This Open Meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, §§ 551.001 through 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of Board Relations. Per Texas Government Code § 551.1282, this meeting is being broadcast over the Internet in the manner prescribed by Texas Government Code, § 551.128. In accordance with Texas Government Code § 551.127 one or more members of the Board of Trustees may participate in the meeting via videoconference in accordance with the provisions thereof.

NOTICE OF AN AUDIT COMMITTEE MEETING OF THE BOARD OF TRUSTEES FOR DALLAS COLLEGE AND RICHLAND COLLEGIATE HIGH SCHOOL

Tuesday, March 1, 2022 | 9:30 AM

Administrative Office
1601 Botham Jean Blvd. | Lower Level, Room #036
Dallas, Texas 75215
www.dallascollege.edu/boardmeetingslive

Persons who address the Board are reminded that the Board may not take formal action on matters that are not part of the meeting agenda and may not discuss or deliberate on any topic that is not specifically named in the agenda. For any non-agenda topic introduced during this meeting, there are three (3) permissible responses: 1) to provide a factual answer to a question; 2) to cite specific Board Policy relevant to a topic; or 3) the topic may, at a later date, be placed on a Board Agenda for a subsequent meeting.

Speakers shall direct their presentations to the Board Chair, or the Board, as a whole.

Audit Committee Meeting Agenda

Page

1. Roll Call - Announcement of a Quorum

2. Certification of Notice Posted for the Meeting

3. Citizens Desiring to Address the Board

4. Committee Presentations

4.1. Internal Audit Report - 2nd Quarter Ending February 28, 2022 4 - 17

4.1) 2022Mar1_audit committee_presentation_IAD Report_2nd Quarter_final_combinded.pdf

Presenter: Lori Cox

5. Items for Review

5.1. Committee Notes

a. Audit Committee Notes for December 7, 2021 18 - 25

5.1.a) 2021DEC7_audit committee_meeting notes_final.pdf

5.2. Chancellor's Travel

6. Executive Session (if required)

6.1. Consultation with Attorney Regarding Legal Matters or Pending and/or Contemplated Litigation or Settlement Offers - Section 551.071

6.2. Personnel Matters Relating to Appointment, Employment, Evaluation, Assignments, Duties, Discipline, or Dismissal of Officers or Employees- Section 551.074

6.3. Deliberate Regarding Real Property Since Open Deliberation would have a Detrimental Effect Upon Negotiations with a Third Person - Section 551.072

6.4. Deliberate Regarding Security Devices or Security AuditsSections 551.076 and 551.089

7. Adjournment

CERTIFICATION OF NOTICE POSTED FOR THE MARCH 1, 2022 AUDIT COMMITTEE MEETING OF DALLAS COLLEGE AND RICHLAND COLLEGIATE HIGH SCHOOL BOARD OF TRUSTEES

I, Justin H. Lonon, Secretary of the Board of Trustees of Dallas College, do certify that a copy of the notice for this meeting was posted on the 25th day of February 2022 in compliance with the applicable provisions of the Texas Open Meetings Act.

Justin H. Lonon, Secretary

DALLAS COLLEGE

Board of Trustees

AUDIT COMMITTEE

March 1, 2022

INTERNAL AUDIT REPORT

Lori K. M. Cox
Chief Internal Auditor

INTERNAL AUDIT DEPARTMENT (IAD) REPORT

- ENGAGEMENT UPDATES
- ENGAGEMENT PLAN UPDATE SUMMARY
- ENHANCEMENT PLAN UPDATES

IAD – ENGAGEMENT & PLAN UPDATES

OPERATIONAL AND COMPLIANCE AUDITS

PROCUREMENT

Status: Completed

Final report issued. The focus of this review included contract processing analysis, transaction spend and processing cycle time analysis, procurement's process to review and assess accessibility, location-based procurement, bond controls, and system configuration with an emphasis on segregation of duties. Areas which require management attention include contracts processing/legal review documentation, developing metrics to measure the procurement cycle, and requisition timeliness. *Additional detailed reviews of procurement processes, construction projects, contracts processing, and procurement cycle time/spend analysis are planned for the 3rd and 4th quarter of FY22.*

FIXED ASSETS

Status: Completed

Final report issued. Due to significant staff transitions, implementation of new systems and processes, and the pandemic related impacts on the completion of the 2019-2020 inventory, fixed asset controls, processes, and procedures to record, track, inventory, and dispose of fixed assets need strengthening. *Additional detailed reviews of fixed asset controls, processes, and procedures, will continue in the 3rd and 4th quarter of FY22, including verification (on a sample basis) of fixed assets recorded in the system.*

CLERY COMPLIANCE

Status: In Progress

The purpose of this review is to determine compliance with CLERY act requirements and to evaluate the efficiency and effectiveness of current CLERY programs, processes, and procedures.

