

CONSENT AGENDA NO. 9.1.a.

Approval of Regular Meeting Minutes for August 2, 2022

It is recommended that the Board approve the minutes of the August 2, 2022, Regular Board meeting.

A Regular meeting of the Board of Trustees of Dallas College was held Tuesday, August 2, 2022, beginning at 4:03p.m. and was broadcasted via the streaming link: <https://dcccnew.swagit.com/events/12503>. The meeting was convened by Chair Monica Lira Bravo.

Board Members and Officers Present

Mr. Cliff Boyd
Ms. Monica Lira Bravo (Chair)
Ms. Charletta Rogers Compton
Ms. Diana Flores
Dr. Catalina E. Garcia
Dr. Justin H. Lonon (Secretary and Chancellor)
Mr. Paul Mayer
Mr. Phil Ritter (Vice Chair)

Members Absent

None.

1. **Roll Call - Announcement of Quorum** confirmed by Chair Bravo.
2. **Certification of Notice Posted** confirmed by Chancellor Lonon.
3. **Pledges of Allegiance to U.S. and Texas Flags** were recited.
4. **Public Hearing on Richland Collegiate High School Budget for FY2022-2023**

Chair Bravo stated that in accordance with the Texas Education Code the public hearing on the proposed Richland Collegiate High School budget for the Fiscal Year 2022-2023 was open and being held in person and through Cisco WebEx software application. Members of the public who followed the instructions on the Dallas College Board of Trustees website for registering to speak during the public hearing would have five minutes to speak. At the time, no requests were received from persons wishing to

speak. Since no one confirmed to speak, the public hearing closed.

5. Public Hearing on Dallas College Budget for FY2022-2023

Chair Bravo stated that in accordance with the Texas Education Code the public hearing on the proposed Dallas College budget for the Fiscal Year 2022-2023 was open and held in person and through Cisco WebEx software application. Members of the public who followed the instructions on the Dallas College Board of Trustees website for registering to speak during the public hearing would have five minutes to speak.

Chair Bravo asked Board Relations Executive Perla Molina to confirm that there were no requests for people to speak. Exec.Molina confirmed no requests were received. Chair Bravo stated that since no one requested to speak, the public hearing was closed.

6. Citizens Desiring to Address the Board

None.

7. Chancellor and Board Announcements

1. Announcements from the Chancellor

Chancellor Lonon thanked the Board for their focus on the proposed budget and their support for the recommendations. Chancellor Lonon also said there was so much to be proud of in this budget and how this institution was investing in our students, community, employers and our employees.

Chancellor Lonon next spoke about the recent fires in Balch Springs that damaged 26 homes saying he appreciated Dr. Joseph, Dr. Tealer, and many of the other presidents who banded together to provide support to that community during its time of need.

Chancellor Lonon also remarked that Chief of Staff Juan Garcia was recognized by the Dallas Business Journal as a 40 under 40. The Business Journal considers hundreds of applications and selects 20 women and 20 men to recognize for their leadership and impact in the community.

Next, he announced the impending retirement of Anna Mays, asking Provost Shawnda Floyd to come forward. Chancellor Lonon spoke about Anna's many roles with the college and recalled his time working with her when she transitioned to the administrative office.

He cited the many difficulties of the expansion of dual credit and early college high school and the role Anna Mays played in working with the ISDs to create those opportunities for our students.

Floyd spoke about Mays' contributions by reciting an excerpt from a poem by Walt Wittman, "I sing the body electric." She listed her many attributes thanking her for each one including her dedication and hard work as well as being a teacher to us all.

Anna Mays reviewed her career throughout the Dallas College system and her previous employment with Sinclair Community College. She spoke about the support she received from this Board of Trustees for the dual credit program and the success it has produced. She also thanked the Board for being personally committed to the mission.

