity to student STEM subjects in a college setting.

<i>Source:</i>	University of Texas at San Antonio/TexPrep
<i>Beneficiary:</i>	Cedar Valley College
<i>Amount:</i>	\$23,005
<i>Term:</i>	March 1, 2017 – February 28, 2018
<i>Purpose:</i>	To support Texas Prefreshman Engineering Program to service high achieving middle and high school students with interest and potential for STEM careers.

<i>Source:</i>	University of Texas at San Antonio/TexPrep
<i>Beneficiary:</i>	Mountain View College

Amount: \$15,335
Term: March 1, 2017 – August 31, 2017
Purpose: This five (5) week program introduces students to Engineering. The program is continuing at Mountain View College and offers Year 1, Year 2 and Year 3 to students in grades 7 through 9.

Source: University of Texas at San Antonio/TexPrep
Beneficiary: Brookhaven College
Amount: \$19,939
Term: June 1, 2017 – August 31, 2017
Purpose: To identify high achieving middle and high school students with the interest and potential for careers in engineering, science, technology, and other mathematics related areas and to reinforce them in pursuit of these funds.

Source: University of Texas at San Antonio/TexPrep
Beneficiary: North Lake College
Amount: \$8,281
Term: June 1, 2017 – August 31, 2017
Purpose: TexPrep provides a summer curriculum that stresses the development of abstract reasoning and problem solving skills as well as the application of mathematics and logic to diverse disciplines. Participants are selected from high achieving middle and high school students with the interest and potential for careers in engineering, science, technology, and other mathematics-related areas.

Source: Texas Higher Education Coordinating Board/ Work-study Mentorship
Beneficiary: Cedar Valley College
Amount: Increase: \$50,000 New Amount: \$225,000
Term: September 1, 2015 – August 31, 2017
Purpose: Funding for eligible college students to mentor and/or tutor students at participating institutions or high school students at participating high school districts, Go Center and high school recruiting centers designed to improve student access to higher education.

Source: Texas Workforce Commission/In Partnership with Bottling Group, LLC

Beneficiary: Eastfield College
Amount: \$190,344
Term: July 3, 2017 – July 31, 2018
Purpose: Provide training to employees in troubleshooting and problem-solving that will enable them to respond to production line expansions in automated technology. Training will also support industrial maintenance operations, reducing machine downtime and increasing operational efficiency. Upon completion, the business partner anticipates a five percent increase in productivity over the next three years; increased problem-solving and critical thinking skills for team members; and upgraded team members' equipment and systems skills.

Source: Workforce Solutions Greater Dallas/ Adult Education and Literacy English Language Project
Beneficiary: Richland College – Garland Campus
Amount: \$313,871
Term: July 1, 2016 – June 30, 2018
Purpose: To provide year-round services to adult workers and worker's household members with pre and post assessment, orientation, and instruction in basic education of reading and math and the English language. Training is provided at the worker's company site and at Garland Campus. AEL/ELA adapted to meet employer's needs to upgrade and maintain a skilled labor force.

Source: Texas Parks and Wildlife/Cedar Valley Consortium Inspiring and Creating Change
Beneficiary: Cedar Valley College
Amount: \$54,404
Term: May 1, 2017- November 1, 2018
Purpose: To provide dual credit students from Village Tech High School experiences in Cedar Hill State Park including camping, environmental education, backpacking, hiking, outdoor cooking, mountain biking, rock climbing, birding/wildlife viewing, orienteering/geocaching and nature photography, including a career development component.

Source: Texas Workforce Commission/In Partnership with
Hilite Industries Automotive
Beneficiary: Brookhaven College
Amount: \$327,250
Term: August 1, 2017 – July 31, 2018
Purpose: To provide customized training for new hires and
incumbent staff. The staff will be trained in areas such
as Computer Numerical Control Programming/
Blueprint reading, Machine Shop Practices, and Robot
Safety Training. Successful completion of the training
will increase Hilite's workforce knowledge and skill
level resulting in highly trained, competitive employees.

Source: Workforce Solutions Greater Dallas/Adult Education
Literacy Program
Beneficiary: Dallas County Community College District
Amount: Increase: \$ 412,629 New Amount: 3,744,125
Term: June 30, 2016 – June 30, 2018
Purpose: To provide Adult Education and Literacy services to
adults in the Dallas workforce development area with
sufficient basic skills and education that will enable
them to effectively achieve and educational gain,
participate in job training and retraining programs,
obtain employment and continue their education.
Services will be provided to 5,200 potential participants.

Grant Awards Reported in Fiscal Year 2016-2017	
September 2016	\$ 60,000
October 2016	\$ 12,832,075
November 2016	\$ 9,169,860
December 2016	\$ 3,603,947
January 2017	\$ 255,500
February 2017	-0-
March 2017	-0-
April 2017	\$ 667,337
May 2017	\$ 24,000
June 2017	\$ 1,873,202
July 2017	
August 2017	
Total To Date	\$ 28,812,681

Grant Awards Reported in Fiscal Years 2009-10 through 2015-2016							
Type	2009-10	2010-11	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016
Competitive	\$25,600,315	\$20,985,883	\$16,071,651	\$11,041,788	\$12,349,884	\$29,783,498	\$21,975,062
Pell Grants ¹	\$68,755,845	\$69,080,553	\$69,080,553	\$68,292,120	\$53,467,872	\$61,815,706	\$53,264,478
Total	<u>\$94,356,160</u>	<u>\$90,066,436</u>	<u>\$85,152,240</u>	<u>\$79,339,908</u>	<u>\$65,817,756</u>	<u>\$91,599,204</u>	<u>\$75,237,540</u>

¹ The annual notice of Pell grants almost always appears in the August report. Pell grants are not awarded based on competitive applications; they are a component of Title IV student aid.

INFORMATIVE REPORT NO. 10E

Presentation of Contracts for Educational Services

The Chancellor presents the report of contracts for educational services entering into the colleges in the month of June.

