



JOHN F WARREN
COUNTY CLERK
DALLAS COUNTY, TEXAS

FILED: May 06, 2022, 2:08 pm

BY DEPUTY:
Kim Cartwright

This Open Meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, §§ 551.001 through 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of Board Relations. Per Texas Government Code § 551.1282, this meeting is being broadcast over the Internet in the manner prescribed by Texas Government Code, § 551.128. In accordance with Texas Government Code § 551.127 one or more members of the Board of Trustees may participate in the meeting via videoconference in accordance with the provisions thereof.

**NOTICE OF A FINANCE COMMITTEE MEETING OF THE
BOARD OF TRUSTEES FOR DALLAS COLLEGE
AND RICHLAND COLLEGIATE HIGH SCHOOL
Tuesday, May 10, 2022 | 10:00 AM**

**Administrative Office
1601 Botham Jean Blvd., Room #036 | Dallas, Texas 75215
www.dallascollege.edu/boardmeetingslive**

Persons who address the Board are reminded that the Board may not take formal action on matters that are not part of the meeting agenda and may not discuss or deliberate on any topic that is not specifically named in the agenda. For any non-agenda topic introduced during this meeting, there are three (3) permissible responses: 1) to provide a factual answer to a question; 2) to cite specific Board Policy relevant to a topic; or 3) the topic may, at a later date, be placed on a Board Agenda for a subsequent meeting.

Speakers shall direct their presentations to the Board Chair, or the Board, as a whole.

Finance Committee Meeting Agenda

- 1. Roll Call - Announcement of a Quorum**
- 2. Certification of Notice Posted for the Meeting**
- 3. Citizens Desiring to Address the Board**

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4. Items for Review

4.1. Committee Notes

a. Finance Committee Notes for April 5, 2022

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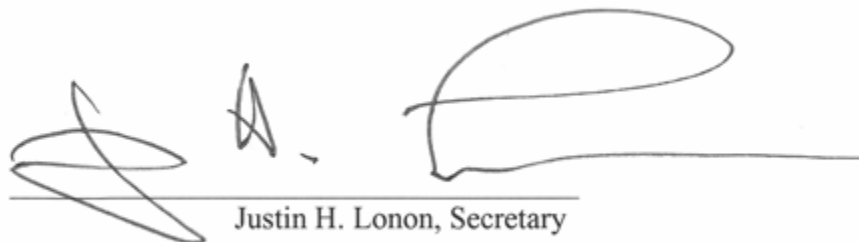
5. Executive Session

- 5.1. Consultation with Attorney Regarding Legal Matters or Pending and/or Contemplated Litigation or Settlement Offers - Section 551.071
- 5.2. Personnel Matters Relating to Appointment, Employment, Evaluation, Assignments, Duties, Discipline, or Dismissal of Officers or Employees- Section 551.074
- 5.3. Deliberate Regarding Real Property Since Open Deliberation would have a Detrimental Effect Upon Negotiations with a Third Person - Section 551.072
- 5.4. Deliberate Regarding Security Devices or Security Audits Sections 551.076 and 551.089

6. Adjournment

CERTIFICATION OF NOTICE POSTED FOR THE MAY 10, 2022 FINANCE COMMITTEE
MEETING OF DALLAS COLLEGE AND RICHLAND COLLEGIATE HIGH SCHOOL BOARD OF
TRUSTEES

I, Justin H. Lonon, Secretary of the Board of Trustees of Dallas College, do certify that a copy of the notice for this meeting was posted on the 6th day of May 2022 in compliance with the applicable provisions of the Texas Open Meetings Act.



Justin H. Lonon, Secretary

ITEMS FOR REVIEW NO. 4.1.a.

Finance Committee Notes for April 5, 2022

The Finance Committee Meeting of the Board of Trustees of Dallas College was held Tuesday, April 5, 2022, beginning at 1:01 p.m. at the administrative office in room 036 and was broadcasted via the streaming link www.dallascollege.edu/boardmeetingslive. This meeting was convened by Committee Chair Cliff Boyd.