Vice Chair Ritter also made remarks regarding Mays and her leadership, recalling an event two months ago at the Communities Foundation of Texas where she led a presentation. Vice Chair Ritter pointed out the challenges with leading and implementing a program inside an organization this large and complex and expressed his personal appreciation as well as that of the community for her leadership.

Chancellor Lonon mentioned Conference Day on August 19, and that he had hoped we would all get to meet face to face. However, due to the increased number of Covid cases in Dallas County, the college decided to offer a hybrid option for employees. He said we would celebrate the work done and kick off the academic year.

2. Announcements from the Board Chair and/or Trustees

Trustee Flores spoke about the alarms during the previous (in-person) Conference Day and the challenges that produced, saying it could have produced a dangerous situation for us. She then asked Chancellor Lonon if the advance team will consider this.

Chancellor Lonon responded that if they have not yet considered that, they will now, acknowledging the challenges that were created.

Chair Bravo stated she had a few announcements first, mentioning that they would be voting on the Dallas College budget shortly, and the Board is glad they can increase the cost-of-living adjustment for employees. She acknowledged that times have been tough over the last year.

Chair Bravo reminded the Board members that they would be back on August 16 for an all-day trustee training.

Chair Bravo thanked Anna Mays for her hard work. She also acknowledged six other employees who were also retiring and their times of service.

8. Opportunity for Members of the Board and Chancellor to Declare Conflicts of Interest Specific to this Agenda

Vice Chair Ritter reminded the Board of a previously disclosed conflict with 10.1.C saying it would be addressed at 10.1. section of the agenda.

9. Consent Agenda

Chair Bravo asked if any Trustees had a questions about a consent agenda item. Trustee Compton said she had a question about item 9.4.

Chair Bravo stated she would pull 9.4 from the consent agenda and requested a motion to approve consent agenda items 9.1, 9.2, 9.3. Trustee Boyd moved to approve. Trustee Flores seconded the motion. The Board voted unanimously to approve. Motion passed at 4:21 p.m.

Regarding 9.4, Trustee Compton asked if the superintendent of Richland Collegiate High School would be replaced with an executive director pursuant to the Charter. She asked if it was the current Charter or when did it get changed.

Anna Mays answered that it was changed in June of last year when they were discussing a partnership with Richardson I.S.D. There was an analysis of the structure of Richland Collegiate High School and confirmed with the Texas Education Agency (TEA) that instead of a superintendent an executive director could replace that position, and that position was defined as a new position to lead that Charter. She also stated that charters do not require superintendents, they just require an administrator and this is an administrative position.

Trustee Flores asked if the word “superintendent” needs to be changed in the Charter. Anna Mays said it needed to be reported as a change to the TEA as a replacement for the superintendent position. However, she did not believe the wording needed to be changed in the Charter. She told the Board that she would confirm that with our legal counsel.

Vice Chancellor and Legal Counsel Robert Wendland addressed the Board saying we would look at that, but he believed that changes effected with the TEA affect the change to the Charter, so we did not have to have action by this Board to change the Charter. By filing the change with the TEA it will affect the change to our Charter, recalling that we have made changes to the Collegiate High School Charter before by filing a document with the TEA and that effected a change to our Charter.

Chair Bravo asked if there were any more questions regarding item 9.4. No more questions were asked so she asked for a motion to approve item 9.4. Trustee Boyd moved to approve. Trustee Compton seconded the motion. The Board approved unanimously. Motion passed at 4:25 p.m.