IAD – ENGAGEMENT & PLAN UPDATES

SPECIAL REVIEWS, CONSULTING ENGAGEMENTS & FOLLOW-UP AUDITS

AUTOMOTIVE PROGRAM FOLLOW-UP

Status: Follow-up and Consulting Engagement In Progress
Corrective actions have been developed by the new Department Chair and Lab Managers to address issues noted in the prior audit. IAD will follow-up in the 3rd quarter to verify corrective actions have been implemented and are operating effectively. IAD will continue to consult on developing and implementing new processes and procedures (including inventory management).

DUAL CREDIT FOLLOW-UP AUDIT

Status: In Progress
The purpose of this follow-up is to determine if issues from the prior audit (related to documenting student eligibility) have been addressed, to assess current risks, and to evaluate the efficiency and effectiveness of current programs, processes, and procedures.

INFORMATION TECHNOLOGY GENERAL CONTROLS FOLLOW-UP

Status: In Progress
The purpose of this follow-up is to determine if issues from the prior audit have been addressed, to assess current risks, and to evaluate the efficiency and effectiveness of current programs, processes, and procedures (including physical access and environmental controls).

IAD – ENGAGEMENT & PLAN UPDATES

SPECIAL REVIEWS, CONSULTING ENGAGEMENTS & FOLLOW-UP AUDITS

CARES ACT FUNDING REVIEW

Status: Initial Phase Completed, Supplemental Review In Progress
Processes and practices to distribute Cares Act Funds are designed and implemented to help ensure compliance with applicable regulations; **o**ne item related to inconsistent information reported on the College's website was corrected during the engagement (by Financial Services/Grants staff). A separate, supplemental review of funds distribution is underway.

WORKDAY IMPLEMENTATION PARTICIPATION

Status: In Progress/On-Going
Ongoing review of overall weekly project health, including the schedule, resources, budget and scope. As the Workday project progresses, emphasis will be placed upon the review of configuration builds, test plans, and internal controls. ***No current exceptions noted.***

IAD – ENGAGEMENT & PLAN UPDATES

OTHER SERVICES, DUTIES & SPECIAL PROJECTS

BUSINESS CONTINUITY PLANNING SPECIAL PROJECT

Status: In Progress
The purpose of this special project is to provide recommendations, guidance, and information for the development or enhancement of a comprehensive Business Continuity Plan (BCP) for the College. BCP was identified as a concern from management as well as a key risk for Higher Education and organizations in general.

SPECIAL INVESTIGATIONS/REVIEWS

Status: Completed as needed/requested.
Special investigations and reviews of varied complexity are completed to address, review, or substantiate allegations; provide information; and/or provide recommendations. One special investigation/review was completed in the second quarter, and one is in progress. Results and recommendations were, or will be, reviewed with appropriate department leadership for appropriate action.

FRAUD HOTLINE ADMINISTRATION & MONITORING

Status: Completed and On-going
Reviewed/investigated five reports in the second quarter. ***No incidents of fraud, waste, or abuse identified or substantiated.***

IAD – FY22 AUDIT PLAN UPDATE SUMMARY

ENGAGEMENT	TARGET FISCAL QUARTER	NOTES/COMMENTS
External Audit Assistance - Financial and Single Audit	1st	Completed
Cares Act Funding Review	1st	In Progress
CLERY Compliance	2nd	In Progress
Dual Credit Follow-up Audit	2nd	In Progress
IT General Controls Follow-up Audit	2nd	In Progress
Business Continuity Planning Special Project	2nd & 3rd	In Progress
Employee Travel Follow-up Audit	3rd	
Police Department Property Room	3rd	
Technology Governance Special Project	3rd	
Professional Development	4th	
Richland Collegiate High School Attendance	4th	
Succession Planning	4th	
Cyber & Information Security	Continuous*	In process or in planning phase.
Fixed Assets		
Procurement		
Safety & Security		
Fraud Hotline Administration and Monitoring	On-Going	
Investigations		
Workday Implementation Participation		

**Continuous Engagements: These engagements will be broken down into separate focus areas, completed periodically, due to the size and scope of the function/department.*

