



*This Open Meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, §§ 551.001 through 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of Board Relations. Per Texas Government Code § 551.1282.*

**NOTICE OF REGULAR MEETING OF THE BOARD OF TRUSTEES FOR DALLAS COLLEGE AND RICHLAND COLLEGIATE HIGH SCHOOL**

Tuesday, February 1, 2022, 4:00 PM

Administrative Office, 1601 Botham Jean Blvd., Room #007, Dallas, Texas 75215

[www.dcccd.edu/boardmeetingslive](http://www.dcccd.edu/boardmeetingslive)

THIS MEETING WILL BE CONDUCTED PURSUANT TO TEXAS GOVERNMENT CODE SECTION 551.127 BY VIDEOCONFERENCE CALL. AT LEAST A QUORUM OF THE BOARD OF TRUSTEES WILL BE PHYSICALLY PRESENT AND PARTICIPATING IN THE MEETING IN PERSON AT 1601 BOTHAM JEAN BOULEVARD, DALLAS, TEXAS 75215. ONE OR MORE MEMBERS OF THE BOARD OF TRUSTEES MAY BE PARTICIPATING FROM A REMOTE LOCATION VIA VIDEOCONFERENCE CALL AND SHALL BE VISIBLE AND AUDIBLE TO THE PUBLIC.

Regular Meeting Agenda

Page







- 1. Roll Call - Announcement of Quorum**
- 2. Certification of Notice Posted for the Meeting**
- 3. Pledges of Allegiance to U.S. and Texas Flags**
- 4. Citizens Desiring to Address the Board**
- 5. Chancellor and Board Announcements**

*(Comments on Accomplishments; Awards Received; Appointments at the Local, State, and National Level; Published Articles and Newspaper Reports; District/College Reports/Metrics, and Upcoming Events; Workshops, Seminars, and Conferences taking place at the District or any of its Colleges)*

- 5.1. Announcements from the Chancellor
- 5.2. Announcements from the Board Chair and/or Trustees

## 6. Consent Agenda

*(Consent Agenda items may be approved by a single motion and vote or, alternatively, upon request of a Trustee(s); any listed item can be removed and considered individually.)*

- 6.1. Meeting Minutes
  - a. Approval of the December 2, 2021 Special Meeting Minutes 6 - 8  
[6.1.a\) 2021DEC2 special meeting minutes final.pdf](#) 
  - b. Approval of the December 7, 2021 Regular Meeting Minutes 9 - 14  
[6.1.b\) 2021DEC7 regular meeting minutes final.pdf](#) 
  - c. Approval of the January 11, 2022 Special Meeting Minutes 15 - 17  
[6.1.c\) 2022Jan11 special meeting minutes final.pdf](#) 
- 6.2. Finance Items
  - a. Approval of Road Easement and Right-of-way to ONCOR Electric Delivery Company, LLC at Brookhaven Campus 18  
[6.2.a\) Finance Items BHC Easement final.pdf](#) 
  - b. Approval of Temporary Construction Easement for the City of Irving at North Lake Campus 19  
[6.2.b\) Finance Items NLC Easement final.pdf](#) 
- 6.3. Resolutions
  - a. Adoption of Resolution Appointing Justin H. Lonon Secretary of the Board of Trustees and Chancellor During the Transition Period Between March 1, 2022 and August 31, 2022 20 - 22  
[6.3.a\) Resolution Appointing Secretary of Board final.pdf](#) 

## 7. Individual Items


- 7.1. Talent Items
  - a. Approval of Warrants of Appointment for Police Officers 23  
[7.1.a\) Talent Items Warrants of Appointment February 2022 final.pdf](#) 

## 8. Informative Reports

### 8.1. Committee Reports

*(Committee notes are listed only after they have been reviewed and approved by the committee in question.)*

- a. Education Workforce Committee Notes for November 9, 2021 24 - 28

[8.1.a\) Cmte Rpts\\_2021NOV9\\_education workforce committee meeting notes final.pdf](#) 

- b. Governance Committee Notes for December 7, 2021 29 - 33

[8.1.b\) Cmte Rpts\\_2021DEC7\\_governance committee meeting notes final.pdf](#) 

- c. Finance Committee Notes for December 7, 2021 34 - 35

[8.1.c\) Cmte Rpts\\_2021DEC7\\_finance committee meeting notes final.pdf](#) 


- 8.2. 1st Quarter Facilities Improvement Plan 36 - 37

[8.2\) Info Rpts\\_1st Qtr FIP final.pdf](#) 

- 8.3. 1st Quarter Investment Transactions 38 - 44

[8.3\) Info Rpt\\_1st Qtr Investment Transactions final.pdf](#) 


- 8.4. Quarterly Budget Book Vendor Summary 45 - 47

[8.4\) Info Rpt\\_Quarterly Budget Book Vendor Summary FEB 2022 final.pdf](#) 


- 8.5. Report from Investment Officers on Training 48

[8.5\) Info Rpt\\_Investment Officers on Training final.pdf](#) 

- 8.6. Monthly Award and Change Order Summary (November & December 2021) 49 - 57

[8.6\) Info Rpts\\_Monthly Awards\\_Change Order Summary\\_NOV, DEC 2021 final.pdf](#) 

- 8.7. 2019 Dallas College Bond Program Monthly Status Report (January 2022) 58 - 62

[8.7.\) Info Rpt\\_2019 Dallas College Bond Program Monthly Rpt \(JAN 2022\) final.pdf](#) 

- 8.8. Notice of Grant Awards (January & February 2022) 63 - 69

	<a href="#">8.8) Info Rpts Notice of Grant Awards final.pdf</a> 	
8.9.	Current Funds Operating Budget Report (December 2021) <a href="#">8.9) Info Rpts Current Funds Operating Budget DEC 2021 final.pdf</a> 	70 - 72
8.10.	Dallas College Foundation Report (December 2021) <a href="#">8.10) Info Rpt Dallas College Foundation Rpt December 2021 final.pdf</a> 	73
8.11.	CARES Funding Report (January 2022) <a href="#">8.11) Info Rpt CARES Funding Reports (January 21, 2022) final.pdf</a> 	74 - 76
8.12.	Workforce & Advancement Ascend Institute Report (November & December 2021) <a href="#">8.12) Info Rpt Wkfc Advancement Ascend Inst NOV, DEC 2021 final.pdf</a> 	77 - 78
8.13.	Dallas College Human Capital New Hire/Position Report (November 12, 2021 - January 12, 2022) <a href="#">8.13) Info Rpt Dallas College Human Capital Rpt 11.12.20 thru 01.12.22 final.pdf</a> 	79 - 81

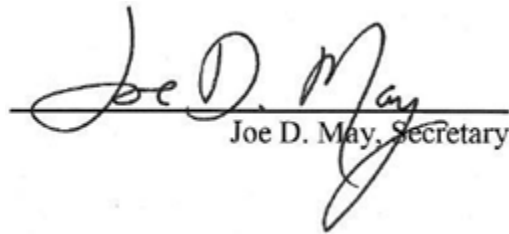
## 9. Executive Session (if required)

- 9.1. Consultation with Attorney Regarding Legal Matters or Pending and/or Contemplated Litigation or Settlement Offers - Section 551.071
- 9.2. Personnel Matters Relating to Appointment, Employment, Evaluation, Assignments, Duties, Discipline, or Dismissal of Officers or Employees - Section 551.074
- 9.3. Deliberate Regarding Real Property Since Open Deliberation would have a Detrimental Effect Upon Negotiations with a Third Person - Section 551.072
- 9.4. Deliberate Regarding Security Devices or Security Audits- Sections 551.076 and 551.089

## 10. Adjournment

CERTIFICATION OF NOTICE POSTED FOR THE FEBRUARY 1, 2022 REGULAR MEETING OF  
DALLAS COLLEGE AND RICHLAND COLLEGIATE HIGH SCHOOL BOARD OF TRUSTEES

I, Joe D. May, Secretary of the Board of Trustees of Dallas College, do certify that a copy of this notice was posted on the Dallas College website on the 28th day of January 2022 in accordance with those provisions of section 551.043 (a)-(b)(1) of the Texas Government Code, and those other provisions of the Texas Government Code that have not been temporarily suspended by order of Governor Abbott on March 16, 2020.



Joe D. May, Secretary

CONSENT AGENDA NO. 6.1.a.

Approval of the December 2, 2021 Special Meeting Minutes

It is recommended that the Board approve the minutes of the December 2, 2021 special meeting.

A special meeting of the Board of Trustees of Dallas College was held December 2, 2021, beginning at 2:03 p.m. at the administrative building in room 007 and was broadcasted on the Cisco Webex platform via the streaming link: <http://www.dcccd.edu/boardmeetingslive>. The meeting was convened by Chair Monica Lira Bravo.

Board Members and Officers Present

Mr. Cliff Boyd  
Mrs. Monica Lira Bravo (chair)  
Ms. Charletta Rogers Compton  
Ms. Diana Flores  
Dr. Joe May (secretary and chancellor)  
Mr. Phil Ritter (vice-chair)  
Mrs. Gretchen Williams  
Mrs. Dorothy Zimmermann

Members Absent

None.

1. **Roll Call - Announcement of a Quorum** was confirmed by Chair Bravo.
2. **Certification of Notice Posted** for the meeting was confirmed by Chancellor Joe May.
3. **Pledges of Allegiance to U.S. and Texas Flags** led by Chair Bravo.
4. **Citizens Desiring to Address the Board**  
None.
5. **Public Hearing on Redistricting Plan**  
*(A public hearing for the purpose of receiving public suggestions and comments on the redistricting of Dallas College trustee districts.)*

No citizens of the public signed up to speak at the public hearing. Hearing opened at 2:05 and closed at 2:06 p.m.

**6. Discussion of Draft Plan by the Board and any amendments if, necessary, to finalize the draft plan for future adoption**

Presenter: David Mendez, Bickerstaff

David Mendez proposed a plan of redistricting to bring the Dallas College Trustee districts to a balance.

- District 6 was the most underpopulated district at 12%. District 2 was the most populace district at 11.49% overpopulated, providing the foil needed to make the territory change to balance the districts.
- Election precincts were refined and moved into the district, allowing the districts to remain under the 10% maximum deviation allowed by law.
- District 6, which is the most underpopulated, continues to be the district with the highest Hispanic majority, which historically occurred in the county in 1990.
- Several scenarios were reviewed as various precincts were moved into different districts to review changes in population percentages.
- High-resolution versions of both the county-wide map and district maps will be available on the website by next morning.
- New maps will be updated on the links in the public notice section for the next Board meeting.
- Bickerstaff representatives would be available if Trustees had further questions.

**7. Discussion of Board policies relating to Student Rights and Responsibilities and Term Contracts**

Presenter: Tricia Horatio

**STUDENT RIGHTS & RESPONSIBILITIES DISCUSSION**

- A committee was assembled to serve Dallas College campuses in order to address the areas that would bring the institution into compliance.
- The committee uses a technology tool, Maxient, a tool that is used across the nation for higher education student conduct cases. The tool is useful in tracking effectiveness in how the student is being served.
- The College's policies are divided into two categories, Student Initiated policies, and College Initiated policies. In the student grievance process (FLD), it provides a path for resolution of a complaint or a concern initiated by a student in which the student believes is unfair, or, there's

been inequitable or discriminatory treatment a student may feel their access to education has been jeopardized.

- All parties are given notice of policy. Students can follow up with respective parties.
- The timeline to resolve each student grievance is within thirty days.
- A graphic representation of the process was provided during the presentation

#### TERM CONTRACT DISCUSSION

- Additional questions were asked regarding and the policy regarding faculty term contracts was further discussed by the Board along with General Counsel Rob Wendland and Associate Counsel Tricia Horatio.
- Trustee Ritter stated the meaning of the term “wind down” is unclear in a multi-year contract.
- The decision to change the language of a three-year multi-year contract will be determined by the Board members. The current language allows for one, two or three-year contracts.
- The language used in the proposed policy contemplates the evaluation and the process for the faculty member.
- The new evaluation policy in how to identify, reward or remove is currently being developed. Timeline for proposing a new policy will be ready by May 2022.
- Student evaluations will be looked at as one measure to know how well faculty is being evaluated by administration

#### **8. Executive Session**

None.

#### **9. Adjournment at 3:46 p.m.**

*Captioned video and transcripts for Dallas College Board Meetings are available at our website, [www.dcccd.edu/boardmeetingslive](http://www.dcccd.edu/boardmeetingslive), under the Archived Videos section.*



## CONSENT AGENDA NO. 6.1.b.

### Approval of the December 7, 2021 Regular Meeting Minutes

It is recommended that the Board approve the minutes of the December 7, 2021 Regular Board meeting.

A Regular meeting of the Board of Trustees of Dallas College was held Tuesday, December 7, 2021, beginning at 4:20 p.m. and was broadcast via the streaming link: <http://www.dcccd.edu/boardmeetingslive>. The meeting was convened by Chair Monica Lira Bravo.

#### Board Members and Officers Present

Mr. Cliff Boyd  
Ms. Monica Lira Bravo (Chair)  
Ms. Charletta Rogers Compton  
Ms. Diana Flores  
Dr. Joe May (Secretary and Chancellor)  
Mr. Phil Ritter (Vice Chair)  
Ms. Gretchen Williams  
Ms. Dorothy Zimmermann

#### Members Absent

None.

1. **Roll Call - Announcement of a Quorum** was confirmed by Monica Lira Bravo.
2. **Certification of Notice Posted** for the meeting confirmed by Chancellor Joe May.
3. **Pledges of Allegiance to U.S. and Texas flags** were led by Trustee Zimmermann.
4. **Citizens Desiring to Address the Board**

Chair Bravo stated that in order to avoid potential issues because of a posting for this meeting regarding agenda 8.4a (the item regarding the Board policy on the three-year term for faculty), the item in question would be tabled until the next Board meeting and that if anyone signed up to speak on this item, no action would be taken this day, but they would be welcome to stay or leave as desired.

Chair Bravo then addressed the citizens on speaking before the Board.

Dallas College Professor Richard Menchaca addressed the Board with his concerns. He stated that he was appearing before the Board as a tax paying citizen of Dallas County, urging them to vote "no" on any changes to existing Board policy regarding the faculty's rolling three-year contracts.

No other citizens requested to speak.

**5. Special Presentation: Sean Preston Nguyen - El Centro Campus Student, 2021 World Food Championship Winner**

Dr. Brad Williams, president of El Centro College, introduced and presented the winner of the competition in the Chef category. The winner and his parents will travel to the final table championship in South Carolina.

Dr. Williams also recognized Professor Wade Hyde and his faculty team for their work. He stated that Professor Steve DeShazao reminded him that DC is the official hiring partner for the World Food Championship.

Team gathered for a photo op.

Slideshow of the competition was shown to the attendees.

**6. Special Presentation: Dallas College National Championships - Richland Campus Men's Soccer and Brookhaven Campus Women's Soccer**

Kay Eggleston, president of Richland Campus presented that the Thunderducks won their fourth consecutive National Junior College Athletic Association, Division 3 National Championship during the national tournament in New York, November 11 - 14. This appearance was their sixth straight appearance in a national tournament match and 16th national tournament appearance, concluding the season with a 17-0-1 record. She introduced the coach and the team. Coach spoke for a minute about the team, then the team "bumped elbows" with the Chancellor and Board of Trustees, and presented the trophy for viewing and a photo op.

Dr. Linda Braddy, president of Brookhaven Campus introduced the coach and part of the team and coach for Brookhaven Women's soccer team. The coach spoke for a minute about his history of coaching and the team.

Sadiaa Jones, athletics director was introduced, spoke, and thanked the coaches, students, and everyone in the room for their support of the student athletes. Thanked Dr. Joseph for her support and leadership.

Team gathered for photo op.

## **7. Chancellor and Board Announcements**

### **1. Announcements from the Chancellor**

- Chancellor May thanked everyone that presented
- He stated that he is really proud of our faculty, staff, students and the impact of how we come together.
- He thanked the board for the support of not just our athletic programs, but all of our programs.
- He stated that he would also end/start the year with great news from our SACSCOC update and thanked Danielle Valle for her hard work leading our efforts and navigating all the accreditation opportunities that we encountered along the way and thanks to everyone who was part of that. He stated that there is no additional reporting required, which is what we wanted to see happen.
- Additionally, he stated that the SACSCOC board reviewed our monitoring report on program assessment and a compliance report on substantive change and all of that is clear, final, over, no additional monitoring or reports to be done. He congratulated everyone who worked on that.
- Chancellor May then mentioned that he was excited about Registration Family Day, something we've not done in the past that he is aware of, in preparation for the Spring semester to happen on Saturday, December 18, 9 a.m. to 3 p.m. collegewide with light refreshments and activities for children as well.
- He also reminded everyone, as COVID-19 was still in the news, to practice the safety precautions that we put in place and that Leadership would continue to reevaluate as the news comes out daily. No plans to change at the time. He stated that after the holidays, he would get a better sense of where things are going, on what we would need to do.
- Report concluded.

### **2. Announcements from the Board Chair and/or Trustees**

- Chair Bravo congratulated Trustee Boyd on his nomination to the ABG Council of Student Success.
- Trustee Boyd advised that the first meeting would be the next Tuesday after the Board meeting.
- Chair Bravo recognized those who served Dallas College and are retiring to a different season in their lives. She stated that we are sad to see these great contributors to student success go but wish them the best in the new endeavors.
  - Luz Torres, 38 years.
  - Dawn Bishop, 30 years.