BROOKHAVEN COLLEGE - \$0

Ford	Automotive
AutoNation	LEAN/Six Sigma
Irving Independent School District	Patient Care Technician Skills Labs & State Assessment

CEDAR VALLEY COLLEGE - \$15,488

William Sonoma	Various
KLLM	Various
FCI	Various

EASTFIELD COLLEGE - \$0

EL CENTRO COLLEGE - \$25,843

FMC Carswell	Culinary Skills
Dallas County Sheriff's Department	Drawing
Dallas County Sheriff's Department	Graphic Arts
Dallas County Sheriff's Department	Safety
Dallas County Sheriff's Department	Dog Obedience
Dallas County Sheriff's Department	Computer Training
Dallas County Sheriff's Department	Workplace Communication
Dallas County Sheriff's Department	Keyboarding

MOUNTAIN VIEW COLLEGE - \$47,167

Texas Can Academies	Alternative Teacher Certification
Dallas Independent School District	Alternative Teacher Certification
Family Faith Academy	English as a Second Language

NORTH LAKE COLLEGE - \$30,851

Construction Education Foundation	Career Training
TEXO	Workplace Safety
North Texas Electrical & Joint Apprentice Fund	Electrical Calculations
City of Coppel	Project Planning

RICHLAND COLLEGE - \$16,940

City of Garland	Ethics
City of Garland	Critical Thinking
City of Plano	Business Productivity
City of Plano	Interviewing Skills
City of Plano	Advanced MS Outlook
City of Richardson	Presentation Skills
Dallas County	Business Productivity
Dallas County	Change and the Cheese Experience
Kirchhoff Van Rob	Leadership (Group A)
Kirchhoff Van Rob	Leadership (Group B)
Kirchhoff Van Rob	Leadership (Group C)

Contracts for Educational Services Reported in 2016-17

	<u>BHC</u>	<u>CVC</u>	<u>EFC</u>	<u>ECC</u>	<u>MVC</u>	<u>NLC</u>	<u>RLC</u>	<u>Total</u>
September 2016	\$ 44,762	\$ 0	\$ 100	\$ 22,030	\$ 0	\$ 122,024	\$ 21,175	\$ 210,091
October 2016	\$ 10,321	\$ 0	\$ 2,300	\$ 39,432	\$ 46,935	\$ 27,206	\$ 5,490	\$ 131,684
November 2016	\$ 0	\$ 0	\$ 5,500	\$ 39,158	\$ 60,502	\$ 7,256	\$ 14,670	\$ 127,086
December 2016	\$ 58,536	\$ 15,298	\$ 4,672	\$ 39,113	\$ 63,937	\$ 25,886	\$ 8,355	\$ 215,797
January 2017	\$ 59,079	\$ 0	\$ 41,870	\$ 55,344	\$ 15,624	\$ 195,532	\$ 5,925	\$ 373,374
February 2017	\$ 42,522	\$ 38,312	\$ 3,840	\$ 63,233	\$ 18,568	\$ 90,281	\$ 21,198	\$ 277,954
March 2017	\$ 0	\$ 16,850	\$ 21,600	\$ 49,997	\$ 30,008	\$ 8,847	\$ 7,515	\$ 134,810
April 2017	\$ 175,239	\$ 39,322	\$ 400	\$ 22,453	\$ 12,408	\$ 28,380	\$ 11,930	\$ 290,132
May 2017	\$ 33,692	\$ 66,053	\$ 0	\$ 21,942	\$ 0	\$ 22,620	\$ 13,890	\$ 158,197
June 2017	\$ 0	\$ 15,488	\$ 0	\$ 25,843	\$ 47,167	\$ 30,851	\$ 16,940	\$ 136,289
July 2017	\$	\$	\$	\$	\$	\$	\$	\$
August 2017	\$	\$	\$	\$	\$	\$	\$	\$
Total To Date	\$ 424,151	\$ 191,323	\$ 80,282	\$ 378,545	\$ 295,149	\$ 558,883	\$ 127,088	\$ 2,055,414

Contracts for Educational Services Reported in Fiscal Years 2009-10 through 2015-16

<u>Campus</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>
BHC	\$ 295,712	\$ 245,537	\$ 295,804	\$ 301,369	\$ 195,018	\$ 210,171	\$ 172,151
CVC	\$ 288,150	\$ 195,226	\$ 206,792	\$ 109,913	\$ 188,340	\$ 174,546	\$ 4,420
EFC	\$ 26,951	\$ 26,605	\$ 25,800	\$ 51,800	\$ 20,225	\$ 10,130	\$ 175,095
ECC	\$ 509,510	\$ 294,024	\$ 339,423	\$ 290,895	\$ 269,327	\$ 444,171	\$ 489,573
MVC	\$ 68,387	\$ 179,830	\$ 86,943	\$ 89,876	\$ 167,566	\$ 252,798	\$ 377,121
NLC	\$ 373,172	\$ 406,059	\$ 466,720	\$ 494,958	\$ 497,515	\$ 519,540	\$ 740,256
RLC	\$ 141,494	\$ 170,260	\$ 143,847	\$ 204,246	\$ 220,229	\$ 210,637	\$ 144,972
Total	\$1,703,376	\$1,517,541	\$1,565,329	\$1,543,057	\$1,558,220	\$1,821,993	\$ 2,103,588