1. Meeting Minutes
 - a. Approval of the Special Meeting Minutes for June 7, 2022
 - b. Approval of Regular Meeting Minutes for June 7, 2022
 - Approval of the Special Meeting Minutes for June 28, 2022 (morning session)
 - Approval of the Work Session Minutes for June 28, 2022
 - Approval of the Special Meeting Minutes for June 28, 2022 (afternoon session)
 - Approval of the Work Session Minutes for June 29, 2022
2. Finance Items
 - a. Approval of Fourth Amendment to Lease Agreement with the Ex Dallas, LP also known as Four Seasons Golf & Sports Club
 - b. Adoption of Resolution for Temporary Construction and Permanent Water and Wastewater Easements for the City of Irving at the North Lake Campus
 - c. Adoption of Resolution Reflecting Review of Investment Policy
 - d. Approval of 2022-2023 Brokers-Dealers List
3. Policy Items
 - a. Approval of Amendment to Policies Concerning Federal Revenue Sources – CAAB (LOCAL)
 - Approval of Amendment to Policies Concerning Employment Practices – DC (LOCAL)
4. Richland Collegiate High School Items
 - a. Adoption of Resolution Approving Authorization of an Executive Director for Richland Collegiate High School
 - b. Approval of Richland Collegiate High School 2022-2023 Student Handbook
 - c. Approval of The Texas Education Agency Waivers for Richland Collegiate High School 2022-2023 Staff Development Days

10. **Individual Items**

Chair Bravo asked if there was a motion to approve individual item 1a. Trustee Flores moved to approve. Trustee Boyd seconded the motion. Board voted unanimously and motion passed at 4:26 p.m.

Chair Bravo asked if there was a motion to approve individual item 1b. Trustee Flores moved to approve. Trustee Boyd seconded the motion. Board voted unanimously and motion passed at 4:26 p.m.

Chair Bravo stated that due to a conflict of interest for Trustee Phil Ritter, 1c would need to be split up. Trustee Ritter reminded the Board that he previously disclosed a conflict of interest in regard to matters involving Greenlight, LLC, as a result of his employment with a related entity. In view of the requirements of Chapter 171 of the Texas Local Government Code, and Board Policy DBD (LOCAL) which follows state law, and which require a person considered to have a potential conflict of interest to disclose the conflict before any vote or decision on any matter involving the business entity and abstain from any further participation in the matter, the general counsel recommended voting on the line item for Greenlight, LLC budget item separately from the overall proposed budget so that Trustee Ritter could abstain from participation. Chair Bravo then asked if there was a motion to accept the Dallas College Budget with the exception of the budget item related to GreenLight.

Trustee Boyd moved to approve. Trustee Mayer seconded the motion. Board voted unanimously and motion passed at 4:27 p.m.

Chair Bravo asked for a separate motion to approve just the GreenLight line item, checking with legal counsel to see if that was correct. Legal Counsel Robert Wendland clarified by saying, what the Board is now considering was a motion to approve the single line item related to GreenLight LLC in the proposed budget. Trustee Boyd moved to approve the single line item related to GreenLight LLC. Trustee Mayer seconded the motion. Motion passed with Trustee Ritter abstaining from any participation in the matter as required by Texas law and Board Policy DBD (LOCAL) at 4:29 p.m.

Vice Chair Ritter stated that he had been advised by legal counsel to state for the record his abstention from item 10.1c relating to GreenLight because of a conflict of interest with his employment.

Chair Bravo asked for a motion on item 1d to adopt the resolution approving authorization of the Defeasance of Dallas College Tax Notes, Series 2021.

Trustee Flores moved to approve. Vice Chair Ritter seconded the motion.

Trustee Flores asked for clarification on the term, “Defeasance.”

Legal Counsel Wendland explained that it was a financial term meaning that the college was paying off the bond entirely. The motion passed unanimously at 4:29 p.m.

Chair Bravo asked if we had a motion to approve item 1e, order authorizing the issuance of General Obligation Refunding Bonds, Series 2022. Trustee Boyd moved to approve. Vice Chair Ritter seconded the motion. Motion passed unanimously at 4:30 p.m.

Chair Bravo then addressed item 10.1f, the approval of date to adopt ad valorem tax rate for 2022 tax year, 2023 fiscal year, asking if she could get a trustee to make a motion to propose the tax rate.