- Christine Broadus, 32 years.
- Cindy Clem, 43 years.
- Randy Clower, 23 years.
- Jeffrey Crockett, 24 years.
- Regina Gowens, 32 years.
- Janie Hall, 17 years.
- Doleres Hayes, 25 years.
- Antoinette Henderson, 32 years.
- Ann Johnson, 49 years.
- James Johnson, 21 years.
- Randy Malone, 16 years.
- Virginia Pate, 20 years.
- Patricia Standover, 36 years.
- Carolyn Washington, 39 years.
- Debra Stevenson, 21 years.
- Linda Sobounich, 34 years.
- She stated that Trustee Williams will be celebrating her birthday the following week and wished her a happy early birthday.
- Before moving on to the consent agenda, she reminded the board to complete their self-assessment (which would be emailed the next day) and to complete the cyber security training, due at the end of the year. Directed to contact Perla Molina should they you have questions on either task.
- She stated that the Board would like to thank all the staff, faculty and students at Dallas College for all the work done in the past year to advance the college's mission and wished leadership and everyone a very merry holiday season.
- She called for other Trustees to comment.
- Trustee Flores thanked the staff involved in the Citizenship Workshops, partnering with Proyecto Immigrante, that offered free assistance to filling out the citizenship application and provided information on the event, as well as dates and locations where they were held. They were able to push Dallas College and the programs we offer.

Trustee Boyd reiterated the success we've had with the veterans program and stated that he can't say enough appreciation for the college staff and all the help in the planning and all the volunteers who came out and worked.

## 8. Consent Agenda

- Chair Bravo mentioned that there needed to be a correction on Consent Agenda Item 8.2.
- Rob Wendland stated that there was a sentence that read "early voting by mail shall commence January 1st, 2022". It should read "applications for early voting by mail shall commence January 1, 2022". He confirmed that the change had already been made. He also mentioned that Consent Agenda Item 8.4A had been tabled due to a posting issue.
- Chair Bravo called for a motion to approve the consent agenda without 8.4.a.
  - Trustee Williams moved.
  - Trustee Ritter (?) second.
- Vote called for:
  - In favor: All ayes, in unison
  - Opposed: None
  - Abstentions: None

Motion passed unanimously.

### 1 Redistricting Item

- a. Adoption of Proposed Final Plan Redistricting Dallas College's Single-Member Trustee Districts Based on 2020 Census Data Presenter: Bickerstaff Heath Delgado Acosta LLP

### 2. Resolution

- a. Adoption of Resolution Ordering Election for May 7, 2022 in Trustee Districts 1, 2, 3 and 4

### 3. Meeting Minutes

- a. Approval of the November 9, 2021 Work Session Minutes
- b. Approval of the November 9, 2021 Regular Meeting Minutes

### 4. Policy Items

- a. Approval of Amendments to Policies Concerning Term Contracts – DCA and DMAB (LOCAL)
- b. Approval of Amendments to Policies Concerning Student Rights and Responsibilities - FLD, FLDB, FLB, FM, and FMA

### 5. Finance Item

- a. Approval of Lease and Educational Services Agreement Between South Dallas Fair Park Innercity Community Development Corporation (ICDC) and Dallas College

6. Recommendation from Audit Committee

- a. Approval of Annual Comprehensive Financial Report (ACFR) for the College and Richland Collegiate High School and Single Audit Report of Federal and State Awards together with Reports of Independent Auditors, for the Fiscal Years Ended August 31, 2021 and 2020

9. **Informative Reports**

No questions or comments.

1. Committee Reports

- a. Audit Committee Notes for September 14, 2021
- b. Governance Committee Notes for November 9, 2021
- c. Finance Committee Notes for November 9, 2021

2. Current Funds Operating Budget Report for October 2021

3. Monthly Award and Change Order Summary (October 2021)

4. Notice of Grant Awards (December 2021)

5. Dallas College Foundation Report (October 2021)

6. Workforce & Advancement Ascend Institute Report (October 2021)

7. Dallas College Human Capital New Hire/Position Report (October 12, 2021 - November 12, 2021)

8. 2020-2021 Richland Collegiate High School (RCHS) Financial Integrity Rating System of Texas (FIRST) Financial Management Report

10. **Executive Session**

None.

11. **Adjournment**

Meeting adjourned at 5:17 p.m.

*Captioned video and transcripts for Dallas College Board Meetings are available at our website, [www.dcccd.edu/boardmeetingslive](http://www.dcccd.edu/boardmeetingslive), under the Archived Videos section.*

CONSENT AGENDA NO. 6.1.c.

Approval of the January 11, 2022 Regular Meeting Minutes

It is recommended that the Board approve the minutes of the January 11, 2022, Regular Board meeting.

A Regular meeting of the Board of Trustees of Dallas College was held Tuesday, January 11, 2022, beginning at 10 a.m. and was broadcasted via the streaming link: <http://www.dcccd.edu/boardmeetingslive>. The meeting was convened by Chair Monica Lira Bravo.

**1. Roll Call - Announcement of a Quorum**

Confirmed by Chair Monica Lira Bravo.

**2. Certification of Notice Posted for the Meeting**

Confirmed by Chancellor Joe May.

**3. Pledges of Allegiance to U.S. and Texas flags**

Recited and led by Trustee Zimmermann.

**4. Citizens Desiring to Address the Board**

Richard Menchaca, retired El Centro faculty, shared his concerns regarding policy item 7.1. Policy DCA & DMAB (LOCAL). These policies were deferred from the December 6 board; the proposed changes would remove the rolling portion of the multi-year contracts for faculty.

**5. Chancellor and Board Announcements**

**5.1. Announcements from the Chancellor**

Chancellor Joe May commented how Dallas College has been monitoring the Omnicron Variant in Dallas area to ensure we are supporting our students. Dallas College will continue social distancing practices and is hoping for a healthy spring semester as we navigate through the continued pandemic.

5.2. Announcements from the Board Chair and/or Trustees

Chair Bravo was thankful that we will continue to host in-person classes for the students as she has already seen various universities move to online course offering. She acknowledged the importance of face-to-face instruction for the success of our students.

**6. Opportunity for Members of the Board and Chancellor to Declare Conflicts of Interest Specific to this Agenda**

None.

**7. Policy Item**

7.1. Approval of Amendment to Policies Concerning Term Contracts – DCA & DMAB (LOCAL)

Motion by Trustee Diana Flores and seconded by Vice Chair Ritter. There was roll call vote, and the motion to approve Policy DCA & DMAB (LOCAL) was passed by majority vote.

Roll Call Vote

Charletta Compton - No

Cliff Boyd - Yes

Diana Flores - Yes

Dorothy Zimmermann - No

Gretchen M. Williams - yes

Monica Lira Bravo - yes

Phil Ritter - yes

Trustee Zimmermann asked about policy language changed from Board to Chancellor. Co-Counsel Tricia Horatio responded that language was changed to align previous policy changes where Board delegated responsibility to allow Chancellor to approved contracts.

Trustee Zimmermann asked about the additional questions about responsibility designation to only the Chancellor's for multi-year contracts. Clarification was given that the Chancellor would have oversight to his direct reports which were based on performance standards, but he would delegate faculty contract considerations to appropriate persons that would also be tied to a performance review process. Chief Human Resource Officer Sherri Enright commented that the development of a performance management system, where all would employees meet core competencies, and where on the



faculty side there is a committee who decide on what those competencies are for faculty.

## **8. Finance Item**

- 8.1. Approval of Lease and Educational Services Agreement Between Bezos Academy and Dallas College  
Trustee Cliff Boyd motioned to approve item 8.1 and Trustee Diana Flores seconded. The vote passed with a majority vote with Trustee Dorothy Zimmermann abstaining.

Chief Finance Officer John Robertson introduced Sabrina Watkins from Bezos Academy who gave a brief history about the organization and purpose of the program.

Trustee Zimmermann asked about some logistical details on how Bezos Academy would operate. Ms. Watkins responded to her questions.

Trustee Compton asked about the selection process for children accepted into the programs at Mountain View and Cedar Valley. Ms. Watkins responded that there was priority given to those with the most economic need.

Ms. Watkins also commented Bezos Academy followed all legal regulations to uphold quality standards for their services. General Counsel Wendland reminded the Board that the academy would run the facility as the organization deems appropriate, and protections were built into the lease agreement as deemed necessary.

Trustees Boyd, Flores, Ritter, Williams and Compton each offered their thanks to Ms. Watkins for collaborating with Dallas College in an effort to better serve the needs of student parents.

## **9. Executive Session**

Board went into Executive Session at 10:09 a.m. Returned to the meeting at 11:16 a.m.

## **10. Adjournment**

Chair Bravo adjourned the meeting at 12:06 p.m.

FINANCIAL ITEM NO. 6.2.a.

Approval of Road Easement and Right-of-way to ONCOR Electric  
Delivery Company, LLC at Brookhaven Campus

The Chancellor recommends that authorization be given to approve an agreement with ONCOR Delivery Company LLC to grant a road easement and right-of-way agreement to access and service their existing electric substation near the Brookhaven Campus.

This proposed easement site will initiate the approval of a road easement and right-of-way agreement with ONCOR Electric Delivery Company, LLC, for Dallas College. The easement agreement will bind ONCOR Electric Delivery Company, LLC, to preserve and protect the College property. The College will have the right to review, approve design and construction of this work

Resource Contacts

John Robertson, Chief Financial Officer  
Scott Wright, Deputy Chief, Facilities Officer  
Linda Braddy, Campus President, Brookhaven Campus

FINANCIAL ITEM NO. 6.2.b.

Approval of Temporary Construction Easement for the City of Irving at  
North Lake Campus

The Chancellor recommends that authorization be given to approve a temporary construction easement agreement with the City of Irving for the construction of a new sanitary sewer line serving North Lake Campus and nearby facilities.

This agreement will initiate the approval of a temporary construction easement with the City of Irving to allow ingress, egress, staging of materials and/or equipment for construction of a sanitary sewer line serving North Lake Campus and nearby facilities. The easement will bind the City of Irving to preserve and protect the College property during the construction of the sanitary sewer line.

Resource Contacts

John Robertson, Chief Financial Officer

Scott Wright, Deputy Chief, Facilities Officer

Christa Slejko, Campus President, North Lake Campus

RESOLUTION NO. 6.3.a.

Adoption of Resolution Appointing Justin H. Lonon Secretary of the  
Board of Trustees and Chancellor of Dallas College During the  
Transition Period Between March 1, 2022 and August 31, 2022

With Dr. May's relinquishment of the day-to-day duties and responsibilities of the position of Chancellor commencing with March 1, 2022, it will be necessary for the Board to appoint a new person to serve as Secretary of the Board of Trustees (customarily the Chancellor), as well as to have an individual identified as Chancellor of Dallas College during the transition period between March 1, 2022 and August 31, 2022. The Chancellor Emeritus Agreement approved by the Board and effective as of June 11, 2021, contemplates that the Board will appoint a new Board Secretary and that Dr. May will relinquish the title of Chancellor and begin using the title Chancellor Emeritus-Elect during the Transition Period. Adoption of the attached Resolution will affect the appointment of Justin Lonon to serve as Board Secretary and to fulfill the duties and responsibilities of Chancellor during the Transition Period.

Resource

Robert Wendland, General Counsel

Effective Date

Upon Board Adoption

**RESOLUTION APPOINTING JUSTIN H. LONON SECRETARY OF  
THE BOARD OF TRUSTEES AND CHANCELLOR OF DALLAS  
COLLEGE DURING THE TRANSITION PERIOD BETWEEN  
MARCH 1, 2022 AND AUGUST 31, 2022**

**WHEREAS**, pursuant to that certain Chancellor Emeritus Agreement, dated to be effective as of June 11, 2021, Joe May, the current Chancellor of Dallas College, has agreed that commencing March 1, 2022, and throughout a Transition Period, defined therein to be the period between March 1, 2022, and August 31, 2022, he shall be making use of accrued leave and often physically absent from Dallas College for much of that time thereby relinquishing the day-to-day duties and responsibilities of the role of Chancellor; and

**WHEREAS**, the Chancellor Emeritus Agreement contemplates that Joe May, upon request of the Board of Trustees, shall relinquish the titles of Chancellor of Dallas College and Secretary of the Board of Trustees during the Transition Period and accept the title of Chancellor Emeritus Elect and Joe May has agreed to do so; and

**WHEREAS**, operation of Dallas College and all matters attendant and necessary to the chief executive and administrative officer role in Dallas College must be undertaken during the Transition Period to ensure continued effective operation of Dallas College; and

**WHEREAS**, the College desires that Justin Lonon assume all duties and responsibilities as the Chancellor of Dallas College during the Transition Period, effective on March 1, 2022, and serve in the role of Chancellor of Dallas College for the Transition Period from March 1, 2022 through August 31, 2022 and Justin Lonon wishes to serve Dallas College in such capacity;

**NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF TRUSTEES OF DALLAS COLLEGE:**

Section 1. That effective March 1, 2022, Justin Lonon shall be appointed to the office of Secretary of the Board of Trustees of Dallas College and shall perform all such duties and responsibilities of such role in accordance with applicable law and Dallas College Policy.

Section 2. That effective March 1, 2022, Justin Lonon shall assume the position of Chancellor of Dallas College and shall perform all duties and responsibilities of the position of chief executive and administrative officer of Dallas College in accordance with applicable Dallas College Policy and applicable law during the Transition Period from March 1, 2022 through August 31, 2022.

Section 3. That effective March 1, 2022, and consistent with the terms and conditions of that certain Chancellor Emeritus Agreement, dated to be effective as of June 11, 2021, Joe May shall no longer serve as Secretary of the Board of Trustees of Dallas College and shall, further, relinquish the title of Chancellor and accept the title of Chancellor Emeritus Elect, all in accordance with the terms and conditions of the Chancellor Emeritus Agreement.

Section 4. That the Chair of the Board of Trustees is hereby authorized to execute any and all necessary documents as may be necessary to effectuate the appointments set forth herein including, without limitation, an Employment Agreement with Justin Lonon changing his duties and responsibilities from that of Executive Vice Chancellor to that of Chancellor of Dallas College during the Transition Period.

Section 5. That this Resolution is effective upon adoption by the Board of Trustees.

#### **DALLAS COLLEGE**

By: \_\_\_\_\_  
Monica Lira Bravo, Chair  
Board of Trustees

ATTEST

By: \_\_\_\_\_  
Joe D. May, Secretary Board of Trustees

Adopted  
February 1, 2022

TALENT ITEM NO. 7.1.a.

Approval of Warrants of Appointment for Police Officers

The Chancellor recommends that the Board of Trustees approve the following warrants of appointment for the Police Officer's listed below for the periods indicated.

WARRANTS OF APPOINTMENT – 1

Collin Fisher

Administration Office

Full-time

Effective Date: 12/3/2021

Through: Termination of employment with Dallas College

## COMMITTEE REPORT NO. 8.1.a

### Education Workforce Committee Notes for November 9, 2021

An Education Workforce hybrid meeting of the Board of Trustees of Dallas College was held Tuesday, November 9, 2021, beginning at 2:20 p.m. at the administrative office in room 036 and was broadcasted via the streaming link: <http://www.dcccd.edu/boardmeetingslive>. This meeting was convened by Committee Chair Phil Ritter.

#### Board Members and Officers Present

- Mr. Cliff Boyd
- \* Ms. Monica Lira Bravo
- Ms. Charletta Rogers Compton
- \* Ms. Diana Flores
- Dr. Joe May (secretary and chancellor)
- \* Mr. Phil Ritter (committee chair)
- Ms. Dorothy Zimmermann

#### Members Absent

None.

\* *Denotes a committee member*

1. **Roll Call - Announcement of a Quorum** was confirmed by Committee Chair Ritter.
2. **Certification of Notice Posted** for the meeting was confirmed by Chancellor Joe May.
3. **Citizens Desiring to Address the Board**  
None.
4. **Committee Presentations**
  1. Biotech+ Building the Ecosystem in Dallas  
Presenters: Pyeper Wilkins, Nicole G. Small, CEO of LH Capital, Inc. and Lyda Hill Philanthropies, Tom Luce, CEO of Biotech+ Initiatives at Lyda Hill Philanthropies, Dr. Marc Nivet, Executive Vice President for Institutional Advancement, UT Southwestern Medical Center

Committee Chair Ritter welcomed everyone to the meeting and introduced Dr. Pyeper Wilkins to begin the presentation.



Wilkins thanked everyone and introduced the presenters. She reviewed that hospitality was her last presentation to the Board. Wilkins talked about workforce and the job opportunities in Dallas County and the priority of Dallas College to build the talent needed for this ecosystem.

Wilkins shared headlines from the news on the Biotech Boom in Dallas County and the hub being developed in Dallas. She talked about other current hubs and noted the biographies included with the presentation for the presenters: Dr. Marc Nivet, Tom Luce and Nicole Small.

Luce kicked off the presentation with the why of building a biotech hub in North Texas. He shared the importance of bringing diversity to the economy, bolstering the workforce, and creating lifesaving treatments here in Dallas County.