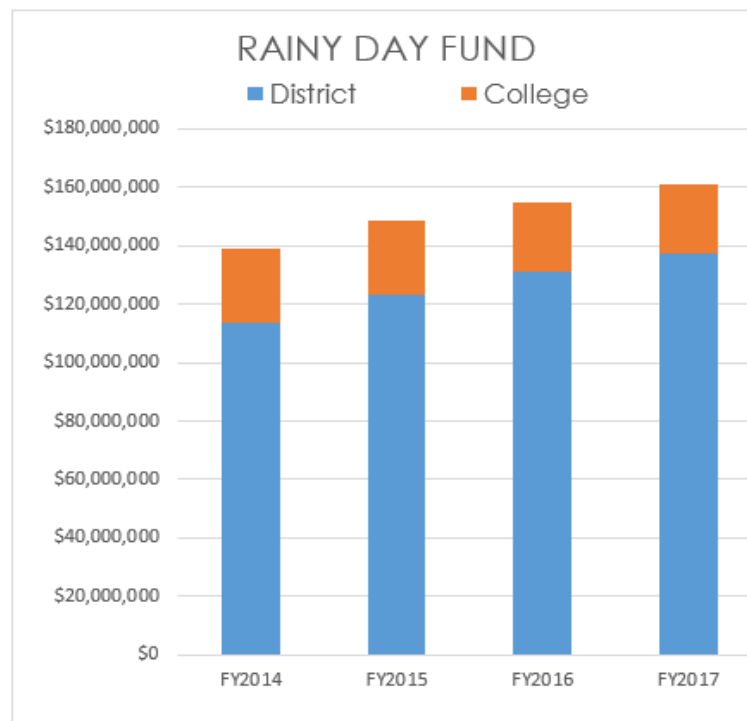
INFORMATIVE REPORT NO. 10F

Presentation of Rainy Day Fund

The chancellor presents the District's Rainy Day Fund report for review.

The following chart indicates the dollar amount in the fund as well as the number of months of operation covered by the fund. The District maintains approximately four months of annualized expenses. Each college maintains approximately one month of annualized expenses. The Rainy Day Fund will only be accessed in case of extreme financial emergency as agreed upon by the Chancellor and the Chief Financial Officer and approved by the Board of Trustees.

According to the Board policy on Rainy day fund BAA (Local) Management of College District Funds, item 3: The College District will maintain a prudent amount of un-designated fund balance – equivalent to not less than four and not more than six months of operating expenses – to ensure continuity in case of catastrophic loss and to maintain the most favorable credit ratings for financing debt.



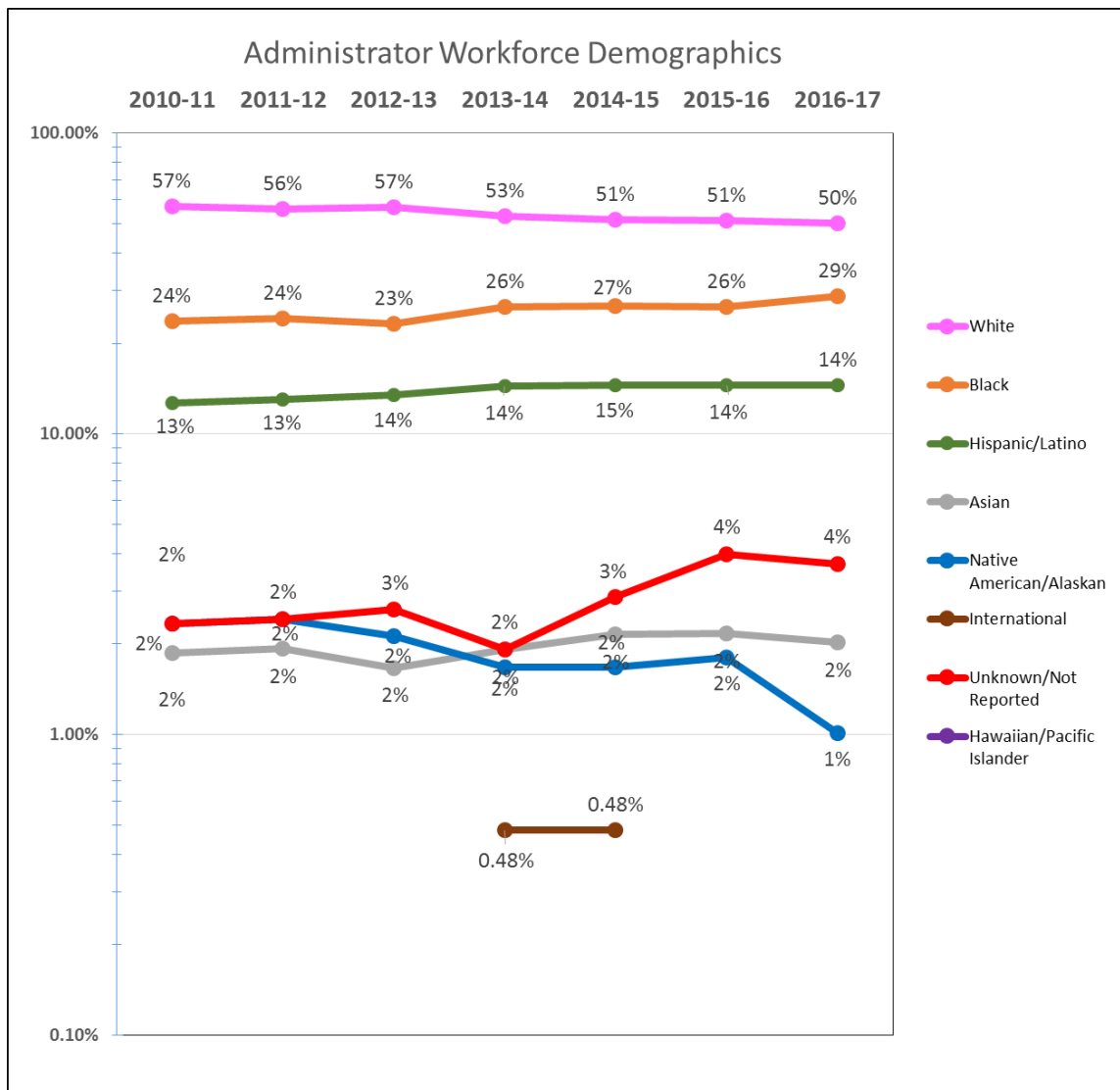
FY2017		
<u>District</u>	<u>College</u>	<u>Total</u>
\$140.5M	\$23.7M	\$164.2M