IAD ENHANCEMENT UPDATES

Enhancement/Development	Status
Audit Issues Tracking Process	Completed
Audit Process Redesign	
Department Charter	
Department Restructure	
Mission & Vision Statements	
Risk Assessment Process Update	
Staff Training & Development Plans	
Strategic Plan	
Web Page Update	
Risk Assessment Process Update	Completed/On-Going
Department Manual Update	In Progress
Quality Assurance and Improvement Program	
Working Paper Software Tool	

IAD ENHANCEMENT - ADDITIONS

Enhancement/Development	Description & Timing
Communications & IAD "Education"	▪ Intranet (Share Point) Update (In Progress) ▪ Brochure (In Progress) ▪ Engagement Information Packet & Presentation (3rd Quarter)
Internal Audit Related Training for College Employees	▪ Potential Topics: Internal Control, Ethics & Risk Assessment ▪ Target Implementation – 3rd Quarter

INTERNAL AUDIT DEPARTMENT REPORT

Questions?

Audit Committee

DALLAS COLLEGE

DALLAS COLLEGE

TO: Audit Committee of the Board of Trustees

FROM: Lori K. M. Cox, Chief Internal Auditor

DATE: February 23, 2022

RE: Internal Audit Department (IAD), Audit Committee Report
2nd Quarter Ending February 28, 2022

The following Internal Audit Department (IAD) report to the Audit Committee for the quarter ending February 23, 2022 includes engagement updates, an engagement plan summary, and enhancement plan updates and additions.

ENGAGEMENT UPDATES

- OPERATIONAL AND COMPLIANCE AUDITS
  - Procurement
    Status: Completed – Final Report Issued
    The objectives of the audit were to determine the achievements/status of procurement goals and objectives and related internal controls, and opportunities for process improvements, in: migration of location-based procurement to a unified approach, controls supporting procurement in large dollar amount construction projects, compliance with accessibility regulations and requirements, execution of contracts utilizing the procurement application system, procurement cycle time/spend analysis, the configuration of procurement application system rules and roles, and review of policies, procedures, processes, and training/awareness resources.

    Areas which require management attention include:
    - contracts processing/legal review documentation,
    - developing metrics to measure the procurement cycle, and
    - requisition timeliness.

    Additional detailed reviews of procurement processes, construction projects, contracts processing, and procurement cycle time/spend analysis are planned for the 3rd and 4th quarter of FY22.

  - Fixed Assets
    Status: Completed – Final Report Issued
    The objective of this review was to determine if the new system and processes developed to record, track, inventory, and dispose of fixed assets appear sufficient to ensure proper accounting, recording, and security of these assets at the College. To strengthen the fixed asset controls, processes, and procedures, the fixed asset team has, or will, implement varied controls and processes.

    The IAD concurs with the fixed asset team's implementation of controls and processes. Additional detailed reviews of fixed asset controls, processes, and procedures, will continue in the 3rd and 4th quarter of FY22, including verification (on a sample basis) of fixed assets recorded in the system.

OPERATIONAL AND COMPLIANCE AUDITS, *Continued*

- CLERY Compliance
  Status: In Progress
  The purpose of this review is to determine compliance with CLERY act requirements and to evaluate the efficiency and effectiveness of current CLERY programs, processes, and procedures.

➢ SPECIAL REVIEWS, CONSULTING ENGAGEMENTS & FOLLOW-UP AUDITS

- Automotive Program Follow-up
  Status: Follow-up and Consulting Engagement In Progress
  Corrective actions have been developed by the new Department Chair and Lab Managers to address issues noted in the prior audit. IAD will follow-up in the 3rd quarter to verify corrective actions have been implemented and are operating effectively. IAD will continue to consult on developing and implementing new processes and procedures (including inventory management).

- Dual Credit Follow-up Audit
  Status: In Progress
  The purpose of this follow-up is to determine if issues from the prior audit (related to documenting student eligibility) have been addressed, to assess current risks, and to evaluate the efficiency and effectiveness of current programs, processes, and procedures.

- Information Technology General Controls Follow-up Audit
  Status: In Progress
  The purpose of this follow-up is to determine if issues from the prior audit have been addressed, to assess current risks, and to evaluate the efficiency and effectiveness of current programs, processes, and procedures (including physical access and environmental controls.

- Cares Act Funding Review
  Status: Initial Phase Completed, Supplemental Review In Progress
  Processes and practices to distribute Cares Act Funds are designed and implemented to help ensure compliance with applicable regulations; one item related to inconsistent information reported on the College's website was corrected during the engagement (by Financial Services/Grants staff). A separate, supplemental review of funds distribution is underway.