Luce said Texas' history makes it the practical place for these companies to come to Dallas and be at the heart of the medical industry. He described how Pegasus Park would be a catalyst here in Dallas to create jobs and help sustain the industry here. Luce said that part of growing the industry would mean leveraging the current ecosystem resources by combining intellectual capital, existing industry and government. Luce shared the \$25 million grant from EDA and turned over the presentation to Nicole Small.

Small talked about the dream of building a hub here to help grow jobs here in Dallas. She described how Pegasus Park would serve as a hub to propel and expand the greater North Texas life science ecosystem beyond property lines. Small talked about the interest in working with Texas in this biotech work.

Small shared the need of people to be educated and bring jobs here to Dallas now. She mentioned how the DNA of the Biotech+ labs would work as accelerators for business, the local education and workforce pipeline, and the life science and healthcare innovation. Small talked about how investments in Dallas College, and the students and communities here in Dallas, would help prepare for the next pandemic with Pegasus Park at the heart of this biotech hub. She shared the anchor partners which were listed on slide number ten.

Small talked about Pegasus Park's central location at 3000 Pegasus Park Drive, Dallas, TX 75247. She talked about the water cooler design to bring people together encouraging talk and creativity. Small described how over 30

non-profits share the same space, working together with a shared conference center for free. She mentioned that Dallas Foundation was there.

Luce volunteered to have Dallas College be the lead applicant followed by others who shared their letters of support, becoming active participants in the project. He talked about lab technicians who could be trained at Dallas College would lead out in this hub. Luce mentioned UTA, UTD and Paul Quinn agreeing for Dallas College to take the lead.

Nivet talked about the UT Southwestern commercial and the impression Texas was making with available research and its significance to the institutions. He shared about Texas' commitment to research and that people were seeing Texas in this role. Nivet mentioned that Dallas College was a phenomenal institution and had been a leader in Washington, D.C. making Dallas education a phenomenon.

Nivet talked about partners with Dallas College like UT Southwestern and the leadership both were in Texas.

Nivet confirmed that Pegasus Park and the spinoff of several multimillion investments coming to Dallas. He described the existing jobs that pay extremely well and the fantastic careers available in this biotech space, which was one of the highest paying careers right now.

Trustee Boyd described working with Parkland and UT Southwestern in the past and now working with Dallas College, which was a fantastic opportunity for Dallas College. Boyd mentioned that Dallas College needed to quarterback development in Dallas County and was excited about the recognition of our resources.

Wilkins thanked Trustee Boyd and discussed the proposal to leverage the dollars from anywhere and everywhere. She described several companies and new employers that would come through this hub. Wilkins mentioned the Good Jobs Challenge grant that was due in January and how the partners helped with the work on this proposal.

Wilkins described the three stages of the proposal, which were system development, program design and program implementation. She talked about the amount of work to support this industry at an elevated level. Wilkins mentioned the start-up tech that focus this first round of EDA funding, which was approximately \$10 million dollars.

2. Academic Services: Supporting Instruction, Business and Our Community  
Presenter: Greg Morris

Committee Chair Ritter introduced Chancellor Joe May.

Dr. May talked about intentionally investing in several areas to support the faculty, resources for faculty professional development, and better scheduling for our students. He talked about the new organized point of view, which was in the new Dallas College organization structure.

Greg Morris shared that the academic services would be an umbrella that have been established under the new structure and included seven new areas: special academic programs, academic incubator, learning commons, CETL, AST, office of curricular innovations and office of academic compliance.

Morris talked about the two primary areas of special academic programs and academic incubator. He mentioned that across the seven locations in the past there were honors programs, PTK, study abroad, Common Book, Emeritus Program and others. Morris explained that special academic programs would coalesce these programs and leverage resources to help all students across all locations. He informed the Board that the two main focuses would be PTK and honor societies.

3. 2021 Fall Enrollment Update  
Presenter: Marisa Pierce

Pierce thanked everyone and talked about fall enrollment for Dallas College. She shared the article that focused on what Dallas College was doing not just the enrollment decline. Pierce explained this work that Dallas College was doing was important to the surrounding communities. She mentioned that enrollment was down in all areas and focused on the demographics with significant declines and the response to the declines.

## 5. **Overview of Regular Agenda Items**

1. Policy Items - First Reading
  - a. Approval of Amendments to Policies Concerning Student Rights and Responsibilities - FLD, FLDB, FLB, FM and FMA (LOCAL)
  - b. Approval of Amendments to Policies Concerning Term Contracts – DCA and DMAB (LOCAL)

## 6. **Items for Review**

1. Committee Meetings
  - a. Education Workforce Committee Notes for September 14, 2021  
No comments or edits were made.

**7. Executive Session**

None.

**8. Adjournment** at 4:15 p.m.

*Captioned video and transcripts for Dallas College Board Meetings are available at our website, [www.dcccd.edu/boardmeetingslive](http://www.dcccd.edu/boardmeetingslive), under the Archived Videos section.*

## COMMITTEE REPORT NO. 8.1.b.

### Governance Committee Notes for December 7, 2021

A Governance Committee meeting of the Board of Trustees of Dallas College was scheduled for Tuesday, December. 7, 2021.

#### Board Members and Officers Present

- Mr. Cliff Boyd
- \* Monica Lira Bravo (Chair and Committee Chair)
- \* Ms. Charletta Compton
- Ms. Diana Flores
- Mr. Philip J. Ritter (vice chair)
- Dr. Joe May (secretary and chancellor)
- \* Mrs. Gretchen Williams
- Ms. Dorothy Zimmerman

#### Members Absent

None.

- \* *Denotes a committee member*

1. **Roll Call - Announcement of a Quorum** was confirmed by Committee Chair Monica Lira Bravo.
2. **Certification of Notice** posted for the meeting was confirmed by Chancellor Joe May.
3. **Citizens Desiring to Address the Board**  
None.

#### 4. Committee Presentations

Strategic Planning Overview

Presenters: Justin Lonon, Doris Rousey, Danielle Valle, John Robertson,

Dr. Justin Lonon gave a brief introduction on the academic year planning cycle, the college alignment process during the transitional year and what would become the strategic planning process in the one college model.

An overview of the results of the college alignment process was conducted this past spring

Dr. Danielle Valle and Lonon reviewed the academic year planning cycle. Chancellor Joe May reiterated the compressed timeline for this academic year and the need to align the timeline with the SACSCOC agenda and how the Board Strategic Priorities held them accountable throughout the cycle. The Board would be informed on a quarterly basis regarding strategic planning performance measures.

Associate Chief of Strategic Initiatives, Doris Rousey, provided an overview of the results of the college alignment process conducted this past spring. The vehicle chosen was V2MOM: vision, values, methods, obstacles, and measures. Over this transitional year and the reorganization, each individual employee had the opportunity to share how they contributed towards the mission. Each employee was able to write their individual methods, in support of the vision/values, what obstacles got in the way and measures of success. With 2,533 V2MOMs submitted, we had a nearly 100% participation rate.

Rousey discussed the qualitative analysis completed by the Strategic Initiatives team and the intranet SharePoint site created to support the process. Regardless of the format, digital, handwritten or in Spanish, each submitted document was reviewed. Commonly occurring themes were gathered for methods and obstacles across each area (Academics, Student Success, Operations, Workforce and Advancement) and across the college. Each area leader received an in-depth report. The end results were being used already in conversation as they prepared for this next phase in strategic planning. A summary of those findings, aligned to each of the six Strategic Priorities was included in appendices slides of the presentation.

What we heard – Leadership reported the intensive work done to capture the hopes and concerns of employees as we moved into becoming one college. Many of the obstacles identified in these critical areas were now being addressed: connection, communication, Dallas College structure, professional development, leadership capacity, technology limitations, data use and accuracy, metrics, and student preparedness.

Robust discussion took place on the V2MOM findings across the college. Vice Chair Ritter mentioned the number of respondents on the Academic side and asked about how much cross walking is going on between those communities and their supporting roles, and did we anticipate conversations? Lonon mentioned that VP and provosts reviewed this information and did so together. There was much crossover and many examples of planning between Academics and Student Success.

A review of the current Strategic Priorities in the context of the mission and purpose and some suggested updates

Valle reviewed the current Board approved Strategic Priorities, reaffirming that the Dallas College Strategic Plan would be built around priorities across all functional areas rooted in the Dallas College mission and purpose. Four of the six current Strategic Priorities continued to be relevant and are deeply embedded in all the work of Dallas College.

Leadership suggested an update adding “suppliers” to the fourth statement on Equitable and Diverse environment—recognizing our deep commitment to engaging diverse suppliers throughout our purchasing processes.

Secondly, the “redesign of professional development” was key to bringing that concern forward. It was a “how” statement vs. a priority outcome. Leadership was recommending a new focus on the culture of Dallas College, wrapping high performance work and learning, leadership development at all levels, increased skill proficiency and support for collaboration and equity. This statement also reflected what was discovered in the obstacles in the V2MOM strategy.

Robust discussion with the Board and presenters on the order of the Strategic Priorities and how components like Facilities should be either embedded and supported within the existing priorities or should stand as its own Strategic Priority. Additional considerations by the Board centered around customer service and employee culture for additional detail considerations.

Chancellor May added that the development of the new employee performance evaluation was looking at accountability in a different way with performance measures for all employees being how they contributed to the plan and how to exceed those measures. Lonon referred to a scenario example that would hold employees accountable to reward and retain high performance employees.

The implementation and timeline for the 2021-2022 strategic planning with Dr. Danielle Valle

Valle transitioned to the development of the Dallas College Strategic Plan with the Strategic Priorities and identified goals, measures (how we’re doing to achieve KPIs) and targets (1, 3, 5 year targets) with action plan owners, specific leaders, functional areas and responsible parties.

Referring to connection with Student Success and Academics, new terminology, action plans and evaluations were shared. Reports would be provided on a quarterly basis to the Board.

The timeline for Strategic Planning, from December 2021 to Spring 2022, begins with initial conversations, development of goals and key performance indicators and workshops with functional area leads to guide their work and supporting documentation. August 2022 would begin a full planning cycle.

Trustee Flores commented that this would help us get more focused on fulfilling the mission. Lonon reiterated that this was the first time we had a comprehensive structure as well as our first time as an institution planning as one, versus each of the seven colleges planning, sometimes inconsistently or in different ways.

#### The facilities strategic planning by John Robertson

Chief Financial Officer John Robertson updated the Board on the recent release of a Request for Qualifications (RFQ) for a consultant that would support the vision for the next five years and look out to the next 10 to 20 years. This was not about designing the buildings but looking at facilities in the longer time frame.

Vice Chair Ritter commented that the Board would look for criteria regarding the multitude of projects that were coming for review. Trustee Boyd commented that it was important to assess plans for the available acreage and what places do not fit the model with the consolidation.

Lonon concluded that the team would review and bring back updated materials for consideration at a future Governance committee meeting.

### **5. Items for Review**

#### **a. Committee Notes**

- 1) Governance Committee Notes for November 9, 2021  
No comments or edits were made.

### **6. Executive Session**

None.



**7. Adjournment** was at 2:59 p.m.

*Captioned video and transcripts for Dallas College Board Meetings are available at our website, [www.dcccd.edu/boardmeetingslive](http://www.dcccd.edu/boardmeetingslive), under the Archived Videos section.*

## COMMITTEE REPORT NO. 8.1.c.

### Finance Committee Notes for December 7, 2021

A Finance Committee meeting of the Board of Trustees of Dallas College was held Tuesday, December. 7, 2021, beginning at 3:20 p.m. at the administrative office in room 036 and was broadcasted via the streaming link:

<http://www.dcccd.edu/boardmeetingslive>. This meeting was convened by Committee Chair Cliff Boyd.

#### Board Members and Officers Present

- \* Mr. Cliff Boyd (committee chair)  
Ms. Monica Lira Bravo
- \* Ms. Charletta Rogers Compton  
Ms. Diana Flores  
Dr. Joe May (secretary and chancellor)
- \* Mr. Phil Ritter  
Ms. Gretchen Williams  
Ms. Dorothy Zimmermann

#### Board Members Absent

None.

\* *Denotes a committee member*

1. **Roll Call - Announcement of a Quorum** was confirmed by Committee Chair Cliff Boyd.
2. **Certification of Notice Posted** for the meeting was confirmed by Chancellor Joe May.
3. **Citizens Desiring to Address the Board**  
None.

#### 4. Committee Presentations

1. ERP: Workday Update  
Presenter: Jim Parker

Jim Parker presented an update on the implementation of the Enterprise Resource Planning (ERP) system, Workday. Implementing Workday will enable the Dallas College vision for a career connected learning network.

The current ERP system, Colleague, was built so that the financial, human resources, and student systems could function independently. Workday is a different platform with modern capabilities that can be configured and adapted to our needs. Workday stores data in a more accessible manner and performs core functions for business and finance, human capital, and student functions.

The other strategic technologies enabling the career connected learning network were GreenLight, Salesforce, and EAB. GreenLight provides the ability for students to access their transcripts. Salesforce is a relationship management platform for faculty and staff. EAB empowers students to make informed choices with proactive advising support.

Workday addresses current challenges by modernizing the student experience to a mobile environment, creating a platform for data intensive decision making, and updating business practices.

Trustee Compton voiced concerns with students' information being shared and companies profiting from the data share. General Counsel Rob Wendland stated that there were federal regulations regarding privacy and confidentiality.

## **5. Items for Review**

### **1. Committee Notes**

- a. Finance Committee Notes for November 9, 2021  
No comments or edits were made.

## **6. Executive Session**

None.

## **7. Adjournment** was at 4:09 p.m.

*Captioned video and transcripts for Dallas College Board Meetings are available at our website, [www.dcccd.edu/boardmeetingslive](http://www.dcccd.edu/boardmeetingslive), under the Archived Videos section.*

**1ST QUARTER FACILITIES IMPROVEMENT PLAN  
ORIGINAL PROJECTS**

<b>Campus</b>	<b>Project</b>	<b>Budget</b>	<b>Status</b>
NL	Replace 500 ton chiller	\$688,500.00	50% Design Complete
NL	Replace Heating Hot Water Boilers	\$275,400.00	50% Design Complete
NL	Upgrade Building HVAC Automation System	\$481,950.00	15% Complete
NL	Construction at NL West	\$2,500,000.00	50% Complete
BH	Replace Electrical Panels/Switchgear	\$929,475.00	65% Design Complete
BH	Upgrade Building HVAC Automation System	\$2,285,697.00	50% Design Complete
BH	Design to Replace Fire Alarm	\$331,750.00	10% Complete
BH	Replace AHU	\$619,650.00	COMPLETE
RL	Replace/Repair Parking Lot	\$550,800.00	50% Design Complete
RL	Weatherproof El Paso Facade	\$413,100.00	90% Complete
MV	Replace AHU	\$592,110.00	15% Complete
MV	Replace Interior Sanitary Sewer Line - West side	\$481,950.00	CANCELLED
CV	Replace/Repair Parking Lot	\$1,101,600.00	100% Design Complete
CV	Replace/Install Fire Sprinklers in Building E	\$1,652,400.00	10% Complete
CV	Access Control Conversion	\$3,510,000.00	10% Complete
EF	Replace Fire Alarm -- ph 2	\$1,820,000.00	10% Complete
EF	Design to Replace Electrical Panels/Switchgear	\$159,240.00	20% Complete
EF	Replace Exterior Storefront Doors - ph1	\$644,728.00	50% Design Complete
EC	Replace RTU	\$543,750.00	50% Complete
EC	Replace RTUs (Culinary)	\$364,000.00	65% Complete
EC	Upgrade Building HVAC Automation System (Culinary)	\$265,400.00	65% Complete
BJP	New Cooling Towers (add redundancy)	\$688,500.00	75% Design Complete
DC	College Wide Moves (Renovations, furniture, etc.)	\$1,500,000.00	On Going
DC	Power Factor Correction	\$600,000.00	25% Complete
DC	Rebranding	\$1,500,000.00	On Going
DC	Contingency	\$500,000.00	Intact

**1ST QUARTER FACILITIES IMPROVEMENT PLAN****ADDITIONAL PROJECTS**

<b>Campus</b>	<b>Project</b>	<b>Budget</b>	<b>Status</b>
BJP	Replace Fire Alarm	\$350,000.00	5% Complete

INFORMATIVE REPORT NO. 8.3.

1<sup>st</sup> Quarter Investment Transactions

The 1<sup>st</sup> Quarter investment transactions are presented as provided by Board Policy CAK (Legal), which states:

*Not less than quarterly, the investment officer shall prepare and submit to the Board a written report of investment transactions for all funds covered by the Public Funds Investment Act.*

The 1<sup>st</sup> Quarter investment transaction report is typical for this phase of the annual financial cycle.

Investment Portfolio Summary Report  
Activity for the 1<sup>st</sup> Quarter Ended November 30, 2021

INVESTMENTS	QUARTER ENDING	MARKET VALUE	ACCRUED INTEREST	WEIGHTED AVERAGE MATURITY	YIELD TO MATURITY
<b>Beginning Portfolio Balance</b>	August 31, 2021	\$ 409,759,188	\$ 265,512	610	0.35%
Purchases		252,449,362			
Matured/Sold		(248,538,281)			
Market Value Change		(2,080,528)			
<b>Ending Portfolio Balance</b>	November 30, 2021	\$ 411,589,742	\$ 484,108	742	0.44%

This report is prepared in compliance with generally accepted accounting principles, the investment strategy expressed in the Investment Policy of the Dallas College Board of Trustees, and the Public Funds Investment Act, as amended.