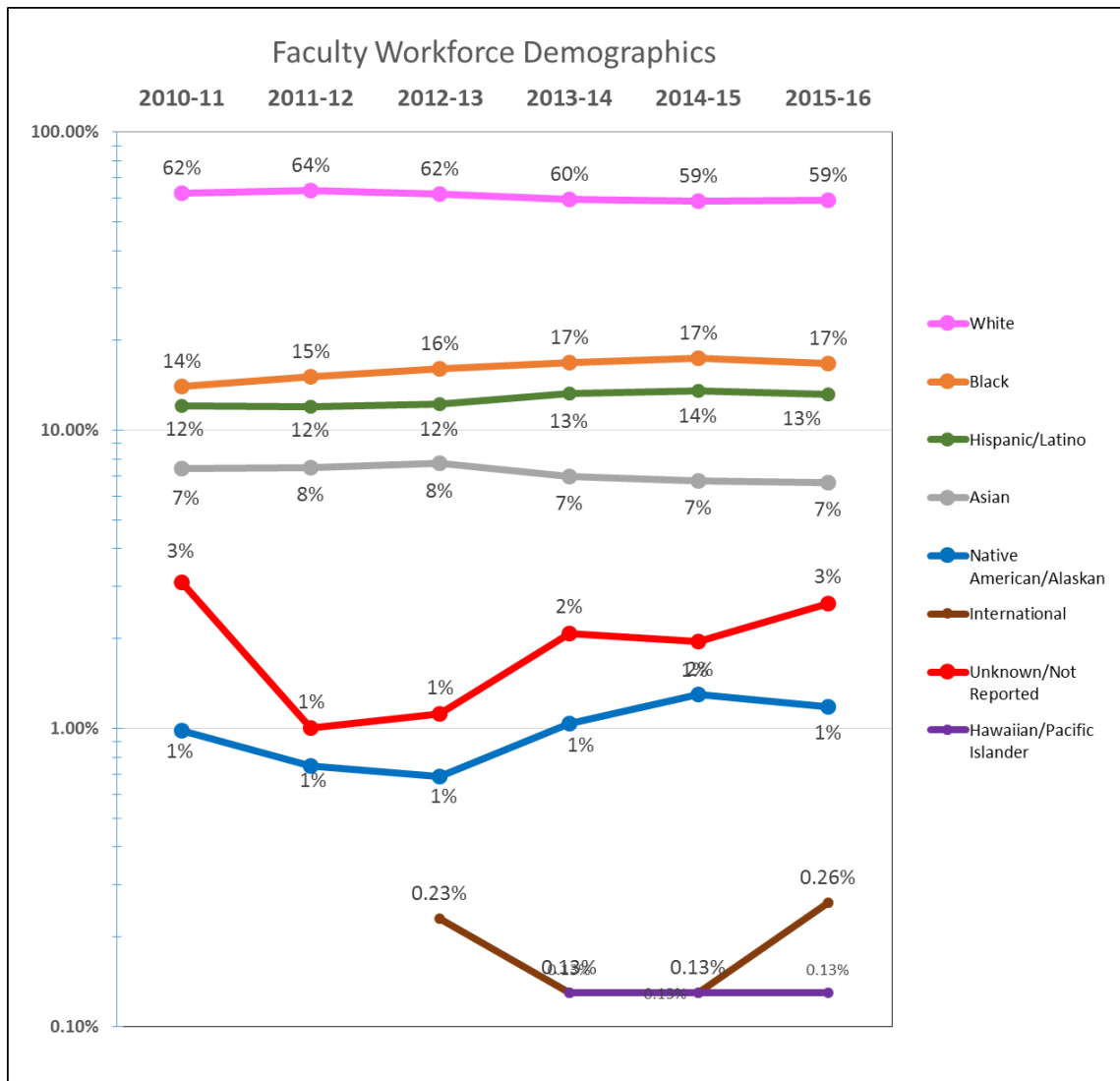
INFORMATIVE REPORT NO. 10G

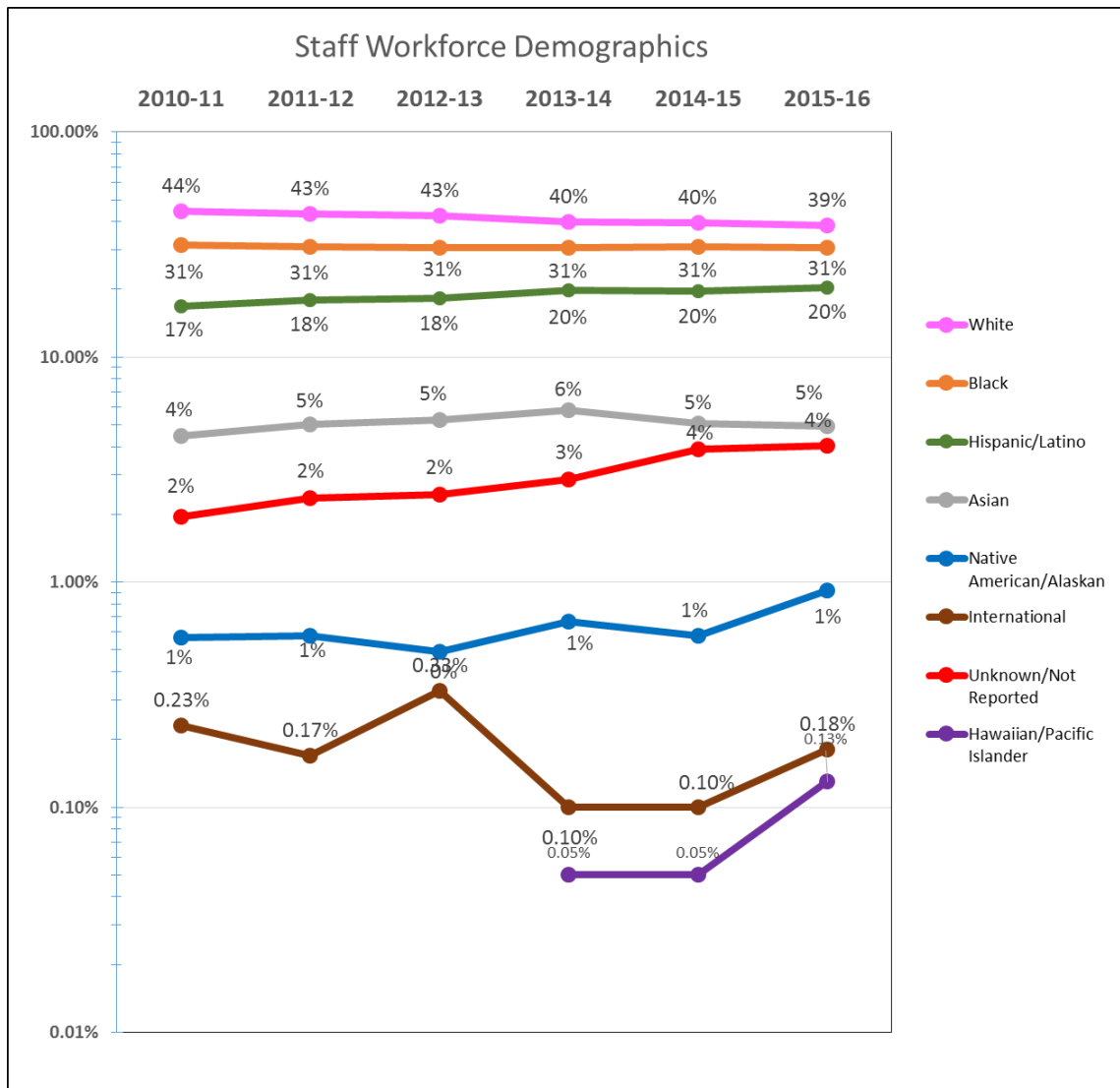
Presentation of Workforce Demographics

The chancellor presents the Workforce Demographics report as of June 30, 2017.

Workforce diversity continues to be a priority for the Dallas County Community College District, as reflected in the Board's strategic objectives. This report is designed to present workforce diversity information as a five-year trend analysis to provide a historic perspective on changes in the three major employee groups within the DCCCD.







*Pacific Islander included with Asian count prior to Fiscal Year 2012/2013

INFORMATIVE REPORT NO. 10H

Presentation of 3rd Quarter Investment Transactions

The 3rd Quarter investment transactions are presented as provided by Board Policy CAK (Legal), which states: *Not less than quarterly, the investment officer shall prepare and submit to the Board a written report of investment transactions for all funds covered by the Public Funds Investment Act.*

The 3rd Quarter investment transaction report is typical for this phase of the annual financial cycle.

Dallas County Community College District
Investment Portfolio Summary Report
Activity for the 3rd Quarter Ended May 31, 2017

INVESTMENTS	QUARTER ENDING	MARKET VALUE	ACCRUED INTEREST	WEIGHTED AVERAGE MATURITY	YIELD TO MATURITY
Beginning Portfolio Balance	February 28, 2017	\$ 427,880,140	\$ 330,763	305	1.05%
Purchases		134,967,620			
Matured/Sold		(140,000,000)			
Market Value Change		196,032			
Ending Portfolio Balance	May 31, 2017	\$ 423,043,792	\$ 491,844	384	1.18%

This report is prepared in compliance with generally accepted accounting principles, the investment strategy expressed in the Investment Policy of the DCCCD Board of Trustees, and the Public Funds Investment Act, as amended.