- Workday Implementation Participation
  Status: In Progress/On-Going
  Ongoing review of overall weekly project health including the schedule, resources, budget, and scope. As the Workday project progresses emphasis will be placed upon the review of configuration builds and test plans. ***No current exceptions noted.***

- OTHER SERVICES, DUTIES, & SPECIAL PROJECTS
  - Business Continuity Planning Special Project
    Status: In Progress
    The purpose of this special project is to provide recommendations, guidance, and information for the development or enhancement of a comprehensive Business Continuity Plan (BCP) for the College. BCP was identified as a concern from management as well as a key risk for Higher Education and organizations in general.

  - Special Investigations/Reviews
    Status: Complete as needed/requested.
    Special investigations and reviews of varied complexity are completed to address, review, or substantiate allegations; provide information; and/or provide recommendations. One special investigation/review was completed in the second quarter, and one is in progress. Results and recommendations were, or will be, reviewed with appropriate department leadership for appropriate action.

  - Fraud Hotline Administration & Monitoring
    Status: Completed and On-going
    Reviewed/investigated five reports in the second quarter. ***No incidents of fraud, waste, or abuse identified or substantiated.***

ENGAGEMENT PLAN SUMMARY

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ENHANCEMENT PLAN UPDATES

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ENHANCEMENT PLAN ADDITIONS

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ITEMS FOR REVIEW NO. 5.1.a.

Audit Committee Notes for December 7, 2021

The Audit Committee Meeting of the Board of Trustees of Dallas College was held Tuesday, December 7, 2021, beginning at 10:30 a.m. at the administrative office in room 036 and was broadcasted via the streaming link: http://www.dcccd.edu/boardmeetingslive. This meeting was convened by Audit Committee Chair Dorothy Zimmermann.

Board Members and Officers Present

* Mr. Cliff Boyd
* Ms. Monica Lira Bravo
  Ms. Charletta Rogers Compton
  Ms. Diana Flores
  Dr. Joe May (secretary and chancellor)
  Mr. Philip J. Ritter
  Mrs. Gretchen M. Williams
* Ms. Dorothy Zimmermann (committee chair)

Members absent

None.

* *Denotes a committee member*

1. **Roll Call - Announcement of a Quorum** confirmed by Committee Chair Zimmermann. Chair Monica Bravo appointed Trustee Gretchen Williams to serve on the Audit Committee and confirmed that Trustee Dorothy Zimmermann would serve as chair for the Audit Committee.

2. **Certification of Notice** posted for the meeting confirmed by Chancellor Joe May.

3. **Citizens Desiring to Address the Board**
   There were no citizens desiring to address the Board.

4. **Committee Presentations**
   1. Internal Audit Department (IAD), Audit Committee Report - First Quarter ending November 30, 2021
      Presenter: Lori Cox

      Paul Styrvoky, Managing Director, presented the presentation on behalf of Lori Cox, Chief Internal Auditor.

The Board was provided with the presentation deck and detailed audit reports in their packets.

Engagement Updates

Paul Styrvoky provided an update regarding the following items: operational audits, compliance audits, special reviews, consulting engagements, follow-up audits, other services, duties and special projects.

Regarding Fixed Assets, Trustee Boyd inquired if Dallas College had a barcoding system in place for accountability. Styrvoky shared that there was a barcoding system in place known as the Radiant RFID system which utilizes scanners to identify equipment that has been barcoded with tags which records important information including the location of the item. Chancellor May shared that inventory cycle counts were conducted routinely to reflect updates, such as item location. Further, Mr. Styrvoky noted that Cedar Valley had been selected to test the new processes, once approved, it would be rolled out collegewide.

Regarding special investigations and reviews, Trustee Compton inquired what was included in these special investigations. General Counsel Rob Wendland shared that one review was a personnel matter involving business dealings that could be discussed further in closed session. The other review related to course curriculum review at Richland Collegiate High School to determine if their courses were required to comply with a state statute. The IAD reviewed the courses and determined that the statute did not apply.

Trustee Boyd inquired if there were interactions with police department or outside investigation teams when performing investigations and if there was a state investigation entity. Wendland noted there is only police department interaction if there was potential criminal liability. Depending on the complexity of the matter, Dallas College engaged outside investigators as well. Neither instance was present in these reviews. Lastly, the State Auditor's Office of Texas had authority to investigate matters as well.