/s/ John Robertson

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John Robertson, Chief Financial Officer

/s/ Tiska Thomas

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Tiska Thomas, Deputy Chief, Business Officer

## Investment Portfolio Transaction Report

Investment ID	Cusip No.	Description	Purchase Date	Maturity Date	Face Amount	Yield
<b>Investment Pools</b>						
73190		JPMC ACCESS DDA	3-Aug-10	N/A	\$ -	0.00%
73190		FROST CASH MGR DDA	1-Sep-13	N/A	6,492,542	0.50%
1111		TEXPOOL	30-Jul-90	N/A	276,376	0.04%
46		LOGIC (DEBT SERVICE F46)	14-Jan-14	N/A	11,418,721	0.04%
		LOGIC Op	19-Dec-12	N/A	3,464,113	0.04%
1111		LOGIC M&O	1-Nov-15	N/A	9,681,592	0.04%
1111		LONE STAR INVESTMENTS	3-Dec-12	N/A	6,703,571	0.08%
94		LONE STAR 2020 Tax Notes	7-Oct-20	N/A	29,000,847	0.08%
93		LONE STAR 2021 Tax Notes	1-Nov-21	N/A	20,278,080	0.08%
1111		TEXAS TERM	17-Nov-15	N/A	10,616,557	0.02%
		TEXAS CLASS	17-Nov-15	N/A	10,725,668	0.02%
1111		TEXSTAR 11110	23-Jun-03	N/A	329,851	0.01%
2003		TEXSTAR (TAX NOTE)	6-Aug-03	N/A		0.01%
2004		TEXSTAR (TAX NOTE)	6-Apr-04	N/A		0.01%
40-0		TEXSTAR (GO)	14-Sep-04	N/A		0.01%
40-1		TEXSTAR (CP)	9-Oct-07	N/A		0.01%
40-2		TEXSTAR (GO 2009)	5-Jun-09	N/A		0.01%
45		TEXSTAR 11130 (F45)	4-Mar-13	N/A	8,728,533	0.01%
<b>Subtotal</b>					<b>\$ 117,716,451</b>	
<b>Commercial Paper</b>						
17059-D	89119AWV6	Commercial Paper	24-Mar-21	29-Sep-21	-	0.18%
17060-D	06742XKL0	Commercial Paper	7-Jul-21	28-Jan-22	10,000,000	0.15%
17061-D	87019SBU7	Commercial Paper	1-Sep-21	28-Feb-22	10,000,000	0.14%
17062-D	07274MCW3	Commercial Paper	27-Sep-21	30-Mar-22	10,000,000	0.15%
17063-D	06742XXU6	Commercial Paper	23-Nov-21	28-Apr-22	10,000,000	0.23%
<b>Subtotal</b>					<b>\$ 40,000,000</b>	
<b>Treasury Securities</b>						
13101-P	91282CAG6	UST	5-Mar-21	31-Aug-22	10,000,000	0.11%
<b>Subtotal</b>					<b>\$ 10,000,000</b>	
<b>Municipal Securities</b>						
14004-P	798781A91	SAN MARCUS IDS	18-Dec-19	1-Aug-23	825,000	2.00%
14005-P	798781A91	SAN MARCUS IDS	18-Dec-19	1-Aug-22	890,000	1.90%
14007-P	283770AB1	Municipal Bond	12-May-20	15-Aug-25	5,000,000	1.40%
14008-P	899593MK0	Municipal Bond	18-Jun-20	1-Jun-24	2,750,000	1.15%
14012-P	34679TUX1	Municipal Bond	23-Sep-20	1-Sep-22	1,000,000	0.35%
14013-P	34679TUY9	Municipal Bond	23-Sep-20	1-Sep-23	1,000,000	0.45%
14014-P	696572ME3	Municipal Bond	27-Oct-20	1-Oct-25	5,345,000	0.65%
14015-P	235219SM5	Municipal Bond	12-Oct-20	15-Feb-24	10,000,000	0.79%
14016-P	235219SL7	Municipal Bond	12-Oct-20	15-Feb-23	5,000,000	0.59%
14017-P	040664EL4	Municipal Bond	28-Apr-21	1-Jul-25	1,750,000	0.91%
14018-P	235308D67	Municipal Bond	22-Apr-21	15-Aug-24	2,000,000	0.45%
14019-P	235308D67	Municipal Bond	22-Apr-21	15-Aug-24	6,995,000	0.45%
14020-P	052397XG6	Municipal Bond	7-Oct-21	1-Sep-22	2,540,000	0.13%
<b>Subtotal</b>					<b>\$ 45,095,000</b>	
<b>Agency Securities</b>						
16468	3131G05R0	FNMA	13-Aug-20	10-Aug-23	10,000,000	0.35%
16471	3133EMGF3	FFCB	16-Nov-20	16-May-24	10,000,000	0.35%
16472	3134GXED2	FHLMC	8-Dec-20	8-Jun-23	10,000,000	0.25%
16473	3135GA6P1	FNMA	24-Dec-20	24-Jun-25	10,000,000	0.50%
16474	3130AKPW0	FHLB	26-Jan-21	26-Jan-26	10,000,000	0.62%
16475	3130AKPW0	FHLB	28-Jan-21	28-Jan-26	10,000,000	0.61%
16476	3130AKZG4	FHLB	18-Feb-21	18-Feb-26	10,000,000	0.61%
16477	3130AKUY0	FHLB	10-Feb-21	10-Nov-25	10,000,000	0.56%
16478 A	3130ALGJ7	FHLB	23-Mar-21	23-Mar-26	9,750,000	1.00%
16481	3133EMSJ2	FHLB	9-Mar-21	3-Mar-25	10,000,000	0.58%
16482	3133EMVD1	FHLB	5-Apr-21	5-Apr-24	10,000,000	0.33%
16483	3130ALV35	FHLB	13-Apr-21	13-Apr-26	10,000,000	0.50%
16484	3130ALW23	FHLB	22-Apr-21	22-Jul-24	10,000,000	0.50%
16486	3130AMBE1	FHLB	12-May-21	12-May-26	10,000,000	1.02%
16487	3133EMJ94	FHLB	15-Jun-21	15-Sep-23	10,000,000	0.18%
16488	3130AMZH8	FHLB	12-Jul-21	12-Jul-24	15,000,000	0.52%
16489	3130ANH99	FHLB	7-Sep-21	26-Jun-24	5,070,000	0.42%
16490	3130ANXF2	FHLB	29-Sep-21	29-Sep-25	10,000,000	0.40%
16491	3130ANXT2	FHLB	28-Sep-21	28-Jun-24	10,000,000	0.40%
16492	3130APL45	FHLB	28-Oct-21	28-May-25	10,000,000	1.00%
<b>Subtotal</b>					<b>\$ 199,820,000</b>	
<b>Portfolio Volume</b>					<b>\$ 412,631,451</b>	

- TexSTAR yields vary daily. The Average Monthly Rate as of 8/31/21 was 0.0100%. The Average Monthly Rate as of 11/30/21 was 0.0102%
- TexPool yields vary daily. The Average Monthly Rate as of 8/31/21 was 0.06%. The Average Monthly Rate as of 11/30/21 was 0.04%
- LOGIC yields vary daily. The Average Monthly Rate as of 8/31/21 was 0.0389%. The Average Monthly Rate as of 11/30/21 was 0.0391%
- Lone Star yields vary daily. The Average Monthly Rate as of 8/31/21 was 0.08%. The Average Monthly Rate as of 11/30/21 was 0.08%
- Texas Term yields vary daily. The Average Monthly Rate as of 8/31/21 was 0.0200%. The Average Monthly Rate as of 11/30/21 was 0.0200%
- Texas Class yields vary daily. The Average Monthly Rate as of 8/31/21 was 0.0506%. The Average Monthly Rate as of 11/30/21 was 0.0539%



## Market Transactions

Investment ID	Market Value 5/31/21	Securities Purchased	Securities Matured/Sold	Market Value Change	Market Value 8/31/21
<b>Investment Pools</b>					
73190	7,833,043	(1,034,412)	\$ -	-	6,798,631
1111	276,340	13	-	-	276,353
46	11,798,465	1,444	(2,041,323)	-	9,758,586
	23,960,618	26,502,557	(30,500,000)	-	19,963,175
1111	18,767,559	21,643,347	(23,000,000)	-	17,410,906
1111	43,691,083	10,009,246	(16,000,000)	-	37,700,330
94	29,777,213	6,867	(133,878)	-	29,650,202
1111	27,614,545	9,001,458	(16,500,000)	-	20,116,003
	28,220,347	5,503,828	(13,000,000)	-	20,724,175
1111	329,834	8	-	-	329,842
45	8,728,095	219	-	-	8,728,314
<b>Subtotal</b>	<b>\$ 200,997,142</b>	<b>\$ 71,634,576</b>	<b>\$ (101,175,201)</b>	<b>\$ -</b>	<b>\$ 171,456,517</b>
<b>Commercial Paper</b>					
17057-D	9,999,036	-	(10,000,000)	964	-
17058-D	9,998,471	-	(10,000,000)	1,529	-
17059-D	9,996,942	-	-	2,422	9,999,364
17060-D	-	9,991,458	-	1,967	9,993,425
<b>Subtotal</b>	<b>\$ 29,994,449</b>	<b>\$ 9,991,458</b>	<b>\$ (20,000,000)</b>	<b>\$ 6,882</b>	<b>\$ 19,992,789</b>
<b>Treasury Securities</b>					
13101-P	10,003,520	-	-	1,170	10,004,690
<b>Subtotal</b>	<b>\$ 10,003,520</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,170</b>	<b>\$ 10,004,690</b>
<b>Municipal Securities</b>					
14004-P	887,873	-	-	(5,156)	882,717
14005-P	928,199	-	-	(8,339)	919,860
14007-P	5,139,650	-	-	10,700	5,150,350
14008-P	2,817,980	-	-	(9,598)	2,808,383
14010-P	13,480,135	-	(13,480,000)	(135)	-
14011-P	3,009,480	-	(3,000,000)	(9,480)	-
14012-P	1,009,660	-	-	(1,080)	1,008,580
14013-P	1,015,400	-	-	(930)	1,014,470
14014-P	5,366,701	-	-	(42,814)	5,323,887
14015-P	10,089,100	-	-	(20,800)	10,068,300
14016-P	5,049,300	-	-	(7,500)	5,041,800
14017-P	1,758,365	-	-	(1,470)	1,756,895
14018-P	2,226,800	-	-	(18,420)	2,208,380
14019-P	7,788,233	-	-	(64,424)	7,723,809
<b>Subtotal</b>	<b>\$ 60,566,876</b>	<b>\$ -</b>	<b>\$ (16,480,000)</b>	<b>\$ (179,446)</b>	<b>\$ 43,907,430</b>
<b>Agency Securities</b>					
16468	10,004,540	-	-	18,550	10,023,090
16469	10,003,270	-	(10,000,000)	(3,270)	-
16471	9,989,880	-	-	(2,190)	9,987,690
16472	9,999,650	-	-	15,840	10,015,490
16473	9,920,140	-	-	(10,530)	9,909,610
16474	9,939,410	-	-	2,900	9,942,310
16475	9,922,660	-	-	22,670	9,945,330
16476	9,946,570	-	-	(12,590)	9,933,980
16477	9,963,910	-	-	(18,170)	9,945,740
16478	10,000,350	-	(250,000)	2,507	9,752,857
16479	10,000,310	-	(10,000,000)	(310)	-
16480	10,000,550	-	(10,000,000)	(550)	-
16481	9,977,330	-	-	(7,390)	9,969,940
16482	10,002,310	-	-	(15,520)	9,986,790
16483	10,002,060	-	-	(5,010)	9,997,050
16484	10,001,500	-	-	(2,710)	9,998,790
16485	10,000,440	-	(10,000,000)	(440)	-
16486	10,000,460	-	-	2,810	10,003,270
16487	-	9,996,500	-	(10,960)	9,985,540
16488	-	15,000,000	-	285	15,000,285
<b>Subtotal</b>	<b>\$ 179,675,340</b>	<b>\$ 24,996,500</b>	<b>\$ (40,250,000)</b>	<b>\$ (24,078)</b>	<b>\$ 164,397,762</b>
<b>Portfolio Volume</b>	<b>\$ 481,237,327</b>	<b>\$ 106,622,534</b>	<b>\$ (177,905,201)</b>	<b>\$ (195,472)</b>	<b>\$ 409,759,188</b>

- TexSTAR yields vary daily. The Average Monthly Rate as of 5/31/21 was 0.0100%. The Average Monthly Rate as of 8/31/21 was 0.0100%
- TexPool yields vary daily. The Average Monthly Rate as of 5/31/21 was 0.0100%. The Average Monthly Rate as of 8/31/21 was 0.06%
- LOGIC yields vary daily. The Average Monthly Rate as of 5/31/21 was 0.0756%. The Average Monthly Rate as of 8/31/21 was 0.0.0389%
- Lone Star yields vary daily. The Average Monthly Rate as of 5/31/21 was 0.1100%. The Average Monthly Rate as of 8/31/21 was 0.0.08%
- Texas Term yields vary daily. The Average Monthly Rate as of 5/31/21 was 0.0400%. The Average Monthly Rate as of 8/31/21 was 0.0200%
- Texas Class yields vary daily. The Average Monthly Rate as of 5/31/21 was 0.0784%. The Average Monthly Rate as of 8/31/21 was 0.0506%

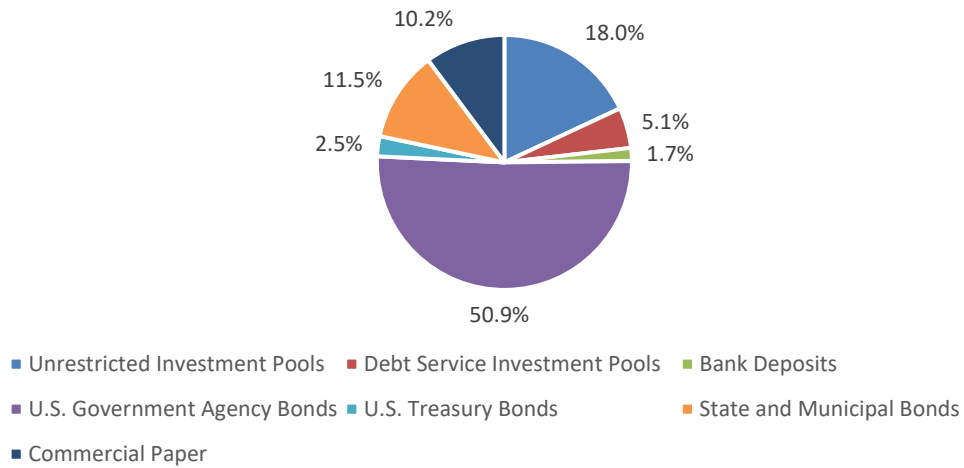
## Investment Portfolio Market Transaction Summary

Security Type	Market Value 8/31/21	Securities Purchased	Securities Matured / Sold	Market Value Change	Market Value 11/30/21	Face Value 11/30/21
Investment Pools	\$ 171,456,517	\$ 184,798,214	\$ (238,538,281)	\$ -	\$ 117,716,451	\$ 117,716,451
Commercial Paper	19,992,789	29,975,617	(10,000,000)	10,424	39,978,830	40,000,000
Treasury Securities	10,004,690	-	-	(6,250)	9,998,440	10,000,000
Municipal Securities	43,907,430	2,605,532	-	(481,037)	46,031,925	45,095,000
Agency Securities	164,397,762	35,070,000	-	(1,603,665)	197,864,097	199,820,000
<b>Portfolio Total</b>	<b>\$ 409,759,188</b>	<b>\$ 252,449,362</b>	<b>\$ (248,538,281)</b>	<b>\$ (2,080,528)</b>	<b>\$ 411,589,743</b>	<b>\$ 412,631,451</b>

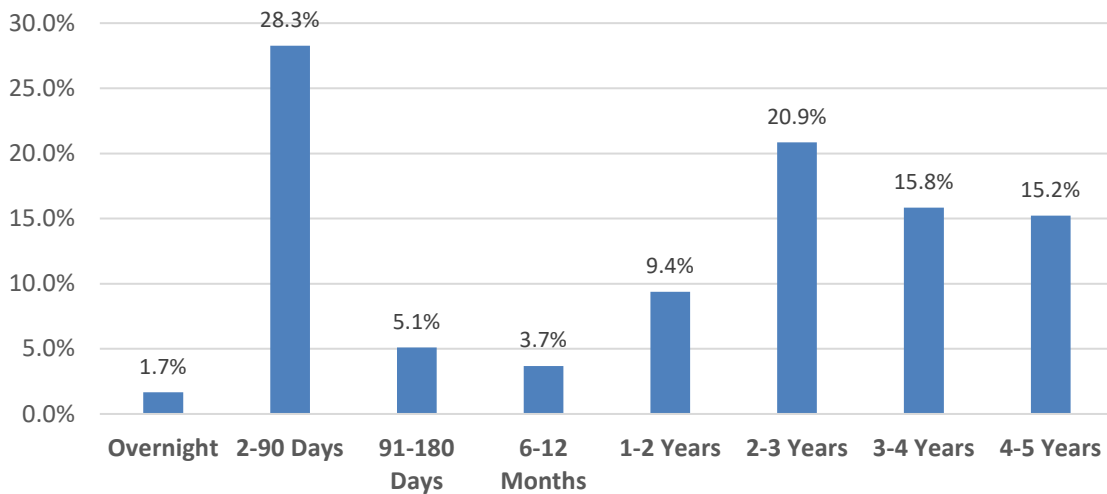
## Investment Portfolio By Percentage

Security Type	Maximum Allowable	Portfolio % 8/31/21	Market Value 8/31/21	Portfolio % 11/30/21	Market Value 11/30/21
Investment Pools	85.00%	41.84%	\$ 171,456,517	28.60%	\$ 117,716,451
Commercial Paper	30.00%	4.88%	19,992,789	9.71%	39,978,830
Treasury Securities	100.00%	2.44%	10,004,690	2.43%	9,998,440
Municipal Securities	20.00%	10.72%	43,907,430	11.18%	46,031,925
Agency Securities	85.00%	40.12%	164,397,762	48.08%	197,864,097
<b>Portfolio Total</b>		<b>100.00%</b>	<b>\$ 409,759,188</b>	<b>100.00%</b>	<b>\$ 411,589,743</b>