/s/ John Robertson

John Robertson, Chief Financial Officer

/s/ Tiska Thomas

Tiska Thomas, Executive Director of Budget and District Operations

Investment Portfolio Transaction Report

Investment ID	Cusip No.	Description	Purchase Date	Maturity Date	Face Amount	Yield
Money Market Funds/Investment Pools						
73190		JPMC ACCESS DDA	3-Aug-10	N/A	\$ 4,686,360	0.50%
73190		FROST CASH MGR DDA	1-Sep-13	N/A	7,573,835	0.50%
1111		TEXPOOL	30-Jul-90	N/A	1,262,256	0.77%
46		LOGIC (DEBT SERVICE F46)	14-Jan-14	N/A	1,218,443	1.08%
		LOGIC Op	19-Dec-12	N/A	23,430,750	1.08%
1111		LOGIC M&O	1-Nov-15	N/A	20,543,429	1.08%
1111		LONE STAR INVESTMENTS	3-Dec-12	N/A	52,190,152	1.01%
1111		Texas TERM	17-Nov-15	N/A	22,488,425	0.76%
		Texas CLASS	17-Nov-15	N/A	36,064,270	1.09%
1111		TEXSTAR	23-Jun-03	N/A	5,811,951	0.75%
2003		TEXSTAR (TAX NOTE)	6-Aug-03	N/A	-	0.75%
2004		TEXSTAR (TAX NOTE)	6-Apr-04	N/A	-	0.75%
40-0		TEXSTAR (GO)	14-Sep-04	N/A	-	0.75%
40-1		TEXSTAR (CP)	9-Oct-07	N/A	-	0.75%
40-2		TEXSTAR (GO 2009)	5-Jun-09	N/A	-	0.75%
45		TEXSTAR (F45)	4-Mar-13	N/A	8,295,741	0.75%
Subtotal					\$ 183,565,612	
Commercial Paper						
17023-D	22533TV94	Commercial Paper	9-Feb-17	9-Aug-17	\$ 5,000,000	1.26%
17024-D	07274LUA3	Commercial Paper	10-Feb-17	10-Jul-17	15,000,000	1.25%
17025-D	07274LV95	Commercial Paper	10-Feb-17	9-Aug-17	5,000,000	1.29%
17026-D	09659JYF4	Commercial Paper	17-May-17	15-Nov-17	10,000,000	1.37%
Subtotal					\$ 35,000,000	
Treasury Securities						
13091-D	912828TG5	U.S. T Notes	21-Dec-12	31-Jul-17	\$ 7,000,000	0.68%
13092-D	912828UU2	U.S. T Notes	29-Mar-17	31-Mar-18	5,000,000	1.03%
13093-D	912828Q94	U.S. T Notes	29-Mar-17	30-Apr-18	5,000,000	1.05%
Subtotal					\$ 17,000,000	
Agency Securities						
16348	3136G0J51	FNMA	26-Sep-12	26-Sep-18	\$ 7,500,000	1.25%
16350-D	3134G3N22	FHMLC	27-Sep-12	27-Mar-18	5,305,000	1.00%
16353	3136G06Q9	FNMA	26-Nov-12	26-Nov-18	9,000,000	1.05%
16355	313381ME2	FHLB	28-Dec-12	28-Dec-17	7,500,000	1.55%
16358	3134G3357	FHMLC	16-Jan-13	16-Jul-18	7,000,000	1.00%
16360-D	3135G0TF8	FNMA	30-Jan-13	30-Jan-19	8,000,000	1.28%
16366-D	3136G1BE8	FNMA	19-Feb-13	25-Jul-18	7,000,000	1.09%
16368-D	3136G1F53	FNMA	28-Feb-13	28-Aug-18	10,000,000	1.25%
16370	3134G4355	FHMLC	15-May-13	15-May-17		0.63%
16374	3130A0SA9	FHLB	24-Jan-14	13-Aug-18	10,000,000	1.54%
16385	3134G7T68	FHMLC	27-Oct-15	27-Jul-18	5,000,000	1.00%
16391-D	3133FFD20	FFCB	23-Feb-16	23-May-19	6,000,000	1.31%
16392	3134G8L56	FHMLC	26-Feb-16	26-Feb-19	7,500,000	1.42%
16393	3136G3AU9	FNMA	24-Feb-16	24-May-19	7,000,000	1.25%
16394	3136G3BK0	FNMA	26-Feb-16	24-May-19	5,000,000	1.28%
16395	3136G3BK0	FNMA	26-Feb-16	24-May-19	5,000,000	1.28%
16406	3134G9JW8	FHMLC	25-May-16	25-May-21	1,250,000	1.75%
16407	3134G9JZ1	MT16257000723	25-May-16	25-May-21	5,000,000	2.03%
16408	3134G9KB2	FHMLC	9-Jun-16	9-Jun-21	5,000,000	1.93%
16409	3134G9KK4	FHMLC	25-May-16	25-May-21	5,000,000	2.09%
16410	3136G3TD7	FNMA	28-Jun-16	28-Jun-19	5,000,000	1.20%
16411	3136G3TD7	FNMA	28-Jun-16	28-Jun-19	5,000,000	1.20%
16412	3134G9VL8	FHMLC	30-Jun-16	30-Jun-21	5,000,000	2.01%
16413	3134G9UX3	FHMLC	30-Jun-16	30-Jun-21	4,750,000	1.70%
16414-D	3133EGJY2	FFCB	7-Jul-16	7-Oct-19	5,000,000	1.15%
16415-D	3135G0S61	FNMA	29-Mar-17	27-Jul-20	5,000,000	1.85%
16416	3136G4NE9	FNMA	29-Mar-17	29-Jun-20	5,000,000	1.75%
16417	3134GBHP0	FHMLC	13-Apr-17	13-Jul-20	10,000,000	2.17%
16418	3134GBFW7	FHMLC	13-Apr-17	13-Jul-20	10,000,000	2.06%
16419	3134GBPS5	FHMLC	30-May-17	28-May-20	5,000,000	1.95%
16420	3134GBLG5	FHMLC	22-May-17	22-May-20	5,450,000	1.82%
Subtotal					\$ 188,255,000	
Portfolio Volume					\$ 423,820,612	

- TexSTAR yields vary daily. The Average Monthly Rate as of 02/28/17 was 0.5533%. The Average Monthly Rate as of 05/31/2017 was 0.7535%
- TexPool yields vary daily. The Average Monthly Rate as of 02/28/17 was 0.5591%. The Average Monthly Rate as of 05/31/2017 was 0.7689%
- LOGIC yields vary daily. The Average Monthly Rate as of 02/28/17 was 0.9716%. The Average Monthly Rate as of 05/31/2017 was 1.0761%
- Lone Star yields vary daily. The Average Monthly Rate as of 02/28/17 was 0.8816%. The Average Monthly Rate as of 05/31/2017 was 1.0128%
- Texas TERM yields vary daily. The Average Monthly Rate as of 02/28/17 was 0.590%. The Average Monthly Rate as of 05/31/2017 was 0.76%
- Texas CLASS yields vary daily. The Average Monthly Rate as of 02/28/17 was 0.970%. The Average Monthly Rate as of 05/31/2017 was 1.09%