IAD – FY22 Audit Plan Update Summary

Styrvoky provided updates regarding the status of planned engagements and activities remaining on the audit plan for FY22.

Trustee Compton requested more explanation about the Business Continuity Planning Special Project and if Business Continuity would be an on-going project in the future. Styrvoky shared that Business Continuity Planning was identified as part of the Risk Assessment Review process. The Business

Continuity Planning review measured what plans the college has in place to respond to major catastrophic events the college may face in order to minimize disruptions and ensure operations continued. Chancellor May and Wendland shared that as a result of the restructuring there was now a Business Continuity Operations Office overseen by Dr. Sharon Davis. Business Continuity readiness would be updated and reviewed annually.

Trustee Boyd inquired about insurance coverage the college had to respond to these risks. Wendland shared that the college had a robust insurance coverage. Chancellor May offered to prepare a presentation with Davis regarding Business Continuity to provide additional details to discuss with the Board at a later date.

Trustee Flores requested more explanation regarding the Succession Planning engagement. Styrvoky shared that this was also a result of the Risk Assessment Review Process. The Succession Planning engagement would review the succession plans in place to ensure the needs of the college were being met (on an individual and departmental level) and the new organizational structure was operating efficiently and effectively. This would include working with Human Resources and other areas as needed.

Trustee Flores shared her concerns regarding reviewing and evaluating accountability processes within the college and emphasized the importance of measuring accountability in the audit process to ensure that policies and procedures were being followed.

Trustee Boyd shared that Internal Audit was a valuable resource and tool that could be utilized to address management and board concerns.

Trustee Compton inquired of who constitutes “Management” in the phrase “at the request of management.” Styrvoky and Wendland shared that “management” was a broad term used to encompass all individuals who completed the Risk Assessment Survey in the Risk Assessment Review process. Wendland shared that the Risk Assessment Surveys were distributed to senior leadership and the Board on an annual basis in the June/July timeframe and the Audit Plan was approved in the August/September timeframe. Each individual responded to the survey with their risk rating for each area which is then incorporated into the Risk-based Audit Plan.

Trustee Compton commented that due to the restructure, there was ambiguity in the phrase “at the request of management” that was used and requested that the phrase be updated to more clearly reflect where the requests originated from. Styrvoky noted that the Risk Assessment Surveys could

provide more clarity.

IAD Enhancement Updates
Styrvoky noted that significant process was made in implementing enhancements. The IAD and some additional enhancements were added to the plan as well, including SharePoint updates and developing Internal Audit related training for college staff.

Questions
Trustee Flores inquired of IAD's involvement with the Veteran Payments issues identified during the external audit two years ago. She asked if there were still on-going issues. Styrvoky noted that the IAD performed the testing, however, the external auditors reported on the results and status of Veteran Payments.

2. Annual Comprehensive Financial Report for the College and Richland Collegiate High School and Single Audit Report of Federal and State Awards together with Reports of Independent Auditors, for the Fiscal Years Ended August 31, 2021 and 2020
Presenters: McConnell and Jones, LLP

The Annual Comprehensive Financial Report (ACFR) was presented by Marlon Williams, partner, with McConnell and Jones (MJ). Williams started the presentation by reviewing the values of MJ, which included the following: creativity, inclusion, transparency and accountability.

Overview of the ACFR
Williams proceeded to provide a high-level overview of dollar figures contained in the ACFR in the presentation slides.

Williams noted that most of the increases in revenues were due to grants received in response to ongoing circumstances. Chancellor May shared and Williams confirmed that the grants mostly included CARES Act funding, which were atypical funds, and allowed the school to have a good financial standing.

Trustee Compton asked what constituted the total decrease of $30 million in liabilities recorded. Williams noted that most of the decrease, $23.6 million, was a result of bond paydowns.

Trustee Compton also inquired of what constitutes the increase of $12.4 million in operating revenues. Williams shared that the increase was primarily a result of tuition revenue. Deputy Chief Tiska Thomas, also shared that there

was some additional revenue received from grants and self-financed projects, such as the IT closets.

Trustee Boyd inquired about operating revenues and non-operating revenues and his concerns regarding how this information was viewed by the public and community. Williams shared that the financial presentation standards were set by GASB and recommended contacting GASB to submit complaints/suggestions. Chief Financial Officer John Robertson also recommended readers to review the Management Discussion and Analysis section of the report, which allowed management to communicate information to the reader in a manner that made more sense. Further, Williams shared that college operating revenues primarily consisted of tuition revenues, which are directly related to operations. Non-operating revenues primarily consisted of property taxes, which are not directly related to operations.

