



This Open Meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, §§551.001 through 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of Board Relations. Per Texas Government Code §551.1282, this meeting is being broadcast over the Internet in the manner prescribed by Texas Government Code, §551.128. In accordance with Texas Government Code §551.127 one or more members of the Board of Trustees may participate in the meeting via videoconference in accordance with the provisions thereof.

## **NOTICE OF A FINANCE COMMITTEE MEETING OF THE BOARD OF TRUSTEES FOR DALLAS COLLEGE AND RICHLAND COLLEGIATE HIGH SCHOOL**

**Tuesday, June 7, 2022 | 1:30 PM**

**Administrative Office**

**1601 Botham Jean Blvd., Room #036**

**Dallas, Texas 75215**

**[www.dallascollege.edu/boardmeetingslive](http://www.dallascollege.edu/boardmeetingslive)**

*Persons who address the Board are reminded that the Board may not take formal action on matters that are not part of the meeting agenda and may not discuss or deliberate on any topic that is not specifically named in the agenda. For any non-agenda topic introduced during this meeting, there are three (3) permissible responses: 1) to provide a factual answer to a question; 2) to cite specific Board Policy relevant to a topic; or 3) the topic may, at a later date, be placed on a Board Agenda for a subsequent meeting.*

*Speakers shall direct their presentations to the Board Chair, or the Board, as a whole.*

### **Finance Committee Meeting Agenda**

Page



- 1. Roll Call - Announcement of a Quorum**
- 2. Certification of Notice Posted for the Meeting**

### **3. Citizens Desiring to Address the Board**


### **4. Committee Presentations**

- 4.1. Safety & Security Update 4 - 13  
[20220607 finance committee presentation Safety & Security Update](#)   
Presenters: Herbert Ashford, Sharon Davis, Scott Wright
- 4.2. Availability & Disparity Study 14 - 23  
[20220607 finance committee presentation Availability Disparity Study](#)   
Presenters: Desiree Ochoa, John Robertson, Marisol Romany, Rob Wendland

### **5. Overview of Regular Agenda Items**

- 5.1. Consent Agenda: Finance Items
- a. Approval of Professional Services Agreement with Page Southerland Page to Develop a Strategic Real Estate and Facilities Plan 24  
[Professional Services Agreement with Page Southerland Page to Develop a Strategic Real Estate and Facilities Plan](#)   
Resource Contact: John Robertson
- b. Approval of Agreement with Dallas Area Rapid Transit (DART) Renewing Three-Year Contract to Provide DART GoPass for Students 25  
[Agreement with Dallas Area Rapid Transit \(DART\) Renewing Three-Year Contract to Provide DART GoPass for Students](#)   
Resource Contact: John Robertson

### **6. Items for Review**

- 6.1. Committee Notes
- a. Finance Committee Notes for May 10, 2022 26 - 27  
[Finance Committee Notes for May 10, 2022](#) 

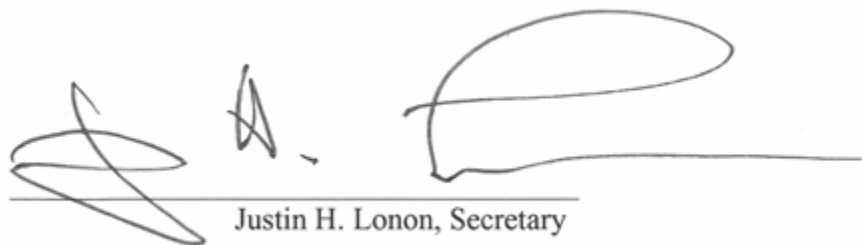
### **7. Executive Session**

- 7.1. Consultation with Attorney Regarding Legal Matters or Pending and/or Contemplated Litigation or Settlement Offers - Section 551.071
- 7.2. Personnel Matters Relating to Appointment, Employment, Evaluation, Assignments, Duties, Discipline, or Dismissal of Officers or Employees- Section 551.074
- 7.3. Deliberate Regarding Real Property Since Open Deliberation would have a Detrimental Effect Upon Negotiations with a Third Person - Section 551.072
- 7.4. Deliberate Regarding Security Devices or Security AuditsSections 551.076 and 551.089