Market Transactions

Investment ID	Market Value 02/28/2017	Securities Purchased	Securities Matured/Sold	Market Value Change	Market Value 05/31/2017
Money Market Funds/Investment Pools					
73190	\$ 4,439,187	\$ 247,173		\$ -	\$ 4,686,360
73190	4,883,338	2,690,497		-	7,573,835
1111	1,260,028	2,228		-	1,262,256
46	1,215,216	3,227	-	-	1,218,443
	21,857,105	14,073,645	(12,500,000)	-	23,430,750
1111	110,223,784	11,819,645	(101,500,000)	-	20,543,429
1111	40,057,641	24,132,511	(12,000,000)	-	52,190,152
1111	23,440,775	8,047,650	(9,000,000)	-	22,488,425
	22,485,586	13,578,684	-	-	36,064,270
1111	5,801,739	10,212		-	5,811,951
2003	-	-		-	-
2004	-	-		-	-
40-0	-	-		-	-
40-1	-	-		-	-
40-2	-	-		-	-
45	8,281,165	14,576		-	8,295,741
Subtotal	\$ 243,945,564	\$ 74,620,048	\$ (135,000,000)	\$ -	\$ 183,565,612
Commercial Paper					
17023-D	\$ 4,972,214	-		\$ 16,854	\$ 4,989,068
17024-D	14,926,225	-		55,528	14,981,753
17025-D	4,973,450	-		15,043	4,988,493
17026-D		9,931,244		6,159	9,937,403
Subtotal	\$ 24,871,889	\$ 9,931,244	\$ -	\$ 93,584	\$ 34,896,717
Treasury Securities					
13091-D	\$ 6,995,079			\$ 1,134	\$ 6,996,213
13092-D		4,986,030		(4,000)	4,982,030
13093-D		4,983,800		(4,310)	4,979,490
Subtotal	\$ 6,995,079	\$ 9,969,830	\$ -	\$ (7,176)	\$ 16,957,733
Agency Securities					
16348	\$ 7,501,972			\$ (1,515)	\$ 7,500,457
16350-D	5,294,809			2,478	5,297,287
16353	8,971,218			(8,442)	8,962,776
16355	7,475,895			577	7,476,472
16358	6,982,941			(2,240)	6,980,701
16360-D	7,981,488			(6,856)	7,974,632
16366-D	6,980,694			(15,477)	6,965,217
16368-D	10,009,220			(10,940)	9,998,280
16370	5,000,920		(5,000,000)	(920)	-
16374	10,051,910			(9,650)	10,042,260
16385	4,989,175			(185)	4,988,990
16391-D	5,961,468			17,874	5,979,342
16392	7,500,172			(1,687)	7,498,485
16393	6,936,342			(581)	6,935,761
16394	4,968,405			(1,955)	4,966,450
16395	4,968,405			(1,955)	4,966,450
16406	1,228,153			6,117	1,234,270
16407	4,927,580			22,455	4,950,035
16408	4,962,590			20,195	4,982,785
16409	4,936,015			21,240	4,957,255
16410	4,952,310			15,580	4,967,890
16411	4,952,310			15,580	4,967,890
16412	4,920,515			23,150	4,943,665
16413	4,671,991			29,074	4,701,065
16414-D	4,941,110			10,235	4,951,345
16415-D	-	4,999,250		760	5,000,010
16416	-	5,000,000		(5,060)	4,994,940
16417	-	10,000,000		(5,650)	9,994,350
16418	-	10,000,000		1,940	10,001,940
16419	-	5,000,000		(910)	4,999,090
16420	-	5,447,248		(3,608)	5,443,640
Subtotal	\$ 152,067,608	\$ 40,446,498	\$ (5,000,000)	\$ 109,624	\$ 187,623,730
Portfolio Volume	\$ 427,880,140	\$ 134,967,620	\$ (140,000,000)	\$ 196,032	\$ 423,043,792