Board Members and Officers Present

- * Cliff Boyd (committee chair)
Monica Lira Bravo
 - * Charletta Rogers Compton
Diana Flores
Justin H. Lonon (secretary and chancellor)
 - * Philip J. Ritter
Gretchen M. Williams
Dorothy Zimmermann
- * *Denotes a committee member*

Members absent

None.

1. **Roll Call - Announcement of a Quorum** was confirmed by Committee Chair Cliff Boyd.
2. **Certification of Notice Posted for the Meeting** was confirmed by Chancellor Justin Lonon.
3. **Citizens Desiring to Address the Board**
None.
4. **Committee Presentations**
 - 4.1. Doing Business at Dallas College: Vendor Partner TJ's Painting
Presenter: Jesse Ramos, Scott Wright

Scott Wright recognized a Dallas College vendor partner, Jesse Ramos with TJ's Painting, which was working on painting projects collegewide. TJ's

Painting has been in business for six years and has about 15 full-time painters. TJ's Painting had completed painting projects at Cedar Valley, Mountain View and Richland and received praise for their work.

TJ's Painting was able to work as a Dallas College vendor partner because the company was a part of the co-op, which is a purchasing system with the State of Texas for state contracts for various commodities. As part of the co-op, TJ's Painting completed projects for other institutions and municipalities.

Trustee Compton asked Mr. Ramos about the biggest challenge for growing the business and whether organizations like the Regional Black Contractors Association were beneficial. Mr. Ramos responded that networking, bonding and figuring out the paperwork were challenging, but that he found RBCA to be extremely helpful.

4.2 FY 2021-22 Spring Budget Update

Presenter: Tiska Thomas

Tiska Thomas presented a spring update on the FY 2021-22 budget. Core members of the finance team were dedicated to managing the budget and college allocations through hubs and schools of. The role of the finance team was to ensure sustainability, strategic budgeting, and treasury management.

Dallas College maintained a AAA Bond rating through sound fiscal stewardship. Dallas College saved taxpayers \$62 million from bond fundings, along with \$3.3 million by increasing the exemption for the disabled and those over 65. Other financial highlights included: \$30 million paid in full for the 2020 Tax Notes, \$18 million in savings from the reorganization and \$25 million in scholarships were disbursed.

There were additional savings of \$2.5 million in defeasance by paying off the 2018 and 2019 bonds and \$5 million in savings through strategic sourcing of goods and services and renegotiation of the cost of Dallas College products and services. Reinvestments and reallocations for Dallas College included enhanced services, improved technology, e-materials for students and special services, such as the development of a Call Center. Strategic Funding also supported special funding requests for items that were not funded in the original budget, such as new ultrasound machines and neonatal supplies.

Challenges for finance in the current environment included decreased enrollment and supply chain interruptions. Other challenges for finance were educating and re-educating college personnel on budget and procurement processes, the impact of ERP implementation, and compliance and reporting of federal relief funds.

Revenue sources – state appropriations, tuition and taxes – were on track for what was projected at the beginning of the year. Tiska Thomas provided an analysis of funding levels compared to instructional and other operating expenses. She stated that while Dallas College received \$91 million from State appropriations, the amount only represents ~17% of the overall budget. The College relied heavily on taxes and tuition to provide funding for instruction and other operating expenses such as unfunded mandates that the legislature requires.

Chief Financial Officer John Robertson spoke about an item on the regular board agenda for a reimbursement resolution. Bond counsel advised refreshing the reimbursement resolution every two years. This resolution would allow Dallas College to pay itself back for expenses incurred on construction projects.

Vice Chair Ritter asked for a comparison of other community colleges and their institutional support costs versus overhead costs. This data would be provided as part of the upcoming budget workshops.

Trustee Compton voiced concerns with businesses that price gouged and expressed support of Dallas College offering reasonable and affordable pricing for services.

Trustee Flores asked leadership to share RFP information regarding the technology that would monitor the number of people on-site.

5. Items for Review

5.1. Committee Notes

- a. Finance Committee Notes for March 1, 2022
None.

6. Executive Session

None.

7. Adjournment was at 2:20 p.m.