Vice Chair Ritter offered to make the proposal stating, “I, Philip Ritter move to propose the maintenance and operation ad valorem rate of .096038 per \$100 of valuation for the 2022 tax year to be adopted at the September 13, 2022, Regular Board of Trustees Meeting after the closing of the public hearing held immediately prior. If adopted as proposed the total ad valorem tax rate for Dallas College will be .115899 per \$100 of valuation”.

Trustee Flores seconded the motion. Chair Bravo then called for a roll call vote for this item saying there are four options to vote: for, against, present and not voting, or absent.

Chair Bravo asked Board Relations Exec. Molina to take the vote.

All Board members voted “for,” and motion passed at 4:33 p.m.

1. Finance Items

- a. Approval of Revised Budget for Richland Collegiate High School (RCHS) for FY2021-2022
- b. Adoption of Resolution Approving the Richland Collegiate High School (RCHS) Budget for FY2022-2023
- c. Adoption of Resolution Approving the Dallas College Budget FY2022-23

- d. Adoption of Resolution Approving Authorization of the Defeasance of Dallas College Tax Notes, Series 2021
- e. Approval of Order Authorizing the Issuance of General Obligation Refunding Bonds, Series 2022; Delegating the Sale of the Bonds to the Designated Financial Officer Named in this Order; Establishing Parameters Regarding the Sale of the Bonds; and Approving and Authorizing Instruments and Procedures Relating Thereto
- f. Approval of Date to Adopt Ad Valorem Tax Rate for 2022 Tax Year, 2023 Fiscal Year

11. Policy Items - First Reading

Chair Bravo asked if there were any comments or questions on the first reading of the policy. No comments or questions were made.

- 1. Approval of Amendments to Policy Related to Assignments, Workload, And Schedules - DJ (LOCAL)

12. Informative Reports

Chair Bravo asked if there were any comments or questions on Informative Reports. No comments or questions were made.

- 1. Committee Reports
 - a. Audit Committee Notes for June 7, 2022
 - b. Education Workforce Committee Notes for June 7, 2022
 - c. Finance Committee Notes for June 7, 2022
- 2. 3rd Quarter Investment Transactions
- 3. 3rd Quarter Facilities Improvement Plan
- 4. Dallas College Bond Program Monthly Status Report (July 2022)
- 5. Quarterly Budget Book Vendor Summary (3rd Quarter)
- 6. Current Funds Operating Budget Report (May 2022)
- 7. Current Funds Operating Budget Report (June 2022)
- 8. Monthly Award and Change Order Summary (May 2022)
- 9. Monthly Award and Change Order Summary (June 2022)
- 10. Dallas College Foundation Report (June 2022)
- 11. Dallas College Foundation Report (June 2022)
- 12. Notice of Grant Awards (June 2022)
- 13. Workforce & Advancement Ascend Institute Report (May 2022)
- 14. Workforce & Advancement Ascend Institute Report (June 2022)

15. Workforce & Advancement Ascend Institute Report (June 2022)
16. 2022 Public Funds Investment Act (PFIA) Changes and Amendments Report

13. Board Internal Reorganization

Chair Bravo announced that a Board internal reorganization was required since elections had concluded and offered to entertain a motion for chair of the Board of Trustees.

Trustee Flores moved to have Monica Lira Bravo continue as chair of the Board of Trustees. Trustee Boyd seconded the motion. Motion passed unanimously at 4:34 p.m.

Chair Bravo acknowledged the Board members and made a brief statement thanking them for their support.

Chair Bravo announced she would now entertain a motion for vice chair of the Board of Trustees.

Trustee Boyd moved to have Philip J. Ritter continue as the vice chair of the Board of Trustees. Trustee Garcia seconded the motion. Motion passed unanimously at 4:35 p.m.

Bravo announced that in accordance with policy and Board tradition the chancellor would serve as secretary of the Board of Trustees by acclamation for this upcoming Board term. No action was further needed.

14. Executive Session

None.

15. Adjournment at 4:36 p.m.