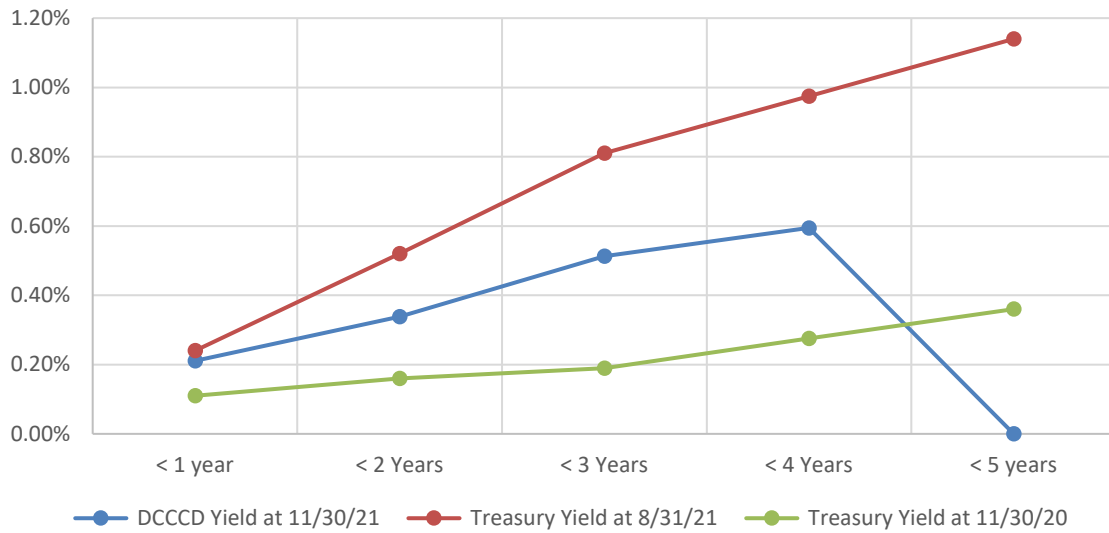
### Allocation by Security Type As of 11/30/2021



### Maturity Distribution Total Portfolio As of 11/30/21



## DALLAS COLLEGE Securities Yield - To - Maturity Analysis by year (Excluding Pools)



#### INFORMATIVE REPORT NO. 8.4.

##### Quarterly Budget Book Vendor Summary

Listed below is a summary of changes made to vendors listed in the original [Budget Book](#) submitted for 2021 - 2022.

			Location	Page #, Line #
<b><i>Custodial Services</i></b>			DC	Page 56, Line 12
<u>Vendor</u>	<u>Award</u>	RFP-2021-119		
AHI	\$758,835			
<u>Comments</u>				
Group C: Coppell Center, Irving Center, West Dallas Center; Culinary, Pastry, and Hospitality Center				
Group D: Bill J. Priest, College Administration Offices, CVC South Dallas Training Center, Cedar Valley Innovation Center				
<b><i>Paramount Cooling Tower Replacement</i></b>			ECC	Page 60, Line 152
<u>Vendor</u>	<u>Award</u>	TIPS 19060402		
Acumen	\$741,489			
<u>Comments</u>				
Paramount building cooling tower replacement.				
<b><i>CUSTODIAL SERVICES</i></b>			DC	Page 56, Line 12
<u>Vendor</u>	<u>Award</u>	RFP-2021-119		
ABM	\$6,971,163.96			
<u>Comments</u>				
Group A: Downtown Health Science Center, Downtown Design Center, MVC, CVC, Dallas College Service Center				
<b><i>R Building RTU &amp; Flute Pipe Replacement</i></b>			ECC	Page 60, Line 142
<u>Vendor</u>	<u>Award</u>	BUYBOARD		
DMI Corp	\$490,975	631-20		
<u>Comments</u>				
R building TRU & flute pipe replacement.				
<b><i>One Stop Shop Construction</i></b>			CVC	Page 81, Line 4
<u>Vendor</u>	<u>Award</u>	RFCSP-2021-111		
3I Contracting	3,188,908			
<u>Comments</u>				
One Stop Shop Construction				

<b><i>R Building AHU Repairs</i></b>			ECC	Page 60, Line 142
<u>Vendor</u>	<u>Award</u>	BUY BOARD		
DMI Corp	\$131,041	631-20		
<u>Comments</u>				
R building AHU repairs.				

<b><i>Rebranding</i></b>			CVC	Page 60, Line 152
<u>Vendor</u>	<u>Award</u>	TIPS 200201		
Casteel Sign	\$113,364.84			
<u>Comments</u>				
Rebranding for CVC South Dallas Training Center and Cedar Hill.				

<b><i>Rebranding</i></b>			CVC	Page 60, Line 152
<u>Vendor</u>	<u>Award</u>	TIPS 200201		
Casteel Sign	\$120,822.09			
<u>Comments</u>				
Brookhaven rebranding.				

<b><i>Q Building AHU Replacement</i></b>			BHC	Page 60, Line 152
<u>Vendor</u>	<u>Award</u>	TIPS 210205		
Acumen	\$189,977			
<u>Comments</u>				
Q building AHU replacement.				

<b><i>Power Quality Improvements</i></b>			DC	Page 60, Line 152
<u>Vendor</u>	<u>Award</u>	TIPS 181101		
Performance Services	\$575,329	JOC		
<u>Comments</u>				
Power quality improvements.				

<b><i>Pleasant Grove Center Rebrand</i></b>			Pleasant Grove	Page 60, Line 152
<u>Vendor</u>	<u>Award</u>	TIPS 200201		
Casteel Sign	\$106,979.32			
<u>Comments</u>				
Pleasant Grove Center rebranding.				

***Culinary RTU Phase II Replacement*** ECC Page 60, Line 149

Vendor                      Award                      Omnia Partners  
TDI                              \$321,097                      TX-R20040-  
312688

Comments

Culinary RTU phase II replacement.

***Flooring Replacement*** MVC Page 60, Line 142

Vendor                      Award                      BUY BOARD  
Gomez Flooring              \$154,468                      642-21

Comments

Flooring replacement buildings D&H.

***Central Replace Air Wash 1 And 2*** ECC Page 60, Line 152

Vendor                      Award                      TIPS 200201  
ACIS                              \$187,879.87

Comments

Central replace air wash 1 and 2.

***Compensation Consulting Services*** DC Page 36, Line 84

Vendor                      Award                      RFP-2021-134  
The Segal Company              \$560,000  
Western States Inc.

Comments

Compensation consulting services for Human Resources Department.

***Internal Audit Management Solution*** DC Page 43, Line 76

Vendor                      Award                      RFP-2021-135  
AuditBoard Inc.              \$143,000

Comments

Internal audit software as a service solution for internal audit management.

***Professional Management and Leadership Training Services*** DC Page 58, Line 73

Vendor                      Award                      RFQL-2021-145  
Bold New                              \$107,955  
Directions Inc.

Comments

Provide professional management and leadership training services coordinated through Human Resources in support of transition to one College.

## INFORMATIVE REPORT NO. 8.5.

### Report from Investment Officers on Training

The report from investment officers on training is presented as provided by Board Policy CAK (Local), which states:

*The investment officer shall attend a training session during each state fiscal biennium and may receive training from any independent source approved by the Board. The investment officer may also require other staff members to complete investment training during each state fiscal biennium.*

#### Board Members (0)

None at this time.

#### Investment Officers (1)

Name	Training Date	Source
Tiska Thomas	November 15, 2021	University of North Texas Center for Public Management

#### Investment Staff (3)

Name	Training Date	Source
Bob Brockman	August 6, 2021	University of North Texas Center for Public Management
John Hopper	August 6, 2021	University of North Texas Center for Public Management
Edward Marengo	August 6, 2021	University of North Texas Center for Public Management



## INFORMATIVE REPORT NO. 8.6.

### Monthly Award and Change Order Summary (November 2021)

Listed below are the awards and change orders approved by the Chief Financial Officer in November 2021.

#### CHANGE ORDERS

KAI/Alliance LC	Early College Center – CVC
Purchase Order No. B37704	Change Order No. 4
<u>Scope</u> Provide architectural and engineering design services for the Early College Center at Cedar Valley Campus.	
<u>Change</u> This additional service adds food service design fees.	
Original Contract Amount	\$1,413,550
Change Order Limit/Contingency	\$0
Prior Change Order Total Amounts	\$138,926
Net Change	\$4,400
Revised Contract Amount	\$1,556,876

CaCo Architecture LLC	West Campus Restoration – NLC
Purchase Order No. B38901	Change Order No. 1
<u>Scope</u> Provide architectural and engineering design services to restore North Lake West campus back to warehouse/office setting in preparation of reverting the facility back to the Landlord.	
<u>Change</u> This additional service adds structural design of stairs and ramp to meet accessibility requirements.	
Original Contract Amount	\$246,207
Change Order Limit/Contingency	\$0
Prior Change Order Total Amounts	\$0
Net Change	\$6,195
Revised Contract Amount	\$252,402

Glenn Partners	ECHS Expansion – BHC
Purchase Order No. B37705	Change Order No. 3
<u>Scope</u> Provide architectural services for the expansion of the Early College High School/Early College Center at Brookhaven Campus.	
<u>Change</u> This additional service adds an emergency panel and transformer to connect Building J emergency lighting to generator.	
Original Contract Amount	\$1,540,000
Change Order Limit/Contingency	\$0
Prior Change Order Total Amounts	\$23,465
Net Change	\$4,400
Revised Contract Amount	\$1,567,865

Glenn Partners	ECHS Expansion – BHC
Purchase Order No. B37705	Change Order No. 4
<u>Scope</u> Provide architectural services for the expansion of the Early College High School/Early College Center at Brookhaven Campus.	
<u>Change</u> This additional service adds the City of Farmers Branch permit and Health Department fees.	
Original Contract Amount	\$1,540,000
Change Order Limit/Contingency	\$0
Prior Change Order Total Amounts	\$27,865
Net Change	\$125,000
Revised Contract Amount	\$1,692,865

Randall Scott Architects, Inc.	Nursing and Allied Health Building – MVC
Purchase Order No. B37703	Change Order No. 4
<u>Scope</u> Provide architectural and engineering design services for the Nursing and Allied Health Building (NAHB) at Mountain View Campus.	
<u>Change</u> This additional service includes a 31-day time extension to revise the MDF/IDF room configuration and add the AV equipment scope into the construction documents	
Original Contract Amount	\$1,165,078
Change Order Limit/Contingency	\$0
Prior Change Order Total Amounts	\$66,344
Net Change	\$9,500
Revised Contract Amount	\$1,240,922

TSIT Engineering and Consulting	Construction Material Testing – RLC
Purchase Order No. B38473	Change Order No. 1
<u>Scope</u> Provide inspections, pier drilling observation, and material testing for construction of new Modular buildings at Richland Campus.	
<u>Change</u> This additional service includes additional concrete and soil testing due to foundation design changes.	
Original Contract Amount	\$24,865
Change Order Limit/Contingency	\$0
Prior Change Order Total Amounts	\$0
Net Change	\$8,058
Revised Contract Amount	\$32,923

Casteel & Associates, Inc. - TIPS #200201	Rebranding Signage - CVC
Purchase Order No. B39153	Change Order No. 1
<u>Scope</u> Provide rebranding of signage to the new Dallas College logo and lettering for Cedar Valley Campus.	
<u>Change</u> The original cost was only to rebrand the marquees. The increased cost is to replace the entire electronics of all the marquees. Marketing made the request because the existing electronics are old, outdated or don't work. This also standardizes all the marquees to the same system, Daktronics.	
Original Contract Amount	\$113,365
Change Order Limit/Contingency	\$17,005
Prior Change Order Total Amounts	\$0
Net Change	\$97,988
Revised Contract Amount	\$211,353

Casteel & Associates, Inc. – TIPS #200201	Rebranding Signage - RLC
Purchase Order No. B39234	Change Order No. 1
<u>Scope</u> Dallas College rebranding at Richland Campus and Garland Center.	
<u>Change</u> The original cost was only to rebrand the marquees. The increased cost is to replace the entire electronics of all the marquees. Marketing made the request because the existing electronics are old, outdated or don't work. This also standardizes all the marquees to the same system, Daktronics.	
Original Contract Amount	\$31,942
Change Order Limit/Contingency	\$0
Prior Change Order Total Amounts	\$0
Net Change	\$127,819
Revised Contract Amount	\$159,761

The Christman Company – Bid #RFCSP #2020-47	ECHS Atrium – West Dallas Center
Purchase Order No. B37630	Change Order No. 5
<u>Scope</u> Construction services for Early College High School Atrium at West Dallas Center (formerly El Centro College West Campus).	
<u>Change</u> This change order includes (6) pole-mounted exit signs, remediation of existing light poles, flooring revisions, acoustical ceiling stock, additional fire alarm devices, sidewalk revisions for ADA compliance, exterior metal tile revisions, control switches for HVAC valves, a credit for unused storm pipe, and a credit for unneeded badging allowance.	
Original Contract Amount	\$4,356,147
Change Order Limit/Contingency	\$653,422
Prior Change Order Total Amounts	\$282,154
Net Change	\$65,481
Revised Contract Amount	\$4,703,782

Infinity Contractors Intl Ltd – BuyBoard 638-21	Boiler Replacement – EFC
Purchase Order No. B38793	Change Order No. 1
<u>Scope</u> Replace old steam boilers with new condensing boilers at Eastfield Campus.	
<u>Change</u> This change order relocates the electrical transformer for adequate working clearance and adds a housekeeping pad for the transformer.	
Original Contract Amount	\$1,051,629
Change Order Limit/Contingency	\$157,744
Prior Change Order Total Amounts	\$0
Net Change	\$5,180
Revised Contract Amount	\$1,056,809

Joeris General Contractors, Ltd – Bid #RFCSP-2019-17	Construction Science Building – NLC
Purchase Order No. B37329	Change Order No.12
<u>Scope</u> Labor and materials for the Construction Science Building at North Lake College.	
<u>Change</u> This change order includes door revisions, additional data drops, electrical revisions, adding walls at IDF rooms, replacing damaged landscape, raise height of 2 telecom manholes per City of Coppell, and fire alarm system monitoring.	
Original Contract Amount	\$25,500,000
Change Order Limit/Contingency	\$3,825,000
Prior Change Order Total Amounts	\$852,091
Net Change	\$102,608
Revised Contract Amount	\$26,454,699

Phillips May Corporation – Bid # RFCSP 2020-46	HVAC Renovation – CVC
Purchase Order No. B37551	Change Order No.7
<u>Scope</u> Commercial HVAC Center of Excellence renovation at Cedar Valley Campus.	
<u>Change</u> This change order adds drain line and pan.	
Original Contract Amount	\$2,157,333
Change Order Limit/Contingency	\$323,600
Prior Change Order Total Amounts	\$220,472
Net Change	\$2,294
Revised Contract Amount	\$2,380,099

TD Industries, Inc – Bid # CO-OP TX-R200403-310517	Federal Pacific Gear Replacement – BHC
Purchase Order No. B38807	Change Order No. 1
<u>Scope</u> Remove and replace existing Federal Pacific Gear in buildings A, C, K, M, Q and R.	
<u>Change</u> This change order includes replacing electrical transformers, circuit breakers and wiring in A, K, M, Q and R buildings and upgrading breakers and wiring.	
Original Contract Amount	\$612,051
Change Order Limit/Contingency	\$91,808
Prior Change Order Total Amounts	\$0
Net Change	\$33,665
Revised Contract Amount	\$645,716

Vaughn Construction – Bid #20/017MR-20	Dental Clinic – Paramount Building – ECC Change Order No.1
Purchase Order No. B39063	Change Order No. 1
<u>Scope</u> Demolition and renovation of Paramount Building’s 5th floor for the Dental Hygiene Program.	
<u>Change</u> This change order relocates existing sanitary sewer and HVAC systems to accommodate new installations, adds plaster work for existing columns, and adds electrical revisions.	
Original Contract Amount	\$4,604,974
Change Order Limit/Contingency	\$690,746
Prior Change Order Total Amounts	\$0
Net Change	\$168,977
Revised Contract Amount	\$4,773,951

### Monthly Award and Change Order Summary (December 2021)

Listed below are the awards and change orders approved by the Chief Financial Officer in December 2021.