## 8. Adjournment

### CERTIFICATION OF NOTICE POSTED FOR THE JUNE 7, 2022 FINANCE COMMITTEE MEETING OF DALLAS COLLEGE AND RICHLAND COLLEGIATE HIGH SCHOOL BOARD OF TRUSTEES

I, Justin H. Lonon, Secretary of the Board of Trustees of Dallas College, do certify that a copy of the notice for this meeting was posted on the 3rd day of June 2022 in compliance with the applicable provisions of the Texas Open Meetings Act.



Justin H. Lonon, Secretary



# Dallas College Security Update

Finance Committee – June 7, 2022

Assistant Chief Herbert Ashford, Public Safety and Security  
Dr. Sharon Davis, Chief Business Continuity Officer  
Scott Wright, Deputy Chief Facilities Officer



# Police Department Overview

- Key Actions
- Security Integration and Enhancement
- Strategic Objectives

# Highlights of Key Actions: COMPLETED

- Implemented active shooter training & equipment (2018)
- Deployed TASERS/body-worn cameras (2018)
- Completed security review (2018)
- Completed staffing analysis (2019)



# Key Actions Cont.

- Executed County-wide MOU's (2019)
- Released RAVE Guardian App (2019)
- Achieved TPCA Accreditation (2021)
- Completed Phase 1 & 2 security enhancements (2019-22)





# Security Enhancements

- Began Phase II- January 2020
- Avigilon hardware & software
- All campuses complete
- All College exterior doors with lockdown ability
- Over 1500 Access control points installed college-wide
- College wide camera coverage
- Over 1000 cameras installed college-wide



# Operational Readiness

- ALERRT (Advanced Law Enforcement Rapid Response Training) & LASER (Law-Enforcement Active Shooter Emergency Response)
- Crisis Intervention Training
- Regional Incident Management exercises
- FBI, DHS, State, & Local Law Enforcement partners
- Weapons and Tactics qualifications yearly
- ICAT (Integrating Communications Assessment and Tactics) training



# Strategic Objectives

- Join regional radio system (Target- 2023)
- Focus on hiring officers
- Become an ABLE Agency
- Implement Police Service Officer (PSO) program
- Phase III of Security Enhancements
  - El Centro
  - Any new construction



# Business Continuity Office

- Updating Signage
- Location Assessments
- Safety Video on Emergency Operating Procedures
- Campus Emergency Response Teams
- Emergency Continuity of Operations Team
- Crisis Communication Plan
- Risk Assessment
- Business Impact Analysis



# Facilities Management

- Replacing fire alarms
- Updating/standardizing fire alarm messaging
- Installing gates at Eastfield/Service Center
- Assisting Business Continuity Office with location assessments
  - Mitigating identified risks
- Installation of electronic access control on all doors
- Risk Assessment – resolving Facilities related issues



# Questions?



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# Questions?

## OVERVIEW OF REGULAR AGENDA ITEM NO. 5.1.a.

### Approval of Professional Services Agreement with Page Southerland Page to Develop a Strategic Real Estate and Facilities Plan

The Chancellor recommends that authorization be given to approve an agreement with Page Southerland Page for consulting services to develop a strategic real estate and facilities plan and coordination of downtown developments for the period June 7, 2022, to August 31, 2022 in an amount not to exceed \$310,000.

#### Background

Phase 1 scope of work will consist of the development of a decision-making framework that will be used as a policy tool to guide future improvements to Dallas College on a consistent and equitable basis through the lens of the College's strategic priorities. Strategic asset planning for Dallas College means a multifaceted overview for efficient use of space, reduced liabilities, and ability to respond and adapt to market conditions. This phase includes evaluation and integration of prior studies and assessing the college's current and potential investment in innovation.