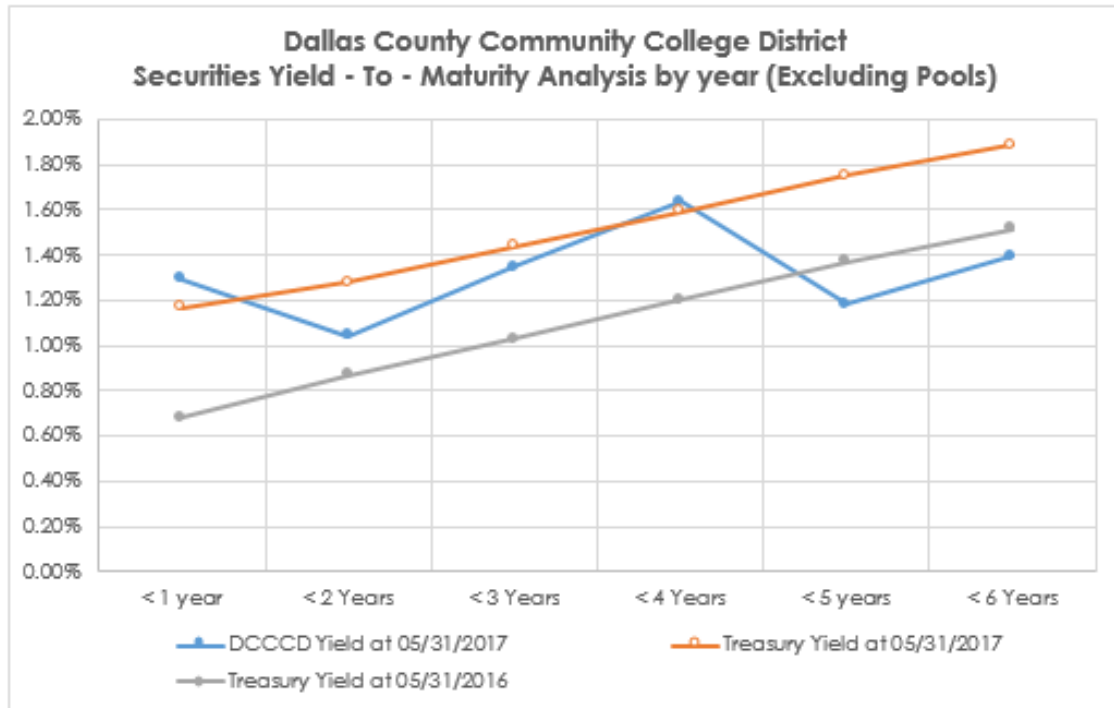
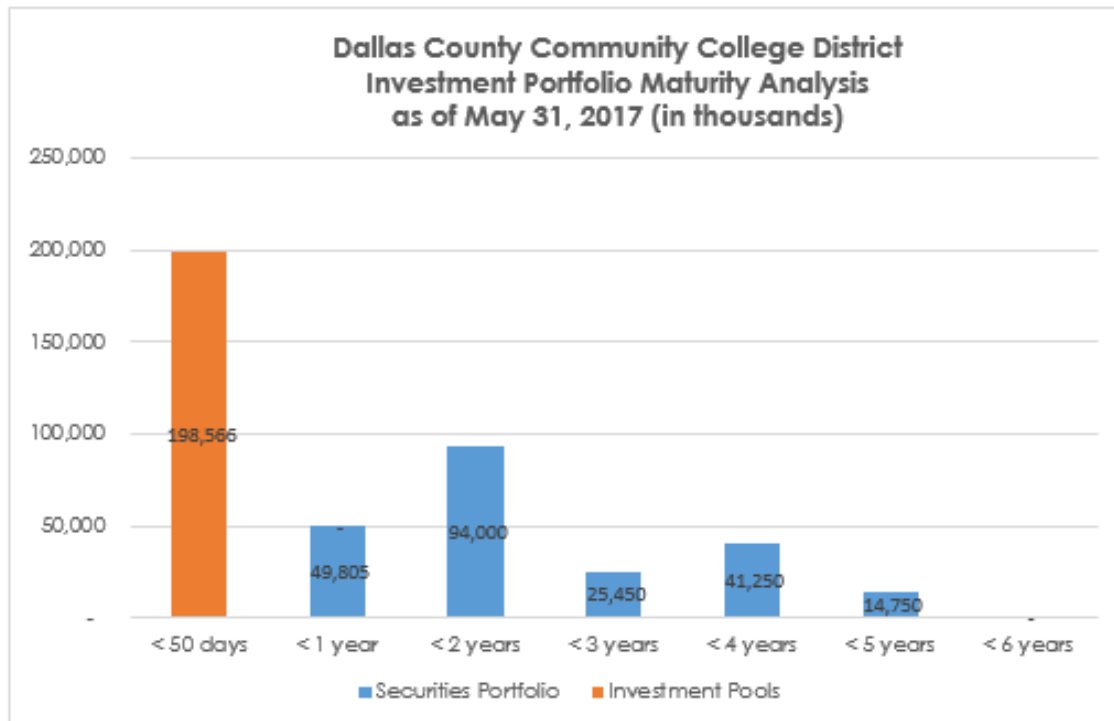
- TexSTAR yields vary daily. The Average Monthly Rate as of 02/28/17 was 0.5533%. The Average Monthly Rate as of 05/31/2017 was 0.7535%
- TexPool yields vary daily. The Average Monthly Rate as of 02/28/17 was 0.5591%. The Average Monthly Rate as of 05/31/2017 was 0.7689%
- LOGIC yields vary daily. The Average Monthly Rate as of 02/28/17 was 0.9716%. The Average Monthly Rate as of 05/31/2017 was 1.0761%
- Lone Star yields vary daily. The Average Monthly Rate as of 02/28/17 was 0.8816%. The Average Monthly Rate as of 05/31/2017 was 1.0128%
- Texas TERM yields vary daily. The Average Monthly Rate as of 02/28/17 was 0.590%. The Average Monthly Rate as of 05/31/2017 was 0.76%
- Texas CLASS yields vary daily. The Average Monthly Rate as of 02/28/17 was 0.970%. The Average Monthly Rate as of 05/31/2017 was 1.09%

Investment Portfolio Market Transaction Summary

Security Type	Market Value 2/28/17	Securities Purchased	Securities Matured / Sold	Market Value Change	Market Value 05/31/2017	Face Value 05/31/2017
Money Market Funds /						
Investment Pools	\$ 243,945,564	\$ 74,620,048	\$ (135,000,000)	\$ -	\$ 183,565,612	\$ 183,565,612
Commercial Paper	24,871,889	9,931,244	-	93,584	34,896,717	35,000,000
Treasury Securities	6,995,079	9,969,830	-	(7,176)	16,957,733	17,000,000
Agency Securities	152,067,608	40,446,498	(5,000,000)	109,624	187,623,730	188,255,000
Portfolio Total	\$ 427,880,140	\$ 134,967,620	\$ (140,000,000)	\$ 196,032	\$ 423,043,792	\$ 423,820,612

Investment Portfolio By Percentage

Security Type	Maximum Allowable	Portfolio % 2/28/17	Market Value 02/28/17	Portfolio % 05/31/2017	Market Value 05/31/2017
Money Market Funds /					
Investment Pools	50.00%	57.01%	\$ 243,945,564	43.39%	\$ 183,565,612
Commercial Paper	20.00%	5.81%	24,871,889	8.25%	34,896,717
Treasury Securities	100.00%	1.64%	6,995,079	4.01%	16,957,733
Agency Securities	85.00%	35.54%	152,067,608	44.35%	187,623,730
Portfolio Total		100.00%	\$ 427,880,140	100.00%	\$ 423,043,792



INFORMATIVE REPORT NO. 10I

Presentation of Report from Investment Officers on Training

The report from investment officers on training is presented as provided by Board Policy CAK (Local), which states: *The investment officer shall attend a training session during each state fiscal biennium and may receive training from any independent source approved by the Board. The investment officer may also require other staff members to complete investment training during each state fiscal biennium.*

Board Members (0)

None at this time.

Investment Officers (1)

Name	Training Date	Source
Tiska Thomas	June 20, 2017	Public Financial Management, Inc. (PFM)

Investment Staff (3)

Name	Training Date	Source
John Hopper	November 21, 2016	TexPool Academy, provided by Federated Investors, Inc.
	June 20, 2017	Public Financial Management, Inc. (PFM)
Ayal Kassa	November 17, 2016	TexPool Academy, provided by Federated Investors, Inc.
Edward Marengo	November 17, 2016	TexPool Academy, provided by Federated Investors, Inc.
	June 20, 2017	Public Financial Management, Inc. (PFM)