#### CHANGE ORDERS

Brown Reynolds Watford Architects, Inc.	Early College High School – MVC
Purchase Order No. B37702	Change Order No.4
<u>Scope</u> Architectural services for the development of the Early College High School Building at Mountain View Campus.	
<u>Change</u> This additional service includes the plat application fees required for the City of Dallas.	
Original Contract Amount	\$1,384,900
Change Order Limit/Contingency	\$0
Prior Change Order Total Amounts	\$198,645
Net Change	\$17,058
Revised Contract Amount	\$1,600,603

Brown Reynolds Watford Architects, Inc.	Early College High School – MVC
Purchase Order No. B37702	Change Order No. 5
<u>Scope</u> Architectural services for the development of the Early College High School Building at Mountain View Campus.	
<u>Change</u> This additional service adds City of Dallas permit fees for the escarpment study.	
Original Contract Amount	\$1,384,900
Change Order Limit/Contingency	\$0
Prior Change Order Total Amounts	\$215,703
Net Change	\$1,000
Revised Contract Amount	\$1,601,603



Corgan Associates, Inc.	ECHS/BHGT Building – RLC
Purchase Order No. B37693	Change Order No. 4
<u>Scope</u> Architectural and engineering design services for Richland Campus ECHS/BHGT building, which will serve the Early College High School program and School of Business, Hospitality and Global Trade.	
<u>Change</u> This additional service adds security and furniture to the scope of work. It also adds City of Dallas permit fees, Green Building Ordinance and Energy Code Compliance review, required preliminary traffic assessment, and additional fees to enlarge the storm drainage system.	
Original Contract Amount	\$2,893,760
Change Order Limit/Contingency	\$0
Prior Change Order Total Amounts	\$29,150
Net Change	\$134,596
Revised Contract Amount	\$3,057,506

Nouveau Technology Services LP.	Upgrade Sound System - MVC
Purchase Order No. B38946	Change Order No.1
<u>Scope</u> Provide labor, equipment, materials, supplies, insurance, and other accessories/services necessary to complete a sound system upgrade.	
<u>Change</u> This change order includes a 45-day extension due to manufacturer delays.	
Original Contract Amount	\$170,166
Change Order Limit/Contingency	\$25,525
Prior Change Order Total Amounts	\$0
Net Change	\$0
Revised Contract Amount	\$170,166



# 2019 DALLAS COLLEGE BOND PROGRAM MONTHLY STATUS REPORT

(Information through December 31, 2021) **January 2022**



Program Description

The Bond Team is providing Program Management Services inclusive of planning, design coordination, budget and cost control, program scheduling, construction and oversight for Dallas College’s 2019 Bond Capital Improvement Program. Phase 1 of the 2019 Bond Capital Improvement Program includes ten major projects on six campuses.

Bond Program Summary – Scope of Work

Phase 1 2019 Bond Program Projects	Bond Funds	Other Funds
Brookhaven Campus – Early College Center & Campus Renovation Building S, W & J-122	\$ 31,100,000	\$ -
Cedar Valley Campus – Commercial HVAC Program Renovation	\$ 4,200,000	\$ -
Cedar Valley Campus – Early College Center & Academic Building	\$ 25,700,000	\$ -
Cedar Valley Campus – One Stop Shop Renovation	\$ 6,000,000	\$ -
Eastfield Campus – Student Success Center & Academic Building	\$ 62,400,000	\$ -
El Centro West – Renovation for Early College Center Student Space	\$ 4,000,000	\$ 1,592,974
Mountain View Campus – Early College Center Building	\$ 24,300,000	\$ -
Mountain View Campus – Nursing & Allied Health Building	\$ 20,600,000	\$ -
Mountain View Campus – Welcome Center (prototype) and Utilities/Enabling Work	\$ 6,000,000	\$ -
Richland College – Early College Center & School of Business	\$ 52,900,000	\$ -
2019 Bond Capital Improvement Program Total	\$ 237,200,000	\$ 238,792,974

Budget Changes

Dallas College supplemented funds for El Centro West – Renovation for ECC Student Space has been utilized. El Centro West project is currently in the close out phase.

Program Status

As we start the New Year, the Bond Team would like to reflect on our 2021 accomplishments and our gratitude to be working with Dallas College. Dallas College has been through many challenges and through it all has kept relentless pursuit of students’ success. The Bond Team looks forward to our continued success with Dallas College in 2022.

The Bond Team submitted three GMP Amendments: RLC-ECC & School of Business, CVC-ECC and EFC-Student Success Center + Academic Building. Once bonds, insurance and building permits are received, Notice to Proceeds will be issued and construction will start. CMAR RFP for MVC - Welcome Center which includes utilities and enabling work in coordination with MVC – Satellite Energy Plant (managed by Facilities) are in the final stages of the evaluation process. We anticipate starting negotiations this month. We remain focused working effectively with Dallas College’s many departments, i.e.: Marketing & Communications, Supplier Diversity, Security and Facility Departments to communicate all Bond Program activities.

The projects listed below are CMAR projects.

- 1) Brookhaven Campus – Early College Center & Campus Renovation Building S, W & J-122
- 2) Cedar Valley Campus – Early College Center & Academic Building
- 3) Eastfield Campus – Student Success Center & Academic Building
- 4) Mountain View Campus – Early College Center Building

- 5) Mountain View Campus – Nursing & Allied Health Building
- 6) Mountain View Campus – Welcome Center and Utilities/ Enabling Work
- 7) Richland College – Early College Center & School of Business

The following projects have received substantial completion and are in the final juncture of project close out.

- 8) El Centro West – Renovation for Early College Center Student Space

- 9) Cedar Valley Campus – Commercial HVAC Program Renovation

Cedar Valley Campus – One Stop Shop Renovation has started construction.

- 10) Cedar Valley Campus – One Stop Shop Renovation

Schedule

Q2 2023 is the anticipated construction completion date for Phase 1 2019 Bond Capital Improvement Program. Q3 2023 is the anticipated closeout completion.

Project Name

- ☐ BHC - ECC/ECE Expansion
- ☐ CVC - Commercial HVAC Program Renovation
- ☐ CVC - ECC & Academic Building
- ☐ CVC - One Stop Shop Renovation
- ☐ ECC West - Renovation for ECC Student Space
- ☐ EFC - Student Success Center & Academic Building
- ☐ MVC ECC - Early College Center
- ☐ MVC NAH - Nursing & Allied Health Bldg
- ☐ MVC WC - Welcome Center
- ☐ RLC - ECC & School of Business

DALLAS COLLEGE 2019 BOND PROGRAM - PHASE 1

Month of: January 2022

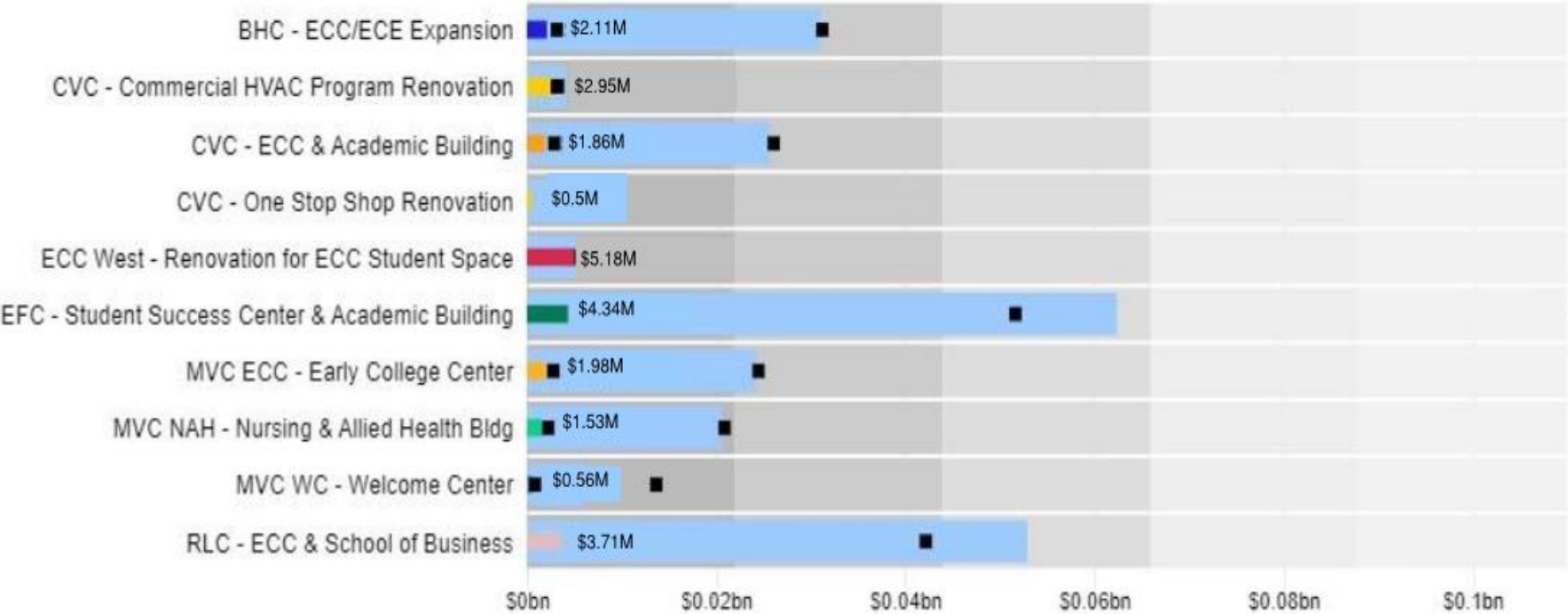
Project Type / Phase	Closeout	Construction	Design	Procurement	Total
New			2	5	7
Renovation	2	1		0	3
Total	2	1	2	5	10

\$238.8M  
Current Budget

\$118.5M  
Current Commitments

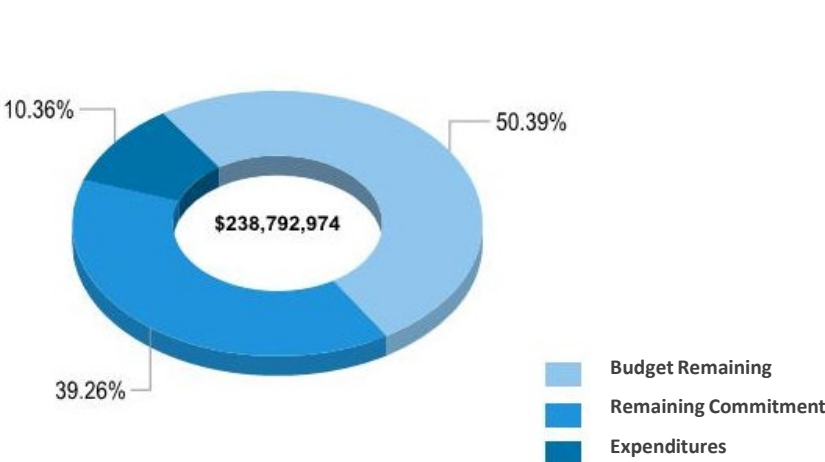
\$24.7M  
Expenditures

FINANCIAL SUMMARY

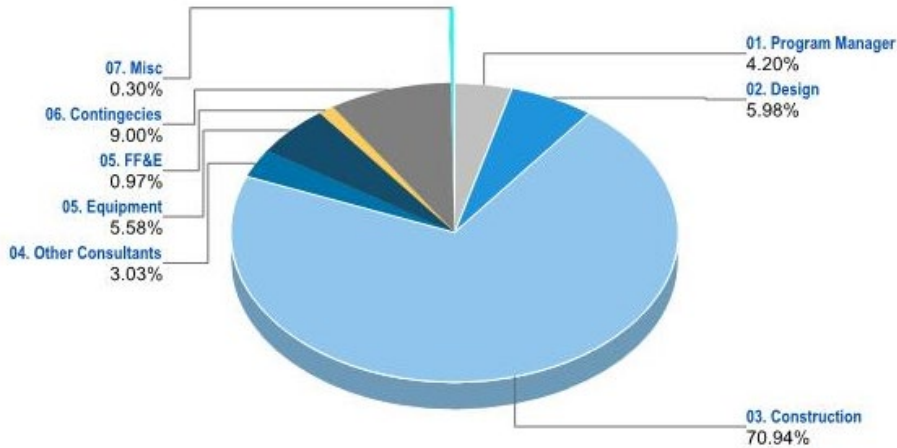




Program Budget Status

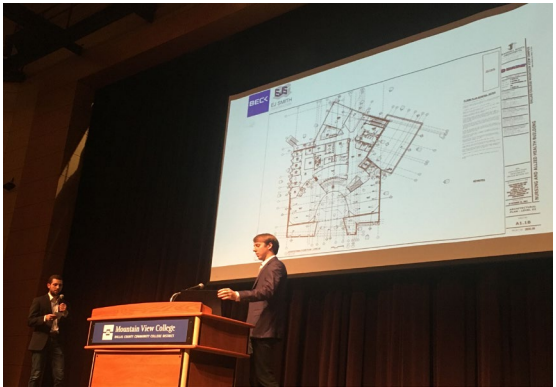


Program Budget By Category



Description	BUDGET			COST COMMITMENTS						EXPENDITURES	
	A	B	C=A+B	D	E	F	G	H=F+G	I=C-H	J	K=J/C
	Original Budget	Budget Changes	Current Budget	Commit'd Costs	Approved Changes	Total Committed	Pending Changes	Anticipated Costs	Anticipated Over/Under	Cost To Date	% Expended
BHC - ECC/ECE Expansion	\$ 31,100,000	\$ 0	\$ 31,100,000	\$ 2,998,865	\$ 162,865	\$ 3,161,730	\$ 0	\$ 3,161,730	\$ 27,938,270	\$ 2,110,355	6.79%
CVC - Commercial HVAC Program Renovation	\$ 4,200,000	\$ 0	\$ 4,200,000	\$ 2,942,369	\$ 209,655	\$ 3,152,024	\$ 0	\$ 3,152,024	\$ 1,047,976	\$ 2,947,280	70.17%
CVC - ECC & Academic Building	\$ 25,700,000	\$ 0	\$ 25,700,000	\$ 2,744,270	\$ 153,326	\$ 2,897,596	\$ 0	\$ 2,897,596	\$ 22,802,404	\$ 1,862,400	7.25%
CVC - One Stop Shop Renovation	\$ 6,000,000	\$ 0	\$ 6,000,000	\$ 3,840,586	\$ 48,584	\$ 3,889,170	\$ 328,404	\$ 4,217,574	\$ 1,782,426	\$ 502,603	8.38%
ECC West - Renovation for ECC Student Space	\$ 4,000,000	\$ 1,592,974	\$ 5,592,974	\$ 5,091,578	\$ 534,046	\$ 5,625,624	\$ 17,816	\$ 5,643,440	- \$ 50,465	\$ 5,181,251	92.64%
EFC - Student Success Center & Academic Building	\$ 62,400,000	\$ 0	\$ 62,400,000	\$ 50,569,114	\$ 1,095,064	\$ 51,664,178	\$ 0	\$ 51,664,178	\$ 10,735,822	\$ 4,339,578	6.95%
MVC ECC - Early College Center	\$ 24,300,000	\$ 0	\$ 24,300,000	\$ 2,569,520	\$ 226,703	\$ 2,796,223	\$ 0	\$ 2,796,223	\$ 21,503,777	\$ 1,981,561	8.15%
MVC NAH - Nursing & Allied Health Bldg	\$ 20,600,000	\$ 0	\$ 20,600,000	\$ 2,168,973	\$ 85,844	\$ 2,254,817	\$ 0	\$ 2,254,817	\$ 18,345,183	\$ 1,526,488	7.41%
MVC WC - Welcome Center	\$ 6,000,000	\$ 0	\$ 6,000,000	\$ 582,690	\$ 268,490	\$ 851,180	\$ 31,500	\$ 882,680	\$ 5,117,320	\$ 563,988	9.40%
RLC - ECC & School of Business	\$ 52,900,000	\$ 0	\$ 52,900,000	\$ 41,967,977	\$ 206,746	\$ 42,174,723	\$ 0	\$ 42,174,723	\$ 10,725,277	\$ 3,711,644	7.02%
Site Admin Training	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Grand Totals:	\$ 237,200,000	\$ 1,592,974	\$ 238,792,974	\$ 115,475,941	\$ 2,991,323	\$ 118,467,264	\$ 377,720	\$ 118,844,984	\$ 119,947,990	\$ 24,727,149	10.36%





M/WBE Contracts	
Total M/WBE Contract Dollars Awarded	\$ 15,860,817
Total M/WBE Contracts Awarded Percentage	49.72%
Total Number of Contracts (Prime/Subconsultant/Subcontractor)	129

M/WBE Payments through December 31, 2021	
Total Dollars Paid to M/WBE Firms	\$ 11,592,306
Total Percentage Paid to M/WBE Firms	47.29%

Categories	Prime Contracts Awarded	M/WBE Contracts Awarded	M/WBE Contract % Achieved	M/WBE Primes 2nd Tier Subconsultants Subcontractors Contracts	Total Contracts Including Subcontractors	M/WBE Contracts
Program Management	\$ 10,857,953	\$ 4,048,465	37.29%	N/A	7	5
Architectural & Engineering	\$ 14,023,480	\$ 7,121,135	50.78%	\$ 1,006,192	60	50
General Contracting	\$ 7,016,106	\$ 4,691,217	66.86%	\$ 1,687,840	24	23
Other Services					38	
TOTAL	\$ 31,897,539	\$ 15,860,817	49.72%	\$ 2,694,032	129	78

Categories	Payments to Primes	Payments to M/WBE	M/WBE Payment % Achieved	M/WBE Primes 2nd Tier Subconsultants Subcontractors Payments	% of Awarded Dollars Paid to Date
Program Management	\$ 8,738,283	\$ 3,108,977	35.58%	N/A	80%
Architectural & Engineering	\$ 9,049,759	\$ 4,272,133	47.21%	\$ 568,131	65%
General Contracting	\$ 6,727,507	\$ 4,211,196	62.60%	\$ 1,563,946	96%
Other Services			0%		0%
TOTAL	\$ 24,515,550	\$ 11,592,306	47.29%	\$ 2,132,077	77%



## INFORMATIVE REPORT NO. 8.8.

### Notice of Grant Awards (February 2022)

The Notice of Grants Awards report reflects alignment with the current Dallas College Strategic Priorities. The report references the following six priorities:

1. Impact Income Disparity throughout our community
2. Streamline and Support Navigation to and Through Our College and Beyond
3. Strengthen the Career Connected Learner Network and Implement the Student-Centric One College Organization
4. Foster an Equitable, Diverse and Inclusive Environment for Employees and Students
5. Redesign Professional Development to Create a Diverse and Inclusive High Performing Work and Learning Environment
6. Serve as the Primary Provider in the Talent Supply Chain Throughout the Region

Funding agencies define fiscal years for each grant, which often do not align with Dallas College's fiscal year. Dallas College administers grants in accordance with the requirements of the funding agency and its own policies and procedures. This report is for informative purposes only.