A request for proposal (RFP) was sent to 61 firms of which seven (7) provided complete responses. Five (5) firms were chosen to do presentations to clarify their proposals. The firm with the highest points was chosen, shortlisted ranked firms listed below:

- Page Southerland Page
- HKS, INC.
- CSRS, INC.
- Answer Advisory
- U3 Advisors

Page Southerland Page ranked highest overall in combined scores of qualifications, experience, technical approach, presentation, and cost.

#### Funding Source

Operational Funds

#### Resource Contact

John Robertson, Chief Financial Officer

## OVERVIEW OF REGULAR AGENDA ITEM NO. 5.1.b.

### Approval of Agreement with Dallas Area Rapid Transit (DART) Renewing Three-Year Contract to Provide DART GoPass for Students

The Chancellor recommends that authorization be given to approve an agreement with Dallas Area Rapid Transit (DART) for the period January 1, 2023, through December 31, 2025, for an amount not to exceed \$9 million. This agreement will provide services for credit students enrolled in six (6) or more credit hours and continuing education students enrolled in ninety-six (96) or more contact hours for the Fall and Spring semesters. In the summer semesters, college credit students enrolled in three (3) or more credit hours and continuing education students enrolled in forty-eight (48) or more contact hours shall be eligible to participate in the GoPass program.

DART shall also provide up to two hundred and fifty (250) passes per month for Dallas College to make available to potential students who have not yet enrolled to facilitate access to Dallas College facilities for activities such as testing and evaluation. The Potential Student Passes shall, at minimum, provide one round trip and, at maximum, not exceed a day pass.

#### Background

This partnership originated from a need to address the lack of public (free) parking for students going to the El Centro campus. It then expanded as Dallas College partnered with DART to provide transportation services to all students who attend a campus within a DART service area. For the 2021-22 Academic Year, we issued 11,249 GoPasses in the Fall and 8,489 in the Spring. Currently, the GoPass is one of many facets to the College's partnership with DART which also includes paratransit services for people with disabilities and GoLink for transportation on-demand and curb-to-curb.

#### Funding Source

Operating Budget

#### Resource Contact

John Robertson, Chief Financial Officer

## ITEM FOR REVIEW NO. 6.1.a.

### Finance Committee Notes for May 10, 2022

The Finance Committee Meeting of the Board of Trustees of Dallas College was held Tuesday, May 10, 2022, beginning at 10:02 a.m. at the administrative office in room 036 and was broadcasted via the streaming link [dallascollege.edu/boardmeetingslive](https://dallascollege.edu/boardmeetingslive). This meeting was convened by Committee Chair Cliff Boyd.

#### Board Members and Officers Present

- \* Mr. Cliff Boyd (committee chair)  
Ms. Monica Lira Bravo (arrived at 10:09 a.m.)
- \* Ms. Charletta Rogers Compton  
Ms. Diana Flores  
Dr. Justin H. Lonon (secretary and chancellor)
- \* Mr. Philip J. Ritter  
Ms. Gretchen M. Williams (arrived at 10:07 a.m.)  
Ms. Dorothy Zimmermann

\* *Denotes a committee member*

#### Members absent

None.

1. **Roll Call - Announcement of a Quorum** was confirmed by Committee Chair Cliff Boyd.
2. **Certification of Notice Posted for the Meeting** was confirmed by Chancellor Justin Lonon.
3. **Citizens Desiring to Address the Board**  
None.
4. **Items for Review**
  - 4.1. Committee Notes
    - a. Finance Committee Notes for April 5, 2022  
No comments or edits were made.

5. **Executive Session**

Adjourned to executive session at 10:04 a.m. and reconvened at 2:03 p.m.

6. **Adjournment** was at 2:04 p.m.