Trustee Flores asked if a clarifying footnote could be included on the presentation slides for the public that notes that operating expenses are funded by operating and non-operating revenues. Williams shared that it could be possible to add some clarifying information.

Trustee Compton asked if there was an impact on tuition revenue due to the decline in enrollment. Williams noted that there was a relatively small impact on the college because the Dallas College was funded more by property taxes and grants than by tuition revenue. Further, Robertson shared that tuition revenue increased by $3 million compared to the prior year, even with the decline in enrollment, due to various factors, such as the impact of the consolidation, which changed how the students were counted. In the previous structure, students could be counted multiple times but under the new structure, students were only counted once. Other factors included waivers and early college high schools.

Williams discussed the following areas:

- Auditor Responsibilities
- Those Charged with Governance and Management Responsibilities
- Audit Timeline
- Materiality
- Use of the Work of Others
- Significant Risks
- Results of the Audit
    - Williams noted that the results of the audit included an unmodified "clean" opinion, no scope limitations, no unresolved audit issues, no

audit adjustments, and there was open and effective communication with management throughout the engagement.
    - Trustee Flores asked if the issues with Veteran Payments a couple of years ago had been resolved. Williams noted that those issues were resolved.
- Results of the Single Audit
    - Williams noted that the results of the Single Audit included an Unmodified "clean" opinion for the seven major programs audited. There were no findings noted, no scope limitations, no material weaknesses, no significant deficiencies, no management letter comments, no unresolved audit issues, and there was open and effective communication with management.
- Other Required Communications
- Quality of Accounting Practices
- Value for Fees
- COVID-19

Questions

Regarding the Use of Others, Trustee Flores asked what situations would require the use of specialists or third parties. Williams noted that IT expertise, forensics and additional staffing from other firms were examples of when those resources were needed.

Regarding Significant Risk areas, Trustee Flores inquired of how MJ focused on governance. Williams noted this included reviewing areas to ensure no conflicts of interest were present, receiving assertions from governance noting that they had not violated their fiduciary responsibilities, and communicating the status of the engagement with governance.

Trustee Boyd asked who certified the college's ACFR. CFO Robertson shared that the external auditors certified that there were no material misstatements or misrepresentations, but the ACFR was prepared by the office of Finance/Management. Further, Williams noted that the external auditors (MJ) only audit the ACFR and Management was responsible for preparing the ACFR.

Trustee Compton requested more information regarding the post-employment benefit liability accounting estimate considering the employee changes within the reorganization. She inquired about the accounting for payments made to those employees who were let go. Robertson noted that these payments made to separated employees were made from cash reserves, as approved previously

by the Board. The pension liability represented the college's portion of the State of Texas ERS unfunded liability. The post-employment benefit liability was determined by the state. An amount was then allocated to the college to record in the financial statements.

Trustee Flores inquired of the college's collection efforts. Robertson noted that the college received normal collections for property taxes. For allowance collections the college utilized a third party. Student receivable collection efforts were also conducted internally.

Trustee Ritter inquired of MJ's confidence in the college's transition to a single institution and its impact on the financial statements. Williams shared that analyzing the design and management of the transition was not part of the audit process. However, Williams noted that there was a process in place to accurately reflect expenditures. Chancellor May and CFO Robertson shared that the college had always reported consolidated/lump sum numbers and had been recognized by the state as a single institution.

Trustee Ritter inquired if there was assurance that expenditures made during the audit period were consistent with the approved budget. Williams shared that MJ did review the entire budget process cycle and concluded that the budget process was designed well. Further, Williams noted that there was a strong process in place to develop the budget, track spending and process amendments.

Trustee Ritter inquired if MJ also reviewed the delegation and authorization changes as a result of the restructure to ensure the changes were adhered to. Williams noted that there was a review conducted but did not have the results. He would provide additional details regarding the results of that review to the Board at a later date.

5. **<u>Items for Review</u>**
   1. Committee Notes
      a. Audit Committee Notes for September 14, 2021
         No comments noted.

6. **Executive Session**
   The Board adjourned for Executive Session at 11:55 a.m. and returned at 1:18 p.m.

7. **Adjournment**
   The meeting adjourned at 1:20 p.m.

Captioned video and transcripts for Dallas College Board Meetings are available at our website, www.dcccd.edu/boardmeetingslive, under the Archived Videos section.