**RECIPIENT****Dallas College – Mountain View Campus****PURPOSE**

Title V Developing HSI Bilingual Education Center project was proposed to address the shortage of bilingual educators in the public elementary and secondary schools.

- Providing strategies for Hispanic student success (retention and completion)
- Building career pathways
- Providing career professional development for staff and faculty that address the challenges Hispanic community college students encounter in achieving career goals.

<u>PRIORITY</u>	<u>FUNDING SOURCE</u>	<u>STUDENTS SERVED</u>	<u>AMOUNT</u>	<u>TERM</u>
3	United States Department of Education	5,612	\$549,911	10/01/2021 – 09/30/2022

**RECIPIENT****Dallas College – Richland Campus****PURPOSE**

Title V Developing HSI grant to “Abriendo Caminos” project at RLC will create new infrastructure that opens ways for Hispanic and other underrepresented students and their families with college access, success, and completion regardless of their starting points and their aims. The project design is a “multiple points of entry” model that will accept new RLC students who test at the Developmental Education (DE) level, at proficiency in two of three standardized test scores for math, reading comprehension, and writing, or at proficiency, and prepare them for success.

<u>PRIORITY</u>	<u>FUNDING SOURCE</u>	<u>STUDENTS SERVED</u>	<u>AMOUNT</u>	<u>TERM</u>
2	United States Department of Education	1,650	\$505,711	10/01/2021 – 09/30/2022

**RECIPIENT****Dallas College - Career Connected Learning, School of Law and Public Service****PURPOSE**

The TRUE Program aims to seeks to build public higher education capacity by supporting the creation, redesign, and expansion of education and workforce training programs and the delivery of those opportunities to students in Texas. The purpose of TRUE Institutional Capacity Grants is to 1) accelerate the number of high-value credential opportunities for Texas Students, 2) Funding for high-value credential projects by public lower division IHEs-single institutions and consortia,3) Funding for data reporting on project progress and outcomes to inform ongoing institutional capacity building efforts by the THECB.

<u>PRIORITY</u>	<u>FUNDING SOURCE</u>	<u>STUDENTS SERVED</u>	<u>AMOUNT</u>	<u>TERM</u>
3, 6	Texas Higher Education Coordinating Board (THECB)	110	\$500,000	12/06/2021 – 09/30/2022



**RECIPIENT****Dallas College - Goldman Sachs 10K Small Businesses/10K Small Business Fellows****PURPOSE**

Recruit, interview and select 75-120 small business owners each year to attend one of three Cohorts funded by the grant. Each cohort receives business management education using Babson College curriculum. An additional element this year is a twice-yearly internship program for upwards of 50 Dallas College students hosted by 10ksb alumni businesses throughout North Texas.

<u>PRIORITY</u>	<u>FUNDING SOURCE</u>	<u>STUDENTS SERVED</u>	<u>AMOUNT</u>	<u>TERM</u>
1,2,3, 6	Dallas College Foundation - Goldman Sachs Foundation	75 – 120 small business owner scholars & 50 – 100 enrolled students	\$1,289,449	05/01/2021 – 04/30/2022

**Grant Awards Reported in Fiscal Year 2021-2022**

September 2021	\$537,373
October 2021	\$8,177,584
November 2021	\$2,122,966
December 2021	\$4,386,028
January 2022	NO BOARD MEETING
February 2022	\$2,845,071
March 2022	
April 2022	
May 2022	
June 2022	
July 2022	
August 2022	

Total to Date	\$18,069,022
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### Notice of Grant Awards (January 2022)

The Notice of Grants Awards report reflects alignment with the current Dallas College Strategic Priorities. The report references the following six priorities:

1. Impact Income Disparity throughout our community
2. Streamline and Support Navigation to and Through Our College and Beyond
3. Strengthen the Career Connected Learner Network and Implement the Student-Centric One College Organization
4. Foster an Equitable, Diverse and Inclusive Environment for Employees and Students
5. Redesign Professional Development to Create a Diverse and Inclusive High Performing Work and Learning Environment
6. Serve as the Primary Provider in the Talent Supply Chain Throughout the Region

Funding agencies define fiscal years for each grant, which often do not align with Dallas College's fiscal year. Dallas College administers grants in accordance with the requirements of the funding agency and its own policies and procedures. This report is for informative purposes only.

**RECIPIENT****Mountain View Campus - Title V Bilingual Education Center****PURPOSE**

The Bilingual Education Center project was proposed to address the shortage of bilingual educators in the public elementary and secondary schools.

- Providing strategies for Hispanic student success (retention and completion)
- Building career pathways
- Providing career professional development for staff and faculty that address the challenges Hispanic community college students encounter in achieving career goals.

<u>PRIORITY</u>	<u>FUNDING SOURCE</u>	<u>STUDENTS SERVED</u>	<u>AMOUNT</u>	<u>TERM</u>
3	United States Department of Education	5,612	\$549,911	10/01/2021 – 09/30/2022

**RECIPIENT****Dallas College – Richland Campus****PURPOSE**

To Abriendo Caminos project at RLC will create new infrastructure that opens ways for Hispanic and other underrepresented students and their families with college access, success, and completion regardless of their starting points and their aims. The project design is a “multiple points of entry” model that will accept new RLC students who test at the Developmental Education (DE) level, at proficiency in two of three standardized test scores for math, reading comprehension, and writing, or at proficiency, and prepare them for success.

<u>PRIORITY</u>	<u>FUNDING SOURCE</u>	<u>STUDENTS SERVED</u>	<u>AMOUNT</u>	<u>TERM</u>
2	United States Department of Education	1,650	10/01/2021 – 09/30/2022: \$505,711.00 (1st year) 10/01/2022 – 09/30/2026: \$2,821,911.00	10/01/2021 – 09/30/2026

**RECIPIENT****Dallas College - Career Connected Learning, School of Law and Public Service****PURPOSE**

The TRUE Program aims to seeks to build public higher education capacity by supporting the creation, redesign, and expansion of education and workforce training programs and the delivery of those opportunities to students in Texas. The purpose of TRUE Institutional Capacity Grants is to 1) accelerate the number of high-value credential opportunities for Texas Students, 2) Funding for high-value credential projects by public lower division IHEs-single institutions and consortia, 3) Funding for data reporting on project progress and outcomes to inform ongoing institutional capacity building efforts by the THECB.

<u>PRIORITY</u>	<u>FUNDING SOURCE</u>	<u>STUDENTS SERVED</u>	<u>AMOUNT</u>	<u>TERM</u>
3, 6	Texas Higher Education Coordinating Board (THECB)	110	\$500,000	12/06/2021 – 09/30/2022

**RECIPIENT****Goldman Sachs 10,000 Small Businesses and 10,000 Small Business Fellows****PURPOSE**

Recruit, interview and select 75-120 small business owners each year to attend one of three Cohorts funded by the grant. Each cohort receives business management education using Babson College curriculum. An additional element this year is a twice-yearly internship program for upwards of 50 Dallas College students hosted by 10ksb alumni businesses throughout North Texas.

<u>PRIORITY</u>	<u>FUNDING SOURCE</u>	<u>STUDENTS SERVED</u>	<u>AMOUNT</u>	<u>TERM</u>
1,2,3, 6	Dallas College Foundation - Goldman Sachs Foundation	75 – 120 small business owner scholars & 50 – 100 enrolled students	\$1,289,449 (\$977,942 grant; \$311,498 Dallas College Foundation)	05/01/2021 – 04/30/2022

### Grant Awards Reported in Fiscal Year 2021-2022

September 2021	\$537,373
October 2021	\$8,177,584
November 2021	\$2,122,966
December 2021	\$4,386,028
January 2022	NO BOARD MEETING
February 2022	
March 2022	
April 2022	
May 2022	
June 2022	
July 2022	
August 2022	

Total to Date	\$15,223,951
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INFORMATIVE REPORT NO. 8.9.

Current Funds Operating Budget Report for December 2021

The Chancellor presents the report of the current funds operating budget for review for the period ending December 31, 2021.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2021-22 CURRENT FUNDS OPERATING BUDGET

**REVENUES & EXPENDITURES**

Year-to-Date December 31, 2021

	Approved Budget	Allocated Budget	Year-To-Date Actuals	Percent Budget
<b>REVENUES</b>				
State Appropriations	\$ 91,194,679	\$ 91,194,679	\$ 42,665,618	46.8%
Tuition	123,803,252	123,803,252	90,365,119	73.0%
Less: Waivers & Discounts	(28,080,465)	(28,080,465)	(9,507,174)	33.9%
Less: TPEG Set Aside	(5,452,787)	(5,452,787)	(2,592,849)	47.6%
Total Net Tuition	90,270,000	90,270,000	78,265,096	86.7%
Taxes	307,670,824	307,670,824	101,364,573	32.9%
Federal Grants & Contracts (Work Study)	625,000	625,000	126,013	20.2%
Investment Income	575,000	575,000	312,843	54.4%
General Revenue	1,250,000	1,250,000	575,613	46.0%
CARES Lost Revenue Recovery	3,300,000	3,300,000	-	0.0%
Subtotal Revenue	494,885,503	494,885,503	223,309,755	45.1%
Transfers-In	-	16,963,862	n/a	n/a
<b>TOTAL REVENUE</b>	494,885,503	511,849,365	223,309,755	43.6%
	Approved Budget	Allocated Budget	Year-to-Date Actuals	Percent Budget
<b>EXPENSES</b>				
Salaries & Wages	\$ 316,169,978	\$ 303,898,848	\$ 105,548,837	34.7%
Staff Benefits	38,809,593	37,152,775	11,494,458	30.9%
Purchased Services	42,663,412	49,128,764	21,778,174	44.3%
Operating Expenses	53,942,520	74,436,934	15,540,994	20.9%
Supplies & Equipment	40,500,000	19,432,044	2,279,929	11.7%
Subtotal Expenses	492,085,503	484,049,365	156,642,391	32.4%
Transfers to Other Funds:				
Institutional Matching - Contracts/Grants	2,800,000	2,800,000	-	0.0%
Capital Budget	-	25,000,000	n/a	n/a
<b>TOTAL EXPENSES</b>	494,885,503	511,849,365	156,642,391	30.6%
	Prior Month Balance	Current Month Net Change	Current Month Balance	Year-to-Date Net Change
<b>CASH ON HAND</b>				
Pools & Banks	\$ 48,290,271	\$ 82,155,183	\$ 130,445,454	\$ (31,252,478)
Commerical Paper	\$ 39,978,830	\$ 9,997,750	\$ 49,976,580	\$ 29,984,280
Total Cash	\$ 88,269,101	\$ 92,152,933	\$ 180,422,034	\$ (1,268,198)

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2021-22 CURRENT FUNDS OPERATING BUDGET

**REVENUES & EXPENDITURES**

Year-to-Date - 33.3% of Fiscal Year Elapsed

**UNRESTRICTED FUND**

**REVENUES**

UNRESTRICTED FUND

	December 31, 2021			December 31, 2020		
	Allocated Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
State Appropriations	\$ 91,194,679	\$ 42,665,618	46.8%	\$ 89,770,455	\$ 40,702,650	45.3%
Tuition	123,803,252	\$ 90,365,119	73.0%	131,645,599	100,294,359	76.2%
Less: Waivers & Discounts	(28,080,465)	\$ (9,507,174)	33.9%	(26,119,900)	(12,371,639)	47.4%
Less: TPEG Set Aside	(5,452,787)	\$ (2,592,849)	47.6%	(6,913,352)	(2,229,530)	32.2%
Total Net Tuition	90,270,000	78,265,096	86.7%	98,612,347	85,693,191	86.9%
Taxes for Current Operations	307,670,824	101,364,573	32.9%	275,912,917	104,081,514	37.7%
Work Study	625,000	126,013	20.2%	1,145,477	139,203	12.2%
Investment Income	575,000	312,843	54.4%	2,000,000	221,965	11.1%
General Revenue	1,250,000	575,613	46.0%	1,660,546	585,869	35.3%
<b>SUBTOTAL</b>	494,885,503	223,309,755	45.1%	469,101,742	231,424,391	49.3%
Transfers-In From Other Funds	16,963,862	n/a	n/a	52,981,213	n/a	n/a
<b>TOTAL REVENUES</b>	511,849,365	223,309,755	43.6%	522,082,955	231,424,391	13.2%

**EXPENSES**

UNRESTRICTED FUND

	December 31, 2021			December 31, 2020		
	Allocated Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
Salaries & Wages	\$ 303,898,848	\$ 105,548,837	34.7%	\$ 304,287,352	\$100,849,625	33.1%
Staff Benefits	37,152,775	11,494,458	30.9%	37,712,217	11,743,793	31.1%
Purchased Services	49,128,764	21,778,174	44.3%	48,212,935	47,820,093	99.2%
Operating Expenses	74,436,934	15,540,994	20.9%	63,652,892	20,865,419	32.8%
Supplies & Equipment	19,432,044	2,279,929	11.7%	32,327,362	20,695,485	64.0%
Provisions (See Summary Below)	-	-	0.0%	3,000,000	n/a	0.0%
Subtotal Expenses	484,049,365	156,642,391	32.4%	489,192,758	201,974,415	41.3%
Transfers-out to Other Funds:						
Institutional Matching - Contracts/Grants	2,800,000	-	n/a	3,000,000	(25,939)	n/a
Auxiliary Fund	-	-	n/a	9,890,197	9,890,197	100.0%
Capital Budget	25,000,000	n/a	n/a	20,000,000	n/a	n/a
<b>TOTAL EXPENSES</b>	511,849,365	156,642,391	30.6%	522,082,955	211,838,673	40.6%

	Approved	Year-to-Date Allocation	Balance	Approved	Year-to-Date Allocation	Balance
<b>Provision Summary</b>	\$ -	-	-	\$ 3,000,000	-	3,000,000



INFORMATIVE REPORT NO. 8.10.

Dallas College Foundation Report (December 2021)

The Foundation presents the monthly activity report reflecting incoming donations for scholarships, programs and services.

**Dallas College Foundation Net Assets**

09/01/15 \$41,183,692  
09/01/16 \$43,049,433  
09/01/17 \$52,709,066  
09/01/18 \$56,485,722  
09/01/19 \$57,812,606  
09/01/20 \$64,519,027  
09/01/21 \$78,742,047

**Gifts Reported in Fiscal Year 2021-2022**

<u>Month Reported</u>	<u>Scholarships</u>	<u>Programs &amp; Services</u>	<u>Total</u>
September 2021	\$ 652	\$ 92,908	\$ 93,560
October 2021	\$ 11,610	\$ 360,528	\$ 372,138
November 2021	\$ 30,900	\$ 427,700	\$ 458,600
December 2021	\$267,650	\$1,238,031	\$1,505,681
<b>Total</b>	<b>\$310,812</b>	<b>\$2,119,167</b>	<b>\$2,429,979</b>



# CARES Funding Report

Terms

2022SP

- Section 18004(a)(1) – Institutional Reimbursement Portion
- Section 18004(a)(2) – Minority Serving Institution Reimbursement Portion

Last Update

1/21/2022 6:30:02 AM

## Section 18004(a)(1) – Student Aid Portion

### Students Receiving Funds

Location	Child Care	Food	Housing	Learning Materials	Other - Health/Safety	Technology	Transportation	Total
El Centro	1,705	3,667	3,772	3,765	3,203	4,850	4,203	25,165
<b>Total</b>	<b>1,705</b>	<b>3,667</b>	<b>3,772</b>	<b>3,765</b>	<b>3,203</b>	<b>4,850</b>	<b>4,203</b>	<b>25,165</b>

### Total Funding Awards

Location	Sum Awarded
Brookhaven	\$1,093,654
Cedar Valley	\$700,746
Eastfield	\$1,824,847
El Centro	\$65,949,443
Mountain View	\$1,451,230
North Lake	\$1,249,091
Richland	\$2,158,054
<b>Total</b>	<b>\$74,427,065</b>

### Funds Distributed

Location	Child Care	Food	Housing	Learning Materials	Other - Health/Safety	Technology	Transportation	Total
El Centro	\$2,173,875	\$3,116,950	\$4,715,000	\$2,823,750	\$880,825	\$1,261,260	\$2,731,950	\$17,703,610
<b>Total</b>	<b>\$2,173,875</b>	<b>\$3,116,950</b>	<b>\$4,715,000</b>	<b>\$2,823,750</b>	<b>\$880,825</b>	<b>\$1,261,260</b>	<b>\$2,731,950</b>	<b>\$17,703,610</b>

### Total Funds Distributed

Location	Total Distribution
Brookhaven	\$1,301,875
Cedar Valley	\$1,208,150
Eastfield	\$2,320,650
El Centro	\$60,003,830
Mountain View	\$1,688,150
North Lake	\$1,459,775
Richland	\$2,376,075
<b>Total</b>	<b>\$70,358,505</b>



# CARES Funding Report

Quarter Ending

12/31/2021

- Section 18004(a)(1) – Student Aid Portion
- Section 18004(a)(2) – Minority Serving Institution Reimbursement Portion

Report Date

1/10/2021

## Section 18004(a)(1) – Institutional Reimbursement Portion

Type Category	Explanatory Notes	Brookhaven	Cedar Valley	Eastfield	El Centro	Mountain View	North Lake	Richland	Dallas College
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Expenses</b>									
Campus safety and operations	Equipment upgrade to enable virtual insitutional board sessions to reduce the spread of COVID-19.	\$0	\$0	\$0	\$213,269	\$0	\$0	\$0	\$213,269
Cost of providing additional twchnilgy hardwre to students, such as laptops or tablets, or technology fees		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Uses of Funds	Employee and student vaccination incentives	\$0	\$0	\$0	\$1,972,156	\$0	\$0	\$0	\$1,972,156
Providing additional student emergency financial aid grants		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Providing or subsidizing the costs of high-speed internet to students or faculty transition to an online environment.		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Providing tuition discounts		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Replacing lost revenur from academic sources	Student Accounts Receivable balances	\$0	\$0	\$0	\$4,025,989	\$0	\$0	\$0	\$4,025,989
<b>Total Amount of Funds Awarded</b>		<b>\$1,093,653</b>	<b>\$700,746</b>	<b>\$1,824,846</b>	<b>\$98,761,296</b>	<b>\$1,451,229</b>	<b>\$1,249,090</b>	<b>\$2,158,053</b>	<b>\$107,238,913</b>
<b>Total Amount of Funds Remaining</b>		<b>\$0</b>	<b>\$0</b>	<b>\$864,618</b>	<b>\$92,549,883</b>	<b>\$388,533</b>	<b>\$97,239</b>	<b>\$481,002</b>	<b>\$101,027,500</b>
<b>Total of Quarterly Expenditures</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,211,413</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,211,413</b>



# CARES Funding Report

Quarter Ending

6/30/2021

- Section 18004(a)(1) – Student Aid Portion
- Section 18004(a)(1) – Institutional Reimbursement Portion

Report Date

7/10/2021

## Section 18004(a)(2) – Minority Serving Institution Reimbursement Portion

Category	Explanatory Notes	Brookhaven	Cedar Valley	Eastfield	El Centro	Mountain View	North Lake	Richland	Dallas College
<b>Total Amount of Funds Remaining</b>		<b>\$0</b>	<b>\$447</b>	<b>\$0</b>	<b>\$2,931,948.25</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,932,396.52</b>
<b>Expenses</b>									
Campus safety and operations	Face shields; PPE masks; Appian COVID-19 campus entrance check application, COVID-19 campus entrance check point personnel;	\$0	\$146,886	\$166,167	\$351,546.14	\$121,818	\$111,193.75	\$244,209	\$1,141,819.73
Additional equipment or software to enable distance learning, etc.		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00
Additional technological hardware to students (i.e. laptops, hotspots, etc.)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00
Other Uses of Funds		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00
Providing tuition discounts		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00
Replacing lost revenue from non-tuition sources.		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00
Student emergency financial aid grants or tuition reimbursements		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00
<b>Total of Quarterly Expenditures</b>		<b>\$0</b>	<b>\$146,886</b>	<b>\$166,167</b>	<b>\$351,546.14</b>	<b>\$121,818</b>	<b>\$111,193.75</b>	<b>\$244,209</b>	<b>\$1,141,819.73</b>


Workforce & Advancement/Ascend Institute

Reporting Period: 11/1/21 to 11/30/21

FY22

Company	Samples and Types of Training	Length of Class (Hrs)	Participants	Revenue
Construction Education Foundation	Welding, Plumbing, Planning & Scheduling	20-48	39	\$7,143.00
City of Dallas	Law Enforcement trianing (various topics)	7-176	539	\$7,715.00
City of Plano	Managing Priorities	3.5	8	\$682.50
City of Plano	Excel Level I (2 mini-sessions	3.5	41	\$1,365.00
Dallas County Juvenile Department	Forklift certification, Manufacturing, Welding	8-112	42	\$24,480.00
Duncaville ISD	Certified Nurses Aide	100	28	\$29,680.00

Total Revenue : \$71,065.50

Company	Samples and Types of Training	Length of Class (Hrs)	Participants	Revenue
Construction Education Foundation	Plumbing (2 classes)	40	21	\$4,200.00
City of Dallas Fire and Rescue	Firefighter Pumps / Firefighter Certification (66 classes)	18-128	1,754	\$9,950.00
City of Plano	Excel Level II-III (4 mini-sessions)	3.5	60	\$2,730.00
DART	HVAC Troubleshooting	25	10	\$6,000.00
Ecolab	Mechanical Concepts	24	6	\$10,500.00
Epiroc	Forklift Certification (2 classes)	8	22	\$2,800.00
Epiroc	Blueprint Reading	16	8	\$3,888.00
Masonite	Workplace Communications (2 sessions)	8	22	\$6,160.00
Sam Pack Ford	Customer Service (3 sessions)	6	20	\$5,400.00
Texas Health Resources	Patient Care Technician	112	30	\$18,000.00
Total :				<b>\$69,628.00</b>



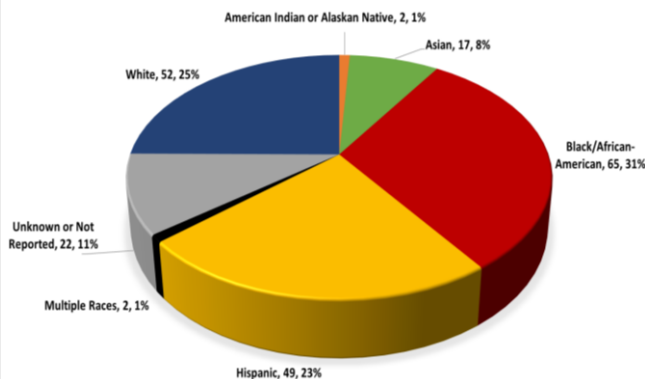
## Dallas College Human Capital New Hire/Position Report

### November 12, 2021 – January 12, 2022

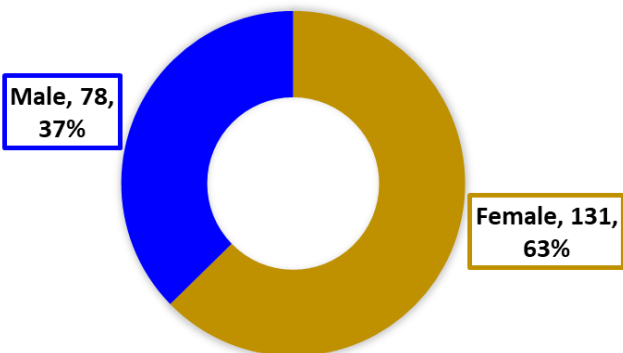
#### TALENT ACQUISITION PROFILE

The Talent Acquisition Profile represents all full-time employees that were hired, promoted, or placed during the reporting period.

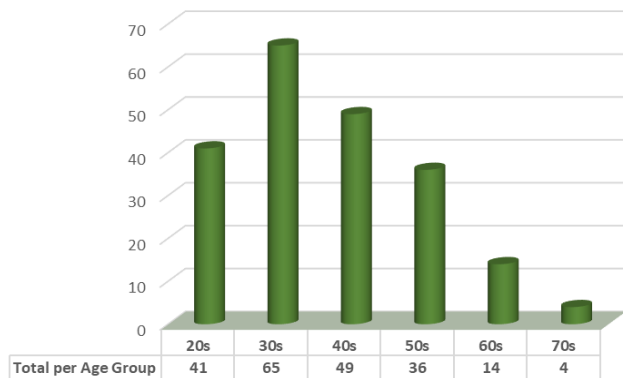
##### Ethnicity



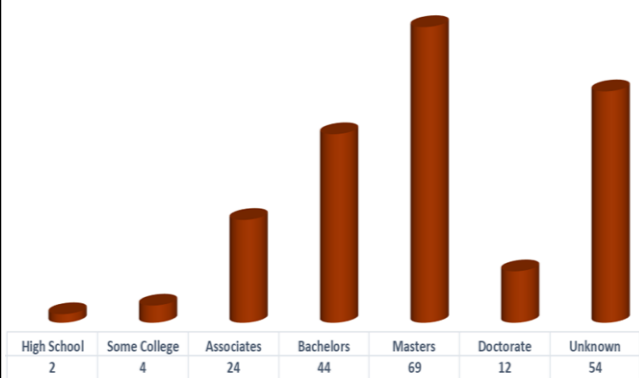
##### Gender



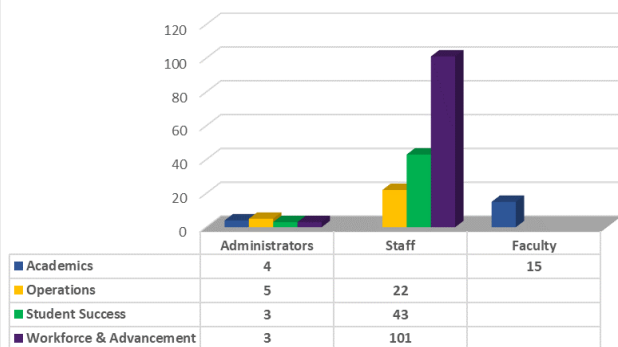
##### Age



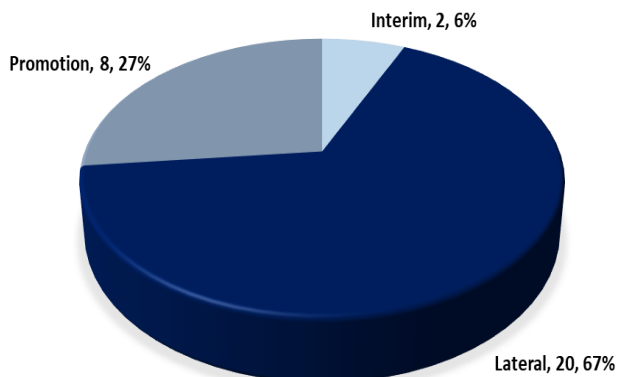
##### Education



##### Functional Areas by Position Type



##### Position Changes Due to Reorganization





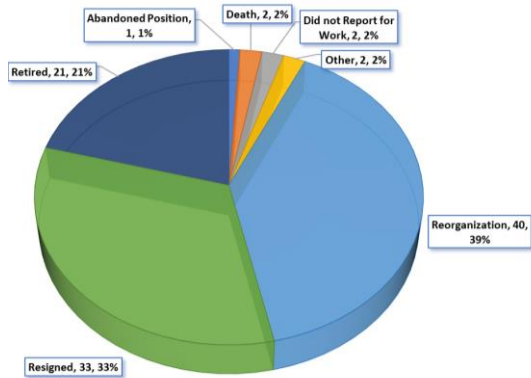
# Dallas College Human Capital New Hire/Position Report

## November 12, 2021 – January 12, 2022

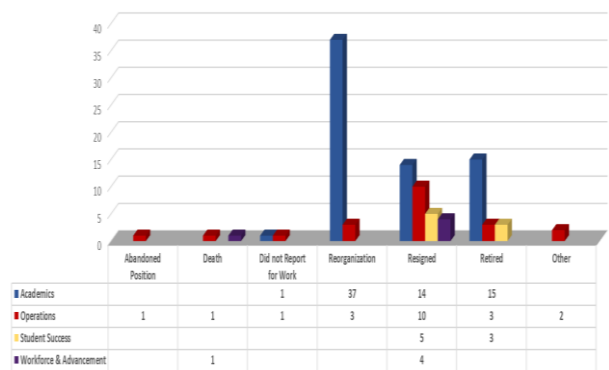
### FULL-TIME TERMINATION PROFILE

This profile represents all full-time employees impacted by the Dallas College reorganization or other reasons such as retirement, misconduct, death, etc.

**Terminations**



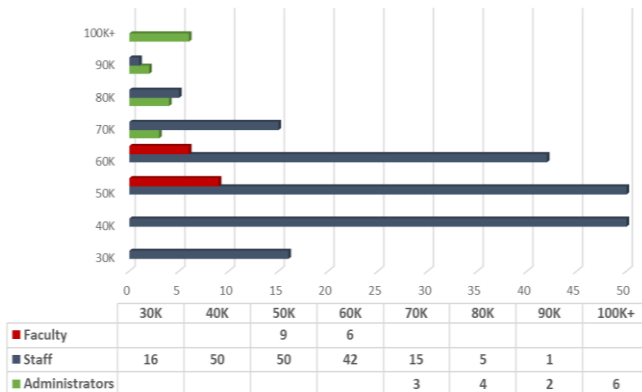
**Terminations by Functional Area**



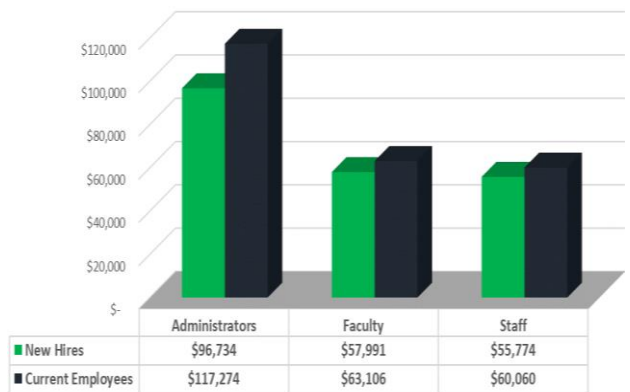
### COMPENSATION PROFILE

The graphics represent the salary rates of new and promoted employees as well as a comparative analysis of their salaries and the salaries of current employees.

**Salary Ranges by Position Type**



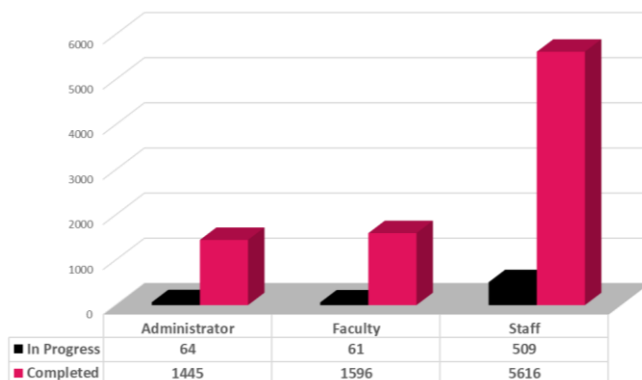
**Salary Averages**



### EMPLOYEE TRAINING PROFILE

The charts below represent Professional Development training sessions tracked through Cornerstone.

**Training Completion Hours by Position Type**



**Top 5 Completed Training Topics**

Title	Attendance
2021-2022 KnowBe4 Cybersecurity Awareness Training For Texas	2556
2021-2022 Title IX and Sexual Harassment Prevention	261
2021-2024 FERPA Training	251
2021-2022 Accessibility Update	248
Dallas County Promise in Our One College Model	248





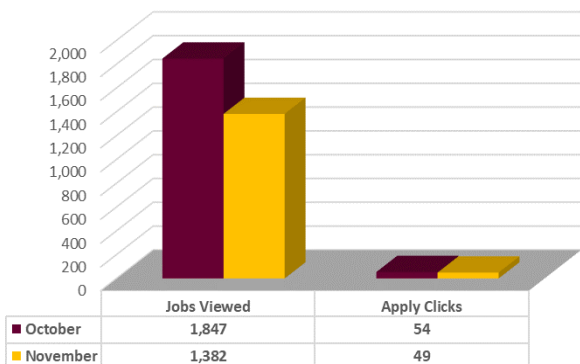
# Dallas College Human Capital New Hire/Position Report

## November 12, 2021 – January 12, 2022

### RECRUITING PROFILE OF DIVERSITYJOBS.COM

This profile is a recruiting overview of Dallas College's presence on DiversityJobs.com. This site publishes to eleven sites focusing on promoting jobs to diverse populations.

Engagement November 2021



Overall Engagement

N = 2,378

